

*Durbin Crossing Community
Development District*

JANUARY 27, 2020

AGENDA

Durbin Crossing Community Development District

475 West Town Place
Suite 114
St. Augustine, Florida 32092
www.durbincrossingcdd.com

January 20, 2020

Board of Supervisors
Durbin Crossing Community Development District

Dear Board Members:

The Durbin Crossing Community Development District Board of Supervisors Meeting is scheduled for **Monday, January 27, 2020 at 6:00 P.M.** at the **Durbin South Amenity Center, 145 South Durbin Parkway, St. Johns, Florida 32259**

Following is the advance agenda for the meeting:

- I. Pledge of Allegiance
- II. Roll Call
- III. Audience Comments
- IV. Approval of Consent Agenda
 - A. Approval of Minutes of the November 18, 2019 Meeting
 - B. Balance Sheet and Statement of Revenues & Expenses
 - C. Assessment Receipt Schedule
 - D. Check Register
- V. Ratification of Third Addendum to Vesta Property Services Agreement
- VI. Ratification of Landscape Maintenance Agreement with VerdeGo
- VII. Selection of Audit Committee
- VIII. Staff Reports
 - A. Landscape Maintenance Report
 - B. District Counsel

- C. District Engineer
- D. District Manager
- E. General Manager – Report
- F. Operations Manager – Report
- G. Amenity Manager – Report
- IX. Supervisors’ Request and Audience Comments
- X. Next Scheduled Meeting – February 24, 2020 at 6:00 p.m. at the Durbin South Amenity Center
- XI. Adjournment

I look forward to seeing you at the meeting. If you have any questions, please feel free to call.

Sincerely,

Daniel Laughlin

Daniel Laughlin
District Manager

FOURTH ORDER OF BUSINESS

A.

Minutes of Meeting
Durbin Crossing
Community Development District

The regular meeting of the Board of Supervisors of the Durbin Crossing Community Development District was held Monday, November 18, 2019 at 6:00 p.m. at the Durbin South Amenity Center, 145 South Durbin Parkway, Jacksonville, Florida.

Present and constituting a quorum were:

Peter E. Pollicino	Chairman
Tim Brownlee	Vice Chairman
Sarah Gabel Hall	Supervisor
Jason Harrah	Supervisor
Debbie Driscoll	Supervisor

Also present were:

Daniel Laughlin	District Manager
Dave deNagy	GMS
Mike Eckert	District Counsel by telephone
Stephen Howell	Vesta/Amenity Services Group
Dan Fagen	Vesta/Amenity Services Group
Margaret Alfano	Vesta/Amenity Services Group
Todd Myhill	Vesta/Amenity Services Group
Kathy Sargent	Vesta/Amenity Services Group

The following is a summary of the minutes and actions taken at the November 18, 2019 meeting. A copy of the proceedings can be obtained by contacting the District Manager.

FIRST ORDER OF BUSINESS

Pledge of Allegiance

Mr. Laughlin called the meeting to order at 6:00 p.m. and led the pledge of allegiance.

SECOND ORDER OF BUSINESS

Roll Call

Mr. Laughlin called the roll.

THIRD ORDER OF BUSINESS

Audience Comments

There being none, the next item followed.

FOURTH ORDER OF BUSINESS

Approval of Consent Agenda

- A. Approval of Minutes of the October 28, 2019 Meeting**
- B. Balance Sheet and Statement of Revenues and Expenses**
- C. Assessment Receipt Schedule**
- D. Check Register**

On MOTION by Mr. Brownlee seconded by Ms. Driscoll with all in favor the consent agenda items were approved.

Durbin App

Ms. Alfano stated we do have updates to the app that we would like to share with you and Kathy has been working very hard on incorporating some of the feedback we received from the board as well as further ideas we came up with in the meantime.

Ms. Alfano outlined the changes to the app and demonstrated the different functions.

Ms. Hall joined the meeting during this discussion.

Ms. Alfano stated counsel has written a proposal and this will be an addendum to the Vesta contract on a monthly basis and if we were to part ways you would only pay for the months that you used opposed to the \$3,175 and \$2,500 lump sums. There is a buyout should we officially part ways and \$5,000 would be the price that will be included in the addendum and that would include instructions, passwords, directions, everything that Durbin would need for that app.

Mr. Eckert stated we have the addendum and Margaret described the terms appropriately. If the board wants to authorize the addendum based on those terms and give the chairman the authority to sign it, we can get that buttoned up.

On MOTION by Mr. Harrah seconded by Mr. Brownlee with all in favor the addendum to the contract with Vesta was approved and the chair was authorized to execute the addendum.

FIFTH ORDER OF BUSINESS

Consideration of Landscape Proposals

Mr. Howell stated the five proposers are the top groups in the St. Johns area. We have gone through the bid packages and there was a huge variance in prices and we looked at how that related to manpower, seasonality, staff, crews.

Mr. Howell gave an overview of each proposal, staffing, pricing, references, understanding scope of work, etc.

Mr. Eckert stated all the proposals are above what is budgeted and if you want to reject all the proposals because they were too high or in the district's best interest to do so because they are above the budget you adopted you could do that.

Presentations were made by Down to Earth, Tree Amigos, Trimac and VerdeGo and each gave an overview of their proposal that included staffing, proper equipment, fertilization and irrigation.

The board discussed each proposal, the staffing level, price and then scored each bidder on each criteria as follows:

Personnel: Down to Earth 25 points, Tree Amigos 26, Trimac 29, VerdeGo 29, Yellowstone 25.

Proposer's Experience: Down to Earth 29 points, Tree Amigos 30, Trimac 27, VerdeGo 33, Yellowstone 25.

Understanding scope: Down to Earth 5, Tree Amigos 10, Trimac 14, VerdeGo 15, Yellowstone 9.

Price: Down to Earth 4, Tree Amigos 1, Trimac 5, VerdeGo 3, Yellowstone 2.

Unit prices: Down to Earth 13, Tree Amigos 15, Trimac 9, VerdeGo 11, Yellowstone 7.

Totals: Down to Earth 76, Tree Amigos 82, Trimac 84, VerdeGo 91 and Yellowstone 68.

<p>On MOTION by Mr. Pollicino seconded by Mr. Brownlee with all in favor the score sheet was approved as the official ranking and district staff was authorized to issue a notice of intent to award and to negotiate a contract with the number one ranked proposer.</p>

Mr. Eckert stated I need a motion to direct staff to provide a 30-day notice of termination, which would allow for a start date of the new company of January 1 with the understanding that staff won't issue that notice of termination until we are substantially along in the negotiations with the new company or we have an agreement with the new company.

On MOTION by Mr. Pollicino seconded by Ms. Driscoll with all in favor staff was authorized to issue the 30-day termination notice for the current landscape provider.

On MOTION by Mr. Harrah seconded by Mr. Brownlee with all in favor staff was authorized to negotiate a contract with VerdeGo with an anticipated start date of January 1 and the chair was authorized to execute the final agreement.

SIXTH ORDER OF BUSINESS

Staff Reports

A. Down to Earth

B. District Counsel

Mr. Eckert stated on the demand letters for irrigation repairs, several entities we reached out to have asked for more time to consider and gather more documentation and in the interest of allowing them to respond we held off on sending a second set of demand letters. We have those drafted and ready to go by the end of the month if we need to. Before any litigation is filed, I will consult with the board if we don't get a response to the second demand letters.

The reciprocal easement that you authorized at the last meeting, we drafted that then the homeowners prior to their installation date said they were unable to get HOA approval for the proposed plan that would go in the district's land, therefore, they chose to do an alternate fence that is installed only on their private property. That document we prepared was not used. We need to keep that in mind going forward when we get these types of requests and the board can make a policy decision whether or not they want to require some sort of a deposit before any work gets done.

I think Daniel received today a request by Mattamy Homes to convey a very small parcel of property, .02 acres, it looks like a leftover piece of property they have and don't want to own in the future. It is adjacent to some CDD land and we will be looking into that. Just looking at it from an aerial it seems to make sense for us to own that, however, you don't want to take a piece of property without at least having your engineer look at it to make sure there is no obvious signs of contamination or anything like that.

Mr. Laughlin stated I do have that map with me today.

C. District Engineer

There being none, the next item followed.

D. District Manager

There being none, the next item followed.

E. General Manager - Report

Ms. Alfano stated the paint is peeling from both the north and south entrance gates, Steve has located a vendor that will remove our gates, take them to their facility, sandblast them, re-powder coat them and bring them back and they should be good to go. In the meantime, we are going to paint them to get us through the holidays and this would be a January project. We would need to secure the front gates; they won't be done at the same time, but we will have them secured at night for safety. We won't have to have staff here overnight.

As you know the busiest time of the gym is the first six weeks of a new year and I would like to get the gym painted before that so we are looking good at the very beginning of December and we will be shut down for two days. We have some drywall damage in areas that need to be repaired and then we would repaint. It is a heads up and permission to close the gym for two days, the beginning of December would be our goal. The green is a little dated and I will work with a board member to choose a color.

F. Operations Manager - Report

Mr. Howell gave an overview of the field operation manager's report, a copy of which was included in the agenda package.

SEVENTH ORDER OF BUSINESS

Supervisor's Requests and Audience Comments

There being none, the next item followed.

EIGHTH ORDER OF BUSINESS

**Next Scheduled Meeting – December 16, 2019
@ 6:00 p.m. at the Durbin South Amenity
Center**

Mr. Brownlee stated we can cancel the meeting, but someone should meet with VerdeGo to talk about the transition.

Mr. Pollicino stated Steve can do it and I will follow-up with him.

On MOTION by Mr. Pollicino seconded by Mr. Harrah with all in favor the December 16, 2019 meeting was canceled.

On MOTION by Ms. Driscoll seconded by Mr. Harrah with all in favor the meeting adjourned at 8:14 p.m.

Secretary/Assistant Secretary

Chairman/Vice Chairman

B.

Durbin Crossing
Community Development District
Unaudited Financial Reporting

December 31, 2019

***Durbin Crossing
Community Development District
Combined Balance Sheet
December 31, 2019***

	<i>Governmental Fund Types</i>			<i>Totals</i>
	<i>General Fund</i>	<i>Debt Service</i>	<i>Capital Reserve Fund</i>	<i>(Memorandum Only) FY 20</i>
<u>Assets:</u>				
Cash	\$52,126	---	\$261,817	\$313,943
Investments:				
<u>Series 2006-1</u>				
Remedial Expenditure	---	\$1,091	---	\$1,091
<u>Series 2017A1</u>				
Reserve	---	\$1,341,300	---	\$1,341,300
Interest	---	---	---	\$0
Revenue	---	\$482,976	---	\$482,976
Prepayment	---	\$16,575	---	\$16,575
Cost of Issuance	---	\$11,019	---	\$11,019
<u>Series 2017A2 Term Bond 1</u>				
Reserve	---	\$132,425	---	\$132,425
Interest	---	---	---	\$0
Prepayment	---	\$1,413	---	\$1,413
<u>Series 2017A2 Term Bond 2</u>				
Reserve	---	\$40,000	---	\$40,000
Prepayment	---	\$56,626	---	\$56,626
<u>Operations</u>				
Custody Account	\$207,310	---	---	\$207,310
Due from Other	\$262	---	---	\$262
Investment - US bank Custody	---	---	\$83,515	\$83,515
Investment - SBA	---	---	\$937,421	\$937,421
SBA - Renewal and Replacement	---	---	\$122,991	\$122,991
<i>Total Assets</i>	<i>\$259,698</i>	<i>\$2,083,424</i>	<i>\$1,405,744</i>	<i>\$3,748,866</i>
<u>Liabilities:</u>				
Accounts Payable	\$87,710	---	\$4,485	\$92,195
AP Adjustment	\$0	---	\$929	\$929
Fica Payable	---	---	---	\$0
Due to Capital Reserve	---	---	---	\$0
<u>Fund Balances:</u>				
Restricted for Debt Service	---	\$2,083,424	---	\$2,083,424
Non-spendable	\$0	---	---	\$0
Assigned	---	---	\$1,400,331	\$1,400,331
Unassigned	\$171,987	---	---	\$171,987
<i>Total Liabilities and Fund Equity</i>	<i>\$259,698</i>	<i>\$2,083,424</i>	<i>\$1,405,744</i>	<i>\$3,748,866</i>

Durbin Crossing
Community Development District

General Fund

Statement of Revenues & Expenditures

For The Period Ending December 31, 2019

	<i>PRORATED</i>			
	<i>ADOPTED</i>	<i>BUDGET</i>	<i>ACTUAL</i>	
	<i>BUDGET</i>	<i>12/31/19</i>	<i>12/31/19</i>	<i>VARIANCE</i>
<u>REVENUES:</u>				
Assessments - Tax Roll	1,879,847	\$304,770	\$304,770	\$0
Assessments - Direct	56,311	\$36,173	\$36,173	\$0
Interest Income	\$1,300	\$325	\$46	(\$279)
Misc Income	\$22,500	\$5,625	\$21,736	\$16,111
TOTAL REVENUES	\$1,959,958	\$346,893	\$362,725	\$15,832
<u>EXPENDITURES:</u>				
<u>Administrative</u>				
Supervisor Fees	\$11,000	\$2,750	\$2,000	\$750
FICA Expense	\$842	\$211	\$153	\$58
Assessment Roll Administration	\$5,000	\$5,000	\$5,000	\$0
Engineering Fees	\$13,000	\$3,250	\$0	\$3,250
Dissemination Fees	\$6,750	\$1,688	\$2,200	(\$513)
Attorney Fees	\$50,000	\$12,500	\$15,547	(\$3,047)
Annual Audit	\$4,100	\$0	\$0	\$0
Trustee Fees	\$10,800	\$5,000	\$5,000	\$0
Arbitrage	\$1,950	\$750	\$750	\$0
Impact Fee Administration	\$15,000	\$3,750	\$3,750	\$0
Management Fees	\$47,000	\$11,750	\$11,750	(\$0)
Information Technology	\$2,100	\$525	\$400	\$125
Telephone	\$300	\$75	\$102	(\$27)
Postage	\$1,800	\$450	\$149	\$301
Printing & Binding	\$1,500	\$375	\$428	(\$53)
Insurance	\$7,500	\$7,500	\$7,232	\$268
Legal Advertising	\$2,000	\$500	\$197	\$303
Other Current Charges	\$1,000	\$250	\$664	(\$414)
Office Supplies	\$150	\$38	\$25	\$13
Dues, Licenses & Subscriptions	\$175	\$175	\$175	\$0
Website Compliance	\$1,200	\$300	\$0	\$300
Administrative Expenses	\$183,167	\$56,836	\$55,523	\$1,313
<u>Amenity Center</u>				
Insurance	\$25,500	\$25,500	\$24,669	\$831
Repairs & Replacements	\$60,000	\$15,000	\$10,392	\$4,608
Recreational Passes	\$4,000	\$1,000	\$0	\$1,000
Office Supplies	\$6,000	\$1,500	\$423	\$1,077
Permit Fees	\$2,700	\$0	\$0	\$0
<u>Utilities</u>				
Water & Sewer	\$31,000	\$7,750	\$9,114	(\$1,364)
Electric	\$31,000	\$7,750	\$8,258	(\$508)
Website	\$2,000	\$500	\$0	\$500
Cable/Phone/Internet	\$17,500	\$4,375	\$7,863	(\$3,488)
Security System	\$1,000	\$0	\$0	\$0

***Durbin Crossing
Community Development District***

General Fund

Statement of Revenues & Expenditures

For The Period Ending December 31, 2019

	<i>PRORATED</i>			
	<i>ADOPTED</i>	<i>BUDGET</i>	<i>ACTUAL</i>	
	<i>BUDGET</i>	<i>12/31/19</i>	<i>12/31/19</i>	<i>VARIANCE</i>
<u>Amenity Center Management Contracts</u>				
Managerial	\$163,400	\$40,850	\$45,350	(\$4,500)
Staffing	\$190,500	\$47,625	\$47,625	\$0
Lifeguards	\$65,100	\$0	\$0	\$0
Refuse Service	\$4,800	\$1,200	\$1,384	(\$184)
Pool Chemicals	\$19,562	\$4,891	\$5,277	(\$386)
Special Events	\$26,000	\$14,039	\$14,039	\$0
Pest Control	\$3,600	\$900	\$560	\$340
Pressure Washing/Fitness Equip Maint	\$17,000	\$9,420	\$9,420	\$0
Amenity Center Expenses	\$670,662	\$182,299	\$184,374	(\$2,075)
<u>Grounds Maintenance</u>				
Electric	\$5,200	\$1,300	\$1,086	\$214
Water / Reuse	\$275,000	\$68,750	\$80,056	(\$11,306)
Streetlighting	\$71,000	\$17,750	\$17,310	\$441
Lake Maintenance	\$55,500	\$13,875	\$12,900	\$975
Landscape Maintenance	\$361,620	\$90,405	\$60,270	\$30,135
Landscape Contingency	\$40,000	\$12,503	\$12,503	\$0
Miscellaneous	\$37,000	\$9,250	\$11,308	(\$2,058)
Fuel	\$1,100	\$275	\$219	\$56
Irrigation Repairs	\$15,000	\$3,750	\$2,406	\$1,344
Capital Reserve	\$43,709	\$0	\$0	\$0
Capital Outlay *	\$200,000	\$0	\$0	\$0
Water Quality Monitoring	\$1,000	\$250	\$0	\$250
Grounds Maintenance Expenses	\$1,106,129	\$218,108	\$198,058	\$20,050
TOTAL EXPENDITURES	\$1,959,958	\$457,243	\$437,955	\$19,288
<u>Other Financing Sources & Uses</u>				
Interfund Transfer In/(Out)	\$0	\$0	\$0	\$0
Total Other Financing Sources & Uses	\$0	\$0	\$0	\$0
EXCESS REVENUES/(EXPENSES)	\$0	(\$110,350)	(\$75,230)	\$35,120
Fund Balance - Beginning	\$0		\$247,217	
Fund Balance - Ending	\$0		\$171,987	

Durbin Crossing
COMMUNITY DEVELOPMENT DISTRICT
General Fund
Statement of Revenues & Expenditures
Fiscal Year 2020

REVENUES:

	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Total
Assessments - Tax Roll	-	135,132	169,639	-	-	-	-	-	-	-	-	-	304,770
Assessments - Direct	-	-	36,173	-	-	-	-	-	-	-	-	-	36,173
Interest Income	32	9	5	-	-	-	-	-	-	-	-	-	46
Miscellaneous	11,927	2,835	6,974	-	-	-	-	-	-	-	-	-	21,736
Interfund Transfer In	-	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL REVENUES	11,959	137,976	212,791	-	-	-	-	-	-	-	-	-	362,725

EXPENDITURES:

ADMINISTRATIVE:

Supervisor Fees	1,000	1,000	-	-	-	-	-	-	-	-	-	-	2,000
FICA Expense	77	77	-	-	-	-	-	-	-	-	-	-	153
Assessment Administration	5,000	-	-	-	-	-	-	-	-	-	-	-	5,000
Engineering Fees	-	-	-	-	-	-	-	-	-	-	-	-	-
Dissemination Fees	700	1,000	500	-	-	-	-	-	-	-	-	-	2,200
Attorney Fees	5,699	9,848	-	-	-	-	-	-	-	-	-	-	15,547
Annual Audit	-	-	-	-	-	-	-	-	-	-	-	-	-
Trustee Fees	5,000	-	-	-	-	-	-	-	-	-	-	-	5,000
Arbitrage	-	-	750	-	-	-	-	-	-	-	-	-	750
Impact Fee Administration	1,250	1,250	1,250	-	-	-	-	-	-	-	-	-	3,750
Management Fees	3,917	3,917	3,917	-	-	-	-	-	-	-	-	-	11,750
Computer Time	133	133	133	-	-	-	-	-	-	-	-	-	400
Telephone	16	27	60	-	-	-	-	-	-	-	-	-	102
Postage	26	51	72	-	-	-	-	-	-	-	-	-	149
Printing & Binding	150	207	71	-	-	-	-	-	-	-	-	-	428
Insurance	7,232	-	-	-	-	-	-	-	-	-	-	-	7,232
Legal Advertising	117	81	-	-	-	-	-	-	-	-	-	-	197
Other Current Charges	141	304	220	-	-	-	-	-	-	-	-	-	664
Office Supplies	8	8	8	-	-	-	-	-	-	-	-	-	25
Dues, Licenses & Subscriptions	175	-	-	-	-	-	-	-	-	-	-	-	175
Website Compliance	-	-	-	-	-	-	-	-	-	-	-	-	-
Administrative Expenses	30,639	17,903	6,980	-	-	-	-	-	-	-	-	-	55,523
Insurance	24,669	-	-	-	-	-	-	-	-	-	-	-	24,669
Repairs & Replacements	4,507	2,862	3,023	-	-	-	-	-	-	-	-	-	10,392
Recreational Passes	-	-	-	-	-	-	-	-	-	-	-	-	-
Office Supplies	93	310	20	-	-	-	-	-	-	-	-	-	423
Permit Fees	-	-	-	-	-	-	-	-	-	-	-	-	-
Utilities													
Water & Sewer	3,233	3,095	2,786	-	-	-	-	-	-	-	-	-	9,114
Electric	2,812	2,635	2,811	-	-	-	-	-	-	-	-	-	8,258
Website	-	-	-	-	-	-	-	-	-	-	-	-	-

Durbin Crossing
COMMUNITY DEVELOPMENT DISTRICT
General Fund
Statement of Revenues & Expenditures
Fiscal Year 2020

	<i>Oct</i>	<i>Nov</i>	<i>Dec</i>	<i>Jan</i>	<i>Feb</i>	<i>Mar</i>	<i>Apr</i>	<i>May</i>	<i>Jun</i>	<i>Jul</i>	<i>Aug</i>	<i>Sept</i>	<i>Total</i>
<i>Cable/Phone/Internet</i>	3,097	2,383	2,383	-	-	-	-	-	-	-	-	-	7,863
<i>Security System</i>	-	-	-	-	-	-	-	-	-	-	-	-	-
<u>Management Contracts</u>													
<i>Managerial</i>	15,117	15,117	15,117	-	-	-	-	-	-	-	-	-	45,350
<i>Staffing</i>	15,875	15,875	15,875	-	-	-	-	-	-	-	-	-	47,625
<i>Lifeguards</i>	-	-	-	-	-	-	-	-	-	-	-	-	-
<i>Refuse Service</i>	1,011	128	245	-	-	-	-	-	-	-	-	-	1,384
<i>Pool Chemicals</i>	1,713	1,713	1,850	-	-	-	-	-	-	-	-	-	5,277
<i>Special Events</i>	4,040	4,595	5,403	-	-	-	-	-	-	-	-	-	14,039
<i>Pest Control</i>	145	270	145	-	-	-	-	-	-	-	-	-	560
<i>Pressure Washing/Fitness Equip Maint</i>	7,420	-	2,000	-	-	-	-	-	-	-	-	-	9,420
 <i>Amenity Center Expenses</i>	83,733	48,983	51,658	-	-	-	-	-	-	-	-	-	184,374
 <u>Grounds Maintenance</u>													
<i>Electric</i>	360	348	378	-	-	-	-	-	-	-	-	-	1,086
<i>Water / Reuse</i>	27,880	26,953	25,223	-	-	-	-	-	-	-	-	-	80,056
<i>Streetlighting</i>	5,789	5,704	5,817	-	-	-	-	-	-	-	-	-	17,310
<i>Lake Maintenance</i>	4,300	4,300	4,300	-	-	-	-	-	-	-	-	-	12,900
<i>Landscape Maintenance</i>	30,135	30,135	-	-	-	-	-	-	-	-	-	-	60,270
<i>Landscape Contingency</i>	12,503	-	-	-	-	-	-	-	-	-	-	-	12,503
<i>Miscellaneous</i>	9,099	2,192	17	-	-	-	-	-	-	-	-	-	11,308
<i>Fuel</i>	88	54	78	-	-	-	-	-	-	-	-	-	219
<i>Irrigation Repairs</i>	2,406	-	-	-	-	-	-	-	-	-	-	-	2,406
<i>Capital Reserve</i>	-	-	-	-	-	-	-	-	-	-	-	-	-
<i>Capital Outlay</i>	-	-	-	-	-	-	-	-	-	-	-	-	-
<i>Water Quality Monitoring</i>	-	-	-	-	-	-	-	-	-	-	-	-	-
 <i>Grounds Maintenance Expenses</i>	92,559	69,685	35,813	-	-	-	-	-	-	-	-	-	198,058
 TOTAL EXPENDITURES	206,932	136,572	94,451	-	-	-	-	-	-	-	-	-	437,955
 EXCESS REVENUES/(EXPENSES)	(194,973)	1,404	118,339	-	-	-	-	-	-	-	-	-	(75,230)

Durbin Crossing
Community Development District
Debt Service Fund 2017 A1 & A2
Statement of Revenues & Expenditures
For The Period Ending December 31, 2019

	<i>ADOPTED</i>	<i>PRORATED</i>	<i>ACTUAL</i>	
	<i>BUDGET</i>	<i>BUDGET</i>	<i>12/31/19</i>	<i>VARIANCE</i>
		<i>12/31/19</i>	<i>12/31/19</i>	

Revenues:

Assessments - Tax Roll	\$2,985,626	\$483,147	\$483,147	\$0
Assessments - Direct	\$86,562	\$0	\$0	\$0
Prepayments	\$0	\$0	\$18,209	\$18,209
Interest Income	\$3,000	\$750	\$878	\$128
Total Revenues	\$3,075,188	\$483,897	\$502,235	\$18,337

Expenditures

Series 2017 A-1

Interest 11/1	\$611,241	\$611,241	\$611,241	\$0
Special Call 11/1	\$0	\$0	\$145,000	(\$145,000)
Interest 5/1	\$611,241	\$0	\$0	\$0
Principal 5/1	\$1,470,000	\$0	\$0	\$0
Principal 5/1 (Prepayment)	\$0	\$0	\$0	\$0

Series 2017 A-2

Interest 11/1	\$114,788	\$114,788	\$114,788	\$0
Special Call 11/1	\$0	\$0	\$20,000	(\$20,000)
Interest 5/1	\$114,788	\$0	\$0	\$0
Principal 5/1	\$140,000	\$0	\$0	\$0
Principal 5/1 (Prepayment)	\$0	\$0	\$0	\$0

Total Expenditures	\$3,062,056	\$726,028	\$891,028	(\$165,000)
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Other Sources/(Uses)

Other Debt Service Cost	\$0	\$0	\$0	\$0
Total Other Sources/(Uses)	\$0	\$0	\$0	\$0

Excess Revenues (Expenditures)	\$13,132	(\$388,793)		
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Fund Balance - Beginning	\$780,034	\$2,471,127		
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Fund Balance - Ending	\$793,166	\$2,082,333		
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Durbin Crossing
Community Development District
Capital Reserve Funds
Statement of Revenues & Expenditures
For The Period Ending December 31, 2019

	<i>ADOPTED</i> <i>BUDGET</i>	<i>PRORATED</i> <i>BUDGET</i> <i>12/31/2019</i>	<i>ACTUAL</i> <i>12/31/2019</i>	<i>VARIANCE</i>
<u>Revenues:</u>				
<i>Capital Reserve Funding - Transfer In</i>	\$43,709	\$0	\$0	\$0
<i>Capital Project - Transfer In</i>	\$200,000	\$0	\$0	
<i>Miscellaneous Revenue/Interest</i>	\$10,000	\$2,500	\$5,473	\$2,973
<i>Impact Fees</i>	\$0	\$0	\$0	\$0
<i>Total Revenues</i>	\$253,709	\$2,500	\$5,473	\$2,973
<u>Expenditures</u>				
<i>Capital Outlay</i>	\$200,000	\$50,000	\$9,299	\$40,701
<i>Repair/Replacements</i>	\$0	\$0	\$4,485	(\$4,485)
<i>Total Expenditures</i>	\$200,000	\$50,000	\$13,784	\$36,216
<u>Other Sources/(Uses)</u>				
<i>Interfund Transfer In/(Out)</i>	\$0	\$0	\$0	\$0
<i>Total Other Sources/(Uses)</i>	\$0	\$0	\$0	\$0
<i>Excess Revenues (Expenditures)</i>	\$53,709	(\$47,500)	(\$8,310)	\$39,190
<i>Fund Balance - Beginning</i>	\$1,375,984		\$1,408,641	
<i>Fund Balance - Ending</i>	\$1,429,693		\$1,400,331	

Durbin Crossing
Community Development District
Long Term Debt Report

Series 2017A-1 Special Assessment Refunding Bonds

Interest Rate:	Various
Maturity Date:	5/1/2037
Reserve Fund Definition:	50% MADS
Reserve Fund Requirement:	\$1,341,300
Reserve Fund:	\$1,341,300
 Bonds outstanding - 3/31/17	 \$37,825,000
Less: May 1, 2017 (Prepayment)	(\$40,000)
Less: May 1, 2018	(\$1,415,000)
Less: May 1, 2018 (Prepayment)	(\$10,000)
Less: November 1, 2018 (Prepayment)	(\$15,000)
Less: May 1, 2019	(\$1,445,000)
Less: May 1, 2019 (Prepayment)	(\$25,000)
Less: November 1, 2019 (Prepayment)	(\$145,000)
 Current Bonds Outstanding	 \$34,730,000

Series 2017A-2 Special Assessment Refunding Bonds

Interest Rate:	5.00% -6.25%
Maturity Date:	5/1/2037
Reserve Fund Definition:	50% MADS
Reserve Fund Requirement:	\$172,288
Reserve Fund:	\$172,425
 Bonds outstanding - 3/31/17	 \$4,580,000
Less: May 1, 2018	(\$130,000)
Less: May 1, 2018 (Prepayment)	(\$170,000)
Less: November 1, 2018 (Prepayment)	(\$10,000)
Less: May 1, 2019	(\$130,000)
Less: May 1, 2019 (Prepayment)	(\$25,000)
Less: November 1, 2019 (Prepayment)	(\$20,000)
 Current Bonds Outstanding	 \$4,095,000

C.

DURBIN CROSSING COMMUNITY DEVELOPMENT DISTRICT
Fiscal Year 2020 Summary of Series 2017A1-2 & O&M Assessment Receipts

ASSESSED TO	ASSESSED			
	# UNITS ASSESSED	SERIES 2017A1-2 DEBT NET	O&M NET	TOTAL NET ASMTS
PRG DURBIN LLC VILLAGE CTR T COMM. (1)	44,561	29,572.19	16,765.25	46,337.44
PALMS PROFESSIONAL PARK LLC S MIXED USE (1)	49,225	32,667.38	18,520.00	51,187.38
LONGLEAF CENTER LLC R MIXED USE (1)	40,275	13,962.85	15,152.72	29,115.57
DURBIN CROSSING STATION T (1)	15,610	10,359.33	5,872.97	16,232.30
NET ASSESSMENTS DIRECT BILL	149,671	86,561.75	56,310.94	142,872.69
NET ASSESSMENTS TAX ROLL	25,824	2,981,909.58	1,880,993.66	4,862,903.23
TOTAL DISTRICT	175,495	3,068,471.33	1,937,304.60	5,005,775.92

RECEIVED				
SERIES 2017A1-2 DEBT PAID	O&M PAID	TOTAL ASMTS PAID	BALANCE DUE	DATE O&M PAID THROUGH
-	8,382.63	8,382.63	37,954.81	12/1/2019
-	9,260.00	9,260.00	41,927.38	12/1/2019
-	7,576.36	7,576.36	21,539.21	12/1/2019
-	-	-	16,232.00	
-	25,218.99	25,218.99	117,653.40	
2,252,260.98	1,420,730.06	3,672,991.04	1,189,912.19	
2,252,260.98	1,445,949.05	3,698,210.03	1,307,565.59	

DIRECT BILL % COLLECTED	0%	45%	18%
TAX ROLL % COLLECTED	76%	76%	76%
TOTAL % COLLECTED	73%	75%	74%

(1) Bulk land owners are on a payment plan. O&M Installments due 50% due 12/1, 25% due 2/1, and 25% due 5/1.

Debt Service is due 75% 4/1 and 25% 9/30

Units include 170,000 square feet of Commercial/Retail/Office

DETAIL OF TAX ROLL RECEIPTS				
ST JOHNS COUNTY DISTRIBUTION	DATE	AMOUNT	DEBT	O&M
1	11/19/2019	149,526.94	91,689.22	57,837.72
2	11/25/2019	14,825.14	9,090.71	5,734.43
3	11/26/2019	185,001.45	113,442.03	71,559.42
4	12/13/2019	154,475.67	94,723.76	59,751.91
5	12/19/2019	284,088.30	174,201.62	109,886.68
6	1/14/2020	2,885,073.54	1,769,113.64	1,115,959.90
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
TOTAL TAX ROLL RECEIPTS		3,672,991.04	2,252,260.98	1,420,730.06

D.

