

*Durbin Crossing Community
Development District*

APRIL 27, 2020

AGENDA

Durbin Crossing Community Development District

475 West Town Place
Suite 114
St. Augustine, Florida 32092
www.durbincrossingcdd.com

April 13, 2020

Board of Supervisors
Durbin Crossing Community Development District

Dear Board Members:

The Durbin Crossing Community Development District Board of Supervisors Meeting is scheduled for **Monday, April 27, 2020 at 6:00 p.m.** via Zoom telephone/video conference.

Following is the advance agenda for the meeting:

- I. Pledge of Allegiance
- II. Roll Call
- III. Audience Comments
- IV. Approval of Consent Agenda
 - A. Approval of Minutes of the February 24, 2020 Meeting
 - B. Balance Sheet and Statement of Revenues & Expenses
 - C. Assessment Receipt Schedule
 - D. Check Register
- V. Acceptance of the Minutes of the February 24, 2020 Audit Committee Meeting
- VI. Discussion of Status of District Operations in Light of COVID-19
- VII. Consideration of Resolution 2020-04, Adopting an Internal Controls Policy
- VIII. Discussion of Amenity Suspension
 - A. Minor #1
 - B. Minor #2

- C. Minor #3
- D. Minor #4
- E. Minor #5
- IX. Staff Reports
 - A. Landscape Maintenance Report
 - B. District Counsel
 - C. District Engineer
 - D. District Manager
 - E. General Manager – Report
 - F. Operations Manager – Report
 - G. Amenity Manager – Report
- X. Supervisors’ Request and Audience Comments
- XI. Next Scheduled Meeting – May 18, 2020 at 6:00 p.m. at the Durbin South Amenity Center
- XII. Adjournment

I look forward to seeing you at the meeting. If you have any questions, please feel free to call.

Sincerely,

Daniel Laughlin

Daniel Laughlin
District Manager

FOURTH ORDER OF BUSINESS

A.

Minutes of Meeting
Durbin Crossing
Community Development District

The regular meeting of the Board of Supervisors of the Durbin Crossing Community Development District was held Monday, February 24, 2020 at 6:02 p.m. at the Durbin South Amenity Center, 145 South Durbin Parkway, Jacksonville, Florida.

Present and constituting a quorum were:

Peter E. Pollicino	Chairman
Tim Brownlee	Vice Chairman
Sarah Gabel Hall	Supervisor
Jason Harrah	Supervisor
Debbie Driscoll	Supervisor

Also present were:

Daniel Laughlin	District Manager
Dave deNagy	GMS
Michelle Rigoni	District Counsel
Stephen Howell	Vesta/Amenity Services Group
Jay King	Vesta/Amenity Services Group
Danelle DeMarco	Vesta/Amenity Services Group
Todd Myhill	Vesta/Amenity Services Group
Shane Blair	VerdeGo

The following is a summary of the discussions and actions taken at the February 24, 2020 meeting. A copy of the proceedings can be obtained by contacting the District Manager.

FIRST ORDER OF BUSINESS

Pledge of Allegiance

Mr. Laughlin called the meeting to order at 6:02 and led the pledge of allegiance.

SECOND ORDER OF BUSINESS

Roll Call

Mr. Laughlin called the roll.

THIRD ORDER OF BUSINESS

Audience Comments

There being none, the next item followed.

FOURTH ORDER OF BUSINESS

Approval of Consent Agenda

- A. Approval of Minutes of the January 27, 2020 Meeting**
- B. Balance Sheet and Statement of Revenues and Expenses**
- C. Assessment Receipt Schedule**
- D. Check Register**

Mr. Brownlee stated a couple of people have approached me asking why the last meeting’s minutes are not available yet and it’s because the Board has to approve them before we can put them out. The minutes you see are always going to be one month behind and we didn’t have a meeting in December, so we approved November’s minutes in January. Another comment I’d like to make is that everyone on this Board gets the items in the agenda package and we go over them very carefully and if something is astray, we bring it up at the meetings. There’s a lot of work that is done behind the consent agenda.

On MOTION by Mr. Brown seconded by Mr. Harrah with all in favor the consent agenda items were approved.

FIFTH ORDER OF BUSINESS

**Consideration of Resolution 2020-03
Confirming the District’s Use of the St. Johns
County Supervisor of Elections to Conduct
the District’s Election of Supervisors**

Mr. Pollicino asked how many seats are coming up for election?

Mr. Laughlin responded Supervisor Hall and Supervisor Driscoll seats 4 and 2 are up for election.

On MOTION by Mr. Harrah seconded by Ms. Driscoll with all in favor Resolution 2020-03 was approved.

SIXTH ORDER OF BUSINESS

**Acceptance of the Audit Committee’s
Recommendation and Authorization to Issue
RFP**

Mr. Laughlin stated next is acceptance of the audit committee’s recommendation and authorization for staff to issue RFP.

On MOTION by Mr. Pollicino seconded by Ms. Driscoll with all in favor the audit committee's recommendation was accepted and staff authorized to issue the RFP for audit services.

SEVENTH ORDER OF BUSINESS

Staff Reports

A. Landscape Maintenance Report

Mr. Blair updated the board on landscape maintenance activity since the last meeting.

Mr. Chrisp stated I live in the townhomes and we got rid of our lawn services because of their terrible service and we had a problem with R&D and our new service. We have trees that were always mulched, since R&D did a terrible job, grass started growing and we no longer have a mulch area.

Mr. Harrah stated your landscaping is handled through your HOA, we handle the preserve side of the pond and the ponds themselves, but we will check into it.

B. District Counsel

Ms. Rigoni stated you have probably seen the cease and desist letter that went out in response to a report of damages to the conservation area. We will see how they respond to that letter and get back to you if we need further action.

I have been informed by a colleague working at Harbor Bay that Roy Deary has expressed that they may be six or eight weeks out to the ADA compliance with the mobile app. I was going to reach out to see if we can get an update at the next meeting. I don't know if Jay knows anything about that.

Mr. King stated not about the specific timeframe; I know we are working on that and we will have an update next month.

C. District Engineer

There being none, the next item followed.

D. District Manager

There being none, the next item followed.

E. General Manager - Report

Mr. Myhill reviewed his report, copy of which was included in the agenda package.

Ms. Rigoni stated it has been some time since we have reviewed the waiver forms and some of the vendors may be using an outdated form. We would like authorization to review the waiver forms.

Mr. Pollicino stated that is a great idea.

After discussion by the board, staff was directed to work with Ms. Hall to get quotes on heating the pool; Ms. Driscoll to get quotes for a splash park to include relocation of the playground or expansion of the north amenity playground and Mr. Pollicino to get quotes on additional gym equipment for the north amenity center. Quotes to include operating costs for each to be presented at the next meeting for inclusion in the proposed fiscal year 2021 budget.

On MOTION by Mr. Pollicino seconded by Mr. Harrah with all in favor Mr. Pollicino was appointed to head the gym expansion with staff, Supervisor Hall to head the pool heating with staff and Supervisor Driscoll to head the splash park with staff.

F. Operations Manager - Report

Mr. Howell gave an overview of the field operation manager’s report, copy of which was included in the agenda package.

Mr. Howell was directed to bring to the April meeting replacement cost for the furniture in the south social hall.

G. Amenity Manager – Report

A copy of the amenity manager’s report was included in the agenda package.

EIGHTH ORDER OF BUSINESS

Supervisor’s Requests and Audience Comments

Mr. Laughlin stated there are two residents with encroachments into the drainage easement who would like to address the board.

Ms. Jalali outlined her request to encroach into the district’s drainage easement with pavers professionally installed by a contractor and stated we are aware that should access into the drainage

easement be required removal of all property would be the responsibility and expense of the homeowner for which we would agree and comply.

Ms. Rigoni stated previously this board has approved various projects that encroached into our drainage easements depending on the permanent nature of the improvement, it will either be a release of easement for that portion or just a license agreement to encroach into that area. If the Board is inclined to approve, be mindful that it is the last house on the block on that storm drainage facility and it seems that they are willing to work with the district to facilitate access, so I don't see that being an issue. We typically put it in our agreement that they are responsible for the cost of upkeep, maintenance, operation and cost of removal if need be. Typically, we would ask the homeowner to cover the cost of the preparation of the agreement.

Ms. Jalali stated I am willing to do that.

Mr. Rucker asked what exactly is the CDD approving?

Mr. Harrah stated we are allowing an encroachment into our easement by the pond.

Ms. Jalali stated the HOA told us we had to go to the CDD to get their okay first.

Ms. Rigoni stated our agreement also says that the homeowner is responsible for obtaining all approvals including the HOA approval.

The Board confirmed their agreement to the Ms. Jalali's request, subject to preparation of an agreement by District Counsel.

Mr. Jonihakis stated we submitted for a permit for a pool and patio enclosure we want to add to our home. In planning with our consultant, we realized the pool would only be 11 feet wide because of the 10 foot drainage easement and we are requesting that we can encroach three feet into that easement with the walkway and the cover for the pool.

Ms. Rigoni stated this is the type of improvement where we would release a portion of our easement. You have approved this type of release before it is just a matter of staff reviewing to make sure it is not impeding our ability to access the stormwater pond. Again, the fees would be paid by the homeowner.

Mr. Howell stated as long as they have the ability to get around the pond, I have no issue with this request.

The Board was in agreement and preliminarily approved the residents’ requests for release of and encroachment into the District’s drainage easement, and delegated authority to Chairperson to finalize the agreement. The agreement will be brought back for approval or ratification.

Mr. Harrah asked on the extension to the splash park in the north, the umbrella that has water coming down, do we have that on a timer, so it is off from 10 p.m. to 10 a.m.?

Mr. Howell stated yes.

Ms. Hall stated a long time ago we talked about taking the little conference room over there and turning it into a stretching area with some dumb bells and bands maybe a ball because that is the one thing in the north, there isn’t a lot of space. Can we go back and revisit that? I think Margaret had a plan to turn that into a stretching area.

Mr. Laughlin stated I think part of it was they were using it for storage but now we have the shed.

Mr. Howell stated I think the biggest issue was the footprint and putting equipment in there.

Ms. Hall stated there would be no equipment, just some racks with balls and maybe a TRX.

Mr. Howell stated we will look at it.

NINTH ORDER OF BUSINESS

Next Scheduled Meeting – March 23, 2020 @ 6:00 p.m. at the Durbin South Amenity Center

Mr. Laughlin stated our next scheduled meeting is March 23, 2020 at 6:00 p.m. here at the Durbin South Amenity Center.

On MOTION by Mr. Brownlee seconded by Ms. Driscoll with all in favor the meeting adjourned at 7:26 p.m.

Secretary/Assistant Secretary

Chairman/Vice Chairman

B.

Durbin Crossing
Community Development District
Unaudited Financial Reporting

March 31, 2020

Durbin Crossing
Community Development District
Combined Balance Sheet
March 31, 2020

	<i>Governmental Fund Types</i>			<i>Totals</i>
	<i>General Fund</i>	<i>Debt Service</i>	<i>Capital Reserve Fund</i>	<i>(Memorandum Only) FY 20</i>
<i>Assets:</i>				
<i>Cash</i>	\$185,759	---	\$250,724	\$436,483
<i>Investments:</i>				
<i>Series 2017A1</i>				
<i>Reserve</i>	---	\$1,341,300	---	\$1,341,300
<i>Interest</i>	---	---	---	\$0
<i>Revenue</i>	---	\$2,941,218	---	\$2,941,218
<i>Prepayment</i>	---	\$25,360	---	\$25,360
<i>Cost of Issuance</i>	---	\$11,019	---	\$11,019
<i>Series 2017A2 Term Bond 1</i>				
<i>Reserve</i>	---	\$132,425	---	\$132,425
<i>Interest</i>	---	---	---	\$0
<i>Prepayment</i>	---	\$2,162	---	\$2,162
<i>Series 2017A2 Term Bond 2</i>				
<i>Reserve</i>	---	\$40,000	---	\$40,000
<i>Prepayment</i>	---	\$56,940	---	\$56,940
<i>Operations</i>				
<i>Custody Account</i>	\$1,143,660	---	---	\$1,143,660
<i>Due from Capital Reserve</i>	\$11,499	---	---	\$11,499
<i>Investment - US bank Custody</i>	---	---	\$83,823	\$83,823
<i>Investment - SBA</i>	---	---	\$941,262	\$941,262
<i>SBA - Renewal and Replacement</i>	---	---	\$134,451	\$134,451
<i>Assessment Receivable</i>	---	---	---	\$0
<i>Prepaid Expenses</i>	\$250	---	---	\$250
<i>Total Assets</i>	<u>\$1,341,168</u>	<u>\$4,550,424</u>	<u>\$1,410,260</u>	<u>\$7,301,852</u>
<i>Liabilities:</i>				
<i>Accounts Payable</i>	\$24,767	---	---	\$24,767
<i>Accrued Expenses</i>	\$0	---	---	\$0
<i>AP Adjustment</i>	\$1	---	---	\$1
<i>Fica Payable</i>	---	---	---	\$0
<i>Due to Capital Reserve</i>	---	---	---	\$0
<i>Fund Balances:</i>				
<i>Restricted for Debt Service</i>	---	\$4,550,424	---	\$4,550,424
<i>Non-spendable</i>	\$250	---	---	\$250
<i>Assigned</i>	---	---	\$1,410,260	\$1,410,260
<i>Unassigned</i>	\$1,316,150	---	---	\$1,316,150
<i>Total Liabilities and Fund Equity</i>	<u>\$1,341,168</u>	<u>\$4,550,424</u>	<u>\$1,410,260</u>	<u>\$7,301,852</u>

**Durbin Crossing
Community Development District**

General Fund

Statement of Revenues & Expenditures

For The Period Ending March 31, 2020

	<i>ADOPTED</i>	<i>PRORATED BUDGET</i>	<i>ACTUAL</i>	<i>VARIANCE</i>
	<i>BUDGET</i>	<i>3/31/20</i>	<i>3/31/20</i>	
<u>REVENUES:</u>				
Assessments - Tax Roll	1,879,847	\$1,840,867	\$1,840,867	\$0
Assessments - Direct	56,311	\$37,828	\$37,828	\$0
Interest Income	\$1,300	\$650	\$299	(\$351)
Misc Income	\$22,500	\$11,250	\$22,910	\$11,660
TOTAL REVENUES	\$1,959,958	\$1,890,595	\$1,901,904	\$11,309
<u>EXPENDITURES:</u>				
<u>Administrative</u>				
Supervisor Fees	\$11,000	\$5,500	\$4,000	\$1,500
FICA Expense	\$842	\$421	\$306	\$115
Assessment Roll Administration	\$5,000	\$5,000	\$5,000	\$0
Engineering Fees	\$13,000	\$6,500	\$0	\$6,500
Dissemination Fees	\$6,750	\$3,375	\$4,150	(\$775)
Attorney Fees	\$50,000	\$20,833	\$26,585	(\$5,752)
Annual Audit	\$4,100	\$0	\$0	\$0
Trustee Fees	\$10,800	\$5,000	\$5,000	\$0
Arbitrage	\$1,950	\$750	\$750	\$0
Impact Fee Administration	\$15,000	\$7,500	\$7,500	\$0
Management Fees	\$47,000	\$23,500	\$23,500	(\$0)
Information Technology	\$2,100	\$1,050	\$800	\$250
Telephone	\$300	\$150	\$183	(\$33)
Postage	\$1,800	\$900	\$773	\$127
Printing & Binding	\$1,500	\$750	\$710	\$41
Insurance	\$7,500	\$7,500	\$7,232	\$268
Legal Advertising	\$2,000	\$1,000	\$368	\$632
Other Current Charges	\$1,000	\$500	\$340	\$160
Office Supplies	\$150	\$75	\$43	\$32
Dues, Licenses & Subscriptions	\$175	\$175	\$175	\$0
Website Compliance	\$1,200	\$600	\$0	\$600
Administrative Expenses	\$183,167	\$91,079	\$87,414	\$3,665
<u>Amenity Center</u>				
Insurance	\$25,500	\$25,500	\$24,669	\$831
Repairs & Replacements	\$60,000	\$30,000	\$31,646	(\$1,646)
Recreational Passes	\$4,000	\$2,000	\$0	\$2,000
Office Supplies	\$6,000	\$3,000	\$814	\$2,186
Permit Fees	\$2,700	\$1,557	\$1,557	\$0
<u>Utilities</u>				
Water & Sewer	\$31,000	\$15,500	\$15,736	(\$236)
Electric	\$31,000	\$15,500	\$15,769	(\$269)
Website	\$2,000	\$1,000	\$295	\$705
Cable/Phone/Internet	\$17,500	\$8,750	\$11,365	(\$2,615)
Security System	\$1,000	\$0	\$0	\$0

**Durbin Crossing
Community Development District**

General Fund

Statement of Revenues & Expenditures

For The Period Ending March 31, 2020

	<i>ADOPTED</i>	<i>PRORATED BUDGET</i>	<i>ACTUAL</i>	<i>VARIANCE</i>
	<i>BUDGET</i>	<i>3/31/20</i>	<i>3/31/20</i>	
<u>Amenity Center Management Contracts</u>				
Managerial	\$163,400	\$81,700	\$90,700	(\$9,000)
Staffing	\$190,500	\$95,250	\$95,250	\$0
Lifeguards	\$65,100	\$0	\$0	\$0
Refuse Service	\$4,800	\$2,400	\$2,272	\$128
Pool Chemicals	\$19,562	\$9,781	\$9,766	\$15
Special Events	\$26,000	\$22,715	\$22,715	\$0
Pest Control	\$3,600	\$1,800	\$1,280	\$520
Pressure Washing/Fitness Equip Maint	\$17,000	\$14,246	\$14,246	\$0
Amenity Center Expenses	\$670,662	\$330,698	\$338,079	(\$7,381)
<u>Grounds Maintenance</u>				
Electric	\$5,200	\$2,600	\$2,280	\$320
Water / Reuse	\$275,000	\$137,500	\$132,944	\$4,556
Streetlighting	\$71,000	\$35,500	\$34,722	\$778
Lake Maintenance	\$55,500	\$27,750	\$25,800	\$1,950
Landscape Maintenance	\$361,620	\$180,810	\$159,421	\$21,389
Landscape Contingency	\$40,000	\$26,296	\$26,296	\$0
Miscellaneous	\$37,000	\$18,500	\$25,546	(\$7,046)
Fuel	\$1,100	\$550	\$494	\$56
Irrigation Repairs	\$15,000	\$7,500	\$10,231	(\$2,731)
Capital Reserve	\$43,709	\$0	\$0	\$0
Capital Outlay *	\$200,000	\$1,740	\$1,740	\$0
Water Quality Monitoring	\$1,000	\$500	\$0	\$500
Grounds Maintenance Expenses	\$1,106,129	\$439,246	\$419,474	\$19,772
TOTAL EXPENDITURES	\$1,959,958	\$861,023	\$844,967	\$16,057
<u>Other Financing Sources & Uses</u>				
Interfund Transfer In/(Out)	\$0	\$0	\$0	\$0
Total Other Financing Sources & Uses	\$0	\$0	\$0	\$0
EXCESS REVENUES/(EXPENSES)	\$0	\$1,029,572	\$1,056,937	\$27,365
Fund Balance - Beginning	\$0		\$259,463	
Fund Balance - Ending	\$0		\$1,316,400	

Durbin Crossing
COMMUNITY DEVELOPMENT DISTRICT

General Fund
Statement of Revenues & Expenditures
Fiscal Year 2020

	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Total
REVENUES:													
Assessments - Tax Roll	-	135,132	169,639	1,523,978	-	12,118	-	-	-	-	-	-	1,840,867
Assessments - Direct	-	-	25,219	4,191	8,418	-	-	-	-	-	-	-	37,828
Interest Income	32	9	5	16	89	149	-	-	-	-	-	-	299
Miscellaneous	11,927	2,835	6,763	920	-	465	-	-	-	-	-	-	22,910
Interfund Transfer In	-	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL REVENUES	11,959	137,976	201,625	1,529,105	8,507	12,732	-	-	-	-	-	-	1,901,904
EXPENDITURES:													
ADMINISTRATIVE:													
Supervisor Fees	1,000	1,000	-	1,000	1,000	-	-	-	-	-	-	-	4,000
FICA Expense	77	77	-	77	77	-	-	-	-	-	-	-	306
Assessment Administration	5,000	-	-	-	-	-	-	-	-	-	-	-	5,000
Engineering Fees	-	-	-	-	-	-	-	-	-	-	-	-	-
Dissemination Fees	700	1,000	500	500	500	950	-	-	-	-	-	-	4,150
Attorney Fees	5,699	9,848	1,849	5,866	3,324	-	-	-	-	-	-	-	26,585
Annual Audit	-	-	-	-	-	-	-	-	-	-	-	-	-
Trustee Fees	5,000	-	-	-	-	-	-	-	-	-	-	-	5,000
Arbitrage	-	-	750	-	-	-	-	-	-	-	-	-	750
Impact Fee Administration	1,250	1,250	1,250	1,250	1,250	1,250	-	-	-	-	-	-	7,500
Management Fees	3,917	3,917	3,917	3,917	3,917	3,917	-	-	-	-	-	-	23,500
Computer Time	133	133	133	133	133	133	-	-	-	-	-	-	800
Telephone	16	27	60	70	-	10	-	-	-	-	-	-	183
Postage	26	51	72	544	29	50	-	-	-	-	-	-	773
Printing & Binding	150	207	71	13	161	107	-	-	-	-	-	-	710
Insurance	7,232	-	-	-	-	-	-	-	-	-	-	-	7,232
Legal Advertising	117	81	-	85	85	-	-	-	-	-	-	-	368
Other Current Charges	141	343	220	213	232	(809)	-	-	-	-	-	-	340
Office Supplies	8	8	8	0	9	9	-	-	-	-	-	-	43
Dues, Licenses & Subscriptions	175	-	-	-	-	-	-	-	-	-	-	-	175
Website Compliance	-	-	-	-	-	-	-	-	-	-	-	-	-
Administrative Expenses	30,639	17,942	8,829	13,669	10,717	5,618	-	-	-	-	-	-	87,414
Insurance	24,669	-	-	-	-	-	-	-	-	-	-	-	24,669
Repairs & Replacements	4,507	5,881	5,551	4,266	5,812	5,628	-	-	-	-	-	-	31,646
Recreational Passes	-	-	-	-	-	-	-	-	-	-	-	-	-
Office Supplies	93	482	135	35	47	22	-	-	-	-	-	-	814
Permit Fees	-	-	-	1,557	-	-	-	-	-	-	-	-	1,557
Utilities													
Water & Sewer	3,233	3,095	2,786	2,858	1,406	2,358	-	-	-	-	-	-	15,736
Electric	2,812	2,635	2,811	2,470	2,711	2,330	-	-	-	-	-	-	15,769
Website	-	-	-	-	-	295	-	-	-	-	-	-	295

Durbin Crossing
COMMUNITY DEVELOPMENT DISTRICT
General Fund
 Statement of Revenues & Expenditures
 Fiscal Year 2020

	<i>Oct</i>	<i>Nov</i>	<i>Dec</i>	<i>Jan</i>	<i>Feb</i>	<i>Mar</i>	<i>Apr</i>	<i>May</i>	<i>Jun</i>	<i>Jul</i>	<i>Aug</i>	<i>Sept</i>	<i>Total</i>
<i>Cable/Phone/Internet Security System</i>	3,097	2,383	2,383	1,147	1,124	1,231	-	-	-	-	-	-	11,365
<u>Management Contracts</u>													
<i>Managerial Staffing</i>	15,117	15,117	15,117	15,117	15,117	15,117	-	-	-	-	-	-	90,700
<i>Lifeguards</i>	-	-	-	-	-	-	-	-	-	-	-	-	-
<i>Refuse Service</i>	1,011	128	245	297	297	294	-	-	-	-	-	-	2,272
<i>Pool Chemicals</i>	1,713	1,713	1,850	637	2,002	1,850	-	-	-	-	-	-	9,766
<i>Special Events</i>	4,040	4,804	6,035	3,311	2,131	2,394	-	-	-	-	-	-	22,715
<i>Pest Control</i>	145	270	240	240	240	145	-	-	-	-	-	-	1,280
<i>Pressure Washing/Fitness Equip Maint</i>	8,394	-	2,190	364	2,126	1,172	-	-	-	-	-	-	14,246
<u>Amenity Center Expenses</u>	84,707	52,383	55,218	48,174	48,888	48,710	-	-	-	-	-	-	338,079
<u>Grounds Maintenance</u>													
<i>Electric</i>	360	348	378	396	419	379	-	-	-	-	-	-	2,280
<i>Water / Reuse</i>	27,880	26,953	25,223	19,023	18,328	15,537	-	-	-	-	-	-	132,944
<i>Streetlighting</i>	5,789	5,704	5,817	5,786	5,868	5,759	-	-	-	-	-	-	34,722
<i>Lake Maintenance</i>	4,300	4,300	4,300	4,300	4,300	4,300	-	-	-	-	-	-	25,800
<i>Landscape Maintenance</i>	30,135	30,135	19,889	36,626	36,626	6,010	-	-	-	-	-	-	159,421
<i>Landscape Contingency</i>	14,525	(170)	1,487	5,050	3,004	2,400	-	-	-	-	-	-	26,296
<i>Miscellaneous</i>	9,099	4,781	2,825	2,310	1,722	4,810	-	-	-	-	-	-	25,546
<i>Fuel</i>	88	79	78	73	93	83	-	-	-	-	-	-	494
<i>Irrigation Repairs</i>	5,501	1,033	108	-	-	3,589	-	-	-	-	-	-	10,231
<i>Capital Reserve</i>	-	-	-	-	-	-	-	-	-	-	-	-	-
<i>Capital Outlay</i>	-	-	1,740	-	-	-	-	-	-	-	-	-	1,740
<i>Water Quality Monitoring</i>	-	-	-	-	-	-	-	-	-	-	-	-	-
<u>Grounds Maintenance Expenses</u>	97,676	73,163	61,845	73,564	70,359	42,867	-	-	-	-	-	-	419,474
TOTAL EXPENDITURES	213,023	143,487	125,892	135,406	129,964	97,195	-	-	-	-	-	-	844,967
EXCESS REVENUES/(EXPENSES)	(201,064)	(5,512)	75,734	1,393,699	(121,457)	(84,463)	-	-	-	-	-	-	1,056,937

Durbin Crossing
Community Development District
Debt Service Fund 2017 A1 & A2
Statement of Revenues & Expenditures
For The Period Ending March 31, 2020

<i>ADOPTED BUDGET</i>	<i>PRORATED BUDGET 3/31/20</i>	<i>ACTUAL 3/31/20</i>	<i>VARIANCE</i>
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Revenues:

Assessments - Tax Roll	\$2,985,626	\$2,918,297	\$2,918,297	\$0
Assessments - Direct	\$86,562	\$22,179	\$22,179	\$0
Prepayments	\$0	\$0	\$27,860	\$27,860
Interest Income	\$3,000	\$1,500	\$1,989	\$489
Total Revenues	\$3,075,188	\$2,941,976	\$2,970,325	\$28,349

Expenditures

Series 2017 A-1

Interest 11/1	\$611,241	\$611,241	\$611,241	\$0
Special Call 11/1	\$0	\$0	\$145,000	(\$145,000)
Interest 5/1	\$611,241	\$0	\$0	\$0
Principal 5/1	\$1,470,000	\$0	\$0	\$0
Principal 5/1 (Prepayment)	\$0	\$0	\$0	\$0

Series 2017 A-2

Interest 11/1	\$114,788	\$114,788	\$114,788	\$0
Special Call 11/1	\$0	\$0	\$20,000	(\$20,000)
Interest 5/1	\$114,788	\$0	\$0	\$0
Principal 5/1	\$140,000	\$0	\$0	\$0
Principal 5/1 (Prepayment)	\$0	\$0	\$0	\$0

Total Expenditures	\$3,062,056	\$726,028	\$891,028	(\$165,000)
---------------------------	--------------------	------------------	------------------	--------------------

Other Sources/(Uses)

Other Debt Service Cost	\$0	\$0	\$0	\$0
Total Other Sources/(Uses)	\$0	\$0	\$0	\$0

Excess Revenues (Expenditures)	\$13,132	\$2,079,297		
---------------------------------------	-----------------	--------------------	--	--

Fund Balance - Beginning	\$780,034		\$2,471,127	
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Fund Balance - Ending	\$793,166		\$4,550,424	
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Durbin Crossing
Community Development District
Capital Reserve Funds
Statement of Revenues & Expenditures
For The Period Ending March 31, 2020

	<i>ADOPTED BUDGET</i>	<i>PRORATED BUDGET 3/31/2020</i>	<i>ACTUAL 3/31/2020</i>	<i>VARIANCE</i>
<u>Revenues:</u>				
<i>Capital Reserve Funding - Transfer In</i>	\$43,709	\$0	\$0	\$0
<i>Capital Project - Transfer In</i>	\$200,000	\$0	\$0	
<i>Miscellaneous Revenue/Interest</i>	\$10,000	\$5,000	\$10,129	\$5,129
<i>Impact Fees</i>	\$0	\$0	\$10,954	\$10,954
<i>Total Revenues</i>	\$253,709	\$5,000	\$21,082	\$16,082
<u>Expenditures</u>				
<i>Capital Outlay</i>	\$200,000	\$100,000	\$9,299	\$90,701
<i>Repair/Replacements</i>	\$0	\$0	\$10,165	(\$10,165)
<i>Total Expenditures</i>	\$200,000	\$100,000	\$19,464	\$80,536
<u>Other Sources/(Uses)</u>				
<i>Interfund Transfer In/(Out)</i>	\$0	\$0	\$0	\$0
<i>Total Other Sources/(Uses)</i>	\$0	\$0	\$0	\$0
<i>Excess Revenues (Expenditures)</i>	\$53,709	(\$95,000)	\$1,619	\$96,619
<i>Fund Balance - Beginning</i>	\$1,375,984		\$1,408,641	
<i>Fund Balance - Ending</i>	\$1,429,693		\$1,410,260	

Durbin Crossing
Community Development District
Long Term Debt Report

Series 2017A-1 Special Assessment Refunding Bonds	
Interest Rate:	Various
Maturity Date:	5/1/2037
Reserve Fund Definition:	50% MADS
Reserve Fund Requirement:	\$1,341,300
Reserve Fund:	\$1,341,300
Bonds outstanding - 3/31/17	\$37,825,000
Less: May 1, 2017 (Prepayment)	(\$40,000)
Less: May 1, 2018	(\$1,415,000)
Less: May 1, 2018 (Prepayment)	(\$10,000)
Less: November 1, 2018 (Prepayment)	(\$15,000)
Less: May 1, 2019	(\$1,445,000)
Less: May 1, 2019 (Prepayment)	(\$25,000)
Less: November 1, 2019 (Prepayment)	(\$145,000)
Current Bonds Outstanding	\$34,730,000

Series 2017A-2 Special Assessment Refunding Bonds	
Interest Rate:	5.00% -6.25%
Maturity Date:	5/1/2037
Reserve Fund Definition:	50% MADS
Reserve Fund Requirement:	\$172,288
Reserve Fund:	\$172,425
Bonds outstanding - 3/31/17	\$4,580,000
Less: May 1, 2018	(\$130,000)
Less: May 1, 2018 (Prepayment)	(\$170,000)
Less: November 1, 2018 (Prepayment)	(\$10,000)
Less: May 1, 2019	(\$130,000)
Less: May 1, 2019 (Prepayment)	(\$25,000)
Less: November 1, 2019 (Prepayment)	(\$20,000)
Current Bonds Outstanding	\$4,095,000

C.

