

*Durbin Crossing Community
Development District*

JULY 22, 2019

AGENDA

Durbin Crossing Community Development District

475 West Town Place
Suite 114
St. Augustine, Florida 32092
www.durbincrossingcdd.com

July 15, 2019

Board of Supervisors
Durbin Crossing Community Development District

Dear Board Members:

The Durbin Crossing Community Development District Board of Supervisors Meeting is scheduled for **Monday, July 22, 2019 at 6:00 P.M.** at the **Durbin South Amenity Center, 145 South Durbin Parkway, St. Johns, Florida 32259**

Following is the advance agenda for the meeting:

- I. Pledge of Allegiance
- II. Roll Call
- III. Audience Comments
- IV. Approval of Consent Agenda
 - A. Approval of Minutes of the June 24, 2019 Meeting
 - B. Balance Sheet and Statement of Revenues & Expenses
 - C. Assessment Receipt Schedule
 - D. Check Register
- V. Acceptance of the Fiscal Year 2018 Audit Report
- VI. Discussion of the FY20 Budget
- VII. Consideration of Proposal from Environmental Services, Inc. for Water Quality Monitoring Services
- VIII. Staff Reports
 - A. District Counsel
 - B. District Engineer

- C. District Manager
- D. Down to Earth Landscape - Report
- E. General Manager – Report
- F. Operations Manager - Report
- IX. Supervisors’ Request and Audience Comments
- X. Next Scheduled Meeting – August 26, 2019 at 6:00 p.m. at the Durbin South Amenity Center
- XI. Adjournment

I look forward to seeing you at the meeting. If you have any questions, please feel free to call.

Sincerely,

Daniel Laughlin

Daniel Laughlin
District Manager

FOURTH ORDER OF BUSINESS

A.

Minutes of Meeting
Durbin Crossing
Community Development District

The regular meeting of the Board of Supervisors of the Durbin Crossing Community Development District was held Monday, June 24, 2019 at 6:00 p.m. at the Durbin South Amenity Center, 145 South Durbin Parkway, Jacksonville, Florida.

Present and constituting a quorum were:

Peter E. Pollicino	Chairman
Tim Brownlee	Vice Chairman by telephone
Sarah Gabel Hall	Supervisor
Jason Harrah	Supervisor
Debbie Driscoll	Supervisor

Also present were:

Daniel Laughlin	District Manager
Dave deNagy	GMS
Mike Eckert	District Counsel
Stephen Howell	Vesta/Amenity Services Group
Roy Deary	Vesta/Amenity Services Group
Margaret Alfano	Vesta/Amenity Services Group
Danelle DeMarco	Vesta/Amenity Services Group
Mike Wooldridge	R&D Landscaping
Buddy Tate	R&D Landscaping by telephone

The following is a summary of the discussions and actions taken at the June 24, 2019 meeting. A copy of the proceedings can be obtained by contacting the District Manager.

FIRST ORDER OF BUSINESS

Pledge of Allegiance

Mr. Laughlin called the meeting to order at 6:01 p.m.

SECOND ORDER OF BUSINESS

Roll Call

Mr. Laughlin called the roll.

THIRD ORDER OF BUSINESS

Audience Comments

There being none, the next item followed.

FOURTH ORDER OF BUSINESS

Approval of Consent Agenda

- A. Approval of Minutes of the May 20, 2019 Meeting**
- B. Balance Sheet and Statement of Revenues and Expenses**
- C. Assessment Receipt Schedule**
- D. Check Register**

On MOTION by Mr. Harrah seconded by Ms. Driscoll with all in favor the consent agenda items were approved.

FIFTH ORDER OF BUSINESS

Discussion of Renewing Agreement with Aquatic Systems, Inc.

Mr. Eckert stated currently your agreement provides that it will automatically renew until terminated, which basically means it will automatically renew until we bump up against the competitive bid threshold, which we are not close to doing at this point. If the board is happy with the service then we would need a motion to notify the contractor that we are going to renew for another year as a courtesy; it is not required under the contract, but it would be a courtesy.

Mr. Pollicino asked did it renew at the same price or is there an increase?

Ms. Alfano stated there was a nominal increase.

On MOTION by Mr. Harrah seconded by Mr. Pollicino with all in favor staff was authorized to notify Aquatic Systems, Inc. that the agreement was renewed for another year.

SIXTH ORDER OF BUSINESS

Discussion of the FY20 Budget

There being no discussion, the next item followed.

SEVENTH ORDER OF BUSINESS

Acceptance of the Public Facilities Report

Mr. Laughlin stated this is something required by Florida Statute, it is a report that is provided to the county to let them know if you are planning on expanding or building anything new. The report is done every seven years.

Mr. Eckert stated it is required by statute so the county can coordinate any kind of expansion or renovations such as a new water, sewer or irrigation line. The intent is so the county can pull up this report and say, okay this is coming why don't we reach out to them. Since 2003 I have never had a county or city contact a CDD because of this report. When it comes up for permitting that is when people start thinking about coordinating but it is still a requirement of statute so as your legal advisor, I'm saying we have to comply.

On MOTION by Mr. Harrah seconded by Mr. Pollicino with all in favor the public facilities report was accepted.

EIGHTH ORDER OF BUSINESS

Staff Reports

A. District Counsel

Mr. Eckert stated one item we will be bringing to you in August or September is the legislature did pass some change to how we select our audit selection committee and who has to be on it as well as direct all local governments that they have to develop policies to eliminate fraud, waste and abuse. There are internal controls we have to develop and we are working with your managers and also the auditors to make sure that whatever somebody proposes is actually going to satisfy the auditor because nobody wants to implement something that the auditor is not going to accept.

Most of the things we were very concerned with the legislature did not become law.

B. District Engineer

Mr. Harrah asked when does their contract come up for renewal?

Mr. Eckert stated it is a continuing contract, but they present to you a rate proposal at the beginning of each year.

C. District Manager

There being none, the next item followed.

D. R&D Landscape

Mr. Tate stated I submitted a report a week or so ago to Steve and Margaret and I assume everybody has a copy of that. Everything looks to be in pretty good shape and the only thing to be concerned about are the pH issues and that is open for discussion.

Mr. Harrah stated I want to summarize where I think we are at. The areas as you pull into North Durbin Parkway that are the north areas, the issue R&D is pointing out there is when the traffic guards park they park on the asphalt but a little bit on the grass. We have to make sure they don't park on the grass areas. I don't know if that is something we call St. Johns County Board of Education and say the crossing guards can't park on our grass they are killing the grass.

Mr. Eckert stated it would be to the superintendent of the schools.

Mr. Harrah asked should we call them or write a letter?

Mr. Eckert stated I would write them a letter. GMS can draft a letter.

Mr. Harrah stated you can say at the intersection of North Durbin and South Durbin and include the pictures that are in the letter.

Mr. Pollicino stated I want to make sure that is the only issue in that section.

Mr. Wooldridge stated there is no other reason that grass is failing.

Mr. Harrah stated we are going to address that issue for the upcoming school year. Right now it is a bare area caused by the previous school year. What are the terms of the contract?

Mr. Wooldridge stated it depends on the situation of how that grass got to where it's at. Conceivably we can be patient and now they are not parking there we have alleviated the stress on the turf and we can save that money or we can pay to replace it.

Mr. Howell stated I think we need to replace it.

Mr. Harrah stated Steve, get with R&D and get that resodded. Another section that is somewhat of an issue is areas where the oak trees are. We can cut the trees down and that grass will grow or we put some kind of sage grass that we have on North Durbin that is on both sides of the road in the area where there is forest.

Mr. Wooldridge stated we shouldn't worry about moving the trees.

Ms. Driscoll stated this area in the last three weeks the irrigation has been running almost on a daily basis. My concern is that since there has been a lot more attention to the irrigation, these areas have changed. Some of the areas that are of concern, a large area across from the north amenity pool, weren't mentioned in the letter.

Mr. Harrah stated the question is, do we just have a bare spot under the oak trees or do we want to address it.

Mr. Tate stated we have had a little more attention to the details, however, we have had such rainfall over the past several weeks I think those are more of a contributing factor to the recovery in those areas. There are still some brown areas where the irrigation isn't reaching and it is obvious it is not reaching them where the irrigation is running. We need to look at the irrigation and make sure it reaches all the areas on North Durbin. In my letter I mention the St. Johns River Water Management District limiting the pressure and maybe what we are seeing is a lack of pressure to some of these areas that tend to be brown. If we have coverage but there is not enough water pressure that could be a contributing factor.

Mr. Harrah stated under the tree canopies you are saying those will never have a suitable amount of grass that will take and you suggest we put some kind of St. Augustine grass underneath them or we put a mix of liriope and jasmine. Is that something we want to add or do we want to leave them bare?

Ms. Alfano stated start with adding mulch and see if that grass is going to take before we do the bigger plan of adding vegetation, removing turf, etc.

Mr. Harrah asked do we want to get a proposal from R&D to add mulch to those oak canopies?

Mr. Pollicino stated if you do that you aren't going to get any grass. Do we add just a little bit?

Ms. Alfano stated you can judge where you think the grass will grow and where it is going to stop and extend the mulch to that point.

Mr. Harrah stated my biggest goal is to get turf in front of the sign.

Mr. Wooldridge stated we can slowly build in ground cover.

Mr. Harrah stated the third item is reclaimed water and the report says the more reclaimed water you add is actually hurting the Bermuda grass.

Mr. Howell stated we went down this road last year and specifically put in the RFP to make sure based on their recommendation of adjusting the pH level and this is what they have been doing and it has been successful with some of the St. Augustine areas, but I don't know that they have been doing that on the Bermuda as well and that is what he is talking about. The

biggest issue was when they back off the pressure to us and we didn't know and the coverage wasn't close to what it was supposed to be.

The following issues were discussed: broken sprinkler heads, broken irrigation lines, irrigation inspection supposed to be bi-weekly, old brittle sprinkler heads, the irrigation tech is only four days a week versus five days per contract and he is shared with other properties. Steve was directed to meet with R&D with a copy of the contract so everyone has the same understanding.

Mr. Eckert will send a cure letter to R&D, based on our understanding they are currently not meeting the terms and conditions of the contract, we have a sprinkler irrigation line item in the contract that requires bi-weekly inspection and providing a report to staff, irrigation tech should be here five days and he is here four days, include the key deliverables they are not meeting and give them 30 or 60 days to provide a response on how they are going to cure those non-deliverable items.

Mr. Eckert stated something Steve brought up in his report is that R&D will be converting back to Down to Earth in July 2019. From a legal standpoint if they are changing a DBA name I don't care but if they are changing the corporate structure that is something I need to understand in terms of the contract. Can someone from R&D explain to me what that means to convert back to Down to Earth?

Mr. Tate stated we are essentially changing our DBA and that is it, the corporate structure stays the same.

Mr. Eckert asked have you done that with the state yet or are you going to do that in July?

Mr. Tate responded July 1st is the time it officially changes.

Mr. Harrah stated you do good work, but if nobody knows it is supposed to be bi-weekly versus monthly that is a pretty big deviation that we have been making progress payments on and you are not performing in accordance to the terms and conditions. Make sure the letter gets copied to the head brass of those companies and we get an appropriate response letter and if we don't we will look to re-advertise in the fall.

Mr. Tate stated we are failing to provide the irrigation report as required by the contract. That will be taken care of and you can expect the first one next week.

E. General Manager - Report

Ms. Alfano gave an overview of the general manager's report, a copy of which was included in the agenda package.

F. Operations Manager - Report

Mr. Howell gave an overview of the field operation manager's report, a copy of which was included in the agenda package.

NINTH ORDER OF BUSINESS

Supervisor's Requests and Audience Comments

Mr. Harrah asked when are we adopting the budget?

Mr. Laughlin stated in August.

Mr. Eckert stated today is the last scheduled board meeting for you to change your high-water mark.

Mr. Harrah stated August is adoption and the one set aside is heating the pool. How much is that?

Mr. Laughlin stated \$200,000.

Mr. Harrah asked do we feel that adequately represents the whole all-in cost, staffing and everything?

Ms. Alfano stated that is just the geothermal component.

Mr. Harrah asked do we want to look at what the all-in cost is for that? Do we have an idea?

Ms. Hall stated if we know we are going to do it couldn't the request go in to Vesta for the budget year coming up?

Mr. Harrah stated I don't know what kind of number Vesta will have for the staffing, but I imagine it is going to be significant.

Ms. Hall asked can we do an addendum to the budget whereas if we heat the pool the staffing levels go to this?

Mr. Eckert stated you can move money around within your budget after today but you are not going to be increasing it so today is the day where you decide if you want to increase the budget up any higher, which would mean an assessment notice to everyone and if you are not going to increase the total assessments you are collecting and you are just reworking things within your budget or transferring things then you have time to do that all year.

Mr. Laughlin stated on top of the \$272,000 there is \$46,000 going to capital reserve. We still have more than what was recommended.

Mr. Harrah asked then anything over the \$200,000 we would pull out of our general fund or capital reserves? If we fine-tune it and it comes out to \$450,000, what do we do?

Mr. Laughlin stated we have capital reserve money.

Ms. Hall stated I thought we originally budgeted it for \$250,000.

Mr. Laughlin stated \$200,000 is the same as we budgeted last year; we kept that the same.

Ms. Hall asked does that include the new A/C units and new pumps?

Mr. Laughlin stated I'm not sure.

Mr. Pollicino stated it is just a placeholder.

Mr. Harrah stated the reason I brought it up is if we want to add anything. Are there any other capital projects that we want to look at separately?

Ms. Alfano stated we are going to plan accordingly for the others but that would be the next large project.

Mr. Harrah stated you are going to write R&D and we are going to have 30 days to respond.

Mr. Eckert stated I'm going to look at the contract because it may be a lot shorter notice than that. I want to follow the contract terms. I will work with you and Steve to make sure you are comfortable with where we stand.

Mr. Harrah stated they will give us a letter back then. What is our timeline to advertise a contract?

Mr. Eckert stated you only have to have it on the street for seven days, but you want it on the street for 30 to 45 days. If you are going to provide a cure notice and you are still not happy you are going to have 30 days without cause to terminate or immediately for cause if you want to terminate. You probably have grounds for cause if you wanted to but most people don't do that so you don't have to fight about that, you give 30 days. You are probably 90 to 120 days of getting another contractor in.

Mr. Harrah stated it is the last thing I want but I want to know the timeline. Last time we had a landscape committee in July or August and put it on the street in September and October 1st we had a new contract in place. We are already in July.

TENTH ORDER OF BUSINESS

**Next Scheduled Meeting – July 22, 2019 @
6:00 p.m. at the Durbin South Amenity
Center**

Mr. Laughlin stated our next scheduled meeting is July 22, 2019 at 6:00 p.m.

On MOTION by Ms. Hall seconded by Mr. Pollicino with all in favor the meeting adjourned at 7:30 p.m.

Secretary/Assistant Secretary

Chairman/Vice Chairman

B.

Durbin Crossing
Community Development District
Unaudited Financial Reporting

June 30, 2019

Durbin Crossing
Community Development District
Combined Balance Sheet
June 30, 2019

	<i>Governmental Fund Types</i>			<i>Totals</i>
	<i>General Fund</i>	<i>Debt Service</i>	<i>Capital Reserve Fund</i>	<i>(Memorandum Only) FY 19</i>
<u>Assets:</u>				
Cash	\$270,419	---	\$297,166	\$567,585
<i>Investments:</i>				
<u>Series 2006-1</u>				
Remedial Expenditure Account	---	\$1,091	---	\$1,091
<u>Series 2017A1</u>				
Reserve	---	\$1,342,103	---	\$1,342,103
Interest	---	---	---	\$0
Revenue	---	\$758,493	---	\$758,493
Prepayment	---	---	---	\$0
Cost of Issuance	---	\$11,019	---	\$11,019
<u>Series 2017A2 Term Bond 1</u>				
Reserve	---	\$132,425	---	\$132,425
Interest	---	---	---	\$0
Prepayment	---	---	---	\$0
<u>Series 2017A2 Term Bond 2</u>				
Reserve	---	\$40,000	---	\$40,000
Prepayment	---	---	---	\$0
 <u>Operations</u>				
Custody Account	\$552,845	---	---	\$552,845
Investment - US bank Custody	---	---	\$82,704	\$82,704
Investment - SBA	---	---	\$927,298	\$927,298
SBA - Repair and Replacement	---	---	\$8,951	\$8,951
Assessment Receivable	---	---	---	\$0
Prepaid Expenses	\$5,000	---	---	\$5,000
 Total Assets	 \$828,264	 \$2,285,131	 \$1,316,119	 \$4,429,514
 <u>Liabilities:</u>				
Accounts Payable	\$63,244	---	\$5,945	\$69,189
Fica Payable	\$153	---	---	\$153
Due to Capital Reserve	---	---	---	\$0
 <u>Fund Balances:</u>				
Restricted for Debt Service	---	\$2,285,131	---	\$2,285,131
Non-spendable	\$5,000	---	---	\$5,000
Assigned	---	---	\$1,310,174	\$1,310,174
Unassigned	\$759,867	---	---	\$759,867
Total Liabilities and Fund Equity	\$828,264	\$2,285,131	\$1,316,119	\$4,429,514

**Durbin Crossing
Community Development District**

General Fund

Statement of Revenues & Expenditures

For The Period Ending June 30, 2019

	<i>ADOPTED</i>	<i>PRORATED BUDGET</i>	<i>ACTUAL</i>	<i>VARIANCE</i>
	<i>BUDGET</i>	<i>6/30/19</i>	<i>6/30/19</i>	
<u>REVENUES:</u>				
Assessments - Tax Roll	1,874,080	1,874,080	\$1,880,056	\$5,977
Assessments - Direct	62,078	\$53,660	\$53,660	\$0
Interest Income	\$1,300	\$975	\$1,580	\$605
Misc Income	\$22,500	\$16,875	\$51,077	\$34,202
TOTAL REVENUES	\$1,959,958	\$1,945,590	\$1,986,373	\$40,783
<u>EXPENDITURES:</u>				
<u>Administrative</u>				
Supervisor Fees	\$11,000	\$8,000	\$8,000	\$0
FICA Expense	\$842	\$612	\$612	\$0
Assessment Roll Administration	\$5,000	\$5,000	\$5,000	\$0
Engineering Fees	\$9,500	\$6,333	\$15,715	(\$9,382)
Dissemination Fees	\$6,750	\$5,063	\$5,000	\$63
Attorney Fees	\$45,000	\$30,000	\$32,874	(\$2,874)
Annual Audit	\$4,000	\$0	\$0	\$0
Trustee Fees	\$19,000	\$10,775	\$10,775	\$0
Arbitrage	\$1,500	\$750	\$750	\$0
Impact Fee Administration	\$15,000	\$11,250	\$11,250	\$0
Management Fees	\$47,000	\$35,250	\$35,250	(\$0)
Information Technology	\$1,600	\$1,200	\$1,200	\$0
Telephone	\$300	\$225	\$107	\$118
Postage	\$1,800	\$1,350	\$1,343	\$7
Printing & Binding	\$1,500	\$1,125	\$1,149	(\$24)
Insurance	\$7,500	\$7,500	\$7,056	\$444
Legal Advertising	\$1,300	\$975	\$583	\$392
Other Current Charges	\$1,350	\$1,013	\$459	\$554
Office Supplies	\$250	\$188	\$106	\$81
Dues, Licenses & Subscriptions	\$175	\$175	\$175	\$0
Website Compliance	\$0	\$0	\$2,250	(\$2,250)
Administrative Expenses	\$180,367	\$126,783	\$139,655	(\$12,872)
<u>Amenity Center</u>				
Insurance	\$24,750	\$24,750	\$23,954	\$796
Repairs & Replacements	\$57,000	\$42,750	\$59,921	(\$17,171)
Recreational Passes	\$4,000	\$3,000	\$3,150	(\$150)
Office Supplies	\$5,000	\$3,750	\$4,590	(\$840)
Permit Fees	\$2,610	\$2,610	\$3,119	(\$509)
<u>Utilities</u>				
Water & Sewer	\$31,000	\$23,250	\$21,942	\$1,308
Electric	\$26,500	\$19,875	\$22,640	(\$2,765)
Website	\$0	\$0	\$295	(\$295)
Cable/Phone/Internet	\$17,000	\$12,750	\$12,666	\$84
Security System	\$560	\$280	\$280	\$0

**Durbin Crossing
Community Development District**

General Fund

Statement of Revenues & Expenditures

For The Period Ending June 30, 2019

	<i>ADOPTED</i>	<i>PRORATED BUDGET</i>	<i>ACTUAL</i>	<i>VARIANCE</i>
	<i>BUDGET</i>	<i>6/30/19</i>	<i>6/30/19</i>	
<u>Amenity Center Management Contracts</u>				
<i>Managerial</i>	\$158,700	\$119,025	\$119,025	\$0
<i>Staffing</i>	\$173,250	\$129,938	\$131,053	(\$1,116)
<i>Lifeguards</i>	\$58,000	\$26,560	\$26,560	\$0
<i>Refuse Service</i>	\$4,500	\$3,375	\$4,681	(\$1,306)
<i>Pool Chemicals</i>	\$18,810	\$14,108	\$15,191	(\$1,083)
<i>Special Events</i>	\$26,000	\$19,500	\$15,707	\$3,793
<i>Pest Control</i>	\$1,800	\$1,800	\$2,600	(\$800)
<i>Pressure Washing/Fitness Equip Maint</i>	\$12,000	\$12,000	\$12,559	(\$559)
<u>Amenity Center Expenses</u>	\$621,480	\$459,320	\$479,931	(\$20,612)
<u>Grounds Maintenance</u>				
<i>Electric</i>	\$5,200	\$3,900	\$3,167	\$733
<i>Water / Reuse</i>	\$200,000	\$150,000	\$205,926	(\$55,926)
<i>Streetlighting</i>	\$71,000	\$53,250	\$51,900	\$1,350
<i>Lake Maintenance</i>	\$52,928	\$39,696	\$40,629	(\$933)
<i>Landscape Maintenance</i>	\$361,620	\$271,215	\$203,869	\$67,347
<i>Landscape Contingency</i>	\$40,000	\$40,000	\$48,038	(\$8,038)
<i>Miscellaneous</i>	\$34,510	\$31,937	\$31,937	\$0
<i>Fuel</i>	\$1,100	\$825	\$771	\$54
<i>Irrigation Repairs</i>	\$15,000	\$11,250	\$27,599	(\$16,349)
<i>Capital Reserve</i>	\$175,753	\$175,753	\$175,753	\$0
<i>Capital Outlay *</i>	\$200,000	\$200,000	\$200,000	\$0
<i>Water Quality Monitoring</i>	\$1,000	\$750	\$0	\$750
<u>Grounds Maintenance Expenses</u>	\$1,158,111	\$978,576	\$989,590	(\$11,014)
<u>TOTAL EXPENDITURES</u>	\$1,959,958	\$1,564,679	\$1,609,176	(\$44,497)
<u>Other Financing Sources & Uses</u>				
<i>Interfund Transfer In/(Out)</i>	\$0	\$0	\$150,000	\$150,000
<u>Total Other Financing Sources & Uses</u>	\$0	\$0	\$150,000	\$150,000
<u>EXCESS REVENUES/(EXPENSES)</u>	\$0	\$380,912	\$527,198	\$146,286
<i>Fund Balance - Beginning</i>	\$0		\$237,669	
<i>Fund Balance - Ending</i>	\$0		\$764,867	

**Durbin Crossing
COMMUNITY DEVELOPMENT DISTRICT**

**General Fund
Statement of Revenues & Expenditures
Fiscal Year 2019**

	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Total
REVENUES:													
Assessments - Tax Roll	-	90,544	500,263	1,082,844	51,843	122,407	24,806	-	7,350	-	-	-	1,880,056
Assessments - Direct	-	16,836	11,758	-	8,377	1,170	-	15,520	-	-	-	-	53,660
Interest Income	49	27	26	91	128	325	339	317	278	-	-	-	1,580
Miscellaneous	812	804	44,323	1,295	625	322	580	610	1,706	-	-	-	51,077
Interfund Transfer In	-	150,000	-	-	-	-	-	-	-	-	-	-	150,000
TOTAL REVENUES	861	258,212	556,369	1,084,229	60,973	124,224	25,725	16,447	9,334	-	-	-	2,136,373
EXPENDITURES:													
ADMINISTRATIVE:													
Supervisor Fees	1,000	1,000	-	1,000	1,000	1,000	1,000	1,000	1,000	-	-	-	8,000
FICA Expense	77	77	-	77	77	77	77	77	77	-	-	-	612
Assessment Administration	5,000	-	-	-	-	-	-	-	-	-	-	-	5,000
Engineering Fees	2,289	2,792	-	1,835	388	1,610	3,896	2,905	-	-	-	-	15,715
Dissemination Fees	600	500	500	500	500	600	800	500	500	-	-	-	5,000
Attorney Fees	6,931	5,568	2,669	6,176	2,682	6,700	5,724	(3,576)	-	-	-	-	32,874
Annual Audit	-	-	-	-	-	-	-	-	-	-	-	-	-
Trustee Fees	5,000	-	-	-	-	-	5,775	-	-	-	-	-	10,775
Arbitrage	-	-	-	-	-	-	750	-	-	-	-	-	750
Impact Fee Administration	3,750	-	-	1,250	-	-	417	4,583	1,250	-	-	-	11,250
Management Fees	3,917	3,917	3,917	3,917	3,917	3,917	3,917	3,917	3,917	-	-	-	35,250
Computer Time	133	133	133	133	133	133	133	133	133	-	-	-	1,200
Telephone	37	16	-	-	-	17	12	9	16	-	-	-	107
Postage	48	99	190	667	69	50	79	106	33	-	-	-	1,343
Printing & Binding	266	155	42	17	136	149	77	98	209	-	-	-	1,149
Insurance	7,056	-	-	-	-	-	-	-	-	-	-	-	7,056
Legal Advertising	85	85	-	85	166	-	81	81	-	-	-	-	583
Other Current Charges	-	-	-	-	274	33	70	46	35	-	-	-	459
Office Supplies	14	15	8	25	9	8	9	9	9	-	-	-	106
Dues, Licenses & Subscriptions	175	-	-	-	-	-	-	-	-	-	-	-	175
Website Compliance	-	-	-	2,250	-	-	-	-	-	-	-	-	2,250
Administrative Expenses	36,378	14,359	7,459	17,932	9,351	14,292	22,816	9,889	7,179	-	-	-	139,655
Insurance	23,954	-	-	-	-	-	-	-	-	-	-	-	23,954
Repairs & Replacements	3,747	6,470	564	3,599	1,126	11,815	3,852	25,973	2,775	-	-	-	59,921
Recreational Passes	900	-	-	-	-	900	-	-	1,350	-	-	-	3,150
Office Supplies	291	612	553	862	737	1,270	-	-	265	-	-	-	4,590
Permit Fees	354	-	357	1,483	-	-	-	-	925	-	-	-	3,119
Utilities													
Water & Sewer	2,776	2,637	2,630	3,967	1,745	1,761	1,056	1,400	3,970	-	-	-	21,942
Electric	2,807	3,101	2,599	2,691	2,451	2,153	1,981	2,296	2,561	-	-	-	22,640
Website	-	-	-	-	-	295	-	-	-	-	-	-	295

**Durbin Crossing
COMMUNITY DEVELOPMENT DISTRICT**

General Fund

Statement of Revenues & Expenditures

Fiscal Year 2019

	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Total
<i>Cable/Phone/Internet Security System</i>	1,377	1,378	1,771	1,388	979	1,382	1,382	1,983	1,024	-	-	-	12,666
	-	-	-	-	-	-	280	-	-	-	-	-	280
<u>Management Contracts</u>													
<i>Managerial</i>	13,225	13,225	13,225	13,225	13,225	13,225	13,225	13,225	13,225	-	-	-	119,025
<i>Staffing</i>	14,437	15,242	13,633	14,437	14,437	14,437	14,902	15,088	14,437	-	-	-	131,053
<i>Lifeguards</i>	-	-	-	-	-	2,630	3,064	7,034	13,832	-	-	-	26,560
<i>Refuse Service</i>	514	296	294	291	292	293	294	1,022	1,386	-	-	-	4,681
<i>Pool Chemicals</i>	1,567	1,567	1,723	1,723	1,723	1,737	1,723	1,723	1,703	-	-	-	15,191
<i>Special Events</i>	300	3,608	2,698	867	815	865	588	5,092	875	-	-	-	15,707
<i>Pest Control</i>	365	270	145	145	145	145	365	365	655	-	-	-	2,600
<i>Pressure Washing/Fitness Equip Maint</i>	4,975	-	860	4,459	1,013	725	57	-	470	-	-	-	12,559
<u>Amenity Center Expenses</u>	71,589	48,407	41,052	49,138	38,688	53,633	42,770	75,202	59,453	-	-	-	479,931
<u>Grounds Maintenance</u>													
<i>Electric</i>	317	320	329	391	387	352	359	352	360	-	-	-	3,167
<i>Water / Reuse</i>	35,544	27,511	26,606	28,592	11,141	15,898	14,500	20,339	25,795	-	-	-	205,926
<i>Streetlighting</i>	5,743	5,806	5,732	5,761	5,846	5,732	5,817	5,732	5,732	-	-	-	51,900
<i>Lake Maintenance</i>	6,052	4,244	4,244	4,244	4,244	4,869	4,244	4,244	4,244	-	-	-	40,629
<i>Landscape Maintenance</i>	30,135	23,625	30,135	30,135	29,569	30,135	30,135	-	-	-	-	-	203,869
<i>Landscape Contingency</i>	20,611	600	563	200	2,100	3,170	18,425	2,370	-	-	-	-	48,038
<i>Miscellaneous</i>	6,495	4,393	2,201	4,442	5,869	2,299	2,158	3,364	715	-	-	-	31,937
<i>Fuel</i>	93	153	-	14	183	52	128	50	97	-	-	-	771
<i>Irrigation Repairs</i>	4,821	6,315	2,506	5,938	203	2,275	2,104	3,437	-	-	-	-	27,599
<i>Capital Reserve</i>	-	-	-	-	-	-	-	175,753	-	-	-	-	175,753
<i>Capital Outlay</i>	-	-	-	-	-	-	-	200,000	-	-	-	-	200,000
<i>Water Quality Monitoring</i>	-	-	-	-	-	-	-	-	-	-	-	-	-
<u>Grounds Maintenance Expenses</u>	109,811	72,967	72,317	79,716	59,542	64,782	77,870	415,641	36,943	-	-	-	989,590
TOTAL EXPENDITURES	217,778	135,732	120,828	146,786	107,581	132,707	143,456	500,732	103,575	-	-	-	1,609,176
EXCESS REVENUES/(EXPENSES)	(216,917)	122,479	435,541	937,443	(46,609)	(8,483)	(117,732)	(484,285)	(94,240)	-	-	-	527,198

Durbin Crossing
Community Development District
Debt Service Fund 2017 A1 & A2
Statement of Revenues & Expenditures
For The Period Ending June 30, 2019

	<i>PRORATED</i>		
<i>ADOPTED</i>	<i>BUDGET</i>	<i>ACTUAL</i>	<i>VARIANCE</i>
<i>BUDGET</i>	<i>6/30/19</i>	<i>6/30/19</i>	

Revenues:

Assessments - Tax Roll	\$2,962,688	\$2,962,688	\$2,981,217	\$18,529
Assessments - Direct	\$109,500	\$82,125	\$82,125	\$0
Prepayments	\$0	\$0	\$25,035	\$25,035
Interest Income	\$0	\$0	\$6,542	\$6,542
Total Revenues	\$3,072,188	\$3,044,813	\$3,094,919	\$50,105