Durbin Crossing

Community Development District

Check Run Summary

11/1/2019 thru 12/31/2019

Fund	Date	Check No.	Amount
<i>General Fund</i>			
<i>Payroll</i>	11/19/20	50611-50615	\$ 923.50
		Sub-Total	\$ 923.50
<i>Accounts Payable</i>	11/1/19 - 11/30/19	5355-5367	\$ 22,242.11
	12/1/19-12/31/19	5368-5389	\$ 86,113.81
		Sub-Total	\$ 108,355.92
<i>Capital Reserve Fund</i>			
	12/18/19	172-175	\$ 9,298.90
		Sub-Total	\$ 9,298.90
<i>Vesta Wells Fargo Credit Card</i>			
	11/29/19	October Purchases	\$ 9,128.40
	12/30/19	November Purchase	\$ 4,503.66
		Sub-Total	\$ 13,632.06
Total			\$ 132,210.38

** Fedex and WF Credit Card Invoices available upon request*

BR040M-A
CMPY-001 DURBIN CROSSING - GENERAL FUND BANK-P

CHECKS WRITTEN LISTING

AS OF 11/30/2019
GENERAL FUND

RUN 1/16/2020

PAGE 1

CHECK#	TYPE	SYSTEM	CHECK DATE	CHECK AMT	EMP/CUS/VEN#	DESCRIPTION
050611	R	PR	11/19/2019	184.70	14	ROBERT T BROWNLEE
050612	R	PR	11/19/2019	184.70	16	DEBBIE DRISCOLL
050613	R	PR	11/19/2019	184.70	11	SARAH G HALL
050614	R	PR	11/19/2019	184.70	13	JASON S HARRAH
050615	R	PR	11/19/2019	184.70	8	PETER E POLLICINO
BANK TOTAL				923.50		
COMPANY TOTAL				923.50		

DURB DURBIN CROSS BPEREGRINO

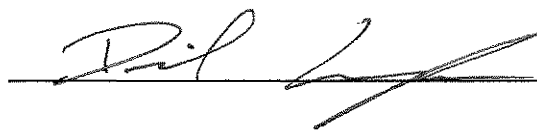
ATTENDANCE SHEET

District: **Durbin Crossing CDD**

Meeting Date: **November 18, 2019**

	Supervisor	In Attendance	Fees
1.	Debbie Driscoll <i>Assistant Secretary</i>	<input checked="" type="checkbox"/>	\$200
2.	Peter Pollicino <i>Chairman</i>	<input checked="" type="checkbox"/>	\$200
3.	Sarah Gabel Hall <i>Assistant Secretary</i>	<input checked="" type="checkbox"/>	\$200
4.	Tim Brownlee <i>Vice Chairman</i>	<input checked="" type="checkbox"/>	\$200
5.	Jason Harrah <i>Assistant Secretary</i>	<input checked="" type="checkbox"/>	\$200

District Manager:



PLEASE RETURN COMPLETED FORM TO BERNADETTE PEREGRINO

CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK.... AMOUNT #
11/07/19	00275	10/10/19 1628A	201910 320-53800-46300	HOLIDAY DECOR 50% DEPOSIT	*	3,866.84	
				M & G HOLIDAY LIGHTING			3,866.84 005355
11/07/19	00275	10/10/19 1628B	201910 320-53800-46300	HOLIDAY DECOR 50% BALANCE	*	3,866.83	
				M & G HOLIDAY LIGHTING			3,866.83 005356
11/07/19	00109	11/01/19 13129558	201911 320-53800-45510	NOV POOL MAINT-NORTH	*	590.27	
				POOLSURE			590.27 005357
11/07/19	00109	11/01/19 13129558	201911 320-53800-45510	NOV POOL MAINT-SOUTH	*	1,122.91	
				POOLSURE			1,122.91 005358
11/07/19	00243	9/05/19 5432	201909 320-53800-46210	TREE REMOVAL	*	900.00	
				TREE TECH TREE SERVICE INC			900.00 005359
11/07/19	00066	9/13/19 6078920	201909 320-53800-45513	SEP MOSQUITO SERVICE	*	95.00	
				TURNER PEST CONTROL			95.00 005360
11/07/19	00053	10/24/19 94045102	201911 320-53800-45508	NOV REFUSE SRVC-NORTH	*	128.01	
				WASTE MANAGEMENT			128.01 005361
11/18/19	00283	11/01/19 460313	201911 320-53800-46800	NOV LAKE MAINTENANCE	*	4,300.00	
				SOLITUDE LAKE MANAGEMENT LLC			4,300.00 005362
11/18/19	00050	11/01/19 11012019	201911 320-53800-45300	NOV PHONE/CABLE/INTERNET	*	516.90	
				COMCAST			516.90 005363
11/18/19	00021	11/01/19 462	201911 310-51300-34000	NOV MANAGEMENT FEES	*	3,916.67	
		11/01/19 462	201911 310-51300-35100	NOV INFORM TECHNOLOGY	*	133.33	
		11/01/19 462	201911 310-51300-32500	NOV IMPACT FEE	*	1,250.00	
		11/01/19 462	201911 310-51300-31300	OCT DISSEMINATION SERVICE	*	500.00	
		11/01/19 462	201911 310-51300-31300	NOV DISSEMINATION SERVICE	*	500.00	

DURB DURBIN CROSS BPEREGRINO

CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK..... AMOUNT #
		11/01/19 462	201911 310-51300-51000		*	8.22	
		OFFICE SUPPLIES					
		11/01/19 462	201911 310-51300-42000		*	51.28	
		POSTAGE					
		11/01/19 462	201911 310-51300-42500		*	206.85	
		COPIES					
		11/01/19 462	201911 310-51300-41000		*	27.32	
		TELEPHONE					
				GOVERNMENTAL MANAGEMENT SERVICES			6,593.67 005364
11/18/19 00009		10/07/19 I0322206	201910 310-51300-48000		*	116.68	
		REQUEST FOR PROPOSAL					
				THE ST. AUGUSTINE RECORD			116.68 005365
11/18/19 00066		10/30/19 6132229	201910 320-53800-45513		*	65.00	
		OCT PEST CONTROL-NORTH					
				TURNER PEST CONTROL			65.00 005366
11/18/19 00066		10/30/19 6132230	201910 320-53800-45513		*	80.00	
		OCT PEST CONTROL-SOUTH					
				TURNER PEST CONTROL			80.00 005367
12/05/19 00051		12/02/19 18893	201912 310-51300-32400		*	750.00	
		ARB SE 2006-1 FYE 1/31/19					
				GRAU AND ASSOCIATES			750.00 005368
12/05/19 00008		11/26/19 111275	201910 310-51300-31500		*	3,906.00	
		OCT GENERAL COUNSEL					
				HOPPING GREEN & SAMS			3,906.00 005369
12/05/19 00008		11/26/19 111276	201910 310-51300-31500		*	1,792.61	
		OCT MONTHLY MEETING					
				HOPPING GREEN & SAMS			1,792.61 005370
12/05/19 00008		10/16/19 110466	201909 310-51300-31500		*	438.00	
		SEP GENERAL COUNSEL					
				HOPPING GREEN & SAMS			438.00 005371
12/05/19 00008		10/16/19 110467	201909 310-51300-31500		*	1,814.67	
		SEP MONTHLY MEETING					
				HOPPING GREEN & SAMS			1,814.67 005372
12/05/19 00109		12/01/19 13129558	201912 320-53800-45510		*	637.49	
		DEC POOL MAINT - NORTH					
				POOLSURE			637.49 005373
				DURB DURBIN CROSS BPEREGRINO			

CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK.... AMOUNT #
12/05/19	00109	12/01/19 13129559	201912 320-53800-45510 DEC POOL MAINT - SOUTH	POOLSURE	*	1,212.74	1,212.74 005374
12/05/19	00066	11/23/19 6206115	201911 320-53800-45513 NOV PEST CONTROL-NORTH	TURNER PEST CONTROL	*	65.00	65.00 005375
12/05/19	00066	11/23/19 6206116	201911 320-53800-45513 NOV PEST CONTROL-SOUTH	TURNER PEST CONTROL	*	80.00	80.00 005376
12/05/19	00252	10/16/19 361852	201909 320-53800-44200 CATE CLOSER	VESTA PROPERTY SERVICES, INC.	*	420.66	420.66 005377
12/05/19	00053	11/21/19 94086102	201912 320-53800-45508 DEC REFUSE - NORTH	WASTE MANAGEMENT	*	128.17	128.17 005378
12/05/19	00053	11/21/19 94086112	201912 320-53800-45508 DEC REFUSE - SOUTH	WASTE MANAGEMENT	*	116.91	116.91 005379
12/12/19	00050	12/01/19 12012019	201912 320-53800-45300 DEC PHONE/CABLE/INTERNET	COMCAST	*	516.90	516.90 005380
12/12/19	00292	11/01/19 49973	201911 320-53800-46200 NOV LANDSCAPE MAINTENANCE	DOWN TO EARTH	*	30,135.00	30,135.00 005381
12/12/19	00021	12/01/19 464	201912 310-51300-34000 DEC MANAGEMENT FEES		*	3,916.67	
		12/01/19 464	201912 310-51300-35100 DEC INFORM TECHNOLOGY		*	133.33	
		12/01/19 464	201912 310-51300-32500 DEC IMPACT FEE		*	1,250.00	
		12/01/19 464	201912 310-51300-31300 DEC DISSEMINATION SERVICE		*	500.00	
		12/01/19 464	201912 310-51300-51000 OFFICE SUPPLIES		*	7.98	
		12/01/19 464	201912 310-51300-42000 POSTAGE		*	71.77	
		12/01/19 464	201912 310-51300-42500 COPIES		*	71.40	

DURB DURBIN CROSS BPEREGRINO

CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK.... AMOUNT #
		12/01/19 464	201912 310-51300-41000		*	59.50	
		TELEPHONE					
				GOVERNMENTAL MANAGEMENT SERVICES			6,010.65 005382
12/12/19 00009	11/08/19	I0323136	201911 310-51300-48000		*	80.78	
		NOTICE MEETING 11/18/19					
				THE ST. AUGUSTINE RECORD			80.78 005383
12/12/19 00252	11/01/19	361958	201911 320-53800-45502		*	6,633.33	
		NOV GENERAL MANAGER					
	11/01/19	361958	201911 320-53800-45517		*	2,875.00	
		NOV AMENITIES MANAGER					
	11/01/19	361958	201911 320-53800-45518		*	5,608.33	
		NOV MAINTENANCE MANAGER					
	11/01/19	361958	201911 320-53800-45507		*	1,516.67	
		NOV JANITORIAL SERVICES					
	11/01/19	361958	201911 320-53800-45505		*	2,183.33	
		NOV COMM POOL MAINTENANCE					
	11/01/19	361958	201911 320-53800-45514		*	958.33	
		NOV SP EVENT PLANNER SVRC					
	11/01/19	361958	201911 320-53800-45515		*	5,300.00	
		NOV FACILITY MONITOR					
	11/01/19	361958	201911 320-53800-45503		*	5,916.67	
		NOV FACILITY ATTENDANT					
				VESTA PROPERTY SERVICES, INC.			30,991.66 005384
12/20/19 00283	12/01/19	PI-A0032	201912 320-53800-46800		*	4,300.00	
		DEC LAKE MAINTENANCE					
				SOLITUDE LAKE MANAGEMENT LLC			4,300.00 005385
12/20/19 99999	12/20/19	VOID	201912 000-00000-00000		C	.00	
		VOID CHECK					
				*****INVALID VENDOR NUMBER*****			.00 005386
12/20/19 00252	10/31/19	362734	201910 320-53800-44200		*	23.95	
		DEGREASER					
	10/31/19	362734	201910 320-53800-44200		*	118.07	
		TRASH BAGS/HAND SANITIZER					
	10/31/19	362734	201910 320-53800-44200		*	24.17	
		CLEANER					
	10/31/19	362734	201910 320-53800-45511		*	3.20	
		CRAFT NIGHT SUPPLIES					
	10/31/19	362734	201910 320-53800-45511		*	9.64	
		CRAFT NIGHT SUPPLIES					
	10/31/19	362734	201910 320-53800-44600		*	9.99	
		MUSIC SUBSCRIPTIONS					

DURB DURBIN CROSS BPEREGRINO

CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK..... AMOUNT #
10/31/19		362734	201910 320-53800-44600		*	13.15	
			PRIME MEMBERSHIP FEE				
10/31/19		362734	201910 320-53800-44200		*	14.90	
			FUEL				
10/31/19		362734	201910 320-53800-44200		*	17.03	
			POOL TEST CHEMICALS				
10/31/19		362734	201910 320-53800-45511		*	20.65	
			CRAFT NIGHT SUPPLIES				
10/31/19		362734	201910 320-53800-45511		*	25.86	
			WOOD FOR GAME				
10/31/19		362734	201910 320-53800-45511		*	39.95	
			WINDOW CLINGS				
10/31/19		362734	201910 320-53800-44200		*	44.54	
			STORAGE SOLUTIONS				
10/31/19		362734	201910 320-53800-44600		*	69.99	
			MICROSOFT SUBSCRIPTIONS				
VESTA PROPERTY SERVICES, INC.						435.09	005387
12/20/19	99999	12/20/19	VOID 201912 000-00000-00000		C	.00	
			VOID CHECK				
*****INVALID VENDOR NUMBER*****						.00	005388
12/20/19	00252	9/30/19	361655 201909 320-53800-44200		*	56.66	
			POOL MATERIAL				
		9/30/19	361655 201909 320-53800-44200		*	210.91	
			POOL MATERIAL				
		9/30/19	361655 201909 320-53800-44200		*	263.44	
			CREAMER/COFFEE/TRASH BAGS				
		9/30/19	361655 201909 320-53800-44200		*	197.07	
			FABULOSO				
		9/30/19	361655 201909 320-53800-44600		*	386.49	
			INK/SCISSORS/HIGHLIGHTER				
		9/30/19	361655 201909 320-53800-44200		*	539.28	
			CUPS/WIPES/PLATES/SOAP				
		9/30/19	361655 201909 320-53800-44600		*	9.99	
			MUSIC SUBSCRIPTIONS				
		9/30/19	361655 201909 320-53800-45511		*	13.15	
			POPCORN SUPPLIES				
		9/30/19	361655 201909 320-53800-44200		*	14.93	
			FUEL				
		9/30/19	361655 201909 320-53800-44200		*	24.59	
			FUEL				
		9/30/19	361655 201909 320-53800-44200		*	32.55	
			POOL CHEMICALS				
		9/30/19	361655 201909 320-53800-45511		*	37.59	
			RELAY RACE GAMES				

DURB DURBIN CROSS BPEREGRINO

CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK..... AMOUNT #
9/30/19	361655	201909	320-53800-44600	MEMBERSHIP FRO NEWSLETTER	*	95.00	
9/30/19	361655	201909	320-53800-44200	DRINKING FOUNTAIN FILTERS	*	183.68	
9/30/19	361655	201909	320-53800-44200	DOOR HANGERS	*	216.15	
VESTA PROPERTY SERVICES, INC.						2,281.48	005389
-----						-----	
TOTAL FOR BANK A						108,355.92	
TOTAL FOR REGISTER						108,355.92	


Description	Quantity	Rate	Amount
New - 2 - 48" Pre-lit Wreaths	1	\$298.77	\$298.77
Shipping - new product	1	\$75.00	\$75.00
Boom Rental for Install and Removal	1	\$600.00	\$600.00
Miscellaneous wires, plugs, supplies, etc	1	\$150.00	\$150.00
Removal of lights and decor at the end of the season	1	\$675.00	\$675.00
Labor Subtotal			\$7,733.67

Payment Details

A 50% deposit of \$3,866.84 is required by 10/10/2019.


Subtotal \$7,733.67
Total \$7,733.67

Total \$7,733.67

 **Pay Now**

Deposit due 10/10/2019

\$3,866.84

Invoice2go 

PLEASE LEAVE BOTH CHECKS W/SHELBY

2 checks: 50% down/deposit \$ 3,866.84
50% final payment \$ 3,866.83
\$ 7,733.67



1707 Townhurst Dr.
Houston TX 77043
(800) 858-POOL (7665)
www.poolsure.com

Invoice

Date 11/1/2019

Invoice # 131295589352

Terms	Net 20
Due Date	11/21/2019
PO #	
Customer #	13DUR100

Bill To Attn: Office Durbin Crossing North 475 West Town Place, Suite 114 St. Augustine FL 32092	Ship To Durbin Crossing North 730 North Durbin Pkwy Saint Johns FL 32259
---	--

Item ID	Description	Qty	Units	Amount
WM-CHEM-BASE	Water Management Seasonal Billing Rate	1	ea	590.27
<div>RECEIVED OCT 22 2019 BY: _____ (A) 109 1,320,538.45510</div>				

Total 590.27
Amount Due \$590.27

Remittance Slip

Customer
13DUR100

Invoice #
131295589352

Amount Due \$590.27

Amount Paid _____

Make Checks Payable To

Poolsure
PO Box 55372
Houston, TX 77255-5372



131295589352



1707 Townhurst Dr.
Houston TX 77043
(800) 858-POOL (7665)
www.poolsure.com

Invoice

Date 11/1/2019

Invoice # 131295589353

Terms	Net 20
Due Date	11/21/2019
PO #	
Customer #	13DUR200

Bill To Durbin Crossing South 475 West Town Place, Suite 114 St. Augustine FL 32092	Ship To Durbin Crossing South Durbin Crossing South 145 South Durbin Pkwy Jacksonville FL 32259
---	--

Item ID	Description	Qty	Units	Amount
WM-CHEM-BASE	Water Management Seasonal Billing Rate	1	ea	1,122.91
<div data-bbox="626 863 943 1083"></div> <div data-bbox="440 1276 1049 1339">(A) V-109 1.320.538.45570</div>				

Total 1,122.91
Amount Due \$1,122.91

Remittance Slip

Customer
13DUR200
Invoice #
131295589353

Amount Due \$1,122.91

Amount Paid _____

Make Checks Payable To

Poolsure
PO Box 55372
Houston, TX 77255-5372



131295589353

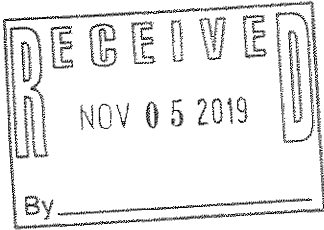
TREE TECH TREE SERVICE, INC
2251 N FORK ROAD
GREEN COVE SPRINGS, FL 32043

Invoice

Date	Invoice #
9/5/2019	5432

Bill To
DURBIN CROSSING 475 WEST TOWN PLACE SUITE 114 ST AUGUSTINE, FL 32092

Ship To

Description	Amount
(Item #1 Pine) TREE REMOVAL Location: Durbin Crossing 168 Woodcross Drive - Removal of two trees. 465 Cloisterbane Drive - Removal of one tree. 101 Staplehurst Drive - Removal of two trees. Debris was left in natural areas. Clean-up included in price. No stump grinding was performed. <i>V-243 (A)</i> <i>1.320.538.46210</i> 	900.00
	Total \$900.00
	Payments/Credits \$0.00

Phone #	Fax #	E-mail	Web Site
904-269-4069	904-529-8914	office@treotech-treeservice.com	treotech-treeservice.com



Main: 8400 Baymeadows Way, Suite 12, Jacksonville, Florida 32256
904-355-5300 • Fax: 904-355-1499 • Toll Free: 800-225-5305
www.turnerpest.com

Service Slip/Invoice

INVOICE: 6078920
DATE: 9/13/2019
ORDER: 6078920

Bill To: [137801]

Durbin Crossing South
Amenity Center
145 S Durbin Pkwy
Saint Johns, FL 32259-7224

Work Location: [137801] 904-230-2011

Durbin Crossing South
Amenity Center
145 S Durbin Pkwy
Saint Johns, FL 32259-7224

Work Date	Time	Target Pest	Technician	Time In
9/13/2019	10:40 AM	MOSQUITO		10:40 AM
Purchase Order	Terms	Last Service	Map Code	Time Out
	NET 30	9/13/2019		12:59 PM

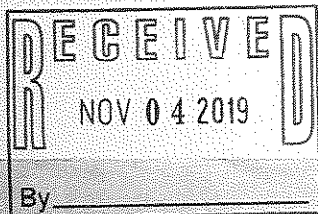
Service	Description	Price
MOSULV	TURNER MOSQUITO SERVICE	95.00
		SUBTOTAL \$95.00
		TAX \$0.00
		AMT. PAID \$0.00
		TOTAL \$95.00

Pest Control

1. 320.53800.45513

AMOUNT DUE

\$95.00



V-66 (P)

[Signature]

TECHNICIAN SIGNATURE

CUSTOMER SIGNATURE

Business outstanding over 30 days from the date of service may be subject to a late fee of the lesser of 1.5% per month or 15% per year or the maximum allowed by law. Customer agrees to pay amount due first in the event of collection.

It is the policy of Turner Pest Control to collect all services rendered and to bill for the same. Payment is due on the date of service.



INVOICE

Customer ID:**7-51836-43000**

Customer Name:

DURBIN CROSSING CDD NORTH

Service Period:

11/01/19-11/30/19

Invoice Date:

10/24/2019

Invoice Number:

9404510-2224-5

How To Contact UsVisit **wm.com**

To setup your online profile, sign up for paperless statements, manage your account, view holiday schedules, pay your invoice or schedule a pickup



Customer Service:
(904) 260-1592

Your Payment Is Due**Nov 23, 2019**

If full payment of the invoiced amount is not received within your contractual terms, you may be charged a monthly late charge of 2.5% of the unpaid amount, with a minimum monthly charge of \$5, or such late charge allowed under applicable law, regulation or contract.

Your Total Due**\$128.01**

If payment is received after
11/23/2019: **\$ 133.01**

See Reverse for Important Messages

Previous Balance	Payments	Adjustments	Current Charges	Total Due
496.00	(496.00)	0.00	128.01	128.01

Details for Service Location:

Durbin Crossing North, 730 N Durbin Pkwy, Saint Johns FL 32259-8217

Customer ID: **7-51836-43000**

Description	Date	Ticket	Quantity	Amount
4 Yard dumpster 1x week	11/01/19		1.00	82.81
Fuel / environmental charge				28.59
Regulatory cost recovery charge				4.01
Administrative charge				6.50
St john cm 5% franchise				6.10
Total Current Charges				128.01

Ⓟ 1,320,538.4528
V-53

RECEIVED
OCT 29 2019
BY: _____

✂ ----- Please detach and send the lower portion with payment ----- (no cash or staples) -----



WASTE MANAGEMENT INC. OF FLORIDA
PO BOX 42930
PHOENIX, AZ 85080

(904) 260-1592
(866) 381-9369
(904) 260-1449 FAX

Invoice Date	Invoice Number	Customer ID (Include with your payment)
10/24/2019	9404510-2224-5	7-51836-43000
Payment Terms	Total Due	Amount
Total Due by 11/23/2019	\$128.01	
If Received after 11/23/2019	\$133.01	

2224000075183643000094045100000001280100000012801 7

0057806 01 AB 0.409 **AUTO T5 0 7297 32092-364939 -C01-P57863-I1

I0290C84



DURBIN CROSSING CDD NORTH
475 W TOWN PLACE STE 114
SAINT AUGUSTINE FL 32092-3649

**THINK GREEN.**

WASTE MANAGEMENT INC. OF FLORIDA
PO BOX 4648
CAROL STREAM, IL 60197-4648



Printed on
recycled paper.

224-0039472-2224-0

0057806-0000001-0061608

**Aquatic Systems, Inc.,
a SOLitude Lake Management Company**

Lake & Wetland Management Services
2100 NW 33rd Street Pompano Beach, FL 33069
800-432-4302

Invoice

INVOICE DATE: 11/1/2019

INVOICE NUMBER: 0000460313

CUSTOMER NUMBER: 0106060

PO NUMBER:

PAYMENT TERMS: Net 30

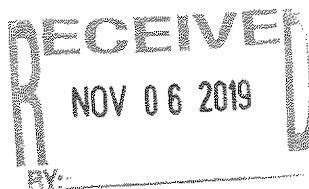
Durbin Crossing CDD
C/O Gov. Management Services
475 West Town Place #114
St Augustine, FL 32092

QTY ORD	ITEM DESCRIPTION	U/M	UNIT PRICE	EXT PRICE
1	Monthly Lake and Wetland Services - November		4,300.00	4,300.00

(A)

V-283

1,320.538.468



SALES TAX: (0.0%) \$0.00

LESS PAYMENT: \$0.00

TOTAL DUE: \$4,300.00

A 1.5% FINANCE CHARGE IS ADDED TO BALANCES 31 OR MORE DAYS PAST DUE

PLEASE RETURN THIS PORTION WITH PAYMENT.
MAKE CHECKS PAYABLE TO: **Aquatic Systems, Inc.**

- ☐ Address Changes (Note on Back of this Slip)
Please include contact name and phone number

DATE: 11/1/2019

INVOICE NUMBER: 0000460313

CUSTOMER NUMBER: 0106060

TOTAL AMOUNT DUE: \$4,300.00

Aquatic Systems, Inc., a Solitude Lake
Management Company
2100 NW 33rd Street
Pompano Beach, FL 33069

AMOUNT PAID:

THANK YOU FOR YOUR BUSINESS!

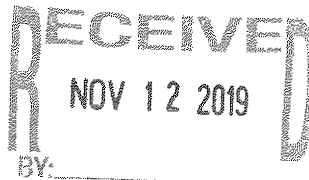
Hello,

Thanks for choosing Comcast Business.

Your bill at a glance

For 700 N DUBBIN PKWY, JACKSONVILLE, FL, 32259-7285

Previous balance		\$570.57
Payment - thank you	Oct 18	-\$570.57
Balance forward		\$0.00
Regular monthly charges	Page 3	\$485.70
Taxes, fees and other charges	Page 3	\$31.20
New charges		\$516.90

Amount due Nov 22, 2019 \$516.90

Your bill explained

- This page gives you a quick summary of your monthly bill. A detailed breakdown of your charges begins on page 3.
- Any payments received or account activity after Nov 01, 2019 will show up on your next bill. View your most up-to-date account balance at business.comcast.com/myaccount.

V-50 (A)
1,320,538.453

Need help?

- Visit business.comcast.com/myaccount or see page 2 for other ways to contact us.

Detach the bottom portion of this bill and enclose with your payment

Please write your account number on your check or money order

Do not include correspondence with payment

**COMCAST
BUSINESS**141 NW 16TH ST
POMPANO BEACH FL 33060-5250
96330310 NO RP 01 20191101 NNNNNNNY 0000581 0002DUBBIN CROSSING CDD
ATTN BERNADETTE PEREGRINO
475 W TOWN PL STE 114
ST AUGUSTINE, FL 32092-3649

Account number

8495 74 140 1022920

Payment due

Nov 22, 2019

Please pay**\$516.90**

Amount enclosed

\$516.90Make checks payable to Comcast
Do not send cash

Send payment to

COMCAST
PO BOX 71211
CHARLOTTE NC 28272-1211

849574140102292000516906

Download the Comcast Business App

Manage your account anytime, anywhere with the Comcast Business App – an innovative all-in-one tool designed with your business in mind.

- Manage your account details
- Pay your bill and customize billing options
- View upcoming appointments



Did you know?

No more mailing monthly checks!
With Auto Pay, it's easy to save time, energy and stamps. Enroll today at business.comcast.com/myaccount



Need help? We're here for you



Visit us online

Get help and support at
business.comcast.com/help



Call us anytime

800-391-3000

Open 24 hours, 7 days a week for billing and technical support

Useful information

Moving?

We can help ensure it's a smooth transition.
Visit business.comcast.com/learn/moving to learn more.

Accessibility:

If you are hearing impaired, call 711. For issues affecting customers with disabilities, call **1-855-270-0379**, chat live at support.xfinity.com/accessibility, email accessibility@comcast.com, fax **1-866-599-4268** or write to Comcast at 1701 JFK Blvd., Philadelphia, PA 19103-2838
Attn: M. Gifford.



Ways to pay



No more mailing monthly checks

Set up Auto Pay to save time, energy and stamps. It's easy to enroll, just visit business.comcast.com/myaccount



Go paperless and say goodbye to clutter

Sign up for Paperless Billing to view and pay your bill online. It's faster, easier and helps cuts down on clutter. Visit business.comcast.com/myaccount to get started.

Additional billing information

More ways to pay:



Online

Visit My Account at business.comcast.com/myaccount



By App

Download the Comcast Business App



In-Store

Visit business.comcast.com/servicecenter to find a store near you



Regular monthly charges

\$485.70

Comcast Business services	\$404.65
TV Standard	\$59.95
Business Video	
Music Choice	\$29.95
HD Technology Fee	\$9.95
Deluxe 100+ Pkg	\$199.95
Business Internet	
Static IP - 1	\$19.95
Voice Line	\$79.90
Business Voice	
Qty 2 @ \$39.95 each	
Voice Mail Service	\$5.00

Equipment & services	\$59.45
TV Box + Remote	\$2.70
Service To Additional TV	\$39.80
With TV Box And Remote	
Qty 4 @ \$9.95 each	
Equipment Fee	✓
Internet	
Equipment Fee	✓
Voice	
Equipment Fee	\$16.95
Voice	

Service fees	\$21.60
Broadcast TV Fee	\$10.00
Directory Listing Management Fee	\$2.00
Regional Sports Fee	\$7.60
Voice Network Investment	\$2.00

Taxes, fees and other charges

\$31.20

Other charges	\$5.42
Federal Universal Service Fund	\$4.10
Regulatory Cost Recovery	\$1.32

Taxes & government fees	\$25.78
Sales Tax	\$1.95
State Communications Services Tax	\$17.87
Local Communications Services Tax	\$5.16
911 Fees	\$0.80

What's included?



Internet: Fast, reliable internet on our Gig-speed network



TV: Keep your employees informed and customers entertained



Voice Numbers: (904)230-8287, (904)230-8288

This shows a service is included in your package: ✓

Visit business.comcast.com/myaccount for more details



Account Number
8495 74 140 1022920

Billing Date
Nov 01, 2019

Services From
Nov 09, 2019 to Dec 08, 2019

Page
4 of 4

Additional information

Effective December 31, 2019, FM network will no longer be available on Comcast business TV.

The Regulatory Cost Recovery fee is neither government mandated nor a tax, but is assessed by Comcast to recover certain federal, state, and local regulatory costs.

Beginning October 14, 2019, Comcast Business will apply a monthly equipment rental fee for unreturned equipment. The charge is based on the rental cost of the equipment and will remain on the account until the equipment is returned. Monthly Rental Charges: Unreturned TV Adapter \$0.50, Unreturned TV Box \$2.70, Unreturned advanced TV equipment \$200.00-\$450.00 depending on model, Unreturned Equipment Fee Internet \$16.95, Unreturned Equipment Security Equipment \$10 (1080p) and Unreturned Equipment Security Equipment \$14.95 (720p).

Information on programmer contract expirations, which could affect our carriage of the programmer's channels, can be found at <https://my.xfinity.com/contractrenewals/> or by calling 866.216.8634

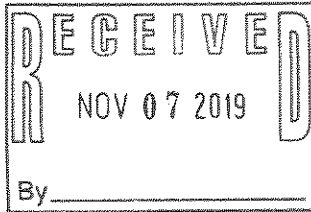


Governmental Management Services, LLC

1001 Bradford Way
Kingston, TN 37763

Invoice**Bill To:**

Durbin Crossing CDD
475 West Town Place
Suite 114
St. Augustine, FL 32092



Invoice #: 462

Invoice Date: 11/1/19

Due Date: 11/1/19

Case:

P.O. Number:

Description	Hours/Qty	Rate	Amount
Management Fees - November 2019 <i>1,310,573.340</i>		3,916.67	3,916.67
Information Technology - November 2019 <i>- 387</i>		133.33	133.33
Impact Fee Collection Administration - November 2019 <i>325</i>		1,250.00	1,250.00
Dissemination Agent Services - October 2019 <i>313</i>		500.00	500.00
Dissemination Agent Services - November 2019 <i>313</i>		500.00	500.00
Office Supplies <i>570</i>		8.22	8.22
Postage <i>420</i>		51.28	51.28
Copies <i>425</i>		206.85	206.85
Telephone <i>410</i>		27.32	27.32

V 21 *(A)*

Total \$6,593.67

Payments/Credits \$0.00

Balance Due \$6,593.67

10	11	12	13	14	15	16	17	18	19
START STOP	NEWSPAPER REFERENCE	DESCRIPTION	PRODUCT	SAU SIZE	BILLED UNITS	TIMES RUN	RATE	AMOUNT	
09/29		Balance Forward						\$439.79	
10/21	P108247	Payment - Lockbox 5326						\$-439.79	
10/07 10/07	I03222065-10072019	LANDSCAPE AND IRRIGATION	SA St Augustine Record	1.00 x 6.5000	6.5	1	\$8.98	\$58.37	
10/07 10/07	I03222065-10072019	LANDSCAPE AND IRRIGATION	SA St Aug Record Online	1.00 x 6.5000	6.5	1	\$8.97	\$58.31	
PREVIOUS AMOUNT OWED:				\$439.79					
NEW CHARGES THIS PERIOD:				\$116.68					
CASH THIS PERIOD:				(\$439.79)					
DEBIT ADJUSTMENTS THIS PERIOD:				\$0.00					
CREDIT ADJUSTMENTS THIS PERIOD:				\$0.00					
We appreciate your business.									
V-9 (A)									
1, 810, 573, 480									
RECEIVED									
NOV 12 2019									
BY: _____									

INVOICE AND STATEMENT OF ACCOUNT

AGING OF PAST DUE ACCOUNTS

* UNAPPLIED AMOUNTS ARE INCLUDED IN TOTAL AMOUNT DUE



21	CURRENT NET AMOUNT	22	30 DAYS	60 DAYS	OVER 90 DAYS	* UNAPPLIED AMOUNT	23	TOTAL AMOUNT DUE	
	\$116.68		\$0.00	\$0.00	\$0.00	\$0.00		\$116.68	
SALES REP/PHONE #		ADVERTISER INFORMATION							
Melissa Rhinehart 904-819-3423		1	BILLING PERIOD	6	BILLED ACCOUNT NUMBER	7	ADVERTISER/CLIENT NUMBER	2	ADVERTISER/CLIENT NAME
			09/30/2019 - 11/03/2019		15654		15654		DURBIN CROSSING / GMS

MAKE CHECKS PAYABLE TO

The St. Augustine Record Dept 1261
PO Box 121261
Dallas, TX 75312-1261

Payment is due upon receipt.