DURBIN CROSSING COMMUNITY DEVELOPMENT DISTRICT
Fiscal Year 2020 Summary of Series 2017A1-2 & O&M Assessment Receipts

ASSESSED TO	ASSESSED				RECEIVED				DATE O&M PAID THROUGH
	# UNITS ASSESSED	SERIES 2017A1-2 DEBT NET	O&M NET	TOTAL NET ASMTS	SERIES 2017A1-2 DEBT PAID	O&M PAID	TOTAL ASMTS PAID	BALANCE DUE	
PRG DURBIN LLC VILLAGE CTR T COMM. (1)	44,561	29,572.19	16,765.25	46,337.44	22,179.14	12,573.94	34,753.08	11,584.36	2/1/2019
PALMS PROFESSIONAL PARK LLC S MIXED USE (1)	49,225	32,667.38	18,520.00	51,187.38	24,500.54	13,890.00	38,390.54	12,796.84	2/1/2019
LONGLEAF CENTER LLC R MIXED USE (1)	40,275	13,962.85	15,152.72	29,115.57	10,472.14	11,364.54	21,836.68	7,278.89	2/1/2019
DURBIN CROSSING STATION T (1)	15,610	10,359.33	5,872.97	16,232.30	-	4,404.73	4,404.73	11,828.00	2/1/2019
NET ASSESSMENTS DIRECT BILL	149,671	86,561.75	56,310.94	142,872.69	57,151.82	42,233.21	99,385.03	43,488.09	
NET ASSESSMENTS TAX ROLL	25,824	2,981,909.58	1,880,993.66	4,862,903.23	2,919,711.21	1,841,758.81	4,761,470.02	101,433.21	
TOTAL DISTRICT	175,495	3,068,471.33	1,937,304.60	5,005,775.92	2,976,863.03	1,883,992.02	4,860,855.05	144,921.30	

DIRECT BILL % COLLECTED	66%	75%	70%
TAX ROLL % COLLECTED	98%	98%	98%
TOTAL % COLLECTED	97%	97%	97%

(1) Bulk land owners are on a payment plan. O&M Installments due 50% due 12/1, 25% due 2/1, and 25% due 5/1.

Debt Service is due 75% 4/1 and 25% 9/30

Units include 170,000 square feet of Commercial/Retail/Office

DETAIL OF TAX ROLL RECEIPTS				
ST JOHNS COUNTY DISTRIBUTION	DATE	AMOUNT	DEBT	O&M
1	11/19/2019	149,526.94	91,689.22	57,837.72
2	11/25/2019	14,825.14	9,090.71	5,734.43
3	11/26/2019	185,001.45	113,442.03	71,559.42
4	12/13/2019	154,475.67	94,723.76	59,751.91
5 (11/26-12/6)	12/19/2019	284,088.30	174,201.62	109,886.68
6 (11/2-11/3)	1/14/2020	2,885,073.54	1,769,113.64	1,115,959.90
7 (11/9-12/31)	1/29/2020	1,049,984.59	643,845.65	406,138.94
INTEREST (10/1-12/31)	1/30/2020	4,858.36	2,979.12	1,879.24
8 (1/1-1/31)	3/30/2020	31,329.44	19,211.07	12,118.37
INTEREST	4/14/2020	2,306.59	1,414.39	892.20
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
TOTAL TAX ROLL RECEIPTS		4,761,470.02	2,919,711.21	1,841,758.81

D.

Durbin Crossing

Community Development District

Check Run Summary

2/1/2020 thru 2/29/2020

Fund	Date	Check No.	Amount
<i>General Fund</i>			
<i>Payroll</i>	2/26/20	50621-50625	\$ 923.50
		Sub-Total	\$ 923.50
<i>Accounts Payable</i>	2/7/20	5442-5450	\$ 44,942.85
	2/13/20	5451-5452	\$ 3,727.37
	2/21/20	5453-5466	\$ 9,561.41
	2/27/20	5467-5469	\$ 6,426.58
		Sub-Total	\$ 64,658.21
<i>Vesta Wells Fargo Credit Card</i>			
	2/28/20	January Purchase	\$ 4,056.97
		Sub-Total	\$ 4,056.97
Total			\$ 69,638.68

** Fedex and WF Credit Card Invoices available upon request*

CHECK#	TYPE	SYSTEM	CHECK DATE	CHECK AMT	EMP/CUS/VEN#	DESCRIPTION
050621	R	PR	02/26/2020	184.70	14	ROBERT T BROWNLEE
050622	R	PR	02/26/2020	184.70	16	DEBBIE DRISCOLL
050623	R	PR	02/26/2020	184.70	11	SARAH G HALL
050624	R	PR	02/26/2020	184.70	13	JASON S HARRAH
050625	R	PR	02/26/2020	184.70	8	PETER E POLLICINO
			BANK TOTAL	923.50		
			COMPANY TOTAL	923.50		

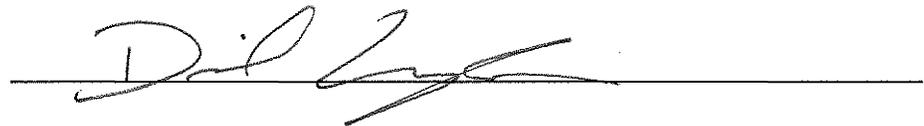
ATTENDANCE SHEET

District: Durbin Crossing CDD

Meeting Date: February 24, 2020

	Supervisor	In Attendance	Fees
1.	Debbie Driscoll <i>Assistant Secretary</i>	<input checked="" type="checkbox"/>	\$200
2.	Peter Pollicino <i>Chairman</i>	<input checked="" type="checkbox"/>	\$200
3.	Sarah Gabel Hall <i>Assistant Secretary</i>	<input checked="" type="checkbox"/>	\$200
4.	Tim Brownlee <i>Vice Chairman</i>	<input checked="" type="checkbox"/>	\$200
5.	Jason Harrah <i>Assistant Secretary</i>	<input checked="" type="checkbox"/>	\$200

District Manager:



PLEASE RETURN COMPLETED FORM TO BERNADETTE PEREGRINO

CHECK DATE	VEND#	INVOICE DATE	INVOICE	EXPENSED TO YRMO	DPT	ACCT#	SUB	SUBCLASS	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
2/07/20	00321	1/20/20	3850	202001	320	53800	44200			*	26.17		
									MAINTENANCE SUPPLIES				
									CRONIN ACE HARDWARE			26.17	005442
2/07/20	00021	2/01/20	466	202002	310	51300	34000			*	3,916.67		
									FEB MANAGEMENT FEES				
		2/01/20	466	202002	310	51300	35100			*	133.33		
									FEB INFORM TECHNOLOGY				
		2/01/20	466	202002	310	51300	32500			*	1,250.00		
									FEB IMPACT FEE				
		2/01/20	466	202002	310	51300	31300			*	500.00		
									FEB DISSEMINATION SERVICE				
		2/01/20	466	202002	310	51300	51000			*	8.61		
									OFFICE SUPPLES				
		2/01/20	466	202002	310	51300	42000			*	29.19		
									POSTAGE				
		2/01/20	466	202002	310	51300	42500			*	160.80		
									COPIES				
									GOVERNMENTAL MANAGEMENT SERVICES			5,998.60	005443
2/07/20	00109	2/01/20	13129559	202002	320	53800	45510			*	637.49		
									FEB POOL CHEMICALS-NORTH				
									POOLSURE			637.49	005444
2/07/20	00109	2/01/20	13129559	202002	320	53800	45510			*	1,212.74		
									FEB POOL CHEMICALS-SOUTH				
									POOLSURE			1,212.74	005445
2/07/20	00066	1/28/20	6337191	202001	320	53800	45513			*	65.00		
									JAN PEST CONTROL-NORTH				
									TURNER PEST CONTROL			65.00	005446
2/07/20	00066	1/28/20	6337192	202001	320	53800	45513			*	80.00		
									JAN PEST CONTROL-SOUTH				
									TURNER PEST CONTROL			80.00	005447
2/07/20	00348	2/01/20	2231	202002	320	53800	46200			*	36,626.02		
									FEB LANDSCAPE MAINTENANCE				
									VERDEGO			36,626.02	005448
2/07/20	00053	1/23/20	94185732	202002	320	53800	45508			*	127.94		
									FEB REFUSE-NORTH				
									WASTE MANAGEMENT			127.94	005449
2/07/20	00053	1/23/20	94185742	202002	320	53800	45508			*	168.89		
									FEB REFUSE-SOUTH				
									WASTE MANAGEMENT			168.89	005450
									DURB DURBIN CROSS BPEREGRINO				

CHECK DATE	VEND#	INVOICE DATE	INVOICE	YRMO	DPT	ACCT#	SUB	SUBCLASS	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
2/13/20	00050	2/01/20	02012020	202002	320	53800	45300		FEB SERVICE X1022920 COMCAST	*	527.37	527.37	005451
2/13/20	00349	1/31/20	2108	202001	320	53800	46210		INSTL RUBBER MULCH PLAYG FIRST COAST MULCH	*	3,200.00	3,200.00	005452
2/21/20	00351	2/05/20	214	202002	300	15500	10000		SPECIAL EVENT ON 4/11/20 ANDREW RATLIFF	*	250.00	250.00	005453
2/21/20	00173	2/07/20	21007	202002	320	53800	45516		CONSOLE TRUE TOUCH FIRST PLACE FITNESS EQUIPMENT	*	2,125.86	2,125.86	005454
2/21/20	00288	11/06/19	194501	201911	320	53800	46300		BY-PASS LED/FLOOD LENSE LAMP SALES UNLIMITED, INC.	*	413.90	413.90	005455
2/21/20	00288	11/22/19	195273	201911	320	53800	46300		BLACK PERMA POST ROCKET LAMP SALES UNLIMITED, INC.	*	350.74	350.74	005456
2/21/20	00288	1/30/20	197830	202001	320	53800	46300		LED FLOOD FIXTURE LAMP SALES UNLIMITED, INC.	*	638.00	638.00	005457
2/21/20	00288	12/02/19	195576	201912	320	53800	46300		4'LED SIGN LIGHT DAMBAR LAMP SALES UNLIMITED, INC.	*	2,808.00	2,808.00	005458
2/21/20	00352	1/15/20	2161626	202001	320	53800	44200		INSTALL MIRROR LEE & CATES GLASS, INC.	*	250.00	250.00	005459
2/21/20	00350	1/21/20	10642	202001	320	53800	44200		SAND BLASTED OLD PAINT PROTEC POWDER COATING LLC	*	1,059.64	1,059.64	005460
2/21/20	00322	2/25/20	13525	202002	320	53800	45511		PLATFORM PRESENTATION FEE QUICK CATCH INC	*	200.00	200.00	005461
2/21/20	00108	9/17/19	11924A	201910	320	53800	45516		FINTESS EQUIPMENT PM SOUTHEAST FITNESS REPAIR	*	487.00	487.00	005462

DURB DURBIN CROSS BPEREGRINO

CHECK DATE	VEND#	INVOICE DATE	INVOICE	EXPENSED TO YRMO	DPT	ACCT#	SUB	SUBCLASS	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
2/21/20	00108	12/31/19	12721A	201912	320	53800	45516		FITNESS EQUIPMENT REPAIR	*	95.00	95.00	005463
SOUTHEAST FITNESS REPAIR													
2/21/20	00009	1/16/20	I0324923	202001	310	51300	48000		NOTICE OF MEETING 1/27/20	*	85.27	85.27	005464
THE ST. AUGUSTINE RECORD													
2/21/20	00066	1/28/20	6345586	202001	320	53800	45513		JAN MOSQUITO SRVC-SOUTH	*	95.00	95.00	005465
TURNER PEST CONTROL													
2/21/20	00252	1/31/20	366044	202001	320	53800	46300		COFFEE FILTER	*	6.63		
		1/31/20	366044	202001	320	53800	44200		TOILET PAPER/WIPES	*	66.31		
		1/31/20	366044	202001	320	53800	46300		SOAP/COFFEE/CLEANER/GLUE	*	573.51		
		1/31/20	366044	202001	320	53800	44600		OFFICE SUPPLIES	*	11.70		
		1/31/20	366044	202001	320	53800	44600		OFFICE SUPPLIES	*	12.34		
		1/31/20	366044	202001	320	53800	45516		HOSE REPAIR	*	12.84		
		1/31/20	366044	202001	320	53800	46310		FUEL/FUEL CAN	*	19.67		
VESTA PROPERTY SERVICES, INC.												703.00	005466
2/27/20	00008	2/18/20	112766	202001	310	51300	31500		JAN GENERAL COUNSEL	*	1,272.50	1,272.50	005467
HOPPING GREEN & SAMS													
2/27/20	00008	2/18/20	112767	202001	310	51300	31500		JAN MONTHLY MEETING	*	1,728.09	1,728.09	005468
HOPPING GREEN & SAMS													
2/27/20	00333	2/26/20	02262020	202002	320	53800	43100		JEA INSTALLS METER	*	3,425.99	3,425.99	005469
JEA WATER AND SEWER PRESERVICE CC-1													
TOTAL FOR BANK A											64,658.21		
TOTAL FOR REGISTER											64,658.21		

DURB DURBIN CROSS BPEREGRINO

CRONIN ACE HARDWARE
2843 COUNTY ROAD 210 WEST
SUITE 101
SAINT JOHNS, FL 32259
PHONE: (904) 217-3324

DURBIN CROSSING
 475 W.TOWN PLACE
 SUITE 114
 ST. AUGUSTINE FL
 (904) 940-5850

CUST # 10068
 TERMS: NET EOM

INV # 003850/1
 DATE : 1/20/20
 CLERK: TLF
 TERM # 553

TIME :10:25

 * INVOICE *

RECEIVED
 FEB 05 2020
 By _____

QUANTITY	UM	ITEM	DESCRIPTION	SUG. PRICE	PRICE/PER	EXTENSION
1	EA	1438621	MINERAL SPIRITS QT	9.59	9.59 /EA	9.59 N
1	EA	25009	STRIPPER PNT/RUST 4" 3M	9.99	9.99 /EA	9.99 N
1	EA	2099620	ACE BRUSH WHEEL FINE 4"	6.59	6.59 /EA	6.59 N
<p><i>321 (A)</i> <i>1.322.538.442</i></p>						
** AMOUNT CHARGED TO ACCOUNT **				26.17	TAXABLE	0.00
					NON-TAXABLE	26.17
					SUB-TOTAL	26.17
					TAX AMOUNT	0.00
(JOHN WILLIAMS)					TOTAL INVOICE	26.17

X _____
 Received By

Governmental Management Services, LLC
 1001 Bradford Way
 Kingston, TN 37763

Invoice

Invoice #: 466
 Invoice Date: 2/1/20
 Due Date: 2/1/20
 Case:
 P.O. Number:

Bill To:
 Durbin Crossing CDD
 475 West Town Place
 Suite 114
 St. Augustine, FL 32092



Description	Hours/Qty	Rate	Amount
Management Fees - February 2020 <i>1,310.513.340</i>		3,916.67	3,916.67
Information Technology - February 2020 <i>357</i>		133.33	133.33
Impact Fee Collection Administration - February 2020 <i>325-</i>		1,250.00	1,250.00
Dissemination Agent Services - February 2020 <i>313</i>		500.00	500.00
Office Supplies <i>570</i>		8.61	8.61
Postage <i>420</i>		29.19	29.19
Copies <i>425</i>		160.80	160.80
<i>21 (A)</i>			
Total			\$5,998.60
Payments/Credits			\$0.00
Balance Due			\$5,998.60



1707 Townhurst Dr.
Houston TX 77043
(800) 858-POOL (7665)
www.poolsure.com

Invoice

Date 2/1/2020

Invoice # 131295590830

Terms	Net 20
Due Date	2/21/2020
PO #	
Customer #	13DUR100

Bill To Attn: Office Durbin Crossing North 475 West Town Place, Suite 114 St. Augustine FL 32092	Ship To Durbin Crossing North 730 North Durbin Pkwy Saint Johns FL 32259
---	--

Item ID	Description	Qty	Units	Amount
WM-CHEM-BASE	Water Management Seasonal Billing Rate	1	ea	637.49



109 (A)
1,320,538,45570

A prepayment discount of 5% is available if the entire amount for 2020 is paid by December 31st, 2019. Please contact us at ar@poolsure.com or 1-800-858-POOL(7665) if you have any questions.

Total Amount Due 637.49
\$637.49

Remittance Slip

Customer
13DUR100
Invoice #
131295590830

Amount Due \$637.49

Amount Paid _____

Make Checks Payable To

Poolsure
PO Box 55372
Houston, TX 77255-5372



131295590830



1707 Townhurst Dr.
Houston TX 77043
(800) 858-POOL (7665)
www.poolsure.com

Invoice

Date 2/1/2020

Invoice # 131295590831

Terms	Net 20
Due Date	2/21/2020
PO #	
Customer #	13DUR200

Bill To Durbin Crossing South 475 West Town Place, Suite 114 St. Augustine FL 32092	Ship To Durbin Crossing South Durbin Crossing South 145 South Durbin Pkwy Jacksonville FL 32259
---	--

Item ID	Description	Qty	Units	Amount
WM-CHEM-BASE	Water Management Seasonal Billing Rate	1	ea	1,212.74

RECEIVED

JAN 17 2020

By _____

109 (A)
1,320,538.45370

A prepayment discount of 5% is available if the entire amount for 2020 is paid by December 31st, 2019. Please contact us at ar@poolsure.com or 1-800-858-POOL(7665) if you have any questions.

Total 1,212.74
Amount Due \$1,212.74

Remittance Slip

Customer
13DUR200
Invoice #
131295590831

Amount Due \$1,212.74

Amount Paid _____

Make Checks Payable To
Poolsure
PO Box 55372
Houston, TX 77255-5372



131295590831



Main: 8400 Baymeadows Way, Suite 12, Jacksonville, Florida 32256
 904-355-6300 • Fax: 904-353-1499 • Toll Free: 800-225-6305
 www.turnerpest.com

Service Slip/Invoice

INVOICE: 6337192
 DATE: 1/28/2020
 ORDER: 6337192

Bill To: [176599]
 Durbin Aminities CCD
 475 W. Town Pl Ste 114
 Saint Augustine, FL 32092-3649

Work Location: [176602] 904-230-2011
 Durbin Crossing
 145 South Durbin Pkwy
 Jacksonville, FL 32258

Work Date	Time	Target Pest	Technician	Time In
1/28/2020	01:38 PM			01:38 PM
Purchase Order	Terms	Last Service	Map Code	Time Out
	NET 30	1/28/2020		02:02 PM

Service	Description	Price
---------	-------------	-------

CPCM	Commercial Pest Control - Monthly Service	80.00
SUBTOTAL		\$80.00
TAX		\$0.00
AMT. PAID		\$0.00
TOTAL		\$80.00

RECEIVED
 FEB 05 2020
 BY: _____

AMOUNT DUE **\$80.00**

TECHNICIAN SIGNATURE

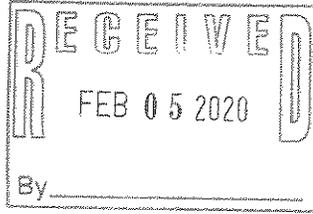
66 (A)
 1. 322. 538. 45575

samaroo
 CUSTOMER SIGNATURE

Balances outstanding over 30 days from the date of service may be subject to a late fee of the lesser of 1.5% per month (18% per year) or the maximum allowed by law. Customer agrees to pay accrued expenses in the event of collection.

I hereby acknowledge the satisfactory completion of all services rendered, and agree to pay the cost of services as specified above.

PLEASE PAY FROM THIS INVOICE



Invoice

Invoice #: 2231

Date: 02/01/20

Customer PO:

DUE DATE: 03/02/2020

BILL TO

Durbin Crossing
245 Riverside Ave., Suite 250
Jacksonville, FL 32202

FROM

VerdeGo
PO Box 789
3335 North State Street
Bunnell, FL 32110
Phone: 386-437-3122
www.verdego.com

DESCRIPTION

#1669 - Standard Maintenance Contract February 2020

AMOUNT

\$36,626.02

Invoice Notes:

Thank you for your business!

AMOUNT DUE THIS INVOICE

\$36,626.02

1-320-53800-46200
Landscape Maintenance

348 (A)



INVOICE

Customer ID:

7-51836-43000

Customer Name:

DURBIN CROSSING CDD NORTH

Service Period:

02/01/20-02/29/20

Invoice Date:

01/23/2020

Invoice Number:

9418573-2224-7

How To Contact Us

Visit **wm.com**

To setup your online profile, sign up for paperless statements, manage your account, view holiday schedules, pay your invoice or schedule a pickup

Customer Service:
(904) 260-1592

Your Payment Is Due

Feb 22, 2020

If full payment of the invoiced amount is not received within your contractual terms, you may be charged a monthly late charge of 2.5% of the unpaid amount, with a minimum monthly charge of \$5, or such late charge allowed under applicable law, regulation or contract.

Your Total Due

\$127.94

If payment is received after 02/22/2020: **\$ 132.94**

See Reverse for Important Messages

Previous Balance	+	Payments	+	Adjustments	+	Current Charges	=	Total Due
128.01		(128.01)		0.00		127.94		127.94

Details for Service Location: Durbin Crossing North, 730 N Durbin Pkwy, Saint Johns FL 32259-8217

Customer ID: 7-51836-43000

Description	Date	Ticket	Quantity	Amount
4 Yard dumpster 1x week	02/01/20		1.00	82.81
Fuel / environmental charge				28.52
Regulatory cost recovery charge				4.01
Administrative charge				6.50
St john cm 5% franchise				6.10
Total Current Charges				127.94

53 (A)
1,320,538,45508

RECEIVED
JAN 29 2020
BY: _____

----- Please detach and send the lower portion with payment ----- (no cash or staples) -----

Waste Management
WASTE MANAGEMENT
REFUSE SERVICES, INC.

PO BOX 42930
PHOENIX, AZ 85080
(904) 260-1592
(866) 381-9369
(904) 260-1449 FAX

Invoice Date	Invoice Number	Customer ID <i>(Include with your payment)</i>
01/23/2020	9418573-2224-7	7-51836-43000
Payment Terms	Total Due	Amount
Total Due by 02/22/2020	\$127.94	
If Received after 02/22/2020	\$132.94	

2224000075183643000094185730000001279400000012794 5

0045059 01 AB 0.409 **AUTO TO 0 7023 32092-364939 -C01-P45104-I1 I0290C15

DURBIN CROSSING CDD NORTH
475 W TOWN PLACE STE 114
SAINT AUGUSTINE FL 32092-3649



Remit To:

WM CORPORATE SERVICES, INC.
AS PAYMENT AGENT
PO BOX 4648
CAROL STREAM, IL 60197-4648

THINK GREEN®

Printed on recycled paper.

224-0039472-2224-0

0045059-0000001-0080422



INVOICE

Customer ID:

7-51881-83005

Customer Name:

DURBIN CROSSING SOUTH

Service Period:

02/01/20-02/29/20

Invoice Date:

01/23/2020

Invoice Number:

9418574-2224-5

How To Contact Us

Visit **wm.com**

To setup your online profile, sign up for paperless statements, manage your account, view holiday schedules, pay your invoice or schedule a pickup

Customer Service:
(904) 260-1592

Your Payment Is Due

Feb 22, 2020

If full payment of the invoiced amount is not received within your contractual terms, you may be charged a monthly late charge of 2.5% of the unpaid amount, with a minimum monthly charge of \$5, or such late charge allowed under applicable law, regulation or contract.

Your Total Due

\$168.89

If payment is received after 02/22/2020: **\$ 173.89**

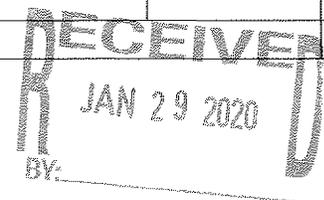
See Reverse for Important Messages

Previous Balance	168.99	+	Payments	(168.99)	+	Adjustments	0.00	+	Current Charges	168.89	=	Total Due	168.89
------------------	--------	---	----------	----------	---	-------------	------	---	-----------------	--------	---	-----------	---------------

Details for Service Location: Durbin Crossing South, 145 S Durbin Pkwy, Saint Johns FL 32259-7224
Customer ID: 7-51881-83005

Description	Date	Ticket	Quantity	Amount
6 Yard dumpster 1x week	02/01/20		1.00	110.81
Fuel / environmental charge				38.17
Regulatory cost recovery charge				5.36
Administrative charge				6.50
St john cm 5% franchise				8.05
Total Current Charges				168.89

53 (A)
1,320,538.45508



----- Please detach and send the lower portion with payment ----- (no cash or staples) -----



PO BOX 42930
PHOENIX, AZ 85080
(904) 260-1592
(866) 381-9369
(904) 260-1449 FAX

Invoice Date	Invoice Number	Customer ID (Include with your payment)
01/23/2020	9418574-2224-5	7-51881-83005
Payment Terms	Total Due	Amount
Total Due by 02/22/2020	\$168.89	
If Received after 02/22/2020	\$173.89	



2224000075188183005094185740000001688900000016889 8

0045058 01 AB 0.409 **AUTO TO 0 7023 32092-364939 -C01-P45103-I1
 DURBIN CROSSING SOUTH
 475 WEST TOWN PLACE STE 114
 ST AUGUSTINE FL 32092-3649

I0290C15



Remit To: **WM CORPORATE SERVICES, INC.**
AS PAYMENT AGENT
 PO BOX 4648
 CAROL STREAM, IL 60197-4648

THINK GREEN®



0045058-0000001-0080420

224-0039475-2224-3

Hello,

Thanks for choosing Comcast Business.

1.32.538.453
50

Your bill at a glance

For 700 N DURBIN PKWY, JACKSONVILLE, FL, 32259-7285

Previous balance		\$552.37
Payment - thank you	Jan 26	-\$552.37
Balance forward		\$0.00
Regular monthly charges	Page 3	\$496.05
Taxes, fees and other charges	Page 3	\$31.32
New charges		\$527.37

Amount due Feb 22, 2020 \$527.37

Your bill explained

- This page gives you a quick summary of your monthly bill. A detailed breakdown of your charges begins on page 3.
- Any payments received or account activity after Feb 01, 2020 will show up on your next bill. View your most up-to-date account balance at business.comcast.com/myaccount.