Expenditures

Series 2017 A-1

Interest 11/1	\$626,319	\$626,319	\$626,319	\$0
Special Call 11/1	\$0	\$0	\$15,000	(\$15,000)
Principal 5/1	\$1,445,000	\$1,445,000	\$1,445,000	\$0
Interest 5/1	\$626,319	\$626,053	\$626,053	\$0
Principal 5/1 (Prepayment)	\$0	\$25,000	\$25,000	\$0

Series 2017 A-2

Interest 11/1	\$119,809	\$119,809	\$119,269	\$540
Special Call 11/1	\$0	\$0	\$10,000	(\$10,000)
Principal 5/1	\$135,000	\$135,000	\$130,000	\$5,000
Interest 5/1	\$119,272	\$119,272	\$118,988	\$284
Principal 5/1 (Prepayment)	\$0	\$0	\$25,000	(\$25,000)

Total Expenditures	\$3,071,719	\$3,096,453	\$3,140,628	(\$44,176)
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Other Sources/(Uses)

Other Debt Service Cost	\$0	\$0	\$0	\$0
Total Other Sources/(Uses)	\$0	\$0	\$0	\$0

Excess Revenues (Expenditures)	\$470		(\$45,710)	
---------------------------------------	--------------	--	-------------------	--

Fund Balance - Beginning	\$991,251		\$2,329,749	
Fund Balance - Ending	\$991,721	\$2,284,039	\$2,284,039	\$2,284,039

Durbin Crossing
Community Development District
Debt Service Fund 2006-1
Statement of Revenues & Expenditures
For The Period Ending June 30, 2019

	<i>PRORATED</i>			
<i>ADOPTED</i>	<i>BUDGET</i>	<i>ACTUAL</i>	<i>VARIANCE</i>	
<i>BUDGET</i>	<i>6/30/19</i>	<i>6/30/19</i>		

Revenues:

Assessments - Direct	\$33,600	\$16,800	\$917	(\$15,883)
Impact Fees	\$0	\$0	\$0	\$0
Interest Income	\$0	\$0	\$2,005	\$2,005

Total Revenues	\$33,600	\$16,800	\$2,922	(\$13,878)
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Expenditures

Series 2006-1

Interest 11/1	\$16,800	\$16,800	\$21,263	(\$4,463)
Interest 12/1	\$0	\$0	\$1,562	(\$1,562)
Special Call 11/1	\$0	\$0	\$170,000	(\$170,000)
Special Call 12/6	\$0	\$0	\$315,000	(\$315,000)
Interest 5/1	\$16,800	\$16,800	\$0	\$16,800

Total Expenditures	\$33,600	\$33,600	\$507,824	(\$474,224)
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Other Sources/(Uses)

Other Debt Service Cost	\$0	\$0	(\$15,325)	(\$15,325)
Interfund Transfer In/(Out)	\$0	\$0	(\$4,652)	(\$4,652)

Total Other Sources/(Uses)	\$0	\$0	(\$19,977)	(\$19,977)
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Excess Revenues (Expenditures)	\$0	(\$524,879)	
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Fund Balance - Beginning	\$0	\$525,971	
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Fund Balance - Ending	\$0	\$1,091	
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Durbin Crossing
Community Development District
Capital Reserve Funds
Statement of Revenues & Expenditures
For The Period Ending June 30, 2019

	<i>ADOPTED BUDGET</i>	<i>PRORATED BUDGET 6/30/2019</i>	<i>ACTUAL 6/30/2019</i>	<i>VARIANCE</i>
<u>Revenues:</u>				
<i>Capital Reserve Funding - Transfer In</i>	\$175,753	\$175,753	\$375,753	\$200,000
<i>Miscellaneous Revenue/Interest</i>	\$1,000	\$750	\$18,399	\$17,649
<i>Total Revenues</i>	\$176,753	\$176,503	\$394,152	\$217,649
<u>Expenditures</u>				
<i>Capital Outlay</i>	\$200,000	\$150,000	\$520,379	(\$370,379)
<i>Repair/Replacements</i>	\$0	\$0	\$48,884	(\$48,884)
<i>Total Expenditures</i>	\$200,000	\$150,000	\$569,264	(\$419,264)
<u>Other Sources/(Uses)</u>				
<i>Interfund Transfer In/(Out)</i>	\$0	\$0	(\$144,235)	(\$144,235)
<i>Total Other Sources/(Uses)</i>	\$0	\$0	(\$144,235)	(\$144,235)
<i>Excess Revenues (Expenditures)</i>	(\$23,247)	\$26,503	(\$319,346)	(\$345,849)
<i>Fund Balance - Beginning</i>	\$633,000		\$1,629,520	
<i>Fund Balance - Ending</i>	\$609,753		\$1,310,174	

Durbin Crossing
Community Development District
Long Term Debt Report

Series 2017A-1 Special Assessment Refunding Bonds	
Interest Rate:	Various
Maturity Date:	5/1/2037
Reserve Fund Definition:	50% MADS
Reserve Fund Requirement:	\$1,341,300
Reserve Fund:	\$1,342,103
Bonds outstanding - 3/31/17	\$37,825,000
Less: May 1, 2017 (Prepayment)	(\$40,000)
Less: May 1, 2018	(\$1,415,000)
Less: May 1, 2018 (Prepayment)	(\$10,000)
Less: November 1, 2018 (Prepayment)	(\$15,000)
Less: May 1, 2019	(\$1,445,000)
Less: May 1, 2019 (Prepayment)	(\$25,000)
Current Bonds Outstanding	\$34,875,000

Series 2017A-2 Special Assessment Refunding Bonds	
Interest Rate:	5.00% -6.25%
Maturity Date:	5/1/2037
Reserve Fund Definition:	50% MADS
Reserve Fund Requirement:	\$172,288
Reserve Fund:	\$172,425
Bonds outstanding - 3/31/17	\$4,580,000
Less: May 1, 2018	(\$130,000)
Less: May 1, 2018 (Prepayment)	(\$170,000)
Less: November 1, 2018 (Prepayment)	(\$10,000)
Less: May 1, 2019	(\$130,000)
Less: May 1, 2019 (Prepayment)	(\$25,000)
Current Bonds Outstanding	\$4,115,000

C.

DURBIN CROSSING COMMUNITY DEVELOPMENT DISTRICT
FY 2019 Summary of Assessments Receipts

ASSESSED TO	ASSESSED				RECEIVED				
	# UNITS ASSESSED	SERIES 2017A1-2 DEBT NET	O&M NET	TOTAL NET ASMTS	SERIES 2017A1-2 DEBT PAID	O&M PAID	TOTAL ASMNTS PAID	BALANCE DUE	DATE O&M PAID THROUGH
PRG DURBIN LLC VILLAGE CTR T COMM. (1)	50,061	29,572.19	16,765.26	46,337.45	22,179.14	16,765.26	38,944.40	7,393.05	5/1/19
PALMS PROFESSIONAL PARK LLC S MIXED USE (1)	49,225	32,667.38	18,520.00	51,187.38	24,500.54	13,890.00	38,390.54	12,796.84	2/1/19
LONGLEAF CENTER LLC R MIXED USE (1)	40,275	26,727.86	15,152.73	41,880.59	20,045.90	11,364.55	31,410.45	10,470.14	2/1/19
LBRE I LLC V1 (1)	13,000	8,627.24	4,891.01	13,518.25	6,470.43	4,891.01	11,361.44	2,156.81	2/1/19
LBRE I LLC T (1)	5,500	3,649.99	2,069.27	5,719.26	2,737.49	2,069.27	4,806.76	912.50	2/1/19
DURBIN CROSSING STATION T (1)	12,439	8,254.94	4,679.94	12,934.88	6,191.21	4,679.94	10,871.15	2,063.81	4/1/19
NET ASSESSMENTS DIRECT BILL	170,500	109,499.60	62,078.21	171,577.81	82,124.71	53,660.03	135,784.74	35,793.15	
NET ASSESSMENTS TAX ROLL	7,324	2,971,666.82	1,874,033.57	4,845,700.39	2,981,217	1,880,056.39	4,861,273.59	(15,573.20)	
TOTAL DISTRICT	177,824	3,081,166.42	1,936,111.78	5,017,278.20	3,063,341.91	1,933,716.42	4,997,058.33	20,219.95	

DIRECT BILL % COLLECTED	75%	86%	79%
TAX ROLL % COLLECTED	100%	100%	100%
TOTAL % COLLECTED	99%	100%	100%

(1) Bulk land owners are on payment plan. Installments due 50% due 12/1, 25% due 2/1, and 25% due 5/1
 Debt Service is due 75% 4/1 and 25% 9/30
 Units include 170,000 square feet of Commercial/Retail/Office

TAX ROLL RECEIPTS				
ST JOHNS COUNTY DISTR.	DATE	AMOUNT	DEBT	O&M
1	11/7/18	11,232.72	6,888.56	4,344.16
2	11/19/18	222,888.32	136,688.15	86,200.17
3	11/27/18	238,889.31	146,500.89	92,388.42
4	12/13/18	812,000.56	497,966.22	314,034.34
5	12/27/18	242,642.08	148,802.31	93,839.77
INTEREST	1/10/19	720.28	441.72	278.56
6	1/28/19	2,799,195.10	1,716,630.11	1,082,564.99
7	2/25/19	134,050.29	82,207.48	51,842.81
8	3/19/19	316,508.62	194,101.59	122,407.03
INTEREST	4/11/19	8,708.79	5,340.74	3,368.05
9	4/24/19	55,432.07	33,994.19	21,437.88
TAX CERTIFICATES	6/19/19	2,654.62	1,627.97	1,026.65
11	6/24/19	16,350.83	10,027.29	6,323.54
			-	-
			-	-
			-	-
			-	-
TOTAL TAX ROLL RECEIPTS		4,861,273.59	2,981,217.20	1,880,056.39

D.

Durbin Crossing

Community Development District

Check Run Summary

6/1/2019 thru 6/30/2019

Fund	Date	Check No.	Amount
<i>General Fund</i>			
<i>Accounts Payable</i>	6/6/19	5106-5110	\$ 3,138.13
	6/12/19	5111-5131	\$ 30,827.11
	6/20/19	5132-5140	\$ 6,952.98
	6/26/19	5141	\$ 80,664.24
			Sub-Total \$ 121,582.46
<i>Capital Reserve Fund</i>			
	6/4/19	156	\$ 2,200.00
	6/12/19	157-158	\$ 2,929.50
			Sub-Total \$ 5,129.50
Total			\$ 126,711.96

** Fedex Invoices available upon request*

CHECK DATE	VEND#	INVOICE DATE	INVOICE	EXPENSED TO YRMO	DPT	ACCT#	SUB	SUBCLASS	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
6/06/19	00003	5/21/19	65592226	201905	310	51300	42000		MAY FEDEX POSTAGE	*	49.00		
									FEDEX			49.00	005106
6/06/19	00109	6/01/19	13129558	201906	320	53800	45510		JUN POOL MAINTEN-NORTH	*	590.27		
									POOLSURE			590.27	005107
6/06/19	00109	6/01/19	13129558	201906	320	53800	45510		JUN POOL MAINT-SOUTH	*	1,122.91		
		6/01/19	13129558	201906	320	53800	45510		STORAGE SHEED RENTAL FEE	*	10.00		
		6/01/19	13129558	201906	320	53800	45510		AMOUNT PAID/CREDIT APPL	*	20.00-		
									POOLSURE			1,112.91	005108
6/06/19	00053	6/01/19	93847982	201906	320	53800	45508		JUNE REFUSE NORTH	*	345.40		
									WASTE MANAGEMENT			345.40	005109
6/06/19	00053	6/01/19	93847992	201906	320	53800	45508		JUNE REFUSE SOUTH	*	1,040.55		
									WASTE MANAGEMENT			1,040.55	005110
6/12/19	00264	6/03/19	362985	201906	320	53800	46300		KITCHEN TOWEL	*	108.32		
		6/03/19	362985	201906	320	53800	46300		COTTONELLE TISSUE	*	143.48		
		6/03/19	362985	201906	320	53800	46300		ROLL TOWELS WHITE	*	116.84		
		6/03/19	362985	201906	320	53800	46300		TRASH BAGS 55 GAL	*	266.34		
		6/03/19	362985	201906	320	53800	46300		LOTION SOAP	*	77.04		
		6/03/19	362985	201906	320	53800	46300		FUEL SURCHARGE	*	3.00		
									ALL-BRITE			715.02	005111
6/12/19	00283	6/01/19	445796	201906	320	53800	46800		JUN LAKE MAINTENANCE	*	4,244.00		
									AQUATIC SYSTEMS INC.			4,244.00	005112
6/12/19	00050	6/01/19	06012019	201906	320	53800	45300		JUN SERVICE X1022920	*	430.91		
									COMCAST			430.91	005113

DURB DURBIN CROSS BPEREGRINO

CHECK DATE	VEND#	INVOICE DATE	INVOICE	EXPENSED TO YRMO	DPT	ACCT#	SUB	SUBCLASS	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
6/12/19	00305	5/19/19	19481	201905	320	53800	44200		POOL REPAIR	*	525.00		
									EPIC POOLS & HARDSCAPE CONSTRUCTION			525.00	005114
6/12/19	00305	5/19/19	19494	201905	320	53800	44200		POOL REPAIR	*	975.00		
									EPIC POOLS & HARDSCAPE CONSTRUCTION			975.00	005115
6/12/19	00221	6/05/19	55-BID-4	201906	320	53800	44800		55-60-00527 POOL PERMIT	*	350.00		
									FLORIDA DEPARTMENT OF HEALTH IN			350.00	005116
6/12/19	00221	6/05/19	55-BID-4	201906	320	53800	44800		55-60-000533 POOL PERMIT	*	350.00		
									FLORIDA DEPARTMENT OF HEALTH IN			350.00	005117
6/12/19	00221	6/05/19	55-BID-4	201906	320	53800	44800		55-60-00534 POOL PERMIT	*	225.00		
									FLORIDA DEPARTMENT OF HEALTH IN			225.00	005118
6/12/19	00021	6/01/19	456	201906	310	51300	34000		JUN MANAGEMENT FEES	*	3,916.67		
		6/01/19	456	201906	310	51300	31300		JUN INFORM TECHNOLOGY	*	133.33		
		6/01/19	456	201906	310	51300	32500		JUN IMPACT FEE COLLECTION	*	1,250.00		
		6/01/19	456	201906	310	51300	35100		JUN DISSEMINATION SERVICE	*	500.00		
		6/01/19	456	201906	310	51300	51000		OFFICE SUPPLIES	*	9.15		
		6/01/19	456	201906	310	51300	42000		POSTAGE	*	33.09		
		6/01/19	456	201906	310	51300	42500		COPIES	*	208.50		
		6/01/19	456	201906	310	51300	41000		TELEPHONE	*	16.11		
									GOVERNMENTAL MANAGEMENT SERVICES			6,066.85	005119
6/12/19	00008	5/31/19	107797	201904	310	51300	31500		APR GENERAL COUNSEL	*	3,946.25		
									HOPPING GREEN & SAMS			3,946.25	005120
6/12/19	00008	5/31/19	107798	201904	310	51300	31500		APR MONTHLY MEETING	*	1,777.55		
									HOPPING GREEN & SAMS			1,777.55	005121

DURB DURBIN CROSS BPEREGRINO

CHECK DATE	VEND#	INVOICE DATE	INVOICE	EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
6/12/19	00288	5/07/19	187535	201905 320-53800-46300	NON-INVENT PROGRESS LIGHT	*	263.66	263.66	005122
					LAMP SALES UNLIMITED, INC.				
6/12/19	00336	6/06/19	722	201906 320-53800-45511	TRIVIA/DJ AT THE POOL	*	250.00	250.00	005123
					LIVE ENTERTAINMENT SOLUTIONS				
6/12/19	00291	6/03/19	2787	201906 320-53800-44200	REPLACED FLUSH VALVES	*	1,572.20	1,572.20	005124
					PHILLIP MCDONALD PLUMBING				
6/12/19	00066	6/03/19	06032019	201906 320-53800-45513	SERVICE RENEWAL	*	290.00	290.00	005125
					TURNER PEST CONTROL				
6/12/19	00066	6/03/19	5862812	201906 320-53800-45513	JUN PEST CONTROL-NORTH	*	65.00	65.00	005126
					TURNER PEST CONTROL				
6/12/19	00066	6/03/19	5862813	201906 320-53800-45513	JUN PEST CONTROL-SOUTH	*	80.00	80.00	005127
					TURNER PEST CONTROL				
6/12/19	00066	6/03/19	5877077	201906 320-53800-45513	MOSQUITO SERVICE-NORTH	*	125.00	125.00	005128
					TURNER PEST CONTROL				
6/12/19	00252	6/01/19	2019-5-1	201905 320-53800-45501	MAY LIFEGUARD HOURS	*	7,033.91	7,033.91	005129
					VESTA PROPERTY SERVICES, INC.				
6/12/19	00232	4/18/19	51779	201904 320-53800-44200	PROFESSIONAL NET/TYRAPS	*	1,241.76	1,241.76	005130
					WELCH TENNIS COURT INC				
6/12/19	00335	5/19/19	05192019	201906 320-53800-45511	WILD ANIMAL SHOW	*	300.00	300.00	005131
					WILD WONDERS ANIMAL SHOWS				
6/20/19	00007	6/05/19	190727	201905 310-51300-31100	MAY PROFESSIONAL SERVICES	*	1,237.00	1,237.00	005132
					ENGLAND-THIMS & MILLER, INC.				
6/20/19	00007	6/05/19	190732	201905 310-51300-31100	PUBLIC FACILITIES REPORT	*	1,668.00	1,668.00	005133
					ENGLAND-THIMS & MILLER, INC.				

DURB DURBIN CROSS BPEREGRINO

CHECK DATE	VEND#	INVOICE DATE	INVOICE	EXPENSED TO YRMO	DPT	ACCT#	SUB	SUBCLASS	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
6/20/19	00292	4/09/19	33921	201904	320	53800	46400		IRRIGATION REPAIRS	*	454.50		
									R&D LANDSCAPING & IRRIGATION			454.50	005134
6/20/19	00292	4/04/19	33794	201904	320	53800	46400		IRRIGATION REPAIRS	*	114.00		
									R&D LANDSCAPING & IRRIGATION			114.00	005135
6/20/19	00292	4/08/19	33839	201904	320	53800	46400		IRRIGATION REPAIRS	*	250.50		
									R&D LANDSCAPING & IRRIGATION			250.50	005136
6/20/19	00292	4/12/19	34150	201904	320	53800	46400		IRRIGATION REPAIRS	*	849.00		
									R&D LANDSCAPING & IRRIGATION			849.00	005137
6/20/19	00292	4/15/19	34327	201904	320	53800	46400		IRRIGATION REPAIRS	*	436.00		
									R&D LANDSCAPING & IRRIGATION			436.00	005138
6/20/19	00292	5/06/19	36342	201905	320	53800	46400		IRRIGATION REPAIRS	*	1,863.20		
									R&D LANDSCAPING & IRRIGATION			1,863.20	005139
6/20/19	00009	5/09/19	I0317171	201905	310	51300	48000		NOTICE OF MEETING 5/20/19	*	80.78		
									THE ST. AUGUSTINE RECORD			80.78	005140
6/26/19	00328	6/25/19	06252019	201906	300	20700	10100		IMPACT FEE DURBIN STATION	*	11,596.00		
		6/25/19	06252019	201906	300	20700	10100		IMPACT FEE DURBIN STATION	*	17,394.00		
		6/25/19	06252019	201906	300	20700	10100		IMPACT FEE LONGLEAD CENTR	*	51,674.24		
									STATE BOARD OF ADMINISTRATION			80,664.24	005141
TOTAL FOR BANK A											121,582.46		
TOTAL FOR REGISTER											121,582.46		



1707 Townhurst Dr.
Houston TX 77043
(800) 858-POOL (7665)
www.poolsure.com

Invoice

Date 6/1/2019

Invoice # 131295585858

Terms	Net 20
Due Date	6/21/2019
PO #	
Customer #	13DUR100

Bill To
Attn: Office
Durbin Crossing North
475 West Town Place, Suite 114
St. Augustine FL 32092

Ship To
Durbin Crossing North
730 North Durbin Pkwy
Saint Johns FL 32259

Item ID	Description	Qty	Units	Amount
WM-CHEM-BASE	Water Management Seasonal Billing Rate	1	ea	590.27

RECEIVED
MAY 22 2019
BY: _____

Total Amount Due 590.27 \$590.27

(A) 1,320,538,45510
V-109

Remittance Slip

Customer
13DUR100
Invoice #
131295585858

Amount Due \$590.27

Amount Paid _____

Make Checks Payable To
Poolsure
PO Box 55372
Houston, TX 77255-5372



131295585858



1707 Townhurst Dr.
Houston TX 77043
(800) 858-POOL (7665)
www.poolsure.com

Invoice

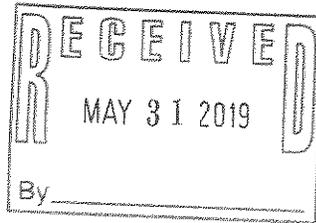
Date 6/1/2019

Invoice # 131295585859

Terms	Net 20
Due Date	6/21/2019
PO #	
Customer #	13DUR200

Bill To Durbin Crossing South 475 West Town Place, Suite 114 St. Augustine FL 32092	Ship To Durbin Crossing South Durbin Crossing South 145 South Durbin Pkwy Jacksonville FL 32259
---	--

Item ID	Description	Qty	Units	Amount
WM-CHEM-BASE	Water Management Seasonal Billing Rate	1	ea	1,122.91
WM-SHED RENTAL	Monthly rental fee for storage shed	1	ea	10.00



V-109

(A)

1,320,538,45570

Total 1,132.91
Amount Paid/Credit Applied 20.00
Amount Due \$1,112.91

Remittance Slip

Customer
13DUR200
Invoice #
131295585859

Amount Due \$1,112.91

Amount Paid _____

Make Checks Payable To

Poolsure
PO Box 55372
Houston, TX 77255-5372



131295585859



INVOICE

Customer ID:
Customer Name:
Service Period:
Invoice Date:
Invoice Number:

7-51836-43000
DURBIN CROSSING CDD NORTH
06/01/19-06/30/19
06/01/2019
9384798-2224-0

How To Contact Us

Visit **wm.com**

To setup your online profile, sign up for paperless statements, manage your account, view holiday schedules, pay your invoice or schedule a pickup



Customer Service:
(904) 260-1592

Your Payment Is Due

Jul 01, 2019

If full payment of the invoiced amount is not received within your contractual terms, you may be charged a monthly late charge of 2.5% of the unpaid amount, with a minimum monthly charge of \$5, or such late charge allowed under applicable law, regulation or contract.

Your Total Due

\$345.40

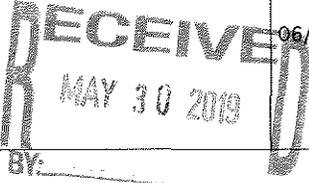
If payment is received after 07/01/2019: **\$ 354.04**

See Reverse for Important Messages

Previous Balance	Payments	Adjustments	Current Charges	Total Due
127.17	(127.17)	0.00	345.40	345.40

Details for Service Location: Durbin Crossing North, 730 N Durbin Pkwy, Saint Johns FL 32259-8217
Customer ID: 7-51836-43000

Description	Date	Ticket	Quantity	Amount
Overage service yards incident# 14855210 Picture taken on 05/07/2019 at 09:06 am Ticket Total	05/07/19	249621	1.00	150.00 0.00 150.00
4 Yard dumpster 1x week Fuel / environmental charge Regulatory cost recovery charge Administrative charge St john cm 5% franchise Total Current Charges	06/01/19		1.00	82.81 78.44 11.21 6.50 16.44 345.40



V-53 (A) 1,320,538.45508

----- Please detach and send the lower portion with payment ----- (no cash or staples) -----

Waste Management
 WASTE MANAGEMENT INC. OF FLORIDA
 PO BOX 42930
 PHOENIX, AZ 85080
 (904) 260-1592
 (866) 381-9369
 (904) 260-1449 FAX

Invoice Date	Invoice Number	Customer ID
06/01/2019	9384798-2224-0	7-51836-43000
Payment Terms	Total Due	Amount
Total Due by 07/01/2019	\$345.40	
If Received after 07/01/2019	\$354.04	

2224000075183643000093847980000003454000000034540 0

0035407 01 AB 0.409 **AUTO TO 0 7142.32092-364939 -C01-P35442-I1 10290C39

DURBIN CROSSING CDD NORTH
 475 W TOWN PLACE STE 114
 SAINT AUGUSTINE FL 32092-3649




 WASTE MANAGEMENT INC. OF FLORIDA
 PO BOX 4648
 CAROL STREAM, IL 60197-4648

THINK GREEN®





INVOICE

Customer ID:
Customer Name:
Service Period:
Invoice Date:
Invoice Number:

7-51881-83005
DURBIN CROSSING SOUTH
06/01/19-06/30/19
06/01/2019
9384799-2224-8

V-53 (A) 1,320.538.48508

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Customer Service:
(904) 260-1592

Your Payment Is Due

Jul 01, 2019

If full payment of the invoiced amount is not received within your contractual terms, you may be charged a monthly late charge of 2.5% of the unpaid amount, with a minimum monthly charge of \$5, or such late charge allowed under applicable law, regulation or contract.

Your Total Due

\$1,040.55

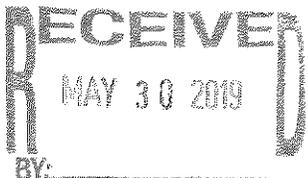
If payment is received after 07/01/2019: **\$ 1,066.56**

See Reverse for Important Messages

Previous Balance	894.56	+	Payments	(894.56)	+	Adjustments	0.00	+	Current Charges	1,040.55	=	Total Due	1,040.55
------------------	--------	---	----------	----------	---	-------------	------	---	-----------------	----------	---	-----------	-----------------

Details for Service Location: Durbin Crossing South, 145 S Durbin Pkwy, Saint Johns FL 32259-7224
Customer ID: 7-51881-83005

Description	Date	Ticket	Quantity	Amount
Overage service yards incident# 14718517 Picture taken on 04/23/2019 at 10:05 am Ticket Total	04/23/19	192349	1.00	150.00 0.00 150.00
Overage service yards incident# 14793557 Picture taken on 04/30/2019 at 08:53 am Ticket Total	04/30/19	224215	1.00	150.00 0.00 150.00
Overage service yards incident# 14907374 Picture taken on 05/14/2019 at 08:44 am Ticket Total	05/14/19	265816	2.00	300.00 0.00 300.00
6 Yard dumpster 1x week Fuel / environmental charge Regulatory cost recovery charge Administrative charge	06/01/19		1.00	110.81 239.48 34.21 6.50



----- Please detach and send the lower portion with payment ----- (no cash or staples) -----

Waste Management
WASTE MANAGEMENT INC. OF FLORIDA
PO BOX 42930
PHOENIX, AZ 85080
(904) 260-1592
(866) 381-9369
(904) 260-1449 FAX

Invoice Date	Invoice Number	Customer ID
06/01/2019	9384799-2224-8	7-51881-83005
Payment Terms	Total Due	Amount
Total Due by 07/01/2019	\$1,040.55	
If Received after 07/01/2019	\$1,066.56	



2224000075188183005093847990000010405500000104055 4

0035409 01 AB 0.409 **AUTO TO 0 7142 32092-364939 -C01-P35444-I1 I0290C39

DURBIN CROSSING SOUTH
475 WEST TOWN PLACE STE 114
ST AUGUSTINE FL 32092-3649




WASTE MANAGEMENT INC. OF FLORIDA
PO BOX 4648
CAROL STREAM, IL 60197-4648

THINK GREEN.



224-0039475-2224-3

0035405-0000001-0039192

5 EASY WAYS TO PAY



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Set up recurring payments with us at wm.com/myaccount.



Pay Through Your Financial Institution
Make a payment from your financial institution using your Customer ID.



One-Time Payment
At your desk or on the go, use wm.com or our WM mobile app for a quick and easy payment.



Pay by Phone
Payable 24/7 using our automated system at 866-964-2729.



Mail it
Write it, stuff it, stamp it, mail it. Envelope provided.

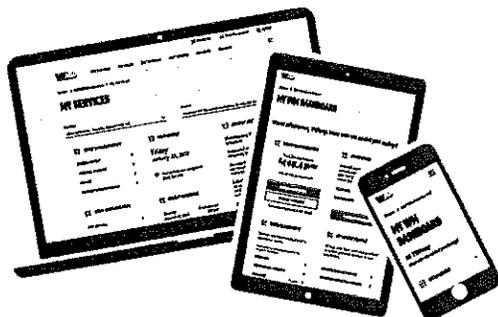
HOW TO READ YOUR INVOICE

How To Contact Us Visit wm.com To set up your online profile, sign up for paperless billing, manage your account, view holidays schedule, pay your bill or schedule a pickup. Customer Service (866) 964-2729		Your Payment Is Due August 19, 2017 If full payment of the invoiced amount is not received by the invoice due date, you will be charged a monthly late charge of 2.5% of the unpaid amount, with a minimum charge of \$5.00, or such lesser late charge allowed under applicable law, regulation or contract.		Your Total Due \$124.73 If payment is received after 08/19/2017 - \$126.60 See reverse for important messages	
Previous Balance 97.12	+ Payments (97.12)	+ Adjustments 0.00	+ Current Charges 124.73	= Total Due 124.73	
Details for Service Location 211 Jackson Street, Stockton CA 95205			Customer ID: 2-B2290-00885 PO Number: 45693		
Description	Date	Ticket	Quantity	Amount	
\$4.00 Trash Fee	07/01/17		1.00	90.00	
\$6.00 Recycle	07/01/17		1.00	6.00	
Extra Pickup Service	07/01/17	5934	1.00	15.00	
Fuel/Environmental Charge				19.73	
Total Current Charges				124.73	

States the date payment is due to Waste Management. Anything beyond that date may incur additional charges. Your **Total Due** is the total amount of current charges and any previous unpaid balances combined.

Previous balance is the total due from your previous invoice. We subtract any **Payments Received/Adjustments** and add your **Current Charges** from this billing cycle to get a **Total Due** on this invoice. If you have not paid all or a portion of your previous balance, please pay the entire **Total Due** to avoid a late charge or service interruption.

Service location details the total current charges of this invoice.



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- View your invoice anytime, anywhere and on any device

Learn more at wm.com

If your service is suspended for non-payment, you may be charged a Resume charge to restart your service. For each returned check, a charge will be assessed on your next invoice equal to the maximum amount permitted by applicable state law.

CHECK HERE TO CHANGE CONTACT INFO

List your new billing information below. For a change of service address, please contact Waste Management.

Address 1	
Address 2	
City	
State	
Zip	
Email	
Date Valid	

CHECK HERE TO SIGN UP FOR AUTOMATIC PAYMENT ENROLLMENT

If I enroll in Automatic Payment services, I authorize Waste Management to pay my invoice by electronically deducting money from my bank account. I can cancel authorization by notifying Waste Management at wm.com or by calling the customer service number listed on my invoice. Your enrollment could take 1-2 billing cycles for Automatic Payments to take effect. Continue to submit payment until page one of your invoice reflects that your payment will be deducted.

Email Address	
Date	
Bank Account Holder Signature	

NOTICE: By sending your check, you are authorizing the Company to use information on your check to make a one-time electronic debit to your account at the financial institution indicated on your check. The electronic debit will be for the amount of your check and may occur as soon as the same day we receive your check.