PLEASE DETACH AND RETURN LOWER PORTION WITH YOUR REMITTANCE



The St. Augustine Record Dept 1261
PO Box 121261
Dallas, TX 75312-1261

ADVERTISING INVOICE and STATEMENT

1		BILLING PERIOD		2		ADVERTISER/CLIENT NAME													
		09/30/2019 - 11/03/2019				DURBIN CROSSING / GMS													
COMPANY		23		TOTAL AMOUNT DUE		* UNAPPLIED AMOUNT		3		TERMS OF PAYMENT									
SA 7				\$116.68		\$0.00				NET 15 DAYS									
21		CURRENT NET AMOUNT		22		30 DAYS		60 DAYS		OVER 90 DAYS									
		\$116.68				\$0.00		\$0.00		\$0.00									
4		PAGE #		5		BILLING DATE		6		BILLED ACCOUNT NUMBER		7		ADVERTISER/CLIENT NUMBER		24		STATEMENT NUMBER	
						11/03/2019				15654				15654				0000057289	

8 BILLING ACCOUNT NAME AND ADDRESS

9 REMITTANCE ADDRESS



8 - 2515

DURBIN CROSSING / GMS
475 W TOWN PL STE 114
SAINT AUGUSTINE FL 32092-3649



The St. Augustine Record
Dept 1261
PO Box 121261
Dallas, TX 75312-1261

Mon, Oct 7, 2019
9:27:09AM

Legal Ad Invoice

The St. Augustine Record

Send Payments to:
The St. Augusting Record Dept 1261
PO Box 121261
Dallas, TX 75312-1261

Acct: 15654
Phone: 9049405850
E-Mail:
Client: DURBIN CROSSING / GMS

Name: DURBIN CROSSING / GMS
Address: 475 W TOWN PLACE, STE 114

City: SAINT AUGUSTINE **State:** FL **Zip:** 32092

Ad Number: 0003222065-01 **Caller:** COURTNEY HOGGE **Paytype:** BILL
Start: 10/07/2019 **Issues:** 1 **Stop:** 10/07/2019
Placement: SA Legals **Rep:** Melissa Rhinehart
Copy Line: REQUEST FOR PROPOSALS LANDSCAPE AND IRRIGATION MAINTENANCE SERVICES FOR: DURBIN CROSSING C

Lines 76
Depth 6.50
Columns 1

Price \$116.68

REQUEST FOR PROPOSALS

LANDSCAPE AND IRRIGATION
MAINTENANCE SERVICES FOR:

DURBIN CROSSING COMMUNITY
DEVELOPMENT DISTRICT

St. Johns County, Florida

Notice is hereby given that the Durbin Crossing Community Development District (the "District") will accept proposals from qualified firms interested in providing landscape and irrigation maintenance services, all as more specifically set forth in the Project Manual.

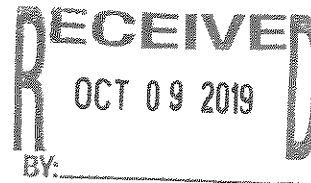
The Project Manual, including contract documents, project scope and any technical specifications, will be available for public inspection and may be obtained beginning Wednesday, October 9, 2019, at 9 a.m. (EST), from Daniel Laughlin, 475 West Town Place, STE #114, St. Augustine, Florida 32092 or by email at dlaughlin@gmsnf.com.

A mandatory, pre-proposal conference will be held on Wednesday, October 16, 2019, at 11:00 a.m. (EST) at the Durbin South Amenity Center, 145 South Durbin Parkway, Jacksonville, Florida 32259.

Firms desiring to provide services for this project must submit one (1) original and five (5) hard copies of the proposal forms and one (1) electronic version recorded on a disc, by no later than 11:00 a.m. (EST), Friday, November 8, 2019, to the Durbin Crossing CDD, c/o Governmental Management Services, 475 West Town Place, STE #114, St. Augustine, Florida 32092, Attn: Daniel Laughlin. Proposals shall be submitted in an opaque sealed package, shall bear the name of the proposer on the outside of the package and shall clearly identify the project. Proposals will be publicly opened at the time and date stipulated above; those received after the time and date stipulated above will be returned un-opened to the proposer. Any proposal not completed as specified or missing the required proposal documents may be disqualified.

Ranking of proposals will be made on the basis of qualifications according to the Evaluation Criteria contained within the Project Manual. The District has the right to reject any and all proposals and waive any technical errors, informalities or irregularities if it determines in its discretion it is in the best interest to do so. Any and all questions relative to this project shall be directed in writing only to Daniel Laughlin, Durbin Crossing Community Development District, 475 West Town Place, STE #114, St. Augustine, FL 32092 or by electronic mail to Daniel Laughlin at dlaughlin@gmsnf.com and carbon copy Michelle Rigoni at micheller@hgsalaw.com.

Durbin Crossing Community
Development District
Daniel Laughlin, District Manager
0003222065 October 7, 2019



THE ST. AUGUSTINE RECORD
Affidavit of Publication

DURBIN CROSSING / GMS
475 W TOWN PLACE, STE 114

SAINT AUGUSTINE, FL 32092

ACCT: 15654
AD# 0003222065-01
PO#

PUBLISHED EVERY MORNING SUNDAY THROUGH SATURDAY
ST. AUGUSTINE AND ST. JOHNS COUNTY, FLORIDA

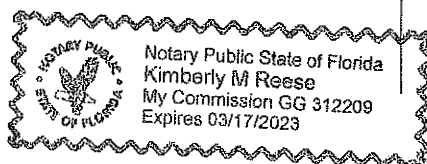
STATE OF FLORIDA
COUNTY OF ST. JOHNS

Before the undersigned authority personally appeared MELISSA RHINEHART who on oath says he/she is an Employee of the St. Augustine Record, a daily newspaper published at St. Augustine in St. Johns County, Florida; that the attached copy of advertisement being a **REQUISITION OF PROPOSALS** in the matter of **LANDSCAPE AND IRRIGATION** was published in said newspaper on 10/07/2019.

Affiant further says that the St. Augustine Record is a newspaper published at St. Augustine, in St. Johns County, Florida, and that the said newspaper heretofore has been continuously published in said St. Johns County, Florida each day and has been entered as second class mail matter at the post office in the City of St. Augustine, in said St. Johns County, Florida for a period of one year preceding the first publication of the attached copy of advertisement; and affiant further says the he/she has neither paid nor promised any person, firm or corporation any discount, rebate, commission, or refund for the purpose of securing this advertisement for publication in said newspaper.

Sworn to and subscribed before me this OCT 07 2019 day
by Melissa Rhinehart who is personally known to me
or who has produced as identification

Kimberly M Reese
(Signature of Notary Public)



REQUEST FOR PROPOSALS

LANDSCAPE AND IRRIGATION
MAINTENANCE SERVICES FOR:

DURBIN CROSSING COMMUNITY
DEVELOPMENT DISTRICT

St. Johns County, Florida

Notice is hereby given that the Durbin Crossing Community Development District (the "District") will accept proposals from qualified firms interested in providing landscape and irrigation maintenance services, all as more specifically set forth in the Project Manual. The Project Manual, including contract documents, project scope and any technical specifications, will be available for public inspection and may be obtained beginning Wednesday, October 9, 2019, at 9 a.m. (EST), from Daniel Laughlin, 475 West Town Place, STE #114, St. Augustine, Florida 32092 or by email at dlaughlin@gmsnf.com.

A mandatory, pre-proposal conference will be held on Wednesday, October 16, 2019, at 11:00 a.m. (EST) at the Durbin South Amenity Center, 145 South Durbin Parkway, Jacksonville, Florida 32259.

Firms desiring to provide services for this project must submit one (1) original and five (5) hard copies of the proposal forms and one (1) electronic version recorded on a disc, by no later than 11:00 a.m. (EST), Friday, November 8, 2019, to the Durbin Crossing CDD, c/o Governmental Management Services, 475 West Town Place, STE #114, St. Augustine, Florida 32092, Attn: Daniel Laughlin. Proposals shall be submitted in an opaque sealed package, shall bear the name of the proposer on the outside of the package and shall clearly identify the project. Proposals will be publicly opened at the time and date stipulated above; those received after the time and date stipulated above will be returned unopened to the proposer. Any proposal not completed as specified or missing the required proposal documents may be disqualified.

Ranking of proposals will be made on the basis of qualifications according to the Evaluation Criteria contained within the Project Manual. The District has the right to reject any and all proposals and waive any technical errors, informalities or irregularities if it determines in its discretion it is in the best interest to do so. Any and all questions relative to this project shall be directed in writing only to Daniel Laughlin, Durbin Crossing Community Development District, 475 West Town Place, STE #114, St. Augustine, FL 32092 or by electronic mail to Daniel Laughlin at dlaughlin@gmsnf.com and carbon copy Michelle Rigoni at micheller@hgsllaw.com.

Durbin Crossing Community
Development District
Daniel Laughlin, District Manager
0003222065 October 7, 2019



Main: 8400 Baymeadows Way, Suite 12, Jacksonville, Florida 32256
904-355-5300 • Fax: 904-353-1489 • Toll Free: 800-225-5305
www.turnerpest.com

Service Slip/Invoice

INVOICE: 6132229
DATE: 10/30/2019
ORDER: 6132229

Bill To: [176599]

Durbin Aminities CCD
475 W Town Pl Ste 114
Saint Augustine, FL 32092-3649

Work

Location: [176599] 904-230-2011

Durbin Crossing
730 Durbin Crossing Pkwy N
Saint Johns, FL 32259

Work Date	Time	Target Pest	Technician	Time In
10/30/2019	01:19 PM			01:19 PM
Purchase Order	Terms	Last Service	Map Code	Time Out
	NET 30	10/30/2019		01:34 PM

Service	Description	Price
CPCM	Commercial Pest Control - Monthly Service	65.00
V-66 (A) 1.320.538.45518		
RECEIVED NOV 06 2019 BY: _____		
SUBTOTAL		\$65.00
TAX		\$0.00
AMT. PAID		\$0.00
TOTAL		\$65.00
AMOUNT DUE		\$65.00

Balances outstanding over 30 days from the date of service may be subject to a late fee of the lesser of 1.5% per month (18% per year) or the maximum allowed by law. Customer agrees to pay accrued expenses in the event of collection.

I hereby acknowledge the satisfactory completion of all services rendered, and agree to pay the cost of services as specified above.



Main: 8400 Baymeadows Way, Suite 12, Jacksonville, Florida 32256
904-365-5300 • Fax: 904-363-1498 • Toll Free: 800-226-5305
www.turnerpest.com

Service Slip/Invoice

INVOICE: 6132230
DATE: 10/30/2019
ORDER: 6132230

Bill To: [176599]

Durbin Aminities CCD
475 W Town Pl Ste 114
Saint Augustine, FL 32092-3649

Work

Location:

[176602] 904-230-2011

Durbin Crossing
145 South Durbin Pkwy
Jacksonville, FL 32258

Work Date	Time	Target Pest	Technician	Time In
10/30/2019	12:08 PM			12:08 PM
Purchase Order	Terms	Last Service	Map Code	Time Out
	NET 30	10/30/2019		12:31 PM

Service	Description	Price
---------	-------------	-------

CPCM	Commercial Pest Control - Monthly Service	80.00
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SUBTOTAL	\$80.00
TAX	\$0.00
AMT. PAID	\$0.00
TOTAL	\$80.00

1,320,538.45513

(A) V-66

RECEIVED
NOV 06 2019
BY: _____

AMOUNT DUE	\$80.00
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Balances outstanding over 30 days from the date of service may be subject to a late fee of the lesser of 1.5% per month (18% per year) or the maximum allowed by law. Customer agrees to pay accrued expenses in the event of collection.

I hereby acknowledge the satisfactory completion of all services rendered, and agree to pay the cost of services as specified above.

Grau and Associates

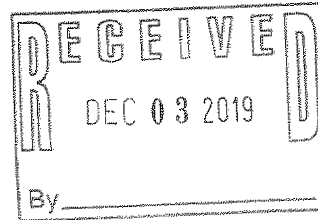
951 W. Yamato Road, Suite 280
Boca Raton, FL 33431-
www.graucpa.com

Phone: 561-994-9299

Fax: 561-994-5823

Durbin Crossing Community Development District
1408 Hamlin Avenue, Unit E
Saint Cloud, FL 34771

Invoice No. 18893
Date 12/02/2019



SERVICE

AMOUNT

Arbitrage Series 2006-1 FYE 01/31/2019

\$ 750.00

Current Amount Due

\$ 750.00

Exp. Deem

*1/15/19 (P)
1,310,573.324*

0 - 30	31 - 60	61 - 90	91 - 120	Over 120	Balance
750.00	0.00	0.00	0.00	0.00	750.00

Payment due upon receipt.

Hopping Green & Sams

Attorneys and Counselors

119 S. Monroe Street, Ste. 300
P.O. Box 6526
Tallahassee, FL 32314
850.222.7500

V-8 (A)

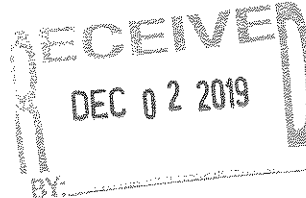
1,310,513.815

===== STATEMENT =====

November 26, 2019

Durbin Crossing Community Development District
Governmental Management Services, LLC
475 West Town Place, Suite 114
St. Augustine, FL 32092

Bill Number 111275
Billed through 10/31/2019



General Counsel

DURBIN 00001 MCE

FOR PROFESSIONAL SERVICES RENDERED

10/02/19	MKR	Prepare correspondence to staff regarding coordination of landscape request for proposals; prepare notice and landscape request for proposal packet; confer with Harrah regarding same.	5.30 hrs
10/03/19	MCE	Prepare request for proposals regarding landscaping.	0.20 hrs
10/03/19	MKR	Prepare request for proposals packet; transmit same.	0.80 hrs
10/04/19	MKR	Finalize request for proposals packet and circulate to group; prepare demand letters regarding reimbursement of irrigation repairs; coordinate with Howell regarding same.	2.30 hrs
10/06/19	MCE	Complete Department of Economic Opportunity's annual special district fee invoice and update form.	0.10 hrs
10/07/19	MKR	Research outstanding district business; follow-up with Alfano and Laughlin regarding same.	0.20 hrs
10/08/19	MKR	Review statutes regarding credit card transaction fees; confer with Alfano and Laughlin regarding same.	0.30 hrs
10/09/19	MKR	Prepare demand letters regarding irrigation repair reimbursement; confer with Howell regarding same.	0.70 hrs
10/14/19	MKR	Review noticing requirements regarding landscape request for proposals; confer with Howell regarding pre-proposal mandatory conference.	0.30 hrs
10/15/19	MKR	Finalize demand letters regarding irrigation repairs damage; confer with Thornton of Durbin Station regarding same.	2.30 hrs
10/18/19	MCE	Confer with Pollicino; follow-up.	0.20 hrs
10/18/19	MKR	Review fiscal year 2018-2019 audit engagement letter and provide comments.	0.80 hrs
10/23/19	MKR	Confer with Pollicino; confer with Howell regarding Blu Hill response to irrigation demand letter.	0.30 hrs
10/24/19	MKR	Review revised audit engagement letter; confer with Hogge regarding same;	0.70 hrs

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follow-up with Howell and Laughlin regarding status of irrigation repair demand letters.

10/25/19	MKR	Confer with general counsel for Quanta Services regarding irrigation cost demand letter; follow-up.	0.20 hrs
10/28/19	MKR	Review public records request inquiry and provide comment; confer with Alfano regarding Vesta's mobile application proposal.	0.30 hrs
10/30/19	MKR	Research district approval history regarding installation of removable fence by resident on district property; perform meeting follow-up.	0.30 hrs
10/31/19	MKR	Confer with Laughlin and Howell regarding possible fence installation; review board meeting notice; confer with Hogge regarding same.	0.50 hrs

Total fees for this matter	\$3,906.00
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MATTER SUMMARY

Eckert, Michael C.	0.50 hrs	315 /hr	\$157.50
Rigoni, Michelle K.	15.30 hrs	245 /hr	\$3,748.50

TOTAL FEES	\$3,906.00
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TOTAL CHARGES FOR THIS MATTER	\$3,906.00
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BILLING SUMMARY

Eckert, Michael C.	0.50 hrs	315 /hr	\$157.50
Rigoni, Michelle K.	15.30 hrs	245 /hr	\$3,748.50

TOTAL FEES	\$3,906.00
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TOTAL CHARGES FOR THIS BILL	\$3,906.00
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Please include the bill number on your check.

Hopping Green & Sams

Attorneys and Counselors

119 S. Monroe Street, Ste. 300
P.O. Box 6526
Tallahassee, FL 32314
850.222.7500

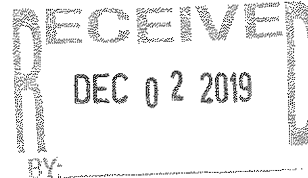
V-8 (A)
1,310.513, 815

===== STATEMENT =====

November 26, 2019

Durbin Crossing Community Development District
Governmental Management Services, LLC
475 West Town Place, Suite 114
St. Augustine, FL 32092

Bill Number 111276
Billed through 10/31/2019



Monthly Meeting

DURBIN 00101 MCE

FOR PROFESSIONAL SERVICES RENDERED

10/15/19	APA	Prepare agenda memorandum.
10/18/19	MKR	Attend agenda conference call.
10/22/19	APA	Analyze agenda package; prepare agenda memorandum.
10/23/19	MKR	Prepare for board meeting.
10/24/19	MKR	Revise agenda materials.
10/25/19	MKR	Update agenda materials.
10/28/19	MCE	Travel to, prepare for and attend board meeting; return travel.
10/30/19	MCE	Follow-up from board meeting.

Total fees for this matter	\$1,500.00
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DISBURSEMENTS

Document Reproduction	23.25
Travel	257.63
Travel - Meals	11.73

Total disbursements for this matter	\$292.61
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MATTER SUMMARY

TOTAL FEES	\$1,500.00
TOTAL DISBURSEMENTS	\$292.61

TOTAL CHARGES FOR THIS MATTER	\$1,792.61
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BILLING SUMMARY

TOTAL FEES	\$1,500.00
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TOTAL DISBURSEMENTS

\$292.61

TOTAL CHARGES FOR THIS BILL

\$1,792.61

Please include the bill number on your check.

Hopping Green & Sams

Attorneys and Counselors

119 S. Monroe Street, Ste. 300
P.O. Box 6526
Tallahassee, FL 32314
850.222.7500

V-8 (A)

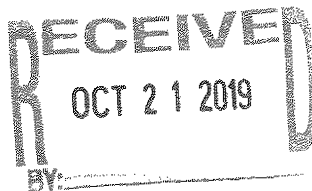
1,310.573.815

===== STATEMENT =====

October 16, 2019

Durbin Crossing Community Development District
Governmental Management Services, LLC
475 West Town Place, Suite 114
St. Augustine, FL 32092

Bill Number 110466
Billed through 09/30/2019



General Counsel

DURBIN 00001 MCE

FOR PROFESSIONAL SERVICES RENDERED

09/10/19	APA	Update district status chart.	0.10 hrs
09/23/19	MCE	Confer with Alfano.	0.20 hrs
09/23/19	MKR	Research outstanding district business.	0.10 hrs
09/25/19	MKR	Prepare license agreement with UPS.	1.20 hrs
09/30/19	MKR	Confer with staff regarding landscape request for proposals.	0.20 hrs
Total fees for this matter			\$438.00

MATTER SUMMARY

Papp, Annie M. - Paralegal	0.10 hrs	125 /hr	\$12.50
Eckert, Michael C.	0.20 hrs	290 /hr	\$58.00
Rigoni, Michelle K.	1.50 hrs	245 /hr	\$367.50

TOTAL FEES \$438.00

TOTAL CHARGES FOR THIS MATTER \$438.00

BILLING SUMMARY

Papp, Annie M. - Paralegal	0.10 hrs	125 /hr	\$12.50
Eckert, Michael C.	0.20 hrs	290 /hr	\$58.00
Rigoni, Michelle K.	1.50 hrs	245 /hr	\$367.50

TOTAL FEES \$438.00

TOTAL CHARGES FOR THIS BILL \$438.00

Please include the bill number on your check.

Hopping Green & Sams

Attorneys and Counselors

119 S. Monroe Street, Ste. 300

P.O. Box 6526

Tallahassee, FL 32314

850.222.7500

V-8 (A)

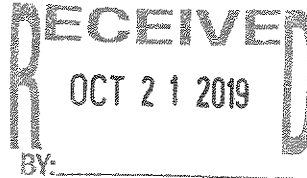
1.310, 513, 315

STATEMENT

October 16, 2019

Durbin Crossing Community Development District
Governmental Management Services, LLC
475 West Town Place, Suite 114
St. Augustine, FL 32092

Bill Number 110467
Billed through 09/30/2019



Monthly Meeting

DURBIN 00101 MCE

FOR PROFESSIONAL SERVICES RENDERED

09/09/19	APA	Prepare preliminary agenda memorandum.
09/09/19	MKR	Review notice to newspaper regarding meeting; review preliminary agenda.
09/13/19	MKR	Prepare for and attend agenda conference call.
09/16/19	MCE	Review draft meeting minutes; prepare for board meeting.
09/16/19	APA	Analyze agenda; prepare agenda memorandum and meeting notebook.
09/18/19	MKR	Prepare for board meeting.
09/23/19	MCE	Prepare for, travel to and attend board meeting; return travel.
09/30/19	MCE	Review draft meeting minutes.

Total fees for this matter	\$1,500.00
----------------------------	------------

DISBURSEMENTS

Document Reproduction	78.75
Travel	216.92
Travel - Meals	19.00
Total disbursements for this matter	\$314.67

MATTER SUMMARY

TOTAL FEES	\$1,500.00
TOTAL DISBURSEMENTS	\$314.67

TOTAL CHARGES FOR THIS MATTER	\$1,814.67
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BILLING SUMMARY

TOTAL FEES	\$1,500.00
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TOTAL DISBURSEMENTS	\$314.67
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TOTAL CHARGES FOR THIS BILL	<u>\$1,814.67</u>
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Please include the bill number on your check.



1707 Townhurst Dr.
Houston TX 77043
(800) 858-POOL (7665)
www.poolsure.com

Invoice

Date 12/1/2019

Invoice # 131295589999

Terms	Net 20
Due Date	12/21/2019
PO #	
Customer #	13DUR100

Bill To Attn: Office Durbin Crossing North 475 West Town Place, Suite 114 St. Augustine FL 32092	Ship To Durbin Crossing North 730 North Durbin Pkwy Saint Johns FL 32259
---	--

Item ID	Description	Qty	Units	Amount
WM-CHEM-BASE	Water Management Seasonal Billing Rate	1	ea	637.49
<div>RECEIVED NOV 29 2019 BY: _____</div>				

A prepayment discount of 5% is available if the entire amount for 2020 is paid by December 31st, 2019. Please contact us at ar@poolsure.com or 1-800-858-POOL(7665) if you have any questions.

Total 637.49
Amount Due \$637.49

V-109 @
1.322.538.45510

Remittance Slip

Customer
13DUR100
Invoice #
131295589999

Amount Due \$637.49

Amount Paid _____

Make Checks Payable To

Poolsure
PO Box 55372
Houston, TX 77255-5372



131295589999



1707 Townhurst Dr.
Houston TX 77043
(800) 858-POOL (7665)
www.poolsure.com

Invoice

Date 12/1/2019

Invoice # 131295590038

Terms	Net 20
Due Date	12/21/2019
PO #	
Customer #	13DUR200

Bill To Durbin Crossing South 475 West Town Place, Suite 114 St. Augustine FL 32092	Ship To Durbin Crossing South Durbin Crossing South 145 South Durbin Pkwy Jacksonville FL 32259
---	--

Item ID	Description	Qty	Units	Amount
WM-CHEM-BASE	Water Management Seasonal Billing Rate	1	ea	1,212.74
<div data-bbox="555 963 888 1205"></div>				

A prepayment discount of 5% is available if the entire amount for 2020 is paid by December 31st, 2019. Please contact us at ar@poolsure.com or 1-800-858-POOL(7665) if you have any questions.

Total 1,212.74
Amount Due \$1,212.74

V-109 1,320,538.48570
(A)

Remittance Slip

Customer
13DUR200
Invoice #
131295590038

Amount Due \$1,212.74

Amount Paid _____

Make Checks Payable To

Poolsure
PO Box 55372
Houston, TX 77255-5372



131295590038



Main: 8400 Baymeadows Way, Suite 12, Jacksonville, Florida 32256
904-355-5390 • Fax: 904-353-1499 • Toll Free: 800-225-5305
www.turnerpest.com

Service Slip/Invoice

INVOICE: 6206115
DATE: 11/23/2019
ORDER: 6206115

Bill To: [176599]
Durbin Aminities CCD
475 W Town Pl Ste 114
Saint Augustine, FL 32092-3649

Work Location: [176599] 904-230-2011
Durbin Crossing
730 Durbin Crossing Pkwy N
Saint Johns, FL 32259

Work Date	Time	Target Pest	Technician	Time In
11/23/2019	08:19 AM			08:19 AM
Purchase Order	Terms	Last Service	Map Code	Time Out
	NET 30	11/23/2019		08:58 AM

Service	Description	Price
CPCM	Commercial Pest Control - Monthly Service	65.00
		SUBTOTAL \$65.00
		TAX \$0.00
		AMT. PAID \$0.00
		TOTAL \$65.00
		AMOUNT DUE \$65.00

RECEIVED
DEC 02 2019
BY: _____

V-66 A
1,320.538.45513

Balances outstanding over 30 days from the date of service may be subject to a late fee of the lesser of 1.5% per month (18% per year) or the maximum allowed by law. Customer agrees to pay accrued expenses in the event of collection.

I hereby acknowledge the satisfactory completion of all services rendered, and agree to pay the cost of services as specified above.



Main: 9400 Baymeadows Way, Suite 12, Jacksonville, Florida 32256
904-355-5300 • Fax: 904-353-1499 • Toll Free: 800-225-5305
www.turnerpest.com

Service Slip/Invoice

INVOICE: 6206116
DATE: 11/23/2019
ORDER: 6206116

Bill To: [176599]

Durbin Aminities CCD
475 W Town Pl Ste 114
Saint Augustine, FL 32092-3649

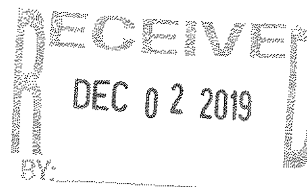
Work

Location: [176602] 904-230-2011

Durbin Crossing
145 South Durbin Pkwy
Jacksonville, FL 32258

Work Date	Time	Target Pest	Technician	Time In
11/23/2019	09:03 AM			09:03 AM
Purchase Order	Terms	Last Service	Map Code	Time Out
	NET 30	11/23/2019		09:49 AM

Service	Description	Price
CPCM	Commercial Pest Control - Monthly Service	80.00
SUBTOTAL		\$80.00
TAX		\$0.00
AMT. PAID		\$0.00
TOTAL		\$80.00
AMOUNT DUE		\$80.00



V-66 @
1, 320, 538, 4503

Balances outstanding over 30 days from the date of service may be subject to a late fee of the lesser of 1.5% per month (18% per year) or the maximum allowed by law. Customer agrees to pay accrued expenses in the event of collection.

I hereby acknowledge the satisfactory completion of all services rendered, and agree to pay the cost of services as specified above.



Invoice

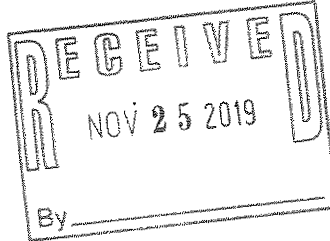
Vesta Property Services, Inc.
245 Riverside Avenue
Suite 250
Jacksonville FL 32202

Invoice #
Date

361852
10/16/2019

Terms
Due Date
Memo

Pass thru Sept. 2.0



Bill To

Durbin Crossing C.D.D.
c/o GMS LLC
475 West Town Place
Suite 114
St. Augustine FL 32092

Description	Quantity	Rate	Amount
Billable Expenses			420.66
S. Howell - Amazon; Gate closer			420.66
Total Billable Expenses			420.66

Total \$420.66

exp. Sep V-252 (A)
1,320,538.44/2 R&R

9/27/2019

Amazon.com - Order 111-0845691-3109815

amazon.com

Final Details for Order #111-0845691-3109815

Print this page for your records.

Order Placed: September 19, 2019
Amazon.com order number: 111-0845691-3109815
Order Total: \$420.66

Shipped on September 19, 2019

Items Ordered

1 of: *TB400SS Gate Closer*
Sold by: Amazon.com Services, Inc

Condition: New

Price

\$394.99

Shipping Address:

Steve Howell
145 S DURBIN PKWY
SAINT JOHNS, FL 32259-7224
United States

Item(s) Subtotal: \$394.99
Shipping & Handling: \$0.00

Total before tax: \$394.99
Sales Tax: \$25.67

Shipping Speed:

One-Day Shipping

Total for This Shipment: \$420.66

Payment information

Payment Method:

American Express | Last digits: 2149

Item(s) Subtotal: \$394.99
Shipping & Handling: \$0.00

Billing address

Steve Howell
245 Riverside Ave.
Ste. 250
Jacksonville, Florida 32202
United States

Total before tax: \$394.99
Estimated tax to be collected: \$25.67

Grand Total: \$420.66

Credit Card transactions

AmericanExpress ending in 2149: September 19, 2019: \$420.66

To view the status of your order, return to Order Summary.

Conditions of Use | Privacy Notice © 1996-2019, Amazon.com, Inc. or its affiliates



INVOICE

Customer ID:**7-51836-43000**

Customer Name:

DURBIN CROSSING CDD NORTH

Service Period:

12/01/19-12/31/19

Invoice Date:

11/21/2019

Invoice Number:

9408610-2224-9

How To Contact UsVisit **wm.com**

To setup your online profile, sign up for paperless statements, manage your account, view holiday schedules, pay your invoice or schedule a pickup



Customer Service:
(904) 260-1592

Your Payment Is Due**Dec 21, 2019**

If full payment of the invoiced amount is not received within your contractual terms, you may be charged a monthly late charge of 2.5% of the unpaid amount, with a minimum monthly charge of \$5, or such late charge allowed under applicable law, regulation or contract.

Your Total Due**\$128.17**

If payment is received after
12/21/2019: **\$ 133.17**

See Reverse for Important Messages

Previous Balance	Payments	Adjustments	Current Charges	Total Due
128.01	(128.01)	0.00	128.17	128.17

Details for Service Location:

Durbin Crossing North, 730 N Durbin Pkwy, Saint Johns FL 32259-8217

Customer ID: 7-51836-43000

Description	Date	Ticket	Quantity	Amount
4 Yard dumpster 1x week	12/01/19		1.00	82.81
Fuel / environmental charge				28.73
Regulatory cost recovery charge				4.02
Administrative charge				6.50
St john cm 5% franchise				6.11
Total Current Charges				128.17

V-53 (A)
1.320, 538.46508



----- Please detach and send the lower portion with payment ----- (no cash or staples) -----



WASTE MANAGEMENT INC. OF FLORIDA
PO BOX 42930
PHOENIX, AZ 85080

(904) 260-1592
(866) 381-9369
(904) 260-1449 FAX



Invoice Date	Invoice Number	Customer ID (Include with your payment)
11/21/2019	9408610-2224-9	7-51836-43000
Payment Terms	Total Due	Amount
Total Due by 12/21/2019	\$128.17	
If Received after 12/21/2019	\$133.17	

2224000075183643000094086100000001281700000012817 9

0033462 01 A8 0.409 **AUTO T6 0 7325 32092-364939 -C01-P33495-I12

I0290C93



DURBIN CROSSING CDD NORTH
475 W TOWN PLACE STE 114
SAINT AUGUSTINE FL 32092-3649



WASTE MANAGEMENT INC. OF FLORIDA
PO BOX 4648
CAROL STREAM, IL 60197-4648

THINK GREEN.

224-0039472-2224-0



INVOICE

Customer ID:**7-51881-83005**

Customer Name:

DURBIN CROSSING SOUTH

Service Period:

12/01/19-12/31/19

Invoice Date:

11/21/2019

Invoice Number:

9408611-2224-7

How To Contact UsVisit **wm.com**

To setup your online profile, sign up for paperless statements, manage your account, view holiday schedules, pay your invoice or schedule a pickup



Customer Service:
(904) 260-1592

Your Payment Is Due**12/21/2019**

If full payment of the invoiced amount is not received within your contractual terms, you may be charged a monthly late charge of 2.5% of the unpaid amount, with a minimum monthly charge of \$5, or such late charge allowed under applicable law, regulation or contract.