Need help?
Visit xfinity.com/customersupport or see page 2 for other ways to contact us.



Detach the bottom portion of this bill and enclose with your payment

Please write your account number on your check or money order

Do not include correspondence with payment

COMCAST BUSINESS

141 NW 16TH ST
POMPANO BEACH FL 33060-5250
96330310 NO RP 01 20200201 NNNNNNNY 0000570 0002

DURBIN CROSSING CDD
ATTN BERNADETTE PEREGRINO
475 W TOWN PL STE 114
ST AUGUSTINE, FL 32092-3649

Account number **8495 74 140 1022920**
Payment due **Feb 22, 2020**
Please pay \$527.37

Amount enclosed

\$
Make checks payable to Comcast
Do not send cash



Send payment to
COMCAST
PO BOX 71211
CHARLOTTE NC 28272-1211



849574140102292000527374

Regular monthly charges \$496.05

Comcast Business services	\$404.65
TV Standard	\$59.95
Business Video	
Music Choice	\$29.95
HD Technology Fee	\$9.95
Deluxe 100+ Pkg	\$199.95
Business Internet	
Static IP - 1	\$19.95
Voice Line	\$79.90
Business Voice	
Qty 2 @ \$39.95 each	
Voice Mail Service	\$5.00

Equipment & services	\$63.25
TV Box + Remote	\$5.00
Service To Additional TV	\$39.80
With TV Box And Remote	
Qty 4 @ \$9.95 each	
Equipment Fee	<input checked="" type="checkbox"/>
Internet	
Equipment Fee	<input checked="" type="checkbox"/>
Voice	
Equipment Fee	\$18.45
Voice	

Service fees	\$28.15
Broadcast TV Fee	\$14.95
Directory Listing Management Fee	\$2.00
Regional Sports Fee	\$8.20
Voice Network Investment	\$3.00

Taxes, fees and other charges \$31.32

Other charges	\$4.71
Federal Universal Service Fund	\$3.43
Regulatory Cost Recovery	\$1.28

Taxes & government fees	\$26.61
Sales Tax	\$2.20
State Communications Services Tax	\$18.32
Local Communications Services Tax	\$5.29
911 Fees	\$0.80

← **What's included?**



Internet: Fast, reliable internet on our Gig-speed network



TV: Keep your employees informed and customers entertained

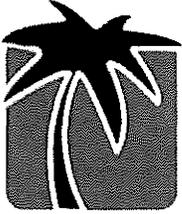


Voice Numbers: (904)230-8287, (904)230-8288

This shows a service is included in your package:

Visit business.comcast.com/myaccount for more details





First Coast Mulch
 4672 Race Track Rd
 St Johns, FL 32259
 (904)254-5366
 bobbyk@firstcoastmulch.com

Estimate

ADDRESS
 Vesta Property
 management
 Riverside Ave
 Jacksonville, Fl 32298

SHIP TO
 Durbin Creek H.O.A.
 Durban Creek Blvd
 Jacksonville, Fl 32259
 Play Ground

ESTIMATE #	DATE
2108	01/31/2020

1.32.539.46210
 349

ACTIVITY	QTY	RATE	AMOUNT
Mulch Installation:Playground Chips Installation of IPEMA Certified chips, 6" every where Total 60 yards plus an additional 20 yards around the equipment should be good https://www.cpsc.gov/safety-education/safety-guides/playgrounds	80	40.00	3,200.00

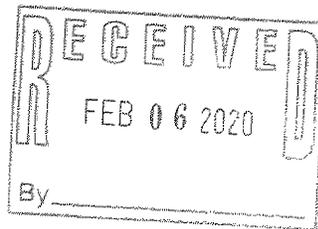
Thank you for the opportunity to bid your project. We look forward to working with you soon! Please note that there is 3% surcharge for all credit card payments.

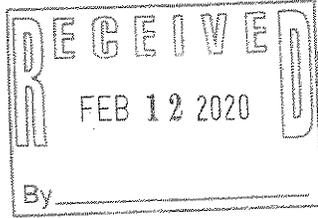
TOTAL

\$3,200.00

Accepted By

Accepted Date





Andrew Ratliff
904.923.7194
2778 Taylor Hill Drive
Jacksonville, FL 32221
AndrewRatliff17@yahoo.com

INVOICE
Prepared for Durbin Crossing CDD
145 S. Durbin Pkwy, St Johns, FL 32259
ATTN: Kathy Sargent
ksargent@vestapropertyservices.com 904-347-7028

February 5, 2020

Invoice No. 214

EVENT LOCATION

North Durbin Amenity Center Fields
887 N Durbin Pkwy
St Johns, FL 32259

DESCRIPTION OF WORK

Walk-around Magic and Juggling on April 11th from 11:00 am - 2:00 pm

QTY/HRS

UNIT PRICE

SUB TOTAL

3 hrs

\$83.33/hr

\$250

1,300,155.100
prepay expenses
381 (A)
~~1-320-53800-45511~~
Special Events
GRAND TOTAL **\$250**

PAYMENT TERMS

To be made payable to Andrew Ratliff. Payment can be made by cash, credit card or business check.

APPROVED BY



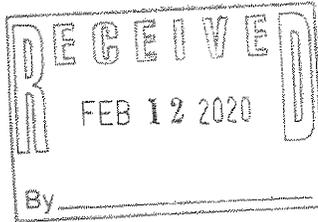
NAME _____

FOR _____

DATE _____

Thank you for your business!

First Place Fitness Equipment, Inc.
 10290 Philips Hwy #1
 Jacksonville, FL 32256
 904-998-0738
 www.1PFE.com



Invoice

Date	Invoice #
2/7/2020	21007

Bill To	Ship To
Durbin Crossing 145 S Durbin Pkwy St Johns, FL 32259	Durbin Crossing 145 S Durbin Pkwy St Johns, FL 32259
Steve.Howell@vestaforyou.com	

P.O. No.	Terms	Rep	PC-CS
----------	-------	-----	-------

Item	Description	Qty	Rate	Amount
9ctch15b Discount FREIGHT-IN-V Rate \$99.95	Console True Touch Transcend Core Refund when exisiitng console returned Shipping and Handling Rate: \$99.95 per Hour	1	2,660.91 -700.00 65.00 99.95	2,660.91 -700.00 65.00 99.95
Customer's Signature		173 (A) 1-320-53800-45516 Fitness Equip. Maint.		



INVOICE TERMS AND CONDITIONS - READ CAREFULLY											
1. All sales and quotations made by Seller are subject to each of the within terms and conditions. 2. All unpaid items will be subject to a late payment fee computed at the rate of one and one-half percent (1-1/2%) per month (an effective rate of eighteen percent (18%) per annum) on the declining balance unpaid for more than thirty (30) days after the date of this invoice. Buyer shall pay Seller all costs of collection on past due accounts, including, but not limited to, reasonable attorney's fees, whether or not litigation is commenced in aid thereof. 3. This agreement shall be deemed for all purposes to be made in Duval County, Florida and shall be governed by and construed in accordance with the laws of Florida. Any cause of action arising from this contract shall be brought only in Florida court, which shall have sole jurisdiction over all controversies arising hereunder. 4. Shipping dates are approximate and are not guaranteed. Seller shall not be liable for failure to deliver or perform or for delays in delivery or performance occasioned by causes beyond its control, including, without limitation, strikes, lockouts, fires, accidents, interruptions in the supply of materials, breakdowns, delays in carriers or suppliers and governmental action and regulations. 5. All special order are final and are non-refundable and non-returnable. All non-special orders are non-refundable and non-returnable unless First Place Fitness Equipment Inc. has issued written permission that said product may be returned for credit. Any and all permission to return product for credit is at the sole discretion of First Place Fitness Equipment, Inc. 6. Unless otherwise specified herein, Seller reserves the right to make deliveries in installments. Delay in delivery of any installment shall not relieve Buyer of its obligation to pay for all installments received. 7. Seller's failure to strictly enforce any terms or conditions of this agreement or to exercise any right arising hereunder shall not constitute a waiver of Seller's right to strictly enforce such term or condition or exercise such right thereafter. Each right or remedy granted to Seller hereunder shall be deemed cumulative and may be exercised from time to time. Any waiver of Buyer's default hereunder must be in writing and shall not operate as a waiver of any other default or of the same default thereafter.	<table border="1"> <tr> <td>Subtotal</td> <td style="text-align: right;">\$2,125.86</td> </tr> <tr> <td>Sales Tax (7.0%)</td> <td style="text-align: right;">\$0.00</td> </tr> <tr> <td>Total</td> <td style="text-align: right;">\$2,125.86</td> </tr> <tr> <td>Payments/Credits</td> <td style="text-align: right;">\$0.00</td> </tr> <tr> <td>Balance Due</td> <td style="text-align: right;">\$2,125.86</td> </tr> </table>	Subtotal	\$2,125.86	Sales Tax (7.0%)	\$0.00	Total	\$2,125.86	Payments/Credits	\$0.00	Balance Due	\$2,125.86
Subtotal	\$2,125.86										
Sales Tax (7.0%)	\$0.00										
Total	\$2,125.86										
Payments/Credits	\$0.00										
Balance Due	\$2,125.86										

Lamp Sales Unlimited, Inc.

Invoice

www.lampsalesunlimited.com

REMIT TO:
P.O. Box 10606
Jacksonville, FL 32247
Toll Free (800) 352-8954

Jacksonville
4580 St. Augustine Road
Jacksonville, FL 32207
Phone (904) 737-9292
Fax (904) 737-4333

Orlando
1271 La Quinta Drive Unit # 13
Orlando, FL 32809
Phone (407) 859-1515
Fax (407) 859-2423

Invoice Number: 194501
Sales Order Number: 197272

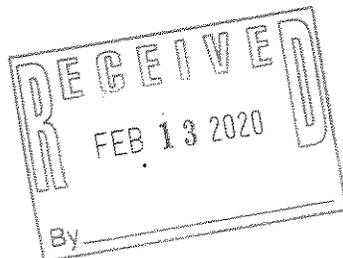
Customer ID: **DUR100**
Bill To: **Durbin Crossing CDD**
145 S. Durbin Parkway
Jacksonville, FL 32259

Ship To: **Durbin Crossing CDD**
145 S. Durbin Parkway
Jacksonville, FL 32259

Invoiced Date	Order Date	Phone Number	Ship Via	Terms
11/06/19	11/06/19	(904) 337-8760	Our Truck	Net 30
Purchase Order Number		Description / Job Number	Order Number	
		CAROL Hope Humphreys	197272	

Req	Quantity		Item Number	Item Description	Unit Price	Amount
	Shipped	B.O.				
4	4		L4T8B/850/14/F/DE-39	14W BY-PASS LED FROST 5K 4' #78567 10/CS TOPAZ 9F3	12.98	51.92
8	1	7	KEFL13(GREEN)	13W GREEN FLOOD CLEAR LENSE W/LAMP 120V ELECTRO ELF 3E6 / 746000	46.98	46.98
16	0	16	5.5PLS/840/HYB/GX23	5.5W LED PL-S 4000K Hybrid =13W 120/277V or plug/play 6/CS GC #57823 3B3	14.98	0.00
1	1		F-FL/30/50K/KN/BZ	30W 5000K LED FLOOD TOPAZ 3F6	65.00	65.00
5	5		FL1/CL12BZ50/KN/LED	12W LED MINI FLOOD LIGHT 120/277V KNUCKLE MOUNT HALCO #99875 3F6	50.00	250.00

Subtotal: 413.90
Misc. Charge: 0.00
Sales Tax: 0.00
Freight Charge: 0.00
Invoice total: 413.90



1-320-53800-46300

Misc.

288 (A)



Thank You

Lamp Sales Unlimited, Inc.

Invoice

www.lampsalesunlimited.com

REMIT TO:
P.O. Box 10606
Jacksonville, FL 32247
Toll Free (800) 352-8954

Jacksonville
4580 St. Augustine Road
Jacksonville, FL 32207
Phone (904) 737-9292
Fax (904) 737-4333

Orlando
1271 La Quinta Drive Unit # 13
Orlando, FL 32809
Phone (407) 859-1515
Fax (407) 859-2423

Invoice Number: **195273**
Sales Order Number: **198026**

Customer ID: **DUR100**
Bill To: **Durbin Crossing CDD**
145 S. Durbin Parkway
Jacksonville, FL 32259

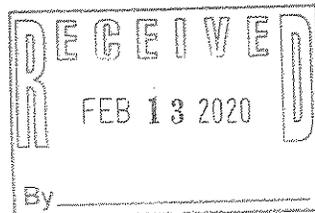
Ship To: **Durbin Crossing CDD**
145 S. Durbin Parkway
Jacksonville, FL 32259

Invoice Date	Order Date	Phone Number	Ship Via	Terms		
11/22/19	11/21/19	(904) 337-8760	Our Truck	Net 30		
Purchase Order Number		Description / Job Number	Order Number			
STEVE		Clayton Hope Humphreys	198026			
Quantity			Item Number	Item Description	Unit Price	Amount
Req	Shipped	B.O.				
13	13		MP19B	BLACK PERMA POST ROCKET 12/CS RAB SW1 980080	26.98	350.74

Subtotal: 350.74
Misc. Charge: 0.00
Sales Tax: 0.00
Freight Charge: 0.00
Invoice total: **350.74**

1-320-53800-46300
Misc.

288 @



Thank You

Lamp Sales Unlimited, Inc.

Invoice

www.lampsalesunlimited.com

REMIT TO:
 P.O. Box 10606
 Jacksonville, FL 32247
 Toll Free (800) 352-8054

Jacksonville
 4580 St. Augustine Road
 Jacksonville, FL 32207
 Phone (904) 737-9292
 Fax (904) 737-4333

Orlando
 1271 La Quinta Drive Unit # 13
 Orlando, FL 32809
 Phone (407) 859-1515
 Fax (407) 859-2423

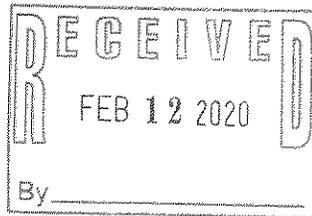
Invoice Number: **197830**
 Sales Order Number: **200660**

Customer ID: **DUR100**
 Bill To: **Durbin Crossing CDD**
 145 S. Durbin Parkway
 Jacksonville, FL 32259

Ship To: **Durbin Crossing CDD**
 145 S. Durbin Parkway
 Jacksonville, FL 32259

Invoice Date	Order Date	Phone Number	Ship Via	Terms
01/30/20	01/03/20	(904) 337-8760	Our Truck	Net 30
Purchase Order Number	Description / Job Number	Order Number		
STEVE	Hope Clayton Rix	200660		
Quantity	Item Number	Item Description	Unit Price	Amount
11	FLS15U50B	14W LED Flood Fixture 5000K 120/277V Maxiite #77088 3F6 / 745298	58.00	638.00

Subtotal: 638.00
 Misc. Charge: 0.00
 Sales Tax: 0.00
 Freight Charge: 0.00
 Invoice total: **638.00**



1-320-53800-46300
 Misc.

288 (A)



Thank You

Lamp Sales Unlimited, Inc.

Invoice

www.lampsalesunlimited.com

REMIT TO:
P.O. Box 10606
Jacksonville, FL 32247
Toll Free (800) 352-8954

Jacksonville
4580 St. Augustine Road
Jacksonville, FL 32207
Phone (904) 737-9292
Fax (904) 737-4333

Orlando
1271 La Quinta Drive Unit # 13
Orlando, FL 32809
Phone (407) 859-1515
Fax (407) 859-2423

Invoice Number: **195576**
Sales Order Number: 197653

Customer ID: **DUR100**
Bill To: **Durbin Crossing CDD**
145 S. Durbin Parkway
Jacksonville, FL 32259

Ship To: **Durbin Crossing CDD**
145 S. Durbin Parkway
Jacksonville, FL 32259

Invoiced Date	Order Date	Phone Number	Ship Via	Terms		
12/02/19	11/14/19	(904) 337-8760	Our Truck	Net 30		
Purchase Order Number		Description / Job Number		Order Number		
STEVE		Chris Hope Humphreys		197653		
Quantity			Item Number	Item Description	Unit Price	Amount
Req	Shipped	B.O.				
4	4		DF-LED9402	NON-INVENTORY 4' LED SIGN LIGHT DABMAR DABMAR PLUS FRT	702.00	2808.00

Subtotal: 2808.00
Misc. Charge: 0.00
Sales Tax: 0.00
Freight Charge: 0.00
Invoice total: **2808.00**

1-320-53800-46300
Misc.

add (A)



Thank You

Downtown
800 Houston St.
Jacksonville 32204 / (904) 354-4646

Northside
9029 Lem Turner Rd.
Jacksonville 32208 / (904) 765-1616

Regency
410 Mill Creek Rd.
Jacksonville 32211 / (904) 724-8677

Beaches
130 North Third St.
Jax Beach 32250 / (904) 241-2800

St. Augustine
802 Anastasia Blvd.
St. Augustine 32080 / (904) 824-0809

Orange Park
1415 Kingsley Ave
Orange Park 32073 / (904) 278-9160

Fernandina Beach
1651 S. 8th St.
Fernandina 32034 / (904) 261-2900

Kings Bay
110 Gross Rd.
Kingsland 31548 / (912) 882-7582

Mandarin
11357 San Jose Blvd
Jacksonville 32223 / (904) 260-1233

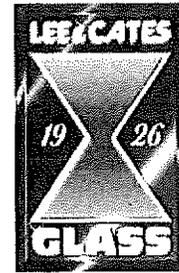
Palatka
629 S. State Road 19
Palatka, Fl. 32177 / (386) 328-5301

Brunswick
700 Mall Blvd.
Brunswick, Ga. 31525 / (912) 267-7770

Tallahassee
1551 Capital Cir. S.E., Suite 4
Tallahassee, Fl. 32301 / (850) 575-9611

Commercial Glazing Division
5355 Shawland Rd.
Jacksonville 32254 / (904) 358-8555

Auto Glass Division
848 Houston St.
Jacksonville 32204 / (904) 354-5538



REMIT PAYMENT TO:
**LEE & CATES
GLASS, INC.**
P.O. BOX 41146
JACKSONVILLE, FL 32203
TERMS—NET 30

BOOKKEEPING
(904) 354-4643

Workorder

2161626

LEE & CATES MANDARIN GLASS Federal Tax ID: 59-0713691

INVOICE TO: CASH SALE (MANDARIN)	CUSTOMER: DURBIN COMMUNITY CENTER 145 S DURBIN PKWY TODD OR STEVE ST JOHNS, FL 32259
TAX NUMBER:	CLAIMANT:
PO#:	

ACCT #	TEL #	CUSTOMER TELEPHONE	DATE/TIME
15		WORK 904 230 2011	01-15-20

INSURANCE INFORMATION		INSTRUCTIONS				
INSURANCE AGENT	AUTHORIZED BY	DELIVER	PICK UP	SHOP	JOBSITE	OTHER
POLICY NUMBER	CLAIM NUMBER	APPOINTMENT COMPLETION DATE				
CAUSE OF LOSS	EST. COST OF REPAIR	DATE	TIME	WAIT	LEAVE	
DATE OF LOSS	AUTHORIZED CODE	PURCHASE ORDER			MVR REPAIR ID MV-11477	

YEAR	MAKE	MODEL	BODY STYLE	MILEAGE	LICENSE #	ID NUMBER	STK. NO.

QTY	PART NO.	DESCRIPTION	LIST	PRICE	AMOUNT
2	GN100A	GUNTHER ULTRA BOND			
1	LAB5061	INSTALL THEIR MIRROR			

Business: DURBIN COMMUNITY CENTER
Job Address: 145 S DURBIN PKWY
Job City: ST JOHNS
Job State: FL

RECEIVED

FEB 13 2020

By _____

POSTED

352 $\text{\textcircled{A}}$ 0

1 320 53800 44220
Repairs/Replacements

DIRECTION TO PAY: The glass listed has been replaced with like kind and quality to my satisfaction, and I authorize my insurance company to pay LEE & CATES GLASS, INC. directly. I agree that if not covered by insurance, or if my insurance company rejects or only partially pays the due amount, the full balance is due and will be paid by the 10th of the month following invoice date. A FINANCE CHARGE of 1 1/2% per month or 18% ANNUAL PERCENTAGE RATE will be added to all past due accounts. If collection is made by suit or otherwise, I agree to pay interest at the above rate until the amount due is paid, also collection costs including reasonable attorney's fees and legal expenses.	SALES TAX
	TOTAL 250.00

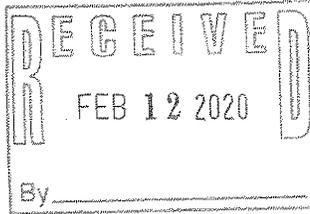
INVOICE MUST ACCOMPANY ALL RETURNED MERCHANDISE - 15% CHARGE ON RETURNS, TERMS NET 30. Lee & Cates Glass, Inc. guarantees all products and services against defects for a period of 90 days from the date of purchase. All parts are new.

RECEIVED BY	CUSTOMER SIGNATURE	INV. BY:	INSTALL BY:																
<table border="1"> <tr> <th>RETURN OLD PARTS</th> <th>RATE</th> <th colspan="2">METHOD OF PAY</th> </tr> <tr> <td>YES</td> <td>NO</td> <td>FLAT</td> <td>HOURLY</td> </tr> <tr> <td></td> <td></td> <td>CASH</td> <td>CHECK</td> </tr> <tr> <td></td> <td></td> <td></td> <td>CHARGE</td> </tr> </table>		RETURN OLD PARTS	RATE	METHOD OF PAY		YES	NO	FLAT	HOURLY			CASH	CHECK				CHARGE		
RETURN OLD PARTS	RATE	METHOD OF PAY																	
YES	NO	FLAT	HOURLY																
		CASH	CHECK																
			CHARGE																



ProTec Powder Coating LLC

6662 Columbia Park Drive South
Suite 2
Jacksonville, FL 32258



Invoice

Date	Invoice #
1/21/2020	10642

Bill To
Durbin Crossing CDD 145 S. Durbin Pkwy St. Johns, FL 32259

Ship To
Todd Durbin Crossing CC

P.O. Number	Terms	Rep	Order Date	Due Date	Shipping Method	Job No.
	C.O.D.	FDJ	1/21/2020	1/21/2020	Cust. Pickup	1-20-4191

Qty	Item Code	Description	Price Each	Amount
1	Umbra Grey	Sand Blasted and Powder coated - 4 gates stripped old paint sealskin/ primer	1,059.64	1,059.64T
			<i>Tax exempt form</i>	
			Subtotal	\$1,059.64
			Sales Tax (7.0%)	\$74.17
			Total	\$1,133.81
			Payments/Credits	\$0.00

POSTED

1-320-53800-44200
Repairs/Replacements

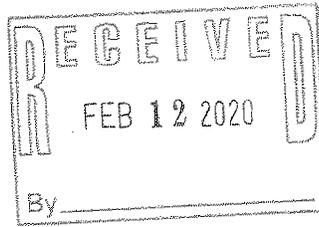
350 (A)

Terms Net 30, Thank you for your business.

Balance Due \$1,133.81

Quick Catch Inc
12627 San Jose Blvd Suite 205
Jacksonville, FL 32223 US
admin@quick-catch.com
www.quick-catch.com

Invoice



BILL TO

Durbin Crossing Cdd
145 S Durbin Pkwy
St. Johns, FL 32259
Saint Johns, FL 322597224 USA

INVOICE #	DATE	TOTAL DUE	DUE DATE	TERMS	ENCLOSED
13525	02/25/2020	\$200.00	02/25/2020	Due on receipt	

DESCRIPTION	QTY	RATE
Platform Fee	1	200.00
Platform Presentation Fee		
Wildlife Presentattion at South Durbin		
BALANCE DUE		\$200.00

1-320-53800-45511
Special Events

322 (A)

 **POSTED**

Southeast Fitness Repair
 14476 DUVAL PL W STE
 208
 JACKSONVILLE, FL 32218
 US
 (904)683-1439
 rosemary@southeastfitness
 repair.com
 www.southeastfitnessrepair.
 com

SoutheastFITNESS

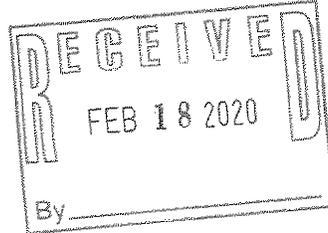
R E P A I R

Equipment Repair & Maintenance

INVOICE

BILL TO

Durbin Crossing, CDD -
 Amenity Center
 c/o The Offices of GMS
 475 West Town Place, Suite
 114
 St. Augustine, Florida 32092
 United States



INVOICE # 11924A
DATE 09/17/2019
DUE DATE 10/17/2019

DATE	DESCRIPTION	QTY	RATE	AMOUNT
	PM - FLAT RATE	1	375.00	375.00
	TRAVEL + FIRST HOUR LABOR			
	MINIMUM SHIPPING	1	12.00	12.00
	MINIMUM SHIPPING			
	TRUE - TM - PIVOT COVER	20	5.00	100.00

BALANCE DUE **\$487.00**

108 Ⓟ
 1,320,538.45576

POSTED

Southeast Fitness Repair
 14476 DUVAL PL W STE
 208
 JACKSONVILLE, FL 32218
 US
 (904)683-1439
 rosemary@southeastfitness
 repair.com
 www.southeastfitnessrepair.
 com

SoutheastFITNESS

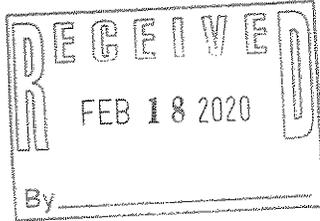
R E P A I R

Equipment Repair & Maintenance

INVOICE

BILL TO

Durbin Crossing, CDD -
 Amenity Center
 c/o The Offices of GMS
 475 West Town Place, Suite
 114
 St. Augustine, Florida 32092
 United States



INVOICE # 12721A
DATE 12/31/2019
DUE DATE 01/30/2020

DATE	DESCRIPTION	QTY	RATE	AMOUNT
	LABOR PER HOUR 1 TECH	0.50	60.00	30.00
	LABOR PER HOUR 1 TECH			
	TRAVEL 1 - 60 MILES	1	65.00	65.00
	TRAVEL 1 - 60 MILES			

BALANCE DUE **\$95.00**

1,320.538.45576
108 A

POSTED

10	11	12 14	13	15	16	17	18	19
START STOP	NEWSPAPER REFERENCE	DESCRIPTION	PRODUCT	SAU SIZE	BILLED UNITS	TIMES RUN	RATE	AMOUNT
12/29		Balance Forward						\$0.00
01/16 01/16	103249237-01162020	REG MTG BOS 1/27/20	SA St Augustine Record	1.00 x 4.7500	4.75	1	\$8.98	\$42.66
01/16 01/16	103249237-01162020	REG MTG BOS 1/27/20	SA St Aug Record Online	1.00 x 4.7500	4.75	1	\$8.97	\$42.61
PREVIOUS AMOUNT OWED:				\$0.00				
NEW CHARGES THIS PERIOD:				\$85.27				
CASH THIS PERIOD:				\$0.00				
DEBIT ADJUSTMENTS THIS PERIOD:				\$0.00				
CREDIT ADJUSTMENTS THIS PERIOD:				\$0.00				
We appreciate your business.								

9 @
 1,310,573.480
POSTED

RECEIVED
 FEB 14 2020
 BY: _____

INVOICE AND STATEMENT OF ACCOUNT

AGING OF PAST DUE ACCOUNTS

* UNAPPLIED AMOUNTS ARE INCLUDED IN TOTAL AMOUNT DUE



21	CURRENT NET AMOUNT	22	30 DAYS	60 DAYS	OVER 90 DAYS	* UNAPPLIED AMOUNT	23	TOTAL AMOUNT DUE
	\$85.27		\$0.00	\$0.00	\$0.00	\$0.00		\$85.27
SALES REP/PHONE #		ADVERTISER INFORMATION						
Melissa Rhinehart	1	BILLING PERIOD	6	BILLED ACCOUNT NUMBER	7	ADVERTISER/CLIENT NUMBER	2	ADVERTISER/CLIENT NAME
904-819-3423		12/30/2019 - 02/02/2020		15654		15654		DURBIN CROSSING / GMS

MAKE CHECKS PAYABLE TO
 The St. Augustine Record Dept 1261
 PO Box 121261
 Dallas, TX 75312-1261

Payment is due upon receipt.