In order for us to service your account or to collect any amounts you may owe (for non-marketing or solicitation purposes), we may contact you by telephone at any telephone number that you provided in connection with your account, including wireless telephone numbers, which could result in charges to you. Methods of contact may include text messages and using pre-recorded/artificial voice messages and/or use of an automatic dialing device, as applicable. We may also contact you by email or other methods as provided in our contract.

Please send all bankruptcy correspondence to PO Box 43290, Phoenix, AZ 85080 (this language is in compliance with 11 USC 342(c)(2) of the Bankruptcy Code)



Customer ID:

7-51881-83005

Customer Name:

DURBIN CROSSING SOUTH

Service Period:

06/01/19-06/30/19

Invoice Date:

06/01/2019

Invoice Number:

9384799-2224-8

Details for Service Location:		Customer ID: 7-51881-83005		
Durbin Crossing South, 145 S Durbin Pkwy, Saint Johns FL 32259-7224				
Description	Date	Ticket	Quantity	Amount
St john cm 5% franchise				49.55
Total Current Charges				1,040.55



0035409-00000002-0039193

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2204 Haines Street
 Jacksonville FL 32206
 904-354-4687 * Fed. I.D. #59-0863850
 Website: <http://www.all-britesales.com>

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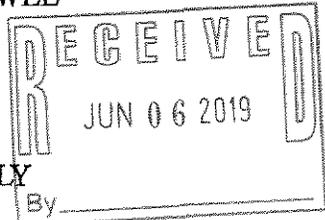
INVOICE

Bill To: DURBIN CROSSING CDD- VESTA
 145 S DURBIN PKWY
 ST JOHNS FL 32259

Ship To: Phone #: 904-230-2011
 DURBIN CROSSING CDD- VESTA
 145 S DURBIN PKWY
 ST JOHNS FL 32259

Invoice#	Order#	Customer#	Customer P.O.#	Terms	Salesperson
Invoice Dt	Order Dt			Ship Via	
362985	388199	6069		NET 30 DAYS	07
06/03/19	05/30/19	MARGARET		OUR TRUCK	

Quantity	U/M	Item #/Description	HM*	Unit Price	Amount
4	CS	140-410135 LOC001 SELECT CHOICE KITCHEN TOWEL 30rls/CS 85/SHTS 410135 - 15706350		27.08	108.32
BIN: 10001					
2	CS	110-17713 LOC001 COTTONELLE TISSUE 60rls 2 PLY 451 shts/roll 4in x 4.5in sht Kimberly Clark 17713		71.74	143.48
BIN: 10001					
2	CS	120-630 LOC001 ROLL TOWELS WHITE ARTISAN 8in X 600ft 6/CS 8030620		58.42	116.84
BIN: 10002					
6	CS	181-BR58 LOC001 LINER 38X58 BLACK 100/CS 1.80 MIL, XX-HEAVY ROLL 55GAL RM6181, RT-3858-XXH GATRL60SXH		44.39	266.34
BIN: 06001					
1	CS	631-9755-04 LOC001 (Continued on Page 2)		77.04	77.04



See page #2

All-Brite Sales Company

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 Jacksonville FL 32206
 904-354-4687 * Fed. I.D. #59-0863850
 Website: <http://www.all-britesales.com>

Cleaning Equipment and Chemicals
 for Buildings & Industry
 Since 1954

INVOICE

Bill To: DURBIN CROSSING CDD- VESTA
 145 S DURBIN PKWY
 ST JOHNS FL 32259

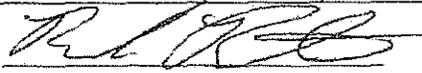
Ship To: Phone #: 904-230-2011
 DURBIN CROSSING CDD- VESTA
 145 S DURBIN PKWY
 ST JOHNS FL 32259

7

Invoice#	Order#	Customer#	Customer P.O.#	Terms	Salesperson
Invoice Dt	Order Dt			Ship Via	
362985	388199	6069		NET 30 DAYS	07
06/03/19	05/30/19	MARGARET		OUR TRUCK	
Quantity	U/M	Item # /Description	HM*	Unit Price	Amount
BIN: 01005		(Page 2) MICRELL ANTIBACT. LOTION SOAP GALLON 4/CS AMBER E-4 by GoJo			
1	EA	Z-631-9755-04 LOC001 SDS SHEET FOR 631-9755-04 micrell antibactrl lotion soap		0.00	.00
BIN: ZFILE					
Subtotal					712.02
FUEL SURCHARGE					3.00
Tax #: 85-8013005684C8					
Total Due On 07/03/19					715.02
<p><i>miscellaneous</i></p> <p>1.320.53800.46300</p> <p>V-264 (A)</p>					

DELIVERED BY 

*HM=
 Hazardous/MSDS required

DATE RECEIVED / RECEIVED BY 

By acceptance of these goods buyer agrees to pay
 a reasonable Attorneys fee if buyer's account is
 turned over to an attorney for collection.



Aquatic Systems, Inc.

LAKE & WETLAND MANAGEMENT SERVICES

2100 NW 33rd Street Pompano Beach, FL 33069

1-800-432-4302 - Fax (954) 977-7877

Invoice

INVOICE DATE: 6/1/2019
 INVOICE NUMBER: 0000445796
 CUSTOMER NUMBER: 0106060
 PO NUMBER:
 PAYMENT TERMS: Net 30

Durbin Crossing CDD
 C/O Gov. Management Services
 475 West Town Place #114
 St Augustine, FL 32092

QTY ORD	ITEM DESCRIPTION	U/M	UNIT PRICE	EXT PRICE
1	Monthly Lake and Wetland Services - June		4,244.00	4,244.00

V-283

(A)

1,320,538.468

Jene Lake maint.

RECEIVED
 JUN 05 2019
 BY: _____

SALES TAX: (0.0%) \$0.00
 LESS PAYMENT: \$0.00
 TOTAL DUE: \$4,244.00

A 1.5% FINANCE CHARGE IS ADDED TO BALANCES 31 OR MORE DAYS PAST DUE

PLEASE RETURN THIS PORTION WITH PAYMENT.
 MAKE CHECKS PAYABLE TO: **Aquatic Systems, Inc.**

DATE: 6/1/2019
 INVOICE NUMBER: 0000445796
 CUSTOMER NUMBER: 0106060
 TOTAL AMOUNT DUE: \$4,244.00

Address Changes (Note on Back of this Slip)
 Please include contact name and phone number

Aquatic Systems, Inc.
 2100 NW 33rd Street
 Pompano Beach, FL 33069

AMOUNT PAID:

THANK YOU FOR YOUR BUSINESS!

Hello,

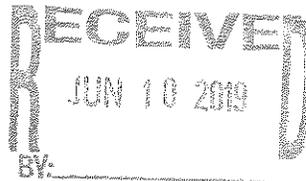
Thanks for choosing Comcast Business.

Your bill at a glance

For 700 N DURBIN PKWY, JACKSONVILLE, FL, 32259-7285

Previous balance		\$446.79
Payment - thank you	Jun 01	-\$446.79
Balance forward		\$0.00
Regular monthly charges	Page 3	\$412.41
Taxes, surcharges & fees	Page 3	\$18.50
New charges		\$430.91

Amount due Jun 22, 2019 \$430.91



← **Your bill explained**

- This page gives you a quick summary of your monthly bill. A detailed breakdown of your charges begins on page 3.
- Any payments received or account activity after Jun 01, 2019 will show up on your next bill. View your most up-to-date account balance at business.comcast.com/myaccount.

V-50
Ⓟ 1,320,538.453

Need help?

- Visit business.comcast.com/myaccount or see page 2 for other ways to contact us.

Detach the bottom portion of this bill and enclose with your payment

Please write your account number on your check or money order

Do not include correspondence with payment

COMCAST
BUSINESS

141 NW 16TH ST
POMPANO BEACH FL 33060-5250
96330310 NO RP 01 20190601 NNNNNNNY 0000595 0002

DURBIN CROSSING CDD
ATTN BERNADETTE PEREGRINO
475 W TOWN PL STE 114
ST AUGUSTINE, FL 32092-3649

Account number **8495 74 140 1022920**
Payment due Jun 22, 2019
Please pay \$430.91

Amount enclosed

\$ [blacked out]
Make checks payable to Comcast
Do not send cash



COMCAST
PO BOX 71211
CHARLOTTE NC 28272-1211



849574140102292000430918

Account Number
8495 74 140 1022920

Billing Date
Jun 01, 2019

Services From
Jun 09, 2019 to Jul 08, 2019

Page
2 of 5

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- Pay your bill and customize billing options
- View upcoming appointments



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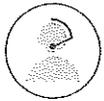


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Attn: M. Gifford.



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Additional billing information

More ways to pay:



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Visit My Account at business.comcast.com/myaccount



By App

Download the Comcast Business App



In-Store

Visit business.comcast.com/servicecenter to find a store near you



Regular monthly charges \$412.41

Comcast Business services	\$354.65
TV Basic	\$9.95
Business Video	
Music Choice	\$29.95
HD Technology Fee	\$9.95
Deluxe 100+ Pkg	\$199.95
Business Internet	
Static IP - 1	\$19.95
Voice Line	\$79.90
Business Voice	
Qty 2 @ \$39.95 each	
Voice Mail Service	\$5.00

Equipment & services \$39.55

TV Box + Remote	\$2.70
Service To Additional TV	\$19.90
With TV Box And Remote	
Qty 2 @ \$9.95 each	
Equipment Fee	<input checked="" type="checkbox"/>
Internet	
Equipment Fee	<input checked="" type="checkbox"/>
Voice	
Equipment Fee	\$16.95
Voice	

Other charges \$18.21

Universal Connectivity Charge	\$3.08
Regulatory Recovery Fees	\$1.13
Broadcast TV Fee	\$10.00
Voice Network Investment	\$2.00
Directory Listing Management Fee	\$2.00

Taxes, surcharges & fees \$18.50

Taxes & surcharges	\$18.50
State And Local Sales Tax	\$1.61
State Communications Services Tax	\$12.43
Local Communications Services Tax	\$3.59
FCC Regulatory Fee	\$0.07
911 Fee(s)	\$0.80

What's included?



Internet: Fast, reliable internet on our Gig-speed network



TV: Keep your employees informed and customers entertained



Voice Numbers: (904)230-8287, (904)230-8288

This shows a service is included in your package:

Visit business.comcast.com/myaccount for more details



Additional information

Account Number
8495 74 140 1022920

Billing Date
Jun 01, 2019

Services From
Jun 09, 2019 to Jul 08, 2019

Page
4 of 5

The regulatory recovery fee is neither government mandated nor a tax, but is assessed by Comcast to recover the costs of certain federal, state and local impositions related to voice services.



COMCAST
BUSINESS**Important Notice for Voice Customers:****Comcast Notice of Toll-Free Dialing to Reach 711****For access to Telecommunications Relay Services for people who are deaf or hard-of-hearing**

The FCC requires that all voice service providers nationwide provide toll-free, three-digit 711 dialing for access to all Telecommunications Relay Services (TRS). TRS facilitates telephone conversations between people with hearing or speech disabilities and people with or without such disabilities.

TRS uses operators, called communications assistants (CAs), to facilitate telephone calls between people with hearing and speech disabilities and other individuals. A TRS call may be initiated by either a person with a hearing or speech disability, or a person without such disability. When a person with a hearing or speech disability initiates a TRS call, the person uses a teletypewriter (TTY), another text input device such as a smartphone or a video phone to call the TRS relay center, and gives a CA the number of the party that he or she wants to call. The CA in turn places an outbound traditional voice call to that person. The CA then serves as a link for the call, relaying the text of the calling party in voice to the called party, and converting to text what the called party voices back to the calling party.

Dialing 711 to reach TRS makes relay access convenient, fast, and uncomplicated.

TRS is available 24 hours a day, seven days a week and all calls are confidential.

For more information about the various types of TRS, see the FCC's consumer fact sheet at <https://www.fcc.gov/general/telecommunications-relay-services-trs>, or visit the Web site of the Disability Rights Office (DRO) at <https://www.fcc.gov/general/disability-rights-office>.

Epic Pools and Hardscape Construction, Inc.
 3948 3rd Street South #123
 Jacksonville Bch, FL 32250

Invoice

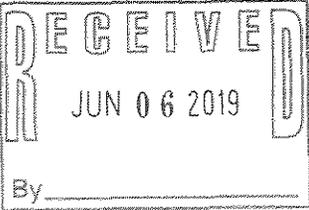
Date	Invoice #
5/19/2019	19481

Phone #	9044175100
---------	------------

Bill To Durbin Crossing South CDD 145 South Durbin Parkway Saint Johns, FL 32259	Job Address Durbin Crossing South CDD 145 South Durbin Parkway Saint Johns, FL 32259
--	--

P.O. Number	Terms	Rep	Project
		DB	

Quantity	Description	Price Each	Amount
	WE HEREBY PROPOSE TO FURNISH THE FOLLOWING SWIM/SPA/POOL WORK: SUPPLY & INSTALL (1) 4" BALL VALVE. INSIDE SWAP <i>Repair / Replace</i> <i>1-320-53800-44200</i> <i>V-305 (A)</i>	525.00	525.00

	Total	\$525.00
	Payments/Credits	\$0.00
	Balance Due	\$525.00

debbie@epicpool.com	www.epicpool.com
---------------------	------------------

Epic Pools and Hardscape Construction, Inc.
 3948 3rd Street South #123
 Jacksonville Bch, FL 32250

Invoice

Date	Invoice #
5/19/2019	19494

Phone #	9044175100
---------	------------

Bill To Durbin Crossing South CDD 145 South Durbin Parkway Saint Johns, FL 32259 	Job Address Durbin Crossing South CDD 145 South Durbin Parkway Saint Johns, FL 32259
---	--

P.O. Number	Terms	Rep	Project
	see contract	DB	

Quantity	Description	Price Each	Amount
	WE HEREBY PROPOSE TO FURNISH THE FOLLOWING SWIM/SPA/POOL WORK: REMOVE LOSE COPING AND CRACKED TILE. INCLUDE RESETING OF COPING PIECES AND REPLACING TILE FOR DURBIN SOUTH NEAR SLIDE. <i>Repair / Replace</i> <i>1.320.53800.44200</i> <i>V-305 (A)</i>	975.00	975.00
Total			\$975.00
Payments/Credits			\$0.00
Balance Due			\$975.00

debbie@epicpool.com	www.epicpool.com
---------------------	------------------



**Florida Department of Health
in St. Johns County
Notification of Fees Due**



55-BID-4202596

Permit Number
55-60-00527

Fee Amount: \$350.00

Previous Balance: \$0.00

For: Swimming Pools - Public Pool > 25000 Gallons

Total Amount Due: \$350.00

Notice: This bill is due and payable in full upon receipt and must be received by the local office by the payment due date (06/30/2019).

Payment Due Date: 06/30/2019 or Upon Receipt

Mail To: DURBIN CROSSING NORTH
475 W TOWN Place, Suite 114
Saint Augustine, FL 32092

V-221
(A)

1,320,538.448

Please verify all information below at www.myfloridaehpermit.com and make changes as necessary.



Account Information:

Name: Durbin Crossing North
Location: 700 N Durbin Parkway
Jacksonville, FL 32259

Pool Volume: 63,726 gallons
Bathing Load: 70
Flow Rate: 50

Owner Information:

Name: DURBIN CROSSING NORTH
Address: 475 W TOWN Place, Suite 114
(Mailing) Saint Augustine, FL 32092
Home Phone: (904) 230-2011 Work Phone: (904) 288-7669

Circle One: Visa MC

Name on Card: _____

Account #: _____

Exp Date: ___/___ Security Code (CVV): _____

Card's Billing Address: _____

City: _____ State: ___ Zip: _____

I Authorize Florida Department of Health in St. Johns County to charge my credit card account for the following:

Payment Amount: \$ _____ For: _____

**Please go online to pay fee at:
www.MyFloridaEHPermit.com**

Permit Number: 55-60-00527 Bill ID: 55-BID-4202596

Billing Questions call DOH-St. Johns at (904) 209-3250
If you do not pay online, make checks payable to and mail invoice WITH payment to:
Florida Department of Health in St. Johns County
200 San Sebastian View
Saint Augustine, FL 32084

Signature _____ Date _____

[Please RETURN invoice with your payment]

Batch Billing ID:18648

PERMIT HOLDERS CAN NOW
pay invoices online!

The Florida Department of Health now offers a secure system for permit holders to pay invoices and print permits online!

- No sign-up cost.
- Save time. Paying a bill online is faster than mailing a check or hand delivering payment.
- Our safe and secure system will keep your information protected.
- Pay at your convenience. With our online system, you can pay with your credit card or e-check and don't have to worry about envelopes or stamps.

Pay this invoice online at www.myfloridaehpermit.com

NOTE: Payments made online will be assessed a small convenience fee. Visit the site for more information



Florida Department of Health
in St. Johns County
Notification of Fees Due



55-BID-4202597

Permit Number
55-60-00533

Fee Amount: \$350.00

Previous Balance: \$0.00

For: Swimming Pools - Public Pool > 25000 Gallons

Total Amount Due: \$350.00

Notice: This bill is due and payable in full upon receipt and must be received by the local office by the payment due date (06/30/2019).

Payment Due Date: 06/30/2019 or Upon Receipt

Mail To: DURBIN CROSSING-SOUTH POOL
475 W TOWN Place, Suite 114
Saint Augustine, FL 32092

V-221
1,320,538.448
RECEIVED
JUN 05 2019

Please verify all information below at www.myfloridaehpermit.com and make changes as necessary.

Account Information:
Name: DURBIN CROSSING-SOUTH POOL
Location: 145 S DURBIN Parkway
Jacksonville, FL 32259
Pool Volume: 165,144 gallons
Bathing Load: 183
Flow Rate: 918

Owner Information:
Name: DURBIN CROSSING-SOUTH POOL
Address: 475 W TOWN Place, Suite 114
(Mailing) Saint Augustine, FL 32092
Home Phone: (904) 230-2011 Work Phone: (904) 288-7669

Circle One: Visa MC
Name on Card: _____
Account #: _____
Exp Date: ___/___/___ Security Code (CVV): _____
Card's Billing Address: _____

City: _____ State: ___ Zip: _____

I Authorize Florida Department of Health in St. Johns County to charge my credit card account for the following:
Payment Amount: \$ _____ For: _____

Signature _____ Date _____

Please go online to pay fee at:
www.MyFloridaEHPermit.com

Permit Number: 55-60-00533 Bill ID: 55-BID-4202597

Billing Questions call DOH-St. Johns at: (904) 209-3250
If you do not pay online, make checks payable to and mail invoice WITH payment to:
Florida Department of Health in St. Johns County
200 San Sebastian View
Saint Augustine, FL 32084

[Please RETURN invoice with your payment]

Batch Billing ID:18648

PERMIT HOLDERS CAN NOW
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The Florida Department of Health now offers a secure system for permit holders to pay invoices and print permits online!

- No sign-up cost.
- Save time. Paying a bill online is faster than mailing a check or hand delivering payment.
- Our safe and secure system will keep your information protected.
- Pay at your convenience. With our online system, you can pay with your credit card or e-check and don't have to worry about envelopes or stamps.

Pay this invoice online at www.myfloridaehpermit.com

NOTE: Payments made online will be assessed a small convenience fee. Visit the site for more information



Florida Department of Health
in St. Johns County
Notification of Fees Due



55-BID-4202711

Permit Number
55-60-00534

Fee Amount: \$225.00

Previous Balance: \$0.00

For: **Swimming Pools - Wading Pool**

Total Amount Due: \$225.00

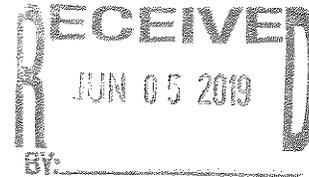
Notice: This bill is due and payable in full upon receipt and must be received by the local office by the payment due date (06/30/2019).

Payment Due Date: 06/30/2019 or Upon Receipt

Mail To: DURBIN CROSSING SOUTH WADING POOL
475 W TOWN Place, Suite 114
Saint Augustine, FL 32092

V-221
(A)

1,320,538.448



Please verify all information below at www.myfloridaehpermit.com and make changes as necessary.

Account Information: Pool Volume: 826 gallons
Name: DURBIN CROSSING SOUTH WADING POOL Catching Load: 12
Location: 145 S DURBIN Parkway Flow Rate: 50
Jacksonville, FL 32259

Owner Information:
Name: DURBIN CROSSING SOUTH WADING POOL
Address: 475 W TOWN Place, Suite 114
(Mailing) Saint Augustine, FL 32092
Home Phone: (904) 230-2011 Work Phone: (904) 288-7669

Circle One: Visa MC
Name on Card: _____
Account #: _____
Exp Date: ___/___/___ Security Code (CVV): _____
Card's Billing Address: _____

City: _____ State: ___ Zip: _____

I Authorize Florida Department of Health in St. Johns County to charge my credit card account for the following:
Payment Amount: \$ _____ For: _____

Signature _____ Date _____

Please go online to pay fee at:
www.MyFloridaEHPermit.com
Permit Number: 55-60-00534 Bill ID: 55-BID-4202711
Billing Questions call DOH-St. Johns at: (904) 209-3250
If you do not pay online, make checks payable to and mail invoice WITH payment to:
Florida Department of Health in St. Johns County
200 San Sebastian View
Saint Augustine, FL 32084

[Please RETURN Invoice with your payment]

Batch Billing ID:18648

PERMIT HOLDERS CAN NOW
pay invoices online!

The Florida Department of Health now offers a secure system for permit holders to pay invoices and print permits online!

- No sign-up cost.
- Save time. Paying a bill online is faster than mailing a check or hand delivering payment.
- Our safe and secure system will keep your information protected.
- Pay at your convenience. With our online system, you can pay with your credit card or e-check and don't have to worry about envelopes or stamps.

Pay this invoice online at www.myfloridaehpermit.com

NOTE: Payments made online will be assessed a small convenience fee. Visit the site for more information

Governmental Management Services, LLC

1001 Bradford Way
Kingston, TN 37763

Invoice

Invoice #: 456

Invoice Date: 6/1/19

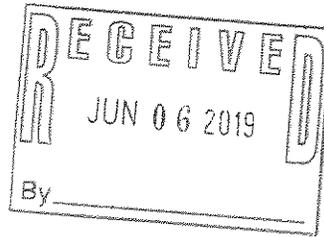
Due Date: 6/1/19

Case:

P.O. Number:

Bill To:

Durbin Crossing CDD
475 West Town Place
Suite 114
St. Augustine, FL 32092



Description	Hours/Qty	Rate	Amount
Management Fees - June 2019 <i>1,310,573,340</i>		3,916.67	3,916.67
Information Technology - June 2019 <i>-11- 313</i>		133.33	133.33
Impact Fee Collection Administration -June 2019 <i>-11- 525</i>		1,250.00	1,250.00
Dissemination Agent Services - June 2019 <i>-11- 351</i>		500.00	500.00
Office Supplies <i>-11- 510</i>		9.15	9.15
Postage <i>-11- 425</i>		33.09	33.09
Copies <i>-11- 425</i>		208.50	208.50
Telephone <i>-11- 410</i>		16.11	16.11

V-21 (A)

Total \$6,066.85

Payments/Credits \$0.00

Balance Due \$6,066.85

Hopping Green & Sams

Attorneys and Counselors

119 S. Monroe Street, Ste. 300
P.O. Box 6526
Tallahassee, FL 32314
850.222.7500

V-8
A

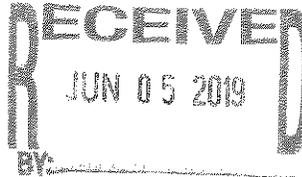
1,310.53.315

===== STATEMENT =====

May 31, 2019

Durbin Crossing Community Development District
Governmental Management Services, LLC
475 West Town Place, Suite 114
St. Augustine, FL 32092

Bill Number 107797
Billed through 04/30/2019



General Counsel
DURBIN 00001 MCE

FOR PROFESSIONAL SERVICES RENDERED

04/01/19	SRS	Research Americans with Disabilities Act website accessibility.	0.10 hrs
04/01/19	MKR	Review correspondence regarding payment of impact fees; review draft meeting minutes and provide comments; confer with Alfano and Katsaras regarding playground expansion; prepare budget documents.	1.50 hrs
04/02/19	MKR	Research requirements regarding operations and maintenance assessments for commercial properties under 2017A refinanced bonds.	5.40 hrs
04/03/19	APA	Prepare budget documents; update district status chart.	1.10 hrs
04/05/19	MKR	Research commercial and office operations and maintenance regarding series 2017 bonds.	1.70 hrs
04/08/19	MCE	Review correspondence from joint legislative auditing committee; prepare letter to same regarding audit finding.	0.50 hrs
04/08/19	MKR	Research commercial and office operations and maintenance regarding series 2017 bonds; review letter to joint legislative audit committee regarding audit findings; provide comments to same.	1.50 hrs
04/08/19	APA	Update vendor agreements chart.	1.10 hrs
04/09/19	APA	Revise budget documents; update district status chart; prepare preliminary agenda memorandum.	1.10 hrs
04/12/19	MKR	Review updated proposal regarding palm tree ring work; revise work authorization; transmit same.	0.20 hrs
04/15/19	MKR	Review and revise fiscal year 2019-2020 budget documents.	1.00 hrs
04/17/19	MCE	Prepare budget and assessment notices and resolutions.	0.40 hrs
04/23/19	MKR	Confer with Fulks regarding fiscal year 2019-2020 budget.	0.20 hrs
04/24/19	MKR	Research status of outstanding district items; confer with Hogge and Alfano regarding same.	0.10 hrs

04/29/19	MKR	Research outstanding district business; confer with Alfano and Howell regarding same.	0.30 hrs
04/30/19	JLK	Negotiate standard form of agreement regarding professional technological services.	0.10 hrs
04/30/19	MKR	Finalize and transmit budget documents.	0.60 hrs
04/30/19	CGS	Monitor proposed legislation which may impact district.	0.30 hrs
Total fees for this matter			\$3,887.00

DISBURSEMENTS

Document Reproduction	59.25
Total disbursements for this matter	\$59.25

MATTER SUMMARY

Papp, Annie M. - Paralegal	3.30 hrs	125 /hr	\$412.50
Stuart, Cheryl G.	0.30 hrs	355 /hr	\$106.50
Kilinski, Jennifer L.	0.10 hrs	220 /hr	\$22.00
Eckert, Michael C.	0.90 hrs	290 /hr	\$261.00
Rigoni, Michelle K.	12.50 hrs	245 /hr	\$3,062.50
Sandy, Sarah R.	0.10 hrs	225 /hr	\$22.50

TOTAL FEES	\$3,887.00
TOTAL DISBURSEMENTS	\$59.25

TOTAL CHARGES FOR THIS MATTER \$3,946.25

BILLING SUMMARY

Papp, Annie M. - Paralegal	3.30 hrs	125 /hr	\$412.50
Stuart, Cheryl G.	0.30 hrs	355 /hr	\$106.50
Kilinski, Jennifer L.	0.10 hrs	220 /hr	\$22.00
Eckert, Michael C.	0.90 hrs	290 /hr	\$261.00
Rigoni, Michelle K.	12.50 hrs	245 /hr	\$3,062.50
Sandy, Sarah R.	0.10 hrs	225 /hr	\$22.50

TOTAL FEES	\$3,887.00
TOTAL DISBURSEMENTS	\$59.25

TOTAL CHARGES FOR THIS BILL \$3,946.25

Please include the bill number on your check.

Hopping Green & Sams

Attorneys and Counselors

119 S. Monroe Street, Ste. 300
P.O. Box 6526
Tallahassee, FL 32314
850.222.7500

V-8
1,310,513,315
(A)

===== STATEMENT =====

May 31, 2019

Durbin Crossing Community Development District
Governmental Management Services, LLC
475 West Town Place, Suite 114
St. Augustine, FL 32092

Bill Number 107798
Billed through 04/30/2019



Monthly Meeting
DURBIN 00101 MCE

FOR PROFESSIONAL SERVICES RENDERED

- 04/10/19 MCE Attend agenda conference call.
- 04/10/19 MKR Attend agenda conference call.
- 04/15/19 APA Analyze agenda package; prepare agenda memorandum.
- 04/22/19 MCE Prepare for, travel to and attend board meeting; return travel; meeting follow-up.
- 04/22/19 MKR Prepare for board meeting.
- 04/29/19 MCE Review draft meeting minutes and provide comments.

Total fees for this matter \$1,500.00

DISBURSEMENTS

- Document Reproduction 40.50
- Travel 221.56
- Travel - Meals 15.49
- Total disbursements for this matter \$277.55

MATTER SUMMARY

TOTAL FEES	\$1,500.00
TOTAL DISBURSEMENTS	\$277.55
TOTAL CHARGES FOR THIS MATTER	\$1,777.55

BILLING SUMMARY

TOTAL FEES	\$1,500.00
TOTAL DISBURSEMENTS	\$277.55
TOTAL CHARGES FOR THIS BILL	\$1,777.55

=====
Please include the bill number on your check.
=====

Lamp Sales Unlimited, Inc.

Invoice

www.lampsalesunlimited.com

REMIT TO:
P.O. Box 10606
Jacksonville, FL 32247
Toll Free (800) 352-8954

Jacksonville
4580 St. Augustine Road
Jacksonville, FL 32207
Phone (904) 737-9292
Fax (904) 737-4333

Orlando
1271 La Quinta Drive Unit # 13
Orlando, FL 32809
Phone (407) 859-1515
Fax (407) 859-2423

Invoice Number: 187535
Sales Order Number: 190013

Customer ID: **DUR100**
Bill To: **Durbin Crossing CDD**
145 S. Durbin Parkway
Jacksonville, FL 32259

Ship To: **Durbin Crossing CDD**
145 S. Durbin Parkway
Jacksonville, FL 32259

Invoiced Date	Order Date	Phone Number	Ship Via	Terms	
05/07/19	04/29/19	(904) 337-8760	Our Truck	Net 30	
Purchase Order Number		Description / Job Number	Order Number		
STEVE		Clayton Hope Humphreys	190013		
Quantity		Item Number	Item Description	Unit Price	Amount
Req	Shipped	B.O.			
2	2				
		P350113-108-30	NON-INVENTORY PROGRESS LIGHTING PLUS FRT	108.48	216.96



Subtotal: 216.96
 Misc. Charge: 0.00
 Sales Tax: 0.00
 Freight Charge: 46.70
 Invoice total: 263.66

miscellaneous

1-320-53800-46300

V-288

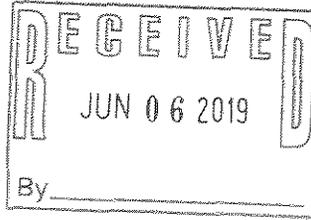
(A)

Thank You

Phillip McDonald
PLUMBING
352-485-2181
904-832-4357

Invoice

CFC 1428926
 15895 SW 161st Street
 Brooker, Florida 32622
 pmcdonaldplumbing@yahoo.com



Date	Invoice #
6/3/2019	2787
Terms	Net 30

Bill To	Job Address
Durbin Crossing CDD 145 South Durbin Parkway St. Johns, Florida 32259	145 South Durbin Parkway St. Johns, Florida 32259

Quantity	Description	Rate	Amount
	Replaced existing flush valves with (11) new Sloan manual flush valves throughout the men and womens restrooms in activity room and gym area.	1,572.20	1,572.20
<p><i>Repair / Replacements</i></p> <p><i>1.320.53800.44200</i></p> <p><i>V-291 (A)</i></p>			
Payment due upon completion of work. Thank you.		Total	\$1,572.20



RENEWAL NOTICE

RENEWAL DATE 6/3/2019
Renewal Amount: \$290.00
Tax: \$0.00

Main Office: 8400 Baymeadows Way Suite 12, Jacksonville, FL 32256-8248
Phone: (904) 355-5300 Fax: (904) 353-1488 Toll Free: (800) 225-5305
www.turnerpest.com

AMOUNT DUE

\$290.00

BILL TO

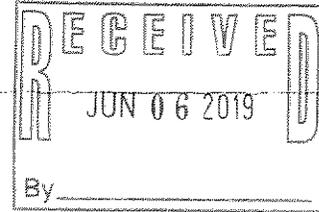
Durbin Crossing South
Amenity Center
145 S Durbin Pkwy
Saint Johns, FL 32259-7224

Bill-To: 137801

SERVICE LOCATION

Durbin Crossing South
Amenity Center
145 S Durbin Pkwy
Saint Johns, FL 32259-7224

Location: 137801



Termite Servicing Agreement - Renewal Notification

1 Year Termite Coverage Expiring on : 06/03/2019

In order to continue your coverage:

The termite protection on location listed above will expire on 06/03/2019. Call our office at (904)355-5300 or (800)225-5305 to schedule an appointment for your annual exterior and interior inspection or send in payment and our office will call you to schedule the inspection.