Your Total Due**\$116.91**

See Reverse for Important Messages

Previous Balance	Payments	Adjustments	Current Charges	Total Due
(272.04)	0.00	0.00	388.95	116.91

Details for Service Location:

Durbin Crossing South, 145 S Durbin Pkwy, Saint Johns FL 32259-7224

Customer ID: 7-51881-83005

Description	Date	Ticket	Quantity	Amount
Overage service yards incident# 16532922	10/29/19	30400	1.00	150.00
Picture taken on 10/29/2019 at 04:36 pm				0.00
Ticket Total				150.00
6 Yard dumpster 1x week	12/01/19		1.00	110.81
Fuel / environmental charge				90.48
Regulatory cost recovery charge				12.64
Administrative charge				6.50
St john cm 5% franchise				18.52
Total Current Charges				388.95

BY: _____

1,320.538.45528
V-53 (A)

----- Please detach and send the lower portion with payment ----- (no cash or staples) -----



WASTE MANAGEMENT INC. OF FLORIDA
PO BOX 42930
PHOENIX, AZ 85080

(904) 260-1592
(866) 381-9369
(904) 260-1449 FAX

Invoice Date	Invoice Number	Customer ID
11/21/2019	9408611-2224-7	7-51881-83005
Payment Terms	Total Due	Amount
Total Due by 12/21/2019	\$116.91	

2224000075188183005094086110000003889500000011691 1

0033463 01 AB 0.409 **AUTO T6 0 7325 32092-364939 -C01-P33496-I12

I0290C93



DURBIN CROSSING SOUTH
475 WEST TOWN PLACE STE 114
ST AUGUSTINE FL 32092-3649

**THINK GREEN.**

WASTE MANAGEMENT INC. OF FLORIDA
PO BOX 4648
CAROL STREAM, IL 60197-4648



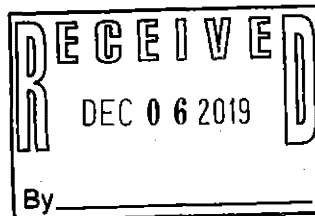
Printed on
recycled paper.

224-0039475-2224-3

0033463-00000001-00335278

Hello,

Thanks for choosing Comcast Business.

**Your bill at a glance**

For 700 N DURBIN PKWY, JACKSONVILLE, FL, 32259-7285

Previous balance		\$516.90
Payment - thank you	Nov 24	-\$516.90
Balance forward		\$0.00
Regular monthly charges	Page 3	\$485.70
Taxes, fees and other charges	Page 3	\$31.20
New charges		\$516.90

Amount due Dec 22, 2019 \$516.90**Your bill explained**

- This page gives you a quick summary of your monthly bill. A detailed breakdown of your charges begins on page 3.
- Any payments received or account activity after Dec 01, 2019 will show up on your next bill. View your most up-to-date account balance at business.comcast.com/myaccount.

V-50 ~~4~~
1,320,538,453

Need help?

- Visit business.comcast.com/myaccount or see page 2 for other ways to contact us.

Detach the bottom portion of this bill and enclose with your payment

Please write your account number on your check or money order

Do not include correspondence with payment

**COMCAST
BUSINESS**141 NW 16TH ST
POMPANO BEACH FL 33060-5250
96330310 NO RP 01 20191201 NNNNNNNY 0000554 0002DURBIN CROSSING CDD
ATTN BERNADETTE PEREGRINO
475 W TOWN PL STE 114
ST AUGUSTINE, FL 32092-3649

Account number

8495 74 140 1022920

Payment due

Dec 22, 2019**Please pay****\$516.90**

Amount enclosed

\$ 516.90Make checks payable to Comcast
Do not send cash

Send payment to

COMCAST
PO BOX 71211
CHARLOTTE NC 28272-1211

849574140102292000516906

Regular monthly charges

\$485.70

Comcast Business services	\$404.65
TV Standard	\$59.95
Business Video	
Music Choice	\$29.95
HD Technology Fee	\$9.95
Deluxe 100+ Pkg	\$199.95
Business Internet	
Static IP - 1	\$19.95
Voice Line	\$79.90
Business Voice	
Qty 2 @ \$39.95 each	
Voice Mail Service	\$5.00

Equipment & services

\$59.45

TV Box + Remote	\$2.70
Service To Additional TV	\$39.80
With TV Box And Remote	
Qty 4 @ \$9.95 each	
Equipment Fee	✓
Internet	
Equipment Fee	✓
Voice	
Equipment Fee	\$16.95
Voice	

Service fees

\$21.60

Broadcast TV Fee	\$10.00
Directory Listing Management Fee	\$2.00
Regional Sports Fee	\$7.60
Voice Network Investment	\$2.00

Taxes, fees and other charges

\$31.20

Other charges

\$5.42

Federal Universal Service Fund	\$4.10
Regulatory Cost Recovery	\$1.32

Taxes & government fees

\$25.78

Sales Tax	\$1.95
State Communications Services Tax	\$17.87
Local Communications Services Tax	\$5.16
911 Fees	\$0.80

What's included?



Internet: Fast, reliable internet on our Gig-speed network



TV: Keep your employees informed and customers entertained



Voice Numbers: (904)230-8287, (904)230-8288

This shows a service is included in your package: ✓

Visit business.comcast.com/myaccount for more details



COMCAST
BUSINESS**Rate increase effective January 1, 2020**

At Comcast Business, we continue to be proud of the improvements we make to bring you the best in technology and communications that help run and grow your business. There are many service options out there – and we thank you for being our valued customer.

In the past five years, we have made considerable investments in our world-class network and will continue to do so to offer your business exceptional performance and reliability. Though we absorb many of these costs, some must still be passed through to customers. As a result, certain services and fees will be changing starting January 1, 2020.

	Today		Starting 1/1
Voice Network Investment	\$2 ⁰⁰	>	\$3 ⁰⁰
Equipment Fee Voice/Internet	\$16 ⁹⁵	>	\$18 ⁴⁵
TV Box + Remote	\$2 ⁷⁰	>	\$5 ⁰⁰
Regional Sports Fee	\$7 ⁶⁰	>	\$8 ²⁰
Broadcast TV Fee	\$10 ⁰⁰	>	\$14 ⁹⁵

We understand that price changes are never welcome. While some fees may be going up, we hope you see your services improving as well.

We are providing this information in advance so you can plan your operation budgets for next year. If you would like to learn more about these changes, please visit business.comcast.com/understand-your-bill or call us at **800-391-3000**.

Thank you for being a Comcast Business customer.

Sincerely,

Comcast Business

Excludes full feature lines. Restrictions apply. Gig speed may not be available in your area. Connection type, device capabilities and other factors affect speed. Actual speeds vary and are not guaranteed. Credit applies to accounts in good standing that maintain current level of service. Prices exclude applicable taxes and fees, including Broadcast TV Fee and Regional Sports Fee. Pricing subject to change. ©2019 Comcast. All rights reserved.

S074AW19

Down to Earth
Jacksonville Branch
2700 Mallard Center Pkwy
Suite 200
Mentor FL 32751
(321) 268-2700



November 2019
Invoice #49973

Billing Address

DURBIN CROSSING CDD
C/O VESTA
145 SOUTH DURBIN CROSSING
ST AUGUSTINE FL 32259

Shipping Address

DURBIN CROSSING CDD
C/O VESTA
ST. AUGUSTINE FL 32259

Project/Job	Invoice Date	Due Date	Terms	PO #
	11/1/2019	12/1/2019	Net 30	

Item	Qty	Rate	Amount
Monthly Maintenance Description: Monthly - Property Maintenance - per new contract starting October 2018	1	\$30,135.00	\$30,135.00

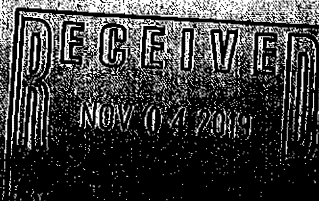
Subtotal	\$30,135.00
Payments/Credits	\$0.00
Balance Due	\$30,135.00

In order to better serve our clients, we request that all payment for services to be mailed directly to the Down to Earth Jacksonville Branch Headquarters. Please reference the address directly on the top left of this invoice. Thank You. Payment terms are net 30 days, with late payments subject to a 18% per annum interest rate applied daily on the overdue balance. A processing fee of 2.75% will be added to all credit card payments.

Landscape Maintenance

1.320.53800.46200.

V-292 (A)



Governmental Management Services, LLC1001 Bradford Way
Kingston, TN 37763**Invoice**

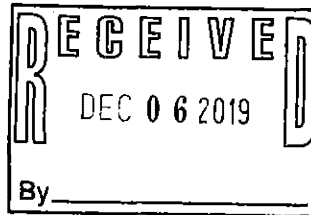
Invoice #: 464

Invoice Date: 12/1/19

Due Date: 12/1/19

Case:

P.O. Number:

Bill To:Durbin Crossing CDD
475 West Town Place
Suite 114
St. Augustine, FL 32092

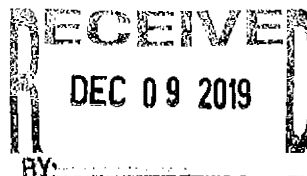
Description	Hours/Qty	Rate	Amount
Management Fees - December 2019 1,310, 573.340		3,916.67	3,916.67
Information Technology - December 2019 357		133.33	133.33
Impact Fee Collection Administration - December 2019 325		1,250.00	1,250.00
Dissemination Agent Services - December 2019 313		500.00	500.00
Office Supplies 510		7.98	7.98
Postage 420		71.77	71.77
Copies 425		71.40	71.40
Telephone 410		59.50	59.50
<div>(A) V-21</div>			
Total			\$6,010.65
Payments/Credits			\$0.00
Balance Due			\$6,010.65

10	11	12	13	14	15	16	17	18	19
START STOP	NEWSPAPER REFERENCE	DESCRIPTION	PRODUCT	SAU SIZE	BILLED UNITS	TIMES RUN	RATE	AMOUNT	
11/03		Balance Forward						\$116.68	
11/27	P113723	Payment - Lockbox 5365						\$-116.68	
11/08 11/08	I03231365-11082019	NOTICE OF MEETING 11/18/19	SA St Augustine Record	1.00 x 4.5000	4.5	1	\$8.98	\$40.41	
11/08 11/08	I03231365-11082019	NOTICE OF MEETING 11/18/19	SA St Aug Record Online	1.00 x 4.5000	4.5	1	\$8.97	\$40.37	

PREVIOUS AMOUNT OWED: \$116.68
 NEW CHARGES THIS PERIOD: \$80.78
 CASH THIS PERIOD: (\$116.68)
 DEBIT ADJUSTMENTS THIS PERIOD: \$0.00
 CREDIT ADJUSTMENTS THIS PERIOD: \$0.00

We appreciate your business.

V-9 (A)
 1. 310. 573. 480



INVOICE AND STATEMENT OF ACCOUNT

AGING OF PAST DUE ACCOUNTS

* UNAPPLIED AMOUNTS ARE INCLUDED IN TOTAL AMOUNT DUE



21	CURRENT NET AMOUNT	22	30 DAYS	60 DAYS	OVER 90 DAYS	* UNAPPLIED AMOUNT	23	TOTAL AMOUNT DUE
	\$80.78		\$0.00	\$0.00	\$0.00	\$0.00		\$80.78
SALES REP/PHONE #		25	ADVERTISER INFORMATION					
Melissa Rhinehart 904-819-3423	1	BILLING PERIOD	6	BILLED ACCOUNT NUMBER	7	ADVERTISER/CLIENT NUMBER	2	ADVERTISER/CLIENT NAME
		11/04/2019 - 12/01/2019		15654		15654		DURBIN CROSSING / GMS

MAKE CHECKS PAYABLE TO

The St. Augustine Record Dept 1261
 PO Box 121261
 Dallas, TX 75312-1261

Payment is due upon receipt.

The St. Augustine Record

PLEASE DETACH AND RETURN LOWER PORTION WITH YOUR REMITTANCE



The St. Augustine Record Dept 1261
 PO Box 121261
 Dallas, TX 75312-1261

ADVERTISING INVOICE and STATEMENT

1		BILLING PERIOD		2		ADVERTISER/CLIENT NAME													
		11/04/2019 - 12/01/2019				DURBIN CROSSING / GMS													
COMPANY		23		TOTAL AMOUNT DUE		* UNAPPLIED AMOUNT		3		TERMS OF PAYMENT									
SA 7				\$80.78		\$0.00				NET 15 DAYS									
21		CURRENT NET AMOUNT		22		30 DAYS		60 DAYS		OVER 90 DAYS									
		\$80.78				\$0.00		\$0.00		\$0.00									
4		PAGE #		5		BILLING DATE		6		BILLED ACCOUNT NUMBER		7		ADVERTISER/CLIENT NUMBER		24		STATEMENT NUMBER	
						12/01/2019				15654				15654				0000059469	

8 BILLING ACCOUNT NAME AND ADDRESS

9 REMITTANCE ADDRESS



8 - 2647

DURBIN CROSSING / GMS
 475 W TOWN PL STE 114
 SAINT AUGUSTINE FL 32092-3649

The St. Augustine Record
 Dept 1261
 PO Box 121261
 Dallas, TX 75312-1261



Fri, Nov 8, 2019
8:55:40AM

Legal Ad Invoice

The St. Augustine Record

Send Payments to:
The St. Augusting Record Dept 1261
PO Box 121261
Dallas, TX 75312-1261

Acct: 15654
Phone: 9049405850

E-Mail:
Client: DURBIN CROSSING / GMS

Name: DURBIN CROSSING / GMS
Address: 475 W TOWN PLACE, STE 114

City: SAINT AUGUSTINE **State:** FL **Zip:** 32092

Ad Number: 0003231365-01

Start: 11/08/2019

Placement: SA Legals

Copy Line: NOTICE OF MEETING DURBIN CROSSING COMMUNITY DEVELOPMENT DISTRICT The regular meeting of the Board c

Caller: Courtney Hogge

Issues: 1

Rep: Melissa Rhinehart

Paytype: BILL

Stop: 11/08/2019

Lines 54
Depth 4.50
Columns 1

Price \$80.78

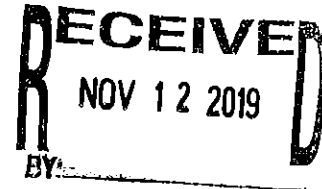
NOTICE OF MEETING DURBIN CROSSING COMMUNITY DEVELOPMENT DISTRICT

The regular meeting of the Board of Supervisors (the "Board") of the Durbin Crossing Community Development District is scheduled to be held on Monday, November 18, 2019 at 6:00 p.m. at the Durbin Crossing South Amenitiy Center located at 145 South Durbin Parkway, St. Johns, Florida 32259. The meeting is open to the public and will be conducted in accordance with the provision of Florida Law for Community Development Districts. The meeting may be continued to a date, time, and place to be specified on the record at the meeting. A copy of the agenda for this meeting may be obtained from Governmental Management Services, LLC, 475 West Town Place, Suite 114, St. Augustine, Florida 32092 or by calling (904) 940-5850.

There may be occasions when one or more Supervisors or staff will participate by telephone. Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations at this meeting because of a disability or physical impairment should contact the District Office at (904) 940-5850 at least 48 hours prior to the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1, or 1-800-955-8771 (TTY) / 1-800-955-8770 (Voice), for aid in contacting the District Office.

A person who decides to appeal any decision made at the meeting with respect to any matter considered at the meeting is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

Daniel Laughlin
District Manager
0003231365 November 8, 2019



THE ST. AUGUSTINE RECORD
Affidavit of Publication

DURBIN CROSSING / GMS
475 W TOWN PLACE, STE 114

SAINT AUGUSTINE, FL 32092

ACCT: 15654
AD# 0003231365-01
PO#

PUBLISHED EVERY MORNING SUNDAY THROUGH SATURDAY
ST. AUGUSTINE AND ST. JOHNS COUNTY, FLORIDA

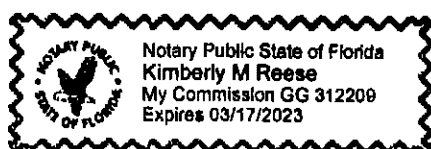
STATE OF FLORIDA
COUNTY OF ST. JOHNS

Before the undersigned authority personally appeared MELISSA RHINEHART who on oath says he/she is an Employee of the St. Augustine Record, a daily newspaper published at St. Augustine in St. Johns County, Florida; that the attached copy of advertisement being a **NOTICE OF MEETING** in the matter of **NOTICE OF MEETING 11/18/19** was published in said newspaper on **11/08/2019**.

Affiant further says that the St. Augustine Record is a newspaper published at St. Augustine, in St. Johns County, Florida, and that the said newspaper heretofore has been continuously published in said St. Johns County, Florida each day and has been entered as second class mail matter at the post office in the City of St. Augustine, in said St. Johns County, Florida for a period of one year preceding the first publication of the attached copy of advertisement; and affiant further says the he/she has neither paid nor promised any person, firm or corporation any discount, rebate, commission, or refund for the purpose of securing this advertisement for publication in said newspaper.

Sworn to and subscribed before me this NOV 08 2019 day of
by [Signature] who is personally known to me
or who has produced as identification

[Signature]
(Signature of Notary Public)



NOTICE OF MEETING
DURBIN CROSSING
COMMUNITY DEVELOPMENT
DISTRICT

The regular meeting of the Board of Supervisors (the "Board") of the Durbin Crossing Community Development District is scheduled to be held on Monday, November 18, 2019 at 6:00 p.m. at the Durbin Crossing South Amenity Center located at 145 South Durbin Parkway, St. Johns, Florida 32259. The meeting is open to the public and will be conducted in accordance with the provision of Florida Law for Community Development Districts. The meeting may be continued to a date, time, and place to be specified on the record at the meeting. A copy of the agenda for this meeting may be obtained from Governmental Management Services, LLC, 475 West Town Place, Suite 114, St. Augustine, Florida 32092 or by calling (904) 940-5850.

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Daniel Laughlin
District Manager
0003231365 November 8, 2019

Invoice

Washita Property Services, Inc.
2450 Riverchase Avenue
Suite 250
Jacksonville, FL 32202

Invoice # 201903
Date 11/14/2018
Terms Net 30
Due Date 12/14/2018
Memo NOV 1988

Bill To:
Durbin Crossing C.D.D.
C&GMS LLC
475 West Town Place
Suite 114
St Augustine FL 32092

Description	Quantity	Rate	Amount
General Manager 1-320-53800-45502	1	6,633.33	6,633.33
Amenities Manager 1-320-53800-45517	1	2,875.00	2,875.00
Maintenance Manager 1-320-53800-45518	1	5,608.33	5,608.33
Janitorial Services 1-320-53800-45507	1	1,516.67	1,516.67
Commercial Pool Maintenance 1-320-53800-45505	1	2,183.33	2,183.33
Special Event Planner Services 1-320-53800-45514	1	958.33	958.33
Facility Monitor 1-320-53800-45515	1	5,300.00	5,300.00
Facility Attendant 1-320-53800-45503	1	5,916.67	5,916.67

Thank you for your business.

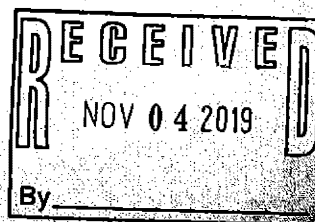
coded

Total

\$30,991.66

V-252

(A)





Invoice

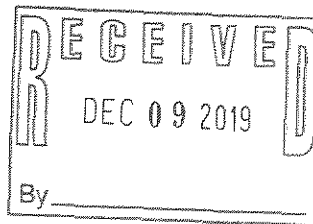
Vesta Property Services, Inc.
245 Riverside Avenue
Suite 250
Jacksonville FL 32202

Invoice # 362734
Date 10/31/2019

Terms
Due Date 11/30/2019
Memo Pass thru Oct.

Bill To

Durbin Crossing C.D.D.
c/o GMS LLC
475 West Town Place
Suite 114
St. Augustine FL 32092



V-252 (A)

RR 1.320.538.442
SE 1.320.538.615371
OS 1.320.538.446

Billable Expenses	Amount
Degreaser RR	23.95✓
Trash bags & Hand sanitizer RR	118.07✓
Cleaner RR	24.17✓
K. Sargent - Dollar Tree; Craft Night Supplies SE	3.20✓
K. Sargent - Dollar Tree; Craft Night Supplies SE	9.64✓
M. Alfano - Spotify; Office Supplies - Music Subscriptions OS	9.99✓
M. Alfano - Amazon Prime; Office Supplies - Membership OS	13.15✓
S. Howell - Speedway; Fuel RR	14.90✓
S. Howell - Pinch A Penny; Pool test chems RR	17.03✓
K. Sargent - Walmart; Craft Night Supplies SE	20.65✓
S. Howell - Home Depot; Wood for game SE	25.86✓
M. Alfano - Amazon; Special Events - Window Clings SE	39.95✓
M. Alfano - Walmart; Miscellaneous - Storage solutions RR OS	44.54✓
M. Alfano - Microsoft; Office Supplies - Microsoft Subscriptions OS	69.99✓
Total Billable Expenses	435.09

Total \$435.09



INVOICE DATE	CUSTOMER	SUMMARY INVOICE
10/12/19	ATL 1821005	8056085659
PLEASE PAY BY	TERMS	AMOUNT DUE
11/11/19	Net 30 Days	166.19

INVOICE *DETAIL*

Staples

Federal ID #:04-3390816

Bill to Account: 1070810

Ship to Account: DUBBIN CROSS

VESTA PROPERTY SERVICES
CHEYENNE BARDROFF
245 RIVERSIDE AVE
STE 250
JACKSONVILLE, FL 32202

DUBBIN CROSSING
ATTN: DANIELLE DEMARCO
145 S DUBBIN PKWY
JACKSONVILLE, FL 32259

P O Number :
P O Desc :
Release :
Release Desc:

Invoice Number: 3427941748
Order : 7225900440-000-003
Ordered By : DANIELLE DEMARCO
Order Date : 10/08/19

Order Line	Item Number	Description	Order Qty	B/O Qty	Unit Meas	Ship Qty	Unit Price	Extended Price
4	438393	SIMPLE GRN MULT PURP CLNR 24OZ FACILITIES: BILLABLE	2		0 EA	2	11.19	22.38
Freight:		.00	Tax:(7.0000 %)		1.57		Sub-Total:	22.38
							Total:	23.95



INVOICE DATE	CUSTOMER	SUMMARY INVOICE
10/12/19	ATL 1821005	8056085659
PLEASE PAY BY	TERMS	AMOUNT DUE
11/11/19	Net 30 Days	166.19

INVOICE DETAIL

Staples

Federal ID #:04-3390816

Bill to Account: 1070910

Ship to Account: DUBIN CROSS

VESTA PROPERTY SERVICES
CHEYENNE BARDROFF
245 RIVERSIDE AVE
STE 250
JACKSONVILLE, FL 32202

DUBIN CROSSING
ATTN: DANIELLE DEMARCO
145 S DUBIN PKWY
JACKSONVILLE, FL 32259

P O Number :
P O Desc :
Release :
Release Desc:

Invoice Number: 3427941742
Order : 7225900440-000-001
Ordered By : DANIELLE DEMARCO
Order Date : 10/08/19

Order Line	Item Number	Description	Order Qty	B/O Qty	Unit Meas	Ship Qty	Unit Price	Extended Price
1	432282	RE-CLAIM 100 13-GAL WHT FACILITIES: BILLABLE	2		0 CT	2	20.19	40.38
2	633539	PURELL HD SNTZR PUMP 2L FACILITIES: BILLABLE	4		0 EA	4	17.49	69.96
Freight:		.00	Tax:(7.0000 %)		7.73	Sub-Total:		110.34
							Total:	118.07



INVOICE DATE	CUSTOMER	SUMMARY INVOICE
10/12/19	ATL 1821005	8056085659
PLEASE PAY BY	TERMS	AMOUNT DUE
11/11/19	Net 30 Days	166.19

INVOICE *DETAIL*

Staples

Federal ID #:04-3390816

Bill to Account: 1070810

Ship to Account: DURBIN CROSS

VESTA PROPERTY SERVICES
CHEYENNE HARDROFF
245 RIVERSIDE AVH
STE 250
JACKSONVILLE, FL 32202

DURBIN CROSSING
ATTN: DANELLE DEMARCO
145 S DURBIN PKWY
JACKSONVILLE, FL 32259

P O Number :
P O Desc :
Release :
Release Desc:

Invoice Number: 3427941743
Order : 7225900440-000-002
Ordered By : DANELLE DEMARCO
Order Date : 10/08/19

Order Line	Item Number	Description	Order Qty	B/O Qty	Unit Meas	Ship Qty	Unit Price	Extended Price
3	608474	CLEANER STST 100Z AEROSOL FACILITIES: BILLABLE	2		0 EA	2	11.29	22.58
Freight:		.00	Tax:(7.0000 %)		1.59	Sub-Total:		22.58
							Total:	24.17

Dustin Crossing



DOLLAR TREE

Store# 6093

(804) 417-9996

2550 Race Track Road

Suite A

Saint Johns FL 32259-6278

DESCRIPTION	QTY	PRICE	TOTAL
GLTR MAPLE LVS CLIP 2PK	1	1.00	1.00
GLTR MAPLE LVS CLIP 2PK	1	1.00	1.00
MAPLE LVS BAG ASTD 50CT	1	1.00	1.00

Sub Total \$3.00

SALES TAX \$0.20

Total \$3.20

AMERICAN EXPRESS \$3.20

*****1042 Approved

Purchase Chip

Auth/Trace Number: 834927/020911

Chip Card AID: A00000025010801

Mode: Issuer

NOW SHOP ON-LINE AT DOLLARTREE.COM

* We will gladly exchange any unopened item *
* with original receipt. We do not offer refunds. *

4698 06093 02 021 26501391 10/22/19 10:25

Sales Associate:Cecelia

Durbin Crossing



Store# 7593 (904) 417-9040
675 Durbin Pavilion Dr
#102
St Johns FL 32259-0000

DESCRIPTION	QTY	PRICE	TOTAL
VINE BALLS ASD LRG-3PK/SH-4PK	1	1.00	1.00
VINE BALLS ASD LRG-3PK/SH-4PK	1	1.00	1.00
VINE BALLS ASD LRG-3PK/SH-4PK	1	1.00	1.00
VINE BALLS ASD LRG-3PK/SH-4PK	1	1.00	1.00
BLTR MAPLE LUS CLIP 2PK	1	1.00	1.00
BLTR MAPLE LUS CLIP 2PK	1	1.00	1.00
BLTR MAPLE LUS CLIP 2PK	1	1.00	1.00
METAL WREATH RING 14IN	1	1.00	1.00
METAL WREATH RING 14IN	1	1.00	1.00

Sub Total \$9.00
PUBLIC USER \$0.05
SALES TAX \$0.59
Total \$9.64

AMERICAN EXPRESS \$9.64
*****1042 Approved
Purchase Chip
Auth/Trace Number: 854114/021895
Chip Card AID: A000000025010901
Kode: Issuer

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* WE VALUE YOUR OPINION! *
* Please provide your feedback at *
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Receive chances to win \$1,000 daily plus
* instant prizes valued at \$1,500 weekly *
* or by calling 1-877-368-2540. *
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* period and previous winners please visit *
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* No purchase/survey required to enter. *
* Sweepstakes sponsored by Enpathica, Inc. *
* across multiple international clients. *
* Survey Code: 0279 0154 2235 0216 *
* *
* We will gladly exchange any unopened item *
* with original receipt. We do not offer refunds. *

1254 07693 02 021 21595928 10/22/19 13:55
Sales Associate:Jenny



Receipt 781022003092078-1-23

Date

October 17, 2019

Number

781022003092078-1-23

Payment method

Card (#### #### #### 1125)

Retailer

Spotify USA Inc.

Address

c/o RL&F Service Corp., One Rodney Square, 10th floor, Tenth and King streets, Wilmington, New Castle

Country, Delaware 19801, USA

Tax ID number

80-0555431

Product

Spotify Premium

Total tax

\$0.00

Total

\$9.99

0011

Details for Order # D01-5806426-6979445

Print this page for your records

Amazon.com order number: D01-5806426-6979445

Order Total: \$13.15

Digital Order: October 5, 2019	
Items Ordered	Price
Prime Membership Fee	\$12.99
Quantity: 1	
Sold By: Amazon Digital Services LLC	
Item(s) Subtotal: \$12.99	

Total Before Tax: \$12.99	
Tax Collected: \$0.16	

Total for this Order: \$13.15	

Payment Information	
Payment Methods	Item(s) Subtotal: \$12.99
American Express ending in 1125	
Billing Address	Total Before Tax: \$12.99
Margaret Alfano	Tax Collected: \$0.16
245 RIVERSIDE AVE STE 250	
JACKSONVILLE, FL 32202-4944, US	Grand Total: \$13.15
9043378760	

Return to the [Order Summary](#)

SPEEDWAY 0006905
St. August FL 32092
TRAN#: 2789693
10/25/2019 11:30 AM

Pump 14
#2 Diesel
5.247 @ \$2.839/GAL
GAS TOTAL \$14.90

TAX \$0.00
TOTAL \$14.90

American Express
Card Num :
XXXXXXXXXX2149
TERM: 0050006905001
TRANS TYPE: CAPTURE
APPR#: 866475
ENTRY METHOD: Chip
Card

USDS 14.90

AMERICAN EXPRESS
AID:
A000000025010801

10/25/2019 11:28:19

Cardholder agrees to
pay to issuer total
charges per the
agreement between
cardholder & issuer
www.speedway.com

PINCH-A-PENNY POOL-PATIO-SPA

The Perfect People For A Perfect Pool



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For Our Special Offers!

Pinch A Penny 148
625 State Road 13
St. Johns, FL 32259
Phone: 904 230-9299

Sales Receipt

Transaction #: 690401
Account #: 9042309299
Date: 10/11/2019 Time: 10:54:58 AM
Cashier: Tony Huchka Register #: 7

BILL TO: PINCH APENNY

Item	Description	Amount
00910182	STOP FOAM QT.	\$15.99

Sub Total	\$15.99
Sales Tax	\$1.04
Total	\$17.03

Durbin Crossing

See back of receipt for your chance
to win \$1000 ID #:7M7M7MB1P82

Walmart 
Save money. Live better.

904-417-9688 Mr:BOBBY JO SMITH
845 DURBIN PAVILION DR
ST JOHNS, FL 32259

STA 00928	OPA 000597	TEM 09	TRM 05432
BALND BLTB Y	070109142219		2.98 X
6-FOOT BARL	001443482080		2.98 X
6-FOOT BARL	001443481999		2.98 X
6PK LEAF PCK	088771838392		1.94 X
6PK LEAF PCK	088771838392		1.94 X
FABRIC BID	065774475177		2.94 X
FABRIC BID	065774475179		2.94 X
BALND YELLOW	070109142215		2.98 X
	SUBTOTAL		19.28
TAX I	6.500		1.27
PIF	0.500		0.10
	TOTAL		20.65
	AMEX TEND		20.65

AMERICAN EXPRESS *** ** 042 I 0
APPROVAL # 817281
REF # 000100398194
TRANS ID - 007924827112373
AID A000000025010801
TC FF872D9798F48088
TERMINAL # 261070143
*NO SIGNATURE REQUIRED

10/15/19 17:12:32
CHANGE DUE 0.00
PIF Notice

YOUR RECEIPT CONTAINS A 0.50% PUBLIC
INFRASTRUCTURE FEE, PAYABLE TO THE
DPI COMMUNITY DEVELOPMENT DISTRICT.
THE FEE IS COLLECTED AND USED TO
FINANCE PUBLIC IMPROVEMENTS IN THE
DISTRICT. THIS FEE IS NOT A TAX AND
IS CHARGED IN ADDITION TO SALES TAX.
THIS FEE BECOMES PART OF THE SALES
PRICE AND IS SUBJECT TO SALES TAX.

ITEMS SOLD 8

TC# 9096 5708 9690 1694 1931



THANK YOU FOR SHOPPING WITH US
10/15/19 17:12:32

CUSTOMER COPY
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More saving.
More doing.™

2800 S. PEBBLED DR. PAVILION, MD 21120
FL 32259 790447-4600

1324 01 96063 10/25/19 09:14 AM

09060710001 2x4-9F AD-HT <A> 2.94
2x4-9F PRIME AD-HT WHITEWOOD STUD
090488489274 1x4-4 PT GS <A> 3.17
1x4-6 APP GRADE PTNE GS PT WHLD
09051661073 1/2 RTD SHTG <A> 18.05
19/32 4/8 RTD PLYWOOD (3-PLY)

SUBTOTAL 24.16
TAX - PIF 1.70
TOTAL \$25.86
XXXXXXXXXX2149 AMEX

AUTH CODE 820731/5013720 USD\$ 25.86
AID A000000025010801 TA
AMERICAN EXPRESS



1324 01 96063 10/25/2019 7014

PIF NOTICE

THE TAX ON YOUR RECEIPT CONTAINS A 0.50% PUBLIC INFRASTRUCTURE FEE, PAYABLE TO THE DPI COMMUNITY DEVELOPMENT DISTRICT. THE FEE IS COLLECTED AND USED TO FINANCE PUBLIC IMPROVEMENTS IN THE DISTRICT. THIS FEE IS NOT A TAX AND IS CHARGED IN ADDITION TO SALES TAX. THIS FEE BECOMES PART OF THE SALES PRICE AND IS SUBJECT TO SALES TAX.

RETURN POLICY DEFINITIONS

POLICY ID	DAYS	POLICY EXPIRES ON
A	1	90
		01/23/2020

DID WE NAIL IT?