PLEASE DETACH AND RETURN LOWER PORTION WITH YOUR REMITTANCE



The St. Augustine Record Dept 1261
 PO Box 121261
 Dallas, TX 75312-1261

1		BILLING PERIOD		2		ADVERTISER/CLIENT NAME			
		12/30/2019 - 02/02/2020				DURBIN CROSSING / GMS			
COMPANY	23	TOTAL AMOUNT DUE		* UNAPPLIED AMOUNT	3	TERMS OF PAYMENT			
SA 7		\$85.27		\$0.00		NET 15 DAYS			
21	CURRENT NET AMOUNT	22	30 DAYS	60 DAYS	OVER 90 DAYS				
	\$85.27		\$0.00	\$0.00	\$0.00				
4	PAGE #	5	BILLING DATE	6	BILLED ACCOUNT NUMBER	7	ADVERTISER/CLIENT NUMBER	24	STATEMENT NUMBER
			02/02/2020		15654		15654		0000063444

8 BILLING ACCOUNT NAME AND ADDRESS

9 REMITTANCE ADDRESS

The St. Augustine Record
 Dept 1261
 PO Box 121261
 Dallas, TX 75312-1261



8 - 2619
 DURBIN CROSSING / GMS
 475 W TOWN PL STE 114
 SAINT AUGUSTINE FL 32092-3649



Thu, Jan 16, 2020
9:08:15AM

Legal Ad Invoice

The St. Augustine Record

Send Payments to:
The St. Augustine Record
One News Place
St. Augustine, FL 32086

Acct: 15654
Phone: 9049405850
E-Mail:
Client: DURBIN CROSSING / GMS

Name: DURBIN CROSSING / GMS
Address: 475 W TOWN PLACE, STE 114

City: SAINT AUGUSTINE State: FL Zip: 32092

Ad Number: 0003249237-01 Caller: COURTNEY HOGGE Paytype: BILL
Start: 01/16/2020 Issues: 1 Stop: 01/16/2020
Placement: SA Legals Rep: Melissa Rhinehart
Copy Line: NOTICE OF MEETING DURBIN CROSSING COMMUNITY DEVELOPMENT DISTRICT The regular meeting of the Board c

Lines 55
Depth 4.75
Columns 1
Price \$85.27

NOTICE OF MEETING
DURBIN CROSSING
COMMUNITY DEVELOPMENT
DISTRICT

The regular meeting of the Board of Supervisors (the "Board") of the Durbin Crossing Community Development District is scheduled to be held on Monday, January 27, 2020 at 6:00 p.m. at the Durbin Crossing South Amenity Center located at 145 South Durbin Parkway, St. Johns, Florida 32259. The meeting is open to the public and will be conducted in accordance with the provision of Florida Law for Community Development Districts. The meeting may be continued to a date, time, and place to be specified on the record at the meeting. A copy of the agenda for this meeting may be obtained from Governmental Management Services, LLC, 475 West Town Place, Suite 114, St. Augustine, Florida 32092 or by calling (904) 940-5850.

There may be occasions when one or more Supervisors or staff will participate by telephone. Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations at this meeting because of a disability or physical impairment should contact the District Office at (904) 940-5850 at least 48 hours prior to the meeting. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1, or 1-800-955-8771 (TTY) / 1-800-955-8770 (Voice), for aid in contacting the District Office.

A person who decides to appeal any decision made at the meeting with respect to any matter considered at the meeting is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

Daniel Laughlin
District Manager
0003249237 January 16, 2020

DURBIN CROSSING / GMS
475 W TOWN PLACE, STE 114
SAINT AUGUSTINE, FL 32092

ACCT: 15654
AD# 0003249237-01
PO#

PUBLISHED EVERY MORNING SUNDAY THROUGH SATURDAY
ST. AUGUSTINE AND ST. JOHNS COUNTY, FLORIDA

STATE OF FLORIDA
COUNTY OF ST. JOHNS

Before the undersigned authority personally appeared MELISSA RHINEHART who on oath says he/she is an Employee of the St. Augustine Record, a daily newspaper published at St. Augustine in St. Johns County, Florida; that the attached copy of advertisement being a **NOTICE OF MEETING** in the matter of **REG MTG BOS 1/27/20** was published in said newspaper on **01/16/2020**.

Affiant further says that the St. Augustine Record is a newspaper published at St. Augustine, in St. Johns County, Florida, and that the said newspaper heretofore has been continuously published in said St. Johns County, Florida each day and has been entered as second class mail matter at the post office in the City of St. Augustine, in said St. Johns County, Florida for a period of one year preceding the first publication of the attached copy of advertisement; and affiant further says the he/she has neither paid nor promised any person, firm or corporation any discount, rebate, commission, or refund for the purpose of securing this advertisement for publication in said newspaper.

NOTICE OF MEETING
DURBIN CROSSING
COMMUNITY DEVELOPMENT
DISTRICT

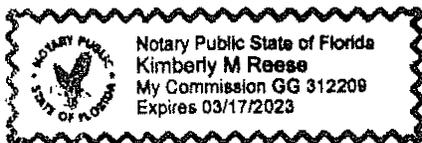
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Daniel Laughlin
District Manager
0003249237 January 16, 2020

Sworn to and subscribed before me this _____ day of JAN 16 2020

by [Signature] who is personally known to me or who has produced as identification

[Signature]
(Signature of Notary Public)



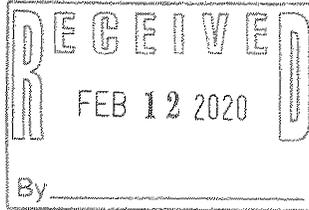


Main: 8400 Baymeadows Way, Suite 12, Jacksonville, Florida 32256
 904-355-5300 • Fax: 904-353-1499 • Toll Free: 800-226-5305
 www.turnerpest.com

Service Slip/Invoice

INVOICE: 6345586
 DATE: 1/28/2020
 ORDER: 6345586

Bill To: [137801]
 Durbin Crossing South
 Amenity Center
 145 S Durbin Pkwy
 Saint Johns, FL 32259-7224



Work Location: [137801] 904-230-2011
 Durbin Crossing South
 Amenity Center
 145 S Durbin Pkwy
 Saint Johns, FL 32259-7224

Work Date	Time	Target Pest	Technician	Time In
1/28/2020	02:03 PM	MOSQUITO		02:03 PM
Purchase Order	Terms	Last Service	Map Code	Time Out
	NET 30	1/28/2020		02:24 PM

Service	Description	Price
CPCMOSULV	Commercial Mosquito Service	95.00

SUBTOTAL \$95.00
 TAX \$0.00
 AMT. PAID \$0.00
 TOTAL \$95.00

AMOUNT DUE \$95.00

1-320-53800-45513
 Pest Control 66 (A)



TECHNICIAN SIGNATURE

CUSTOMER SIGNATURE

Balances outstanding over 30 days from the date of service may be subject to a late fee of the lesser of 1.5% per month (18% per year) or the maximum allowed by law. Customer agrees to pay accrued expenses in the event of collection.

I hereby acknowledge the satisfactory completion of all services rendered and agree to pay the cost of services as specified above.

PLEASE PAY FROM THIS INVOICE



Invoice

Vesta Property Services, Inc.
245 Riverside Avenue
Suite 250
Jacksonville FL 32202

Invoice # 366044
Date 1/31/2020

Terms 2/29/2020
Due Date Pass thru Jan.
Memo

Bill To
Durbin Crossing C.D.D.
c/o GMS LLC
475 West Town Place
Suite 114
St. Augustine FL 32092

- 1) Misc: 1-320-53800-46300
- 2) Repair/Replace: 1-320-53800-44200
- 3) Office Supplies: 1-320-53800-44600
- 4) Fuel: 1-320-53800-46310
- 5) Special Events: 1-320-53800-45511
- 6) Press Wash/Fitness 1-320-53800--45516

252 (A)

POSTED

1	Billable Expenses		
1	Coffee filter		6.63 ✓
1	Toilet paper & wipes		66.31 ✓
1	Hand soap, coffee, cleaner, folder, pens, & glue		573.51 ✓
1	T. Myhill - Amazon; Office Supplies		11.70 ✓
1	T. Myhill - Amazon; Office Supplies		12.34 ✓
1	S. Howell - Bridgestone; Pressure wash Hose repair		12.84 ✓
1	S. Howell - Racetrac; Fuel and Fuel Can		19.67 ✓
4	Total Billable Expenses		703.00

Total **\$703.00**

RECEIVED
 FEB 13 2020
 By _____



INVOICE DATE	CUSTOMER	SUMMARY INVOICE
1/18/20	ATL 1821005	8057173612
PLEASE PAY BY	TERMS	AMOUNT DUE
2/17/20	Net 30 Days	646.45

INVOICE DETAIL

Staples

Federal ID #:04-3390816

Bill to Account: 1070810

Ship to Account: DURBIN CROSS

VESTA PROPERTY SERVICES
 CHEYENNE BARDOFF
 245 RIVERSIDE AVE
 STE 250
 JACKSONVILLE, FL 32202

DURBIN CROSSING
 ATTN: DANELLE DEMARCO
 145 S DURBIN PKWY
 JACKSONVILLE, FL 32259

P O Number :
 P O Desc :
 Release :
 Release Desc:

Invoice Number: 3436680354
 Order : 7229047132-000-003
 Ordered By : DANELLE DEMARCO
 Order Date : 1/16/20

Order Line	Item Number	Description	Order Qty	B/O Qty	Unit Meas	Ship Qty	Unit Price	Extended Price
17	CFPCPF250	FILTER,COFFEE,BASKETSTYLE FACILITIES: BILLABLE	1		0 PK	1	6.19	6.19
Freight:							.00	
Tax: (7.0000 %)							.44	
sub-Total:								6.19
Total:								6.63

1-320-53800-46300
 Misc.1



INVOICE DATE	CUSTOMER	SUMMARY INVOICE
1/18/20	ATL 1821005	8057173612
PLEASE PAY BY	TERMS	AMOUNT DUE
2/17/20	Net 30 Days	646.45

INVOICE DETAIL

Staples

Federal ID #:04-3390816

Bill to Account: 1070810

Ship to Account: DURBIN CROSS

VESTA PROPERTY SERVICES
 CHEYENNE BAROROFF
 248 RIVERSIDE AVE
 STE 250
 JACKSONVILLE, FL 32202

DURBIN CROSSING
 ATTN: DANELLE DEMARCO
 145 S DURBIN PKWY
 JACKSONVILLE, FL 32259

P O Number :
 P O Desc :
 Release :
 Release Desc:

Invoice Number: 3436680344
 Order : 7229047132-000-002
 Ordered by : DANELLE DEMARCO
 Order Date : 1/16/20

Order Line	Item Number	Description	Order Qty	B/O Qty	Unit Meas	Ship Qty	Unit Price	Extended Price
8	462185	SCOTT SHOP TOWELS 55/ROLL FACILITIES: BILLABLE	1		0 CT	1	40.39	40.39
12	562659	WIPES CLOTH CLEANG 160Z FACILITIES: BILLABLE	2		0 EA	2	10.79	21.58
Freight:		.00	Tax: (7.0000 %)		4.34	Sub-Total:		61.97
							Total:	66.31

1-320-53800-46300
 Misc.



INVOICE DATE	CUSTOMER	SUMMARY INVOICE
1/18/20	ATL 1821005	8057173612
PLEASE PAY BY	TERMS	AMOUNT DUE
2/17/20	Net 30 Days	646.45

INVOICE DETAIL

staples

Federal ID #:04-3390816

Bill to Account: 1070810

Ship to Account: DURBIN CROSS

VESTA PROPERTY SERVICES
 CHEYENNE BARONOFF
 245 RIVERSIDE AVE
 STE 250
 JACKSONVILLE, FL 32202

DURBIN CROSSING
 ATTN: DANIELLE DEMARCO
 145 S DURBIN PKWY
 JACKSONVILLE, FL 32259

P O Number :
 P O Desc :
 Release :
 Release Desc:

Invoice Number: 3436680334
 Order : 7229047132-000-001
 Ordered by : DANIELLE DEMARCO
 Order Date : 1/15/20

Order Line	Item Number	Description	Order Qty	B/O Qty	Unit Meas	Ship Qty	Unit Price	Extended Price
11	960376	DIAL BASIC HYPO HND SOAP 1GAL FACILITIES: BILLABLE	3		0 EA	3	13.29	39.87
13	1852817	CHOCK FULL O NUTS COFFEE 30.5 FACILITIES: BILLABLE	3		0 EA	3	11.79	35.37
14	918765	CLASP ENV 6X9 MAN 100 OFFICE PRODUCTS: BILLABLE	1		0 BX	1	19.59	19.59
15	438393	SIMPLE GRN MULT PURP CLNR 24OZ FACILITIES: BILLABLE	1		0 EA	1	11.19	11.19
16	1694161	BOTTLE W/SPRY ALPRP CLNR 32OZ FACILITIES: BILLABLE	2		0 EA	2	3.49	6.98
18	221689	FOLDR 1/3CUT LTR MANILA 250 OFFICE PRODUCTS: BILLABLE	1		0 BX	1	18.99	18.99
19	875429	SPLS 3TAB FLOR LTR ASST 100 OFFICE PRODUCTS: BILLABLE	1		0 BX	1	15.79	15.79
20	1641097	TWIST & SHARP HANDHELD SHARPEN OFFICE PRODUCTS: BILLABLE	2		0 EA	2	3.39	6.78
21	429174	PILOT G2 RET FINE BLACK 12 OFFICE PRODUCTS: BILLABLE	3		0 DZ	3	9.99	29.97



INVOICE DATE	CUSTOMER	SUMMARY INVOICE
1/18/20	ATL 1821005	8057173612
PLEASE PAY BY	TERMS	AMOUNT DUE
2/17/20	Net 30 Days	646.45

INVOICE DETAIL

Staples

Federal ID #:04-3390816

Bill to Account: 1070810

Ship to Account: DURBIN CROSS

VESTA PROPERTY SERVICES
 CHEYENNE BARROFF
 245 RIVERSIDE AVE
 STE 250
 JACKSONVILLE, FL 32202

DURBIN CROSSING
 ATTN: DANIELLE DEMARCO
 145 S DURBIN PKWY
 JACKSONVILLE, FL 32259

P O Number :
 P O Desc :
 Release :
 Release Desc:

Invoice Number: 3436680334
 Order : 7229047132-000-001
 Ordered By : DANIELLE DEMARCO
 Order Date : 1/16/20

Order Line	Item Number	Description	Order Qty	B/O Qty	Unit Meas	Ship Qty	Unit Price	Extended Price	
22	859450	GOIRLLA SUPER GLUE 15G OFFICE PRODUCTS: BILLABLE	1		0 EA	1	4.49	4.49	
Freight:							.00	Tax:(7.0000 %)	33.17
							Sub-Total:	540.34	
							Total:	573.51	

1-320-53800-44600
 Office Supplies



Final Details for Order #111-8913554-2413841
Print this page for your records.

Order Placed: January 23, 2020
Amazon.com order number: 111-8913554-2413841
Order Total: \$11.70
Supporting: Centers for Spiritual Living

Shipped on January 23, 2020

Items Ordered

1 of: *VicTsing MM057 2.4G Wireless Portable Mobile Mouse Optical Mice with USB Receiver, 5 Adjustable DPI Levels, 6 Buttons for Notebook, PC, Laptop, Computer, MacBook - Blue*
Sold by: VicTsingDirect ([seller profile](#))

Condition: New

Price
\$10.99

Shipping Address:

Todd Myhill
145 S DURBIN PKWY
ST JOHNS, FL 32259-7224
United States

Shipping Speed:

One-Day Shipping

Payment information

Payment Method:

American Express | Last digits: 1059

Item(s) Subtotal: \$10.99
Shipping & Handling: \$0.00

Billing address

Todd Myhill
245 Riverside Ave., Suite 250
Jacksonville, Florida 32202
United States

Total before tax: \$10.99
Estimated tax to be collected: \$0.71

Grand Total: \$11.70

Credit Card transactions

AmericanExpress ending in 1059: January 23, 2020: \$11.70

To view the status of your order, return to [Order Summary](#).

1-320-53800-44600
Office Supplies

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Final Details for Order #111-1958700-6834605

Print this page for your records.

Order Placed: January 23, 2020
Amazon.com order number: 111-1958700-6834605
Order Total: \$12.34
Supporting: Centers for Spiritual Living

Shipped on January 23, 2020

Items Ordered	Price
1 of: <i>Swingline Stapler, Optima 40, Full Strip Desktop Stapler, 40 Sheet Capacity, Low Force, Orange/Silver/Black (87845), Compact Size, Pack of 1</i> Sold by: Amazon.com Services LLC	\$11.59
Condition: New	

Shipping Address:
Todd Myhill
145 S DURBIN PKWY
ST JOHNS, FL 32259-7224
United States

Shipping Speed:
One-Day Shipping

Payment information

Payment Method:
American Express | Last digits: 1059

Item(s) Subtotal: \$11.59
Shipping & Handling: \$0.00

Billing address
Todd Myhill
245 Riverside Ave., Suite 250
Jacksonville, Florida 32202
United States

Total before tax: \$11.59
Estimated tax to be collected: \$0.75

Grand Total: \$12.34

Credit Card transactions AmericanExpress ending in 1059: January 23, 2020: \$12.34

To view the status of your order, return to [Order Summary](#). 1-320-53800-44600
Office Supplies

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**** BRANCH ****
 50 INDUSTRIAL LOOP NORTH
 ORANGE PARK, FL 32073
 Ph: (904)264-1267 Fax: (904)621-0960

**** CORPORATE ****
 50 INDUSTRIAL LOOP NORTH
 ORANGE PARK, FL 32073
 Ph: (904) 264-1267 Fax: (904) 264-7797
 accounting@hosepower.com

*** REPRINT ***
INVOICE
1274975-00

CUST # 3360		ORDER DATE 01/24/20	TAKEN BY 01DT	P.O.# ...	TRACKING #	DATE
INSTRUCTIONS				SHIP VIA CUST PICK UP		PAGE 1

Bill To: WALK IN - ORANGE PARK
 50 INDUSTRIAL LOOP N
 ORANGE PARK, FL 32073

Ship To: WALK IN - ORANGE PARK
 50 INDUSTRIAL LOOP N
 ORANGE PARK, FL 32073

LINE	ITEM NUMBER	DESCRIPTION / COMMENTS	U/M	ORDERED	B.O/RET	SHIPPED	UNIT PRICE	AMOUNT
1	EO6-06FJ	FEM JIC SWIVEL 1 & 2 WIRE	EA	1	0	1	\$ 6.00	\$ 6.00
2	EO6-06MJ	MALE JIC 1 & 2 WIRE	EA	1	0	1	\$ 6.00	\$ 6.00
3	HOSE REPAIR	NOT GUARANTEED/NO WARRANTY	EA	1	0	1	\$ 0.00	\$ 0.00

AMEX Det.Pos Amount: \$ 12.84
 01/24/20 Card: *****2149
 Auth: 123415
 Credit Card Signature: _____

SUB TOTAL	\$ 12.00	SHOP SUPPLY	FREIGHT IN	FREIGHT OUT	SALES TAX	\$ 0.84
-----------	----------	-------------	------------	-------------	-----------	---------

TERMS: Customer agrees to pay a service charge of 1-1/2% per month, a true rate of 15% per annum on any amount past due and to pay reasonable attorney's fees if it becomes necessary to file suit to enforce collection. Accounts past due may be placed on a COD basis without notice. A \$35 fee will be charged for returned orders. Special orders may not be returned or payment refunded. No items will be accepted for return without authorization. Returns are subject to a restocking charge plus any freight charges incurred. Orders below minimum level are subject to a delivery charge. All sales are F.O.B. SHIPPING POINT.
 Payments can be made online at [HTTPS://www.a-billepress.com/bpp/hosepower/](https://www.a-billepress.com/bpp/hosepower/)

TERMS: NET 15

TOTAL DUE \$ 0.00

Payment Received: \$ 12.84

1-320-53800-45516
 Press. Wash/Fitness Equip. Maint.

Retain This Portion For Your Records

^ Detach Here ^

CUST # 3360	INVOICE # 1274975-00	DATE	TOTAL DUE \$ 0.00	PAYMENT \$
-------------	----------------------	------	-------------------	------------

Bill To: WALK IN - ORANGE PARK
 50 INDUSTRIAL LOOP N
 ORANGE PARK, FL 32073

Remit To: BRIDGESTONE HOSEPOWER LLC
 PO BOX 861777
 ORLANDO, FL 32886-1777

Order and Return This Portion With Your Remittance

RaceTrac 205

11760 Phillips Hwy.
Jacksonville, FL 32256
(904) 886-1954

For Guest Experience, Comments
Please call 888.636.5589
Or go to racetrac.com

(DUPLICATE RECEIPT)

Tax Description	Qty	Amount
1 SCRIPTER TWO GALLON GA Unl-87 Pump 9 2.366 G @ \$2.439/ G		\$12.99 \$5.77

As advertised, E20 Flex Fuel may be
offered in place of E15 Gasoline

Sub Total \$18.76
Tax: \$0.91

Total \$19.67

American Express: \$19.67
Change \$0.00

1-320-53800-46310
Fuel

* * THIS IS THE FINAL SALE AMOUNT * *

Capture

American Express
XXXXXXXXXX2149
Chip Read

USD\$ 19.67

AMERICAN EXPRESS

Mode: Issuer

AID:

A000000025010801

TVR: 000008000

IAD: 06460103602002

TSI: F800

ARC: 00

IC: 13EF8DBC0E5B9897

01/13/2020 09:12:57

Term: JD12067355004
App#: 888909
Seq#: 025185

(DUPLICATE RECEIPT)
REG 1 CS# 120034
1/13/2020 9:14:40 AM
120034

Hopping Green & Sams

Attorneys and Counselors

119 S. Monroe Street, Ste. 300
P.O. Box 6526
Tallahassee, FL 32314
850.222.7500

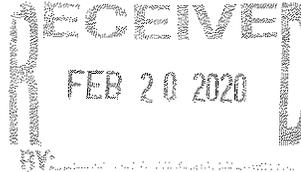
8 (A)
1, 810, 573, 815

===== STATEMENT =====

February 18, 2020

Durbin Crossing Community Development District
Governmental Management Services, LLC
475 West Town Place, Suite 114
St. Augustine, FL 32092

Bill Number 112766
Billed through 01/31/2020



General Counsel
DURBIN 00001 MCE

FOR PROFESSIONAL SERVICES RENDERED

01/16/20	MKR	Confer with Deary regarding Vesta's mobile application.	0.70 hrs
01/19/20	MCE	Review letter from Florida Joint Legislative Auditing Committee; prepare response to same.	0.40 hrs
01/21/20	MKR	Prepare response to letter from Joint Legislative Auditing Committee.	0.30 hrs
01/28/20	APA	Prepare swim team agreement regarding use of recreational facilities; follow-up with district regarding 2020 swim team schedule.	1.20 hrs
01/29/20	APA	Review 2020 schedule for swim team; revise agreement with swim team for use of district's recreational facilities; prepare work authorization for landscape enhancements; update district vendor chart.	2.40 hrs
01/31/20	MCE	Review proposed legislation; monitor committee activity and agendas; monitor Amendment 12 implementation.	0.30 hrs
01/31/20	MKR	Prepare Dolphins swim team agreement; prepare VerdeGo work authorization.	1.30 hrs
Total fees for this matter			\$1,270.00

DISBURSEMENTS

Document Reproduction	2.50
Total disbursements for this matter	\$2.50

MATTER SUMMARY

Papp, Annie M. - Paralegal	3.60 hrs	135 /hr	\$486.00
Eckert, Michael C.	0.70 hrs	315 /hr	\$220.50
Rigoni, Michelle K.	2.30 hrs	245 /hr	\$563.50
TOTAL FEES			\$1,270.00
TOTAL DISBURSEMENTS			\$2.50

TOTAL CHARGES FOR THIS MATTER **\$1,272.50**

=====

BILLING SUMMARY

Papp, Annie M. - Paralegal	3.60 hrs	135 /hr	\$486.00
Eckert, Michael C.	0.70 hrs	315 /hr	\$220.50
Rigoni, Michelle K.	2.30 hrs	245 /hr	\$563.50

TOTAL FEES	\$1,270.00
TOTAL DISBURSEMENTS	\$2.50

TOTAL CHARGES FOR THIS BILL **\$1,272.50**

Please include the bill number on your check.

Hopping Green & Sams

Attorneys and Counselors

119 S. Monroe Street, Ste. 300
P.O. Box 6526
Tallahassee, FL 32314
850.222.7500

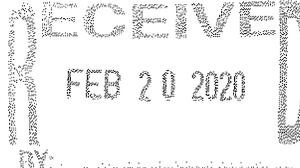
8 (A)
1,310, 573. 315

===== STATEMENT =====

February 18, 2020

Durbin Crossing Community Development District
Governmental Management Services, LLC
475 West Town Place, Suite 114
St. Augustine, FL 32092

Bill Number 112767
Billed through 01/31/2020



Monthly Meeting

DURBIN 00101 MCE

FOR PROFESSIONAL SERVICES RENDERED

- 01/13/20 MKR Review draft agenda; research outstanding district business and provide comments.
- 01/14/20 APA Prepare preliminary agenda memorandum.
- 01/21/20 MKR Prepare for board meeting.
- 01/21/20 APA Analyze agenda package; prepare agenda memorandum.
- 01/27/20 MKR Prepare for, travel to and attend board meeting; follow-up; return travel.
- 01/28/20 MKR Perform meeting follow-up.

Total fees for this matter \$1,600.00

DISBURSEMENTS

- Document Reproduction 1.00
- Travel 119.09
- Travel - Meals 8.00
- Total disbursements for this matter \$128.09

MATTER SUMMARY

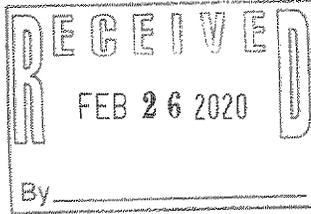
TOTAL FEES \$1,600.00
TOTAL DISBURSEMENTS \$128.09
TOTAL CHARGES FOR THIS MATTER \$1,728.09

BILLING SUMMARY

TOTAL FEES \$1,600.00
TOTAL DISBURSEMENTS \$128.09
TOTAL CHARGES FOR THIS BILL \$1,728.09

=====

Please include the bill number on your check.



Mail Applications with payment to:
 JEA Water and Sewer CC-1
 21 W. Church St, Jacksonville, FL 32202

COMMERCIAL RECLAIM APPLICATION

*CUSTOMER NAME: Durbin Crossing CDD *ACCOUNT NUMBER: 8268402655
 *SERVICE ADDRESS: 84 Willow Winds Pkwy CITY: Saint Johns ZIP CODE: 32259
 SUBDIVISION: Durbin Crossing LOT: _____ COUNTY: St. Johns
 *CONTACT PERSON: Steve Howell / Daniel Laughlin *PHONE NUMBER: 904-940-5850
 CERTIFICATE OF CLEARANCE RECEIVED: YES NO PREMISE TYPE: _____
 *METER LOCATION: LEFT P/L RIGHT P/L NO PREFERENCE SEE STAKES AVAILABILITY NUMBER: 2019-2404

Please note: In accordance with Section 104 of JEA's Rates and Tariffs, JEA reserves the right to recover costs in addition to the standard fees depending upon the complexity of the installation including full-tap service installations in newly paved roads or DOT right-of-way. In addition, it is the responsibility of the customer to ensure the consumer site is connected.

*INDICATE REQUEST	Pre Pave -- Second Box and Service Exist (JEA installs Meter)				Full Tap -- Additional Meter, Box and Service Installed by JEA			
	Pre Pave	Pre Pave	Pre Pave	Pre Pave	Full Install	Full Install	Full Install	Full Install
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
METER SIZE	3/4"	1"	1 1/2"	2"	3/4"	1"	1 1/2"	2"
METER FEE	\$202.33	\$223.71	\$527.26	\$588.96	\$202.33	\$223.71	\$527.26	\$588.96
WATER CAPACITY FEE	\$981.89	\$1,850.28	\$4,571.76	\$8,509.92	\$981.89	\$1,850.28	\$4,571.76	\$8,509.92
WATER TAP FEE	N/A	N/A	N/A	N/A	\$610.00	\$610.00	\$700.00	\$700.00
WATER GROWTH CAPACITY FEE	\$917.00	\$1,352.00	\$1,352.00	\$1,352.00	\$917.00	\$1,352.00	\$1,352.00	\$1,352.00
TOTAL	\$2,101.22	\$3,425.99	\$6,451.02	\$10,450.88	\$2,711.22	\$4,035.99	\$7,151.02	\$11,150.88

Per the Florida Safe Drinking Water Act, Sections 403.850-403.864 and Department Of Environmental Protection Rules Chapter 62-555.360(3), F. Backflow Preventers are required on all domestic systems.

Required fields must be completed or the application may be returned unprocessed.

A \$25.00 Re-Trip fee will be assessed when installation requires more than one visit due to site conditions. The fee will appear on the JEA billing statement.

APPLICANT'S SIGNATURE: [Signature] DATE: 2-26-2020

** A Growth Capacity Fee is applicable, if service address does not have an existing potable water/sewer service connected. This is applicable for Common Areas, Clubhouses and Entrance Ways.