In order to ensure the highest quality service and protection, we need to schedule this appointment when someone is available to provide complete access to the interior and exterior of the property.

Failure to have your annual inspection by the renewal date will suspend your coverage. Reinstatement fees may apply to reactivate the coverage. If you are not able to schedule or remit payment by the renewal date, or have any questions, please contact Customer Service at (904)355-5300

Have other pest control or lawn service needs? Call us to learn more about the services available for pest control, lawn, and mosquito control.

Thank you for choosing Turner Pest Control!

TEAR ALONG PERFORATED LINE AND RETURN FULL PORTION BELOW

Bill-To: 137801
Work Location: 137801

V-66 (A)

Pest Control 1.320.53800.45513

RENEWAL DATE 6/3/2019
AMOUNT DUE \$290.00

REMIT TO

Turner Pest Control
8400 Baymeadows Way, Suite 12
Jacksonville, FL 32256
904-355-5300

PLEASE FILL OUT PAYMENT AND METHOD BELOW



AMOUNT PAID \$ _____ CHECK NO. _____

CREDIT CARD NO. _____ EXP. DATE _____

SIGNATURE _____

Service renewal

Service Slip/Invoice



Main: 8400 Baymeadows Way, Suite 12, Jacksonville, Florida 32256
 904-355-5300 • Fax: 904-353-1499 • Toll Free: 800-225-5305
 www.turnerpest.com

INVOICE: 5862812
DATE: 6/3/2019
ORDER: 5862812

Bill To: [176599]
 Durbin Aminities CCD
 475 W Town Pl Ste 114
 Saint Augustine, FL 32092-3649

Work Location: [176599] 904-230-2011
 Durbin Crossing
 730 Durbin Crossing Pkwy N
 Saint Johns, FL 32259

Work Date	Time	Target Pest	Technician	Time In
6/3/2019	09:09 AM			09:09 AM
Purchase Order	Terms	Last Service	Map Code	Time Out
	NET 30	6/3/2019		10:02 AM

Service	Description	Price
---------	-------------	-------

CPCM	Commercial Pest Control - Monthly Service	65.00
------	---	-------

SUBTOTAL	\$65.00
TAX	\$0.00
AMT. PAID	\$0.00
TOTAL	\$65.00

V-66

(A)

1, 320, 538, 455/3

RECEIVED
 JUN 10 2019
 BY: _____

AMOUNT DUE \$65.00

[Signature]

TECHNICIAN SIGNATURE

CUSTOMER SIGNATURE

Balances outstanding over 30 days from the date of service may be subject to a late fee of the lesser of 1.5% per month (18% per year) or the maximum allowed by law. Customer agrees to pay accrued expenses in the event of collection.

I hereby acknowledge the satisfactory completion of all services rendered, and agree to pay the cost of services as specified above.

Service Slip/Invoice



Main: 8400 Baymeadows Way, Suite 12, Jacksonville, Florida 32256
 904-356-5300 • Fax: 904-353-1499 • Toll Free: 800-226-5305
 www.turnerpest.com

INVOICE: 5862813
DATE: 6/3/2019
ORDER: 5862813

Bill To: [176599]
 Durbin Aminities CCD
 475 W Town Pl Ste 114
 Saint Augustine, FL 32092-3649

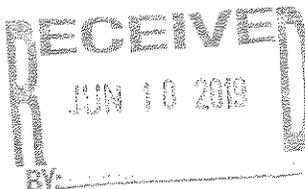
Work Location: [176602] 904-230-2011
 Durbin Crossing
 145 South Durbin Pkwy
 Jacksonville, FL 32258

Work Date	Time	Target Pest	Technician	Time In
6/3/2019	08:32 AM			08:32 AM
Purchase Order	Terms	Last Service	Map Code	Time Out
	NET 30	6/3/2019		09:56 AM

Service	Description	Price
---------	-------------	-------

CPCM	Commercial Pest Control - Monthly Service	80.00
SUBTOTAL		\$80.00
TAX		\$0.00
AMT. PAID		\$0.00
TOTAL		\$80.00

V-66
 (A)
 1,320.538, 45573



AMOUNT DUE \$80.00

[Handwritten Signature]

TECHNICIAN SIGNATURE

CUSTOMER SIGNATURE

Balances outstanding over 30 days from the date of service may be subject to a late fee of the lesser of 1.5% per month (18% per year) or the maximum allowed by law. Customer agrees to pay accrued expenses in the event of collection.

I hereby acknowledge the satisfactory completion of all services rendered, and agree to pay the cost of services as specified above.



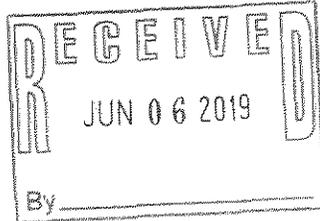
Main: 8400 Baymeadows Way, Suite 12, Jacksonville, Florida 32256
 904-355-5300 • Fax: 904-353-1499 • Toll Free: 800-225-5305
 www.turnerpest.com

Turner Pest Control
 8400 Baymeadows Way, Suite 12
 Jacksonville, FL 32256
 904-355-5300

Service Slip/Invoice

INVOICE:	5877077
DATE:	6/3/2019
ORDER:	5877077

Bill To: [137299]
 Durbin Crossing CDD
 145 S Durbin Pkwy
 Saint Johns, FL 32259-7224



Work Location: [137299] 904-230-2011
 Durbin Crossing North
 Amenity Center
 730 N Durbin Pkwy
 Jacksonville, FL 32259-8217

Work Date	Time	Target Pest	Technician	Time In
6/3/2019	09:10 AM	MOSQUITO		09:10 AM
Purchase Order	Terms	Last Service	Map Code	Time Out
	NET 30	6/3/2019		10:02 AM

Service	Description	Price
---------	-------------	-------

MOSULV	TURNER MOSQUITO SERVICE	125.00
--------	-------------------------	--------

SUBTOTAL	\$125.00
TAX	\$0.00
AMT. PAID	\$0.00
TOTAL	\$125.00

AMOUNT DUE **\$125.00**

Pest Control

1-320-53800-45513

V-66 (A)

[Signature]

TECHNICIAN SIGNATURE

CUSTOMER SIGNATURE

Balances outstanding over 30 days from the date of service may be subject to a late fee of the lesser of 1.5% per month (18% per year) or the maximum allowed by law. Customer agrees to pay accrued expenses in the event of collection.

I hereby acknowledge the satisfactory completion of all services rendered, and agree to pay the cost of services as specified above.

PLEASE PAY FROM THIS INVOICE



Vested in your community.

Vesta
245 Riverside Avenue
Suite 250
Jacksonville, FL. 32202
Phone: 904-355-1831

Billable Services Invoice

Invoice #: 2019-5-1
Date: 6-1-2019

To:

Durbin Crossing CDD
475 W. Town Place Suite 114
St. Augustine, Florida 32092
904-940-5850

For:

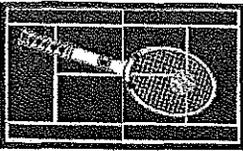
Non-contractual Billable Services
Lifeguard Hours

DESCRIPTION	HOURS	RATE	AMOUNT
May 1 - May 31, 2019	461.24	15.25	\$7,033.91
<div data-bbox="386 827 716 1052" data-label="Image"></div> <div data-bbox="380 1056 906 1192" data-label="Text"><p><i>Lifeguards</i></p></div> <div data-bbox="600 1213 1292 1272" data-label="Text"><p><i>1.320.53800.45501</i></p></div> <div data-bbox="228 1339 443 1438" data-label="Text"><p><i>V. 252</i></p></div> <div data-bbox="511 1356 639 1465" data-label="Image"></div>			
		TOTAL	\$7,033.91

May lifeguard hours



Thank you for your business!



Welch Tennis Courts, Inc.
 P.O. Box 7770
 Sun City, FL 33586
 Phone: 813-641-7787
 Fax: 813-641-7795



Invoice

Date	Invoice #
4/18/2019	51779

Bill To
Durbin Crossing CDD 145 S Durbin Pkwy Saint Johns FL 32259

Ship To
Steven Howell Durbin Crossing CDD 145 S. Durbin Parkway Jacksonville FL 32259

Terms	PO #	Due Date
Net 30	Margaret	5/18/2019
Sales Rep	Ship Via	Ship Date
Shannon Wilder	FedEx Ground	4/18/2019

Notes

Quantity	Units	Description	Options	Unit Price	Amount
6	ea	WTC 3.0 DTS Professional Net (regular price is \$162.49)		154.49	926.94
1	ea	Miracle Sweep Unit Complete (pva blue sponge)		63.49	63.49
4	ea	Tyraps (regular price is \$16.99)	Size: 8" Color: Black Quantity: 100 Strength: 120lb	14.99	59.96
12	ea	Basketball Net Anti-Whip		5.99	71.88
1		Shipping & Handling for the Basketball Nets		15.00	15.00

Thank you for your business.	Subtotal	1,137.27
	Shipping Cost (FedEx Ground)	104.49
	Total	\$1,241.76

ALL PAST DUE ACCOUNTS ARE SUBJECT TO AN ANNUAL INTEREST CHARGE OF 1-1/2% PER MONTH. THIS REPRESENTS AN ANNUAL INTEREST RATE OF 18%. MATERIALS AND EQUIPMENT SHALL REMAIN THE PROPERTY OF WELCH TENNIS COURTS, INC. UNTIL PAID IN FULL. ALL RETURNS ARE SUBJECT TO A RESTOCKING FEE.

Repair / Replacements

1.320.53800.44200

V-232 (A)



WILD WONDERS ANIMAL SHOWS

"Animals and kids....What's cooler than that?"

Invoice and Confirmation

Michael Rossi
Wild Wonders Animal Show
P.O. Box 614
Middleburg, FL 32050
904-710-5995
5/19/19

Special events

1-320-53800-45511

V-335 (A)

Billing Address:
Vesta Property Services

Location: Durbin Crossing
PROGRAM TIME: 2:00 pm
Program runs: 45 minutes- 1 hour

COST: \$300.00
Date: 6/18/19

The Wild Wonders Animal Show proudly presents **Whaaba! Whaaba!** a musical journey of discovery using animals from around the world. Mike Rossi will be using music and humor to make a fun and interesting program about animals for children. Children may be called upon to be part of the show by holding select animals, participating in group and individual activities and acting small bits. Costume pieces and props will be used. Mike Rossi has been educating/entertaining children of north Florida and southern Georgia since 2002. Children and adults will be delighted and perhaps enlightened about the wonders of our animal kingdom.

Total Cost: \$300

Program Description: This programs runs 45 minutes. We prefer to be indoors in the summer. We bring 17 animals that are self-contained. We only use about 8 feet of space and need an outlet to plug our computer into and stereo. Children are encouraged to be part of the program by participating in various activities that involve holding animals or acting small parts.

Office Only

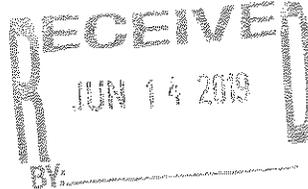
Check # _____ or Credit Amount _____ (add \$4.00 for each \$100)

Paid on _____ Total Amount _____



Durbin Crossing, CDD
 c/o GMS, LLC
 Board of Supervisors
 475 West Town Place
 Suite 114
 St. Augustine, FL 32092

June 5, 2019
 Project No: 02106.35000
 Invoice No: 0190727



Project 02106.35000 Durbin Crossing CDD - Consulting Engineering Services (WA#38)
Professional Services rendered through May 31, 2019

Task 01 Professional Services

Professional Personnel

		Hours	Rate	Amount	
Senior Engineer					
Katsaras, George	5/4/2019	3.00	194.00	582.00	1-31-513-311 7
Katsaras, George	5/18/2019	1.00	194.00	194.00	
Katsaras, George	5/25/2019	2.00	194.00	388.00	
Landscape Architect					
Lanehart, Eric	5/4/2019	.50	146.00	73.00	
Totals		6.50		1,237.00	
Total Labor					1,237.00

	Current	Prior	To-Date
Total Billings	1,237.00	5,670.00	6,907.00
Contract Limit			8,500.00
Remaining			1,593.00

Total this Task \$1,237.00

Task XP Expenses

Total this Task 0.00

Invoice Total this Period \$1,237.00

England-Thims & Miller, Inc.

ENGINEERS • PLANNERS • SURVEYORS • GIS • LANDSCAPE ARCHITECTS
 14775 Old St. Augustine Road • Jacksonville, Florida 32258 • Tel 904-642-8990 • Fax 904-646-8485
 CA-0002584 LC-0000316



VISION • EXPERIENCE • RESULTS

Jim Oliver
Durbin Crossing, CDD
c/o GMS, LLC
Board of Supervisors
475 West Town Place
Suite 114
St. Augustine, FL 32092

June 5, 2019
Project No: 19097.00000
Invoice No: 0190732

Project 19097.00000 Durbin Crossing Community Development District-Public Facilities
Report (WA#39)

Professional Services rendered through May 31, 2019

Professional Personnel

		Hours	Rate	Amount
Senior Engineer				
Katsaras, George	5/11/2019	1.00	195.00	195.00
Katsaras, George	5/18/2019	2.00	195.00	390.00
Katsaras, George	5/25/2019	4.00	195.00	780.00
CADD/GIS Technician				
Cox Jr., Robert	5/25/2019	1.50	120.00	180.00
Administrative Support				
Blair, Shelley	5/25/2019	1.50	82.00	123.00
Totals		10.00		1,668.00
Total Labor				1,668.00

1-31-513-311
7

	Current	Prior	To-Date
Total Billings	1,668.00	0.00	1,668.00
Contract Limit			3,250.00
Remaining			1,582.00

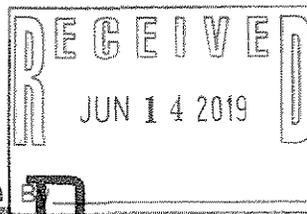
Invoice Total this Period \$1,668.00



England-Thims & Miller, Inc.

ENGINEERS • PLANNERS • SURVEYORS • GIS • LANDSCAPE ARCHITECTS
14775 Old St. Augustine Road • Jacksonville, Florida 32268 • tel 904-642-8990 • fax 904-646-9485
CA-00002584 LC-0000316

R&D Landscaping & Irrigation
 8850 Corporate Square Court
 Jacksonville, FL 32216
 (904) 737-9733



April 2019
 Invoice #33921

Billing Address
 DURBIN CROSSING CDD
 C/O VESTA
 145 SOUTH DURBIN CROSSING
 ST. AUGUSTINE FL 32259

Shipping Address
 DURBIN CROSSING CDD
 C/O VESTA
 145 SOUTH DURBIN CROSSING
 ST. AUGUSTINE FL 32259

Project/Job	Invoice Date	Due Date	Terms	PO #
Blue Hill Contractor- Kyle	4/9/2019	5/9/2019	Net 30	

Item	Qty	Rate	Amount
IRRIGATION REPAIRS AFTER INSPECTION Description: Located three areas needing to be stubbed up two 1" pipe/ Replaced (2) ICDs damaged by crew. Re-spliced 2 wire, replaced (2) VP-7, reconnected 50 ft of 2 wire, stubbed up all lateral for the cable boxes. All this at Longleaf before Orchid at Durbin CDD. Replaced 30 ft of 2 wire needed for loop and connection. All damage done while digging with shovels. We informed the crew and the superintendent where all the lines were; they disregarded our information.	0	\$0.00	\$0.00
IRRIGATION PARTS Description: 1" Pipe	20	\$1.50	\$30.00
IRRIGATION PARTS Description: 1" Elbow	2	\$3.00	\$6.00
IRRIGATION PARTS Description: 1" Cap	2	\$3.00	\$6.00
IRRIGATION PARTS Description: 3/4 Line	20	\$1.00	\$20.00
IRRIGATION PARTS Description: 3/4 Elbow	2	\$2.50	\$5.00
IRRIGATION PARTS Description: 3/4 Cap	2	\$2.50	\$5.00
IRRIGATION PARTS Description: 1/2 Line	20	\$0.50	\$10.00
IRRIGATION PARTS Description: 1/2 Elbow	2	\$2.00	\$4.00
IRRIGATION PARTS Description: 1/2 Cap	2	\$2.00	\$4.00
IRRIGATION PARTS Description: 2 Wire	30	\$2.00	\$60.00

R&D Landscaping & Irrigation
 8850 Corporate Square Court
 Jacksonville, FL 32216
 (904) 737-9733



April 2019
 Invoice #33921

2

Item	Qty	Rate	Amount
IRRIGATION PARTS Description: 2 ICD 100	2	\$150.00	\$300.00
IRRIGATION PARTS Description: DBY 2 Wire	4	\$8.00	\$32.00
IRRIGATION PARTS Description: Reclaimed VP-7	2	\$20.00	\$40.00
IRRIGATION PARTS Description: 2 Wire Splice	2	\$8.00	\$16.00
IRRIGATION LABOR Description: Tech	3.5 35	\$58.50 38	\$204.75 133 ⁰⁰

17
66.50

Subtotal	521 ⁰⁰	\$742.75
Payments/Credits		\$0.00
Balance Due	521 ⁰⁰	\$742.75

In order to better serve our clients, we request that all payment for services to be mailed directly to the local R&D Landscaping & Irrigation Office in Jacksonville. Please reference the address directly on the top left of this invoice. Thank You.

Payment terms are net 30 days, with late payments subject to a 18% per annum interest rate applied daily on the overdue balance.

total
454⁵⁰
MN 308

1.32.538.464

292

R&D Landscaping & Irrigation
 8850 Corporate Square Court
 Jacksonville, FL 32216
 (904) 737-9733



April 2019
 Invoice #33794

Billing Address
 DURBIN CROSSING CDD
 C/O VESTA
 145 SOUTH DURBIN CROSSING
 ST. AUGUSTINE FL 32259

Shipping Address
 DURBIN CROSSING CDD
 C/O VESTA
 145 SOUTH DURBIN CROSSING
 ST. AUGUSTINE FL 32259

Project/Job	Invoice Date	Due Date	Terms	PO #
Blue Hill Cable Crew Supt. Kyle	4/4/2019	5/4/2019	Net 30	

Item	Qty	Rate	Amount
IRRIGATION REPAIRS AFTER INSPECTION Description: We were notified by Michael that company will be perforating Verizon tubing wire pipes. Went back and was notified by crew member that they had broken some laterals at Harbury and Longleaf Pine while perforating orange tubing. Repaired and stubbed up some lateral until box is installed. Will them reroute the spray zone. Stub up lines and located where the break happened so we could reconnect.	1	\$228.00	\$228.00

1-32-538-464
 292

Subtotal	\$228.00
Payments/Credits	\$0.00
Balance Due	\$228.00

In order to better serve our clients, we request that all payment for services to be mailed directly to the local R&D Landscaping & Irrigation Office in Jacksonville. Please reference the address directly on the top left of this invoice. Thank You.

Payment terms are net 30 days, with late payments subject to a 18% per annum interest rate applied daily on the overdue balance.

-114⁰⁰

total 114⁰⁰

RECEIVED
 JUN 14 2019
 By _____

M
 302

R&D Landscaping & Irrigation
 8850 Corporate Square Court
 Jacksonville, FL 32216
 (904) 737-9733



April 2019
 Invoice #33839

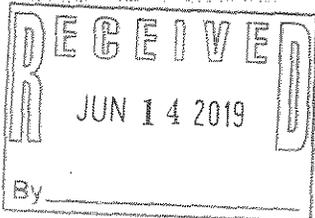
Billing Address
 DURBIN CROSSING CDD
 C/O VESTA
 145 SOUTH DURBIN CROSSING
 ST. AUGUSTINE FL 32259

Shipping Address
 DURBIN CROSSING CDD
 C/O VESTA
 145 SOUTH DURBIN CROSSING
 ST. AUGUSTINE FL 32259

Project/Job	Invoice Date	Due Date	Terms	PO #
Blue Hill Contractor- Kyle	4/8/2019	5/8/2019	Net 30	

Item	Qty	Rate	Amount
IRRIGATION REPAIRS AFTER INSPECTION Description: Had to open a 6" sleeve to get to the 3" line reclaimed that ran through the sleeve. Blue Hill contracting company was jetting through turf and broke the sleeve and the reclaimed water 3" line that supplies water. We informed them where the sleeve was located and to go below 6" but it appears they didn't follow those instructions. All repaired and back on service. Kyle, the supt, was there when it occurred.	0	\$0.00	\$0.00
IRRIGATION PARTS Description: 3" Slip Fix	1	\$55.00	\$55.00
IRRIGATION PARTS Description: 3" CPL	1	\$5.50	\$5.50
IRRIGATION LABOR Description: Tech	10	\$38.00	\$380.00

190⁰⁰



Subtotal	\$440.50
Payments/Credits	\$0.00
Balance Due	\$440.50

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Payment terms are net 30 days, with late payments subject to a 18% per annum interest rate applied daily on the overdue balance.

-190⁰⁰
 Total 250⁵⁰
 303

1-32-538-464

292

R&D Landscaping & Irrigation
 8850 Corporate Square Court
 Jacksonville, FL 32216
 (904) 737-9733



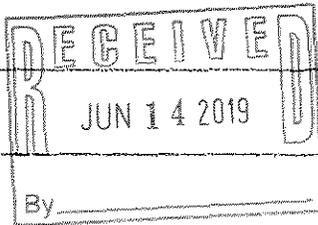
April 2019
 Invoice #34150

Billing Address
 DURBIN CROSSING CDD
 C/O VESTA
 145 SOUTH DURBIN CROSSING
 ST. AUGUSTINE FL 32259

Shipping Address
 DURBIN CROSSING CDD
 C/O VESTA
 145 SOUTH DURBIN CROSSING
 ST. AUGUSTINE FL 32259

Project/Job	Invoice Date	Due Date	Terms	PO #
Blue Hill Contractor- Kyle	4/12/2019	5/12/2019	Net 30	

Item	Qty	Rate	Amount
IRRIGATION REPAIRS AFTER INSPECTION Description: Reconnected all laterals that were stubbed up to continue water run. The lines were rerouted around the cable boxes that Blue Hill Contractor installed at Longleaf Pkwy between Hardbury to St. Johns. ICD 7 and 8 blown away from contractor cutting the wire and touching red and blue together. System was running perfect before the wires were cut. Kyle and the crew was informed not to let the blue and red touch. Lines reconnected around box.	0	\$0.00	\$0.00
IRRIGATION PARTS Description: Side Inlet 6" Popup	10	\$14.95	\$149.50
IRRIGATION PARTS Description: Reclaimed Cap	10	\$4.00	\$40.00
IRRIGATION PARTS Description: 1/2 SL	10	\$2.00	\$20.00
IRRIGATION PARTS Description: Reclaimed 1/2 Pipe	60	\$1.00	\$60.00
IRRIGATION PARTS Description: Reclaimed 3/4 Pipe	40	\$1.00	\$40.00
IRRIGATION PARTS Description: 1/2 Tee	10	\$2.00	\$20.00
IRRIGATION PARTS Description: 1/2 Elbow	10	\$2.00	\$20.00
IRRIGATION PARTS Description: 3/4 Elbow	4	\$2.50	\$10.00
IRRIGATION PARTS Description: 3/4" x 1/2" Tee	4	\$2.50	\$10.00
IRRIGATION PARTS Description: Nozzle	10	\$2.25	\$22.50



2

R&D Landscaping & Irrigation
8850 Corporate Square Court
Jacksonville, FL 32216
(904) 737-9733



April 2019
Invoice #34150

Item	Qty	Rate	Amount
IRRIGATION PARTS Description: ICD 100	2	\$150.00	\$300.00
IRRIGATION PARTS Description: DBY 2 Wire	4	\$8.00	\$32.00
IRRIGATION PARTS Description: 1/2 Flex	15	\$2.00	\$30.00
IRRIGATION LABOR Description: Tech	5	\$38.00	\$190.00

95⁰⁰

Subtotal	\$944.00
Payments/Credits	\$0.00
Balance Due	\$944.00

~95⁰⁰

In order to better serve our clients, we request that all payment for services to be mailed directly to the local R&D Landscaping & Irrigation Office in Jacksonville. Please reference the address directly on the top left of this invoice. Thank You.

Payment terms are net 30 days, with late payments subject to a 18% per annum interest rate applied daily on the overdue balance.

1.32.538.464

total
849⁰⁰

M
30

R&D Landscaping & Irrigation
 8850 Corporate Square Court
 Jacksonville, FL 32216
 (904) 737-9733



April 2019
 Invoice #34327

Billing Address
 DURBIN CROSSING CDD
 C/O VESTA
 145 SOUTH DURBIN CROSSING
 ST. AUGUSTINE FL 32259

Shipping Address
 DURBIN CROSSING CDD
 C/O VESTA
 145 SOUTH DURBIN CROSSING
 ST. AUGUSTINE FL 32259

Project/Job	Invoice Date	Due Date	Terms	PO #
	4/15/2019	5/15/2019	Net 30	

Item	Qty	Rate	Amount
IRRIGATION REPAIRS AFTER INSPECTION Description: Rewired the two wire path that was broken by <u>Blue Hill Contractor</u> on Longleaf. It was slashed in several areas. Previously informed Kyle from Blue Hill where the wires were and not to try to tie the blue and red wire together otherwise ICD will blow up. Last wire repair located sliced by shovel.	0	\$0.00	\$0.00
IRRIGATION PARTS Description: VP-7	2	\$20.00	\$40.00
IRRIGATION PARTS Description: 2 Wire	50	\$2.00	\$100.00
IRRIGATION PARTS Description: ICD #6	1	\$150.00	\$150.00
IRRIGATION PARTS Description: DBY 2 Wire	8	\$8.00	\$64.00
IRRIGATION LABOR Description: Tech	4	\$38.00	\$152.00

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 JUN 14 2019
 By _____

Subtotal	\$506.00
Payments/Credits	\$0.00
Balance Due	\$506.00

In order to better serve our clients, we request that all payment for services to be mailed directly to the local R&D Landscaping & Irrigation Office in Jacksonville. Please reference the address directly on the top left of this invoice. Thank You.

Payment terms are net 30 days, with late payments subject to a 18% per annum interest rate applied daily on the overdue balance.

76⁰⁰
total 436⁰⁰
JM 3/27

1-32-538-464
 292

R&D Landscaping & Irrigation
 8850 Corporate Square Court
 Jacksonville, FL 32216
 (904) 737-9733



May 2019
 Invoice #36342

Billing Address
 DURBIN CROSSING CDD
 C/O VESTA
 145 SOUTH DURBIN CROSSING
 ST. AUGUSTINE FL 32259

Shipping Address
 DURBIN CROSSING CDD
 C/O VESTA
 145 SOUTH DURBIN CROSSING
 ST. AUGUSTINE FL 32259

Project/Job	Invoice Date	Due Date	Terms	PO #
	5/6/2019	6/5/2019	Net 30	

Item	Qty	Rate	Amount
IRRIGATION REPAIRS AFTER INSPECTION Description: Day One: JT and Jeremy Project Developer and sight managers open all holes too locate main line runs and all lateral connection to the main line, stubbed up all main line, laterals to be reconnected once pipe is ran through no sleeves. Reported it to the site developer JT, Jeremy, and Clifford and they said that 3 Amigos were supposed to install the sleeves. Main line seemed crushed/bowed.	0	\$0.00	\$0.00
IRRIGATION LABOR Description: Tech	16	\$38.00	\$608.00
IRRIGATION REPAIRS AFTER INSPECTION Description: Day Two: Sleeved 80 ft 2" ran 200 ft of 1 1/2 pipe through sleeve. Also installed 2 x 1 1/2 pipe sleeve for sidewalk connection laterals. 40' x 3/4 pipe for under sidewalk reconnected. Replaced (6) sprays damaged by heavy equipment from <u>Miranda Contractors</u> . According to JT, Jeremy, Clifford, and Kevin Job developer and Superintendent, the sleeves were never installed so the main line was covered up with asphalt.	0	\$0.00	\$0.00
IRRIGATION LABOR Description: Tech	10	\$38.00	\$380.00
IRRIGATION REPAIRS AFTER INSPECTION Description: Day Three: Reopen and reconnected 2 1/2 main line at Heron Landing new development sleeve never installed by developer at site. Had to run 1 1/2 through 2" to reconnect irrigation from one side to the other under asphalt. The 2 1/2" line was bowed with all the waste/ garbage on top of main line.	0	\$0.00	\$0.00
IRRIGATION PARTS Description: 1 1/2 Pipe	200	\$2.50	\$500.00
IRRIGATION PARTS Description: 2" Tee	1	\$4.50	\$4.50
IRRIGATION PARTS Description: 2 x 1 1/2 RB	2	\$5.00	\$10.00

304

190

R&D Landscaping & Irrigation
 8850 Corporate Square Court
 Jacksonville, FL 32216
 (904) 737-9733

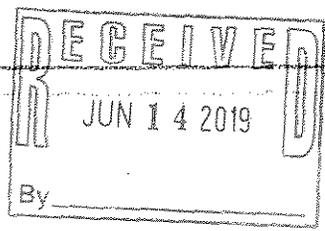


May 2019
 Invoice #36342

Item	Qty	Rate	Amount
IRRIGATION PARTS Description: 1 1/2 x 3/4 RB	1	\$4.00	\$4.00
IRRIGATION PARTS Description: 1 1/2 x 1 RB	1	\$5.00	\$5.00
IRRIGATION PARTS Description: 3/4 Elbow	4	\$2.50	\$10.00
IRRIGATION PARTS Description: 3/4 to 1/2 Tee	1	\$2.50	\$2.50
IRRIGATION PARTS Description: 1/2 Flex	10	\$2.00	\$20.00
IRRIGATION PARTS Description: 6" Spray	6	\$14.95	\$89.70
IRRIGATION PARTS Description: Nozzle	6	\$2.25	\$13.50
IRRIGATION PARTS Description: 2" Sleeve	80	\$3.00	\$240.00
IRRIGATION PARTS Description: 1 1/2 Elbow	4	\$4.00	\$16.00
IRRIGATION PARTS Description: 2 1/2 Elbow	2	\$5.00	\$10.00
IRRIGATION PARTS Description: 2 1/2 Bell end pipe	40	\$3.50	\$140.00
IRRIGATION LABOR Description: Tech	16	\$38.00	\$608.00

304

gab ml



Subtotal	\$2,661.20
Payments/Credits	\$0.00
Balance Due	\$2,661.20

In order to better serve our clients, we request that all payment for services to be mailed directly to the local R&D Landscaping & Irrigation Office in Jacksonville. Please reference the address directly on the top left of this invoice. Thank You.
 Payment terms are net 30 days, with late payments subject to a 18% per annum interest rate applied daily on the overdue balance.