Take a short survey for a chance to WIN
A \$5,000 HOME DEPOT GIFT CARD

(Opt-in on receipt)

www.homedepot.com/survey

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Details for Order #113-4463817-1547420
Print this page for your records.

Order Placed: September 30, 2019
Amazon.com order number: 113-4463817-1547420
Order Total: \$39.95

Not Yet Shipped

Items Ordered	Price
1 of: <i>luck sea 190PCS Christmas Snowflake Window Clings Decorations - Xmas Stickers Decals Ornaments</i> Sold by: Youngher (seller profile) Condition: New	\$7.99
4 of: <i>Tifeson 76PCS Fall Leaves Window Clings Static Decal Stickers - Removable Fall Autumn Window Decals - Thanksgiving Decorations (6 Sheets)</i> Sold by: Tifeson (seller profile) Condition: New	\$7.99

Shipping Address:

Margaret Alfano
145 S DURBIN PKWY
SAINT JOHNS, FL 32259-7224
United States

Shipping Speed:

Two-Day Shipping

Payment information

Payment Method:

American Express | Last digits: 1125

Item(s) Subtotal: \$39.95

Shipping & Handling: \$0.00

Billing address

Margaret Alfano
245 Riverside Avenue
Suite 250
Jacksonville, Florida 32202
United States

Total before tax: \$39.95

Estimated tax to be collected: \$0.00

Grand Total: \$39.95

To view the status of your order, return to [Order Summary](#).

See back of receipt for your chance
to win \$1000!! #: 7N7N6F10M8ST

Walmart *

904-278-1836 Mgr: NATHANIEL RAREY

1505 COUNTY ROAD 220

ORANGE PARK FL 32003

ST# 02920	OP# 009033	TE# 33	TR# 03637
VIC 60X84	002833269296		3.96 X
VIC 60X84	002833269296		3.96 X
CADDY	084820200275		9.97 X
CADDY	084820200274		9.97 X
SCARECROW	070801672127		6.88 X
SCARECROW	070801672127		6.88 X
	SUBTOTAL		41.62
	TAX 1 1.000 %		2.92
	TOTAL		44.54

VOIDED BANKCARD TRANSACTION

Visa Credit **** * 0762 I 1

AID A0000000031010

AAC 0453DC1F612220BC

TERMINAL # SC010110

DECLINED

10/24/19 21:31:39

VOIDED BANKCARD TRANSACTION

Visa Credit **** * 0762 I 1

AID A0000000031010

AAC 88B750C202CA1B0D

TERMINAL # SC010110

DECLINED

10/24/19 21:32:05

VOIDED BANKCARD TRANSACTION

TERMINAL # SC010110

CUSTOMER CANCELLED BANKCARD

10/24/19 21:32:19

VOIDED BANKCARD TRANSACTION

Visa Credit **** * 0762 I 1

AID A0000000031010

AAC BBAAB732911C8516

TERMINAL # SC010110

DECLINED

10/24/19 21:32:43

AMEX END 44.54

AMERICAN EXPRESS *** * 125 I 0

APPROVAL # 815428

REF # 000100264235

TRANS ID 001091271971481

AID A000000025010801

IC 7507/424/BRCAD8A

TERMINAL # SC010110

*NO SIGNATURE REQUIRED

10/24/19 21:33:13

CHANGE DUE 0.00

ITEMS SOLD 6

IC# 0067 9832 /888 3674 8763



Low Prices You Can Trust. Every Day.

10/24/19 21:33:13

CUSTOMER COPY

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[← Go to order history](#)

Order details

October 1, 2019

Order number dde56188-3f2f-401b-94c6-551a9aa3b725

 Print

	Office 365 Personal Subscription	Completed Manage subscriptions	\$69.99
---	--	--	---------

Paid with American Express **1125	Billing address 1021 Oak St Jacksonville, FL 32204 US	Subtotal Tax Total	\$69.99 \$0.00 \$69.99
---	---	---	---



Invoice

Vesta Property Services, Inc.
245 Riverside Avenue
Suite 250
Jacksonville FL 32202

Invoice # 361655
Date 9/30/2019
Terms
Due Date 10/31/2019
Memo Pass thru Sept



Bill To
Durbin Crossing C.D.D.
c/o GMS LLC
475 West Town Place
Suite 114
St. Augustine FL 32092

V 282 (A)

RR 1,320.538.442
SE 1,320.538.45511
OS 1,320.538.446

DESCRIPTION	QUANTITY	PRICE	TOTAL
Billable Expenses			
Pool Material RR		56.66	✓
Pool Material RR		210.91	✓
Coffee creamer, coffee, trash bag, and gloves RR		263.44	✓
Fabuloso RR		197.07	✓
HP Ink, scissors, highlighter, post it notes, ruler, stapler, sharpie, binder, and pencil sharpener OS		386.49	✓
Cups, Lysol wipes, plates, soap, spoons, creamer, fabuloso, and napkins RR		539.28	✓
M. Alfano - Spotify; Office Supplies - Music Subscriptions OS		9.99	✓
M. Alfano - Amazon; Special Events - Popcorn Supplies SE		13.15	✓
S. Howell - Speedway; Fuel RR		14.93	✓
S. Howell - Gate; Fuel RR		24.59	✓
S. Howell - Pinch A Penny; Pool chems RR		32.55	✓
M. Alfano - S&S Worldwide; Special Events - Relay race games SE		37.59	✓
M. Alfano - Constant Contact; Office Supplies - Membership for newsletters OS		95.00	✓
and e-blasts			
S. Howell - Amazon; Drinking fountain replacement filters RR		183.68	✓
M. Alfano - HD Supply; Miscellaneous, maintenance items - door hangers RR		216.15	✓
Heron Landing			
Total Billable Expenses			2,281.48

Total \$2,281.48



HX - FC - JACKSONVILLE - 34
8297 PHILLIPS HWY * JACKSONVILLE, FL 32256
PHONE: 904-730-9555 * FAX: 904-730-5672

PAST INVOICE

Invoice	757585
Document	106604
Date	08/30/19
Print Time	2:43AM

Sold To:	250473 PHONE: 904-355-1831 X428				Ship To:	SAME			
	AMENITY OPERATIONS & MAINTENANCE, INC 245 RIVERSIDE AVENUE STE 250 JACKSONVILLE, FL 32202					AMENITY OPERATIONS & MAINTENANCE, INC 245 RIVERSIDE AVENUE STE 250 JACKSONVILLE, FL 32202			
Customer PO Number		Order Taken By	Time	Terms		Order Pulled By:			
DURBAN CROSSING		PAC	12:13PM	1% 10TH/N 20TH NET 20 TH		Order Checked Out By:			
Order Date		Carrier		Ship Date		Order Picked Up By:			
08/30/19		COUNTER		08/30/19		Order Delivered By: _____ Route: CTR			
QTY ORD	QTY B.O	QTY SHIP'D	Part Number	UM	Description	Bin location	Unit	Total	
1		1	TC-125	EA	T/C CALCIUM HYPOCHLORITE 25# PAIL (LOOSE)		52.95	52.95	
Standard Terms: Account disputes must be reported to Credit Department within 60 days of invoice date. Past due accounts and Credit Card payments are not entitled to discounts. Amounts not paid by the Due Date bear interest at 18% per annum and all cost of collection, including attorney's fees, are the obligation of the customer.						PAYMENT RECEIVED		Subtotal	52.95
RECIEVED BY: PLEASE SIGN AND PRINT NAME IN BLACK INK						Cash <input type="checkbox"/> Check <input type="checkbox"/> Credit Card <input type="checkbox"/>		Discount/Fa	
						Number: _____		Taxable Subtotal	52.95
						Amount: _____		Tax	3.71
						Rec'd By: _____		Freight	.00
								Total	56.66





HX - FC - JACKSONVILLE - 34
8297 PHILLIPS HWY * JACKSONVILLE, FL 32256
PHONE: 904-730-9555 * FAX: 904-730-5672

Invoice	761982
Document	108901
Date	09/06/19
Print Time	5:02PM

Sold To:	250473 PHONE: 904-355-1831 X428 AMENITY OPERATIONS & MAINTENANCE, INC 245 RIVERSIDE AVENUE STE 250 JACKSONVILLE, FL 32202	Ship To:	SAME AMENITY OPERATIONS & MAINTENANCE, INC 245 RIVERSIDE AVENUE STE 250 JACKSONVILLE, FL 32202
-----------------	---	-----------------	--

Customer PO Number	Order Taken By	Time	Terms	Order Pulled By:
DURBIN	JSC	7:16AM	1% 10TH/N 20TH NET 20 TH	Order Checked Out By:
Order Date	Carrier	Ship Date	Order Picked Up By:	Order Delivered By:
09/06/19	COUNTER	09/06/19		Route: CTR

QTY ORD	QTY B.O	QTY SHIP'D	Part Number	UM	Description	Bin location	Unit	Total
4		4	ACID	EA	NON-RETURNABLE ACID 30.4% 1 GALLON BOTTLE		2.99	11.96
1		1	TC-350U	EA	T/C 3in TABS 49.875LB PAIL **UNWRAPPED TABS**		88.00	88.00
1		1	LO-PHOS-MAX-G	EA	LO-CHLOR LO-PHOS MAX PHOSPHATE REMOVER 1 GALLON JUG		63.75	63.75
1		1	816BMI	EA	LION SILVER MAXX 8-16 TELEPOLE WITH INTERNAL CAM		33.40	33.40

Standard Terms: Account disputes must be reported to Credit Department within 60 days of invoice date. Past due accounts and Credit Card payments are not entitled to discounts. Amounts not paid by the Due Date bear interest at 18% per annum and all cost of collection, including attorney's fees, are the obligation of the customer.

PAYMENT RECEIVED

Cash ☐ Check ☐ Credit Card ☐

Number: _____

Amount: _____

Received By: _____

Subtotal	197.11
Discount/Fa	
Taxable Subtotal	197.11
Tax	13.80
Freight	.00
Total	210.91

RECEIVED BY:
PLEASE SIGN AND PRINT NAME IN BLACK INK





INVOICE DETAIL

INVOICE DATE	CUSTOMER	SUMMARY INVOICE
8/3/19	TA1821005	8055262694
PLEASE PAY BY	TERMS	SUMMARY INVOICE AMOUNT
9/2/19	Net 30 Days	\$ 623.76

Staples

VESTA PROPERTY SERVICES
245 RIVERSIDE AVE
JACKSONVILLE, FL 32202

DURBIN CROSSING
145 S DURBIN PKWY
JACKSONVILLE, FL 32259

Bill to Account: AT1070810

Ship to Account:

Budget Ctr: FACILITIES: BILLABLE
P O Number:
Ordered By: DANELLE DEMARCO

Invoice Number: 3421352741
Order: 7222806786-000-001

Order Line	Item Number	Description / Unit of Measure	Order Qty	Ship Qty	Unit Price	Extended Price
1	424981	COFFEEMATE FRNCH VAN 50CT	2.00	2.00	\$ 5.85	\$ 11.70
1	645829	MAXWELL HOUSE ORIGINAL 30.6OZ.	3.00	3.00	\$ 11.19	\$ 33.57
2	470743	COFFEEMATE CREAMER 50CT	2.00	2.00	\$ 5.85	\$ 11.70
3	1530280	GLAD 13GAL QT 80BX	4.00	4.00	\$ 12.79	\$ 51.16
4	101537	EXAM GLOVE VYL PFREE MD 100/BX	2.00	2.00	\$ 6.39	\$ 12.78
5	101538	EXAM GLOVE VYL PFREE LG 100/BX	4.00	4.00	\$ 5.99	\$ 23.96
6	2148113	GLAD 4GAL HA QT 26BX	4.00	4.00	\$ 4.69	\$ 18.76
7	101533	EXAM GLOVE LTX PFREE XL 100/BX	6.00	6.00	\$ 9.19	\$ 55.14
8	2148112	GLAD 8GAL FS QT 26CBX	4.00	4.00	\$ 7.79	\$ 31.16
Tax: \$ 13.61						Subtotal: \$ 249.93
						Total: \$ 263.44



INVOICE DATE	CUSTOMER	SUMMARY INVOICE
9/14/19	ATL 1821005	8055741927
PLEASE PAY BY	TERMS	AMOUNT DUE
10/14/19	Net 30 Days	1122.84

INVOICE DETAIL

Staples

Federal ID #:04-3390816

Bill to Account: 1070810

Ship to Account: DURBIN CROSS

VESTA PROPERTY SERVICES
CHEYENNE BARDROFF
245 RIVERSIDE AVE
STE 250
JACKSONVILLE, FL 32202

DURBIN CROSSING
ATTN: DANIELLE DEMARCO
145 S DURBIN PKWY
JACKSONVILLE, FL 32259

P O Number :
P O Desc :
Release :
Release Desc:

Invoice Number: 3425081607
Order : 7224722295-000-002
Ordered By : DANIELLE DEMARCO
Order Date : 9/10/19

Order Line	Item Number	Description	Order Qty	B/O Qty	Unit Meas	Ship Qty	Unit Price	Extended Price
8	637721	FABULOSO CLEANER 1-GAL FACILITIES: BILLABLE	3		0 CT	3	61.39	184.17
Freight:		.00	Tax: (7.0000 %)		12.90		Sub-Total:	184.17
							Total:	197.07

Backorder of 7224722295



INVOICE DATE	CUSTOMER	SUMMARY INVOICE
9/14/19	ATL 1821005	8055741927
PLEASE PAY BY	TERMS	AMOUNT DUE
10/14/19	Net 30 Days	1122.84

INVOICE DETAIL

Staples

Federal ID #:04-3390816

Bill to Account: 1070810

Ship to Account: DURBIN CROSS

VESTA PROPERTY SERVICES
CHEYENNE BARDROFF
245 RIVERSIDE AVE
STE 250
JACKSONVILLE, FL 32202

DURBIN CROSSING
ATTN: DANELLE DEMARCO
145 S DURBIN PKWY
JACKSONVILLE, FL 32259

P O Number :
P O Desc :
Release :
Release Desc :

Invoice Number: 3425081618
Order : 7224720977-000-001
Ordered By : DANELLE DEMARCO
Order Date : 9/10/19

Order Line	Item Number	Description	Order Qty	B/O Qty	Unit Meas	Ship Qty	Unit Price	Extended Price
1	2030289	HP 952XL/952 HYBLK/STDCLR 4PK OFFICE PRODUCTS: BILLABLE	2		0 PK	2	108.29	216.58
2	569577	SCISSORS TITANIUM 8IN STRT 2PK OFFICE PRODUCTS: BILLABLE	3		0 PK	3	11.79	35.37
3	861425	BRITE LINER HIGHLIGHTER 24 PK OFFICE PRODUCTS: BILLABLE	1		0 PK	1	5.99	5.99
4	2072175	HYPE TANK CHISEL ASST 12PK OFFICE PRODUCTS: BILLABLE	1		0 PK	1	5.49	5.49
5	1611322	POST IT NOTES CAPETOWN 3X3 OFFICE PRODUCTS: BILLABLE	1		0 PK	1	18.99	18.99
6	2772893	SBG 12 PLASTIC RULER ASSTD OFFICE PRODUCTS: BILLABLE	1		0 EA	1	1.29	1.29
7	814977	STAPLER DESKTOP STAPLER OFFICE PRODUCTS: BILLABLE	1		0 EA	1	8.79	8.79
8	271674	SHARPIE 36CT FINE BLACK BOX OFFICE PRODUCTS: BILLABLE	1		0 PK	1	29.29	29.29
9	085620	SPLS BULK IMAGE MSE PD LATTICE OFFICE PRODUCTS: BILLABLE	1		0 EA	1	2.95	2.95



INVOICE DATE	CUSTOMER	SUMMARY INVOICE
9/14/19	ATL 1821005	8055741927
PLEASE PAY BY	TERMS	AMOUNT DUE
10/14/19	Net 30 Days	1122.84

INVOICE DETAIL

Staples

Federal ID #:04-3390816

Bill to Account: 1070810

Ship to Account: DURBIN CROSS

VESTA PROPERTY SERVICES
CHEYENNE BARDROFF
245 RIVERSIDE AVE
STE 250
JACKSONVILLE, FL 32202

DURBIN CROSSING
ATTN: DANIELLE DEMARCO
145 S DURBIN PKWY
JACKSONVILLE, FL 32259

P O Number :
P O Desc :
Release :
Release Desc:

Invoice Number: 3425081618
Order : 7224720977-000-001
Ordered By : DANIELLE DEMARCO
Order Date : 9/10/19

Order Line			Item Number	Description	Order Qty	B/O Qty	Unit Meas	Ship Qty	Unit Price	Extended Price
10	374814	1.5IN WHITE VIEW BINDER			3		0 EA	3	5.99	17.97
		OFFICE PRODUCTS: BILLABLE								
11	380806	DESKTOP ELEC PENCIL SHARPENER			1		0 EA	1	18.49	18.49
		OFFICE PRODUCTS: BILLABLE								
Freight:		.00	Tax: (7.0000 %)		25.29			Sub-Total:		361.20
								Total:		386.49



INVOICE DATE	CUSTOMER	SUMMARY INVOICE
9/14/19	ATL 1821005	8055741927
PLEASE PAY BY	TERMS	AMOUNT DUE
10/14/19	Net 30 Days	1122.84

INVOICE DETAIL

Staples

Federal ID #:04-3390816

Bill to Account: 1070810

Ship to Account: DURBIN CROSS

VESTA PROPERTY SERVICES
CHEYENNE BARDROFF
245 RIVERSIDE AVE
STE 250
JACKSONVILLE, FL 32202

DURBIN CROSSING
ATTN: DANIELLE DEMARCO
145 S DURBIN PKWY
JACKSONVILLE, FL 32259

P O Number :
P O Desc :
Release :
Release Desc :

Invoice Number: 3425081603
Order : 7224722295-000-001
Ordered By : DANIELLE DEMARCO
Order Date : 9/10/19

Order Line	Item Number	Description	Order Qty	B/O Qty	Unit Meas	Ship Qty	Unit Price	Extended Price
1	811468	SOLO SYMP 100Z HOT/COLD 50PK FACILITIES: BILLABLE	4		0 PK	4	9.59	38.36
2	2126028	LYSOL DISINFECTING WIPE 4X80CT OFFICE PRODUCTS: BILLABLE	4		0 PK	4	16.49	65.96
3	905203	SEB 9 IN PLATE 250/PK FACILITIES: BILLABLE	3		0 PK	3	28.49	85.47
4	792739	SOAP SOFT REFILL GALLON FACILITIES: BILLABLE	2		0 EA	2	14.99	29.98
5	365384	BP PAPER TWL 85SHT/RL FACILITIES: BILLABLE	1		0 CT	1	36.89	36.89
6	493895	MED DUTY PLASTIC SPOON 1000/CT FACILITIES: BILLABLE	1		0 BX	1	28.29	28.29
7	NES35115	LIQUID CREAMER CAFE MOCHA FACILITIES: BILLABLE	1		0 BX	1	11.69	11.69
8	637721	FABULOSO CLEANER 1-GAL FACILITIES: BILLABLE	6		3 CT	3	61.39	184.17
9	683404	BOUNTY NAPKINS 200 SHEET FACILITIES: BILLABLE	4		0 PK	4	5.99	23.96
Freight:			.00	Tax: (7.0000 %)		34.51	Sub-Total:	504.77
							Total:	539.28

Balance to follow



Receipt 781022003092078-1-22

Date

September 17, 2019

Number

781022003092078-1-22

Payment method

Card (#### #### #### 1125)

Retailer

Spotify USA Inc.

Address

c/o RL&F Service Corp., One Rodney Square, 10th floor, Tenth and King streets, Wilmington, New Castle
Country, Delaware 19801, USA

Tax ID number

80-0555431

Product

Spotify Premium

Total tax

\$0.00

Total

\$9.99

amazon.com

Details for Order #112-4102830-2973010

Print this page for your records.

Order Placed: September 5, 2019

Amazon.com order number: 112-4102830-2973010

Order Total: \$13.15

Not Yet Shipped

Items Ordered

1 of: Gold Medal Frosted Caramel Popcorn Glaze Mix 28 oz

Sold by: ShippedFast (seller profile)

Condition: New

The Finest Customer Service!

Price

\$13.15

Shipping Address:

Kathy Sargent

295 JOHNS CREEK PKWY

ST AUGUSTINE, FL 32092-5060

United States

Shipping Speed:

One-Day Shipping

Payment information

Payment Method:

Last digits: 1125

Item(s) Subtotal \$13.15

Shipping & Handling: \$0.00

Billing address

Margaret Alfano

475 W Town Place, Suite 114

St Augustine, FL 32092

United States

Total before tax: \$13.15

Estimated tax to be collected: \$0.00

Grand Total \$13.15

To view the status of your order, return to Order Summary.

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SPEEDWAY 00000005
ST Airport FL 32091
TRAN 701700
09/06/2019 10:24 AM

Pump 13
2 Diesel
5.333 @ \$2.799/GAL
GAS TOTAL \$14.93

TAX \$0.00
TOTAL \$14.93

American Express
Card Num :
XXXXXXXXXXXX2149
TERM. 0050006905001
TRANS TYPE: CAPTURE
APPR: 803044
ENTRY METHOD: Chip
Card

USDS 14.93

AMERICAN EXPRESS
AID:
A000000025010801

09/06/2019 10:22.53

cardholder agrees to
pay to issuer total
charges per the
agreement between
cardholder & issuer.
www.speedway.com

9/27/2019 12:43:02 PM

Gate Petroleum #1232

Ticket Copy

Pos Terminal:	99	Batch Date:	9/19/2019	Status:	Normal
Transaction:	99272168	Pos Batch #	3339	Sub Status:	Normal
Sale Date:	9/19/2019	Cashier Batch #	3347	Destination:	
Time:	09:09	Cashier Name:	Pay @ Pump	Bill Number:	99272168
				Table#	0
				No. Of Guests	1

Item Code	Item Name	Quantity	Price	Total
1	REG-UNLEAD	1.00	\$2.459	\$24.59
	[Volume 10.00] Pump. 11 Grade: 1]			
	Total			\$24.59

Received

Amex

Card NO# XXXXXXXXXXXX2149
Approval# 569064
Reference# 100217016

Total Received

\$24.59

Signature:

PINCH·A·PENNY POOL·PATIO·SPA

The Perfect People For A Perfect Pool



Like Us on Facebook
For Our Special Offers!

Pinch A Penny 210
3055 CR 210 West
Suite 103
St. Johns, FL 32259
Phone: 9042177827

Sales Receipt

Transaction #: 150417
Account #: 9042302011
Date: 9/6/2019 Time: 10:31:26 AM
Cashier: LC Terhune Register #: 2

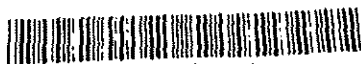
BILL TO: steve,margaret,josh,jennifer AMENITY SE

Item	Description	Amount
09321073	TAYLOR RGT. #2 DPD 2 OZ	\$11.99
	Discount	(\$1.20)
09922006	TAYLOR RGT. #1 DPD 2 OZ	\$11.99
	Discount	(\$1.20)
09921156	TAYLOR RGT #4 PH INDICA	\$5.99
	Discount	(\$0.60)
02122315	SPRING CLIP 3 PK	\$3.99
	Discount	(\$0.40)

Sub Total \$30.56
Sales Tax \$1.99
Total \$32.55

AMEX Tendered \$32.55
Card: XXXXXXXXXXXX2149
Auth: 568226
Change Due \$0.00

You saved \$3.40!



9042302011

Thank you for shopping
Pinch A Penny 210
We hope you'll come back soon!



S&S Worldwide P.O. BOX 516
Colchester, CT 06415

PHONE: 800-243-9232
FED. I.D. 06-0520020
WWW.SSWW.COM

Credit Card Receipt

*Our purpose is to improve the social
fabric by helping people play and
learn.*

Date	Cash Sale #	Payment Method	Subsidiary	CC Holder	Credit Card #	Check# PO #	Sales Order #
9/19/2019	CS71391	American Express	S&S Worldwide Inc. USA	Margaret Alfano	1125	DC2019	Sales Order #SO100477005

BILL TO:

Attention: Accounts Payable
Margaret Alfano
Durbin Crossing CDD
245 Riverside Ave Ste 250
Jacksonville FL 32202

SHIP TO:

Margaret Alfano
Durbin Crossing CDD
145 S Durbin Pkwy
Saint Johns FL 32259-7224

Total Sales	Freight	Sales Tax	Invoice Total
\$37.59	\$0.00	\$0.00	\$37.59

Item Number	Item Description	U/M	Qty Ord.	Unit Price	Amount
W12428	Team Bucket Challenge	Ea	1	\$37.59	\$37.59

Total Amount Received: \$37.59



Invoice Number: 241536615

Constant Contact - Email Plus

Contacts

2501-5000 Contacts

Monthly

Maximum Number of Contact this billing period: 3645

Period from 9/28/2019 to 10/27/2019

\$95.00

Paid in full: \$95.00 / Card Number **** *1125

8/28/2019

Amazon.com - Order 111-3605047-6906611

amazon.com

Details for Order #111-3605047-6906611

Print this page for your records.

Order Placed: August 28, 2019

Amazon.com order number: 111-3605047-6906611

Order Total: \$183.68

Not Yet Shipped

Items Ordered

	Price
1 of: Elkay 5130DC_3PK WaterSentry Plus Replacement Filter (Bottle Fillers), 3-Pack	\$172.47
Sold by: Amazon.com Services, Inc	

Condition: New

Shipping Address:

Steve Howell
145 S DUBBIN PKWY
SAINT JOHNS, FL 32259-7224
United States

Shipping Speed:

One-Day Shipping

Payment information

Payment Method:

American Express | Last digits: 2149

Item(s) Subtotal:	\$172.47
Shipping & Handling:	\$0.00

Billing address

Steve Howell
245 Riverside Ave.
Ste. 250
Jacksonville, Florida 32202
United States

Total before tax:	\$172.47
Estimated tax to be collected:	\$11.21

Grand Total: \$183.68

To view the status of your order, return to Order Summary.

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CONTACT INFORMATION													
Department		Phone		Fax									
Customer Service		1-800-241-4623		1-800-231-7150									
ORDER CONFIRMATION THANK YOU FOR YOUR ORDER!													
Customer Number		Ordered By		Order Date		Order Method		Quote		Payment Terms		PO Number	
14928853		Margaret Alfano		08/13/2019		Phone		N/A		Bankcard			
Bill To: Vesta 245 Riverside Avenue, Suite Jacksonville FL 32202-4924						Ship To: Durbin Crossing CDD 145 S Durbin Pkwy Saint Johns FL 32259-7224							
Ship Loc	Part Number	Description				Ordered Qty	Confirmed Qty	Est. Delivery Date	UOM	Unit Price	Extended Price		
GA07	272488	Office Solutions Cst Door Hnger 100/PK <i>Door Tag Design Type</i> Custom Door Hanger <i>Proofing Required Yes or No</i> Yes, Proofing Required <i>Door Tag Color</i> White - (WH) <i>1 or 2 Sided Printing</i> 1-Sided <i>Logo</i> CST-Custom Logo <i>Logo Description</i> trees / durbin crossing <i>Logo Comments</i> EMAILED LOGO ATTACHED <i>Logo Location</i> LINE 1 <i>Imprint Line 1</i> {logo} <i>Imprint Line 2</i> {L} <i>Imprint Line 3</i> {L} <i>Imprint Line 4</i> {L} <i>Imprint Line 5</i> {L} <i>Imprint Line 6</i> {L} <i>Imprint Line 7</i> {L} <i>Imprint Line 8</i> {L} <i>Imprint Line 9</i> {L} <i>Imprint Line 10</i> {L}				5	0		PKG	\$40.59	\$202.95		

SUPPLY **FACILITIES MAINTENANCE**

Order Confirmation

Order #
304813000
 Page 2 of 2

Ship Loc	Part Number	Description	Ordered Qty	Confirmed Qty	Est. Delivery Date	UOM	Unit Price	Extended Price
		Imprint Line 11 (L)						
		Imprint Line 12 (L)						
		Imprint Line 13 (L)						
		Imprint Line 14 (L)						
		Imprint Line 15 (L)						
		Comments 1 IMPRINT PER MARGARET						
		Comments 2 SAMPLE ATTACHED						

PLEASE ENSURE THE ACCURACY OF THE CUSTOM SPECIFICATIONS ABOVE
 IF THERE IS A DISCREPANCY, PLEASE CONTACT CUSTOMER SERVICE IMMEDIATELY
 1-800-241-4623

ONCE YOUR CUSTOM ORDER IS PROCESSED,
 NO RETURNS OR ADJUSTMENTS WILL BE ALLOWED

Custom items take extra time and ship on completion.

Estimated Delivery Date is based on current stock availability and time of order placement.

Shop online at hdsupplysolutions.com

Factory Direct items are shipped directly from manufacturer.

Delivery times vary depending on product/vendor.

Some Factory Direct items are non-returnable. See product descriptions in catalog for details.

Refused or cancelled orders are subject to restocking fee and return freight.

All Special Orders and custom made-to-order factory direct items are NON-RETURNABLE.

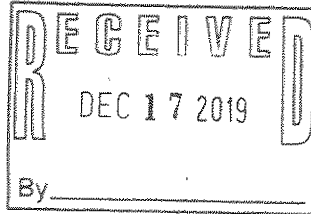
Damaged and shorted Factory Direct items must be reported to HD Supply within 3 business days.

Sub Total	\$202.95
Sales Tax	\$13.20
Additional Fees	\$0.00
Freight	\$0.00
TOTAL	\$216.15

CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK..... AMOUNT #
12/18/19	00056	12/03/19 1145	201912 600-53800-60000	CAMERA EQUIPMENT & INSTAL	*	2,979.95	
				HALCYON AV, LLC			2,979.95 000172
12/18/19	00056	12/03/19 1146	201912 600-53800-60000	CAMERA EQUIPMENT INSTALL	*	1,568.95	
				HALCYON AV, LLC			1,568.95 000173
12/18/19	00051	12/11/19 1443	201912 600-53800-60000	PAINT & STAIN GYM DEPOSIT	*	2,375.00	
				IBIS PAINTING			2,375.00 000174
12/18/19	00051	12/11/19 1444	201912 600-53800-60000	PAINT/STAIN GYM BALANCE	*	2,375.00	
				IBIS PAINTING			2,375.00 000175
TOTAL FOR BANK B						9,298.90	
TOTAL FOR REGISTER						9,298.90	

Halcyon AV, LLC

8976 Blaine Meadows Dr.
Jacksonville, FL 32257 US
david.halcyonav@gmail.com
halcyonav.net

**INVOICE**

BILL TO
Durbin Crossing CDD
145 S Durbin Pkwy
Saint Johns, FL 32259
United States

SHIP TO
Durbin Crossing CDD
145 S Durbin Pkwy
Saint Johns, FL 32259
United States

INVOICE 1145
DATE 12/03/2019
TERMS Due on receipt
DUE DATE 12/03/2019

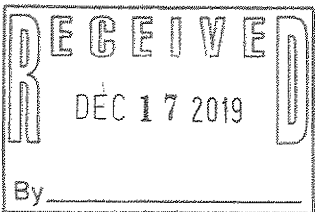
DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
12/03/2019	8 Port Switch	8 Port gigabit network switch.	1	49.99	49.99T
12/03/2019	32Ch 1080p DVR	1080p recording, HDCVI/AHD/TVI/CVBS video formats accepted, 30 days of storage, live streaming video.	1	300.00	300.00T
12/03/2019	Netgear Router	Dual band Wi-Fi router. For south amenit guest Wi-Fi.	1	130.00	130.00T
12/03/2019	Firewall Firmware	Firmware charge for Dell Sonicwall.	1	160.00	160.00T
12/03/2019	Engenius Antenna Kit	2.5GHz Frequency Two Antenna Kit.	1	240.00	240.00T
12/03/2019	2MP Camera	IP Dome Camera, 2.8mm lens, 98.43 ft Night Vision,	4	90.00	360.00T
12/03/2019	Wire		1	150.00	150.00T
12/03/2019	Labor	South office network and printer issues. South guest Wi-Fi repair. . Audio and microphone repair. South amenity tennis court network change.	11	100.00	1,100.00
12/03/2019	Parts	Remainder from previous invoice.	1	159.96	159.96T
12/03/2019	Surge protection	At Outlet Surge Protector	1	30.00	30.00T
12/03/2019	Surge protection	GFCI enclosure added at light pole.	1	300.00	300.00T

SUBTOTAL	2,979.95
TAX	0.00
TOTAL	2,979.95
BALANCE DUE	\$2,979.95

36,600.538.60
56

Halcyon AV, LLC

8976 Blaine Meadows Dr.
Jacksonville, FL 32257 US
david.halcyonav@gmail.com
halcyonav.net



INVOICE

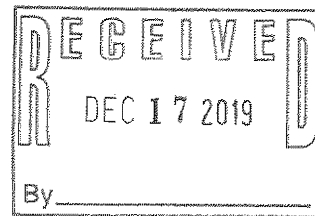
BILL TO	SHIP TO	INVOICE	1146
Durbin Crossing CDD	Durbin Crossing CDD	DATE	12/03/2019
145 S Durbin Pkwy	145 S Durbin Pkwy	TERMS	Due on receipt
Saint Johns, FL 32259	Saint Johns, FL 32259	DUE DATE	12/03/2019
United States	United States		

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
12/03/2019	8 Port Switch	8 Port gigabit network switch.	1	49.99	49.99T
12/03/2019	Firewall Firmware	Firmware charge for Dell Sonicwall.	1	160.00	160.00T
12/03/2019	Parts	Remainder from previous invoice.	1	159.96	159.96T
12/03/2019	4-Post Rack	Upgrade to rack system.	1	199.00	199.00T
12/03/2019	Labor	Repair of south camera system power issues. Changes to amenity closet wiring. Issues with networking.	10	100.00	1,000.00

SUBTOTAL	1,568.95
TAX	0.00
TOTAL	1,568.95
BALANCE DUE	\$1,568.95

36,600.538.60
56

Ibis Painting
822 N A1A #310
Ponte Vedra Beach, FL 32082
Lic.#BL-5959
904-424-3387



12/11/19

Invoice: #1443 – Deposit Invoice

Vesta Management – Steve Howell

145 S. Durbin Parkway – St. Johns, FL – 32259

South Durbin Amenities Center

Interior Painting

- Repaint Interior of Gym, Hallway, and Bathrooms
- Re-stain baseboards(gym and hallway) and 1 entry door
- Wall and Ceiling Repairs

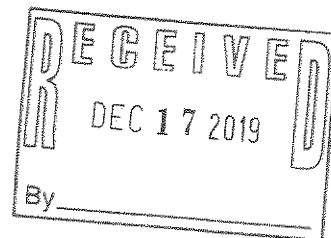
Job Total - \$4,750.00

Total Amount Due - 50% Deposit - \$2,375.00

36-600-538-60
5)

Please Make Checks Payable to "Ibis Painting"

Ibis Painting
822 N A1A #310
Ponte Vedra Beach, FL 32082
Lic.#BL-5959
904-424-3387



12/11/19

Invoice: #1444 – Final Invoice

Vesta Management – Steve Howell

145 S. Durbin Parkway – St. Johns, FL – 32259

South Durbin Amenities Center

Interior Painting

- Repaint Interior of Gym, Hallway, and Bathrooms
- Re-stain baseboards(gym and hallway) and 1 entry door
- Wall and Ceiling Repairs

Job Total - \$4,750.00

Total Amount Due - 50% Final Balance - \$2,375.00

Please Make Checks Payable to "Ibis Painting"

36,600.538.60

51

FIFTH ORDER OF BUSINESS

**THIRD ADDENDUM TO THE AGREEMENT BETWEEN DURBIN CROSSING
COMMUNITY DEVELOPMENT DISTRICT AND VESTA PROPERTY SERVICES, INC.
FOR FISCAL YEARS 2018-2019, 2019-2020 AND 2020-2021 AMENITY FACILITY
MANAGEMENT AND MAINTENANCE MANAGEMENT SERVICES**

THIS THIRD ADDENDUM (the "Addendum") is made and entered into as of this 10th day of January 2020, by and between:

DURBIN CROSSING COMMUNITY DEVELOPMENT DISTRICT, a local unit of special-purpose government established pursuant to Chapter 190, *Florida Statutes*, located in St. Johns County, Florida, with a mailing address of 475 West Town Place, Suite 114, St. Augustine, Florida 32092 (the "District"); and

VESTA PROPERTY SERVICES, INC., a Florida corporation with offices located at 245 Riverside Avenue, Suite 250, Jacksonville, Florida 32202 ("Contractor").