333 (A)
 1,320,538.451



Mail Applications with payment to:
 JEA Water and Sewer CC-1
 21 W. Church St, Jacksonville, FL 32202

COMMERCIAL RECLAIM APPLICATION		
*CUSTOMER NAME:	Durbin Crossing CDD	
*ACCOUNT NUMBER:	8268402655	
*SERVICE ADDRESS:	84 Willow Winds Pkwy	
CITY:	Saint Johns	ZIP CODE: 32259
SUBDIVISION:	Durbin Crossing	LOT:
COUNTY:	St. Johns	
*CONTACT PERSON:	Steve Howell/Daniel Laughlin	
*PHONE NUMBER:	904-940-5850	
CERTIFICATE OF CLEARANCE RECEIVED:	<input type="checkbox"/> YES <input type="checkbox"/> NO	
PREMISE TYPE:		
*METER LOCATION:	<input type="checkbox"/> LEFT <input type="checkbox"/> P/L <input type="checkbox"/>	
Please note: In accordance with Section 104 of the Florida Statutes, the applicant is responsible for the installation including full-tap service installations.		
Pre Pave - Second Box and Service Entry		
*INDICATE REQUEST	Pre Pave	Pr
	<input type="checkbox"/>	
METER SIZE	3/4"	
METER FEE	\$202.33	\$1
WATER CAPACITY FEE	\$981.89	\$1
WATER TAP FEE	N/A	
WATER GROWTH CAPACITY FEE	\$917.00	\$1
TOTAL	\$2,101.22	\$3
Per the Florida Safe Drinking Water Act, Sections 40		
Required		
A \$25.00 Re-Trip fee will be assessed		
APPLICANT'S SIGNATURE :		

Mail this one w/ the check

Number	Full Install	Full Install
2019-2404	<input type="checkbox"/>	<input type="checkbox"/>
	1 1/2"	2"
1	\$527.26	\$588.96
28	\$4,571.76	\$8,509.92
0	\$700.00	\$700.00
00	\$1,352.00	\$1,352.00
99	\$7,151.02	\$11,150.88

Preventers are required on all domestic systems

processed:

will appear on the JEA billing statement.

2020

** A Growth Capacity Fee is applicable, if service address does not have an existing potable water/sewer service connected. This is applicable for Common Areas, Clubhouses and Entrance Ways.

Durbin Crossing

Community Development District

Check Run Summary

3/1/2020 thru 3/31/2020

Fund	Date	Check No.	Amount
<i>General Fund</i>			
<i>Accounts Payable</i>	3/5/20	5470-5472	\$ 7,827.23
	3/13/20	5473	\$ 495.00
	3/19/20	5474-5497	\$ 73,272.80
	3/26/20	5498-5514	\$ 108,131.42
		Sub-Total	\$ 189,726.45
<i>Capital Reserve Fund</i>			
	3/13/20	178	\$ 5,680.00
		Sub-Total	\$ 5,680.00
<i>Vesta Wells Fargo Credit Card</i>			
	3/30/20	February Purchases	\$ 4,431.28
		Sub-Total	\$ 4,431.28
Total			\$ 199,837.73

** Fedex and WF Credit Card Invoices available upon request*

CHECK DATE	VEND#	INVOICE DATE	INVOICE	EXPENSED TO YRMO	ACCT#	SUB	SUBCLASS	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
3/05/20	00021	3/01/20	467	202003	310-51300-34000			MAR MANAGEMENT FEES	*	3,916.67		
3/01/20		467	202003	310-51300-35100			MAR INFORM TECHNOLOGY	*	133.33			
3/01/20		467	202003	310-51300-32500			MAR IMPACT FEES	*	1,250.00			
3/01/20		467	202003	310-51300-31300			MAR DISSEMINATION SERVIC	*	500.00			
3/01/20		467	202003	310-51300-51000			OFFICE SUPPLIES	*	8.97			
3/01/20		467	202003	310-51300-42000			POSTAGE	*	50.49			
3/01/20		467	202003	310-51300-42500			COPIES	*	107.40			
3/01/20		467	202003	310-51300-41000			TELEPHONE	*	10.14			
GOVERNMENTAL MANAGEMENT SERVICES											5,977.00	005470
3/05/20	00109	3/01/20	13129559	202003	320-53800-45510			MAR POOL CHEMICALS-NORTH	*	637.49		
POOLSURE											637.49	005471
3/05/20	00109	3/01/20	13129559	202003	320-53800-45510			MAR POOL CHEMICALS-SOUTH	*	1,212.74		
POOLSURE											1,212.74	005472
3/13/20	00316	3/04/20	0138	202003	320-53800-45511			NERF WAR 3/14/20	*	495.00		
FREN MOBILE BATTLES LLC											495.00	005473
3/19/20	00353	2/26/20	02262020	202003	320-53800-45511			LIVE MUSIC 3/13/20	*	400.00		
AARON KOERNER											400.00	005474
3/19/20	00050	3/01/20	03012020	202003	320-53800-45300			MAR SERVICES X1022920	*	527.37		
COMCAST											527.37	005475
3/19/20	00344	2/25/20	1190	202002	320-53800-44200			INSTALL PUSH BUTTON	*	495.00		
HALCYON AV, LLC											495.00	005476
3/19/20	00344	3/02/20	1192	202003	320-53800-44200			REPLACE FAULTY BLADE	*	600.00		
HALCYON AV, LLC											600.00	005477

DURB DURBIN CROSS BPEREGRINO

CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK..... AMOUNT #
3/19/20	00008	2/28/20 113194	202001 310-51300-31500	JAN GENERAL COUNSEL HOPPING GREEN & SAMS	*	982.00	982.00 005478
3/19/20	00008	2/28/20 113195	202001 310-51300-31500	JAN MONTHLY MEETING HOPPING GREEN & SAMS	*	1,883.46	1,883.46 005479
3/19/20	00153	11/01/19 C-2527	201911 320-53800-44200	SEMI-ANNUAL MACHAN MAINTN HOWARD SERVICES INC	*	303.85	303.85 005480
3/19/20	00234	3/16/20 20FT-POL	202003 320-53800-44200	REMOVE POLE/INSTALL NEW SMITH ELECTRICAL INC	*	2,288.69	2,288.69 005481
3/19/20	00283	1/01/20 PI-A0034	202001 320-53800-46800	JAN LAKE MAINTENANCE SOLITUDE LAKE MANAGEMENT LLC	*	4,300.00	4,300.00 005482
3/19/20	00283	2/01/20 PI-A0035	202002 320-53800-46800	FEB LAKE MAINTENANCE SOLITUDE LAKE MANAGEMENT LLC	*	4,300.00	4,300.00 005483
3/19/20	00283	3/01/20 PI-A0037	202003 320-53800-46800	MAR LAKE MAINTENANCE SOLITUDE LAKE MANAGEMENT LLC	*	4,300.00	4,300.00 005484
3/19/20	00009	2/13/20 I0325813	202002 310-51300-48000	NOTICE OF MEETING 2/24/20 THE ST. AUGUSTINE RECORD	*	85.27	85.27 005485
3/19/20	00328	3/13/20 03132020	202003 300-20700-10100	DC STATION LLC IMPACT FEE STATE BOARD OF ADMINISTRATION	*	10,953.76	10,953.76 005486
3/19/20	00243	3/04/20 6039	202002 320-53800-46210	FERTILIZATION TREE TECH TREE SERVICE INC	*	2,370.00	2,370.00 005487
3/19/20	00243	3/04/20 6040	202002 320-53800-46210	REMOVAL CORE SAMPLES TREE TECH TREE SERVICE INC	*	633.60	633.60 005488
3/19/20	00066	2/27/20 6404273	202002 320-53800-45513	FEB PEST CONTROL-NORTH TURNER PEST CONTROL	*	65.00	65.00 005489

DURB DURBIN CROSS BPEREGRINO

CHECK DATE	VEND#	INVOICE DATE	INVOICE	EXPENSED TO YRMO	DPT	ACCT#	SUB	SUBCLASS	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
3/19/20	00066	2/27/20	6404274	202002	320	53800	45513		FEB PEST CONTROL-SOUTH TURNER PEST CONTROL	*	80.00	80.00	005490
3/19/20	00066	2/27/20	6411972	202002	320	53800	45513		PEST CONTROL MOSQUITO TURNER PEST CONTROL	*	95.00	95.00	005491
3/19/20	00294	3/01/20	2475	202003	320	53800	45200		YEARLY HOSTING/MAINT FEE UNICORN WEB DEVELOPMENT, LLC	*	295.00	295.00	005492
3/19/20	00348	1/13/20	2062	202001	320	53800	46200		JAN LANDSCAPE MAINTENANCE VERDEGO	*	36,626.02	36,626.02	005493
3/19/20	00252	12/31/19	364827	201912	320	53800	44200		REFURBISH MAILBOX KIOSK VESTA PROPERTY SERVICES, INC.	*	1,300.00	1,300.00	005494
3/19/20	00252	2/29/20	366960	202002	320	53800	45511		DADDY DAUGHTER DANCE VESTA PROPERTY SERVICES, INC.	*	94.50	94.50	005495
3/19/20	00053	2/24/20	94227952	202003	320	53800	45508		MAR REFUSE-NORTH WASTE MANAGEMENT	*	126.84	126.84	005496
3/19/20	00053	2/24/20	94227962	202003	320	53800	45508		MAR REFUSE-SOUTH WASTE MANAGEMENT	*	167.44	167.44	005497
3/26/20	00355	1/13/20	10320	202001	320	53800	45504		BANNERS/YARD SIGNS	*	220.00		
		1/13/20	10320	202001	320	53800	45504		BANNERS/YARD SIGNS AWARD GALLERY, INC.	V	220.00-	.00	005498
3/26/20	00050	3/01/20	03012020	202003	320	53800	45300		MAR CABLE/PHONE/INTERNET COMCAST	*	106.61	106.61	005499
3/26/20	00321	2/04/20	3886	202002	320	53800	44200		MAINTENANCE SUPPLIES	*	15.99		
		2/04/20	3886	202002	320	53800	44200		MAINTENANCE SUPPLIES	*	4.32		

DURB DURBIN CROSS BPEREGRINO

CHECK DATE	VEND#	INVOICE DATE	INVOICE	EXPENSED TO YRMO	DPT ACCT#	SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
2/04/20		3886	202002 320-53800-44200				MAINTENANCE SUPPLIES	*	22.95		
2/04/20		3886	202002 320-53800-44200				MAINTENANCE SUPPLIES	*	3.99		
2/04/20		3886	202002 320-53800-44200				MAINTENANCE SUPPLIES	*	86.93		
2/04/20		3886	202002 320-53800-44200				MAINTENANCE SUPPLIES	*	26.36		
2/04/20		3886	202002 320-53800-44200				MAINTENANCE SUPPLIES	*	29.29		
										189.83	005500
3/26/20	00288	3/17/20	199755	202003 320-53800-46300			BY-PASS LED FROST FIXTURE	*	324.50		
										324.50	005501
3/26/20	00288	3/17/20	199759	202003 320-53800-46300			LED FIXTURES	*	300.00		
										300.00	005502
3/26/20	00098	1/11/20	120013-R	202001 320-53800-45511			MOVIE NIGHT 1/17/20	*	175.00		
										175.00	005503
3/26/20	00108	9/17/19	11924	201910 320-53800-45516			FITNESS EQUIPMENT REPAIRS	*	487.00		
										487.00	005504
3/26/20	00108	12/31/19	12721	201912 320-53800-45516			FITNESS EQUIPMENT REPAIRS	*	95.00		
										95.00	005505
3/26/20	00243	3/25/20	6117	202003 320-53800-46200			INJECTION OF INSECTICIDE	*	6,009.95		
										6,009.95	005506
3/26/20	00066	12/27/19	6283267	201912 320-53800-45513			DEC MOSQUITO SRVC-SOUTH	*	95.00		
										95.00	005507
3/26/20	00348	3/12/20	2458	202003 320-53800-46400			MAINLINE LEAK REPAIR	*	3,589.00		
										3,589.00	005508
3/26/20	00252	1/01/20	364061	202001 320-53800-45502			JAN GENERAL MANAGER	*	6,633.33		

DURB DURBIN CROSS BPEREGRINO

CHECK DATE	VEND#	INVOICE DATE	INVOICE	EXPENSED TO YRMO	DPT	ACCT#	SUB	SUBCLASS	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
1/01/20		364061	202001	320-53800-45517					JAN AMENITIES MANAGER	*	2,875.00		
1/01/20		364061	202001	320-53800-45518					JAN MAINTENANCE MANAGER	*	5,608.33		
1/01/20		364061	202001	320-53800-45507					JAN JANITORIAL SERVICES	*	1,516.67		
1/01/20		364061	202001	320-53800-45505					JAN POOL MAINTENANCE	*	2,183.33		
1/01/20		364061	202001	320-53800-45514					JAN SP EVENT PLANNER SRVC	*	958.33		
1/01/20		364061	202001	320-53800-45515					JAN FACILITY MONITOR	*	5,300.00		
1/01/20		364061	202001	320-53800-45503					JAN FACILITY ATTENDANT	*	5,916.67		
1/01/20		364061	202001	320-53800-46300					MOBILE APPLICATION	*	675.00		
1/01/20		364061	202001	320-53800-46300					MAITENANCE APP FEE DEC	*	208.33		
1/01/20		364061	202001	320-53800-46300					JAN MAINTENANCE APP FEE	*	208.33		
VESTA PROPERTY SERVICES, INC.											32,083.32	005509	
3/26/20	00252	2/01/20	365236	202002	320-53800-45502				FEB GENERAL MANAGER	*	6,633.33		
		2/01/20	365236	202002	320-53800-45517				FEB AMENITIES MANAGER	*	2,875.00		
		2/01/20	365236	202002	320-53800-45518				FEB MAINTENANCE MANAGER	*	5,608.33		
		2/01/20	365236	202002	320-53800-45507				FEB JANITORIAL SERVICES	*	1,516.67		
		2/01/20	365236	202002	320-53800-45505				FEB POOL MAINTENANCE	*	2,183.33		
		2/01/20	365236	202002	320-53800-45514				FEB SP EVENT PLLANER SRVC	*	958.33		
		2/01/20	365236	202002	320-53800-45515				FEB FACILITY MONITOR	*	5,300.00		
		2/01/20	365236	202002	320-53800-45503				FEB FACILITY ATTENDANT	*	5,916.67		
		2/01/20	365236	202002	320-53800-46300				MOBILE APPLICATION	*	675.00		
		2/01/20	365236	202002	320-53800-46300				FEB MAINTENANCE FOR APP	*	352.78		
VESTA PROPERTY SERVICES, INC.											32,019.44	005510	
3/26/20	00252	3/01/20	366299	202003	320-53800-45502				MAR GENERAL MANAGER	*	6,633.33		

DURB DURBIN CROSS BPEREGRINO

CHECK DATE	VEND#	INVOICE DATE	INVOICE	EXPENSED TO YRMO	DPT	ACCT#	SUB	SUBCLASS	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
3/01/20		366299	202003	320-53800-45517					MAR AMENITIES MANAGER	*	2,875.00		
3/01/20		366299	202003	320-53800-45518					MAR MAINTENANCE MANAGER	*	5,608.33		
3/01/20		366299	202003	320-53800-45507					MAR JANITORIAL SERVICES	*	1,516.67		
3/01/20		366299	202003	320-53800-45505					MAR POOL MAINTENANCE	*	2,183.33		
3/01/20		366299	202003	320-53800-45514					MAR SP EVENT PLANNER SRVC	*	958.33		
3/01/20		366299	202003	320-53800-45515					MAR FACILITY MONITOR	*	5,300.00		
3/01/20		366299	202003	320-53800-45503					MAR FACILITY ATTENDANT	*	5,916.67		
3/01/20		366299	202003	320-53800-46300					MOBILE APPLICATION	*	675.00		
3/01/20		366299	202003	320-53800-46300					MAR MAINTENANCE APP FEE	*	352.78		
-----											32,019.44	005511	
3/26/20	00354	2/28/20	C18663	202002	320-53800-44200				REPLACED AIT FILTER	*	224.50		
-----											224.50	005512	
3/26/20	00354	3/16/20	S49011	202003	320-53800-44200				REPLACED BLOWER BELTS	*	213.97		
-----											213.97	005513	
3/26/20	00232	1/08/20	55343	202001	320-53800-44200				TYRAPS	*	198.86		
-----											198.86	005514	

TOTAL FOR BANK A											189,726.45		
TOTAL FOR REGISTER											189,726.45		

DURB DURBIN CROSS BPEREGRINO

Governmental Management Services, LLC

1001 Bradford Way
Kingston, TN 37763

Invoice



Invoice #: 467
Invoice Date: 3/1/20
Due Date: 3/1/20
Case:
P.O. Number:

Bill To:

Durbin Crossing CDD
475 West Town Place
Suite 114
St. Augustine, FL 32092

Description	Hours/Qty	Rate	Amount
Management Fees - March 2020 <i>1-310, 573, 340</i>		3,916.67	3,916.67
Information Technology - March 2020 <i>357</i>		133.33	133.33
Impact Fee Collection Administration - March 2020 <i>325</i>		1,250.00	1,250.00
Dissemination Agent Services - March 2020 <i>313</i>		500.00	500.00
Office Supplies <i>570</i>		8.97	8.97
Postage <i>420</i>		50.49	50.49
Copies <i>425</i>		107.40	107.40
Telephone <i>410</i>		10.14	10.14

21 (A)

Total \$5,977.00

Payments/Credits \$0.00

Balance Due \$5,977.00



1707 Townhurst Dr.
Houston TX 77043
(800) 858-POOL (7665)
www.poolsure.com

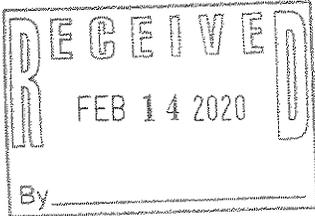
Invoice

Date 3/1/2020

Invoice # 131295591274

Terms	Net 20
Due Date	3/21/2020
PO #	
Customer #	13DUR100

Bill To Attn: Office Durbin Crossing North 475 West Town Place, Suite 114 St. Augustine FL 32092	Ship To Durbin Crossing North 730 North Durbin Pkwy Saint Johns FL 32259
---	--

Item ID	Description	Qty	Units	Amount
WM-CHEM-BASE	Water Management Seasonal Billing Rate	1	ea	637.49
 By _____ <i>1, 320, 538.45570</i> <i>109 (A)</i>				

Total 637.49
Amount Due \$637.49

Remittance Slip

Customer
13DUR100
Invoice #
131295591274

Amount Due \$637.49

Amount Paid _____

Make Checks Payable To

Poolsure
PO Box 55372
Houston, TX 77255-5372



131295591274



1707 Townhurst Dr.
Houston TX 77043
(800) 858-POOL (7665)
www.poolsure.com

Invoice

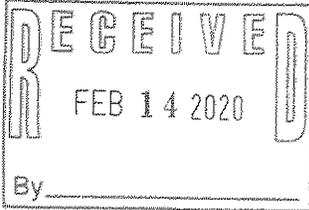
Date 3/1/2020

Invoice # 131295591275

Terms	Net 20
Due Date	3/21/2020
PO #	
Customer #	13DUR200

Bill To Durbin Crossing South 475 West Town Place, Suite 114 St. Augustine FL 32092	Ship To Durbin Crossing South Durbin Crossing South 145 South Durbin Pkwy Jacksonville FL 32259
---	--

Item ID	Description	Qty	Units	Amount
WM-CHEM-BASE	Water Management Seasonal Billing Rate	1	ea	1,212.74



By _____

109 (A)
1,320.538.45570

Total 1,212.74
Amount Due \$1,212.74

Remittance Slip

Customer
13DUR200
Invoice #
131295591275

Amount Due \$1,212.74

Amount Paid _____

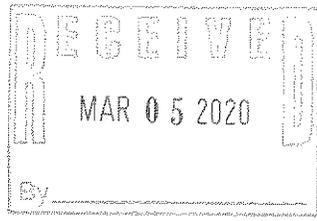
Make Checks Payable To
Poolsure
PO Box 55372
Houston, TX 77255-5372



131295591275

AARON KOERNER MUSIC

February 26th 2020



INVOICE

Bill To: Customer: Vesta Property Services Durbin Crossing CDD	Send To Recipient: Aaron Koerner 1374 Wentworth Avenue Saint Johns, FL 32259 904-209-7241
Payment Due: March 13th 2020 Payment Terms: Owes: \$400	Payment Method: <input type="checkbox"/> Check <input type="checkbox"/> CC

Qty.	Description	Unit Price	Line Total
1	3 Hours of Solo, Live Music performance on 3/13/20 for Spring Break Kick Off at Durbin Crossing	\$400	\$400
		Paid:	\$0
		Discount:	\$0
		Balance Due:	\$400

1-320-53800-45511
Special Events
853 (A)

Thank you for your business!

Aaron Koerner Music
Aaronkoernermusic@gmail.com
904-209-7241

Hello,

Thanks for choosing Comcast Business.

Your bill at a glance

For 700 N DUBBIN PKWY, JACKSONVILLE, FL, 32259-7285

Previous balance		\$527.37
Payment - thank you	Feb 22	-\$527.37
Balance forward		\$0.00
Regular monthly charges	Page 3	\$496.05
Taxes, fees and other charges	Page 3	\$31.32
New charges		\$527.37

Amount due Mar 22, 2020 \$527.37

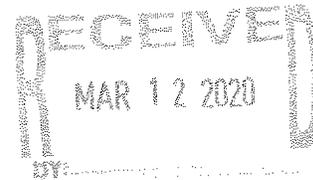
Your bill explained

- This page gives you a quick summary of your monthly bill. A detailed breakdown of your charges begins on page 3.
- Any payments received or account activity after Mar 01, 2020 will show up on your next bill. View your most up-to-date account balance at business.comcast.com/myaccount.



50 (A)
1,320,538.453

Need help?
Visit xfinity.com/customersupport or see page 2 for other ways to contact us.



Detach the bottom portion of this bill and enclose with your payment

Please write your account number on your check or money order

Do not include correspondence with payment

COMCAST BUSINESS

141 NW 16TH ST
POMPANO BEACH FL 33060-5250
96330310 NO RP 01 20200301 NNNNNNNY 0000566 0002

DURBIN CROSSING CDD
ATTN BERNADETTE PEREGRINO
475 W TOWN PL STE 114
ST AUGUSTINE, FL 32092-3649

Account number **8495 74 140 1022920**
Payment due **Mar 22, 2020**
Please pay \$527.37

Amount enclosed \$
Make checks payable to Comcast
Do not send cash



Send payment to
COMCAST
PO BOX 71211
CHARLOTTE NC 28272-1211



849574140102292000527374

Regular monthly charges \$496.05

Comcast Business services	\$404.65
TV Standard	\$59.95
Business Video	
Music Choice	\$29.95
HD Technology Fee	\$9.95
Deluxe 100+ Pkg	\$199.95
Business Internet	
Static IP - 1	\$19.95
Voice Line	\$79.90
Business Voice	
Qty 2 @ \$39.95 each	
Voice Mail Service	\$5.00

Equipment & services	\$63.25
TV Box + Remote	\$5.00
Service To Additional TV	\$39.80
With TV Box And Remote	
Qty 4 @ \$9.95 each	
Equipment Fee	<input checked="" type="checkbox"/>
Internet	
Equipment Fee	\$18.45
Voice	

Service fees	\$28.15
Broadcast TV Fee	\$14.95
Directory Listing Management Fee	\$2.00
Regional Sports Fee	\$8.20
Voice Network Investment	\$3.00

Taxes, fees and other charges \$31.32

Other charges	\$4.71
Federal Universal Service Fund	\$3.43
Regulatory Cost Recovery	\$1.28

Taxes & government fees	\$26.61
Sales Tax	\$2.20
State Communications Services Tax	\$18.32
Local Communications Services Tax	\$5.29
911 Fees	\$0.80

What's included?



Internet: Fast, reliable internet on our Gig-speed network



TV: Keep your employees informed and customers entertained



Voice Numbers: (904)230-8287, (904)230-8288

This shows a service is included in your package:

Visit business.comcast.com/myaccount for more details



Additional information

Call Today for a **Free Account Review!**



It's important to us that you're getting the most out of your Comcast Business products and services. That's why we'd love to offer you a free account review.

Our team of expert business services representatives is ready to show you how we're going beyond fast for your business. We'll assess your needs and recommend reliable, comprehensive solutions.

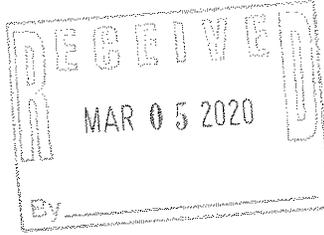
Please call 855-894-4621 today to learn more about how we can help you optimize your business services.

Call us at **855-894-4621** today.

Restrictions apply. Not available in all areas. Call for details. © 2019 Comcast. All rights reserved.
B3469A-ADP-NoOff-4621 PA0040

COMCAST
BUSINESS

Halcyon AV, LLC
8976 Blaine Meadows Dr.
Jacksonville, FL 32257 US
david.halcyonav@gmail.com
halcyonav.net



INVOICE

BILL TO

Durbin Crossing CDD
145 S Durbin Pkwy
Saint Johns, FL 32259
United States

SHIP TO

Durbin Crossing CDD
145 S Durbin Pkwy
Saint Johns, FL 32259
United States

INVOICE # 1190

DATE 02/25/2020

DUE DATE 02/25/2020

TERMS Due on receipt

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
02/20/2020	Labor	Install Push to exit button at South rear pool gate. Repair terminations and reprogram south access control system.	4	100.00	400.00
	Push to Exit Button	Vandal resistant push button, Stainless steel.	1	95.00	95.00T

SUBTOTAL 495.00
TAX 0.00
TOTAL 495.00
BALANCE DUE **\$495.00**

1-320-53800-44200
Repairs/Replacements

344 (A)

Halcyon AV, LLC
8976 Blaine Meadows Dr.
Jacksonville, FL 32257 US
david.halcyonav@gmail.com
halcyonav.net



INVOICE

BILL TO

Durbin Crossing CDD
145 S Durbin Pkwy
Saint Johns, FL 32259
United States

SHIP TO

Durbin Crossing CDD
145 S Durbin Pkwy
Saint Johns, FL 32259
United States

INVOICE # 1192

DATE 03/02/2020

DUE DATE 03/02/2020

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
	Labor	Replace faulty eMerge blade. Repair power issue to tennis court maglock.	2	100.00	200.00
	Emerge Blade	eMerge Access Control Blade: 2 reader, 4 inputs, 4 outputs.New, 30 day warranty.	1	400.00	400.00T

SUBTOTAL 600.00
TAX 0.00
TOTAL 600.00
BALANCE DUE **\$600.00**

1-320-53800-44200
Repairs/Replacements

344 (A)

Hopping Green & Sams

Attorneys and Counselors

119 S. Monroe Street, Ste. 300
P.O. Box 6526
Tallahassee, FL 32314
850.222.7500

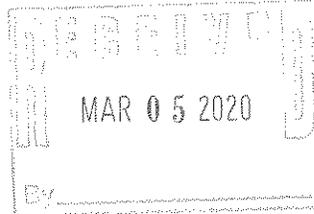
8 (A)
1,310,573,815

===== STATEMENT =====

February 28, 2020

Double Branch Community Development District
c/o GMS, LLC
475 West Town Place, Suite 114
St. Augustine, FL 32092

Bill Number 113194
Billed through 01/31/2020



General Counsel (O&M)

DBRNCH 00001 JMW

FOR PROFESSIONAL SERVICES RENDERED

01/02/20	AHJ	Finalize amended and restated rules of procedure; prepare resolution adopting same.	0.20 hrs
01/03/20	JMW	Review trust account status; confer with Trustee regarding same.	0.70 hrs
01/14/20	MGC	Review auditor letter.	0.20 hrs
01/14/20	APA	Prepare attorney response to auditor letter fiscal year end 2019.	1.20 hrs
01/16/20	JMW	Respond to auditor request.	0.30 hrs
01/17/20	JMW	Review updated legislative update; confer with staff.	0.30 hrs
01/22/20	KEM	Prepare and send correspondence regarding tax exemption application deadlines.	0.10 hrs
01/24/20	JMW	Research Village Center assessment issues; confer with staff.	0.60 hrs
01/30/20	JMW	Review draft audit report; confer with staff.	0.90 hrs
01/31/20	JMW	Coordinate legislative update.	0.20 hrs
Total fees for this matter			\$980.50

DISBURSEMENTS

Document Reproduction	1.50
Total disbursements for this matter	\$1.50

MATTER SUMMARY

Jaskolski, Amy H. - Paralegal	0.20 hrs	125 /hr	\$25.00
Papp, Annie M. - Paralegal	1.20 hrs	125 /hr	\$150.00
Walters, Jason M.	3.00 hrs	250 /hr	\$750.00
Ibarra, Katherine E. - Paralegal	0.10 hrs	125 /hr	\$12.50
Collazo, Mike	0.20 hrs	215 /hr	\$43.00

=====

TOTAL FEES	\$980.50
TOTAL DISBURSEMENTS	\$1.50
TOTAL CHARGES FOR THIS MATTER	\$982.00

BILLING SUMMARY

Jaskolski, Amy H. - Paralegal	0.20 hrs	125 /hr	\$25.00
Papp, Annie M. - Paralegal	1.20 hrs	125 /hr	\$150.00
Walters, Jason M.	3.00 hrs	250 /hr	\$750.00
Ibarra, Katherine E. - Paralegal	0.10 hrs	125 /hr	\$12.50
Collazo, Mike	0.20 hrs	215 /hr	\$43.00

TOTAL FEES	\$980.50
TOTAL DISBURSEMENTS	\$1.50
TOTAL CHARGES FOR THIS BILL	\$982.00

Please include the bill number on your check.