- 798⁰⁰

total 1863²⁰

JMA
303

1.32.538.444

10	11	12/14	13	15	16	17	18	19
START STOP	NEWSPAPER REFERENCE	DESCRIPTION	PRODUCT	SAU SIZE	BILLED UNITS	TIMES RUN	RATE	AMOUNT
05/05		Balance Forward						\$80.78
05/30	P86042	Payment - Lockbox 5086						\$-80.78
05/09 05/09	I03171712-05092019	BOS REG MTG 5/20/19	SA St Augustine Record	1.00 x 4.5000	4.5	1	\$8.98	\$40.41
05/09 05/09	I03171712-05092019	BOS REG MTG 5/20/19	SA St Aug Record Online	1.00 x 4.5000	4.5	1	\$8.97	\$40.37
PREVIOUS AMOUNT OWED:					\$80.78			
NEW CHARGES THIS PERIOD:					\$80.78			
CASH THIS PERIOD:					(\$80.78)			
DEBIT ADJUSTMENTS THIS PERIOD:					\$0.00			
CREDIT ADJUSTMENTS THIS PERIOD:					\$0.00			
We appreciate your business.								

RECEIVED
 JUN 17 2019
 BY: _____

1.31.513.48
 9

INVOICE AND STATEMENT OF ACCOUNT

AGING OF PAST DUE ACCOUNTS

* UNAPPLIED AMOUNTS ARE INCLUDED IN TOTAL AMOUNT DUE



21	CURRENT NET AMOUNT	22	30 DAYS	60 DAYS	OVER 90 DAYS	* UNAPPLIED AMOUNT	23	TOTAL AMOUNT DUE
	\$80.78		\$0.00	\$0.00	\$0.00	\$0.00		\$80.78

25	SALES REP/PHONE #	ADVERTISER INFORMATION						
1	BILLING PERIOD	6	BILLED ACCOUNT NUMBER	7	ADVERTISER/CLIENT NUMBER	2	ADVERTISER/CLIENT NAME	
	Melissa Rhinehart 904-819-3423		05/06/2019 - 06/02/2019		15654		15654	DURBIN CROSSING / GMS

MAKE CHECKS PAYABLE TO

The St. Augustine Record Dept 1261
 PO Box 121261
 Dallas, TX 75312-1261

Payment is due upon receipt.

The St. Augustine Record

PLEASE DETACH AND RETURN LOWER PORTION WITH YOUR REMITTANCE

1	BILLING PERIOD	2	ADVERTISER/CLIENT NAME
	05/06/2019 - 06/02/2019		DURBIN CROSSING / GMS

COMPANY	23	TOTAL AMOUNT DUE	* UNAPPLIED AMOUNT	3	TERMS OF PAYMENT
SA 7		\$80.78	\$0.00		NET 15 DAYS

21	CURRENT NET AMOUNT	22	30 DAYS	60 DAYS	OVER 90 DAYS
	\$80.78		\$0.00	\$0.00	\$0.00

4	PAGE #	5	BILLING DATE	6	BILLED ACCOUNT NUMBER	7	ADVERTISER/CLIENT NUMBER	24	STATEMENT NUMBER
			06/02/2019		15654		15654		0000046136

8 BILLING ACCOUNT NAME AND ADDRESS

9 REMITTANCE ADDRESS



8 - 2877

DURBIN CROSSING / GMS
 475 W TOWN PL STE 114
 SAINT AUGUSTINE FL 32092-3649

The St. Augustine Record
 Dept 1261
 PO Box 121261
 Dallas, TX 75312-1261



Thu, May 9, 2019
7:43:31AM

Legal Ad Invoice

The St. Augustine Record

Send Payments to:
The St. Augusting Record Dept 1261
PO Box 121261
Dallas, TX 75312-1261

Acct: 15654
Phone: 9049405850
E-Mail:
Client: DURBIN CROSSING / GMS

Name: DURBIN CROSSING / GMS
Address: 475 W TOWN PLACE, STE 114

City: SAINT AUGUSTINE **State:** FL **Zip:** 32092

Ad Number: 0003171712-01
Start: 05/09/2019
Placement: SA Legals
Copy Line: NOTICE OF MEETING DURBIN CROSSING COMMUNITY DEVELOPMENT DISTRICT

Caller: COURTNEY HOGGE
Issues: 1
Rep: Melissa Rhinehart

Paytype: BILL
Stop: 05/09/2019

The regular meeting of the Board

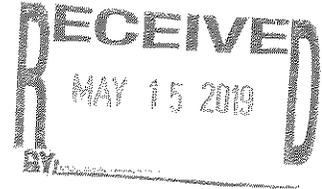
Lines 53
Depth 4.50
Columns 1
Price \$80.78

**NOTICE OF MEETING
DURBIN CROSSING COMMUNITY
DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors (the "Board") of the Durbin Crossing Community Development District is scheduled to be held on Monday, May 20, 2019 at 6:00 p.m. at the Durbin Crossing South Amenly Center located at 145 South Durbin Parkway, St. Johns, Florida 32259. The meeting is open to the public and will be conducted in accordance with the provision of Florida Law for Community Development Districts. The meeting may be continued to a date, time, and place to be specified on the record at the meeting. A copy of the agenda for this meeting may be obtained from Governmental Management Services, LLC, 475 West Town Place, Suite 114, St. Augustine, Florida 32092 or by calling (904) 940-5850. There may be occasions when one or more Supervisors or staff will participate by telephone. Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations at this meeting because of a disability or physical impairment should contact the District Office at (904) 940-5850 at least 48 hours prior to the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1, or 1-800-955-8771 (TTY) / 1-800-955-8770 (Voice), for aid in contacting the District Office.

A person who decides to appeal any decision made at the meeting with respect to any matter considered at the meeting is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

Daniel Laughlin
District Manager
0003171712 May 9, 2019



THE ST. AUGUSTINE RECORD
Affidavit of Publication

DURBIN CROSSING / GMS
475 W TOWN PLACE, STE 114

SAINT AUGUSTINE, FL 32092

ACCT: 15654
AD# 0003171712-01

PO#

PUBLISHED EVERY MORNING SUNDAY THROUGH SATURDAY
ST. AUGUSTINE AND ST. JOHNS COUNTY, FLORIDA

STATE OF FLORIDA
COUNTY OF ST. JOHNS

Before the undersigned authority personally appeared JAMIE WILLIAMS who on oath says he/she is an Employee of the St. Augustine Record, a daily newspaper published at St. Augustine in St. Johns County, Florida; that the attached copy of advertisement being a **NOTICE OF MEETING** in the matter of **BOS REG MTG 5/20/19** was published in said newspaper on **05/09/2019**.

Affiant further says that the St. Augustine Record is a newspaper published at St. Augustine, in St. Johns County, Florida, and that the said newspaper heretofore has been continuously published in said St. Johns County, Florida each day and has been entered as second class mail matter at the post office in the City of St. Augustine, in said St. Johns County, Florida for a period of one year preceding the first publication of the attached copy of advertisement; and affiant further says the he/she has neither paid nor promised any person, firm or corporation any discount, rebate, commission, or refund for the purpose of securing this advertisement for publication in said newspaper.

Sworn to and subscribed before me this _____ day of **MAY 09 2019**

by Jamie Williams who is personally known to me or who has produced as identification

Tiffany M. Lowe
(Signature of Notary Public)

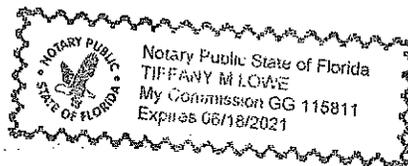
NOTICE OF MEETING
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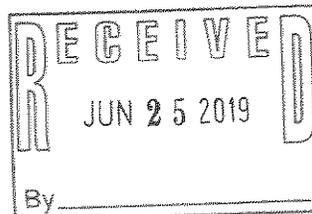
Daniel Laughlin
District Manager
0003171712 May 9, 2019



Durbin Crossing
COMMUNITY DEVELOPMENT DISTRICT

General Fund

Check Request



Date	Amount	Authorized By
June 25, 2019	\$80,664.24	Daniel Laughlin

Payable to:

State Board of Administration (#328)

Date Check Needed:

Budget Category:

ASAP	1-300-207-10100
------	-----------------

Intended Use of Funds Requested:

2006-1 Impact Fee - Durbin Station Building 5	\$11,596.00
2006-1 Impact Fee - Durbin Station Building 1	\$17,394.00
2006-1 Impact Fee - Longleaf Center	\$51,674.24
<i>(Attach supporting documentation for request.)</i>	

CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK..... AMOUNT #
6/04/19	00043	5/29/19 300970	201905 600-53800-60000	SIDEWALK TO DRINK FOUNTN R&A LANDSCAPE SERVICES	*	2,200.00	2,200.00 000156
6/12/19	00033	2/26/19 17571	201902 600-53800-61000	POOL PUMP REPAIR EPIC POOLS & HARDSCAPE CONTRUCTION	*	2,400.00	2,400.00 000157
6/12/19	00034	6/04/19 356654	201906 600-53800-61000	LAP LANES BALANCE VESTA PROPERTY SERVICES, INC.	*	529.50	529.50 000158
TOTAL FOR BANK B						5,129.50	
TOTAL FOR REGISTER						5,129.50	

DURB DURBIN CROSS BPEREGRINO

I N V O I C E

R&A Landscape Services
42 1/2 S. Roscoe Blvd.
Ponte Vedra Beach Fl.
32082
(904)607-3771



Durbin Crossing CDD
S. Durbin Parkway
St Johns Fl.

Reference 300970
Date May 29, 2019
Amount Due \$ 2,200.00

Item	Description	Cost	Quantity	Price
Item	Sidewalk-Asphalt demo/concrete repair	\$ 1,100.00	1	\$ 1,100.00
Item	Slab-5x10x4" South Tennis drinking fountain	\$ 1,100.00	1.00	\$ 1,100.00
Subtotal				\$ 2,200.00
Taxes 5.5%				\$ 0.00
Total				\$ 2,200.00
Amount Paid				\$ 0.00
Balance Due				\$ 2,200.00

T E R M S

*Include the shipping address, your payment information, your bank id.
or any other important details concerning the order.*

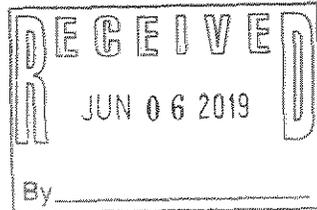
Epic Pools and Hardscape Construction, Inc.
 3948 3rd Street South #123
 Jacksonville Bch, FL 32250

Invoice

Date	Invoice #
2/26/2019	17571

Phone #	9044175100
---------	------------

Bill To
Durbin Crossing South CDD 145 South Durbin Parkway Saint Johns, FL 32259

Job Address


P.O. Number	Terms	Rep	Project
	see contract	DB	

Quantity	Description	Price Each	Amount
	SUPPLY AND INSTALL (1) REPLACEMENT DRIVE TO THE MAIN POOL PUMP. ALL MATERIALS AND LABOR INCLUDED.	2,400.00	2,400.00
	<i>Repair / Replacement</i> <i>36.600.53800.61000</i> <i>V-33 (B)</i>		
		Total	\$2,400.00
		Payments/Credits	\$0.00
		Balance Due	\$2,400.00

debbie@epicpool.com	www.epicpool.com
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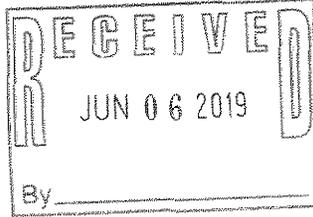


Invoice

Vesta Property Services, Inc.
245 Riverside Avenue
Suite 250
Jacksonville FL 32202

Invoice # 356654
Date 6/4/2019
Terms
Due Date
Memo Capital pass thru

Bill To
Durbin Crossing C.D.D.
c/o GMS LLC
475 West Town Place
Suite 114
St. Augustine FL 32092



Description	Quantity	Rate	Amount
Lap lanes balance (capital purchase)	1	1.00	529.50

Total \$529.50

Repair / Replacements

36.600.53800.61000

V-34 (B)

FIFTH ORDER OF BUSINESS

Financial Report

September 30, 2018

Durbin Crossing Community Development District

DURBIN CROSSING COMMUNITY DEVELOPMENT DISTRICT

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Year Ended September 30, 2018

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INDEPENDENT AUDITOR'S REPORT

To the Board of Supervisors
Durbin Crossing Community Development District

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, and each major fund of the *Durbin Crossing Community Development District* (the "District"), as of and for the year ended September 30, 2018, and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

The District's management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting principles used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and each major fund of the *Durbin Crossing Community Development District* as of September 30, 2018, and the respective changes in financial position thereof and the respective budgetary comparison for the general fund for the year ended September 30, 2018 in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis starting on page 3, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Reporting Required by *Government Auditing Standards*

In accordance with *Government Auditing Standards*, we have also issued a report dated June 28, 2019, on our consideration of the District's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control over financial reporting and compliance.

McDiernit Davis & Company, LLC

Orlando, Florida
June 28, 2019

MANAGEMENT'S DISCUSSION AND ANALYSIS

Our discussion and analysis of the *Durbin Crossing Community Development District* (the "District") financial accomplishments provide an overview of the District's financial activities for the year ended September 30, 2018. Please read it in conjunction with the District's Independent Auditor's Report, financial statements and accompanying notes.

This information is being presented to provide additional information regarding the activities of the District and to meet the disclosure requirements of Government Accounting Standards Board Statement (GASB) No. 34, *Basic Financial Statements - and Management's Discussion and Analysis - for State and Local Governments* issued June 1999.

Financial Highlights

- The liabilities of the District exceeded its assets at September 30, 2018 by \$28,949,410, an increase of \$3,789,182 in comparison with the prior year.
- At September 30, 2018, the District's governmental funds reported a combined fund balance of \$4,722,911, an increase of \$1,013,596 in comparison with the prior year.

Overview of the Financial Statements

This discussion and analysis is intended to serve as an introduction to the *Durbin Crossing Community Development District's* financial statements. The District's financial statements comprise three components: 1) government-wide financial statements, 2) fund financial statements and 3) notes to financial statements.

Government-Wide Financial Statements

The government-wide financial statements are designed to provide readers with a broad overview of the District's finances, in a manner similar to a private-sector business.

The statement of net position presents information on all of the District's assets and liabilities, with the difference between the two reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the District is improving or deteriorating.

The statement of activities presents information showing how the government's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods.

The government-wide financial statements include all governmental activities that are principally supported by special assessment revenues. The District does not have any business-type activities. The governmental activities of the District include general government, physical environment and culture/recreation related functions.

MANAGEMENT'S DISCUSSION AND ANALYSIS (CONTINUED)

Fund Financial Statements

A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The District, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. The District has one fund category: Governmental Funds.

Governmental Funds - Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating a District's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures and changes in fund balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

The District maintains three individual governmental funds. Information is presented separately in the governmental fund balance sheet and the governmental fund statement of revenues, expenditures and changes in fund balances for the general fund, debt service fund and capital projects fund, all of which are considered to be major funds.

The District adopts an annual appropriated budget for its general fund. A budgetary comparison schedule has been provided for the general fund to demonstrate compliance with the budget.

Notes to Financial Statements

The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

Government-Wide Financial Analysis

Statement of Net Position - The District's net position was \$(28,949,410) at September 30, 2018. The following analysis focuses on the net position of the District's governmental activities.

MANAGEMENT'S DISCUSSION AND ANALYSIS (CONTINUED)

Government-Wide Financial Analysis (Continued):

Durbin Crossing Community Development District
Statement of Net Position

	September 30, 2018	September 30, 2017
Assets, excluding capital assets	\$ 4,817,187	\$ 3,808,475
Capital Assets, net of depreciation	<u>7,721,119</u>	<u>7,820,452</u>
Total assets	<u>12,538,306</u>	<u>11,628,927</u>
Liabilities, excluding long-term liabilities	726,208	775,838
Long-term Liabilities	<u>40,761,508</u>	<u>43,591,681</u>
Total liabilities	<u>41,487,716</u>	<u>44,367,519</u>
Net Position:		
Net investment in capital assets	(1,255,713)	(3,986,553)
Restricted for capital projects	1,629,519	591,607
Restricted for debt service	2,223,790	2,181,030
Unrestricted	<u>(31,547,006)</u>	<u>(31,524,676)</u>
Total net position	<u>\$ (28,949,410)</u>	<u>\$ (32,738,592)</u>

The following is a summary of the District's governmental activities for the fiscal years ended September 30, 2018 and 2017.

Changes in Net Position
Year ended September 30,

	2018	2017
Revenues:		
Program revenues	\$ 7,479,754	\$ 5,745,408
General revenues	<u>24,116</u>	<u>12,550</u>
Total revenues	<u>7,503,870</u>	<u>5,757,958</u>
Expenses:		
General government	342,149	2,306,548
Physical environment	995,719	1,019,333
Culture/recreation	787,917	765,961
Interest on long-term debt	<u>1,588,903</u>	<u>1,985,840</u>
Total expenses	<u>3,714,688</u>	<u>6,077,682</u>
Change in net position	3,789,182	(319,724)
Net position - beginning of year	<u>(32,738,592)</u>	<u>(32,418,868)</u>
Net position - ending	<u>\$ (28,949,410)</u>	<u>\$ (32,738,592)</u>

As noted above and in the statement of activities, the cost of all governmental activities during the year ended September 30, 2018 was \$3,714,688. The majority of these costs are comprised of physical environment and interest on long-term debt expenses.

MANAGEMENT'S DISCUSSION AND ANALYSIS (CONTINUED)

Financial Analysis of the Government's Funds

The District uses fund accounting to ensure and demonstrate compliance with finance related legal requirements. The focus of the District's governmental funds is to provide information on near-term inflows, outflows and balances of spendable resources. Such information is useful in assessing the District's financing requirements. In particular, unassigned fund balance may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year. At September 30, 2018, the District's governmental funds reported combined ending fund balances of \$4,722,911. Of this total, \$36,010 is nonspendable and \$201,660 is unassigned and available for spending at the District's discretion. The remainder of the fund balance \$4,485,241 is restricted to pay debt service and capital project costs.

The fund balance of the general fund decreased \$22,330 due to an increase in expenditures. The debt service fund balance decreased by \$1,986 due to repayments of the Bonds. The capital projects fund balance increased \$1,037,912 due to settlement income received.

General Fund Budgetary Highlights

An operating budget was adopted and maintained by the governing board for the District pursuant to the requirements of Florida Statutes. The budget is adopted using the same basis of accounting that is used in preparation of the fund financial statements. There were no amendments to the September 30, 2018 general fund budget. The legal level of budgetary control is at the fund level.

Capital Asset and Debt Administration

Capital Assets - At September 30, 2018, the District had \$7,721,119 invested in infrastructure, net of accumulated depreciation. More detailed information about the District's capital assets is presented in the notes to the financial statements.

Capital Debt - At September 30, 2018, the District had \$40,761,508 in bonds outstanding. More detailed information about the District's capital debt is presented in the notes to the financial statements.

Requests for Information

If you have questions about this report or need additional financial information, contact the *Durbin Crossing Community Development District's* Finance Department at 475 West Town Place, Suite 114, St. Augustine, Florida 32092.

FINANCIAL STATEMENTS

DURBIN CROSSING COMMUNITY DEVELOPMENT DISTRICT

STATEMENT OF NET POSITION

September 30, 2018

	<u>Governmental Activities</u>
Assets:	
Cash	\$ 1,516,554
Investments	135,052
Assessments receivable	144,147
Interest receivable	21,040
Prepaid costs	36,010
Restricted assets:	
Temporarily restricted investments	2,964,384
Capital assets:	
Capital assets being depreciated, net	<u>7,721,119</u>
Total assets	<u>12,538,306</u>
Liabilities:	
Accounts payable and accrued expenses	94,276
Accrued interest payable	631,932
Noncurrent liabilities:	
Due within one year	1,580,000
Due in more than one year	<u>39,181,508</u>
Total liabilities	<u>41,487,716</u>
Net Position:	
Net investment in capital assets	(1,255,713)
Restricted for:	
Capital projects	1,629,519
Debt Service	2,223,790
Unrestricted	<u>(31,547,006)</u>
Total net position	<u><u>\$ (28,949,410)</u></u>

The accompanying Notes to Financial Statements are an integral part of this statement.

DURBIN CROSSING COMMUNITY DEVELOPMENT DISTRICT

STATEMENT OF ACTIVITIES

Year Ended September 30, 2018

<u>Functions/Programs</u>	<u>Expenses</u>	<u>Program Revenue</u>			<u>Net (Expense)</u>
		<u>Charges for Services</u>	<u>Operating Grants and Contributions</u>	<u>Capital Grants and Contributions</u>	<u>Revenue and Changes in Net Position</u>
					<u>Governmental Activities</u>
Governmental activities:					
General government	\$ 342,149	\$ 319,073	\$ -	\$ -	\$ (23,076)
Physical environment	995,719	928,562	-	-	(67,157)
Culture/recreation	787,917	743,169	-	1,011,164	966,416
Interest on long-term debt	1,588,903	4,465,131	9,601	3,054	2,888,883
Total governmental activities	<u>\$ 3,714,688</u>	<u>\$ 6,455,935</u>	<u>\$ 9,601</u>	<u>\$ 1,014,218</u>	<u>3,765,066</u>
General Revenues:					
Investment income					1,425
Miscellaneous income					22,691
Total general revenues					<u>24,116</u>
Change in net position					3,789,182
Net Position - beginning					<u>(32,738,592)</u>
Net Position - ending					<u>\$ (28,949,410)</u>

The accompanying Notes to Financial Statements are an integral part of this statement.

DURBIN CROSSING COMMUNITY DEVELOPMENT DISTRICT

BALANCE SHEET
GOVERNMENTAL FUNDS

September 30, 2018

	<u>General</u>	<u>Debt Service</u>	<u>Capital Projects</u>	<u>Total Governmental Funds</u>
Assets:				
Cash	\$ 108,916	\$ -	\$ 1,407,638	\$ 1,516,554
Investments	135,052	2,733,557	230,827	3,099,436
Interest receivable	-	21,040	-	21,040
Assessments receivable	43,022	101,125	-	144,147
Prepaid costs	36,010	-	-	36,010
Total assets	<u>\$ 323,000</u>	<u>\$ 2,855,722</u>	<u>\$ 1,638,465</u>	<u>\$ 4,817,187</u>
Liabilities and Fund Balances:				
Liabilities:				
Accounts payable and accrued expenses	<u>\$ 85,330</u>	<u>\$ -</u>	<u>\$ 8,946</u>	<u>\$ 94,276</u>
Total liabilities	<u>85,330</u>	<u>-</u>	<u>8,946</u>	<u>94,276</u>
Fund Balances:				
Nonspendable	36,010	-	-	36,010
Restricted for:				
Debt service	-	2,855,722	-	2,855,722
Capital projects	-	-	1,629,519	1,629,519
Unassigned	<u>201,660</u>	<u>-</u>	<u>-</u>	<u>201,660</u>
Total fund balances	<u>237,670</u>	<u>2,855,722</u>	<u>1,629,519</u>	<u>4,722,911</u>
Total liabilities and fund balances	<u>\$ 323,000</u>	<u>\$ 2,855,722</u>	<u>\$ 1,638,465</u>	

Amounts reported for governmental activities in the statement of net position are different because:

Capital assets used in governmental activities are not financial resources and therefore are not reported in the funds. 7,721,119

Liabilities not due and payable from current available resources are not reported in governmental fund statements. All liabilities, both current and long-term, are reported in the government-wide statements.

Accrued interest payable	(631,932)	
Bonds payable	<u>(40,761,508)</u>	<u>(41,393,440)</u>
Net Position of Governmental Activities		<u><u>\$ (28,949,410)</u></u>

The accompanying Notes to Financial Statements are an integral part of this statement.

DURBIN CROSSING COMMUNITY DEVELOPMENT DISTRICT

STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCES
GOVERNMENTAL FUNDS

Year Ended September 30, 2018

	<u>General</u>	<u>Debt Service</u>	<u>Capital Projects</u>	<u>Total Governmental Funds</u>
Revenues:				
Special assessments	\$ 1,982,410	\$ 3,281,231	\$ -	\$ 5,263,641
Assessments-Prepayments	-	1,183,900	-	1,183,900
Investment income	1,425	9,601	3,054	14,080
Miscellaneous	31,085	-	1,011,164	1,042,249
Total revenues	<u>2,014,920</u>	<u>4,474,732</u>	<u>1,014,218</u>	<u>7,503,870</u>
Expenditures:				
Current:				
General government	329,253	-	-	329,253
Physical environment	802,978	-	3,780	806,758
Culture/recreation	563,189	-	-	563,189
Debt service:				
Interest	-	1,613,822	-	1,613,822
Principal	-	2,850,000	-	2,850,000
Other debt service costs	-	12,896	-	12,896
Capital outlay	-	-	314,356	314,356
Total expenditures	<u>1,695,420</u>	<u>4,476,718</u>	<u>318,136</u>	<u>6,490,274</u>
Excess (Deficit) of Revenues Over Expenditures	<u>319,500</u>	<u>(1,986)</u>	<u>696,082</u>	<u>1,013,596</u>
Other Financing Sources (Uses):				
Transfers in	-	-	341,830	341,830
Transfers out	(341,830)	-	-	(341,830)
Total other financing sources (uses)	<u>(341,830)</u>	<u>-</u>	<u>341,830</u>	<u>-</u>
Net change in fund balances	(22,330)	(1,986)	1,037,912	1,013,596
Fund Balances - beginning of year	<u>260,000</u>	<u>2,857,708</u>	<u>591,607</u>	<u>3,709,315</u>
Fund Balances - end of year	<u>\$ 237,670</u>	<u>\$ 2,855,722</u>	<u>\$ 1,629,519</u>	<u>\$ 4,722,911</u>

The accompanying Notes to Financial Statements are an integral part of this statement.

DURBIN CROSSING COMMUNITY DEVELOPMENT DISTRICT

**RECONCILIATION OF THE STATEMENT OF REVENUES, EXPENDITURES AND
CHANGES IN FUND BALANCES OF GOVERNMENTAL FUNDS TO THE
STATEMENT OF ACTIVITIES**

Year Ended September 30, 2018

Amounts reported for Governmental Activities in the Statement of Activities are different because:

Net Change in Fund Balances - total Governmental Funds (page 10) \$ 1,013,596

Depreciation on capital assets is not recognized in the governmental fund statement; however, it is reported as an expense in the statement of activities. (413,689)

Governmental funds report outlays for capital assets as expenditures because such outlays use current financial resources; however, in the statement of net position the cost is recorded as capital assets. 314,356

Bond proceeds provide current financial resources to governmental funds, while it increases long-term liabilities in the statement of net position. Repayments of long-term liabilities are reported as expenditures in governmental funds, while repayments reduce long-term liabilities in the statement of net position.

Principal payments 2,850,000

Some expenses reported in the statement of activities do not require the use of current financial resources and, therefore, are not reported as expenditures in governmental funds.

Change in accrued interest	\$ 44,746	
Amortization of bond discount	(19,827)	24,919

Change in Net Position of Governmental Activities (page 8) \$ 3,789,182

The accompanying Notes to Financial Statements are an integral part of this statement.

DURBIN CROSSING COMMUNITY DEVELOPMENT DISTRICT

STATEMENT OF REVENUES, EXPENDITURES AND CHANGES IN FUND BALANCE
BUDGET AND ACTUAL - GENERAL FUND

Year Ended September 30, 2018

	Budgeted Amounts		Actual Amounts	Variance with Final Budget Positive (Negative)
	Original	Final		
Revenues:				
Special Assessments	\$ 1,936,166	\$ 1,936,166	\$ 1,982,410	\$ 46,244
Investment Income	500	500	1,425	925
Miscellaneous Income	15,000	15,000	31,085	16,085
Total revenues	1,951,666	1,951,666	2,014,920	63,254
Expenditures:				
Current:				
General government	272,839	272,839	329,253	(56,414)
Physical environment	1,121,644	1,121,644	802,978	318,666
Culture/recreation	557,183	557,183	563,189	(6,006)
Total expenditures	1,951,666	1,951,666	1,695,420	256,246
Excess (Deficit) of Revenues Over Expenditures	-	-	319,500	319,500
Other Financing Sources (Uses):				
Transfers Out	-	-	(341,830)	(341,830)
Net change in fund balance	-	-	(22,330)	(22,330)
Fund Balance - beginning	260,000	260,000	260,000	-
Fund Balance - ending	\$ 260,000	\$ 260,000	\$ 237,670	\$ (22,330)

The accompanying Notes to Financial Statements are an integral part of this statement.

NOTES TO FINANCIAL STATEMENTS

DURBIN CROSSING COMMUNITY DEVELOPMENT DISTRICT

NOTES TO FINANCIAL STATEMENTS

Year Ended September 30, 2017

Note 1 - Summary of Significant Accounting Policies:

Reporting Entity

Durbin Crossing Community Development District, (the "District") was established on November 5, 2003 by Rule 42MM-1 by the Florida Land and Water Adjudicatory Commission, pursuant to the Uniform Community Development District Act of 1980, otherwise known as Chapter 190, Florida Statutes. The Act provides, among other things, the power to manage basic services for community development, the power to borrow money and issue bonds, and the power to levy and collect non-ad valorem assessments for the financing and delivery of capital infrastructure. The District was established for the purpose of financing and managing the acquisition, construction, maintenance and operation of a portion of the infrastructure necessary for community development within the District.

The District is governed by the Board of Supervisors (the "Board"), which is composed of five members. At present, the Supervisors are elected by qualified electors within the District. The Board of Supervisors of the District exercises all powers granted to the District pursuant to Chapter 190, Florida Statutes.

The Board has the final responsibility for, among other things:

1. Allocating and levying assessments.
2. Approving budgets.
3. Exercising control over facilities and properties.
4. Controlling the use of funds generated by the District.
5. Approving the hiring and firing of key personnel.
6. Financing improvements.

The financial statements were prepared in accordance with Governmental Accounting Standards Board ("GASB") Statements 14, 39 and 61. Under the provisions of those standards, the financial reporting entity consists of the primary government, organizations for which the District Board of Supervisors is considered to be financially accountable, and other organizations for which the nature and significance of their relationship with the District are such that, if excluded, the financial statements of the District would be considered incomplete or misleading. There are no entities considered to be component units of the District; therefore, the financial statements include only the operations of the District.

NOTES TO FINANCIAL STATEMENTS (CONTINUED)

Year Ended September 30, 2018

Note 1 - Summary of Significant Accounting Policies (Continued):

Government-Wide and Fund Financial Statements

The financial statements include both government-wide and fund financial statements.