RECITALS

WHEREAS, the District is a local unit of special-purpose government established pursuant to and governed by Chapter 190, *Florida Statutes* for the purpose of planning, financing, constructing, operating and/or maintaining certain infrastructure, including two (2) recreation centers that include swimming pools, a fitness room and other recreation facilities (collectively, "Amenity Facilities"); and

WHEREAS, the District previously contracted with Contractor to provide amenity management and maintenance management of the Amenity Facilities as more particularly set forth in the above referenced Agreement, as the same may be amended from time to time (together with any amendments and addendums, the "Agreement"); and

WHEREAS, the District desires to provide an alternative communication medium in the form of a "Mobile Application" whereby its residents and Patrons (as defined in the District's *Policies Regarding District Amenity Facilities*) may obtain general information related to its Amenity Facilities, including but not limited to hours of operations, resident programs, special events and other services of the District as more particularly described in Contractor's proposal attached hereto as **Exhibit A** and incorporated herein by reference, for the benefit of providing a convenient communication tool to its residents and Patrons, which the District finds is in the best interests of the District; and

WHEREAS, the District desires to retain an independent contractor to provide the labor, materials and services necessary for the design, implementation, operation and maintenance of the Mobile Application ("Additional Services"); and

WHEREAS, Contractor represents that it is qualified and capable of providing such Additional Services to the District in compliance with all laws, regulations, permits, patents and other legal requirements; and

WHEREAS, the District and Contractor desire to enter into this Addendum to the Agreement to provide the Additional Services.

NOW, THEREFORE, based upon good and valuable consideration and the mutual covenants of the parties, the receipt and sufficiency of which are hereby acknowledged, the parties agree as follows:

SECTION 1. INCORPORATION OF RECITALS. The recitals stated above are true and correct and by this reference are incorporated herein as a material part of this Addendum.

SECTION 2. FINDINGS. The District Board of Supervisors ("Board") makes the following findings regarding the provision of Additional Services provided in this Addendum:

- A.** The District's residents and Patrons increasingly demand quick and constant communication of information regarding the Amenity Facilities, including but not limited to hours of operations, resident programs, special events and other services of the District, all of which are currently available in various forms ("Service Information").
- B.** Web-based applications like the Mobile Application can serve as an alternative communication medium, enabling the District's residents and Patrons to retrieve Service Information from a centralized source.
- C.** The District desires to provide the Mobile Application in order to provide Service Information in a format meeting the current demands.
- D.** Implementation and utilization of Mobile Application does not limit the availability of Service Information in currently existing forms which have been effective in communicating the Service Information.
- E.** Pursuant to Title II of the Americans with Disabilities Act ("ADA"), the District must provide reasonable accommodation to the public desiring to participate in or otherwise receive the benefit of the District's services, programs or activities to the extent that such accommodation would not result in a fundamental alteration in the nature of a service, program or activity, or in undue financial and administrative burdens.
- F.** The Mobile Application, as a service or a program provided by the District, should meet applicable accessibility standards for a web-based application in accordance with applicable ADA standards.
- G.** Contractor represents that the commercially available technology to make the Mobile Application compliant with relevant ADA standards ("Compliance Cost") would cost the District approximately ten (10) times the cost of yearly Mobile Application operation and maintenance fee, posing a significant difficulty or expense to the District.
- H.** Therefore, providing the Mobile Application at the current Compliance Cost would result in undue financial and administrative burdens of the District, and in this regard, the District is not required to take such action at this time.

I. Contractor represents that Contractor will continue to seek and apply compliance measures that would not result in undue financial and administrative burdens to the District and will immediately notify the District when the same is available.

SECTION 3. ADDITIONAL SCOPE OF SERVICES. In addition to the Scope of Services provided in Section 3 of the Agreement, Contractor shall provide the Additional Services described herein in accordance with following:

A. The Additional Services shall include all labor, materials and services necessary to design, implement, operate and maintain the Mobile Application in accordance with Exhibit A.

B. Contractor shall be solely responsible for the means, manner and method by which its duties, obligations and responsibilities are met to the satisfaction of the District and in accordance with this Addendum and the Agreement. Contractor shall use industry best practices and procedures when carrying out the Additional Services. Contractor is solely responsible for ensuring completion of all Additional Services in accordance with the terms provided in this Addendum and the Agreement.

C. As soon as possible, but in no event more than one (1) year from the effective date of this Agreement, the Contractor shall provide to the District a written plan that details the affirmative steps the Contractor shall take to implement available ADA compliance measures ("ADA Compliance Plan"). Notwithstanding the provision of such ADA Compliance Plan, the Contractor shall continuously apply all reasonable efforts to identify and implement ADA compliance measures.

D. The Additional Services shall be performed and/or provided by qualified personnel in a professional and workmanlike manner in accordance with all laws, industry standards and in accordance with all applicable website accessibility compliance industry standards. Neither the Additional Services nor any product provided by Contractor shall infringe, misappropriate, or otherwise violate the intellectual property rights of any third party. To the extent that any defects are found and reported to Contractor, Contractor shall correct such defects within reasonable time.

E. Contractor understands, acknowledges and agrees that "public records" of the District means all documents, papers, letters, maps, books, tapes, photographs, films, sound recordings, data processing software, or other material, regardless of the physical form, characteristics, or means of transmission, made or received in connection with the transaction of official business by the District, therefore, the information available on the Mobile Application may be public records. Accordingly, Contractor agrees that Section 23 of the Agreement applies to design, implementation, operation and maintenance of the Mobile Application in connection with the provision of Additional Services, and further, Contractor agrees to comply with all applicable provisions of Florida law in handling such records.

F. In the event that the District and Contractor terminate the Agreement, the Agreement is not renewed, or otherwise the Contractor no longer provides any services to the District, Contractor shall convey or make appropriate transfer to the District the

Mobile Application platform and any necessary license rights to use the Mobile Application for the benefit of its residents and Patrons, and Contractor agrees to fully cooperate in that effort.

G. Exhibit A is incorporated herein solely to the extent it is intended to clarify the scope of Additional Services. To the extent any provisions of **Exhibit A** conflict with the Agreement and this Addendum, the Agreement and this Addendum shall control.

SECTION 4. COMPENSATION. In consideration of Additional Services as provided in this Addendum, the District shall pay Contractor (i) a one-time fee of Six Hundred Seventy-Five Dollars (\$675.00) for the initial design and implementation of the Mobile Application; and (ii) a monthly fee of Two Hundred Eight Dollars and Thirty-Three Cents (\$208.33) for the operation and maintenance of the Mobile Application. In the event the Agreement is terminated for any reason and the District desires to obtain the right to continue to use the Mobile Application, the District shall have the option to pay a one-time fee of Five Thousand Dollars (\$5,000.00) to Contractor as consideration for appropriate transfer of Mobile Application platform and any necessary license rights associated with the use of the same. All payments shall be invoiced and paid in accordance with the requirements set forth in the Agreement.

SECTION 5. INTELLECTUAL PROPERTY. Except as provided herein, any work product generated as a part of the Additional Services shall remain property of the District, in accordance with the following:

A. CONTRACTOR MATERIALS. Except as provided herein, Contractor shall retain all right, title, and interest in and to (i) all patents, trademarks, service marks, copyrights, and other intellectual property or proprietary rights of Contractor used in or otherwise associated with the Additional Services, and other materials provided to the District hereunder; and (ii) all trade secrets, technical specifications and data to the extent they are intellectual property, and inventions which are authored, conceived, devised, developed, reduced to practice, or otherwise performed by Contractor which arise out of Contractor's performance of the Services, none of which shall be deemed a "work made for hire" under the Copyright Act of 1976 (collectively, "Contractor Materials"), and nothing contained herein shall be construed to restrict, impair, transfer, license, convey, or otherwise alter or deprive Contractor of any of its intellectual property and proprietary interests associated therewith. Subject to the foregoing, Contractor grants to the District a non-exclusive, non-transferable worldwide perpetual limited right and license to access and use the Contractor Materials in connection with the ordinary and intended use by the District as contemplated in this Addendum, including viewing, downloading and printing the Contractor Materials for the District's use, and without in any case removing Contractor's copyright, trademark or other intellectual property ownership notices.

B. THE DISTRICT MATERIALS. To the extent applicable, Contractor shall take commercially reasonable precautions consistent with industry standards to protect confidential information, including, e.g., credit card information and other sensitive information protected under Florida's Public Records Laws. Contractor shall immediately notify the District of any breach or loss of data, and take such steps as are reasonably necessary to address any such issue. Except as provided herein, the District shall retain

all right, title, and interest in and to all intellectual property of the District provided or made available to the Contractor in connection with the Additional Services (collectively, "District Materials") and nothing contained herein shall be construed to restrict, impair, transfer, license, convey, or otherwise alter or deprive the District of any of its intellectual property or other proprietary interests associated therewith, if any. Subject to the foregoing, the District grants to Contractor a non-exclusive, non-transferable worldwide limited right and license to access and use such District Materials in connection with the provision of the Additional Services as contemplated by this Addendum.

SECTION 6. INDEMNIFICATION. Contractor agrees to defend, indemnify, and hold harmless the District and its officers, agents, staff, employees, successors, assigns, members, affiliates, attorneys or representatives from any and all liability, claims, actions, suits, liens, demands, costs, interest, expenses, damages, penalties, fines, or judgments against the District, or loss or damage, whether monetary or otherwise (collectively, the "Damages"), arising out of, wholly or in part by, or in connection with the Additional Services to be performed by Contractor, its subcontractors, its employees and agents (collectively, the "Indemnitor"), including litigation, mediation, arbitration, appellate, or settlement proceedings with respect thereto, but only if such Damages result from the gross negligence or willful misconduct of an Indemnitor. This specifically includes a lawsuit based on lack of ADA compliance or other web-based application compliance insufficiencies due to gross negligence or willful misconduct of the Indemnitor. Contractor understands, acknowledges and agrees that the indemnification rights provided in this Addendum is in addition to the District's indemnification rights provided in the Agreement.

SECTION 7. AGREEMENT IN EFFECT. This Addendum is intended to supplement the obligations of the parties originally stated in the Agreement. The Agreement is hereby affirmed and continues to constitute a valid and binding agreement between the parties. Except as described in this Addendum, nothing herein shall modify the rights and obligations of the parties under the Agreement. All of the remaining provisions, including, but not limited to, the engagement of services, compliance with governmental regulations, indemnification and sovereign immunity provisions, shall remain in full force and effect.

SECTION 8. SEVERABILITY. The invalidity or unenforceability of any one or more provisions of this Addendum shall not affect the validity or enforceability of the remaining portions of this Addendum or the Agreement.

SECTION 9. COUNTERPARTS. This Addendum may be executed in any number of counterparts, each of which when executed and delivered shall be an original; however, all such counterparts together shall constitute but one and the same instrument.

SECTION 10. AUTHORIZATION. The execution of this Addendum has been duly authorized by the appropriate body or official of the District and Contractor, both the District and Contractor have complied with all the requirements of law, and both the District and Contractor have full power and authority to comply with the terms and provisions of this instrument.

[Signatures on next page]


IN WITNESS WHEREOF, the parties hereto have caused this Addendum to be executed the day and year first above written.

ATTEST:

**DURBIN CROSSING COMMUNITY
DEVELOPMENT DISTRICT**



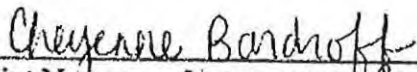
Secretary/~~Assistant Secretary~~



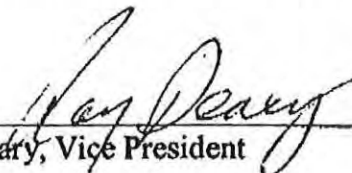
Vice/Chairperson, Board of Supervisors

WITNESS:

VESTA PROPERTY SERVICES, INC.



Print Name: Cheyenne Bardroff



Roy Deary, Vice President

Exhibit A: Mobile Application Functions

Exhibit A

Mobile Application Functions

The Mobile Application shall provide at least the following functions and Service Information:

- **Contact Us Page** – information on the description of the community, the District website, the dubinamenities@gmail.com email and the phone number to the Durbin Crossing South Amenity Facility, including contact information for people seeking technical assistance or additional accommodation
- **Accessibility Policy Page** – provide an accessibility policy that includes a commitment to accessibility for persons with disabilities, the District's engagement of Contractor for provision of the Mobile Application, an effort to bring the Mobile Application into ADA compliance, applicable ADA accessibility standard used and applied to the Mobile Application, if any, and contact information of the District Manager or their designee (e-mail and phone number) for users encountering any problems
- **Facebook** – page containing Facebook feed
- **Twitter** – page containing Twitter feed
- **DC Calendar** – event calendar
- **Report a Problem** – page where residents can report a service problem to Amenity Facilities staff
- **Websites** – page containing a link to the District website (<http://durbincrossingcdd.com/>) and the community-wide website (<https://durbincrossingliving.com>)
- **DC Events** – flyers for events and links to register for same
- **DC Fitness** – pictures and description of fitness center and a link to fitness center hours and policies
- **DC Pools** – pictures and description of the pools and a link to pool hours and policies
- **Tennis** – pictures and descriptions of the tennis facilities and a link to tennis policies and "904 Tennis"
- **Newsletter** – monthly newsletter
- **Amenity Athletics** – links to amenity athletics websites

SIXTH ORDER OF BUSINESS

**LANDSCAPE AND IRRIGATION MAINTENANCE AGREEMENT
BY AND BETWEEN DURBIN CROSSING COMMUNITY
DEVELOPMENT DISTRICT AND VERDEGO, LLC**

THIS AGREEMENT ("Agreement") is made and entered into this 25th day of November, 2019, with an effective date of January 1, 2020, by and between:

DURBIN CROSSING COMMUNITY DEVELOPMENT DISTRICT, a local unit of special-purpose government established pursuant to Chapter 190, *Florida Statutes*, located in St. Johns County, Florida, whose address is 475 West Town Place, STE #114, St. Augustine, Florida 32092 (the "District"), and

VERDEGO, LLC, whose principal address is 3335 North State Street, Bunnell, Florida 32110 (the "Contractor" and, together with the District, the "Parties").

RECITALS

WHEREAS, the District was established by rule of the Florida Land and Water Adjudicatory Commission for the purpose of planning, financing, constructing, operating and/or maintaining certain infrastructure, including surface water management systems, roadways, landscaping, and other infrastructure; and

WHEREAS, the District has a need to retain an independent contractor to provide landscape and irrigation maintenance services for certain lands within and around the District; and

WHEREAS, Contractor submitted a Price Proposal Form, attached hereto as **Exhibit A** and incorporated herein by reference (the "Price Quotation") and represents that it is qualified to serve as a landscape and irrigation maintenance contractor and provide such services to the District.

NOW, THEREFORE, in consideration of the mutual covenants contained in this Agreement, it is agreed that the Contractor is hereby retained, authorized, and instructed by the District to perform in accordance with the following covenants and conditions, which both the District and the Contractor have agreed upon:

1. **INCORPORATION OF RECITALS.** The recitals stated above are true and correct and by this reference are incorporated herein as a material part of this Agreement.

2. **DESCRIPTION OF WORK AND SERVICES.**

- A. The District desires that the Contractor provide professional landscape and irrigation maintenance services within presently accepted standards. Upon all Parties executing this Agreement, the Contractor shall provide the District with the specific services as set forth in this Agreement and attached Exhibits.
- B. While providing the services identified in this Agreement, the Contractor shall assign such staff as may be required, and such staff shall be responsible

for coordinating, expediting, and controlling all aspects to assure completion of the services.

- C. The Contractor shall provide the specific professional services as shown in Section 3 of this Agreement.

3. **SCOPE OF LANDSCAPE AND IRRIGATION MAINTENANCE SERVICES.** The duties, obligations, and responsibilities of the Contractor are those described in the Scope of Services attached hereto as **Exhibit B** in the designated areas as shown in the maintenance map attached hereto as **Exhibit C**. Contractor shall solely be responsible for the means, manner and methods by which its duties, obligations and responsibilities are met to the satisfaction of the District. Attached Exhibits are intended to clarify the Price Quotation and Scope of Services to be provided herein; to the extent that any other provisions of the Exhibits conflict with the provisions of this Agreement, this Agreement shall control.

4. **MANNER OF CONTRACTOR'S PERFORMANCE.** Contractor agrees, as an independent contractor, to undertake work and/or perform or have performed such services as specified in this Agreement or any addendum executed by the Parties or in any authorized written work order by the District issued in connection with this Agreement and accepted by the Contractor. All work shall be performed in a neat and professional manner reasonably acceptable to the District and shall be in accordance with industry standards. The performance of all services by the Contractor under this Agreement and related to this Agreement shall conform to any written instructions issued by the District.

A. Should any work and/or services be required which are not specified in this Agreement or any addenda, but which are nevertheless necessary for the proper provision of services to the District, such work or services shall be fully performed by the Contractor as if described and delineated in this Agreement.

B. The Contractor agrees that the District shall not be liable for the payment of any work or services unless the District, through an authorized representative of the District, authorizes the Contractor, in writing, to perform such work.

C. The District shall designate in writing a person to act as the District's representative with respect to the services to be performed under this Agreement. The District's representative shall have complete authority to transmit instructions, receive information, interpret and define the District's policies and decisions with respect to materials, equipment, elements, and systems pertinent to the Contractor's services.

(1) The District hereby designates the District Manager, Field Operations Manager, and the General Manager to act as its representatives.

(2) The Contractor agrees to meet with the District's representative as specified in the Scope of Services in **Exhibit B** to walk the property to discuss conditions, schedules, and items of concern regarding this Agreement.

D. In the event that time is lost due to heavy rains ("Rain Days"), the Contractor agrees to reschedule its employees and divide their time accordingly to complete all scheduled services within one (1) week of any such Rain Days. The Contractor shall provide services on Saturdays if needed to make up Rain Days, but shall not provide services on Sundays. Contractor shall coordinate with the District representatives to timely complete all such services.

E. Contractor shall use all due care to protect the property of the District, its residents, and landowners from damage. Contractor agrees to repair any damage resulting from Contractor's activities and work within twenty-four (24) hours. Contractor further understands and acknowledges that there are school children who may be traversing to and from school during regular school hours. Contractor shall use all due care to protect the safety of school children who may be traversing to and from school, while Contractor is still on-site and performing the services herein, by being cognizant of their presence and prioritizing their safety.

5. COMPENSATION; TERM.

A. As compensation for services described in this Agreement, the District agrees to pay Contractor the following amounts:

i. Nine (9) monthly payments of Thirty-Six Thousand Six Hundred Twenty-Six Dollars and Zero Cents (\$36,626.00) for a total of Three Hundred Twenty-Nine Thousand Six Hundred Thirty-Four Dollars and Zero Cents (\$329,634.00) for the remainder of Fiscal Year 2019-2020;

ii. Twelve (12) monthly payments of Thirty-Six Thousand Six Hundred Twenty-Six Dollars and Zero Cents (\$36,626.00) for an annual total of Four Hundred Thirty-Nine Thousand Five Hundred Twelve Dollars and Zero Cents (\$439,512.00) for Fiscal Year 2020-2021; and

iii. Twelve (12) monthly payments of Thirty-Seven Thousand Five Hundred Forty Dollars and Zero Cents (\$37,540.00) for an annual total of Four Hundred Fifty Thousand Four Hundred Eighty Dollars and Zero Cents (\$450,480.00) for Fiscal Year 2021-2022.

B. This Agreement shall be effective and the services described herein shall commence on January 1, 2020, and shall remain in effect until September 30, 2022, unless terminated earlier in accordance with Section 14 of this Agreement.

C. If the District should desire additional work or services, or to add additional lands to be maintained, or Contractor has recommended repairs or additional work not within the scope of this Agreement, Contractor agrees to negotiate in good faith to undertake such additional work or services. Upon successful negotiations, the Parties shall agree in writing to an addendum, addenda, or change order(s) to this Agreement. Contractor shall not provide such additional services until such agreement is evidenced in writing. Fees for any additional services shall be calculated based on the attached Price

Quotation, or, if not identified, as negotiated between the District and the Contractor and agreed upon in writing.

C. The District may require, as a condition precedent to making any payment to the Contractor, that all subcontractors, materialmen, suppliers or laborers be paid and require evidence, in the form of Lien Releases or partial Waivers of Lien, to be submitted to the District by those subcontractors, materialmen, suppliers or laborers, and further require that the Contractor provide an Affidavit relating to the payment of said indebtedness. Further, the District shall have the right to require, as a condition precedent to making any payment, evidence from the Contractor, in a form satisfactory to the District, that any indebtedness of the Contractor, as to services to the District, has been paid and that the Contractor has met all of the obligations with regard to the withholding and payment of taxes, Social Security payments, Workman's Compensation, Unemployment Compensation contributions, and similar payroll deductions from the wages of employees.

D. The Contractor shall maintain records conforming to usual accounting practices. Further, the Contractor agrees to render monthly invoices to the District, in writing, which shall be delivered or mailed to the District by the fifth (5th) day of the next succeeding month. These monthly invoices are due and payable within forty-five (45) days of receipt by the District or otherwise in accordance with the Florida Prompt Payment Act. Each monthly invoice shall include such supporting information as the District may reasonably require the Contractor to provide.

6. INSURANCE.

A. The Contractor or any subcontractor performing the work described in this Agreement shall maintain throughout the term of this Agreement the following insurance:

i. Workman's Compensation Insurance in accordance with the laws of the State of Florida.

ii. Commercial General Liability Insurance covering the Contractor's legal liability for bodily injuries, with limits of not less than \$1,000,000 combined single-limit bodily injury and property damage liability, and covering at least the following hazards: Independent Contractors Coverage for bodily injury and property damage in connection with subcontractors' operation.

iii. Employer's Liability Coverage with limits of at least \$1,000,000 (one million dollars) per accident or disease.

iv. Automobile Liability Insurance for bodily injuries in limits of not less than \$1,000,000 combined single-limit bodily injury and for property damage, providing coverage for any accident arising out of or resulting from the operation, maintenance, or use by the Contractor of any owned, non-owned, or hired automobiles, trailers, or other equipment required to be licensed.

B. The District, its staff, consultants, agents and supervisors shall be named as additional insured. The Contractor shall furnish the District with the Certificate of Insurance evidencing compliance with this requirement. No certificate shall be acceptable to the District unless it provides that any change or termination within the policy periods of the insurance coverage, as certified, shall not be effective within thirty (30) days of prior written notice to the District. Insurance coverage shall be from a reputable insurance carrier, licensed to conduct business in the State of Florida, and such carrier shall have a Best's Insurance Reports rating of at least A-VII.

C. If the Contractor fails to have secured and maintained the required insurance, the District has the right (without any obligation to do so, however), to secure such required insurance in which event, the Contractor shall pay the cost for that required insurance and shall furnish, upon demand, all information that may be required in connection with the District's obtaining the required insurance.

7. INDEMNIFICATION.

A. Contractor agrees to defend, indemnify, and hold harmless the District and its supervisors, officers, agents, employees, successors, assigns, members, affiliates, or representatives from any and all liability, claims, actions, suits, liens, demands, costs, interest, expenses, damages, penalties, fines, judgments against the District, or loss or damage, whether monetary or otherwise, arising out of, wholly or in part by, or in connection with the Services to be performed by Contractor, its subcontractors, its employees and agents in connection with this Agreement, including litigation, mediation, arbitration, appellate, or settlement proceedings with respect thereto. Additionally, nothing in this Agreement requires Contractor to indemnify the District for the District's percentage of fault if the District is adjudged to be more than 50% at fault for any claims against the District and Contractor as jointly liable parties; however, Contractor shall indemnify the District for any and all percentage of fault attributable to Contractor for claims against the District, regardless of whether the District is adjudged to be more or less than 50% at fault. Contractor further agrees that nothing herein shall constitute or be construed as a waiver of the District's limitations on liability contained in section 768.28, *Florida Statutes*, or other statute.

B. Obligations under this section shall include the payment of all settlements, judgments, damages, liquidated damages, penalties, fines, forfeitures, back pay awards, court costs, arbitration and/or mediation costs, litigation expenses, attorneys' fees, paralegal fees (incurred in court, out of court, on appeal, or in bankruptcy proceedings), and any interest accrued, all as incurred.

8. BACKGROUND CHECKS. The Contractor shall conduct background checks on any and all of its employees who will or may be providing landscape and irrigation maintenance services at the District. Contractor shall provide proof of same, if requested by the District.

9. COMPLIANCE WITH GOVERNMENTAL REGULATION. The Contractor shall keep, observe, and perform all requirements of applicable local, State, and Federal laws, rules,

regulations, or ordinances. If the Contractor fails to notify the District in writing within five (5) days of the receipt of any notice, order, request to comply notice, or a report of a violation or an alleged violation, made by any local, State, or Federal governmental body or agency or subdivision thereof with respect to the services being rendered under this Agreement or any action of the Contractor or any of its agents, servants, employees, or materialmen, or with respect to terms, wages, hours, conditions of employment, safety appliances, or any other requirements applicable to provision of services, or fails to comply with any requirement of such agency within five (5) days after receipt of any such notice, order, request to comply notice, or report of a violation or an alleged violation, the District may terminate this Agreement, such termination to be effective immediately upon the giving of notice of termination.

10. LIENS AND CLAIMS. The Contractor shall promptly and properly pay for all labor employed, materials purchased, and equipment hired by it to perform under this Agreement. The Contractor shall keep the District's property free from any materialmen's or mechanic's liens and claims or notices in respect to such liens and claims, which arise by reason of the Contractor's performance under this Agreement, and the Contractor shall immediately discharge any such claim or lien. In the event that the Contractor does not pay or satisfy such claim or lien within three (3) business days after the filing of notice thereof, the District, in addition to any and all other remedies available under this Agreement, may terminate this Agreement to be effective immediately upon the giving notice of termination.

11. DEFAULT AND PROTECTION AGAINST THIRD PARTY INTERFERENCE. A default by either party under this Agreement shall entitle the other to all remedies available at law or in equity, which may include, but not be limited to, the right of damages, injunctive relief, and/or specific performance. The District shall be solely responsible for enforcing its rights under this Agreement against any interfering third party. Nothing contained in this Agreement shall limit or impair the District's right to protect its rights from interference by a third party to this Agreement.

12. CUSTOM AND USAGE. It is hereby agreed, any law, custom, or usage to the contrary notwithstanding, that the District shall have the right at all times to enforce the conditions and agreements contained in this Agreement in strict accordance with the terms of this Agreement, notwithstanding any conduct or custom on the part of the District in refraining from so doing; and further, that the failure of the District at any time or times to strictly enforce its rights under this Agreement shall not be construed as having created a custom in any way or manner contrary to the specific conditions and agreements of this Agreement, or as having in any way modified or waived the same.

13. SUCCESSORS. This Agreement shall inure to the benefit of and be binding upon the heirs, executors, administrators, successors, and assigns of the Parties to this Agreement, except as expressly limited in this Agreement.

14. TERMINATION. The District agrees that the Contractor may terminate this Agreement with cause by providing sixty (60) days written notice of termination to the District; provided, however, that the District shall be provided a reasonable opportunity to cure any failure under this Agreement. The Contractor agrees that the District may terminate this Agreement immediately with cause by providing written notice of termination to the Contractor. The District

shall provide thirty (30) days written notice of termination without cause. Upon any termination of this Agreement, the Contractor shall be entitled to payment for all work and/or services rendered up until the effective termination of this Agreement, subject to whatever claims or offsets the District may have against the Contractor.

15. PERMITS AND LICENSES. All permits and licenses required by any governmental agency directly for the District shall be obtained and paid for by the District. All other permits or licenses necessary for the Contractor to perform under this Agreement shall be obtained and paid for by the Contractor.

16. ASSIGNMENT. Neither the District nor the Contractor may assign this Agreement without the prior written approval of the other. Any purported assignment without such written approval shall be void.

17. INDEPENDENT CONTRACTOR STATUS. In all matters relating to this Agreement, the Contractor shall be acting as an independent contractor. Neither the Contractor nor employees of the Contractor, if there are any, are employees of the District under the meaning or application of any Federal or State Unemployment or Insurance Laws or Old Age Laws or otherwise. The Contractor agrees to assume all liabilities or obligations imposed by any one or more of such laws with respect to employees of the Contractor, if any, in the performance of this Agreement. The Contractor shall not have any authority to assume or create any obligation, express or implied, on behalf of the District and the Contractor shall have no authority to represent the District as an agent, employee, or in any other capacity, unless otherwise set forth in this Agreement.

18. HEADINGS FOR CONVENIENCE ONLY. The descriptive headings in this Agreement are for convenience only and shall neither control nor affect the meaning or construction of any of the provisions of this Agreement.

19. ENFORCEMENT OF AGREEMENT. In the event that either the District or the Contractor is required to enforce this Agreement by court proceedings or otherwise, then the substantially prevailing party shall be entitled to recover all fees and costs incurred, including reasonable attorneys' fees, paralegal fees and costs for trial, alternative dispute resolution, or appellate proceedings.

20. AGREEMENT. This instrument shall constitute the final and complete expression of this Agreement between the District and the Contractor relating to the subject matter of this Agreement.

21. AMENDMENTS. Amendments to and waivers of the provisions contained in this Agreement may be made only by an instrument in writing which is executed by both the District and the Contractor.

22. AUTHORIZATION. The execution of this Agreement has been duly authorized by the appropriate body or official of the District and the Contractor, both the District and the Contractor have complied with all the requirements of law, and both the District and the Contractor have full power and authority to comply with the terms and provisions of this instrument.

23. NOTICES. All notices, requests, consents and other communications under this Agreement ("Notices") shall be in writing and shall be delivered, mailed by First Class Mail, postage prepaid, or overnight delivery service, to the Parties, as follows:

A. If to the District: Durbin Crossing Community Development District
475 West Town Place, STE #114
St. Augustine, Florida 32092
Attn: Daniel Laughlin

with a copy to: Hopping Green & Sams PA
119 South Monroe Street, Suite 300
Tallahassee, Florida 32301
Attn: Michael C. Eckert

B. If to the Contractor: VerdeGo, LLC
3335 North State Street
Bunnell, Florida 32110
Attn: T.J. McNitt

Except as otherwise provided in this Agreement, any Notice shall be deemed received only upon actual delivery at the address set forth above. Notices delivered after 5:00 p.m. (at the place of delivery) or on a non-business day, shall be deemed received on the next business day. If any time for giving Notice contained in this Agreement would otherwise expire on a non-business day, the Notice period shall be extended to the next succeeding business day. Saturdays, Sundays, and legal holidays recognized by the United States government shall not be regarded as business days. Counsel for the District and counsel for the Contractor may deliver Notice on behalf of the District and the Contractor. Any party or other person to whom Notices are to be sent or copied may notify the other Parties and addressees of any change in name or address to which Notices shall be sent by providing the same on five (5) days written notice to the Parties and addressees set forth herein.