Hopping Green & Sams

Attorneys and Counselors

119 S. Monroe Street, Ste. 300
P.O. Box 6526
Tallahassee, FL 32314
850.222.7500

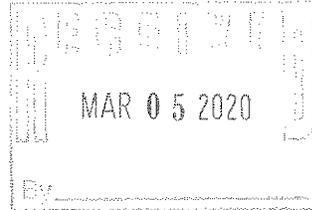
1,810,573.85
8A

===== STATEMENT =====

February 28, 2020

Double Branch Community Development District
c/o GMS, LLC
475 West Town Place, Suite 114
St. Augustine, FL 32092

Bill Number 113195
Billed through 01/31/2020



Monthly Meeting (O&M)

DBRNCH 00101 JMW

FOR PROFESSIONAL SERVICES RENDERED

- 01/03/20 JMW Prepare for and attend agenda conference call.
- 01/10/20 JMW Meeting preparation; review agenda package materials; conference with staff.
- 01/13/20 JMW Meeting preparation; travel to and attend regular board meeting; return travel.
- 01/14/20 JMW Meeting follow-up.
- 01/27/20 JMW Review draft agenda.
- 01/30/20 JMW Prepare for and attend agenda conference call.

Total fees for this matter \$1,700.00

DISBURSEMENTS

- Travel 172.11
- Travel - Meals 11.35
- Total disbursements for this matter \$183.46

MATTER SUMMARY

TOTAL FEES	\$1,700.00
TOTAL DISBURSEMENTS	\$183.46
TOTAL CHARGES FOR THIS MATTER	\$1,883.46

BILLING SUMMARY

TOTAL FEES	\$1,700.00
TOTAL DISBURSEMENTS	\$183.46
TOTAL CHARGES FOR THIS BILL	\$1,883.46

Please include the bill number on your check.

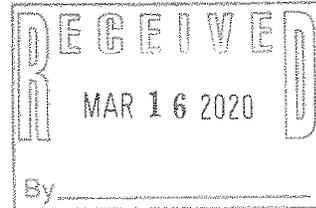
Smith Electrical Inc.

PO Box 9023
St Augustine, FL 32085

Estimate

Estimate #	Date
20ft-Pole	3/16/2020

Name / Address
Durbin Crossing CDD 145 South Durbin Pkwy St Johns Fl. 32259 steve.howell@vestaforyou.com 654-6304



Item	Description	Qty	Rate	Total
Quote	Remove the existing damaged pole, supply and install a new 20' black fiberglass pole, using the existing pole light fixture. 234 (A) 1,320, 538.442	1	2,288.69	2,288.69

All material is guaranteed to be as specified. All work to be completed in a substantial workmanlike manner according to specifications submitted, per standard practices. Any variation or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements are contingent upon strikes, accidents or delays beyond our control. Owners to carry fire, tornado and other necessary insurance.

Total \$2,288.69

Signature _____

Phone #	Fax #	E-mail	Web Site
9048290899	904-829-0259	SMITHELECTRIC08@YAHOO.COM	staugustineelectric.com



INVOICE

Invoice Number: PI-A00342802

Invoice Date: 01/01/20

PROPERTY: Durbin Crossing CDD

Voice: (888) 480-5253 Fax: (888) 358-0088



SOLD TO: Durbin Crossing CDD
 Governmental Mgmt Services
 475 West Town Place #114
 St Augustine, FL 32092
 United States

CUSTOMER ID 5459	CUSTOMER PO	Payment Terms Net 30	
Sales Rep ID Katie Cabanillas	Shipment Method	Ship Date	Due Date 01/31/20

Qty	Item / Description	UOM	Unit Price	Extension
1	Lake & Pond Management Services SVR49641 01/01/20 - 01/31/20 Lake & Pond Management Services		4,300.00	4,300.00

283 (A)
 1,322,538.468

PLEASE REMIT PAYMENT TO:

1320 Brookwood Drive, Suite H
 Little Rock, AR 72202

Subtotal	4,300.00
Sales Tax	0.00
Total Invoice	4,300.00
Payment Received	0.00
TOTAL	4,300.00



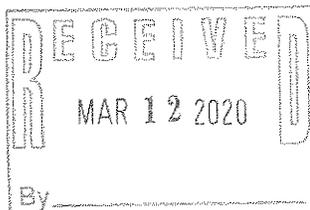
INVOICE

Invoice Number: PI-A00356030
 Invoice Date: 02/01/20

Voice: (888) 480-5253 Fax: (888) 358-0088

PROPERTY: Durbin Crossing CDD

SOLD TO: Durbin Crossing CDD
 Governmental Mgmt Services
 475 West Town Place #114
 St Augustine, FL 32092
 United States



CUSTOMER ID 5459	CUSTOMER PO	Payment Terms Net 30	
Sales Rep ID Katie Cabanillas	Shipment Method	Ship Date	Due Date 03/02/20

Qty	Item / Description	UOM	Unit Price	Extension
1	Lake & Pond Management Services SVR49641 02/01/20 - 02/29/20 Lake & Pond Management Services		4,300.00	4,300.00

283 ⓐ
 1,323,538.468

PLEASE REMIT PAYMENT TO:

1320 Brookwood Drive, Suite H
 Little Rock, AR 72202

Subtotal	4,300.00
Sales Tax	0.00
Total Invoice	4,300.00
Payment Received	0.00
TOTAL	4,300.00



INVOICE

Invoice Number: PI-A00370188

Invoice Date: 03/01/20

PROPERTY: Durbin Crossing CDD

Voice: (888) 480-5253 Fax: (888) 358-0088



SOLD TO: Durbin Crossing CDD
 Governmental Mgmt Services
 475 West Town Place #114
 St Augustine, FL 32092
 United States

CUSTOMER ID 5459	CUSTOMER PO	Payment Terms Net 30	
Sales Rep ID Katie Cabanillas	Shipment Method	Ship Date	Due Date 03/31/20

Qty	Item / Description	UOM	Unit Price	Extension
1	Lake & Pond Management Services SVR49641 03/01/20 - 03/31/20 Lake & Pond Management Services		4,300.00	4,300.00

283 (A)
1,320,538 468

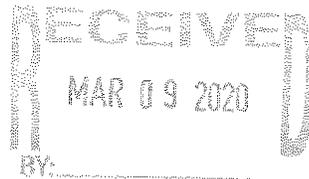
PLEASE REMIT PAYMENT TO:

1320 Brookwood Drive, Suite H
 Little Rock, AR 72202

Subtotal	4,300.00
Sales Tax	0.00
Total Invoice	4,300.00
Payment Received	0.00
TOTAL	4,300.00

10	11	12	13	14	15	16	17	18	19
START STOP	NEWSPAPER REFERENCE	DESCRIPTION	PRODUCT	SAU SIZE	BILLED UNITS	TIMES RUN	RATE	AMOUNT	
02/02		Balance Forward						\$85.27	
02/13 02/13	103258138-02132020	AUDIT COMM MTG 2/24/20	SA St Augustine Record	1.00 x 4.7500	4.75	1	\$8.98	\$42.66	
02/13 02/13	103258138-02132020	AUDIT COMM MTG 2/24/20	SA St Aug Record Online	1.00 x 4.7500	4.75	1	\$8.97	\$42.61	
PREVIOUS AMOUNT OWED:								\$85.27	
NEW CHARGES THIS PERIOD:								\$85.27	
CASH THIS PERIOD:								\$0.00	
DEBIT ADJUSTMENTS THIS PERIOD:								\$0.00	
CREDIT ADJUSTMENTS THIS PERIOD:								\$0.00	
We appreciate your business.									
So that we may serve you better, please remit the amount due. New business is dependent on prompt payments. Please include the remittance stub and input your account number on your check. Thank you.									

9 @
1,212, 573, 480



INVOICE AND STATEMENT OF ACCOUNT

AGING OF PAST DUE ACCOUNTS

* UNAPPLIED AMOUNTS ARE INCLUDED IN TOTAL AMOUNT DUE



21	CURRENT NET AMOUNT	22	30 DAYS	60 DAYS	OVER 90 DAYS	* UNAPPLIED AMOUNT	23	TOTAL AMOUNT DUE
	\$85.27		\$85.27	\$0.00	\$0.00	\$0.00		\$170.54

24	SALES REP/PHONE #	25	BILLING PERIOD	6	BILLED ACCOUNT NUMBER	7	ADVERTISER/CLIENT NUMBER	2	ADVERTISER/CLIENT NAME
	Melissa Rhinehart 904-819-3423		02/03/2020 - 03/01/2020		15654		15654		DURBIN CROSSING / GMS

MAKE CHECKS PAYABLE TO

The St. Augustine Record Dept 1261
PO Box 121261
Dallas, TX 75312-1261

Payment is due upon receipt.

The St. Augustine Record

PLEASE DETACH AND RETURN LOWER PORTION WITH YOUR REMITTANCE



The St. Augustine Record Dept 1261
PO Box 121261
Dallas, TX 75312-1261

1	BILLING PERIOD	2	ADVERTISER/CLIENT NAME
	02/03/2020 - 03/01/2020		DURBIN CROSSING / GMS

COMPANY	23	TOTAL AMOUNT DUE	* UNAPPLIED AMOUNT	3	TERMS OF PAYMENT
SA 7		\$170.54	\$0.00		NET 15 DAYS

21	CURRENT NET AMOUNT	22	30 DAYS	60 DAYS	OVER 90 DAYS
	\$85.27		\$85.27	\$0.00	\$0.00

4	PAGE #	5	BILLING DATE	6	BILLED ACCOUNT NUMBER	7	ADVERTISER/CLIENT NUMBER	24	STATEMENT NUMBER
			03/01/2020		15654		15654		0000065395

8 BILLING ACCOUNT NAME AND ADDRESS

9 REMITTANCE ADDRESS



8 - 2635

DURBIN CROSSING / GMS
475 W TOWN PL STE 114
SAINT AUGUSTINE FL 32092-3649

The St. Augustine Record
Dept 1261
PO Box 121261
Dallas, TX 75312-1261



DURBIN CROSSING / GMS
475 W TOWN PLACE, STE 114
SAINT AUGUSTINE, FL 32092

ACCT: 15654
AD# 0003258138-01
PO#

PUBLISHED EVERY MORNING SUNDAY THROUGH SATURDAY
ST. AUGUSTINE AND ST. JOHNS COUNTY, FLORIDA

STATE OF FLORIDA
COUNTY OF ST. JOHNS

Before the undersigned authority personally appeared MELISSA RHINEHART who on oath says he/she is an Employee of the St. Augustine Record, a daily newspaper published at St. Augustine in St. Johns County, Florida; that the attached copy of advertisement being a **NOTICE OF MEETING** in the matter of **AUDIT COMM MTG 2/24/20** was published in said newspaper on **02/13/2020**.

Affiant further says that the St. Augustine Record is a newspaper published at St. Augustine, in St. Johns County, Florida, and that the said newspaper heretofore has been continuously published in said St. Johns County, Florida each day and has been entered as second class mail matter at the post office in the City of St. Augustine, in said St. Johns County, Florida for a period of one year preceding the first publication of the attached copy of advertisement; and affiant further says the he/she has neither paid nor promised any person, firm or corporation any discount, rebate, commission, or refund for the purpose of securing this advertisement for publication in said newspaper.

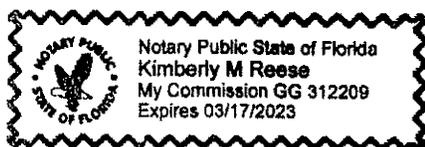
Sworn to (or affirmed) and subscribed before me by means of

physical presence or
 online notarization

this day of **FEB 13 2020**

by *Melissa Rhinehart* who is personally known to me or who has produced as identification

Kimberly M Reese
(Signature of Notary Public)



NOTICE OF MEETING
DURBIN CROSSING COMMUNITY
DEVELOPMENT DISTRICT

The Durbin Crossing Community Development District Audit Committee meeting will be held on Monday, February 24, 2020 at 6:00 p.m. at the Durbin Crossing South Amenity Center located at 145 South Durbin Parkway, Jacksonville, Florida 32259 for the purpose of selecting auditor selection evaluation criteria. Immediately following the Audit Committee meeting will be the regular meeting of the Board of Supervisors. The meetings are open to the public and will be conducted in accordance with the provisions of Florida Law for Community Development Districts. A copy of the agenda for these meetings may be obtained from the District Manager, 475 West Town Place, Suite 114, St. Augustine, Florida 32092 (and phone (904) 940-5850). The meetings may be continued to a date, time, and place to be specified on the record at the meetings. There may be occasions when one or more Supervisors will participate by telephone.

Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations at the meetings because of a disability or physical impairment should contact the District Office at (904) 940-5850 at least 48 hours prior to the meetings. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1, or 1-800-955-8771 (TTY) / 1-800-955-8770 (Voice), for aid in contacting the District Office.

A person who decides to appeal any decision made at the meetings with respect to any matter considered at the meetings is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

Daniel Laughlin
District Manager
0003258138 February 13, 2020



TREE TECH TREE SERVICE, INC
 2251 N. FORK ROAD
 GREEN COVE SPRINGS, FL. 32043
 O- 904-269-4069 F- 904-529-8914
 EMAIL Office@treotech-treeservice.com

Invoice

Durbin Crossing

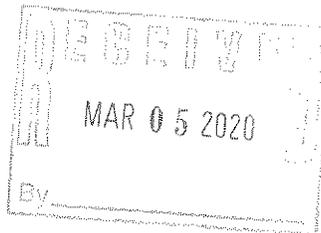
145 South Durbin Parkway
 Jacksonville FL 32259

DATE	INVOICE #
3/4/2020	6039

Due	Terms
3/4/2020	0 Days

Job Name	Job Site	Phone	Salesperson	Total Due
Durbin Crossing 200304-1	145 South Durbin South	654-6304 Steve Hd	Michael Roe	\$2,370.00

#	Item	Service Description	Completed	Tax	Qty	Price
1	Palm	Fertilization Broadcast Fertilize (241) Palms. (162 Washingtonian and 79 Medjool)	2/19/2020	0.00 %	0.00	\$2,370.00



243 (A)

1-320-53800-46210
 Landscape Contingency

Thank you,
 Michael Roe

Subtotal:	\$2,370.00
Discount:	\$0.00
Tax:	\$0.00
Total:	\$2,370.00
Credit:	\$0.00
Balance:	\$2,370.00

Customer
Durbin Crossing 145 South Durbin Parkway Jacksonville FL 32259

Invoice Remit Payment

DATE	INVOICE #
3/4/2020	6039
Total Amount Due:	\$2,370.00



TREE TECH TREE SERVICE, INC
 2251 N. FORK ROAD
 GREEN COVE SPRINGS, FL. 32043
 O- 904-269-4069 F- 904-529-8914
 EMAIL Office@treotech-treeservice.com

Invoice

Durbin Crossing

145 South Durbin Parkway
 Jacksonville FL 32259

DATE	INVOICE #
3/4/2020	6040

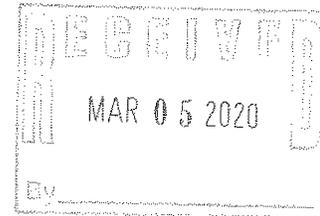
Due	Terms
3/4/2020	0 Days

Job Name	Job Site	Phone	Salesperson	Total Due
Durbin Crossing 200304-2	145 South Durbin South	654-6304 Steve H	Michael Roe	\$633.60

#	Item	Service Description	Completed	Tax	Qty	Price
1	Palm	Miscellaneous Location: Durbin Creek South Durbin Parkway, St. Johns, FL.	2/20/2020	0.00 %	0.00	\$633.60

Removal of Core Samples from
 Palms suspected of Lethal Decline.

Total of (4) samples submitted to:
 UF Plant Diagnostic Center in Gainesville, FL.



243 (A)

1-320-53800-46210
 Landscape Contingency

Thank you,
 Michael Roe

Subtotal:	\$633.60
Discount:	\$0.00
Tax:	\$0.00
Total:	\$633.60
Credit:	\$0.00
Balance:	\$633.60

Customer
Durbin Crossing 145 South Durbin Parkway Jacksonville FL 32259

Invoice Remit Payment

DATE	INVOICE #
3/4/2020	6040
Total Amount Due:	\$633.60



Main: 8400 Baymeadows Way, Suite 12, Jacksonville, Florida 32256
 904-355-5300 • Fax: 904-353-1499 • Toll Free: 800-225-5305
 www.turnerpest.com

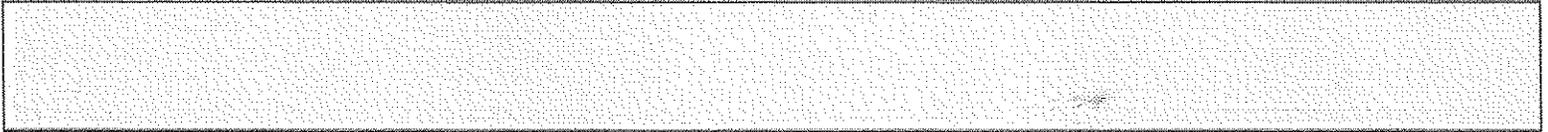
Service Slip/Invoice

INVOICE: 6404274
DATE: 2/27/2020
ORDER: 6404274

Bill To: [176599]
 Durbin Aminities CCD
 475 W Town Pl Ste 114
 Saint Augustine, FL 32092-3649

Work Location: [176602] 904-230-2011
 Durbin Crossing
 145 South Durbin Pkwy
 Jacksonville, FL 32258

Work Date	Time	Target Pest	Technician	Time In
2/27/2020	12:04 PM			12:04 PM
Purchase Order	Terms	Last Service	Map Code	Time Out
	NET 30	2/27/2020		12:36 PM



Service	Description	Price
CPCM	Commercial Pest Control - Monthly Service	80.00
66 (A) 1. 320, 538, 455/3		
		SUBTOTAL \$80.00
		TAX \$0.00
		AMT. PAID \$0.00
		TOTAL \$80.00
		AMOUNT DUE \$80.00

TECHNICIAN SIGNATURE

Demarco
CUSTOMER SIGNATURE

Balances outstanding over 30 days from the date of service may be subject to a late fee of the lesser of 1.5% per month (18% per year) or the maximum allowed by law. Customer agrees to pay accrued expenses in the event of collection.

I hereby acknowledge the satisfactory completion of all services rendered, and agree to pay the cost of services as specified above.

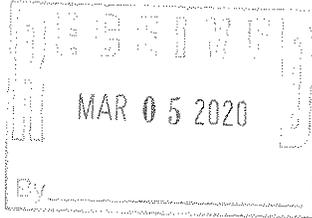
Service Slip/Invoice



Main: 8408 Baymeadows Way, Suite 12, Jacksonville, Florida 32256
 904-366-5300 • Fax: 904-353-1498 • Toll Free: 800-228-5305
 www.turnerpest.com

INVOICE:	6411972
DATE:	2/27/2020
ORDER:	6411972

Bill To: [137801]
 Durbin Crossing South
 Amenity Center
 145 S Durbin Pkwy
 Saint Johns, FL 32259-7224



Work Location: [137801] 904-230-2011
 Durbin Crossing South
 Amenity Center
 145 S Durbin Pkwy
 Saint Johns, FL 32259-7224

Work Date	Time	Target Pest	Technician	Time In
2/27/2020	12:36 PM	MOSQUITO		12:36 PM
Purchase Order	Terms	Last Service	Map Code	Time Out
	NET 30	2/27/2020		12:54 PM

Service	Description	Price
CPCMOSULV	Commercial Mosquito Service	95.00
66 Ⓟ		
1,320,538,45873		
SUBTOTAL		\$95.00
TAX		\$0.00
AMT. PAID		\$0.00
TOTAL		\$95.00

AMOUNT DUE **\$95.00**

1-320-53800-45513
 Pest Control

TECHNICIAN SIGNATURE

Sargent
 CUSTOMER SIGNATURE

Balances outstanding over 30 days from the date of service may be subject to a late fee of the lesser of 1.5% per month (18% per year) or the maximum allowed by law. Customer agrees to pay accrued expenses in the event of collection.

I hereby acknowledge the satisfactory completion of all services rendered, and agree to pay the cost of services as specified above.



Invoice

Date	Invoice #
3/1/2020	2475

Bill To
DURBIN CROSSING CDD 475 WEST TOWN PLACE SUITE 114 ST. AUGUSTINE, FL 32092

P.O. No.	Terms	Project

Quantity	Description	Rate	Amount
1	YEARLY HOSTING & MAINTENANCE FEE 294 @ 1,320,538.452	295.00	295.00
		Total	\$295.00

RECEIVED
MAR 09 2020



Invoice

Invoice #: 2062

Date: 01/13/20

Customer PO:

DUE DATE: 02/12/2020

BILL TO

Durbin Crossing
245 Riverside Ave., Suite 250
Jacksonville, FL 32202

FROM

VerdeGo
PO Box 789
3335 North State Street
Bunnell, FL 32110
Phone: 386-437-3122
www.verdego.com

DESCRIPTION

#1669 - Standard Maintenance Contract January 2020

AMOUNT

\$36,626.02

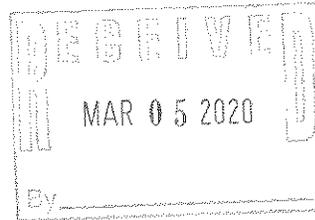
Invoice Notes:

Thank you for your business!

AMOUNT DUE THIS INVOICE

\$36,626.02

348 (A)
1,320,538,462





Invoice

Vesta Property Services, Inc.
245 Riverside Avenue
Suite 250
Jacksonville FL 32202

Invoice #
Date

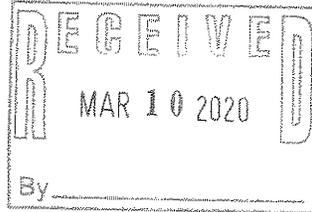
364827
12/31/2019

Terms
Due Date
Memo

1/31/2020
Refurbish mailbox kiosks

Bill To

Durbin Crossing C.D.D.
c/o GMS LLC
475 West Town Place
Suite 114
St. Augustine FL 32092



Description	Quantity	Rate	Amount
Refurbish mailbox kiosks	1	1,300.00	1,300.00

Total \$1,300.00

252 (A)
1,300.538.442



Invoice

245 Riverside Ave Suite #250, 32202
Ph: 904-355-1831 / Fax: 904-355-1832

DATE: December 26, 2019

DC12262019

BILL TO: Durbin Crossing CDD

DESCRIPTION	AMOUNT
Refurbishment of Mailbox Kiosks:	
Complete refurbish:	
312 Tollerton Dr	
221 South Torwood Dr	
152 Rockcreek Dr	
168 Rockcreek Dr	
108 Woodland Hills Way	1,000.00
Partial refurbish:	
117 N. Torwood Dr	
149 N. Torwood Dr	
188 Rockcreek Dr	300.00
SUBTOTAL	\$ 1,300.00
SALES TAX	\$ -
TOTAL	\$ 1,300.00

Payment is due 30 days upon completion.
Thank you for your business!



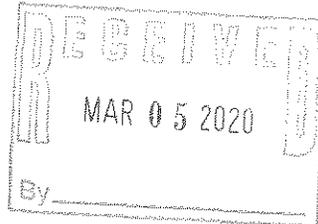
Invoice

Vesta Property Services, Inc.
245 Riverside Avenue
Suite 250
Jacksonville FL 32202

Invoice # 366960
Date 2/29/2020

Terms
Due Date 3/14/2020
Memo SE Feb

Bill To
Durbin Crossing C.D.D.
c/o GMS LLC
475 West Town Place
Suite 114
St. Augustine FL 32092



Description	Quantity	Rate	Amount
Daddy Daughter Dance hours	1	94.50	94.50

Total \$94.50

1-320-53800-45511
Special Events

DSJ (A)



INVOICE

Customer ID:

7-51836-43000

Customer Name:

DURBIN CROSSING CDD NORTH

Service Period:

03/01/20-03/31/20

Invoice Date:

02/24/2020

Invoice Number:

9422795-2224-0

How To Contact Us

Visit **wm.com**

To setup your online profile, sign up for paperless statements, manage your account, view holiday schedules, pay your invoice or schedule a pickup



Customer Service:
(904) 260-1592

Your Payment Is Due

Mar 25, 2020

If full payment of the invoiced amount is not received within your contractual terms, you may be charged a monthly late charge of 2.5% of the unpaid amount, with a minimum monthly charge of \$5, or such late charge allowed under applicable law, regulation or contract.

Your Total Due

\$126.84

If payment is received after 03/25/2020: **\$ 131.84**

See Reverse for Important Messages

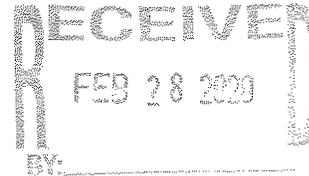
Previous Balance	127.94	+	Payments	(127.94)	+	Adjustments	0.00	+	Current Charges	126.84	=	Total Due	126.84
------------------	--------	---	----------	----------	---	-------------	------	---	-----------------	--------	---	-----------	---------------

Details for Service Location: Durbin Crossing North, 730 N Durbin Pkwy, Saint Johns FL 32259-8217

Customer ID: 7-51836-43000

Description	Date	Ticket	Quantity	Amount
4 Yard dumpster 1x week	03/01/20		1.00	82.81
Fuel / environmental charge				27.52
Regulatory cost recovery charge				3.97
Administrative charge				6.50
St john cm 5% franchise				6.04
Total Current Charges				126.84

53 (A)
1,320,528; 45508



----- Please detach and send the lower portion with payment ----- (no cash or staples) -----



PO BOX 42930
PHOENIX, AZ 85080
(904) 260-1592
(866) 381-9369
(904) 260-1449 FAX

Invoice Date	Invoice Number	Customer ID
02/24/2020	9422795-2224-0	7-51836-43000
Payment Terms	Total Due	Amount
Total Due by 03/25/2020	\$126.84	
If Received after 03/25/2020	\$131.84	



2224000075183643000094227950000001268400000012684 4

0064159 01 AB 0.416 **AUTO T9 0 7055 32092-364939 -C01-P64223-11

10290C24



DURBIN CROSSING CDD NORTH
475 W TOWN PLACE STE 114
SAINT AUGUSTINE FL 32092-3649



Remit To:

WM CORPORATE SERVICES, INC.
AS PAYMENT AGENT
PO BOX 4648
CAROL STREAM, IL 60197-4648

THINK GREEN.



224-0039472-2224-0

0064159-0000001-0066421



INVOICE

Customer ID:

7-51881-83005

Customer Name:

DURBIN CROSSING SOUTH

Service Period:

03/01/20-03/31/20

Invoice Date:

02/24/2020

Invoice Number:

9422796-2224-8

How To Contact Us

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To setup your online profile, sign up for paperless statements, manage your account, view holiday schedules, pay your invoice or schedule a pickup

Customer Service:
(904) 260-1592

Your Payment Is Due

Mar 25, 2020

If full payment of the invoiced amount is not received within your contractual terms, you may be charged a monthly late charge of 2.5% of the unpaid amount, with a minimum monthly charge of \$5, or such late charge allowed under applicable law, regulation or contract.