The government-wide financial statements (i.e., the statement of net position and the statement of activities) report information on all of the non-fiduciary activities of the primary government. For the most part, the effect of interfund activity has been removed from these statements.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment is offset by program revenues. *Direct expenses* are those that are clearly identifiable with a specific function or segment. *Program revenues* include 1) charges to customers who purchase, use, or directly benefit from goods, services or privileges provided by a given function or segment and 2) grants, contributions and investment income that are restricted to meeting the operational or capital requirements of a particular function or segment and 3) operating-type special assessments that are treated as charges for services (including assessments for maintenance and debt service). Other items not included among program revenues are reported instead as *general revenues*.

Measurement Focus, Basis of Accounting and Financial Statement Presentation

The government-wide financial statements are reported using the *economic resources measurement* focus and the *accrual basis of accounting*. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Assessments are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenues as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the *current financial resources measurement focus* and the modified *accrual basis of accounting*. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be *available* when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the District considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures are recorded when a liability is incurred, as under accrual accounting; however, debt service expenditures are recorded only when payment is due.

Assessments, including debt service assessments and operation and maintenance assessments, are non-ad valorem assessments imposed on all lands located within the District and benefited by the District's activities. Operation and maintenance assessments are levied by the District prior to the start of the fiscal year which begins October 1st and ends on September 30th. These assessments are imposed upon all benefited lands located in the District. Debt service special assessments are imposed upon certain lots and lands as described in each resolution imposing the special assessment for each series of bonds issued by the District. Certain debt service assessments are collected prior to a certificate of occupancy being issued and are used to prepay a portion of the bonds outstanding.

NOTES TO FINANCIAL STATEMENTS (CONTINUED)

Year Ended September 30, 2018

Note 1 - Summary of Significant Accounting Policies (Continued):

Measurement Focus, Basis of Accounting and Financial Statement Presentation (Continued):

Assessments and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. Only the portion of assessments receivable due within the current fiscal period is considered to be susceptible to accrual as revenue of the current period. All other revenue items are considered to be measurable and available only when cash is received by the District.

The District reports the following major governmental funds:

General Fund - is the District's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund.

Debt Service Fund - accounts for the accumulation of resources for the annual payment of principal and interest on long-term debt.

Capital Projects Fund - accounts for the financial resources to be used for the acquisition or construction of major infrastructure within the District.

As a general rule, the effect of interfund activity has been eliminated from the government-wide financial statements. When both restricted and unrestricted resources are available for use, it is the District's policy to use restricted resources first, then unrestricted resources as they are needed.

Assets, Liabilities, Deferred Outflows/Inflows of Resources and Net Position/Fund Balance

Restricted Assets - These assets represent cash and investments set aside pursuant to bond covenants.

Deposits and Investments - The District's cash and cash equivalents are considered to be cash on hand and demand deposits.

Investments of the District are reported at fair value and are categorized within the fair value hierarchy established in accordance with GASB Statement No. 72, *Fair Value Measurement and Application*. The District's investments consist of investments authorized in accordance with Section 218.415, Florida Statutes.

Prepaid Items - Certain payments to vendors reflect costs applicable to future accounting periods and are recorded as prepaid items in both government-wide and fund financial statements.

NOTES TO FINANCIAL STATEMENTS (CONTINUED)

Year Ended September 30, 2018

Note 1 - Summary of Significant Accounting Policies (Continued):

Assets, Liabilities, Deferred Outflows/Inflows of Resources and Net Position/Fund Balance (Continued):

Capital Assets - Capital assets, which include property, plant, equipment and infrastructure assets (e.g., utilities system, stormwater system, landscaping and similar items), are reported in the applicable governmental activities column in the government-wide financial statements. Capital assets are defined by the government as assets with an initial, individual cost of more than \$5,000 and an estimated useful life in excess of two years. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at acquisition value at the date of donation.

The costs of normal maintenance and repairs that do not add to the value of the asset or materially extend assets lives are not capitalized. Major outlays for capital assets and improvements are capitalized as projects are constructed.

Property, plant and equipment of the District are depreciated using the straight-line method over the following estimated useful lives:

<u>Assets</u>	<u>Years</u>
Buildings	30
Improvements other than buildings	10-30
Equipment	5-7

Long Term Obligations - In the government-wide financial statements, long-term debt and other long-term obligations are reported as liabilities in the statement of net position. Bond premiums and discounts, are deferred and amortized over the life of the bonds using the straight-line method. Bonds payable are reported net of premiums or discounts.

In the fund financial statements, governmental fund types recognize bond premiums and discounts, as well as bond issuance costs, during the current period. The face amount of debt issued is reported as other financing sources. Premiums received on debt issuances are reported as other financing sources while discounts on debt issuances are reported as other financing uses. Issuance costs, whether or not withheld from the actual debt proceeds received, are reported as expenditures.

NOTES TO FINANCIAL STATEMENTS (CONTINUED)

Year Ended September 30, 2018

Note 1 - Summary of Significant Accounting Policies (Continued):

Assets, Liabilities, Deferred Outflows/Inflows of Resources and Net Position/Fund Balance (Continued):

Deferred Outflows/Inflows of Resources - In addition to assets, the statement of financial position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, *deferred outflows of resources*, represents a consumption of net position that applies to a future period(s) and so will not be recognized as an outflow of resources (expense/expenditure) until then. The District does not have any item that qualifies for reporting in this category for the year ended September 30, 2018.

In addition to liabilities, the statement of financial position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, *deferred inflows of resources*, represents an acquisition of net position that applies to a future period(s) and so will *not* be recognized as an inflow of resources (revenue) until that time. The District does not have any item that qualifies for reporting in this category for the year ended September 30, 2018.

Net Position Flow Assumption - Sometimes the District will fund outlays for a particular purpose from both restricted and unrestricted resources. In order to calculate the amounts to report as restricted net position and unrestricted net position in the government-wide financial statements, a flow assumption must be made about the order in which the resources are considered to be applied. It is the District's policy to consider restricted net position to have been depleted before unrestricted net position is applied.

Fund Balance Flow Assumptions - Sometimes the District will fund outlays for a particular purpose from both restricted and unrestricted resources (total of committed, assigned, and unassigned fund balance). In order to calculate the amounts to report as restricted, committed, assigned, and unassigned fund balance in the governmental fund financial statements a flow assumption must be made about the order in which the resources are considered to be applied. It is the District's policy to consider restricted fund balance to have been depleted before using any of the components of unrestricted fund balance. Further, when the components of unrestricted fund balance can be used for the same purpose, committed fund balance is depleted first, followed by assigned fund balance. Unassigned fund balance is applied last.

Fund Balance Policies - Fund balance of governmental funds is reported in various categories based on the nature of any limitations requiring the use of resources for specific purposes. The District itself can establish limitations on the use of resources through either commitment (committed fund balance) or an assignment (assigned fund balance).

The committed fund balance classification includes fund balance amounts that can be used only for the specific purposes determined by a formal action of the government's highest level of decision-making authority. The Board of Supervisors is the highest level of decision-making authority for the government that can, by adoption of an ordinance or resolution prior to the end of the fiscal year, commit fund balance. Once adopted, the limitation imposed by the ordinance or resolution remains in place until a similar action is taken to remove or revise the limitation.

NOTES TO FINANCIAL STATEMENTS (CONTINUED)

Year Ended September 30, 2018

Note 1 - Summary of Significant Accounting Policies (Continued):

Assets, Liabilities, Deferred Outflows/Inflows of Resources and Net Position/Fund Balance (Continued):

Fund Balance Policies (Continued):

Amounts in the assigned fund balance classification are intended to be used by the government for specific purposes but do not meet the criteria to be classified as committed. The Board of Supervisors has authorized the District Manager to assign amounts for specific purposes. The Board of Supervisors may also assign fund balance as it does when appropriating fund balance to cover a gap between estimated revenue and appropriations in the subsequent year's appropriated budget. Unlike commitments, assignments generally only exist temporarily. In other words, an additional action does not normally have to be taken for the removal of an assignment. Conversely, as discussed above an additional action is essential to either remove or revise a commitment.

Other Disclosures

Use of Estimates - The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities, and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenues and expenditures during the reporting period. Actual results could differ from those estimates.

Note 2 - Stewardship, Compliance and Accountability:

Budgetary Information

The District is required to establish a budgetary system and an approved annual budget for the General Fund. Annual budgets are adopted on a basis consistent with accounting principles generally accepted in the United States of America. All annual appropriations lapse at the fiscal year end. The legal level of budgetary control is at the fund level. Any budget amendments that increase the aggregate budgeted appropriations, at the fund level, must be approved by the Board of Supervisors.

The District follows these procedures in establishing the budgetary data reflected in the financial statements.

1. Each year the District Manager submits to the District Board proposed budgets for the fiscal year commencing the following October 1.
2. A public hearing is conducted to obtain public comments.
3. Prior to October 1, the budget is legally adopted by the District Board.
4. Subject to certain limited exceptions set forth in the District's appropriation resolutions adopted each year, all budget changes must be approved by the District Board.
5. The budgets are adopted on a basis consistent with accounting principles generally accepted in the United States of America.

NOTES TO FINANCIAL STATEMENTS (CONTINUED)

Year Ended September 30, 2018

Note 2 - Stewardship, Compliance and Accountability (Continued):

Excess Expenditures Over Appropriations

The general fund had expenditures in excess of appropriations of \$85,584 primarily due to the District not budgeting for transfers out.

Note 3 - Deposits and Investments:

Deposits

The District's cash balances were entirely covered by federal depository insurance or by a collateral pool pledged to the State Treasurer. Florida Statutes Chapter 280, "Florida Security for Public Deposits Act", requires all qualified depositories to deposit with the Treasurer or another banking institution eligible collateral equal to various percentages of the average daily balance for each month of all public deposits in excess of any applicable deposit insurance held. The percentage of eligible collateral (generally, U.S. Governmental and agency securities, state or local government debt, or corporate bonds) to public deposits is dependent upon the depository's financial history and its compliance with Chapter 280. In the event of a failure of a qualified public depository, the remaining public depositories would be responsible for covering any resulting losses.

District categorizes its fair value measurements within the fair value hierarchy established by generally accepted accounting principles. The fair value is the price that would be received to sell an asset, or paid to transfer a liability, in an orderly transaction between market participants at the measurement date. The hierarchy is based on the valuation inputs used to measure the fair value of the asset.

Under GASB 72, assets or liabilities are classified into one of three levels. Level 1 is the most reliable and is based on quoted price for identical assets, or liabilities, in an active market. Level 2 uses significant other observable inputs when obtaining quoted prices for identical or similar assets, or liabilities, in markets that are not active. Level 3 is the least reliable, and uses significant unobservable inputs that uses the best information available under the circumstances, which includes the District's own data in measuring unobservable inputs.

The District has the following recurring fair value measurements as of September 30, 2018:

- Money market mutual funds of \$665,899 are valued using Level 2 inputs.

DURBIN CROSSING COMMUNITY DEVELOPMENT DISTRICT

NOTES TO FINANCIAL STATEMENTS (CONTINUED)

Year Ended September 30, 2018

Note 3 - Deposits and Investments (Continued):

Investments

The District's investment policy is governed by State Statutes and the District Trust Indenture. This policy allows investments in any financial institution that is a qualified public depository of the State of Florida as identified by the State Treasurer, in accordance with Chapter 280 of the Florida Statutes. Authorized investments are:

1. The State Board of Administration Local Government Investment Pool (SBA);
2. Securities and Exchange Commission Registered Money Market Funds with the highest credit quality rating from a nationally recognized rating agency;
3. Interest-bearing savings accounts and certificates of deposit in state-certified qualified public depositories;
4. Direct obligations of the U.S. Treasury.

Investments made by the District at September 30, 2018 are summarized below. In accordance with GASB 31, investments are reported at fair value.

<u>Investment Type</u>	<u>Fair Value</u>	<u>Credit Rating</u>	<u>Weighted Average Maturity</u>
US Bank Money Market Fund	\$ 2,433,537	N/A	N/A
Fidelity Government Portfolio CI III	435,072	AAAm	36 days
First American Treasury Obligation Fund Class Z	230,827	AAAm	18 days
	<u>\$ 3,099,436</u>		

Credit Risk:

The District's investment policy limits credit risk by restricting authorized investments to those described. Investments in U.S. Government securities and agencies must be backed by the full faith and credit of the United States Government. Short term bond funds shall be rated by a nationally recognized ratings agency and shall maintain the highest credit quality rating.

Custodial Credit Risk:

In the case of deposits, this is the risk that, in the event of a bank failure, the District's deposits may not be returned to it. The District's investment policy requires that bank deposits be secured as provided by Chapter 280, Florida Statutes. This law requires local governments to deposit funds only in financial institutions designated as qualified public depositories by the Chief Financial Officer of the State of Florida, and creates the Public Deposits Trust Fund, a multiple financial institution pool with the ability to assess its member financial institutions for collateral shortfalls if a default or insolvency has occurred. At September 30, 2018, all of the District's bank deposits were in qualified public depositories. For an investment, this is the risk that, in the event of the failure of the counterparty, the government will not be able to recover the value of its investments or collateral securities that are in the possession of an outside party. At September 30, 2018, none of the investments listed are exposed to custodial credit risk because their existence is not evidenced by securities that exist in physical or book entry form.

DURBIN CROSSING COMMUNITY DEVELOPMENT DISTRICT

NOTES TO FINANCIAL STATEMENTS (CONTINUED)

Year Ended September 30, 2018

Note 3 - Deposits and Investments (Continued):

Investments (Continued):

Concentration of Credit Risk:

The District's investment policy does not specify limits on the amount the District may invest in any one issuer.

Interest Rate Risk:

The District's investment policy does not specifically address interest rate risk; however, the general investment policy is to apply the prudent-person rule: Investments are made as a prudent person would be expected to act, with discretion and intelligence, to seek reasonable income, preserve capital, and in general, avoid speculative investments. The District manages its exposure to declines in fair values by investing primarily in pooled investments that have a weighted average maturity of less than three months.

Note 4 - Interfund Receivables, Payables and Transfers:

Interfund transfers for the year ended September 30, 2018 are as follows:

	Transfers In	
	Capital Projects	Total
Transfers Out:		
General	\$ 341,830	\$ 341,830

Transfers from the general fund to capital projects fund was for capital outlay.

DURBIN CROSSING COMMUNITY DEVELOPMENT DISTRICT

NOTES TO FINANCIAL STATEMENTS (CONTINUED)

Year Ended September 30, 2018

Note 5 - Capital Assets:

Capital asset activity for the year ended September 30, 2018 was as follows:

	<u>Beginning Balance</u>	<u>Additions</u>	<u>Disposals</u>	<u>Ending Balance</u>
Governmental Activities:				
Capital Assets Being Depreciated:				
Buildings	\$ 6,741,826	\$ -	\$ -	\$ 6,741,826
Improvements other than buildings	4,627,271	314,356	-	4,941,627
Equipment	44,219	-	-	44,219
Total capital assets, being depreciated	<u>11,413,316</u>	<u>314,356</u>	<u>-</u>	<u>11,727,672</u>
Less Accumulated Depreciation for:				
Buildings	(2,110,693)	(224,728)	-	(2,335,421)
Improvements other than buildings	(1,456,553)	(184,943)	-	(1,641,496)
Equipment	(25,618)	(4,018)	-	(29,636)
Total accumulated depreciation	<u>(3,592,864)</u>	<u>(413,689)</u>	<u>-</u>	<u>(4,006,553)</u>
Total capital assets being depreciated, net	<u>7,820,452</u>	<u>(99,333)</u>	<u>-</u>	<u>7,721,119</u>
Governmental activities capital assets, net	<u>\$ 7,820,452</u>	<u>\$ (99,333)</u>	<u>\$ -</u>	<u>\$ 7,721,119</u>

Depreciation expense for 2018 in the amount of \$188,961 was charged to maintenance and operations and \$224,728 was charged to culture/recreation. District improvements are substantially complete.

Note 6 - Long-Term Liabilities:

Special Assessment Bonds, Series 2006-1

In November 2006, the District issued \$11,365,000 of Special Assessment Bonds, Series 2006-1. The 2006-1 Bonds are due November 1, 2020 with a fixed interest rate of 5.25%. The Bonds were issued to finance construction of certain improvements for the benefit of the property within the District. Interest is paid semiannually on each May 1 and November 1. Principal on the Series 2006-1 Bonds are due on November 1, 2020; however, the District has made certain prepayments.

The Bond Indenture requires that the District maintain adequate funds in a reserve account to meet the debt service reserve requirement as defined in the Indenture. This requirement has been met at September 30, 2018.

NOTES TO FINANCIAL STATEMENTS (CONTINUED)

Year Ended September 30, 2018

Note 6 - Long-Term Liabilities (Continued):

Special Assessment Bonds, Series 2006-1 (Continued)

The Bond Indenture has certain restrictions and requirements relating principally to the use of proceeds to pay for the infrastructure improvements and the procedures to be followed by the District on assessments to property owners. The District agreed to levy special assessments in annual amounts adequate to provide payment of debt service and to meet the reserve requirements. Payment of principal and interest on the 2006-1 Bonds is secured by a pledge of and a first lien upon the pledged special assessment revenue. The District is in compliance with the requirements of the Bond Indenture.

Total principal and interest remaining on the Series 2006-1 Bonds at September 30, 2018 is \$548,657. For the year ended September 30, 2018, principal and interest paid was \$1,201,322 and total special assessment revenue pledged was \$1,353,192.

Special Assessment Revenue Refunding and Improvement Bonds, Series 2017

In February 2017, the District issued \$42,405,000 of Special Assessment Refunding Bonds, Series 2017, consisting of \$21,445,000 Senior Special Assessment Refunding Bonds, Series 2017A-1 Serial Bonds (due from May 2018 through May 2030 with an interest rate ranging from 2.0% to 3.5%), \$16,380,000 Senior Special Assessment Refunding Bonds, Series 2017A-1 Term Bonds (due from May 2032 through May 2037 with an interest rate ranging from 3.75% to 5.0%) and \$4,580,000 Subordinate Special Assessment Refunding Bonds, Series 2017A-2 Term Bonds (due May 2037 with an interest rate ranging from 5.0% to 6.25%). The Bonds were issued to refund the Series 2005A Bonds and pay certain issuance costs. Interest is paid semiannually on each May 1 and November 1. Principal on the Series 2017 Bonds is to be paid, commencing November 1, 2018.

The Bond Indenture requires that the District maintain adequate funds in a reserve account to meet the debt service reserve requirement as defined in the Indenture. This requirement has been met at September 30, 2018.

The Bond Indenture has certain restrictions and requirements relating principally to the use of proceeds to pay for the infrastructure improvements and the procedures to be followed by the District on assessments to property owners. The District agreed to levy special assessments in annual amounts adequate to provide payment of debt service and to meet the reserve requirements. Payment of principal and interest on the 2017 Bonds is secured by a pledge of and a first lien upon the pledged special assessment revenue. The District is in compliance with the requirements of the Bond Indenture.

Total principal and interest remaining on the Series 2017 Bonds at September 30, 2018 is \$58,652,819. For the year ended September 30, 2018, principal and interest paid was \$3,262,500, and special assessment revenue pledged was \$3,111,939.

DURBIN CROSSING COMMUNITY DEVELOPMENT DISTRICT

NOTES TO FINANCIAL STATEMENTS (CONTINUED)

Year Ended September 30, 2018

Note 6 - Long-Term Liabilities (Continued):

Long-term debt activity for the year ended September 30, 2018 was as follows:

	<u>Beginning Balance</u>	<u>Increases</u>	<u>Decreases</u>	<u>Ending Balance</u>	<u>Due Within One Year</u>
Governmental Activities:					
Bonds Payable:					
Series 2006-1	\$ 1,610,000	\$ -	\$ (1,125,000)	\$ 485,000	\$ -
Series 2017	42,365,000	-	(1,725,000)	40,640,000	1,580,000
Discount	(383,319)	-	19,827	(363,492)	-
Governmental activity long-term liabilities	<u>\$ 43,591,681</u>	<u>\$ -</u>	<u>\$ (2,830,173)</u>	<u>\$ 40,761,508</u>	<u>\$ 1,580,000</u>

At September 30, 2018, the scheduled debt service requirements on the bonds payable were as follows:

<u>Year Ending September 30,</u>	<u>Governmental Activities</u>	
	<u>Principal</u>	<u>Interest</u>
2019	\$ 1,580,000	\$ 1,516,638
2020	1,615,000	1,480,551
2021	2,135,000	1,430,881
2022	1,695,000	1,378,481
2023	1,740,000	1,333,656
2024 - 2028	9,580,000	5,827,594
2029 - 2033	11,545,000	3,910,113
2034 - 2038	11,235,000	1,198,563
	<u>\$ 41,125,000</u>	<u>\$ 18,076,477</u>

DURBIN CROSSING COMMUNITY DEVELOPMENT DISTRICT

NOTES TO FINANCIAL STATEMENTS (CONTINUED)

Year Ended September 30, 2018

Note 7 - Related Party Transaction:

Assessments from Significant Landowners

Significant landowners own a portion of land within the District; and therefore, assessment revenue in the general and debt service funds include the assessments levied on those lots owned by the significant landowners. The significant landowner's portion of special assessment revenue for the year ended September 30, 2018 totaled approximately \$1,918,206, which is 29.8% of total special assessment revenue. There were no amounts due from the significant landowners at year end.

Concentrations

A significant portion of the District's activity is dependent upon the continued involvement of the significant landowners, the loss of which could have a material adverse effect on the District's operations.

Note 8 - Management Company:

The District has contracted with a management company to perform management advisory services, which include financial advisory and accounting services. Certain employees of the management company also serve as officers (Board appointed non-voting positions) of the District. Under the agreement, the District compensates the management company for management, accounting, financial reporting and other administrative costs.

Note 9 - Risk Management:

The District is exposed to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; and natural disasters. These risks are covered by commercial insurance from independent third parties. The District has not filed any claims under this commercial coverage during the last three years. During current year the District received \$1,001,164 in settlement of a dispute with U.S. Bank related to payments from the Trust accounts. This amount is included in miscellaneous revenues in the capital projects fund.

Note 10 - Subsequent Events:

Subsequent to year end, the District paid off the series 2006 Bonds.

COMPLIANCE SECTION

**INDEPENDENT AUDITOR’S REPORT ON INTERNAL CONTROL OVER
FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED
IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

To the Board of Supervisors
Durbin Crossing Community Development District

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards issued by the Comptroller General of the United States, the financial statements of the governmental activities and each major fund of the *Durbin Crossing Community Development District* (the “District”) as of and for the year ended September 30, 2018, which collectively comprise the District’s financial statements and have issued our report thereon dated June 28, 2019.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the District’s internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the District’s internal control. Accordingly, we do not express an opinion on the effectiveness of the District’s internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity’s financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be material weaknesses or significant deficiencies. Given these limitations, during our audit, we did not identify any deficiencies in internal control over financial reporting that we consider to be a material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the District's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards* and which are described in Appendix A to this report.

We noted certain other matters that we reported to management of the District in a separate letter dated June 28, 2019. The District's response to our findings identified in our audit is included in this report. We did not audit the District's responses, and accordingly, we express no opinion on them.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the District's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

McDiarmid Davis & Company, LLC

Orlando, Florida
June 28, 2019

MANAGEMENT COMMENTS

Board of Supervisors
Durbin Crossing Community Development District

We have audited the financial statements of the *Durbin Crossing Community Development District* (the “District”), as of and for the fiscal year ended September 30, 2018, and have issued our report thereon dated June 28, 2019.

Auditor’s Responsibility

We conducted our audit in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States and Chapter 10.550, Rules of the Auditor General.

Other Reporting Requirements

We have issued our Independent Auditor’s Report on Internal Control over Financial Reporting and Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards* and Independent Auditor’s Report on an examination conducted in accordance with *AICPA Professional Standards*, AT-C Section 315, regarding compliance requirements in accordance with Chapter 10.550, Rules of the Auditor General. Disclosures in these reports, which are dated June 28, 2019, should be considered in conjunction with this management letter.

Prior Audit Findings

Section 10.554(1)(i)1., Rules of the Auditor General, require that we determine whether or not corrective actions have been taken to address findings and recommendations made in the preceding annual financial audit report. Corrective actions have been taken to address findings and recommendations made in the preceding annual financial audit report, except as noted below.

Tabulation of Uncorrected Audit Findings		
Current Year Finding #	2016-17 FY Finding #	2015-16 FY Finding #
17-01	17-01	2015-01

Official Title and Legal Authority

Section 10.554(1)(i)4., Rules of the Auditor General, requires that the name or official title and legal authority for the primary government and each component unit of the reporting entity be disclosed in this management letter, unless disclosed in the notes to the financial statements. This information has been disclosed in the notes to the financial statements.

Financial Condition and Management

Section 10.554(1)(i)5.a. and 10.556(7), Rules of the Auditor General, require us to apply appropriate procedures and communicate the results of our determination as to whether or not the District has met one or more of the conditions described in Section 218.503(1), Florida Statutes, and to identify of the specific condition(s) met. In connection with our audit, we determined that the District did not meet any of the conditions described in Section 218.503(1), Florida Statutes.

Pursuant to Sections 10.554(1)(i)5.c. and 10.556(8), Rules of the Auditor General, we applied financial condition assessment procedures for the District. It is management's responsibility to monitor the *District's* financial condition, and our financial condition assessment was based in part on representations made by management and the review of financial information provided by same.

Section 10.554(1)(i)2., Rules of the Auditor General, requires that we communicate any recommendations to improve financial management. In connection with our audit, we did not have any such recommendations.

Additional Matters

Section 10.554(1)(i)3., Rules of the Auditor General, requires us to communicate noncompliance with provisions of contracts or grant agreements, or abuse, that have occurred, or are likely to have occurred, that have an effect on the financial statements that is less than material but which warrants the attention of those charged with governance. In connection with our audit, we did not note any such findings.

Purpose of this Letter

Our management letter is intended solely for the information and use of the Legislative Auditing Committee, members of the Florida Senate and the Florida House of Representatives, the Florida Auditor General, Federal and other granting agencies, the Board of Supervisors and applicable management, and is not intended to be and should not be used by anyone other than these specified parties.

McDiernit Davis & Company, LLC

Orlando, Florida
June 28, 2019

APPENDIX A - COMPLIANCE VIOLATIONS OF LAWS, REGULATIONS AND

CONTRACTURAL PROVISIONS

Year Ended September 30, 2018

18-01 - Failure to Meet Debt Service Reserve Account Requirement

Criteria

The Trust Indenture requires the District to maintain a minimum balance in the Series 2006 Debt Service Reserve Account.

Condition

At September 30, 2018, the Series 2006 Debt Service Reserve Account was deficient.

Cause

The funds in the Series 2006 Debt Service Reserve Account were used to pay debt service payments.

Effect

The District is not in compliance with the Trust Indenture.

Recommendation

We recommend the District utilize all remedies available to replenish the Debt Service Reserve Accounts.

Management Response

The means for replenishing the Debt Service Reserve Account is detailed in the applicable trust indenture and does not require the District to utilize all remedies available to replenish. The Reserve Account exist for the benefit of the bondholders and neither the bondholders or the Trustee have requested the District to replenish the Reserve Account. In addition, the Trustee has declared the Series 2006-1 Bonds in default and has been further depleting the Reserve Account by utilizing these funds for the payment of bond default related cost. Finally, the 2006 Bonds were paid off in December, 2018.

**INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE WITH THE
REQUIREMENTS OF SECTION 218.415, FLORIDA STATUTES**

To the Board of Supervisors
Durbin Crossing Community Development District

We have examined *Durbin Crossing Community Development District's* (the "District") compliance with the requirements of Section 218.415, Florida Statutes, during the year ended September 30, 2018. Management is responsible for the District's compliance with those requirements. Our responsibility is to express an opinion on District's compliance based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants *and the standards applicable to attestation engagements contained in Government Auditing Standards issued by the Comptroller General of the United States*, and, accordingly, included examining, on a test basis, evidence about the District's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our examination provides a reasonable basis for our opinion. Our examination does not provide a legal determination on the District's compliance with specified requirements.

In our opinion, the District complied, in all material respects, with the aforementioned requirements for the year ended September 30, 2018.

