

Minutes of Meeting
Durbin Crossing
Community Development District

The regular meeting of the Board of Supervisors of the Durbin Crossing Community Development District was held Monday, March 25, 2019 at 6:01 p.m. at the Durbin South Amenity Center, 145 South Durbin Parkway, Jacksonville, Florida.

Present and constituting a quorum were:

Peter E. Pollicino	Chairman
Tim Brownlee	Vice Chairman
Sarah Gabel Hall	Supervisor
Jason Harrah	Supervisor
Debbie Driscoll	Supervisor

Also present were:

Daniel Laughlin	District Manager
Dave deNagy	GMS
Michelle Rigoni	District Counsel
Stephen Howell	Vesta/Amenity Services Group
Margaret Alfano	Vesta/Amenity Services Group
Danielle DeMarco	Vesta/Amenity Services Group

The following is a summary of the minutes and actions taken at the March 25, 2019 meeting. A copy of the proceedings can be obtained by contacting the District Manager.

FIRST ORDER OF BUSINESS

Pledge of Allegiance

Mr. Laughlin called the meeting to order and led the pledge of allegiance.

SECOND ORDER OF BUSINESS

Roll Call

Mr. Laughlin called the roll.

THIRD ORDER OF BUSINESS

Audience Comments

There being none, the next item followed.

FOURTH ORDER OF BUSINESS

Approval of Consent Agenda

- A. Approval of Minutes of the February 25, 2019 Meeting**
- B. Balance Sheet and Statement of Revenues and Expenses**
- C. Assessment Receipt Schedule**
- D. Check Register**

On MOTION by Mr. Brownlee seconded by Mr. Pollicino with all in favor the consent agenda items were approved.

FIFTH ORDER OF BUSINESS

Other Business

There being none, the next item followed.

SIXTH ORDER OF BUSINESS

Staff Reports

A. District Counsel

Ms. Rigoni stated at the last meeting the board asked me to look into the cost share agreement with the county regarding reclaimed water. In reviewing the agreement we are responsible for five out of the six meters along Islebrook Parkway along the sidewalks and it appears that the county is backlogged in getting us the invoices. Per Daniel's conversations with the County representatives, it appears we are paying for what is owed to them. The most expensive meter reading that feeds the sports fields complex and things of that nature is on district property and that is the district's responsibility.

Mr. Laughlin stated the county actually pays the JEA bill and they send us a bill with a percentage of the JEA bill that we pay.

B. District Engineer

There being none, the next item followed.

C. District Manager

Mr. Laughlin stated for the SBA account for February we had 2.66% return.

D. General Manager - Report

Ms. Alfano reviewed her report, copy of which was included in the agenda package then presented a proposal for expansion of the North Durbin playground for board consideration.

On MOTION by Mr. Pollicino seconded by Mr. Brownlee with all in favor the expansion of the North Durbin playground to include a PA system, shrubs and other features in an amount not to exceed \$200,000 was approved, subject to preparation of an agreement by District Counsel.

E. Operations Manager - Report

Mr. Howell gave an overview of the field operation manager's report, copy of which was included in the agenda package then presented the following proposals for board consideration.

On MOTION by Mr. Pollicino seconded by Mr. Brownlee with all in favor the proposal for the installation of plants and flowers around the palm trees in the pool area to replace the mulch was approved in an amount not to exceed \$5,000, subject to preparation of work authorization by District Counsel.

On MOTION by Mr. Harrah seconded by Mr. Pollicino with all in favor the purchase of tilapia for necessary ponds was approved in an amount of \$625.

SEVENTH ORDER OF BUSINESS

Supervisor's Requests and Audience Comments

Mr. Harrah stated I talked to St. Johns County and asked George if we could get a traffic count north and it was \$2,000 or \$3,000 to get it done so I called the county and they put the tubes out and some stripes to measure the traffic population and I don't know if the counts were there for a stoplight. They want the counts to be extremely high to justify the stoplight because they cost about \$600,000. We will probably end up getting the kind you walk up to and press a button and it lights up to let kids walk across from north to south. As far as the stoplight I don't think we are quite there yet. I don't have the data back yet, but I will get it and talk to them some more.

Ms. Hall asked what about lowering the speed limit?

Mr. Harrah stated people just go faster.

Mr. Howell stated I did follow-up on the crosswalks for ADA access as well as the striping on the north and they said they are going to revisit it next year.

Ms. Rigoni stated I want to clarify a misstatement I made earlier about the sports complex. I looked on the property appraiser's website and it looks like it is county property. I think I was focused on the location of the meters and not where the water is actually flowing to. The sports complex is on county property. Needless to say, under the agreement we are responsible for more meters than the county, and we are paying for what appears to be our share of the reclaimed water bills.

Ms. Hall stated I really enjoyed teaching the lifeguards yesterday at Atlantic Beach Country Club because their pool is at 86 degrees due to being thermally heated while all the other pools in town are 68 degrees. There were lots of families out there enjoying their Sunday afternoon until 7 p.m. It is great because the lifeguards get a chance to train in warm water so they are able to think about the training.

Mr. Harrah stated she is right we need to be thinking about that because we said, proposals should be brought budget approval time.

Ms. Alfano stated staff will discuss options in April before our meeting.

Mr. Harrah asked when can we expect to see the geothermal for approval. That is going to be included in the budget. Is that the May/June timeframe we will see that?

Mr. Laughlin stated we will have to approve the budget before the June meeting, it will be at the May meeting.

EIGHTH ORDER OF BUSINESS

**Next Scheduled Meeting – April 22, 2019 @
6:00 p.m. at the Durbin South Amenity
Center**

Mr. Laughlin stated our next schedule meeting is April 22, 2019 at 6:00 p.m. in the same location.

On MOTION by Mr. Brownlee seconded by Mr. Pollicino with all in favor the meeting adjourned at 7:09 p.m.

March 25, 2019

Durbin Crossing CDD


Secretary/Assistant Secretary


Chairman/Vice Chairman