Your Total Due

\$167.44

If payment is received after 03/25/2020: **\$ 172.44**

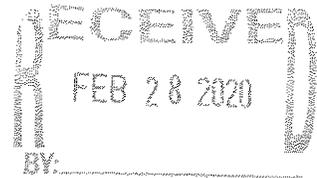
See Reverse for Important Messages

Previous Balance	+	Payments	+	Adjustments	+	Current Charges	=	Total Due
168.89		(168.89)		0.00		167.44		167.44

Details for Service Location: Durbin Crossing South, 145 S Durbin Pkwy, Saint Johns FL 32259-7224
Customer ID: 7-51881-83005

Description	Date	Ticket	Quantity	Amount
6 Yard dumpster 1x week	03/01/20		1.00	110.81
Fuel / environmental charge				36.83
Regulatory cost recovery charge				5.32
Administrative charge				6.50
St john cm 5% franchise				7.98
Total Current Charges				167.44

53 (A)
1.320, 538.45508



Please detach and send the lower portion with payment --- (no cash or staples) ---



PO BOX 42930
PHOENIX, AZ 85080
(904) 260-1592
(866) 381-9369
(904) 260-1449 FAX

Invoice Date	Invoice Number	Customer ID <i>(Include with your payment)</i>
02/24/2020	9422796-2224-8	7-51881-83005
Payment Terms	Total Due	Amount
Total Due by 03/25/2020	\$167.44	
If Received after 03/25/2020	\$172.44	

2224000075188183005094227960000001674400000016744 3

0064160 01 AB 0.416 **AUTO T9 0 7055 32092-364939 -C01-P64224-I1
 DURBIN CROSSING SOUTH
 475 WEST TOWN PLACE STE 114
 ST AUGUSTINE FL 32092-3649



Remit To: WM CORPORATE SERVICES, INC.
 AS PAYMENT AGENT
 PO BOX 4648
 CAROL STREAM, IL 60197-4648

THINK GREEN.®



0064160-0000001-006642Z

224-0039475-2224-3

COMCAST BUSINESS

Account Number
8495 74 140 1246677

Billing Date
Mar 01, 2020

Services From
Mar 04, 2020 to Apr 03, 2020

Page
1 of 3

Hello,

Thanks for choosing Comcast Business.

Your bill at a glance

For 145 S DURBIN PKWY BOX MDTA, JACKSONVILLE, FL,
32259-7224

Previous balance		\$106.61
Payments		\$0.00
Balance forward due now		\$106.61
Regular monthly charges	Page 3	\$0.00
Taxes, fees and other charges		\$0.00
New charges due Mar 22, 2020		\$0.00

Amount due \$106.61

Need help?
Visit xfinity.com/customersupport or see page 2 for other ways
to contact us.

Your bill explained

- This page gives you a quick summary of your monthly bill. A detailed breakdown of your charges begins on page 3.
- Any payments received or account activity after Mar 01, 2020 will show up on your next bill. View your most up-to-date account balance at business.comcast.com/myaccount.



RECEIVED

1-320-53800-45300
Cable/Phone/Internet

MAR 18 2020

SD (A)

Detach the bottom portion of this bill and enclose with your payment

Please write your account number on your check or money order

Do not include correspondence with payment

COMCAST BUSINESS

141 NW 16TH ST
POMPANO BEACH FL 33060-5250
96330310 NO RP 01 20200301 NNNNNNNY 0001368 0004

DURBAN CROSSING CDD
145 S DURBIN PKWY
JACKSONVILLE, FL 32259-7224

Account number	8495 74 140 1246677
Balance forward due now	\$106.61
New charges due Mar 22, 2020	\$0.00
Total amount due	\$106.61
Amount enclosed	\$

Make checks payable to Comcast
Do not send cash



Send payment to
COMCAST
PO BOX 71211
CHARLOTTE NC 28272-1211



849574140124667700106617

Regular monthly charges		\$0.00
Comcast Business services		\$0.00
Digital Standard	<input checked="" type="checkbox"/>	
Business Video	<input checked="" type="checkbox"/>	
Equipment & services		\$0.00
Digital Adapter	<input checked="" type="checkbox"/>	
Qty 2 @ \$0.00 each		
Equipment Fee	<input checked="" type="checkbox"/>	
TV Box	<input checked="" type="checkbox"/>	

What's included?

 **TV:** Keep your employees informed and customers entertained

This shows a service is included in your package:

Visit business.comcast.com/myaccount for more details



Additional information

Effective January 15, 2020, Country Music Television (CMT) is part of Sports and Entertainment and Preferred and Comedy Central is part of Standard and Digital Standard. Effective April 14, 2020, Extra Channels Pack will be discontinued and Sportsman Channel and Outdoor Network will be a part of Preferred and Sports and Entertainment.

The Regulatory Cost Recovery fee is neither government mandated nor a tax, but is assessed by Comcast to recover certain federal, state, and local regulatory costs.

Information on programmer contract expirations, which could affect our carriage of the programmer's channels, can be found at <https://my.xfinity.com/contractrenewals/> or by calling 866.216.8634

STATEMENT

PAGE: 1

CRONIN ACE HARDWARE
 2843 COUNTY ROAD 210 WEST
 SUITE 101
 SAINT JOHNS, FL 32259
 (904) 217-3324

CLOSING DATE: 2/29/20
 DUE DATE : 3/31/20
 ACCT: 10068

CLOSING
 DATE : 2/29/20
 DUE DATE: 3/31/20

DURBIN CROSSING
 475 W. TOWN PLACE
 SUITE 114
 ST. AUGUSTINE FL

DEPOSIT
 MAR 05 2020
 By _____

CRONIN ACE HARDWAR
 DURBIN CROSSING
 ACCOUNT : 10068

PLEASE DETACH AND RETURN
 REMITTANCE STUB WITH YOUR PAYMENT

DATE	REFERENCE	ST	C	DESCRIPTION	DEBIT	CREDIT	REFERENCE	AMOUNT
				Thank you for your business!				
				PREV BALANCE	550.93		PREV BAL	550.93
2/ 4/20	3886	1	I	INVOICE	15.99		3886	15.99 ✓
2/ 5/20	3891	1	I	INVOICE	4.32		3891	4.32 ✓
2/12/20	3904	1	I	INVOICE	22.95		3904	22.95 ✓
2/14/20	F87416	1	P	PAYMENT - THANK YOU		26.17	F87416	-26.17
2/18/20	3910	1	I	INVOICE	3.99		3910	3.99 ✓
2/19/20	3913	1	I	INVOICE	86.93		3913	86.93 ✓
2/25/20	3933	1	I	INVOICE	26.36		3933	26.36 ✓
2/27/20	3936	1	I	INVOICE	29.29		3936	29.29 ✓
				NEW BALANCE	714.59			

321 (A)
 1,320.538.442

Your Account Is Past Due Please Send In Your Payment

CURRENT	Current	Over 30	Over 60	Over 90
189.83	342.24	182.52	0.00	0.00

NEW BAL: 714.59

TERMS: NET EOM

C U T H E R E

10068

Transaction Codes
 A - Adjustment C - Credit I - Invoice
 B - Balance Forward F - Finance Charge P - Payment

AMOUNT PAID

POST PAGE FOR THE STATEMENT REPORT (RSM) FOR CRONIN ACE HARDWARE

NUMBER OF STATEMENTS : 1
 TOTAL STATEMENT BALANCE: 714.59

DATE OF REQUEST: 3/ 4/20
 TIME OF REQUEST: 12:06:41
 TERMINAL ID : 551
 USER ID : ACW

OPTIONS DEFINED:

START DATE : 2/ 1/20
 CLOSING DATE : 2/29/20
 PRINTER : 0091
 OPTIONS : CDOS
 # STMT ALIGN : _

- A = INCLUDE ACTIVE ZERO BALANCE ACCOUNTS
- C = INCLUDE CREDIT BALANCE ACCOUNTS
- D = SUPPRESS DELETED TRANSACTIONS
- E = EXTEND INVOICE/CREDITS FROM QUICKRECALL
- G = SUPPRESS AGED TOTALS
- H = AGE UNAPPLIED CREDITS FOR OPEN ITEM ACCOUNTS
 BASED ON DUE DATE
- I = REPRINT INVOICES/CREDITS FROM QUICKRECALL
- J = SUPPRESS STATEMENT POST PAGE
- K = PRINT RX INFORMATION
- L = INCLUDE PREVIOUS MTD PURCHASE SUMMARY FROM
 CUSTOMER DEPARTMENT HISTORY
- M = INCLUDE MTD PURCHASE SUMMARY FROM CUSTOMER
 DEPARTMENT HISTORY
- N = NEW PAGE AFTER EACH INV/CREDIT (QUICKRECALL)
- O = SUPPRESS PAID OPEN ITEMS FROM PREVIOUS MONTH
- P = PRINT PAST DUE BALANCE ACCOUNTS ONLY
- Q = PRINT DUE DATE AFTER UNPAID INVOICES
- R = SUPPRESS REVOLVING CREDIT LIMIT
- S = PRINT ALPHABETICALLY BY SORT NAME
- T = PRINT STATEMENT POST PAGE ONLY
- U = COMBINE JOBS IN DATE ORDER
- V = PRINT IN ZIP CODE ORDER
- W = INCLUDE YTD PURCHASE SUMMARY FROM CUSTOMER
 DEPARTMENT HISTORY
- X = SUPPRESS TERMS DISC FOR PAST DUE ACCOUNTS
- Y = PRINT FINANCE CHARGES YTD
- Z = INCLUDE ZERO BALANCE ACCOUNTS

COPIES : 1
 DISC CUTOFF : _____

	FROM	TO
DISCOUNT DATE :	_____	_____
CUSTOMER NAME :	_____	_____
CUSTOMER NUMBER:	10068	10068
JOB NUMBER :	_____	999
ZIP CODE :	_____	_____

	CODES	EXCLUSION
ACCOUNT :	_____	NNNN
BAL METHOD :	_	N
TERMS CODE :	_	N

STMT MESSAGE : Thank you for your business!

Lamp Sales Unlimited, Inc.

Invoice

www.lampsalesunlimited.com

REMIT TO:
P.O. Box 10606
Jacksonville, FL 32247
Toll Free (800) 352-8954

Jacksonville
4580 St. Augustine Road
Jacksonville, FL 32207
Phone (904) 737-9292
Fax (904) 737-4333

Orlando
1271 La Quinta Drive Unit # 13
Orlando, FL 32809
Phone (407) 859-1515
Fax (407) 859-2423

Invoice Number: **199755**
Sales Order Number: **202480**

RECEIVED

Customer ID: **DUR100**
Bill To: **Durbin Crossing CDD**
145 S. Durbin Parkway
Jacksonville, FL 32259

MAR 25 2020

Ship To: **Durbin Crossing CDD**
145 S. Durbin Parkway
Jacksonville, FL 32259

Invoiced Date	Order Date	Phone Number	Ship Via	Terms
03/17/20	03/17/20	(904) 337-8760	Our Truck	Net 30

Purchase Order Number	Description / Job Number	Order Number
STEVE	Hope Clayton Rix	202480

Quantity	Item Number	Item Description	Unit Price	Amount
Req	Shipped	B.O.		
25	25	L4T8B/850/14F/DE-39	12.98	324.50
		14W BY-PASS LED FROST 5K 4'		
		#70244 25/CS TOPAZ		
		2A6		

Subtotal: 324.50
Misc. Charge: 0.00
Sales Tax: 0.00
Freight Charge: 0.00
Invoice total: 324.50

1-320-53800-46300
Misc.

288 (A)

Thank You

Lamp Sales Unlimited, Inc.

Invoice

www.lampsalesunlimited.com

REMIT TO:
 P.O. Box 10606
 Jacksonville, FL 32247
 Toll Free (800) 352-8954

Jacksonville
 4580 St. Augustine Road
 Jacksonville, FL 32207
 Phone (904) 737-9292
 Fax (904) 737-4333

Orlando
 1271 La Quinta Drive Unit # 13
 Orlando, FL 32809
 Phone (407) 859-1515
 Fax (407) 859-2423

Invoice Number: 199759
 Sales Order Number: 202439

RECEIVED

Customer ID: DUR100
 Bill To: Durbin Crossing CDD
 145 S. Durbin Parkway
 Jacksonville, FL 32259

MAR 25 2020 Ship To: Durbin Crossing CDD
 145 S. Durbin Parkway
 Jacksonville, FL 32259

Invoiced Date	Order Date	Phone Number	Ship Via	Terms
03/17/20	03/16/20	(904) 337-8760	Our Truck	Net 30
Purchase Order Number	Description / Job Number			Order Number
STEVE	Hope Clayton Rix			202439
Quantity	Item Number	Item Description	Unit Price	Amount
6	FL1/CL12BZ50/KN/LED	12W LED MINI FLOOD LIGHT 120/277V KNUCKLE MOUNT HALCO #99875 3F6	50.00	300.00

Subtotal: 300.00
 Misc. Charge: 0.00
 Sales Tax: 0.00
 Freight Charge: 0.00
 Invoice total: 300.00

1-320-53800-46300
 Misc.

288 (A)

Thank You

RECEIVED

MAR 23 2020



Total Entertainment Services

Invoice

Mailing Correspondence Address: 1623 Troy Lynn Trail, Jacksonville, FL 32225

(904) 645-9068 Fax: (904)645-9082

E-mail: bookme@progressiveent.com

www.progressiveent.com

Invoice date: 1/11/2020 **Invoice #** 120013-R **Terms:** Net 15 days **PO#**
Customer name: Durbin Crossing CDD **Event type:** Movie Night
Billing address: 145 South Durbin Parkway, Jacksonville, FL 32259
Original contact person: Danelle DeMarco **Wk:** 904-230-2011 **Cell:** 724-331-7695
At event contacts with cell: Same **E-mail/ fax:** demarco@@vestapropertyservices.com
Event date: Friday January 17, 2020 **Hours of event:** 6:30 pm till movie end **Hours of service:** Same
Approximate set up time: Between: 5:00-5:30 pm
Location name and address: Same
Where to set up at location: **Power within 75':** Yes
Set up-grass or pavement: **Water within 75':** **Covered area for entertainer:** NA

Notes:

SERVICES NEEDED:

* 16 foot frame screen, projection, sound and operator

Reg. Rate \$	395.00	Your Cost \$	325.00
		Your Total Savings \$	70.00

* Adjustment technical delay due to rainy conditions \$150.00

Sub Total:	\$	325.00
Sales Tax:	\$	-
Invoice Total:	\$	325.00
Adjustment technical delay due to rainy conditions	\$	150.00
Balance due at set up	\$	175.00
Payments received	\$	-
Current Balance	\$	175.00

98 A
1 320 53800 45511

CANCELLATION, RE-SCHEDULING, INCLAMENT WEATHER POLICY

Any cancellation of this agreement by customer must be in writing at least 30 days prior to event date with specific reasons with verification by Progressive Entertainment. Any stopping of delivery/service of Progressive Entertainment must be at least 24 hrs. in advance to avoid labor costs. No penalties or loss of deposit occur if event is re-scheduled within 60 days of original event date. A 50% cancellation fee of total amount occurs when not within these terms. Other arrangements must be noted by Progressive Entertainment. For customer pick up- customer is responsible for theft or damage to equipment or materials while in possession. Progressive Entertainment is not responsible for any acts of nature which prevent event from taking place or being shortened. Service reserves the right to stop service if guests cause a safety or behavior issue to service.

Customer signature required x _____ Date: _____

RECEIVED

SoutheastFITNESS REPAIR

MAR 23 2020

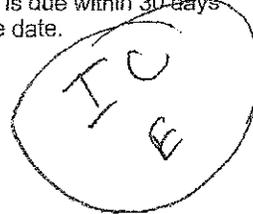
Equipment Repair & Maintenance

Invoice # 11924

14476 Duval Place West, Suite 208 • Jacksonville, FL 32218
Office: 904.683.1439 • Fax: 904.683.1624
southeastfitnessrepair@comcast.net

Facility Name: Dunbar Crossing C/D
 Facility Address: 145 South Dunbar Way
 Billing Address: Stuy FL 32059
 Contact & Phone: 904 230 2011
 Reason for Call: Preventative Maintenance

Date: 9/17/19
Payment is due within 30 days of invoice date.



	Description	Part #	Part Cost	Qty	Total
1	treadmill (E)	10-19, 11-19, 1-20			
2	elliptical				
3	reclumbent				
4	Multistation				
5	Single station				
6	Dumbbell (old Steve)	1-15-20 - left mag. w/ Corona			
7	rack (E)	1-17-20 to 54 - PA			
8					
9	SH in Electromatics				
10					

Comments: Wiped down and lubricated all strength and cardio equipment. Cybex cable crossover showed issues. Bolt from top true elliptical right side inside/outside cover miscolored needs to be replaced.

Parts Total	
Labor	
Travel	
Shipping	
Misc.	
Tax	
Balance	375.00

replaced all screws in motor cover
Technician: [Signature]

Customer signature upon completion of work: [Signature]

[Signature] + Parts = 487.00

Thank you for your business. 1 320 53800 45516
A late charge of \$30 will be accrued per month of delinquency. Fitness Equip. Maint.

108 A

Rec 1-2-20

TO AL 1-2-20

RECEIVED

Southeast FITNESS

R E P A I R

Equipment Repair & Maintenance

MAR 23 2020

Invoice # 12721

14476 Duval Place West, Suite 208 • Jacksonville, FL 32218
Office: 904.683.1439 • Fax: 904.683.1624
southeastfitnessrepair@comcast.net

Facility Name: Durban Crossing CDD

Facility Address: 145 S Durbin Pkwy

Billing Address: St Johns FL 32259

Contact & Phone: 904-230-2011

Reason for Call: Repair or Diagnostic

Date: 12/31/19

Payment is due within 30 days of invoice date.

108 A.
1,320.538. 15576

	Description	Part #	Part Cost	Qty	Total
1	True TCS600A	(E) Stunt 1-16-20			
2	SH 16-TCS6002600	error code			
3		CN30 Control Board			
4		fault			
5					
6	True TCS 600A				
7	SH 16-TCS6002590	unit speed up			
8		on its own			
9	(E) Invt to SH 1-17-2019				
10					

(10)
(E)

Comments: Tested both units, one with error code will not start up. Bad deck and belt caused fault in PCB. unit needs new deck and belt and PCB.
Treadmill with erratic speed need new deck and belt as well.

Parts Total	
Labor	30.00
Travel	65.00
Shipping	
Misc.	
Tax	
Balance	95.00

Technician: A.H.

Customer signature upon completion of work: [Signature]

Thank you for your business.

1 320 53800 45516
Fitness Equip. Maint.

A late charge of \$30 will be accrued per month of delinquency.

108 A



TREE TECH TREE SERVICE, INC
 2251 N. FORK ROAD
 GREEN COVE SPRINGS, FL. 32043
 O- 904-269-4069 F- 904-529-8914
 EMAIL Office@treotech-treeservice.com

RECEIVED
 REC

MAR 25 2020
 MAR 25

Invoice

Durbin Crossing
 145 South Durbin Parkway
 Jacksonville FL 32259

DATE	INVOICE #
3/25/2020	6117

Due	Term
3/25/2020	0 Days

Job Name	Job Site	Phone	Salesperson	Total Due
Durbin Crossing 200308-1	145 South Durbin Parkway	654-6304 Steve Hc	Doug Logan Mantis	\$6,009.95

#	Item	Service Description	Completed	Tax	Qty	Price
1	Palm	Injection(s) <u>Location:</u> Durbin Creek South Durbin Parkway Jacksonville, FL 32259 Injection of insecticide and phosphorous into (79) Medjool and (154) Washingtonia.	3/9/2020	0.00 %	0.00	\$6,009.95

Thank you,
 Doug Logan Mantis

243 (A)

1-320-53800-46200
 Landscape Contingency

Subtotal:	\$6,009.95
Discount:	\$0.00
Tax:	\$0.00
Total:	\$6,009.95
Credit:	\$0.00
Balance:	\$6,009.95

Customer
Durbin Crossing 145 South Durbin Parkway Jacksonville FL 32259

Invoice Remit Payment

DATE	INVOICE #
3/25/2020	6117
Total Amount Due:	\$6,009.95

RECEIVED

Service Slip/Invoice



Main: 8409 Baymeadows Way, Suite 12, Jacksonville, Florida 32256
904-355-6300 • Fax: 904-353-1498 • Toll Free: 800-225-8385
www.turnerpest.com

MAR 23 2020

INVOICE:	6283267
DATE:	12/27/2019
ORDER:	6283267

Bill To: [137801]
 Durbin Crossing South
 Amenity Center
 145 S Durbin Pkwy
 Saint Johns, FL 32259-7224

Work Location: [137801] 904-230-2011
 Durbin Crossing South
 Amenity Center
 145 S Durbin Pkwy
 Saint Johns, FL 32259-7224

Work Date	Time	Target Pest	Technician	Time In
12/27/2019	02:49 PM	MOSQUITO		02:49 PM
Purchase Order	Terms	Last Service	Map Code	Time Out
	NET 30	12/27/2019		03:18 PM



Service	Description	Price
CPCMOSULV	Commercial Mosquito Service	95.00
SUBTOTAL		\$95.00
TAX		\$0.00
AMT. PAID		\$0.00
TOTAL		\$95.00
AMOUNT DUE		\$96.00
1 320 53800 45513		
66		
TECHNICIAN SIGNATURE		
CUSTOMER SIGNATURE		

Balances outstanding over 30 days from the date of service may be subject to a late fee of the lesser of 1.5% per month (18% per year) or the maximum allowed by law. Customer agrees to pay accrued expenses in the event of collection.

Turner Pest Control is not liable for any damage or injury to property or persons caused by the use of any of our services or products.

PLEASE PAY FROM THIS INVOICE



RECEIVED

MAR 18 2020

Invoice

Invoice #: 2458

Date: 03/12/20

Customer PO:

DUE DATE: 04/11/2020

BILL TO

Durbin Crossing
245 Riverside Ave., Suite 250
Jacksonville, FL 32202

FROM

VerdeGo
PO Box 789
3335 North State Street
Bunnell, FL 32110
Phone: 386-437-3122
www.verdego.com

DESCRIPTION

#2318 - 6in Mainline leak Repair
Irrigation

AMOUNT

\$3,589.00

Invoice Notes:

Thank you for your business!

AMOUNT DUE THIS INVOICE

\$3,589.00

1-320-53800-46400
Irrigation Repair

348 (A)



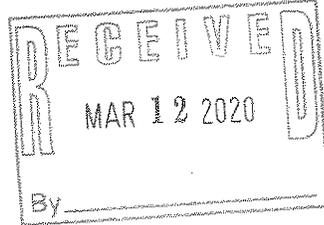
Invoice

Vesta Property Services, Inc.
 245 Riverside Avenue
 Suite 250
 Jacksonville FL 32202

Invoice # 364061
 Date 1/1/2020
 Terms Net 30
 Due Date 1/31/2020
 Memo Jan Fees

Bill To

Durbin Crossing C.D.D.
 c/o GMS LLC
 475 West Town Place
 Suite 114
 St. Augustine FL 32092



252 A

Description	Quantity	Rate	Amount
General Manager 1-320-53800-45502	1	6,633.33	6,633.33
Amenities Manager 1-320-53800-45517	1	2,875.00	2,875.00
Maintenance Manager 1-320-53800-45518	1	5,608.33	5,608.33
Janitorial Services 1-320-53800-45507	1	1,516.67	1,516.67
Commercial Pool Maintenance 1-320-53800-45505	1	2,183.33	2,183.33
Special Event Planner Services 1-320-53800-45514	1	958.33	958.33
Facility Monitor 1-320-53800-45515	1	5,300.00	5,300.00
Facility Attendant 1-320-53800-45503	1	5,916.67	5,916.67
Initial one time fee for mobile application	1	675.00	675.00
Monthly operation and maintenance for app December <i>1,320,538.463</i>	1	208.33	208.33
Monthly operation and maintenance for app January <i>1,320,538.463</i>	1	208.33	208.33

Thank you for your business.

Total \$32,083.32



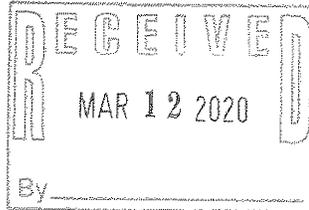
Invoice

Vesta Property Services, Inc.
 245 Riverside Avenue
 Suite 250
 Jacksonville FL 32202

Invoice # 365236
 Date 2/1/2020
 Terms Net 30
 Due Date 3/2/2020
 Memo Feb Fees

Bill To

Durbin Crossing C.D.D.
 c/o GMS LLC
 475 West Town Place
 Suite 114
 St. Augustine FL 32092

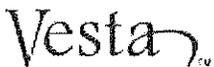


252 (A)

Description	Quantity	Rate	Amount
General Manager 1-320-53800-45502	1	6,633.33	6,633.33
Amenities Manager 1-320-53800-45517	1	2,875.00	2,875.00
Maintenance Manager 1-320-53800-45518	1	5,608.33	5,608.33
Janitorial Services 1-320-53800-45507	1	1,516.67	1,516.67
Commercial Pool Maintenance 1-320-53800-45505	1	2,183.33	2,183.33
Special Event Planner Services 1-320-53800-45514	1	958.33	958.33
Facility Monitor 1-320-53800-45515	1	5,300.00	5,300.00
Facility Attendant 1-320-53800-45503	1	5,916.67	5,916.67
Initial one time fee for mobile application	1	675.00	675.00
Monthly operation and maintenance for app 1.320.538.463	1	352.78	352.78

Thank you for your business.

Total \$32,019.44



Invoice

Vesta Property Services, Inc.
 245 Riverside Avenue
 Suite 250
 Jacksonville FL 32202

Invoice # 366299
 Date 3/1/2020
 Terms Net 30
 Due Date 3/31/2020
 Memo March Fees

Bill To

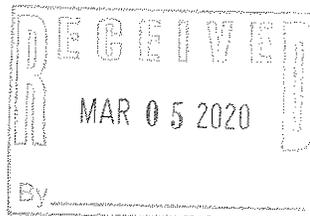
Durbin Crossing C.D.D.
 c/o GMS LLC
 475 West Town Place
 Suite 114
 St. Augustine FL 32092

252 A

Description	Quantity	Rate	Amount
General Manager 1-320-53800-45502	1	6,633.33	6,633.33 ✓
Amenities Manager 1-320-53800-45517	1	2,875.00	2,875.00 ✓
Maintenance Manager 1-320-53800-45518	1	5,608.33	5,608.33 ✓
Janitorial Services 1-320-53800-45507	1	1,516.67	1,516.67 ✓
Commercial Pool Maintenance 1-320-53800-45505	1	2,183.33	2,183.33 ✓
Special Event Planner Services 1-320-53800-45514	1	958.33	958.33 ✓
Facility Monitor 1-320-53800-45515	1	5,300.00	5,300.00 ✓
Facility Attendant 1-320-53800-45503	1	5,916.67	5,916.67 ✓
Initial one time fee for mobile application 1-320-53800-46300 Misc.	1	675.00	675.00 ✓
Monthly operation and maintenance for app 1-320-53800-46300 Misc.	1	352.78	352.78 ✓

Thank you for your business.

Total \$32,019.44





Weather Engineers, Inc.
 PO Box 37068
 Jacksonville, FL 32236
 Phone: (904) 356-3963
 Fax: (904) 356-4969
 www.weatherengineers.com
 CAC041190
 Tax ID: 59-3076169

RECEIVED

MAR 18 2020

Invoice

Number	Date
C18663	02/28/20

BILL TO: #104602

DURBIN CROSSING AMENITY CENTER
 Steve Howell
 145 S DURBIN PARKWAY
 ST. JOHNS FL 32259

SERVICE PERFORMED AT:

DURBIN CROSSING AMENITY CENTER
 145 S DURBIN PARKWAY
 ST. JOHNS FL 32259

Site Number: 104602-001

Return this portion with payment Amount Paid: _____

Invoice Date	Customer #	P.O. Number	Salesman	Terms	Contract #
02/28/20	104602			30	SA001

DESCRIPTION

Service Date: 2/28/20

Replaced the air filters for your HVAC equipment as per agreement. Also added pan tablets and checked the Delta T's.

TOTAL : \$ 224.50

1-320-53800-44200
 Repairs/Replacements

3821 (A)

We are an equal opportunity employer and do not discriminate against applicants due to race, ethnicity, gender, veterans status, or on the basis of disability or any other federal, state or local protected class. THIS CONTRACTOR AND SUBCONTRACTOR SHALL ABIDE BY THE REQUIREMENTS OF 41 CFR 60-300.5 (A). THIS REGULATION PROHIBITS DISCRIMINATION AGAINST QUALIFIED PROTECTED VETERANS, AND REQUIRES AFFIRMATIVE ACTION BY COVERED PRIME CONTRACTORS AND SUBCONTRACTORS TO EMPLOY AND ADVANCE IN EMPLOYMENT QUALIFIED PROTECTED VETERANS

Weather Engineers, Inc.
 P.O. BOX 37068
 Jacksonville, FL 32236
 (904) 356-3963 Fax: (904) 356-4969
 CAC041190

02/28/20
 Page 1

DURBIN CROSSING AMENITY CENTER
 145 S DURBIN PARKWAY
 ST. JOHNS FL 32259

DURBIN CROSSING AMENITY CENTER
 145 S DURBIN PARKWAY
 ST. JOHNS FL 32259

Call Slip Number
67397

Problem Reported:
 PROB: INS-INSPECTION FROM SITE
 PREVENTIVE MAINTENANCE INSPECTION WEEK# 1
 Inspection Notes:
 Change Filters, pan tabs and check delta T

Brand	Model	Serial #
TRANE	TWE090B100EL	5513TENBD
Location: MECHANICAL ROOM		

Performed on gym split system. Replaced filters. Checked and adjusted belt tension. Cleaned, flushed and vacuumed drain pan and line. Added algae tabs to pan. Checked thermostat and electrical. Tested operation. Checked refrigerant pressures. System on line at this time.