McDirmit Davis & Company, LLC

Orlando, Florida
June 28, 2019

SIXTH ORDER OF BUSINESS

*Approved Budget
Fiscal Year 2020*



*Durbin Crossing
Community Development District*

July 22, 2019

*Durbin Crossing
Community Development District*

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Durbin Crossing Community Development District

General Fund Budget FY 2020

	<i>Adopted FY 2019 Budget</i>	<i>Actual YTD Thru 6/30/19</i>	<i>Projected Next 3 Months</i>	<i>Projected Thru 9/30/19</i>	<i>Approved FY 2020 Budget</i>
Revenues					
Assessments	\$1,936,158	\$1,933,717	\$2,441	\$1,936,158	\$1,936,158
Interest Income	\$1,300	\$1,580	\$800	\$2,380	\$2,000
Misc Income	\$22,500	\$51,077	\$2,300	\$53,377	\$22,500
Total Revenues	\$1,959,958	\$1,986,373	\$5,541	\$1,991,914	\$1,960,658
Expenditures					
Administrative					
Supervisor Fees	\$11,000	\$8,000	\$3,000	\$11,000	\$11,000
FICA Expense	\$842	\$612	\$230	\$842	\$842
Assessment Roll Administration (GMS)	\$5,000	\$5,000	\$0	\$5,000	\$5,000
Engineering Fees (ETM)	\$9,500	\$15,715	\$7,200	\$22,915	\$13,000
Dissemination Fees (Prager, Sealy)	\$6,750	\$5,000	\$1,500	\$6,500	\$6,750
Attorney Fees (HGS)	\$45,000	\$32,874	\$16,000	\$48,874	\$50,000
Annual Audit (McDermitt, Davis)	\$4,000	\$0	\$4,000	\$4,000	\$4,100
Trustee Fees (US Bank)	\$19,000	\$10,775	\$0	\$10,775	\$10,800
Arbitrage (Grau)	\$1,500	\$750	\$1,200	\$1,950	\$1,500
Impact Fee Administration (GMS)	\$15,000	\$11,250	\$3,750	\$15,000	\$15,000
Management Fees (GMS)	\$47,000	\$35,250	\$11,750	\$47,000	\$47,000
Information Technology	\$1,600	\$1,200	\$400	\$1,600	\$2,100
Telephone	\$300	\$107	\$50	\$157	\$300
Postage	\$1,800	\$1,343	\$457	\$1,800	\$1,800
Printing & Binding	\$1,500	\$1,149	\$437	\$1,586	\$1,500
Insurance (FIA)	\$7,500	\$7,056	\$0	\$7,056	\$7,500
Legal Advertising	\$1,300	\$583	\$1,417	\$2,000	\$2,000
Other Current Charges	\$1,350	\$459	\$240	\$699	\$1,350
Office Supplies	\$250	\$106	\$30	\$136	\$150
Dues, Licenses & Subscriptions (DCA)	\$175	\$175	\$0	\$175	\$175
Website Compliance	\$0	\$2,250	\$0	\$2,250	\$1,200
Administrative Expenses	\$180,367	\$139,655	\$51,660	\$191,315	\$183,067
Amenity Center					
Insurance (FIA)	\$24,750	\$23,954	\$0	\$23,954	\$25,500
Repairs & Replacements	\$57,000	\$59,921	\$4,500	\$64,421	\$60,000
Recreational Passes	\$4,000	\$3,150	\$850	\$4,000	\$4,000
Office Supplies	\$5,000	\$4,590	\$965	\$5,555	\$6,000
Permit Fees (Dept of Health/ASCAP/BMI/SEASAC)	\$2,610	\$3,119	\$925	\$4,044	\$2,700
Utilities					
Water & Sewer (JEA)	\$31,000	\$21,942	\$8,550	\$30,492	\$31,000
Electric (JEA)	\$26,500	\$22,640	\$7,800	\$30,440	\$31,000
Website	\$0	\$295	\$0	\$295	\$2,000
Cable/Internet/Phone (Comcast)	\$17,000	\$12,666	\$4,200	\$16,866	\$17,500
Security System (Atlantic)	\$560	\$280	\$280	\$560	\$1,000
Amenity Center Management Contracts					
General Manager (VESTA)	\$158,700	\$119,025	\$39,675	\$158,700	\$163,400
Staffing (VESTA)	\$173,250	\$131,053	\$42,197	\$173,250	\$190,500
Lifeguards (VESTA)	\$58,000	\$26,560	\$31,440	\$58,000	\$65,100
Refuse Service (Waste Management)	\$4,500	\$4,681	\$3,442	\$8,123	\$4,800

Durbin Crossing Community Development District
General Fund Budget FY 2020

	<i>Adopted FY 2019 Budget</i>	<i>Actual YTD Thru 6/30/19</i>	<i>Projected Next 3 Months</i>	<i>Projected Thru 9/30/19</i>	<i>Approved FY 2020 Budget</i>
<i>Continued Amenity Center Management Contracts</i>					
<i>Pool Chemicals (Poolsure)</i>	\$18,810	\$15,191	\$5,170	\$20,360	\$19,562
<i>Special Events/Holiday Décor</i>	\$26,000	\$15,707	\$3,445	\$19,152	\$26,000
<i>Pest Control (Turner Pest Control)</i>	\$1,800	\$2,600	\$1,000	\$3,600	\$3,600
<i>Pressure Washing/Fitness Equip Maintenance</i>	\$12,000	\$12,559	\$4,472	\$17,031	\$17,000
<i>Amenity Center Expenses</i>	\$621,480	\$479,931	\$158,911	\$638,842	\$670,662
<i>Grounds Maintenance</i>					
<i>Electric (JEA)</i>	\$5,200	\$3,167	\$1,080	\$4,247	\$5,200
<i>Water & ReUse (JEA)</i>	\$200,000	\$205,926	\$72,730	\$278,656	\$275,000
<i>Streetlighting (JEA)</i>	\$71,000	\$51,900	\$17,196	\$69,096	\$71,000
<i>Lake Maintenance (Aquatic Systems)</i>	\$52,928	\$40,629	\$12,732	\$53,361	\$55,500
<i>Landscape Maintenance (R&D)</i>	\$361,620	\$203,869	\$157,752	\$361,620	\$361,620
<i>Landscape Contingency</i>	\$40,000	\$48,038	\$5,000	\$53,038	\$40,000
<i>Miscellaneous</i>	\$34,510	\$31,937	\$2,573	\$34,510	\$37,000
<i>Fuel</i>	\$1,100	\$771	\$329	\$1,100	\$1,100
<i>Irrigation Repairs</i>	\$15,000	\$27,599	\$0	\$27,599	\$15,000
<i>Capital Reserve</i>	\$175,753	\$175,753	\$0	\$175,753	\$44,509
<i>Capital Outlay</i>	\$200,000	\$200,000	\$0	\$200,000	\$200,000
<i>Water Quality Monitoring (ESI)</i>	\$1,000	\$0	\$1,000	\$1,000	\$1,000
<i>Grounds Maintenance Expenses</i>	\$1,158,111	\$989,590	\$270,391	\$1,259,981	\$1,106,929
<i>TOTAL EXPENDITURES</i>	\$1,959,958	\$1,609,176	\$480,962	\$2,090,138	\$1,960,658
<i>Other Financing Sources & Uses</i>					
<i>Interfund Transfer In/Out</i>	\$0	\$150,000	\$0	\$150,000	\$0
<i>Total Other Financing Sources & Uses</i>	\$0	\$150,000	\$0	\$150,000	\$0
<i>EXCESS REVENUES / (EXPENDITURES)</i>	\$0	\$527,198	-\$475,421	\$51,777	\$0

Durbin Crossing
Community Development District
GENERAL FUND BUDGET
Fiscal Year 2020

REVENUES:

Assessments

The District will levy a non ad-valorem maintenance assessment on all assessable property within the District to fund all Operations & Maintenance Expenditures for the fiscal year.

Interest Income

Maintenance Assessment income of the District will be invested in accordance with Florida Statutes and the investment guidelines approved by the Board of Supervisors.

Miscellaneous Income

EXPENDITURES:

Administrative:

Supervisor Fees

Florida Statutes allows each board member to receive \$200 per meeting not to exceed \$4,800 in one year. The amount budgeted for the fiscal year is based upon 5 supervisors attending eleven meetings.

FICA Expense

FICA expense represents the Employer's (District's) share of Social Security and Medicare taxes withheld from the fee paid to the Board of Supervisors.

Assessment Roll Administration

Charge to the District for the services of Governmental Management Services, LLC to manage the assessment roll and Lien Books relating to the Series 2017A-1/A-2 bonds.

Engineering Fees

The District's engineering firm, England, Thims & Miller, Inc., will be providing general engineering services to the District, including attendance and preparation for monthly board meetings, review invoices, etc.

Dissemination Fees

The Annual Disclosure Report prepared by Prager & Co, LLC required by the Security and Exchange Commission in order to comply with Rule 15(c)(2)-12(b)(5), which relates to additional reporting requirements for un-rated bond issues.

Durbin Crossing
Community Development District
GENERAL FUND BUDGET
Fiscal Year 2020

Attorney Fees

General legal services provided by the law firm of Hopping Green & Sams, who provide general legal services to the District, including attendance and preparation for monthly CDD meetings, preparation and review of agreements, resolutions, etc.

Annual Audit

The District is required annually to conduct an audit of its financial records by an Independent Certified Public Accounting Firm. The District has contracted with Berger Toombs, Elam, Gaines & Frank to conduct their annual audit.

Trustee Fees

The District's Series 2017A-1/A-2 Special Assessment Bonds are held by a Trustee with US Bank. The amount represents the fee for the administration of the District's bond issue.

Arbitrage

The District is required to annually have an arbitrage rebate calculation on the District's Series 2017A-1/A-2 Special Assessment Bonds. The District will contract with an independent certified public accounting firm to calculate the rebate liability and submit a report to the District.

Impact Fee Administration

Charges to the District for the services of Governmental Management Services, LLC to collect St. Johns County Impact Fees on behalf of the District, manage the Series 2006-1 Impact Fee Bonds, and maintain the Series 2006-1 Lien Books.

Management Fees

The District receives Management, Accounting and Administrative services as part of a Management Agreement with Governmental Management Services, LLC.

Information Technology

The cost related to District's accounting and information systems, District website creation and maintenance, electronic compliance with Florida Statutes and other electronic data requirements.

Telephone

Telephone and fax machine charges incurred as an administrative cost.

Postage

Mailing of agenda packages, overnight deliveries, correspondence, etc.

Durbin Crossing
Community Development District
GENERAL FUND BUDGET
Fiscal Year 2020

Printing & Binding

Printing and binding of agenda packages for board meetings, printing of checks, stationary, envelopes etc.

Insurance

The District's General Liability & Public Officials Liability Insurance policy is with Florida Insurance Alliance (FIA). FIA specializes in providing insurance coverage to governmental agencies.

Legal Advertising

The District is required to advertise various notices for monthly Board meetings, public hearings etc in the St. Augustine Record.

Other Current Charges

Bank charges and any other miscellaneous expenses incurred during the year.

Office Supplies

Miscellaneous office supplies.

Dues, Licenses & Subscriptions

The District is required to pay an annual fee to the Department of Community Affairs for \$175. This is the only expense under this category for the District.

Amenity Center:

Insurance

The District's Property Insurance policy is with Florida Insurance Alliance (FIA). FIA specializes in providing insurance coverage to governmental agencies. The amount budgeted represents the estimated premium for property insurance related to the Amenity Center.

Repair & Replacements

Represents monies budgeted for repairs and replacements for the District.

Recreation Passes

Represents the estimated cost for access cards to the District's Amenity Center.

Durbin Crossing
Community Development District
GENERAL FUND BUDGET
Fiscal Year 2020

Office Supplies

Represents any supplies needed for the operation of the Amenity Center.

Permit Fees

Represents permit fees paid to the Department of Health for the swimming pool and fees associated with music licenses at the Amenity Center.

Water & Sewer

JEA provides water and sewer services for the District. The cost of water/sewer associated with the Recreation Facilities:

Account Number	Description	Monthly	Annual
68155430	145 S Durbin Pkwy - Sewer	\$ 204	\$ 2,447
79200641	145 S Durbin Pkwy - Reclaim	\$ 364	\$ 4,372
68155430	145 S Durbin Pkwy Reclaim - Water	\$ 111	\$ 1,331
67579848	145 S Durbin Pkwy - Water	\$ 314	\$ 3,764
83113743	730 Durbin PY N - Sewer	\$ 200	\$ 2,403
68090736	730 Durbin PY N - Reclaim	\$ 853	\$ 10,240
85083672	730 Durbin PY N - Water	\$ 211	\$ 2,536
83113743	730 Durbin PY N Reclaimed - Water	\$ 110	\$ 1,318
	Contingency	\$ 216	\$ 2,590
	Total Amenity Sewer/Water/Reclaim	\$ 2,583	\$ 31,000

Electric

JEA provides for electric services for the District. The cost of electric associated with the Recreation Facilities:

Account Number	Description	Monthly	Annual
22357510	730 Durbin PY N	\$ 543	\$ 6,516
20335949	145 S Durbin Pkwy	\$ 1,997	\$ 23,968
	Contingency	\$ 43	\$ 516
	Total Amenity Electric	\$ 2,583	\$ 31,000

Website

The fees incurred for maintaining updates for the Durbinliving.com website contracted with Unicorn.

Durbin Crossing
Community Development District
GENERAL FUND BUDGET
Fiscal Year 2020

Cable/Internet/Phone

The District will provide cable television services for the Amenity Centers through Comcast.

Account Number	Description	Monthly	Annual
8495 74 140 1015619	Durbin Crossing South Amenity	\$ 317	\$ 3,804
8495 74 140 0420497	Durbin Crossing South Amenity	\$ 189	\$ 2,272
8495 74 140 1246669	Durbin Crossing North Amenity	\$ 324	\$ 3,883
8496 74 140 1022920	Durbin Crossing North Amenity	\$ 352	\$ 4,228
	Contingency	\$ 276	\$ 3,313
	Total Amenity Cable/internet/Phone	\$ 1,458	\$ 17,500

Security System

Maintenance costs of the security alarms/cameras provided by Atlantic Companies.

General Manager

The District is under contract with Vesta Property Services Inc for Management and Administration Services for the Amenity Centers.

Contractor	Monthly	Annual
Vesta	\$ 13,617	\$ 163,400

Staffing

The District is under contract with Vesta Property Services Inc. This covers the cost of staffing for Facility Attendants, Pool Maintenance, Janitorial Services, Special Events planning, and Facility monitoring.

Lifeguards

The District is under contract with Amenity Services Group and this is the cost to provide pool attendants (lifeguards) during the operating season for the pool.

Contractor	Monthly	Annual
Vesta	\$ 5,425	\$ 65,100

Durbin Crossing
Community Development District
GENERAL FUND BUDGET
Fiscal Year 2020

Refuse Service

Garbage disposal services for the Amenity Centers provided Waste Management of Jacksonville.

Pool Chemicals

The District, through Poolsure, is provided chemicals necessary for the maintenance of the Amenity Center swimming pool.

Contractor	Monthly	Annual
Poolsure	\$ 1,630	\$ 19,562

Special Events

Represents estimated costs for the District to host special events for the community throughout the Fiscal Year.

Pest Control

The District is contracted with Turner Pest Control to provide for pest control services.

Contractor	Monthly	Annual
Turner Pest Control	\$ 270	\$ 3,240
Contingency	\$ 30	\$ 360
	\$ 300	\$ 3,600

Pressure Washing/Fitness Equipment Maintenance

The cost of pressure washing District facilities (Amenity Center, entryway features, etc.) and annual maintenance of District fitness equipment.

Durbin Crossing
Community Development District
GENERAL FUND BUDGET
Fiscal Year 2020

Grounds Maintenance:

Electric

The cost of electricity provided by JEA for signage lighting and entry feature lighting for the District.

Account Number	Description	Monthly	Annual
22840516	101 Castlegate Ln	\$ 10	\$ 114
79442225	104 Durbin PY N	\$ 32	\$ 387
93385371	1049 Longleaf Pine Parkway	\$ 71	\$ 849
99911097	107 Tollerton Ave	\$ 23	\$ 278
89863663	1513 Longleaf Pine Parkway	\$ 21	\$ 250
26895017	16 Cloisterbane Dr Apt LL01	\$ 8	\$ 99
22580514	20 Orchid Way Apt IR01	\$ 10	\$ 120
99911094	2401 St Johns PY APT SG01	\$ 17	\$ 204
13727885	28 Heron Landing Rd Apt SG01	\$ 10	\$ 125
89866912	291 Durbin PY N	\$ 9	\$ 114
99911053	399 Longleaf Pine PY	\$ 10	\$ 121
89863016	501 Saddlestone Dr	\$ 16	\$ 186
22969723	590 N Durbin Pkwy	\$ 15	\$ 179
89863705	694 N Durbin Pkwy	\$ 10	\$ 119
79442208	857 Durbin Py N Apt SG01	\$ 12	\$ 143
89315721	861 Durbin PPY N Apt SG01	\$ 11	\$ 135
14892379	910 Durbin PY N Apt SG01	\$ 12	\$ 143
79447186	94 Staplehurst Dr Apt IR01	\$ 11	\$ 137
79447185	95 Woodcross Dr Apt IR01	\$ 11	\$ 132
22840515	96 Cresthaven PI	\$ 10	\$ 124
99912413	987 Durbin PY N	\$ 9	\$ 114
89865800	997 Lauriston Dr	\$ 11	\$ 136
	Contingency	\$ 83	\$ 991
	Total Common Area Electric	\$ 433	\$ 5,200

Durbin Crossing
Community Development District
GENERAL FUND BUDGET
Fiscal Year 2020

Water & Re-Use

Water and re-use water needed for irrigation and maintenance of the common grounds provided by JEA.

Account Number	Description	Monthly	Annual
64240479	102 Durbin PY N	\$ 2,000	\$ 24,000
70115360	102 Merkland Ct	\$ 80	\$ 960
72360080	1021 Lauriston Dr	\$ 130	\$ 1,560
69877485	104 Harbury Dr	\$ 185	\$ 2,220
66534516	105 S Durbin Pkwy	\$ 1,000	\$ 12,000
70115339	106 Charmed Pl	\$ 68	\$ 816
67386400	109 Islesbrook Pkwy	\$ 825	\$ 9,900
68090726	1090 Durbin PY N	\$ 4,700	\$ 56,400
74704275	116 Averley Wy Apt IR01	\$ 25	\$ 300
74704274	118 Pineta Wy Apt IR01	\$ 55	\$ 660
70115336	124 Weathered Oak Ct	\$ 55	\$ 660
71890295	1244 Leith Hall Dr	\$ 170	\$ 2,040
74704249	126 Cantley Wy Apt IR01	\$ 40	\$ 480
73697024	128 Willow Winds Parkway	\$ 25	\$ 300
71890305	1305 Fryston St	\$ 125	\$ 1,500
71890313	138 Tollerto Ave	\$ 50	\$ 600
71890303	1386 Fryston St	\$ 750	\$ 9,000
68682298	1503 Cullaig Ct.	\$ 55	\$ 660
74704273	155 Telford Dr Apt IR01	\$ 38	\$ 456
71890297	158 Castlegate LA	\$ 55	\$ 660
75457834	16 Cloisterbane Dr Aprt LL01	\$ 300	\$ 3,600
71890296	1620 Fenton Av	\$ 185	\$ 2,220
83716990	185 Islesbrook Pkwy	\$ 85	\$ 1,020
85563431	2050 Longleaf Pine Py	\$ 1,000	\$ 12,000
68682232	240 Tollerton Ave	\$ 500	\$ 6,000
81948581	241 Islesbrook Pkwy	\$ 203	\$ 2,436
67862610	265 Willow Winds Pkwy	\$ 87	\$ 1,044
69214857	293 Willow Winds Pkwy	\$ 88	\$ 1,056
82196245	310 N Glen Laurel Dr	\$ 150	\$ 1,800
	Total Reuse Water Continued	\$ 13,029	\$ 156,348

Durbin Crossing
Community Development District
 GENERAL FUND BUDGET
 Fiscal Year 2020

<u>Account Number</u>	<u>Description</u>	<u>Monthly</u>	<u>Annual</u>
	Balance Brought Forward	\$ 13,029	\$ 156,348
69877486	358 Willow Winds PKWY	\$ 75	\$ 900
72360078	585 Saddlestone Dr	\$ 50	\$ 600
80532666	594 Saddlestone Dr	\$ 156	\$ 1,872
64240486	606 Longleaf PY	\$ 3,500	\$ 42,000
64240480	810 Durbin PY N	\$ 3,100	\$ 37,200
74704276	867 Durbin PY N Apt IR01	\$ 165	\$ 1,980
74704251	868 Durbin PY N Apt IR01	\$ 75	\$ 900
67386405	89 Heron Landing Rd Apt IR01	\$ 700	\$ 8,400
68081639	90 Woodcross Dr	\$ 315	\$ 3,780
68081637	91 Staplehurst Dr	\$ 355	\$ 4,260
74704265	912 Durbin PY N Apt IR01	\$ 84	\$ 1,008
64240168	96 Crestheaven Place	\$ 47	\$ 564
	Contingency	\$ 1,266	\$ 15,188
	Total Reuse Water	\$ 22,917	\$ 275,000

Street Lighting

The District street lighting cost for the community - the amount is based upon the current tariff in effect with JEA.

<u>Account Number</u>	<u>Description</u>	<u>Monthly</u>	<u>Annual</u>
70 watt	104 Durbin PY N(70 Watts)	\$ 1,912	\$ 22,942
200 watt	104 Durbin PY N (200 Watts)	\$ 43	\$ 512
70 watts	128 Willow Winds Pkwy	\$ 497	\$ 5,961
28763969	104 Durbin Py N Apt 2	\$ 11	\$ 130
200 watt	145 S Durbin Pkwy	\$ 597	\$ 7,168
70 watt	145 S Durbin Pkwy	\$ 1,280	\$ 15,355
70 watts	145 S Durbin Pkwy	\$ 677	\$ 8,129
70 watts	16 Cloisterbane Dr	\$ 188	\$ 2,258
70 watts	16 Cloisterbane Dr	\$ 241	\$ 2,890
70 watts	89 Heron Landing Rd Apt IR01	\$ 331	\$ 3,974
	Contingency/Additions	\$ 140	\$ 1,680
	Total Streetlighting	\$ 5,917	\$ 71,000

Durbin Crossing
Community Development District
GENERAL FUND BUDGET
Fiscal Year 2020

Lake Maintenance

The District is under contract with Future Horizons for the maintenance of the lakes at Durbin Crossing Community Development District.

Contractor	Monthly	Annual
Aquatic Systems	\$ 4,625	\$ 55,500

Landscape Maintenance

The District is under contract with a landscape maintenance vendor for maintenance of the common areas in the District.

Contractor	Monthly	Annual
R & D	\$ 30,135	\$ 361,620

Landscape Contingency

A provision for additional landscape features or for repair of existing landscaping.

Miscellaneous

Any unanticipated and unscheduled grounds maintenance cost to the District.

Fuel

Fuel purchases for maintenance equipment.

Irrigation Repairs

The cost of miscellaneous irrigation repairs and maintenance incurred.

Capital Reserve

The District funds a capital reserve to fund the renewal and replacement of District's capital related facilities.

Capital Outlay

Represents any minor capital expenditures the District may need to make during the Fiscal Year.

Water Quality Monitoring

The District will contract with ESI to have conducted water quality monitoring in compliance with Section 18 of the Development Order using guidelines established by the FDEP.

Durbin Crossing

Community Development District

Debt Service Fund
Series 2017 A-1/A-2 Bonds

<i>Description</i>	<i>Adopted FY 2019 Budget</i>	<i>Actual YTD Thru 6/30/19</i>	<i>Projected Next 3 Months</i>	<i>Projected Thru 9/30/19</i>	<i>Approved FY 2020 Budget</i>
<u>Revenues</u>					
<i>Carry Forward Surplus ⁽ⁱ⁾</i>	\$991,251	\$815,221	\$0	\$815,221	\$779,757
<i>Assessments - Tax Roll</i>	\$3,072,188	\$3,063,342	\$8,846	\$3,072,188	\$3,072,188
<i>Interest</i>	\$0	\$6,542	\$1,400	\$7,942	\$3,000
<i>Prepayment</i>	\$0	\$25,035	\$0	\$25,035	\$0
<i>Total Revenues</i>	\$4,063,439	\$3,910,140	\$10,246	\$3,920,386	\$3,854,945
<u>Expenditures</u>					
<u>Series 2017A-1</u>					
<i>Interest 11/1</i>	\$626,319	\$626,319	\$0	\$626,319	\$611,241
<i>Prepayment 11/1</i>	\$0	\$15,000	\$0	\$15,000	\$0
<i>Interest 5/1</i>	\$626,319	\$626,053	\$0	\$626,053	\$611,241
<i>Principal 5/1</i>	\$1,445,000	\$1,445,000	\$0	\$1,445,000	\$1,470,000
<i>Principal 5/1 (Prepayment)</i>	\$0	\$25,000	\$0	\$25,000	\$0
<u>Series 2017A-2</u>					
<i>Interest 11/1</i>	\$119,809	\$119,269	\$0	\$119,269	\$114,788
<i>Prepayment 11/1</i>	\$0	\$10,000	\$0	\$10,000	\$0
<i>Interest 5/1</i>	\$119,272	\$118,988	\$0	\$118,988	\$114,788
<i>Principal 5/1</i>	\$135,000	\$130,000	\$0	\$130,000	\$140,000
<i>Principal 5/1 (Prepayment)</i>	\$0	\$25,000	\$0	\$25,000	\$0
<i>Total Expenditures</i>	\$3,071,719	\$3,140,628	\$0	\$3,140,628	\$3,062,056
<u>Other Sources/(Uses)</u>					
<i>Other Debt Service Cost</i>	\$0	\$0	\$0	\$0	\$0
<i>EXCESS REVENUES / (EXPENDITURES)</i>	\$991,721	\$769,511	\$10,246	\$779,757	\$792,889

⁽ⁱ⁾ Carry forward surplus is net of the reserve requirement

Interest - 11-1-20 (2017A-1)	\$596,541
Interest - 11-1-20 (2017A-2)	\$111,069
Total	<u>\$707,609</u>

Durbin Crossing

Community Development District

Amortization Schedule

Series 2017A-1, Special Assessment Refunding Bonds

<i>DATE</i>	<i>BALANCE</i>	<i>PRINCIPAL</i>	<i>INTEREST</i>	<i>TOTAL</i>
11/01/19	\$ 34,875,000	\$ -	\$ 611,240.63	\$ 611,240.63
05/01/20	\$ 34,875,000	\$ 1,470,000.00	\$ 611,240.63	
11/01/20	\$ 33,405,000	\$ -	\$ 596,540.63	\$ 2,677,781.25
05/01/21	\$ 33,405,000	\$ 1,505,000.00	\$ 596,540.63	
11/01/21	\$ 31,900,000	\$ -	\$ 580,550.00	\$ 2,682,090.63
05/01/22	\$ 31,900,000	\$ 1,535,000.00	\$ 580,550.00	
11/01/22	\$ 30,365,000	\$ -	\$ 562,321.88	\$ 2,677,871.88
05/01/23	\$ 30,365,000	\$ 1,575,000.00	\$ 562,321.88	
11/01/23	\$ 28,790,000	\$ -	\$ 541,650.00	\$ 2,678,971.88
05/01/24	\$ 28,790,000	\$ 1,620,000.00	\$ 541,650.00	
11/01/24	\$ 27,170,000	\$ -	\$ 519,375.00	\$ 2,681,025.00
05/01/25	\$ 27,170,000	\$ 1,665,000.00	\$ 519,375.00	
11/01/25	\$ 25,505,000	\$ -	\$ 494,400.00	\$ 2,678,775.00
05/01/26	\$ 25,505,000	\$ 1,720,000.00	\$ 494,400.00	
11/01/26	\$ 23,785,000	\$ -	\$ 467,525.00	\$ 2,681,925.00
05/01/27	\$ 23,785,000	\$ 1,775,000.00	\$ 467,525.00	
11/01/27	\$ 22,010,000	\$ -	\$ 438,681.25	\$ 2,681,206.25
05/01/28	\$ 22,010,000	\$ 1,835,000.00	\$ 438,681.25	
11/01/28	\$ 20,175,000	\$ -	\$ 407,715.63	\$ 2,681,396.88
05/01/29	\$ 20,175,000	\$ 1,895,000.00	\$ 407,715.63	
11/01/29	\$ 18,280,000	\$ -	\$ 375,737.50	\$ 2,678,453.13
05/01/30	\$ 18,280,000	\$ 1,965,000.00	\$ 375,737.50	
11/01/30	\$ 16,315,000	\$ -	\$ 341,350.00	\$ 2,682,087.50
05/01/31	\$ 16,315,000	\$ 2,025,000.00	\$ 341,350.00	
11/01/31	\$ 14,290,000	\$ -	\$ 290,725.00	\$ 2,657,075.00
05/01/32	\$ 14,290,000	\$ 2,130,000.00	\$ 290,725.00	
11/01/32	\$ 12,160,000	\$ -	\$ 237,475.00	\$ 2,658,200.00
05/01/33	\$ 12,160,000	\$ 2,245,000.00	\$ 237,475.00	
11/01/33	\$ 9,915,000	\$ -	\$ 195,381.25	\$ 2,677,856.25
05/01/34	\$ 9,915,000	\$ 2,335,000.00	\$ 195,381.25	
11/01/34	\$ 7,580,000	\$ -	\$ 151,600.00	\$ 2,681,981.25
05/01/35	\$ 7,580,000	\$ 2,425,000.00	\$ 151,600.00	
11/01/35	\$ 5,155,000	\$ -	\$ 103,100.00	\$ 2,679,700.00
05/01/36	\$ 5,155,000	\$ 2,525,000.00	\$ 103,100.00	
11/01/36	\$ 2,630,000	\$ -	\$ 52,600.00	\$ 2,680,700.00
05/01/37	\$ 2,630,000	\$ 2,630,000.00	\$ 52,600.00	\$ 2,682,600.00
11/01/37				
Total		\$ 34,875,000.00	\$ 13,935,937.50	\$ 48,810,937.51

Durbin Crossing
Community Development District

Amortization Schedule

Series 2017A-2, Special Assessment Refunding Bonds (Combined)

<i>DATE</i>	<i>BALANCE</i>	<i>PRINCIPAL</i>	<i>INTEREST</i>	<i>TOTAL</i>
11/01/19	\$ 4,115,000	\$ -	\$ 114,787.50	\$ 185,256.25
05/01/20	\$ 4,115,000	\$ 140,000.00	\$ 114,787.50	\$ -
11/01/20	\$ 3,975,000	\$ -	\$ 111,068.75	\$ 365,856.25
05/01/21	\$ 3,975,000	\$ 145,000.00	\$ 111,068.75	\$ -
11/01/21	\$ 3,830,000	\$ -	\$ 107,225.00	\$ 363,293.75
05/01/22	\$ 3,830,000	\$ 155,000.00	\$ 107,225.00	\$ -
11/01/22	\$ 3,675,000	\$ -	\$ 103,100.00	\$ 365,325.00
05/01/23	\$ 3,675,000	\$ 160,000.00	\$ 103,100.00	\$ -
11/01/23	\$ 3,515,000	\$ -	\$ 98,850.00	\$ 361,950.00
05/01/24	\$ 3,515,000	\$ 170,000.00	\$ 98,850.00	\$ -
11/01/24	\$ 3,345,000	\$ -	\$ 94,318.75	\$ 363,168.75
05/01/25	\$ 3,345,000	\$ 180,000.00	\$ 94,318.75	\$ -
11/01/25	\$ 3,165,000	\$ -	\$ 89,537.50	\$ 363,856.25
05/01/26	\$ 3,165,000	\$ 190,000.00	\$ 89,537.50	\$ -
11/01/26	\$ 2,975,000	\$ -	\$ 84,475.00	\$ 364,012.50
05/01/27	\$ 2,975,000	\$ 205,000.00	\$ 84,475.00	\$ -
11/01/27	\$ 2,770,000	\$ -	\$ 79,006.25	\$ 368,481.25
05/01/28	\$ 2,770,000	\$ 210,000.00	\$ 79,006.25	\$ -
11/01/28	\$ 2,560,000	\$ -	\$ 73,025.00	\$ 362,031.25
05/01/29	\$ 2,560,000	\$ 225,000.00	\$ 73,025.00	\$ -
11/01/29	\$ 2,335,000	\$ -	\$ 66,612.50	\$ 364,637.50
05/01/30	\$ 2,335,000	\$ 240,000.00	\$ 66,612.50	\$ -
11/01/30	\$ 2,095,000	\$ -	\$ 59,768.75	\$ 366,381.25
05/01/31	\$ 2,095,000	\$ 255,000.00	\$ 59,768.75	\$ -
11/01/31	\$ 1,840,000	\$ -	\$ 52,493.75	\$ 367,262.50
05/01/32	\$ 1,840,000	\$ 265,000.00	\$ 52,493.75	\$ -
11/01/32	\$ 1,575,000	\$ -	\$ 44,943.75	\$ 362,437.50
05/01/33	\$ 1,575,000	\$ 280,000.00	\$ 44,943.75	\$ -
11/01/33	\$ 1,295,000	\$ -	\$ 36,962.50	\$ 361,906.25
05/01/34	\$ 1,295,000	\$ 295,000.00	\$ 36,962.50	\$ -
11/01/34	\$ 1,000,000	\$ -	\$ 28,550.00	\$ 360,512.50
05/01/35	\$ 1,000,000	\$ 310,000.00	\$ 28,550.00	\$ -
11/01/35	\$ 690,000	\$ -	\$ 19,706.25	\$ 358,256.25
05/01/36	\$ 690,000	\$ 335,000.00	\$ 19,706.25	\$ -
11/01/36	\$ 355,000	\$ -	\$ 10,137.50	\$ 364,843.75
05/01/37	\$ 355,000	\$ 355,000.00	\$ 10,137.50	\$ 365,137.50
Total		\$ 4,115,000.00	\$ 2,549,137.50	\$ 6,734,606.25

Durbin Crossing

Community Development District

Capital Reserve Fund

<u>Description</u>	<u>Proposed FY 2019 Budget</u>	<u>Actual YTD Thru 6/30/19</u>	<u>Projected Next 3 Months</u>	<u>Projected Thru 9/30/19</u>	<u>Approved FY 2020 Budget</u>
<u>Revenues</u>					
Capital Reserve Transfer In	\$175,753	\$175,753	\$0	\$175,753	\$44,509
Capital Project Transfer In	\$200,000	\$200,000	\$0	\$200,000	\$200,000
Miscellaneous Revenue/Interest Income	\$1,000	\$18,399	\$6,200	\$24,599	\$10,000
Carry Forward Surplus	\$633,000	\$1,629,520	\$0	\$1,629,520	\$1,316,374
Total Revenues	\$1,009,753	\$2,023,672	\$6,200	\$2,029,872	\$1,570,883
<u>Expenditures</u>					
Capital Outlay	\$200,000	\$520,379	\$0	\$520,379	\$200,000
Repair and Replacement	\$0	\$48,884	\$0	\$48,884	\$0
Total Expenditures	\$200,000	\$569,264	\$0	\$569,264	\$200,000
<u>Other Sources/(Uses)</u>					
Interfund Transfer In/(Out)	\$0	(\$144,235)	\$0	(\$144,235)	\$0
Total Other Sources/(Uses)	\$0	(\$144,235)	\$0	(\$144,235)	\$0
EXCESS REVENUES / (EXPENDITURES)	\$809,753	\$1,310,174	\$6,200	\$1,316,374	\$1,370,883

SEVENTH ORDER OF BUSINESS



8 July 2019

Mr. Dave DeNagy
Durbin Crossing CDD
c/o GMS, Inc.
475 W. Town Place, Suite 114
St. Augustine, Florida 32092

**RE: Durbin Crossing Water Quality Monitoring 2019 (PHK197169)
St. Johns County, Florida**

Dear Mr. DeNagy:

Thank you for contacting Environmental Services, Inc., A Terracon Company (ESI). Pursuant to our recent conversation, ESI is pleased to enclose the attached proposal. Please note under our Terms section at the end of the proposal that, as the client, you assure ESI that we have permission to work on the property being evaluated and that you will advise us regarding the proper procedures for accessing the property.