24. THIRD PARTY BENEFICIARIES. This Agreement is solely for the benefit of the District and the Contractor and no right or cause of action shall accrue upon or by reason, to or for the benefit of any third party not a formal party to this Agreement. Nothing in this Agreement expressed or implied is intended or shall be construed to confer upon any person or corporation other than the District and the Contractor any right, remedy, or claim under or by reason of this Agreement or any of the provisions or conditions of this Agreement; and all of the provisions, representations, covenants, and conditions contained in this Agreement shall inure to the sole benefit of and shall be binding upon the District and the Contractor and their respective representatives, successors, and assigns.

25. CONTROLLING LAW; VENUE. This Agreement and the provisions contained in this Agreement shall be construed, interpreted, and controlled according to the laws of the State of Florida. Parties consent to and agree that the exclusive venue for any action arising hereunder shall be in a court of appropriate jurisdiction in and for St. Johns County, Florida.

26. PUBLIC RECORDS. Contractor understands and agrees that all documents of any kind provided to the District in connection with this Agreement may be public records, and, accordingly, Contractor agrees to comply with all applicable provisions of Florida law in handling such records, including but not limited to section 119.0701, *Florida Statutes*. Contractor acknowledges that the designated public records custodian for the District is **Jim Perry** ("Public Records Custodian"). Among other requirements and to the extent applicable by law, Contractor shall 1) keep and maintain public records required by the District to perform the service; 2) upon request by the Public Records Custodian, provide the District with the requested public records or allow the records to be inspected or copied within a reasonable time period at a cost that does not exceed the cost provided in Chapter 119, *Florida Statutes*; 3) ensure that public records which are exempt or confidential, and exempt from public records disclosure requirements, are not disclosed except as authorized by law for the duration of the contract term and following the contract term if Contractor does not transfer the records to the Public Records Custodian of the District; and 4) upon completion of this Agreement, transfer to the District, at no cost, all public records in Contractor's possession or, alternatively, keep, maintain and meet all applicable requirements for retaining public records pursuant to Florida laws. When such public records are transferred by Contractor, Contractor shall destroy any duplicate public records that are exempt or confidential and exempt from public records disclosure requirements. All records stored electronically must be provided to the District in a format that is compatible with Microsoft Word or Adobe PDF formats.

IF CONTRACTOR HAS QUESTIONS REGARDING THE APPLICATION OF CHAPTER 119, *FLORIDA STATUTES*, TO CONTRACTOR'S DUTY TO PROVIDE PUBLIC RECORDS RELATING TO THIS AGREEMENT, CONTACT THE CUSTODIAN OF PUBLIC RECORDS AT (904) 940-5850, JPERRY@GMSNF.COM, OR AT 475 WEST TOWN PLACE, SUITE 114, SAINT AUGUSTINE, FLORIDA 32092.

27. SEVERABILITY. The invalidity or unenforceability of any one or more provisions of this Agreement shall not affect the validity or enforceability of the remaining portions of this Agreement, or any part of this Agreement not held to be invalid or unenforceable.

28. ARM'S LENGTH TRANSACTION. This Agreement has been negotiated fully between the District and the Contractor as an arm's length transaction. The District and the Contractor participated fully in the preparation of this Agreement with the assistance of their respective counsel. In the case of a dispute concerning the interpretation of any provision of this Agreement, the Parties are each deemed to have drafted, chosen, and selected the language, and any doubtful language will not be interpreted or construed against any Party.

29. COUNTERPARTS. This Agreement may be executed in any number of counterparts, each of which when executed and delivered shall be an original; however, all such counterparts together shall constitute, but one and the same instrument.


30. SCRUTINIZED COMPANIES STATEMENT. Contractor certifies that it is not in violation of section 287.135, *Florida Statutes*, and is not prohibited from doing business with the District under Florida law, including but not limited to Scrutinized Companies with Activities in Sudan List or Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List. If Contractor is found to have submitted a false statement, has been placed on the Scrutinized Companies with Activities in Sudan List or the Scrutinized Companies with Activities in the Iran Petroleum Energy Sector List, or has been engaged in business operations in Cuba or Syria, or is now or in the future on the Scrutinized Companies that Boycott Israel List, or engaged in a boycott of Israel, the District may immediately terminate this Agreement.

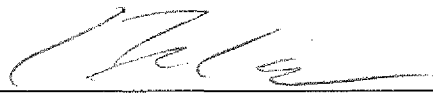
[Signatures on next page]

IN WITNESS WHEREOF, the Parties execute this agreement the day and year first written above.

ATTEST:


**DURBIN CROSSING COMMUNITY
DEVELOPMENT DISTRICT**


Secretary/Assistant Secretary


Chairperson, Board of Supervisors

WITNESS:

VERDEGO, LLC, a Florida limited
liability company


Print Name: BAND S. PERZ

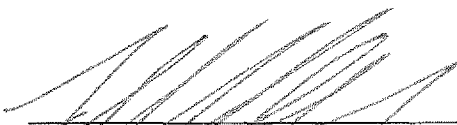

By: Terry McNitt, Jr.
Its: Manager

Exhibit A: Price Quotation
Exhibit B: Scope of Services
Exhibit C: Maintenance Map

EXHIBIT A – PRICE QUOTATION

DURBIN CROSSING COMMUNITY DEVELOPMENT DISTRICT LANDSCAPE AND IRRIGATION MAINTENANCE SERVICES PROPOSAL SUMMARY

Area #1:

North Durbin / Irrigated R.O.W., parks and common areas, Bermuda and St. Augustine, (35 mows).

In season, April 1 thru October 31, weekly and dormant season, November 1 through March 31, once a month.

Item No. and Description (Refer to Specifications and Maintenance Map for Descriptions)

1. Mowing (35 Cuts) (Edging, weed eating, weeding of beds, blowing and or vacuuming and weeding of lawns)	\$ 78,380.01
2. Pruning	\$ 13,502.16
3. Cleaning Litter/ Bogus Signs/Mulch Installation	\$ 12,333.00
4. Pesticide Application	\$ Included in Fert. Program
5. Fertilization	\$ 17,280.00
6. Annuals (600 annually)	831.00
Total Price Proposal (Items 1-6)	\$ 122,326.17

Proposal Summary by Month (Reflect affect of seasonal variations in monthly costs)

January	\$ 10,193.85
February	\$ 10,193.85
March	\$ 10,193.85
April	\$ 10,193.85
May	\$ 10,193.85
June	\$ 10,193.85
July	\$ 10,193.85
August	\$ 10,193.85
September	\$ 10,193.85
October	\$ 10,193.85
November	\$ 10,193.85
December	\$ 10,193.85

**DURBIN CROSSING COMMUNITY DEVELOPMENT DISTRICT
LANDSCAPE AND IRRIGATION MAINTENANCE SERVICES
PROPOSAL SUMMARY**

Area #2:

North Durbin / Non-Irrigated parks, common areas and ponds, Bahia and ornamental grasses (21 Cuts):

In season, April 1 thru October 31, bi-weekly and dormant season, November 1 through March 31, once a month. Various mowing patterns will be employed to insure the even distribution of clippings and to prevent ruts in the turf caused by mowers. Grass clippings will be left on the lawn to restore nutrients, unless excess clippings create an unsightly appearance.

Item No. and Description (Refer to Specifications and Maintenance Map for Descriptions)

1. Bahia Mowing (21 Cuts) (Edging, weed eating, weeding of beds, blowing and or vacuuming of clippings)	\$ 17,126.02
2. Pruning	\$ 2,138.79
3. Cleaning Litter/ Bogus Signs/Mulch Installation	\$ 657.76
4. Pesticide Application	\$ Included in Fert. Program
5. Fertilization	\$ 3,000.00
Total Price Proposal (Items 1-5)	\$ 22,922.57

Proposal Summary by Month
(Reflect effect of seasonal variations in monthly costs)

January	\$ 1,910.21
February	\$ 1,910.21
March	\$ 1,910.21
April	\$ 1,910.21
May	\$ 1,910.21
June	\$ 1,910.21
July	\$ 1,910.21
August	\$ 1,910.21
September	\$ 1,910.21
October	\$ 1,910.21
November	\$ 1,910.21
December	\$ 1,910.21

**DURBIN CROSSING COMMUNITY DEVELOPMENT DISTRICT
LANDSCAPE AND IRRIGATION MAINTENANCE SERVICES
PROPOSAL SUMMARY**

Area #3:

North Durbin / North Amenity Center, Bermuda (35 cuts):

In season, April 1 thru October 31, weekly and dormant season, November 1 through March 31, once a month.

Item No. and Description (Refer to Specifications and Maintenance Map for Descriptions)

1. Mowing (35 Cuts) (Edging, weed eating, weeding of beds, blowing and/or vacuuming of clippings)	\$ 23,770.89
2. Pruning	\$ 7,817.04
3. Cleaning Litter/ Bogus Signs/Mulch Installation	\$ 4,111.00
4. Pesticide Application	\$ Included in Fert. Program
5. Fertilization	\$ 5,760.00
6. Annuals (600)	\$ 834.00
Total Price Proposal (Items 1-6)	\$ 42,292.93

Proposal Summary by Month
(Reflect effect of seasonal variations in monthly costs)

January	\$ 3,524.41
February	\$ 3,524.41
March	\$ 3,524.41
April	\$ 3,524.41
May	\$ 3,524.41
June	\$ 3,524.41
July	\$ 3,524.41
August	\$ 3,524.41
September	\$ 3,524.41
October	\$ 3,524.41
November	\$ 3,524.41
December	\$ 3,524.41

**DURBIN CROSSING COMMUNITY DEVELOPMENT DISTRICT
LANDSCAPE AND IRRIGATION MAINTENANCE SERVICES
PROPOSAL SUMMARY**

Area #4:

CR 244 Irrigated, St. Augustine (35 Cuts):

In season, April 1 thru October 31, weekly and dormant season, November 1
through March 31, once a month.

Item No. and Description (Refer to Specifications and Maintenance Map for Descriptions)

1. Mowing (35 Cuts) (Edging, weed eating, weeding of beds, blowing and or vacuuming of clippings)	\$ <u>54,187.34</u>
2. Pruning	\$ <u>7,817.04</u>
3. Cleaning Litter/ Bogus Signs/Mulch Installation	\$ <u>6,084.28</u>
4. Pesticide Application	\$ <u>Included in Fert. Program</u>
5. Fertilization	\$ <u>10,080.00</u>
Total Price Proposal (Items 1-5)	\$ <u>78,168.66</u>

Proposal Summary by Month
(Reflect affect of seasonal variations in monthly costs)

January	\$ <u>6,514.05</u>
February	\$ <u>6,514.05</u>
March	\$ <u>6,514.05</u>
April	\$ <u>6,514.05</u>
May	\$ <u>6,514.05</u>
June	\$ <u>6,514.05</u>
July	\$ <u>6,514.05</u>
August	\$ <u>6,514.05</u>
September	\$ <u>6,514.05</u>
October	\$ <u>6,514.05</u>
November	\$ <u>6,514.05</u>
December	\$ <u>6,514.05</u>

**DURBIN CROSSING COMMUNITY DEVELOPMENT DISTRICT
LANDSCAPE AND IRRIGATION MAINTENANCE SERVICES
PROPOSAL SUMMARY**

Area #5:

South Durbin / Irrigated R.O.W., common areas and parks., St. Augustine (35 cuts):

In season, April 1 thru October 31, weekly and dormant season, November 1 through March 31, once a month.

Item No. and Description (Refer to Specifications and Maintenance Map for Descriptions)

1. Mowing (35 Cuts) (Edging, weed eating, weeding of beds, blowing and or vacuuming of clippings)	\$ 54,943.45
2. Pruning	\$ 6,040.44
3. Cleaning Litter/ Bogus Signs/Mulch Installation	\$ 6,988.70
4. Pesticide Application	\$ Included in Fert. Program
5. Fertilization	\$ 9,964.80
6. Annuals (750)	\$ 1,035.00
Total Price Proposal (Items 1-6)	\$ 78,972.39

**Proposal Summary by Month
(Reflect affect of seasonal variations in monthly costs)**

January	\$ 6,581.03
February	\$ 6,581.03
March	\$ 6,581.03
April	\$ 6,581.03
May	\$ 6,581.03
June	\$ 6,581.03
July	\$ 6,581.03
August	\$ 6,581.03
September	\$ 6,581.03
October	\$ 6,581.03
November	\$ 6,581.03
December	\$ 6,581.03

**DURBIN CROSSING COMMUNITY DEVELOPMENT DISTRICT
LANDSCAPE AND IRRIGATION MAINTENANCE SERVICES
PROPOSAL SUMMARY**

Area #6:

South Durbin / Non-Irrigated parks, common areas and ponds, Bahia (21 cuts);

In season, April 1 thru October 31, bi-weekly and dormant season, November 1 through March 31, once a month.

Item No. and Description (Refer to Specifications and Maintenance Map for Descriptions)

1. Mowing (21 Cuts) (Edging, weed eating, weeding of beds, blowing and or vacuuming of clippings)	\$ 11,410.75
2. Pruning	\$ 5,329.80
3. Cleaning Litter/ Bogus Signs/Mulch Installation	\$ 657.76
4. Pesticide Application	\$ Included in Fert. Program
5. Fertilization	\$ 3,744.00
Total Price Proposal (Items 1-5)	\$ 21,142.31

Proposal Summary by Month
(Reflect effect of seasonal variations in monthly costs)

January	\$ 1,761.86
February	\$ 1,761.86
March	\$ 1,761.86
April	\$ 1,761.86
May	\$ 1,761.86
June	\$ 1,761.86
July	\$ 1,761.86
August	\$ 1,761.86
September	\$ 1,761.86
October	\$ 1,761.86
November	\$ 1,761.86
December	\$ 1,761.86

**DURBIN CROSSING COMMUNITY DEVELOPMENT DISTRICT
LANDSCAPE AND IRRIGATION MAINTENANCE SERVICES
PROPOSAL SUMMARY**

Area #7:

South Durbin / South Amently Center, Bermuda and St. Augustine (35 cuts):

In season, April 1 thru October 31, weekly and dormant season, November 1 through March 31, once a month.

Item No. and Description (Refer to Specifications and Maintenance Map for Descriptions)

1. Mowing (35 Cuts) (Edging, weed eating, weeding of beds, blowing and or vacuuming of clippings)	\$ <u>28,556.67</u>
2. Pruning	\$ <u>5,685.12</u>
3. Cleaning Litter/ Bogus Signs/Mulch Installation	\$ <u>4,768.76</u>
4. Pesticide Application	\$ <u>Included in Fert. Program</u>
5. Fertilization	\$ <u>6,624.00</u>
Total Price Proposal (Items 1-5)	\$ <u>45,634.55</u>

Proposal Summary by Month
(Reflect effect of seasonal variations in monthly costs)

January	\$ <u>3,802.88</u>
February	\$ <u>3,802.88</u>
March	\$ <u>3,802.88</u>
April	\$ <u>3,802.88</u>
May	\$ <u>3,802.88</u>
June	\$ <u>3,802.88</u>
July	\$ <u>3,802.88</u>
August	\$ <u>3,802.88</u>
September	\$ <u>3,802.88</u>
October	\$ <u>3,802.88</u>
November	\$ <u>3,802.88</u>
December	\$ <u>3,802.88</u>

**DURBIN CROSSING COMMUNITY DEVELOPMENT DISTRICT
LANDSCAPE AND IRRIGATION MAINTENANCE SERVICES
PROPOSAL SUMMARY**

Area #8:

CR 2209 Russell Sampson to Race Track Rd., Bahia (11 cuts):

Once monthly, February thru December. Also, County road ponds on this same mow schedule and as depicted on the landscape map.

Item No. and Description (Refer to Specifications and Maintenance Map for Descriptions)

1. Mowing (11 Cuts) (Edging, weed eating, weeding of beds, blowing and or vacuuming of clippings)	\$ 13,512.24
2. Pruning	\$ 4,861.30
3. Cleaning Litter/ Bogus Signs/Mulch Installation	\$ 986.64
4. Pesticide Application	\$ Included in Fert. Program
5. Fertilization	\$ 2,016.00
 Total Price Proposal (Items 1-5)	 \$ 21,376.18

**Proposal Summary by Month
(Reflect affect of seasonal variations in monthly costs)**

January	\$ 1,781.35
February	\$ 1,781.35
March	\$ 1,781.35
April	\$ 1,781.35
May	\$ 1,781.35
June	\$ 1,781.35
July	\$ 1,781.35
August	\$ 1,781.35
September	\$ 1,781.35
October	\$ 1,781.35
November	\$ 1,781.35
December	\$ 1,781.35

**DURBIN CROSSING COMMUNITY DEVELOPMENT DISTRICT
LANDSCAPE AND IRRIGATION MAINTENANCE SERVICES
PROPOSAL SUMMARY**

Area #9:

Palisades, St. Augustine (35 cuts):

In season, April 1 thru October 31, weekly and dormant season, November 1 through March 31, once a month.

Item No. and Description (Refer to Specifications and Maintenance Map for Descriptions)

1. Mowing (35 Cuts) (Edging, weed eating, weeding of beds, blowing and or vacuuming and weeding of lawns)	\$ 4,022.34
2. Pruning	\$ 710.64
3. Cleaning Litter/ Bogus Signs/Mulch Installation	\$ 411.10
4. Pesticide Application	\$ Included in Fedl. Program
5. Fertilization	\$ 1,532.16
Total Price Proposal (Items 1-5)	\$ 6,676.24

**Proposal Summary by Month
(Reflect effect of seasonal variations in monthly costs)**

January	\$ 556.35
February	\$ 556.35
March	\$ 556.35
April	\$ 556.35
May	\$ 556.35
June	\$ 556.35
July	\$ 556.35
August	\$ 556.35
September	\$ 556.35
October	\$ 556.35
November	\$ 556.35
December	\$ 556.35

**DURBIN CROSSING COMMUNITY DEVELOPMENT DISTRICT
LANDSCAPE AND IRRIGATION MAINTENANCE SERVICES/UNIT PRICES**

Please provide the following unit prices for the following items. Each unit price shall include all costs for complete, installed work including materials, labor, overhead and profit. All materials shall be Florida No. 1 or better. Any changes to unit prices must be made by addendum to the agreement.

SOD/SEED/MULCH:

Sodded Argentine Bahia Lawn, SF	\$ <u>.47</u>
Seeded Bahia Lawn, SF	\$ <u>.12</u>
Sodded St. Augustine, SF	\$ <u>.57</u>
Sodded Bermuda 419, SF	\$ <u>.67</u>
3" Deep Brown Mulch, SF	\$ <u>.62</u>
Seeded Winter Rye, SF	\$ <u>.10</u>

SHRUBS:

Agapanthus 3 gal.	\$ <u>14.00</u>
Azalea 3 gal.	\$ <u>14.00</u>
Carl Grass 3 gal.	\$ <u>14.00</u>
Flax Lilly 3 gal.	\$ <u>14.00</u>
Indian Hawthorne 3 gal.	\$ <u>14.00</u>
Jack Frost Ligustrum 3 gal.	\$ <u>14.00</u>
Juniper 3 gal.	\$ <u>14.00</u>
Knockout Roses 3 gal.	\$ <u>14.00</u>
Lantana 3 gal.	\$ <u>14.00</u>
Loropetalum 3 gal.	\$ <u>14.00</u>
Muhly Grass 3 gal.	\$ <u>14.00</u>
Parson Juniper 3 gal.	\$ <u>14.00</u>
Plumbago 3 gal.	\$ <u>14.00</u>
Podocarpus 3 gal.	\$ <u>14.00</u>
Society Garlic 3 gal.	\$ <u>14.00</u>
Thyrallis 3 gal.	\$ <u>14.00</u>

Walteri Viburnum 3 gal. \$ 14.00

TREES (CONTAINER)

Bald Cypress - 30 gal. \$ 320.00

Bottle Brush - 30 gal. \$ 250.00

Burford Holly 45 gal. \$ 550.00

Coontie Palm - 30 gal. \$ 350.00

Crape Myrtle - 65 gal. / 30 gal. \$ 700.00 \$ 225.00

East Palatka Holly - 65 gal. / 30 gal. \$ 650.00 \$ 260.00

Elm - 30 gal. \$ 260.00

European Palm - 30 gal. \$ 350.00

Holly Tree - 30 gal. \$ 260.00

Live Oak - 100 gal. / 30 gal. \$ 950.00 \$ 350.00

Magnolia - 65 gal. / 30 gal. \$ 850.00 \$ 350.00

Medjool Palm - 30 gal. \$ N/A

Nellie Stevens - 100 gal. / 30 gal. \$ 950.00 \$ 260.00

River Birch - 30 gal. \$ 275.00

Sabal Palm \$ 250.00

Slash Pine - 30 gal. \$ 260.00

Southern Magnolia - 65 gal. / 30 gal. \$ 850.00 \$ 350.00

Washingtonian 16-18' C.T. \$ 350.00

Wax Myrtle - 30 gal. \$ 225.00

ANNUALS:

Annuals in 4" pots per flat of 20 \$ 37.00

COST FOR ADDITIONAL MOWING 1 x Event

Lump Sum Area # 1 \$ 1,385.00

Lump Sum Area # 2 \$ 815.00

Lump Sum Area # 3 \$ 345.00

Lump Sum Area # 4 \$ 995.00

Lamp Sun Area # 5	\$ 1,010.00
Lamp Sun Area # 6	\$ 545.00
Lamp Sun Area # 7	\$ 462.00
Lamp Sun Area # 8	\$ 1,230.00
Lamp Sun Area # 9	\$ 75.00

IRRIGATION:

CONTROLLER:

2" Hunter Battery Timer	\$ 290.00
Rainbird ESP Modular 24 Station	\$ 1,200.00

VALVES:

1", 1.5" and 2" Nelson	\$ 25.00	\$ 100.00	\$ 135.00
1", 1.5" and 2" Rainbird	\$ 25.00	\$ 100.00	\$ 135.00

WIRE:

14-1 Red Ft.	\$.25
14-1 White Ft.	\$.25
Wire Splice 3MDHR EA	\$ 3.50

PIPE VIOLET:

3" PR - 160, LF	\$ 4.75
2-1/2" PR - 160, LF	\$ 3.10
2" PR - 160, LF	\$ 2.35
1-1/2" PR - 160, LF	\$ 1.25
1-1/4" PR - 160, LF	\$ 1.15
1" CL - 200, LF	\$.95
3/4" CL - 200, LF	\$.75
2" PR - 315, LF	\$.75

MISCELLANEOUS:

2" Flex PVC	\$ 4.00
3/4" Flex PVC	\$ 2.00

SLIP-ON REPAIR COUPLING:

3", EA	\$ 110.00
2-1/2", EA	\$ 75.00
2", EA	\$ 65.00
1-1/2", EA	\$ 45.00
1-1/4", EA	\$ 42.00
1", EA	\$ 35.00
3/4", EA	\$ 30.00
1/2", EA	\$ 25.00

IRRIGATION HEADS

6" Spray head Rainbird or equivalent	\$ 11.00
4" Rotor Hunter or equivalent	\$ 20.00

PLEASE PROVIDE HOURLY RATES FOR THE FOLLOWING ITEMS:

A. Mowers	\$ 40.00	Acre
B. Bush-Hog	\$ 95.00	Hour
C. Tractor	\$ 125.00	Hour
D. Supervisor with Transportation	\$ 55.00	Hour
E. Laborer with hand equipment	\$ 35.00	Hour
F. Truck	\$ 30.00	Hour
G. Irrigation Tech labor rate	\$ 55.00	Hour

EXHIBIT B – SCOPE OF SERVICES

DETAILED LANDSCAPE MAINTENANCE SPECIFICATIONS FOR DURBIN CROSSING CDD

Remainder of FY 2019-2020, FY 2020-2021, and FY 2021-2022

General Requirements:

Contractor shall provide labor, equipment, and materials needed to maintain the landscape and irrigation for Durbin Crossing CDD. Contractor shall provide, at its sole cost, company uniforms to all of its on-site employees.

Reporting:

The Contractor will notify the Owner, the General Manager, or the Field Operations Manager prior to beginning each work day and at the completion of the field crew's performance of a service. Record of this notification will be accomplished by the completion of a Customer Visitation Record. The assigned foreman shall check in and out with the on-site manager at the beginning and end of each visit. There will be a weekly community drive with the vendors Account Manager, Field Operations Manager and/or General Manager as well as monthly community drive to also include Branch Manager and/or Account Managers supervisor. Contractor shall attend CDD Board meetings bi-monthly to discuss community landscape, irrigation and performance and make recommendations where applicable, including providing overview on the condition of the District's turf and irrigation. At such meetings, the foreman may also suggest recommended remediation or enhancements to the District property.

At the completion of each day's work the assigned foreman shall brief the General Manager or the Field Operations Manager of work completed that day, issues that need to be resolved (i.e. irrigation, turf quality, etc.) along with a proposed action plan for any issues that need addressed.

The Contractor will be required to conduct a monthly toolbox meeting (or more often on an as-need basis determined by Owner) with all members of the crew, foreman, and District representatives. Ideally this meeting will be held in the morning prior to shift work. During this meeting the District representatives will discuss any issues or areas of improvement(s) needed within the community, the Contractor's foreman will discuss safety with staff and any other issues that need discussed.

Schedule of Service:

The Contractor will be on site as necessary to complete the scope of work. Contractor will endeavor to schedule all work to be completed by Friday of each week. Contractor shall be on site as required year-round. There will be a full-time landscape maintenance crew during the dormant season; November 1 thru October 31, as well during the growing season; April 1 thru October 31 including the supervisor, shall be on site full time, Monday through Friday, to perform tasks per these specifications, using Saturday as a make-up day for any inclement weather. Additional staff will be added during peak summer growing season to perform all specified services. A knowledgeable supervisor is required to be present during every maintenance visit. Contractor will submit detailed monthly report informing owner on information pertaining to landscape and irrigation services performed. The Contractors Foreman must be approved by the Durbin Crossing Field Operations Manager. Any change of the Foreman over the length of this contract must also be approved by the Field Operations Manager. This approval required may require the submission of a resume and interviews.

The Contractor shall provide a St. Johns County employee representative as a local emergency contact. The response time of less than four (4) hours is required for any hazardous condition as deemed by The C.D.D. or 24 hours required for any non-hazardous response.

Mowing:

The Contractor shall mow within the Contract Areas 1 thru 9 as described below: (shown on the Maintenance Map). The growing season shall be defined from April 1 thru October 31. The dormant season shall be defined from November 1 through March 31.

Blades shall be sharpened before mowing and decks shall be level to ensure clean and even cut. Rotary mowers are permitted on all portions of CDD property except for CR 244 center median, East border to West border must be cut with a mulching deck mower for safety and nutrient replenishment. The contractor's staff will be subject to routine inspections by District representative(s) to ensure the proper equipment and height restrictions are being met.

Bahia turf shall be maintained at a height of 2.5" - 4.0" inches

Bermuda turf shall be maintained at a height of .5" - 2.5" inches.

St. Augustine turf shall be maintained at a height of 4.0" - 4.5" inches.

- Area #1 North Durbin / Irrigated R.O.W., parks and common areas, Bermuda and St. Augustine, (35 mows). In season, April 1 thru October 31, weekly and dormant season, November 1 through March 31, once a month.
- Area # 2 North Durbin / Non-Irrigated parks, common areas and ponds, Bahia and ornamental grasses (21 Cuts): In season, April 1 thru October 31, bi-weekly and dormant season, November 1 through March 31, once a month. Various mowing patterns will be employed to insure the even distribution of clippings and to prevent ruts in the turf caused by mowers. Grass clippings will be left on the lawn to restore nutrients, unless excess clippings create an unsightly appearance.
- Area #3 North Durbin / North Amenity Center, Bermuda (35 cuts): In season, April 1 thru October 31, weekly and dormant season, November 1 through March 31, once a month.
- Area #4 CR 244 Irrigated, St. Augustine (35 Cuts): In season, April 1 thru October 31, weekly and dormant season, November 1 through March 31, once a month.
- Area #5: South Durbin / Irrigated R.O.W., common areas and parks., St. Augustine (35 cuts): In season, April 1 thru October 31, weekly and dormant season, November 1 through March 31, once a month.
- Area #6: South Durbin / Non-Irrigated parks, common areas and ponds, Bahia (21 cuts): In season, April 1 thru October 31, bi-weekly and dormant season, November 1 through March 31, once a month.
- Area #7: South Durbin / South Amenity Center, Bermuda and St. Augustine (35 cuts): In season, April 1 thru October 31, weekly and dormant season, November 1 through March 31, once a month.
- Area #8: CR 2209 Russell Sampson to Race Track Rd., Bahia (11 cuts): once monthly, February thru December. Also, County road ponds on this same mow schedule and as depicted on the landscape map.
- Area #9: Palisades, St. Augustine (35 cuts): In season, April 1 thru October 31, weekly and dormant season, November 1 through March 31, once a month.

Edging/Weed Eating:

Contractor will neatly edge and trim around all plant beds, curbs, streets, trees, buildings, etc. to maintain shape and configuration. Edging equipment will be equipped with manufacturer's guards to deflect hazardous debris. All walks will be blown after edging to maintain a clean, well-groomed appearance. All grass runners will be removed after edging to keep mulch areas free of weeds and encroaching grass. "Hard" and "Soft" edging and string-trimming shall be performed in conjunction with turf mowing. Areas mutually agreed to be inaccessible to mowing machinery will be maintained with string trimmers or chemical means, as environmental conditions permit. Groundcovers will be confined to plant bed areas by manual or chemical means as environmental conditions permit.

Blowing:

Sidewalks, curbs and pavement will be blown or vacuumed clean of turf and like debris, by forced air machinery, after every mowing.

Shrubs:

Shrubs and groundcover shall be maintained at a height that will not disrupt clear line of site at all vehicular intersections. Foundation shrubs planted at the base of any building or signage/hardscape element in the landscape shall be maintained to a height not less than 6" below any signage or directional graphic or lettering associated with building identification systems. Foundation shrubs planted at the base of any building or signage/hardscape element should be trimmed to compliment any architectural banding and/or detailing so as not to block any such detail from view.

Pruning of plants which overhang curbs shall be addressed regularly. Pruning of bushes includes maintaining the current shape and specifically does not include changing the shape of the plant as in a cut back. Mass planted shrubs shall not be pruned individually. Tops of shrub masses shall be pruned to a consistent height, but sides of shrubs shall be allowed to grow together into a full solid mass. All shrubs shall be pruned in such a way as to provide a clean, neat appearance.

All cord grass shall be pruned off curbs, sidewalk and turf on a monthly basis throughout the community.

All weeds, trash and other debris within shrubs and groundcover must also be removed by the contractor during each service.

Trimming:

All trees and including oaks, tree Ligustrum's, patio trees, and pines shall be pruned as needed to maintain their health and enhance their natural appearance and prevent obstruction with travel lanes when necessary as follows:

1. Areas overhanging sidewalks shall be clear of vegetation or obstruction to a height of 12 feet.
2. Areas overhanging roadways shall be clear of vegetation or obstruction to a height of 14.5 feet.
3. Areas within a median shall be clear of vegetation or obstruction to a height of 8 feet.
4. Must comply with St. Johns County regulations.

Pruning shall include removal of dead wood and up limbing of multi-stem trees wherever irrigation is blocked. Pruning methods shall be consistent with accepted horticultural practices. Staking shall be repaired as necessary and guy wires tightened when required. Maintenance contractor shall remove stakes and guy wires when roots are well established.

Sucker growth will be pruned as needed. Cutting the central leader and/or topping trees shall not be done.

Any trees that look diseased or dying shall be reported to the District's Field Operations Manager or General Manager during the end of day briefings.

Cleaning Litter / Debris Removal:

The Contractor will, prior to mowing, pick up all bottles, cans, fallen limbs and palm fronds and other debris and trash on the property including bogus signs such as "For Sale" signs displayed in right-of-ways and common areas unless they are approved by the CDD.

Removal of all landscape debris generated on the property during landscape maintenance is the sole responsibility of Contractor, at no additional expense to the District.

Mulch Installation:

Contractor will mulch twice per year (mid-November and mid-April).

Brown cypress mulch shall be used throughout District property at a depth of 3 inches, and will be distributed evenly and not piled around plants and tree trunks. No Pine straw shall be used on District property.

Mulch Removal

Contractor shall remove all mulch in all beds and trees. Grading and deep edging of all hard and soft edges of areas that mulch shall be removed. This is to be completed prior to any new mulch installation.

Weed Control / Weeding of Beds:

Beds will be cleaned of noticeable weeds bi-weekly to control weed populations and maintain healthy plants and a neat appearance. Post and pre-emergent herbicide may be applied to areas when necessary, to include but not limited to all tree rings. Weeds in medians shall be hand pulled or sprayed with herbicide. Pool decks: tree rings, landscape areas and weeds in pool pavers and entry/exit paver sidewalks will be treated weekly to correspond with amenity maintenance schedules.