If the attached meets your requirements, please approve by signing and returning the enclosed document to us by mail to the address above or via email (banderson@esinc.cc). We are prepared to proceed upon receipt of the signed contract. We look forward to working with you.

Please contact me should you have any questions. Thank you for selecting ESI to assist with your environmental consulting needs.

Sincerely yours,

ENVIRONMENTAL SERVICES, INC.
A TERRACON COMPANY

Brett Anderson
Senior Project Manager

JP/smc/PHK7169.proposal.doc
S:pf070819f

Environmental Services, Inc. A Terracon Company 7220 Financial Way, Suite 100 Jacksonville, Florida 32256
P (904)4702200 F (904)4702112 environmentalservicesinc.com

Environmental

Facilities

Geotechnical

Materials



**PROPOSAL FOR SERVICES
ESI PROJECT NO. PHK197169**

The following Contract for Services is an agreement between Environmental Services, Inc., A Terracon Company (ESI) and Durbin Crossing CDD c/o GMS, Inc. (Client) with the terms specified herein. Client agrees that the company/individual signing this agreement has the ability to compensate ESI for the work described herein whether or not the proposed project materializes. ESI agrees to perform the following tasks for the associated fee.

Project Name: Durbin Crossing WQ Monitoring 2019

Project Location: St. Johns County, Florida

SCOPE OF SERVICES

FEE

Task 1. Water Quality Sampling

\$1,500.00

ESI will conduct one water quality monitoring event per section 18 of the Development Order starting 1 July 2019 and terminating 31 December 2019. Following new guidelines established by the Florida Department of Environmental Protection (FDEP) in the 11 September 2015 Letter of Correspondence, construction-phase monitoring of the physio-chemical water quality data will be performed on an annual basis, and the results compared to the baseline data gathered prior to the commencement of construction activities, thereby identifying any detectable changes. This process will include a collection of water samples and analysis for pre-determined parameters. A report will be provided to the client and FDEP after the July sampling event is completed that will include a description of the collection methodology, the results obtained from the project, and a review of the data including tabular illustration as well as a written assessment.

Additional services not specifically addressed herein will be invoiced on a time and materials basis at standard ESI hourly rates. We will provide you with a written proposal for these tasks if, or when, they become necessary. We are prepared to proceed upon receipt of the signed contract.

ESI is committed to providing quality service to our clients. Every project is reviewed by a senior technical manager to ensure that the work has been performed in compliance with our goal of providing superior service and solutions to our clients.



Project Name: Durbin Crossing WQ Monitoring 2019 (PHK197169)
Project Location: St. Johns County, Florida

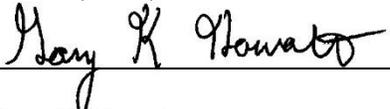
Task 1: Water Quality Sampling Fee: \$1,500.00

TERMS:

- ESI will complete the work described above in a timely manner unless delayed by Client's request, lack of information, or intervening factors beyond our control.
- Client assures ESI that it has permission to work on the subject property and will advise ESI of proper procedures for accessing subject property.
- **ESI will maintain a minimum \$1,000,000 errors and omissions (professional liability) insurance; \$1,000,000 per occurrence and \$2,000,000 aggregate general liability insurance for the duration of the project. If any additional insurance requirements are necessary, please return the specifications with the signed proposal. They will become a part of this contract as agreed by both parties.**
- Outside services and expenses such as subcontractors and special purchases will be invoiced with a handling fee of 15 percent.
- **A retainer of \$0.00 is required; the retainer will be subtracted from the last invoice and is required by ESI to initiate work.**
- Client will provide ESI with any special billing formats or considerations with the signed contract.
- Billing is done monthly. **Payment is due immediately upon receipt of the invoice;** after 30 days the Client agrees to pay 1.5 percent late fee per month or portion thereof on unpaid balances. Unpaid balances after 60 days from the date of the invoice may result in work stoppage until overdue accounts are resolved.
- Failure to pay within 60 days from the date of invoice will be considered by ESI to be a breach of contract, and ESI may cease work and withhold all work product immediately without penalty from the Client.
- Client agrees that this contract is an agreement between Client and ESI. Payment is due from Client at the time services are performed. Payment shall not be contingent upon regulatory action or upon resolution of any legal matter that ESI is not a party to. If ESI is being contracted to complete work which Client will use in a legal dispute, Client agrees to pay ESI in a timely manner without regard to the current standing of that legal dispute. ESI fees may not be incorporated into real estate closings without prior written consent from ESI.
- This agreement shall be governed by the laws of the State of Florida, United States. Any lawsuit, proceeding or action arising out of or relating to this agreement must be brought in any court of competent jurisdiction located within Duval County, Jacksonville, Florida. Each of the parties irrevocably submits and consents to the exclusive jurisdiction of such court in any such lawsuit, proceeding or action, and waives any defense or objection it may now or hereafter have to personal jurisdiction, venue, or inconvenient forum.
- ESI rates change on March 1 of each year.
- **This proposal is valid for a period of 60 days following the date of issuance.**

TERMS ACCEPTED:

ENVIRONMENTAL SERVICES, INC., A TERRACON COMPANY

SIGNATURE: _____	SIGNATURE: <u></u>
NAME: _____	NAME: <u>Gary K. Howalt</u>
FIRM: _____	FIRM: <u>Environmental Services, Inc., A Terracon Company</u>
TITLE: _____	TITLE: <u>Department Manager I</u>
DATE: _____	DATE: <u>8 July 2019</u>

BILLING ADDRESS AND CONTACT IF DIFFERENT FROM ABOVE:



Environmental Services, Inc., A Terracon Company, provides services in a variety of disciplines, please keep us in mind for your future environmental, cultural and sustainable resource needs.

Cultural Resource Management

- Archaeology Surveys
- Historic Structure Surveys
- Underwater Archaeology
- Conservation Analysis
- Predictive Modeling
- Cemetery Studies/Conservation

Forestry

- Tree Ordinance & Compliance
- Arboricultural Assessments & Landscape Planning
- Land Management Planning
- Fire Management & Prescribed Burning
- Timber Assessment & Management

Ecology

- Due Diligence
- Permitting & Compliance
- Wetland Delineation/ Assessment
- Endangered & Threatened Species
- Mitigation
- Soil & Site Evaluation
- Aquatic & Marine Assessments
- Erosion & Sediment Control

Site Assessment & Remediation

- Phase I & II Environmental Site Assessments
- Soil & Groundwater Assessments
- Soil & Groundwater Remediation
- Petroleum/Hazardous Materials Storage Tank Management
- Brownfields Assessments
- Industrial Hygiene
- HUD Environmental Assessments
- USGBC LEED Green Building

Questions? Email us at info@esinc.cc

EIGHTH ORDER OF BUSINESS

D.



Per the recently noted landscape conditions, below is an action plan to remedy the deficiencies.

- The height of cut on the Bermuda grass was increased several weeks ago to help with drought stress. More leaf tissue on the plant allows for greater transpiration providing enhanced cooling. With more consistent rainfall, we are lowering the height of cut. This will encourage more lateral growth and provide a better kept look to the turf.
- Mulching kits have been installed on all mowers. This minimizes clipping debris, feeds the turf and provides a safer environment around the mower. We have spare mowers that are not yet outfitted with these kits but will soon be installed.
- The request to have a manager on site with more regularity will be fulfilled by Account Manager, Mike Wooldridge and Quality Control Manager, Mike Guiney. Mr. Guiney has been made aware of his requirement to tour the property as much as twice weekly.
- Weeds in plant beds throughout all areas of the community will be attended to by a separate crew. A crew of 8 began detailing these areas starting today, 7/12/2019. Each week until management and residents are satisfied with the conditions, a crew will visit up to twice weekly to pull weeds and provide trimming as needed.
- The Podocarpus that have been over-trimmed will now be allowed to grow into a hedge. We have communicated this method to the staff and it will be maintained as requested.
- The next flower rotation will contain a soil amendment that better holds moisture and helps to prohibit weed growth. This will be common practice for future flower rotation installs.

As always, we appreciate our relationship with Durbin CDD. Please contact me anytime with questions or concerns.

Sincerely,

Buddy Tate

Operations Manager

Down to Earth – Jacksonville

E.



DURBIN CROSSING
General Manager's Report

Date of report: 7-22-2019

Submitted by: Margaret Alfano

MAINTENANCE DEPARTMENT REVIEW / Board action required:

As discussed at our June meeting, we would like to evaluate the possibility of adding an additional Maintenance Technician starting October 1st. Currently, Vesta has added a part-time, 20-hours per week, team member to make sure we are operating to our and Durbin's standards. From a daily maintenance perspective, we simply had no way to know the magnitude of the additional amenity usage, projects and expansions, the litany of commercial construction obstacles, additional residents to the community, etc.

As recommended, we have reevaluated our job descriptions to determine the real need and value for a third maintenance team member. We want to make sure we are operating at peak efficiency. The descriptions are for Field Operations Manager, Lead Maintenance Technician, and Maintenance Technician. This is a comprehensive detailing comprised by our General Manager, Fields Operation Manager and our Amenity Manager. As a team, we all have varying perspectives on the needs of the community and felt it necessary to comprise these detailed descriptions together. The addition of the Vesta sponsored 20-hour person has helped tremendously. Although after going through the necessary tasks needed within the course of a normal day, we would like to explore the addition of either the part-time position recommended or expanding that to a full-time position. The detailed job descriptions are included for your review.

DURBIN DOLPHIN SEASON ENDS / No Board action required:

We are pleased to announce that another swim team season has sadly, yet SUCCESSFULLY come to an end. It is always exciting to see our 163 resident swimmers make progress throughout the year. It is a pleasure to work with their Board of Directors, Coaches, Junior Coaches, Durbin families, team and more. However, we are a bit sad to report that this season is the last for their current President, Meredith Connell. The Dolphins have truly been a joy to work with. They realize that sharing our amenities and respect for the facilities is key to a not only a successful season, but experience to both participants and non. We will be back in January with the 2021 Season information.

THIRD QUARTER REVENUE / No Board action required:

We will have our final numbers and check to present to the Board at our upcoming meeting.

EVENTS UPDATE/ Submitted by: Amenity Manager, Danelle DeMarco

The Fourth of July holiday weekend hosted beautiful weather, lots of families, and lots of fun! The weather cooperated and allowed for a long uninterrupted float in the pool, on Friday, while watching Spiderman and grabbing a bite at the food trucks.

On Monday, July 4th, our luck continued and families got to enjoy our 10am-1pm celebration at the South pool. The DJ, dunk tank, and Hot Diggitty Dog were just steps away from the refreshing pool to offer great music, fun games, and a quick bite to eat. Then back in the water you go! For those who wandered outside to the backfield, we had 2 giant waterslides, popcorn, cotton candy, and a prize-winning game of Plinko.

If a Philly Cheesesteak or a hot dog grilling on the pool deck didn't make your mouth water, two food trucks were parked in their usual Durbin spot to offer more delicious options. Checkered tablecloths, red, white and blue banners, food, families and what could possibly be missing on this Americana day... a pie eat eating contest, of course! We had two rounds for children and one round for adults. It was fun to see everyone gather round and cheer on our contestants. There were great prizes to choose from and yes, you could clearly see their smiles through their whipped cream and chocolate covered faces.

Every summer we watch our Durbin slide enthusiasts work on their technique and use what they have learned in physics class to go even faster down the slide. Well, we gave them the opportunity to test their skills against one another and see who has the best formula. We made time trials for different age groups, even adults! They were clocked and put on a time board for all to see and track the fastest. First place in each division got a full basket of summer goodies. Hopefully, everyone had enough fun left in them and spent the evening in their favorite spot watching the fireworks.

On to more summer fun! **Mark Allen** is bringing his **magic** and **comedy** to Durbin on Tuesday, July 16th at 7:00pm. Tickets were only \$5 per person and we are anticipating a sold-out show. The North Social Hall will be transformed into a magical place with lots of ooohs and awwws! We will have a full report at the meeting.

The **Wild Wonders Animal Show** is always so popular that we need two! Our second presentation is July 23rd at 2:00pm. In our South Social Hall, Mark Rossi will share his reptilian friends with us. He encourages kids to interact with them and gives them the most interesting facts to ponder.

It's back to school shopping time and this would be a fun item to add to the list. Joining us on Saturday, July 20th has a little something for everybody. DJ Ross will be on the south pool patio challenging swimmer's **trivia** knowledge. All are welcome to sign up and join the fun, whether it be on a team or individual - super casual and free for everyone. Fuel for thought...**Tasty Dog** will be grilling hot dogs and sausages on the patio so Mom and Dad don't have to leave the pool or leave the fun. After trivia and full stomachs, families move back into the pool for a relaxing **movie night**. The movie will be Toy Story, the original.

The movie will get our residents all geared up for our **Back to School Bash** on August 9th at the South Amenity Center. The theme is Toy Story 4 and the plans are still in the works because we keep adding activities to the roster. We are going to send our kiddos back to school with a bang! Just a couple teasers... four of five LIVE Bullseyes! (pony rides), Al's Toy Barn will make an appearance, Mr. Potato head races, and much more. Stay tuned for all the fun details in our next newsletter and Thursday blasts.

Kindergarten Krafts will also get our smaller residents excited for their big entry into elementary school. During the morning of August 2nd at 10:30 am, we will have a variety of crafts, stories, and games at the South Social Hall.

Give the gift of life! The **Red Bus** will be arriving at South Durbin on July 29th from 12pm-5pm to receive **blood donations**. There is no greater thanks than knowing that you saved a life or aided in someone's recovery. BUT, to show their appreciation they are giving out free beach coolers and BOGO zoo tickets to donors. Durbin Crossing families NEVER disappoint! They are the kindest and most caring community and it shows on this day in particular.

Beaches Dermatology will be at South Durbin for a **FREE skin cancer screening** on July 27th at 10am. If you can spot it, you can stop it. We are so appreciative to have them host a short informative seminar, including pamphlets and sunscreens. Following the informal introduction, nurses from Beaches Dermatology will be giving free screenings to our residents. Prevention is everything!

Chess Camp is underway for its second session. It runs from July 22nd to July 26th. The first one was a big success and we are excited to have the Knights School return and give Durbin another shot at a round of strategy, intellect, and fun. Half-day camp spots at \$200 each, are still available.

The third session of **Swim Lessons** has started off with many repeat students. We are so proud of our instructors this year. The true testament to their knowledge and dedication is the number of parents that come in and sign their children up for another two weeks. They are thrilled with their progress and speak highly of the instructors. One more session to go and that wraps up a **phenomenal** season!

Should you have any comments or questions feel free to contact us directly.





JOB DESCRIPTION 1: Field Operations Manager

1. Provide day-to-day oversight of all District common grounds and assets.
2. Advise the District of any necessary repairs required throughout the District. Also, all preventative maintenance programs to help extend the life expectancy of District assets in relation to the reserve study time lines.
3. Create a detailed scope of work for projects requiring additional contractors. Work with and present to the Board of Supervisors when appropriate. Secure cost estimates and initiate work.
4. Administer contract execution/compliance by all District maintenance contractors, such as the landscape service provider, lake maintenance service provider, termite/pest, HVAC, Fitness, Fire Safety, Pool Chemical providers, etc.
5. Implement all policies and procedures established by the District as they relate to the day-to-day maintenance and up keep of the District. The individual shall have a thorough knowledge of the community and provide a timely, personal response regarding problems or request for service and handle them as expeditiously as possible.
6. Remain aware of potential safety or security hazards within District property, communicate with the appropriate District personnel regarding possible corrective action to resolve a safety or security matter, and implement such action when necessary for the safety and security of the District.
7. Continually inspect community dog stations and mailbox kiosks for aesthetics, functionality, repairs and/or replacements. Responsible for creating and maintaining manuals for these areas for accurate historical data and planning.
8. Responsible for all mechanized equipment and preventive maintenance such as utility vehicles, pool vacuums, pool pump and filtration systems, etc.
9. Assist management with Reserve Study and community risk evaluation with District insurance provider.
10. Responsible, along with assistance from all staff, in following hurricane/storm preparation guidelines. Also, inspecting damages, post-storm and creating action plan to restore and open the facilities as soon as possible for resident usage.
11. Maintain full knowledge/awareness of all aspects of residential community maintenance to include landscaping, lake and wetland maintenance, carpentry, janitorial, electrical, plumbing, painting, and management and/or monitoring of recreational facilities. Make sure all matters that can be handled "in-house" are done so, saving the District funds, within licensing abilities.
12. Assist in negotiating, purchasing and bidding of contract services.
13. Assess property damage, neglect and/or depreciation and estimate costs associated with repair and /or replacement.
14. Maintain an Operations and Maintenance manual complete with current drawings. This will include, but is not limited to community maps, schedules, job descriptions, spec sheets, SOPs, as-builds, etc.
15. Assist District management in monitoring annual maintenance budget line items.
16. Provide financial oversight and make recommendations accordingly.
17. Train/Supervise site staff and maintenance team, if applicable; be responsible for all work performed by staff.

18. Oversee common area landscape maintenance provider's performance through weekly meetings and weekly drive through of District and generate "to-do" lists to assist in documenting and monitoring problem-resolution. Work with provider's management team to ensure compliance with contractual requirements as well as to make necessary corrections to performance deficiencies. Work with landscape architect as needed.
19. Must be a licensed Certified Pool Operator (CPO).
20. Oversee performance of pool maintenance provider.
21. Oversee storm water management systems, SJRWMD permitted areas and all preserve areas. Also, ensure that debris does not collect and/or is removed from outfall structures in order to prevent flooding problems.
22. Maintain MSDS book for all chemicals used for facility maintenance.
23. Responsible for overall health of pools with regard to chemistry, construction, health codes, SOPs and Board of Health inspections.
24. Implement District approved capital projects and makes recommendations for future needs. Vesta shall obtain (3) bids (when possible/necessary) on any recommended capital improvements, with the understanding that any recommended capital improvement is subject to Board approval.
25. Advise the District of any necessary repairs, extraordinary cleaning, or replacement items that may be required due to 'normal wear and tear', 'acts of God', or vandalism, and secure cost estimate for the same. Such work that is outside the normal 'day-to-day' maintenance scope of work shall be billed separately upon approval of the District, either by Vesta or other outside service contractor. Ensure proper insurance, credentials, contracts and agreements are in place.
26. Maintain inventory control of maintenance items, including preparation of preventive maintenance programs.
27. Continually monitor fire suppressant systems, as well as backflow and backflow inspections.
28. Field operations duties shall be performed as needed throughout the month to both ensure regular site inspections and provide oversight tied to work performed by outside service contractors.
29. Act as Project Manager for the community on Capital projects. Where applicable, for projects exceeding \$100,000.00, there may be up to a 10% oversight fee, with Board approval.



JOB DESCRIPTION #2: Lead Maintenance Technician

1. Certified Pool Operator (CPO) license required.
2. Responsible for securing/locking chemical pump rooms at both facilities. This includes clean, organized and safe conditions for all employees. Clear access paths must be maintained at all times.
3. Daily testing and record keeping of all water chemistry in any applicable bodies of water. Ensure that Maintenance Technician is performing proper testing, records keeping, etc.
4. Check and log pool chemical inventory, report needs to Field Operations Manager and chemical supplier as they occur. Stay prepared and make sure we are stocked for any emergency water chemistry needs such as code browns, etc.
5. Rotate on-call shifts for emergency water chemical situations such as code browns and treat properly and in conjunction with guidelines.
6. Clean all filters and skimmers where applicable. Make sure equipment such as skimmer nets, shepard's hooks, etc. are in working order and stored properly.
7. Perform continual inspections of chemical feeders and controllers.
8. Check all injection lines, connections, gauges, etc.
9. Weekly sump pump inspections for all that apply.
10. Inspection of all plumbing for leaks and functionality.
11. Tidiness and maintenance cleaning of all Com-Pac housing units, interior and exterior.
12. Inspect all pool auto-fill mechanisms and float switches.
13. Maintain the functionality of any and all mechanized equipment.
14. Add chemicals, stabilizers any and all additional pool chemicals to maintain peak efficiency, safest water conditions and comply with guidelines. Proper chemical preventative maintenance and monitoring can significantly reduce chemical costs.
15. Treat drain stains and phosphate treatments as needed. Report extraordinary chemical needs/usages to Field Operations Manager to make sure all safety procedures for the application are followed as well as time frames for residents' safety/usage are adhered to.
16. Non-CPC repairs (pumps, tubing, ferrels, etc.).
17. Routine quality control inspections and checklists for Health Department regulations. Mock inspections will be performed to stay on top of and be prepared for any and all compliance issues.
18. Pool and pool deck maintenance during scheduled closures.
19. Perform routine safety and condition inspections of playgrounds and court equipment. This includes, but is not limited to, maintaining level mulch throughout, with no earth exposure. Also inspect, clean and repair all basketball backboards, rims, nets, goal posts, tennis posts, nets, and ALL court surfaces, Maintenance Technician can assist with these duties as well.
20. Maintain all tennis gates, gate functions, card reader entrance equipment and all tennis windscreens through out both facilities.
21. Will participate in in-season weekend shift sharing to make sure pools are ready, clean, vacuumed and safe for resident arrival.
22. Maintain supply inventory of all continual maintenance needs.

23. Monitor and repair fitness equipment. Responsible for overseeing the preventative maintenance inspections and coordinating repairs outside our scope of service in a timely manner. Also, will rotate equipment, i.e. treadmills, etc. periodically for equal wear.
24. Monitor the condition of all doors and entrances for functionality and resolve any issues.
25. Monitor the condition of all fencing and adjoining gates and resolve any issues.
26. Touch up painting as needed throughout all District buildings, interior conditions, exterior structures, fencing, shelters, playgrounds, fencing, etc.
27. Replace interior lights and A/C filters as needed. Also responsible for the inventory of those items.
28. Control cobwebs and prevent other debris from accumulating on exterior walls, ceilings, entranceways, main gates, etc.
29. Report any extraordinary repairs to Management immediately and as needed.
30. Responsible for the seasonal pressure washing of District property, with accessible water source.
31. Responsible to meet monthly with county representative to read water meters at the athletic fields and report to General Manager for record keeping and invoicing.
32. Continually check and rotate batteries, and overall functions of the ADA pool lift chairs.
33. Maintain complete organization of all storage closets, maintenance storage buildings, and subsequent inventories.
34. Clean and maintain equipment such as pressure washers, vacuums, UTVs, etc.
35. Continually clean and touch up District trash bins, bike racks, and benches.
36. Responsible for any and all hurricane/storm preparation and restoration required complying with guidelines and safety protocol.
37. Delegate and work with Maintenance Technician to ensure time management efficiency and turn around time on all repairs within the District. Working diligently to repair, replace, restore items PRIOR to the residents alerting us.



JOB DESCRIPTION #3: Maintenance Technician

1. Daily blow and clear all parking lots, pool decks, patios, entrance walkways, playground entrances and perimeters, etc.
2. Daily and year round responsibility to straighten all pool decks, pool furniture, slide, water features, etc.
3. Pick up all pool trash, debris, lost and found items, etc.
4. Skim pools for all floating debris, clean scum gutters, make sure pools ready for resident arrival.
5. Daily vacuum of all pool areas.
6. Pool tile cleaning, preferably on days / times when pool is closed.
7. Conduct necessary tests for proper pool chemistry and record daily.
8. Pick up trash and debris as needed throughout amenities and community as litter control is increasing daily.
9. Check playground equipment and maintain mulch levels.
10. Seasonal pressure washing of the playground equipment, shade structures, etc. as needed.
11. Will participate in in-season weekend shift sharing.
12. Clean flooring, ceiling fans, baseboards, mirrors, a/c vents and returns.
13. Routinely check all air fresheners for functionality.
14. Daily interior light checks at both centers and cobweb removal.
15. Assist with pre and post storm preparations.
16. Continually check tennis windscreens for secure functioning and aesthetic purposes.
17. Responsible for smaller projects i.e. bathroom fixtures, painting, simple office repairs, etc.
18. Maintain, clean and secure all dumpster bays.
19. Weekly maintenance of all dog stations throughout the community, responsible for their condition, supply ordering, etc.
20. Continual upkeep of shade structures throughout patio areas and athletic fields/areas.
21. Assist Lead Maintenance Technician and Amenity Staff with projects when applicable to ensure time management efficiency and turn around time on all repairs within the District. Working diligently to repair, replace, restore items PRIOR to the residents alerting us.

F.



Field Operation Manager's Report

Date of report: 7-22-2019

Submitted by: Steve Howell

NORTH AND SOUTH PARKING LOTS: / No board action required:

All replacement trees were installed the week of July 1st. There were several shrubs that needed replacing and this was done as well. As a result of the built up landscape between the tennis courts and parking at the South Amenity Center, we had R&D install a landscape drain at the base of the hill adjacent to Courts 1 and 2, we are pleased with the outcome and will continue to monitor.

R&D UPDATE / No Board action required:

We have met with R&D in reference to the recently submitted cure letter. Accompanying the letter was a detailed list of items / tasks we felt were not being performed to contracted expectations. We met with both the branch Manager, Buddy Tate, and the site supervisor, Mike Wooldridge. We went line by line discussing our expectations and the accompanying issues we have with performance. We were assured that there would not only be an additional irrigation assistant to accompany the lead tech, but also (2) additional staff members added to the crew to step up the attention to detail. We were also informed that the agronomic program will be coming back in house, which we're told will be far more comprehensive with regard to weeds throughout turf and ornamentals, as well as promotion of more aggressive turf growth. This program has been used with success throughout 'Down To Earth' and Mr. Tate is confident in its effectiveness. Their response letter is included under their agenda item.

FIELD OPERATIONS UPDATE / No Board action required:

Here is a list of some of our completed, as well as upcoming projects:

- We received the new gates for both the playground at South and the kids wading pool. Unfortunately while the order was correct, the gate they sent for the playground was the wrong size. We have installed the gates for the pool and are eagerly awaiting the correct gate for the playground.
- We have installed a new tennis Marquis sign at the South tennis facility.
- The residents of Durbin Crossing continue to contribute to the quick turnaround of broken irrigation heads and other issues they see through effective emailing and phone calls. This concept continues to grow and is a huge asset toward cost savings, aesthetic appearances, prompt turnaround, etc.
- We've been continually moving existing furniture between the two facilities to better accommodate the residents, as well as to increase the continuous resort-like feel.
- We recently had a car lose control and do some minor damage to the turf along Willow Winds, as well as take out a JEA light pole, and fire hydrant. This was reported and repaired.
- We are continuing a daily routine of litter control throughout the community.
- During the week of the 8th, our team performed a comprehensive inspection of the tennis fencing and performed adjustments throughout to increase the functionality.
- All ADA chairs are routinely checked and are functioning fine.
- We have performed a thorough inspection of all community Mail kiosks, with a picture database and will be updating the conditions over the next few weeks. This service will be handled in house.
- Swim Team season is officially over. We have removed the dive blocks and will be assisting the team with having them resurfaced at an expense to the team.
- Due to a concern by residents of Woodfield Drive, we've cleaned a 'hangout' area in the preserve between Woodfield and Rock Creek. At the request of the St. Johns County Sheriff's Office, we've posted no trespassing signs and informed SJSO of them. Now, any kids caught will be in violation. We will be performing this at various other areas throughout the community. We hope this will deter some of the recent issues we've been having.

- We recently had a member of the Julington Creek POA reach out to us to discuss the condition of the trees at a Durbin managed pond location. The area is to the right of Veterans pkwy, just after turning off of Racetrack. There are 20 trees that are now dead. They were installed, and irrigated by the developer. We have not irrigated this area in quite a long time and have contracted both the pond and non-irrigated pond bank only. We have obtained a quote to 'flush' cut and remove the trees for aesthetic purposes and are confident the JCP HOA / CDD will be splitting the cost as good neighbors. Stay tuned for the outcome as we have a little more research to do regarding the removal of the trees.

R & D LANDSCAPE:

We have been working closely with R & D and have the following updates:

- Due to the contractual climate and the recently provided 'cure letter', R & D has grossly increased the manpower and attention to irrigation, irrigation reporting, attention to landscape detail, and response time on both estimates and project execution. We will continue to monitor the performance.
- We have recently fulfilled the added Bermuda turf at both North and South shade structures, and parking areas.
- We have been aggressively watering the turf in conjunction with the rain. We are now beginning to slowly lower the Bermuda turf heights to promote aggressive propagating of the turf.
- Once again, we are having issues with the effective filling and health of the annuals and are looking at perennial alternatives for the areas that will provide better aesthetics at some of our locations. There will be no additional cost here as the contracted amounts for the 4 rotations will fulfill the expense.
- We are continuing our goals to enhance the roundabout at Sanctuary and Heron Landing, as well as the roadside in this area. We have removed the (4) dead trees and replaced them with Crepe Myrtles. Because of drainage issues, we are going to be installing landscape drains in the beds at Heron Landing entrance and roundabout, then completely overhauling them for aesthetics.
- At the request of Supervisor Harrah, we have begun a 'Tool Box' meeting with staff, expressing our desire for each member of the R & D team to take ownership in their respective responsibilities, and subsequent performance. This was well received and appears to be working.
- Upon our most recent landscape drive, we have designated areas throughout that we feel R & D should offer full turf replacement, as well as a few areas that are our responsibility. We are currently researching available budgeted funds to fulfill our needs.
- R & D Landscape is officially Down To Earth Landscape effective July 1, 2019. They will be utilizing best practices that have been part of the overall success of the Down To Earth model moving forward. They're most celebrated contract is that of The Villages in South Central Florida. They maintain all aspects of the community to include all entryways, amenities, common areas, and all residents for uniformity. We are anxious to see if they can replicate this model at Durbin. We have been assured that our contract can facilitate this.

SOLitude / Lake Maintenance:

- We are pleased with the efforts of SOLitude regarding the transition and maintenance of our ponds. Their technician is continuing his diligence in frequency, communication and quality of work.
- We've recently begun seeing occasional algae blooms due to both rain and heat. The contractor has been very responsive in dealing with all issues.
- SOLitude successfully fulfilled their six (6) visits, along with a few callbacks for special requests, and are operating very effectively.

COUNTY ROAD MAINTENANCE:

- All County roads within our CDD were completed the week of July 1, 2019.

Should you have any comments or questions feel free to contact me directly.