Annuals:

Annual flowers shall be replaced in all annual beds shown on plans. A rotation of three different annuals is required. Contractor shall submit rotation schedule and types to owner's representative for approval. All Beds are to be rototilled to a depth of 8-10 inches prior to installation of new flower rotation. Annual flower beds will be serviced 22 times per year to remove flowers that are fading or dead (dead-heading) to prolong blooming time and to improve the general appearance of the plant. Annual soil mix will be replenished one time per year at a rate of 1 cubic yard soil mix for every 275 square feet of bed area. All annuals will be fertilized at time of installation using a balanced controlled release fertilizer at the label rate. As weather and conditions dictate this will be supplemented with a soluble liquid fertilizer to enhance flowering and plant vigor. The District prefers tiered beds of annuals, when possible.

Irrigation Inspection and all-inclusive package guidelines:

The contractor is required to have a designated irrigation team during this contract. The irrigation team qualifications must be submitted to the District representatives for approval. In addition to the team the contractor must submit a detailed plan on how/when the different areas of irrigation will be inspected. Once each weekly inspection is complete the contractor must provide a writeup of any issues noticed and a list of all repairs made during the inspection.

Weekly inspections (52 inspections/per year) to all controllers and the full irrigation system including battery controllers will be performed by the Contractor and shall include:

- All sprinkler heads checked for proper operation and coverage. Minimize overspray onto roadways and pedestrian areas when possible.
- Contractor shall be respectful and aware of school start and stop times. Irrigation shall be off during this during these time frames to prevent our students from being diverted into hazardous roadways. No irrigation is to be running between the hours of 7am to 9am as well as 2pm to 5pm.
- Inspect all valve boxes for broken or missing lids, replacing as needed.
- Adjust as needed the controller to provide proper application of supplemental water while following the required SJRWMD guidelines.
- Adjust watering schedules to correspond with seasonal color installation, fertilization applications and pest control operations.
- Adjust watering schedules as required by Field Operations Manager as needed to accommodate special events and sports activities.
- Watering schedules will be adjusted as needed based on seasonal rainfall amounts.
- A written report outlining all zone inspections shall be provided to the Field Operations Manager upon completion of the inspection. The contractor should provide info from these reports during the bi-monthly briefing to the CDD board.
- The contractor shall also conduct spot checks of the maintenance system while running in normal operations. This could be nights, etc. to help alleviate and expedite repairs as needed.

This contract shall include an all-inclusive irrigation repair policy. The annual inspection contract amounts shall include all of the following repairs as needed:

- Lateral line repairs
- Valve repair and replacement as required
- Solenoid replacement
- Head replacement, raising and adjusting as needed
- Relocation or adjustment of heads to accommodate plant growth as needed
- Wire splices, locating cut wires as needed
- Valve box replacement as needed
- Decoder repair and replacement as needed
- Battery replacement in all controllers as needed to maintain memory functions

The following items fall outside this contract:

- Mainline repairs of 4" pipe size and above
- Timer repair and replacement
- Damage due to vandalism
- Verifiable damage due to lightning strikes or power surges

As this is an all-inclusive irrigation contract, **any** damage to the landscape due to an irrigation related issue, be it over or under watering, shall be repaired or replaced at the landscape contractor's expense. There shall be no extra costs for special service calls for repairing, adjusting or maintaining the irrigation system unless the damage is due to vandalism or power surges. All irrigation repairs shall be completed within 12 hours of notification.

Additional Items:

The Contractor shall be responsible for the install / replacement of the following items on an annual basis at the discretion of the Community / Field Operations Manager: Please note, all plant materials must be consistent with existing vegetation throughout the District.

- 100 three (3) gallon ornamentals to include but not limited to: Walters Viburnum, Azaleas, Thryallis, Loropetalum and ornamental grasses. Any specialty material to be billed separately.
- 100 one (1) gallon shrubs or ground cover material to include: Agapanthus, Blue Flax Lilly, Society Garlic, Lantana, Bulbine and ornamental grasses. Any specialty material to be billed separately.
- Natural Areas - The visible areas (within 5' of existing bed lines) of natural vegetation, as designated on the site map, shall be kept free of dead branches or unsightly weeds and vines that detract from the appearance of the landscape. Particular attention will be given to invasive grape vines through manual and/or chemical means. This shall include both sides of the "living wall". These areas should be inspected and maintained during each mowing schedule.
- Storm Drain Inspection/Clean-up - Storm drains and ADS drains will be visually inspected concurrent with each mowing and cleaned and swept free of debris as needed. Once per month, sand and debris will be removed with shovels to allow water to flow freely into drains. A report of all inspections done and checklist of items to be addressed at the next visit shall be included in the Customer Visitation Record form to be completed per every site visit.
- Weeds in the volleyball court (when installed) and playground shall be chemically and manually controlled on a monthly basis to provide a weed free appearance. Sand shall be rototilled quarterly to maintain a fresh and playable surface.

Quality Control Inspections:

A qualified representative from the Contractor's firm shall accompany the district representatives on monthly quality inspections. Any deficiencies within the scope of services shall be corrected within 7 days of each inspection.

In addition to the Customer Visitation Report which shall be completed during each site visit, a written summary report shall be completed monthly outlining the anticipated work schedule for the following month. This report shall indicate fertilization and pest control schedules as well as special projects needing attention.

Attendance at meetings:

Upon request of the District, the contractor shall attend bi-monthly regularly scheduled District meetings.

General Notes:

1. Traffic control through all work zones under this contract shall comply with the most current State of Florida Department of Transportation "Roadway and Traffic Design Standards" available at:
Florida Department of Transportation
Maps and Publication Sales
Mail Station 12
605 Suwannee Street
Tallahassee, Florida 32399-0450
Phone: (850) 414-4050/4047
Fax: (850) 414-4915
<https://www.fdot.gov/design/standardplans/ds.shtml>

DETAILED PESTICIDE / HERBICIDE / FERTILIZATION PROGRAM FOR DURBIN CROSSING CDD

Pesticide / Weed control Application:

- The Contractor shall establish a grass and plant pesticide spray program to provide the application of pesticides as needed to control mole crickets, chinch bugs, army worms, and other grass and plant pests as well as plant fungus for all irrigated turf.
- All irrigated Bermuda to have at least (2) annual treatments for the purpose of combatting reclaimed irrigation bicarbonates in the soil. All accessible areas shall be mechanically slit injected into turf. All other areas to be spread by rotary means. This shall be done in beginning of growing season no later than May 1st.
- All non-irrigated Bahia to be monitored and treated for Mole Cricket activity as needed.
- Pre-emergent and Post-emergent Herbicides. A minimum of two pre-emergent applications in fall and spring shall be performed on all irrigated turf areas. Post emergent controls shall also be used to provide acceptable levels of weed control.
- All chemicals and pesticides shall be purchased and obtained at the expense of the Contractor.
- All spraying must be performed by or under the direct supervision of a licensed applicator.
- The pest control program shall follow the current recommendations of University of Florida "Guides to Insect Disease, Nematodes and Weed Control."
- Contractors to submit an outline of the agronomic program for both St. Augustine and Bermuda Turf. This shall be included in the proposal package.

Any damage to irrigated St. Augustine or Bermuda turf by insects or fungus shall be replaced by contractor within two weeks after damage occurrence.

Note: the District representatives will perform routine turf inspections of all areas. If during these inspections an area is identified that needs either replaced or repaired, a green flag will be placed in the immediate area for the contractor to easily locate areas of concern. If an area is identified, the contractor should inspect and provide a repair plan to the District representatives.

- If the area to be repaired is a result of poor maintenance, inadequate irrigation or disease, the contractor must replace any turf at no additional cost to the district.

- If the area to be repaired is determined to be out of the contractor's control, the area will be replaced at the unit prices identified in the contract for the various types of grass after approved by the maintenance manager.

Each area replaced under scenarios shown above must be completed in agreed upon time frame between vendor and District representatives.

Fertilization:

Irrigated Bermuda Sod:

- A fertilization program of properly timed applications of quality slow release fertilizers (based on requirements established by the University of Florida IFAS) shall be established.
- All irrigated Bermuda to have at least (2) annual treatments for the purpose of combatting reclaimed irrigation bicarbonates in the soil.
- Program shall provide a lawn, which is evenly green and thick, and one which does not promote surge growth or burning.
- A minimum of 1 lbs. of Nitrogen per 1,000 S.F. shall be applied per application. All lawn areas shall be fertilized at least five (5) times per year. All trees and shrubs shall be fertilized two (2) times per year.
- The aforementioned has variance based on proven programs already accomplished by Contractor.

Any damage to irrigated St. Augustine or Bermuda turf by over fertilization shall be replaced by contractor within two weeks of damage occurrence.

***All trees and shrubs shall be fertilized two (2) times per year.

St. Augustine sod:

- A fertilization program of properly timed applications of quality slow release fertilizers (based on requirements established by the University of Florida IFAS) shall be established.
- All irrigated Bermuda to have at least (2) annual treatments for the purpose of combatting reclaimed irrigation bicarbonates in the soil.
- Program shall provide a lawn, which is evenly green and thick, and one which does not promote surge growth or burning. A minimum of 1 lbs. of Nitrogen per 1,000 S.F. shall be applied per application. All lawn areas shall be fertilized five (5) times per year.
- The aforementioned has variance based on proven programs already accomplished by Contractor.

Any damage to irrigated St. Augustine or Bermuda turf by over fertilization shall be replaced at the contractors cost within two weeks of damage occurrence.

*****All trees and shrubs shall be fertilized two (2) times per year.**

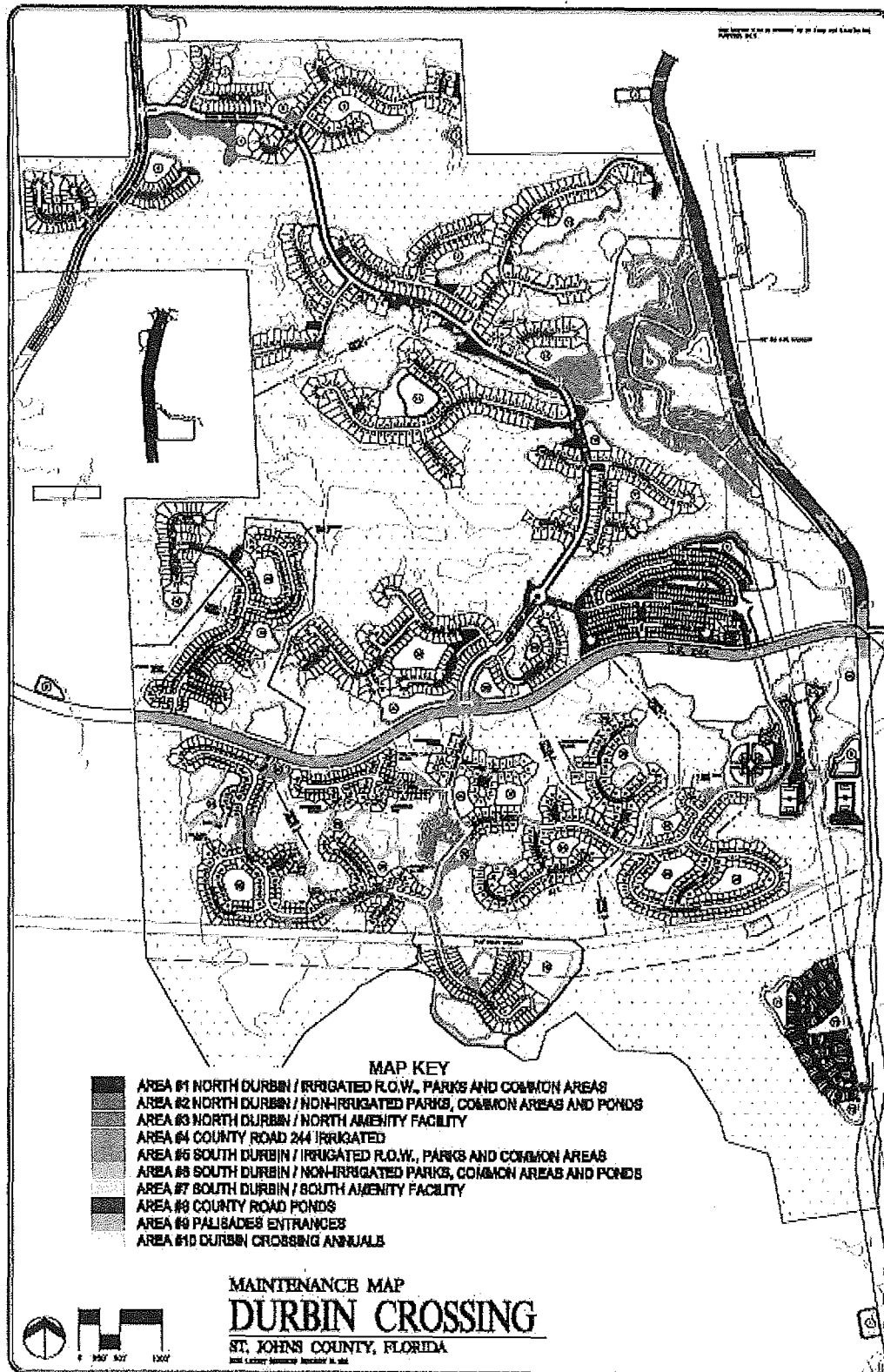
Contractors to submit an outline of the agronomic program for both St. Augustine and Bermuda Turf. This shall be included in the proposal package.

Quality Control Inspections:

A qualified representative from the Contractor's firm shall accompany the District's Field Operations Manager on monthly quality inspections. Any deficiencies within the scope of services shall be corrected within 7 days of each inspection.

A written report shall be completed monthly outlining the anticipated work schedule for the following month. This report shall indicate fertilization and pest control schedules as well as special projects needing attention.

EXHIBIT C – MAINTENANCE MAP



EIGHTH ORDER OF BUSINESS

E.



General Manager's Report

Date of report: 1-20-2020

Submitted by: Todd Myhill

DURBIN CROSSING COMMUNICATION / APP / No Board action required:

We're very excited about the response to the new APP! In the short time that it has been released we've had 1,155 page views and 290 downloads of the APP. We will continue to market the APP with our banners, signs, flyers, bulletin boards, e-blasts, newsletters, marquis signs and more! This APP is truly one of a kind and puts Durbin in the lead for residential communication!



SECURITY CAMERAS and UPDATES / No Board action required:

As you are aware, we experienced some damage to our surveillance cameras from a lightning strike a year ago. We would like the Board to know that all damaged cameras were replaced at a discounted rate by combining those repairs with the installation of the North playground surveillance system. We now have excellent security coverage of existing and new District property. We also reorganized both electrical closets by installing new component cabinets and rewiring all equipment, so each closet is streamlined and efficient. And very neat! Also please note, that there is a PA system at the North basketball courts, so staff can communicate with after-hour users from the South facility.

INSURANCE CLAIM SETTLED / No Board action required:

Due to the efforts of our District Manager and Field Operations Manager, we have collected a check in the amount of \$6,342.50 for landscaping damages caused by a car accident. The check has been received and deposited. Great work!

FIRST QUARTER REVENUE / No Board action required:

The first quarter of this fiscal year is already behind us. We will be working very hard for the remainder of the year to exceed our numbers from last year. The first quarter doesn't get us off to a roaring start, but it is a start, \$2,819.00.

2020 SWIM TEAM SCHEDULE AND INFORMATION / Board action required:

The Dolphins would like to maintain the same practice schedule as last year. The Dolphins are requesting one mock meet and three home swim meets this year, although the schedule may have one last change on Wednesday, January 22, and I'll report as soon as I learn.

Should you have any comments or questions feel free to contact us directly.



F.



Field Operation Manager's Report

Date of report: 01-20-2020

Submitted by: Steve Howell

LANDSCAPE VENDOR TRANSITION/ No Board action required:

We are pleased to report that the transition from Down to Earth (DTE) to VerdeGo was seamless. As you may or may not know, we ended the DTE contract on 12/20 and began VerdeGo on 01/02. We should yield approximately 1/3 of the prior, monthly contract cost to the good. Additionally, VerdeGo brought our 2 favorite and most trusted DTE staff members over to remain on property – the irrigation tech; and the previous DTE crew leader who had had a long tenure at Durbin Crossing before leaving DTE. We are really excited about where we are going.

NORTH AND SOUTH CURB AND WALL PRESSURE WASHING/ No Board action required:

All work is complete along the parkways with regard to pressure cleaning the curbing and brick wall / caps. We are really pleased with the finished product.

JEAN MEETING FOR LED DISCUSSION / No Board action required:

We are happy to report that all streetlights along North Parkway have received LED conversion bulbs. The following are the next stages:

Longleaf Pine Parkway and Veterans entrance
South Durbin Parkway
Islesbrook
Tollerton
Willow Winds

LONGLEAF PINE AND DURBIN PARKWAY TRAFFIC SIGNAL/ No Board action required:

ETM was out in December performing geological testing / surveys to begin plans for the county on our traffic signal. Stay tuned on this.

GYM UPDATES/ No Board action required:

- With the Board's approval, we recently had the gym, gym restrooms, and adjacent hallway repainted. We are very pleased with the finished product and are very appreciative of the community's support during the brief closure.
- We recently had issues with 2 of our treadmills. There was a lack of responsiveness, as well as potential elevated pricing with our vendor. As a result, we took this opportunity to change vendors to a more affordable, local group in First Place Fitness for all repair and preventive maintenance moving forward. Both treadmills have been repaired under warranty and are working fine.
- All cardio equipment has been rotated to balance out usage relative to hours and miles.

CHRISTMAS LIGHTS AND DECORATIONS/ No Board action required at this time:

There were a lot of issues with the Christmas lights this year regarding GFI trips. Some issues were the result of rain, some failing outlets, overload, improper installation, and aged strands going bad. We spent a considerable amount of time coming in after hours to remedy the situation to try and maintain functionality. Post season, we met with the vendor to discuss all of these issues and will be taking a different approach to the installation next year to avoid any issues as they pertain to load and water. Additionally, we are currently installing outlets at every sub-community monument, which will allow for decorations / lighting next season.

SOUTH PLAYGROUND MULCH/ Board action required:

Since we have chosen to pretty much table any large ticket items until fiscal 2021, we are hoping to have some Capital Improvement Projects done this year. One project is the replacement of the rubber tire mulch at the South playground with engineered wood chips identical to the material at our new North Playground. Because removal and disposal is such an expensive and tedious process, we'd like to suggest the idea of handling the transport of the existing material out to our shed area (handling in house), then having First Coast Mulch install the new material at a cost not to exceed **\$3,600.00**.

LANDSCAPE ENHANCEMENTS/ Board action required:

In addition to the playground, we have a couple of areas that need landscape overhaul. Please see attached for proposed renderings and quotes for the following areas:

- The entrance island at North Durbin parkway and Veterans Parkway
- The entry and exit roadsides at North Durbin parkway and Veterans Parkway
- The roundabout island at Heron Landing and Sanctuary Drive
- Heron Landing entrance, both sides

FIELD OPERATIONS UPDATE / No Board action required:

- Staff continues to routinely monitor our ongoing litter issues throughout.
- We recently removed the primary gates for North and South and had them sandblasted and powder coated, then reinstalled them. During this process we changed the closers, painted the additional framework to match, and updated the magna locks.
- Pressure washing both amenity centers has begun and will be ongoing over the next couple of weeks
- Due to an inoperable fan at North Social, we have replaced both ceiling fans
- We are continuing to paint bike racks, trash receptacles, signage, etc.
- We successfully installed a shelving system in the new 'she shed' for the purpose of better organization, and preservation of District property.
- We are still awaiting JEA's cosmetic overhaul on the street lights
- There is currently a work order in with JEA regarding the 'Leaning Hydrant of Durbin'
- As mentioned earlier, we are currently in the process of installing outdoor GFI outlets at every landscape monument light location for future nighttime décor for the sub communities. This is being handled in house.
- We continue to handle resident requests and concerns as they present themselves
- We are in the process of overhaul and repainting of all black metal mailbox kiosks throughout the community. Most of these will be handled in house, while others that are in really bad shape are being outsourced.
- We are happy to report that we will be receiving a reimbursement check from Geico, with regard to the single car accident at Longleaf and Harbury, for approximately **\$6,300.00**
- We are in the process of receiving quotes for the repainting of the South Social Hall and slide tower undercarriage and steps.
- Upon the replacement install of our new Marquee signs, we installed lighting to make it visible in the dark. This was handled in house.
- We currently have a call in to an independent contractor who works closely with Bliss products (North playground), regarding some patch work and raising of 'bird bath' areas at various locations on our tennis courts.
- In light of our recent Fall celebrations, we discovered the need for more dedicated power supply to the South field to accommodate bigger functions. This work has been completed.
- All landscape lighting is functional and is being routinely monitored as part of our weekly procedures.
- We have scheduled the annual floor cleaning to take place on February 7th. The contractor will not only be cleaning, but will be applying the non-slip material to all areas where there will be wet foot traffic.
- All basketball goals, posts, etc. are currently receiving their respective annual touchups for both aesthetics and preservation of material
- Due to the fading of the 'original' blinds in the gym, we will be replacing them as soon as the floors are complete.
- We are continuing to monitor and secure the Tennis windscreens

VERDEGO / No Board action required:

- Transition has been seamless
- All annuals, seasonal mulch, and weed blitzs have occurred
- Some irrigation estimates are on the horizon for upgrading the system.
- We have been receiving irrigation inspection reports.

REIMBURSEMENTS FOR IRRIGATION / No Board action required:

We have been able to recoup approximately **\$13,000.00** from the various contractors who damaged District property. We have been unsuccessful with a couple of the smaller folks doing road boring in the easement along Longleaf Pine. Counsel and I are comfortable moving on from this and of course, having a different 'accountability' process in the future.

SOLitude LAKE MAINTENANCE:

SOLitude continues to perform and communicate at a high level throughout the community. They have been on site for the contracted (6) times, as well as fulfilled any call backs that we requested. We are pleased with the communication as well as the service we are receiving.

COUNTY ROAD MAINTENANCE:

Work performed during the week of 01/05/19.

Should you have any comments or questions feel free to contact me directly.





PROPOSAL

Mailing Address

Vesta Property Services

Job Address

Durbin Crossing
145 S Durbin Pkwy
St Johns, FL 32259

Date: January 20, 2020

Phone: Jacksonville

Opportunity#: 2125

Job Summary:

Install plants and materials to closely match provided renderings on the veterans parkway median, entry and exit.

Landscape Enhancement

Quantity	Description	Unit	Unit Price	Ext Price
60.00	Labor and Prep	Hr	\$35.00	\$2,100.00
1.00	Disposal Fee	Ea	\$500.00	\$500.00
70.00	Formosa Azaela 7 gal	Ea	\$48.00	\$3,360.00
50.00	Jack Frost Ligustrum	Ea	\$14.00	\$700.00
40.00	Liriope	lg	\$6.00	\$240.00
40.00	Drift Rose	3g	\$22.00	\$880.00
100.00	Blue Daze	lg	\$7.25	\$725.00
3,200.00	Bermuda sod 419	Sq Ft	\$0.67	\$2,144.00
20.00	Brown Mulch	CY	\$45.00	\$900.00
3.00	Soil	CY	\$55.00	\$165.00
42.00	Podocarpus "pringles"	3g	\$14.00	\$588.00
1.00	Irrigation Allowance	Ea	\$750.00	\$750.00
Landscape Enhancement Total				\$13,052.00

Proposal Total: \$13,052.00

Note: This proposal includes all labor and material necessary to complete the job.

Payment due 30 days after receipt of invoice.

All material is guaranteed for one year as long as proper maintenance and landscape practices are being performed. All work to be completed in a workman-like manner according to standard practices. Any changes or additional work from the above specifications involving extra cost will be executed only upon written orders, and will become an extra charge over and above the estimates. Any verbal authorizations given by the customer will be treated the same as a written order even if authorization is not written.

Verdego employees are fully covered by workman's compensation insurance.



PROPOSAL

ACCEPTANCE OF PROPOSAL

I/WE have reviewed your proposal and hereby indicate our acceptance of the same, as per the scope, specifications and amounts mentioned in the proposal form. I/We agree to the proposed terms of payment and will release the funds as per agreed herein.

By _____
Shane Blair
Date 1/20/2020

VerdeGo

By _____
Date _____
Vesta Property Services



PROPOSAL

Mailing Address

Vesta Property Services

Job Address

Durbin Crossing
145 S Durbin Pkwy
St Johns, FL 32259

Date: January 20, 2020

Phone: Jacksonville

Opportunity#: 2127

Job Summary:

Heron Landing Monument. Install plants and materials to closely match renderings of the area.

Landscape Enhancement

Quantity	Description	Unit	Unit Price	Ext Price
26.00	Labor and Prep	Hr	\$35.00	\$910.00
1.00	Disposal Fee	Ea	\$200.00	\$200.00
24.00	Formosa Azalea	7g	\$48.00	\$1,152.00
6.00	Italian Cypress	15g	\$175.00	\$1,050.00
30.00	Jack Frost Ligustrum	3g	\$14.00	\$420.00
24.00	Podocarpus	15g	\$115.00	\$2,760.00
40.00	Loropetlum	3g	\$14.00	\$560.00
40.00	Liriope	1g	\$6.00	\$240.00
6.00	Magnolia	65g	\$850.00	\$5,100.00
20.00	Brown Mulch	CY	\$45.00	\$900.00
3,200.00	Bermuda Sod	Sq Ft	\$0.67	\$2,144.00
60.00	Fakahatchee Grass	3g	\$14.00	\$840.00
1.00	Irrigation Allowance	Ea	\$500.00	\$500.00
Landscape Enhancement Total				\$16,776.00

Proposal Total: \$16,776.00

Note: This proposal includes all labor and material necessary to complete the job.

Payment due 30 days after receipt of invoice.

All material is guaranteed for one year as long as proper maintenance and landscape practices are being performed. All work to be completed in a workman-like manner according to standard practices. Any changes or additional work from the above specifications involving extra cost will be executed only upon written orders, and will become an extra charge over and above the estimates. Any verbal authorizations given by the customer will be treated the same as a written order even if authorization is not written.

Verdego employees are fully covered by workman's compensation insurance.



PROPOSAL

ACCEPTANCE OF PROPOSAL

I/WE have reviewed your proposal and hereby indicate our acceptance of the same, as per the scope, specifications and amounts mentioned in the proposal form. I/We agree to the proposed terms of payment and will release the funds as per agreed herein.

By _____

Shane Blair

Date _____

1/20/2020

VerdeGo

By _____

Date _____

Vesta Property Services



PROPOSAL

Mailing Address

Vesta Property Services

Date: January 20, 2020

Opportunity#: 2126

Job Address

Durbin Crossing
145 S Durbin Pkwy
St Johns, FL 32259

Phone: Jacksonville

Job Summary:

Heron Landing Round a bout. Install plants and materials to closely match provided renderings

Landscape Enhancement

Quantity	Description	Unit	Unit Price	Ext Price
12.00	Labor and Prep	Hr	\$35.00	\$420.00
1.00	Disposal Fee	Ea	\$100.00	\$100.00
30.00	Hawaiian Ti Plant	7g	\$55.00	\$1,650.00
40.00	Sunshine Ligustrum	7g	\$57.00	\$2,280.00
300.00	Liriope	1g	\$6.00	\$1,800.00
60.00	Blue Daze	1g	\$7.25	\$435.00
6.00	Brown Mulch	CY	\$45.00	\$270.00
1.00	Irrigation Allowance	Ea	\$200.00	\$200.00
Landscape Enhancement Total				\$7,155.00

Proposal Total: \$7,155.00

Note: This proposal includes all labor and material necessary to complete the job.

Payment due 30 days after receipt of invoice.

All material is guaranteed for one year as long as proper maintenance and landscape practices are being performed. All work to be completed in a workman-like manner according to standard practices. Any changes or additional work from the above specifications involving extra cost will be executed only upon written orders, and will become an extra charge over and above the estimates. Any verbal authorizations given by the customer will be treated the same as a written order even if authorization is not written.

Verdego employees are fully covered by workman's compensation insurance.



PROPOSAL

ACCEPTANCE OF PROPOSAL

I/WE have reviewed your proposal and hereby indicate our acceptance of the same, as per the scope, specifications and amounts mentioned in the proposal form. I/We agree to the proposed terms of payment and will release the funds as per agreed herein.

By _____
Billy Genovese
Date 1/20/2020

VerdeGo

By _____
Date _____
Vesta Property Services



PROPOSAL

Mailing Address

Vesta Property Services

Date: January 20, 2020

Opportunity#: 2129

Job Address

Durbin Crossing
145 S Durbin Pkwy
St Johns, FL 32259

Phone: Jacksonville

Job Summary:

Install Grasses along the backside of tennis courts

Landscape Enhancement

Quantity	Description	Unit	Unit Price	Ext Price
80.00	Fakahatchee Grass, Dwarf - (e)	3g	\$14.00	\$1,120.00
75.00	Pine Straw - Installed	Bale	\$13.57	\$1,017.42
10.00	Install Labor	Hr	\$35.00	\$350.00
Landscape Enhancement Total				\$2,487.42

Proposal Total: \$2,487.42

Note: This proposal includes all labor and material necessary to complete the job.

Payment due 30 days after receipt of invoice.

All material is guaranteed for one year as long as proper maintenance and landscape practices are being performed. All work to be completed in a workman-like manner according to standard practices. Any changes or additional work from the above specifications involving extra cost will be executed only upon written orders, and will become an extra charge over and above the estimates. Any verbal authorizations given by the customer will be treated the same as a written order even if authorization is not written.

Verdego employees are fully covered by workman's compensation insurance.



PROPOSAL

ACCEPTANCE OF PROPOSAL

I/WE have reviewed your proposal and hereby indicate our acceptance of the same, as per the scope, specifications and amounts mentioned in the proposal form. I/We agree to the proposed terms of payment and will release the funds as per agreed herein.

By _____
Shane Blair
Date 1/20/2020

VerdeGo

By _____
Date _____
Vesta Property Services

DURBIN CROSSING



Existing



Proposed

Landscape Design Suggestions:

Jack Frost Ligustrum > Liriope > Drift Roses > Blue My Mind > Podocarpus, 'Pringles' > Azalea

DURBIN CROSSING



Existing



Proposed

Landscape Design Suggestions:

Jack Frost Ligustrum > Liriope > Drift Roses > Blue My Mind > Podocarpus, 'Pringles' > Azalea

DURBIN CROSSING



Existing



Proposed

Landscape Design Suggestions:

Azalea > Sod

DURBIN CROSSING



Existing



Proposed

Landscape Design Suggestions:

Nitida Palm > Hawaiian Ti > Sunshine Ligustrum > Liriope > Blue My Mind

DURBIN CROSSING



Existing



Proposed

Landscape Design Suggestions:

Italian Cypress > Azalea, 'Formosa' > Jack Frost Ligustrum > Podocarpus > Loropetalum > Liriope

G.



Amenity Manager Report

Date of report: 1-20-2020

Submitted by: Danelle DeMarco

EVENTS UPDATE

Winter Wonderland: We transformed the South Amenities into a winter wonderland for the holidays and it was WONDERFUL! Santa Claus and his elf assistants spent two nights at Durbin Crossing, on Friday, December 13 and Saturday, December 14. While waiting to see the man in the red suit, families visited with Durbin's two mischievous elves named Marshmallow and Holly Snow, who had so much fun playing with all the children. Their antics were endlessly inventive! The Grinch was also lurking about to take photos with our families and to steal a hug or two in order to make his heart grow bigger. And boy did his heart grow and grow and grow. The Weather Channel put out a snow advisory in Saint Johns, specifically over South Durbin. Progressive Entertainment brought a **snow machine** and our winter wonderland came to life. If you didn't want to play in the snow, you could instead climb inside the **giant snow globe** on the pool deck and take a lot of memorable pictures.

We had many colorful sights around the amenity center and many brand new, fun holiday decorations to see. Best of all was the Social Hall, which was transformed into a whimsical winter village, with the tree was the center of town with its very own train. Families could take a walk over to the huge **Candy Shoppe**, or warm up with hot chocolate from the **Cocoa Bar**. It was another truly wonderful holiday season and what made it magical were all the smiling faces we got to see throughout the two evenings! We had very high turnout for both nights.

2020 Polar Plunge: Our bravest residents came out to celebrate the New Year on January 1 with a chilly dip in the pool and a brisk dash down the slide. The sun was out, which made it nice but the pool temperature was still in the 60s. White donut holes and hot chocolate was available to warm up with. For their courage and Durbin spirit, all residents, who took the plunge, received a polar bear Durbin logo tee-shirt. Great start to the New Year!

UPCOMING EVENTS:

Craft Night is Sunday, January 26, from 6:30 to 8:30 p.m. Valentines Day is right around the corner, so why not make a wreath with love! The cost is \$15 per resident and supplies are included.

Daddy Daughter Dance is back by popular demand. Tickets are being sold for \$10 per child and \$8 for each sibling. Residents are given the choice of attending either Friday, February 21 or Saturday, February 22. Daughters can teach their Dads the latest dance moves with the help of our DJ. Progressive Entertainment will be spinning records, hosting games with Dads vs Daughters, and of course making dads show off some dance moves of their own. There will be refreshments and a photo booth to capture those special memories.