Brand	Model	Serial #
TRANE	2TWB3042A1000AA	7452W1M1F
Location: GROUND		

Brand	Model	Serial #
TRANE	2TWB3042A1000AA	7452W5S1F
Location: GROUND		

Brand	Model	Serial #
TRANE	TWE090B100EL	T365U4NBD
Location: MECHANICAL ROOM		

Performed inspection on this split system. Replaced filters. Cleaned, flushed and vacuumed drain pan and line. Added algae tabs to pan. Checked belt. Checked thermostat and all electrical. Tested operation. Checked refrigerant pressures. System on line at this time.

Brand	Model	Serial #

Work Order

02/28/20
 Page 2

Weather Engineers, Inc.
 P.O. BOX 37068
 Jacksonville, FL 32236
 (904) 356-3963 Fax: (904) 356-4969
 CAC041190

DURBIN CROSSING AMENITY CENTER
 145 S DURBIN PARKWAY
 ST. JOHNS FL 32259

DURBIN CROSSING AMENITY CENTER
 145 S DURBIN PARKWAY
 ST. JOHNS FL 32259

Call Slip Number
67397

TRANE 2TWB3042A1000AA 7392Y9F1F
 Location: GROUND

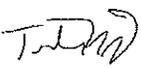
Brand Model Serial #
 TRANE 2TWB3042A1000AA 7355J851F
 Location: GROUND

 Tech Date Hours
 011 02/28/2020 0.3166 TT hours
 011 02/28/2020 2.4333 RT hours

Qty	Material	Unit Price	Amount
(6)	16X25X1	0.00	0.00
(6)	ALGAE TABS EA	0.41	0.00
(6)	ALKABRITE COIL CLEANER (OZ)	0.67	0.00

Description	Amount
COUPON 100	0.00

All service labor and diagnostics will be warranted thirty (30) days from the date of initial service. Weather Engineers, Inc. warrants all service parts for a period of one (1) year from date of original installation provided time does not exceeds the manufactures warranty period. Weather Engineers, Inc. shall provide new materials under warranty without charge for the part itself. This warranty does not include labor beyond the initial thirty (30) days or other cost incurred for diagnosis, repairing, removing, installing, shipping, servicing or handling of either the defective part or the replacement part or material. Warranty will be performed during normal business hours of 8:00 AM - 4:30 PM Monday thru Friday (only) excluding holidays. Thank You For Your Business!!



02/28/2020 03:11PM

Signed by: Todd Myhill



Weather Engineers, Inc.
P.O. BOX 37068
Jacksonville, FL 32236
(904) 356-3963 Fax: (904) 356-4969
CAC041190

Work Order

02/28/20
Page 1

DURBIN CROSSING AMENITY CENTER
145 S DURBIN PARKWAY
ST. JOHNS FL 32259

DURBIN CROSSING-NORTH BLDG
887 N DURBIN PARKWAY
ST. JOHNS FL 32259

Call Slip Number

67398

Problem Reported:

PROB: INS-INSPECTION FROM SITE
PREVENTIVE MAINTENANCE INSPECTION WEEK# 1

Inspection Notes:

Change Filters, pan tabs and check delta T

Brand	Model	Serial #
TRANE	2TEC3F42B1000AA	7193JKF2VV
Location: ATTIC		

Brand	Model	Serial #
TRANE	2TWB3042A1000AA	71956RP2F
Location: GROUND		

ADDITIONAL DETAILS:

Performed inspection on this split system. Replaced filter. Flushed drain pan and line. Vacuumed at air handler. Unknown as to where drain terminates. Possibly janitor closet. Drain seemed to handle a gallon of water ok. Washed condenser coils with hose. Checked all electrical. Wireless thermostat in community room. Thermostat in office is disconnected. Has lock box over thermostat. Wireless controller at air handler. Tested auxiliary pan float switch. Is very sticky due to age. Is wired through yellow to shut off condenser if activated. May consider replacing switch, as there is no primary float switch.

Tested operation. Checked refrigerant pressures. Heating ok at this time. Checked heat strips at air handler.

System on line and heating at this time. Set to 67* on hold.

Programming bypassed at this time.

Noted that interior of air handler has build up of debris due to moisture. Coil is clean however. would possibly recommend having air handler cleaned by Envirovac.



Weather Engineers, Inc.
 PO Box 37068
 Jacksonville, FL 32236
 Phone: (904) 356-3963
 Fax: (904) 356-4969
 www.weatherengineers.com
 CAC041190
 Tax ID 59-3076169

RECEIVED

MAR 18 2020

Invoice

Number	Date
S49011	03/16/20

BILL TO: #104602

DURBIN CROSSING AMENITY CENTER
 Attn: Steve Howell
 145 S DURBIN PARKWAY
 ST. JOHNS FL 32259

SERVICE PERFORMED AT:

DURBIN CROSSING AMENITY CENTER
 145 S DURBIN PARKWAY
 ST. JOHNS FL 32259

Site # : 104602-001

Return this portion with payment

Amount Paid: _____

Work Order Date	Call Slip Number	P.O. Number	Salesman	Terms	Contract #	Batch #
03/12/20	68383			30	SA0	

DESCRIPTION

Trouble Code: MIS - MISC. REPAIR
 To replace 2 blower belts found by 11
 Quoted \$262.61.

BRAND [MODEL # / SERIAL #]	SERVING AREA
TRANE TWE090B100EL / 5513TENBD	GYM
TRANE TWE090B100EL / T365U4NBD	CLUB ROOM

Replaced both fan coil fan belts and verified their operations.

Adjusted the quoted price due to the repair taking less time and/or material than expected.

AS AGREED 213.97

TOTAL \$ 213.97

1,320,538,442
 3521 (A)

Thank you for your business!!

Please make all checks payable to Weather Engineers, Inc.
 Remit To: PO Box 37068 Jacksonville, FL 32236
 Phone (904)356-3963* Fax (904) 356-4969

We are an equal opportunity employer and do not discriminate against applicants due to race, gender, veterans status, or on the basis of disability or any other federal, state or local protected class. THIS CONTRACTOR AND SUBCONTRACTOR SHALL ABIDE BY THE REQUIREMENTS OF 41 CFR 60-300.5 (A). THIS REGULATION PROHIBITS DISCRIMINATION AGAINST QUALIFIED PROTECTED VETERANS, AND REQUIRES AFFIRMATIVE ACTION BY COVERED PRIME CONTRACTORS AND SUBCONTRACTORS TO EMPLOY AND ADVANCE IN EMPLOYMENT QUALIFIED PROTECTED VETERANS.

Work Order

03/12/20
 Page 1

Weather Engineers, Inc.
 P.O. BOX 37068
 Jacksonville, FL 32236
 (904) 356-3963 Fax: (904) 356-4969
 CAC041190

DURBIN CROSSING AMENITY CENTER
 145 S DURBIN PARKWAY
 ST. JOHNS FL 32259

DURBIN CROSSING AMENITY CENTER
 145 S DURBIN PARKWAY
 ST. JOHNS FL 32259

Call Slip Number
68383

Problem Reported:
 PROB: MIS-MISC. REPAIR
 to replace 2 blower belts found by 11 \$262.61 quoted..1 belt per air handler

Tech Date
 104 03/12/2020

Brand Model Serial #
 TRANE TWE090B100EL 5513TENBD
 Location: MECHANICAL ROOM

Action: Replaced both Fan Coil Fan belt and verified their operations.

Brand Model Serial #
 TRANE TWE090B100EL T365U4NBD
 Location: MECHANICAL ROOM

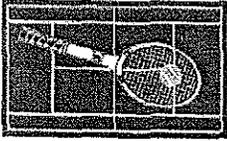
Description	Amount
COUPON 100	0.00

All service labor and diagnostics will be warranted thirty (30) days from the date of initial service. Weather Engineers, Inc. warrants all service parts for a period of one (1) year from date of original installation provided time does not exceeds the manufactures warranty period. Weather Engineers, Inc. shall provide new materials under warranty without charge for the part itself. This warranty does not include labor beyond the initial thirty (30) days or other cost incurred for diagnosis, repairing, removing, installing, shipping, servicing or handling of either the defective part or the replacement part or material. Warranty will be performed during normal business hours of 8:00 AM - 4:30 PM Monday thru Friday (only) excluding holidays. Thank You For Your Business!!



03/12/2020 03:28PM

Authorized Signature



RECEIVED

Invoice

Welch Tennis Courts, Inc.
P.O. Box 7770
Sun City, FL 33586
Phone: 813-641-7787
Fax: 813-641-7795

MAR 23 2020

Date	Invoice #
1/8/2020	55343

Bill To
Durbin Crossing CDD 145 S Durbin Pkwy Saint Johns FL 32259

Ship To
Steven Howell Durbin Crossing CDD 145 S. Durbin Parkway Jacksonville FL 32259

Terms	PO #	Due Date
Net 30	Steve	2/7/2020
Sales Rep	Ship Via	Ship Date
Shannon Wilder	FedEx Ground	1/8/2020

Notes

Quantity	Units	Description	Options	Unit Price	Amount
12	ea	Tyraps (regular price is \$16.99)	Size: 8" Color: Black Quantity: 100 Strength: 120lb	14.99	179.88

Thank you for your business.	Subtotal	179.88
	Shipping Cost (FedEx Ground)	18.98
	Total	\$198.86

ALL PAST DUE ACCOUNTS ARE SUBJECT TO AN ANNUAL INTEREST CHARGE OF 1-1/2% PER MONTH THIS REPRESENTS AN ANNUAL INTEREST RATE OF 18%. MATERIALS AND EQUIPMENT SHALL REMAIN THE PROPERTY OF WELCH TENNIS COURTS, INC. UNTIL PAID IN FULL. ALL RETURNS ARE SUBJECT TO A RESTOCKING FEE.

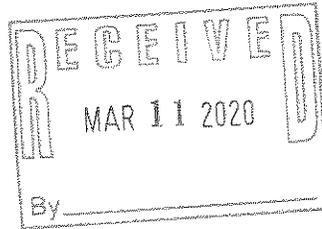
1 320 53800 44200

232 (A)

CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK..... AMOUNT #	
3/13/20	00051	3/11/20 1562	202003 600-53800-61000	REPAINT SOUTH AMENITY CTR	*	5,680.00		
							IBIS PAINTING	5,680.00 000178
-----						TOTAL FOR BANK B	5,680.00	
						TOTAL FOR REGISTER	5,680.00	

DURB DURBIN CROSS BPEREGRINO

Ibis Painting
822 N A1A #310
Ponte Vedra Beach, FL 32082
Lic.#BL-5959
904-424-3387



36-600-538-61

3/11/2020

Invoice: #1562 – Final Invoice

Vesta Management – Steve Howell

145 S. Durbin Parkway – St. Johns, FL – 32259

South Durbin Amenities Center

Interior Painting

- Repaint Interior of Social Room - \$1,800.00

Exterior Painting

- Repaint Supports on Canopy Areas – \$680.00
- Repaint Slide Tower - \$3,200.00

Total Amount Due - \$5,680

1-320-53800-44100
General Facility Maintenance

FIFTH ORDER OF BUSINESS

Minutes of Meeting
Durbin Crossing
Community Development District

The Durbin Crossing Community Development District audit committee met Monday, February 24, 2020 at 6:00 p.m. at the Durbin South Amenity Center, 145 South Durbin Parkway, Jacksonville, Florida.

Present were:

Peter E. Pollicino
Tim Brownlee
Sarah Gabel Hall
Jason Harrah
Debbie Driscoll
Daniel Laughlin
Dave deNagy
Michelle Rigoni

The following is a summary of the discussions and actions taken at the February 24, 2020 audit committee meeting. A copy of the proceedings can be obtained by contacting the District Manager.

FIRST ORDER OF BUSINESS

Roll Call

Mr. Laughlin called the audit committee meeting to order at 6:00 p.m. and called the roll.

SECOND ORDER OF BUSINESS

**Review and Selection of Auditor Selection
Evaluation Criteria**

Mr. Laughlin stated the proposed criteria included in your agenda package is the same scoring as previously used and is 100 points allocated between the five criteria; ability of personnel 20 points, proposer's experience 20 points, understanding scope of work 20 points, ability to furnish the required services 20 points and price 20 points.

On MOTION by Mr. Pollicino seconded by Mr. Brown with all in favor the selection evaluation criteria was approved and staff was authorized to notice the RFP.

THIRD ORDER OF BUSINESS

Other Business

There being none, the following motion was made.

On MOTION by Mr. Harrah seconded by Mr. Pollicino with all in favor the audit committee meeting adjourned at 6:02 p.m.

SEVENTH ORDER OF BUSINESS

RESOLUTION 2020-04

A RESOLUTION BY THE BOARD OF SUPERVISORS OF THE DURBIN CROSSING COMMUNITY DEVELOPMENT DISTRICT ADOPTING AN INTERNAL CONTROLS POLICY CONSISTENT WITH SECTION 218.33, FLORIDA STATUTES; PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Durbin Crossing Community Development District (the “District”) is a local unit of special-purpose government created and existing pursuant to Chapter 190, *Florida Statutes*, being situated entirely within St. Johns County, Florida; and

WHEREAS, consistent with Section 218.33, *Florida Statutes*, the District is statutorily required to establish and maintain internal controls designed to prevent and detect fraud, waste, and abuse as defined in Section 11.45(1), *Florida Statutes*; promote and encourage compliance with applicable laws, rules, contracts, grant agreements, and best practices; support economical and efficient operations; ensure reliability of financial records and reports; and safeguard assets; and

WHEREAS, to demonstrate compliance with Section 218.33, *Florida Statutes*, the District desires to adopt by resolution the Internal Controls Policy attached hereto as **Exhibit A**.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE DURBIN CROSSING COMMUNITY DEVELOPMENT DISTRICT:

SECTION 1. The attached Internal Controls Policy attached hereto as **Exhibit A** is hereby adopted pursuant to this Resolution.

SECTION 2. If any provision of this Resolution is held to be illegal or invalid, the other provisions shall remain in full force and effect.

SECTION 3. This Resolution shall become effective upon its passage and shall remain in effect unless rescinded or repealed.

PASSED AND ADOPTED THIS 23RD DAY OF MARCH, 2020.

ATTEST:

**DURBIN CROSSING COMMUNITY
DEVELOPMENT DISTRICT**

Secretary/Assistant Secretary

Chairman, Board of Supervisors

EXHIBIT "A"

DURBIN CROSSING COMMUNITY DEVELOPMENT DISTRICT INTERNAL CONTROLS POLICY

1. Purpose.

- 1.1. The purpose of this internal controls policy is to establish and maintain internal controls for the Durbin Crossing Community Development District.
- 1.2. Consistent with Section 218.33(3), *Florida Statutes*, the internal controls adopted herein are designed to:
 - 1.2.1. Prevent and detect Fraud, Waste, and Abuse (as hereinafter defined).
 - 1.2.2. Promote and encourage compliance with applicable laws, rules, contracts, grant agreements, and best practices.
 - 1.2.3. Support economical and efficient operations.
 - 1.2.4. Ensure reliability of financial records and reports.
 - 1.2.5. Safeguard Assets (as hereinafter defined).

2. Definitions.

- 2.1. "Abuse" means behavior that is deficient or improper when compared with behavior that a prudent person would consider a reasonable and necessary operational practice given the facts and circumstances. The term includes the misuse of authority or position for personal gain.
- 2.2. "Assets" means District assets such as cash or other financial resources, supplies, inventories, equipment and other fixed assets, real property, intellectual property, or data.
- 2.3. "Auditor" means the independent auditor (and its employees) retained by the District to perform the annual audit required by state law.
- 2.4. "Board" means the Board of Supervisors for the District.
- 2.5. "District Management" means (i) the independent contractor (and its employees) retained by the District to provide professional district management services to the District and (ii) any other independent contractor (and its employees) separately retained by the District to provide amenity management services, provided said services include a responsibility to safeguard and protect Assets.

- 2.6. “Fraud” means obtaining something of value through willful misrepresentation, including, but not limited to, intentional misstatements or intentional omissions of amounts or disclosures in financial statements to deceive users of financial statements, theft of an entity’s assets, bribery, or the use of one’s position for personal enrichment through the deliberate misuse or misapplication of an organization’s resources.
- 2.7. “Internal Controls” means systems and procedures designed to prevent and detect fraud, waste, and abuse; promote and encourage compliance with applicable laws, rules, contracts, grant agreements, and best practices; support economical and efficient operations; ensure reliability of financial records and reports; and safeguard assets.
- 2.8. “Risk” means anything that could negatively impact the District’s ability to meet its goals and objectives. The term includes strategic, financial, regulatory, reputational, and operational risks.
- 2.9. “Waste” means the act of using or expending resources unreasonably, carelessly, extravagantly, or for no useful purpose.

3. Control Environment.

3.1. Ethical and Honest Behavior.

- 3.1.1. District Management is responsible for maintaining a work environment that promotes ethical and honest behavior on the part of all employees, contractors, vendors and others.
- 3.1.2. Managers at all levels must behave ethically and communicate to employees and others that they are expected to behave ethically.
- 3.1.3. Managers must demonstrate through words and actions that unethical behavior will not be tolerated.

4. Risk Assessment.

- 4.1. Risk Assessment. District Management is responsible for assessing Risk to the District. District Management’s Risk assessments shall include, but not be limited to:
 - 4.1.1. Identifying potential hazards.
 - 4.1.2. Evaluating the likelihood and extent of harm.
 - 4.1.3. Identifying cost-justified precautions and implementing those precautions.

5. Control Activities.

5.1. Minimum Internal Controls. The District hereby establishes the following minimum Internal Controls to prevent and detect Fraud, Waste, and Abuse:

5.1.1. Preventive controls designed to forestall errors or irregularities and thereby avoid the cost of corrections. Preventive control activities shall include, but not be limited to, the following:

5.1.1.1. Identifying and segregating incompatible duties and/or implementing mitigating controls.

5.1.1.2. Performing accounting functions in accordance with Generally Accepted Accounting Principles (GAAP) and Governmental Accounting Standards Board (GASB) standards.

5.1.1.3. Requiring proper authorizations to access and/or modify accounting software.

5.1.1.4. Implementing computerized accounting techniques (e.g. to help identify coding errors, avoid duplicate invoices, etc.).

5.1.1.5. Maintaining a schedule of the District's material fixed Assets.

5.1.1.6. Maintaining physical control over the District's material and vulnerable Assets (e.g. lock and key, computer passwords, network firewalls, etc.).

5.1.1.7. Retaining and restricting access to sensitive documents.

5.1.1.8. Performing regular electronic data backups.

5.1.2. Detective controls designed to measure the effectiveness of preventive controls and to detect errors or irregularities when they occur. Detective control activities shall include, but not be limited to, the following:

5.1.2.1. Preparing financial reports in accordance with Generally Accepted Accounting Principles (GAAP) and Governmental Accounting Standards Board (GASB) standards.

5.1.2.2. Reviewing financial statements and investigating any material variances between budgeted expenses and actual expenses.

5.1.2.3. Establishing and implementing periodic reconciliations of bank, trust, and petty cash accounts.

- 5.1.2.4. Establishing an internal protocol for reporting and investigating known or suspected acts of Fraud, Waste, or Abuse.
 - 5.1.2.5. Engaging in periodic physical inventory counts and comparisons with inventory records.
 - 5.1.2.6. Monitoring all ACH (electronic) transactions and the sequencing of checks.
- 5.2. Implementation. District Management shall implement the minimum Internal Controls described herein. District Management may also implement additional Internal Controls that it deems advisable or appropriate for the District. The specific ways District Management implements these minimum Internal Controls shall be consistent with Generally Accepted Accounting Principles (GAAP) and otherwise conform to Governmental Accounting Standards Board (GASB) and American Institute of Certified Public Accountants (AICPA) standards and norms.

6. Information and Communication.

- 6.1. Information and Communication. District Management shall communicate to its employees (needing to know) information relevant to the Internal Controls, including but not limited to any changes to the Internal Controls and/or changes to laws, rules, contracts, grant agreements, and best practices.
- 6.2. Training. District Management shall regularly train its employees (needing the training) in connection with the Internal Controls described herein and promote and encourage compliance with applicable laws, rules, contracts, grant agreements, and best practices.

7. Monitoring Activities.

- 7.1. Internal Reviews. District Management shall internally review the District's Internal Controls at least once per year. In connection with this internal review, District Management shall:
 - 7.1.1.1. Review its operational processes.
 - 7.1.1.2. Consider the potential risk of Fraud, Waste, or Abuse inherent in each process.
 - 7.1.1.3. Identify the controls included in the process, or controls that could be included, that would result in a reduction in the inherent risk.
 - 7.1.1.4. Assess whether there are Internal Controls that need to be improved or added to the process under consideration.

7.1.1.5. Implement new controls or improve existing controls that are determined to be the most efficient and effective for decreasing the risk of Fraud, Waste or Abuse.

7.1.1.6. Train its employees on implemented new controls or improvements to existing controls.

7.2. External Audits and Other Reviews. Audits and other reviews may be performed on various components of the District's Internal Controls by the Auditor consistent with Government Auditing Standards (GAS). Audits may identify material deficiencies in the Internal Controls and make recommendations to improve them. District Management shall communicate and cooperate with the Board and the Auditor regarding the potential implementation of Auditor recommendations.

Specific Authority: Sections 190.011(5), 218.33(3), *Florida Statutes*

Effective date: April 17, 2020

NINTH ORDER OF BUSINESS

E.



General Manager's Report
CDD Meeting, April 27, 2020

Date of report: 4-17-2020

Submitted by: Todd Myhill

- Vesta and GMS continue to monitor public safety guidelines related to the pandemic and to actively confer. After consulting with Daniel Laughlin and Michelle Rigoni in March, we have continued to provide essential services at the amenity centers and will be available to manage District property until we are instructed otherwise by the board or by county, state, or federal government or health authorities.
- North and South Durbin amenity centers remain secured and community signs are in place to alert residents that all recreational facilities are closed. Staff views security cameras to monitor all areas and regularly tours the North and South amenity centers. We are allowing residents to access the fields as long as they are not gathering in groups of ten or more.
- Maintenance and amenity staff continue to maintain and clean the facilities.
- Continuing administrative activities:
 - Staff members have audited and updated over 1,580 residents files so far and cross referenced with the gate access system to correct data and remove old information.
 - Following a recommendation from the Chairman, we have hosted three days of blood drives at South Durbin to provide an opportunity for all residents eager to help out during these difficult times. 50 appointments were scheduled over three days (April 15-17). I'll report the total number of units collected when we receive word.

DURBIN CROSSING APP

To date we have 898 downloads of the Durbin Crossing App, with 8,462 page views. We're 102 downloads shy of 1,000. The download trend is down, which may be a result of public focus on other concerns right now. And data for April 11 to April 17 is not currently available so our numbers should be slightly higher.

In the beginning of March, we used the app to launch a spring break contest to see who would be the first down the pool slide. We logged an additional 88 downloads during that campaign, with 84 specific visits to the slide contest link.

Vesta planned to provide the board with an update regarding ADA compliance of the app by April 20. I'm uncertain at this point whether that will be delayed due to circumstances.

SOCCER SEASON CANCELED / No Board Action

In response to current circumstances, Vesta canceled the Spring Soccer season and is in the process of refunding the full registration fee to every Durbin Crossing family that registered.

CHANGE OF POLICY FOR AREA RENTAL ALCOHOL USE PERMISSION / Board Discussion

We would like the board to consider changing the policy of requiring residents to provide a licensed bartender for private rentals at the amenity centers that involve the use of alcohol. Currently policies state, "Patrons must hire a certified bartender to dispense alcohol." Many residents have found the requirement onerous and state that the provision of liability insurance should be enough to protect the District. Many residents just want to provide beer and/or wine at their rental parties and feel that having to provide a bartender is too costly and unnecessary.

LIFEGUARD SERVICES:

We are maintaining close contact with all of our lifeguards and will be ready to resume service once the facilities have been reopened.

If you have any comments or questions, please contact me directly.



F.



Field Operation Manager's Report

Date of report: 04-27-2020

Submitted by: Steve Howell

COVID 19:

Continuing to focus on governmental guidelines and recommendations, we are performing all maintenance routines and circling back around to super sanitize all aspects of the community in preparation for reopen once allowed. There's a lot to do despite the lack of resident traffic, and everything is closely managed. A lot of our essential CDD assets require continued attention. We are in constant contact with our corporate management, District Management, and Board of Supervisors, and are adapting as this fluid environment requires.

DURBIN TOWNHOMES (Board action requested):

In response to Mr. Timothy Crisp's concern, we've researched responsibility for all pond bank easements directly behind the townhomes. Our CDD contract only manages all non-irrigated banks NOT associated with the primary lawns. Unfortunately, the HOA did not contract the management of these areas, believing it was CDD responsibility. After speaking with District Council, the following is what we've discovered:

Section 2.1 of the Townhome Declaration of Covenants states that Townhome owners are subject to the Durbin Crossing Master Declaration of Covenants. Section 5.1 of the Durbin Crossing Master Declaration of Covenants states that lot owners are responsible for maintaining the land between their rear lot line and the water's edge.

I've since spoken with Jasmyne (CAM) regarding this. We collectively agreed to get pricing for putting this area into CDD contract (Basic service along with the rest of the pond banks), or routine maintenance via Brightview, the HOA's company (Detailed service on the same schedule as the regular lawn). My recommendation, of course, is for the HOA to do it as this is what is expected by all other homeowners in the community, not to mention the Townhome owners will be far more pleased with the aesthetics by going this route. I defer to the Board.

MAJOR PROJECT SCOPING:

Most of our access to the companies and folks necessary for obtaining prices has been extremely hindered with the virus restrictions.

JEA LIGHTING/ No Board action required:

We are very pleased to report that JEA has completed painting along North and South parkways. We have requested continued upgrades to all transformers on CDD property, as well as the remaining community light poles. We are awaiting the response for scheduling.

SOUTH PLAYGROUND MULCH/ No Board action required:

All mulch was replaced at South, with some surplus being put at North as a 'top off'. We are very excited with the outcome.

LANDSCAPE ENHANCEMENTS/ No Board action required:

- All approved landscape enhancements are underway with some complete:
 1. Heron Landing entry / exit – Complete
 2. Orchid Way entry / exit – Complete
 3. Replacement of (2) Magnolia trees and 5 pallets of sod at various areas of Longleaf median – Complete
 4. Veterans and North Durbin entrance – Completed
 5. Buffer grasses at the perimeter of South Tennis courts to buffer shed and storage visibility – Complete
 6. Thornloe Drive enhancement. Irrigation changes complete. Complete
 7. 87 Willow Winds meter and irrigation install. Complete. Sod to come shortly after once we've attempted to rescue what is present
 8. Tollerton Entrance – We are working on an enhancement plan for this entrance. We will bring to the Board when complete, for discussion.

FIELD OPERATIONS UPDATE / No Board action required:

- Staff continues to routinely monitor our ongoing litter issues throughout.
- We recently had the South social hall painted to give it a more uniform, brighter look and are pleased with the outcome
- Pressure washing both amenity centers and the perimeter walking paths has been completed. The pool decks and furniture will be next and will be complete by the time we re-open.
- We had our painting vendor out to pressure wash, sand and paint the slide tower. We replaced all non-slip tape on steps and tower is ready for the season. I've been assured that this paint job should hold up for a solid 3 years plus.
- JEA has repaired the leaning hydrant along North Durbin pkwy
- We have had a painting vendor out to complete total sanding, priming and repainting of the mailbox kiosks in the Cloister Reserve. We are pleased with the outcome
- Removed and cleaned all decorative lanterns throughout
- Heavy focus on dirt dauber nests and webs
- Transported south rubber playground mulch to shed location for erosion control and disposal savings to community
- All ADA pool chairs have been checked and are performing at 100%
- Community light check was performed on March 11th
- Continually picking up trash throughout all roads, tree lines, etc. We have also been diligent about unwanted signage and broken cable markers.
- We've recently gone through and heavily caulked 'All' monuments to prevent any unnecessary erosion.
- We continue to handle resident requests and concerns as they present themselves
- Staff went monument by monument checking and replacing all photocells for landscape lighting throughout
- All landscape lighting is functional, and is being routinely monitored as part of our weekly procedures.
- All pools, playgrounds, basketball courts and tennis facilities are in check and working properly.
- We are continuing to monitor and secure the Tennis windscreens

- There have been a handful of JEA reclaimed water 'cross connect' inspections performed over the last month and we are clear of any issues.
- The vandalized light pole at North has been replaced
- Our contractor has repaired the damaged decorative columns attached to the Brick wall along North Durbin. While we went ahead and repaired these, he brought to our attention that they serve no structural purpose and were an obvious after thought, as they are not secured by anything more than mortar – which is not adequate for long term. He recommended we simply remove them as they fail, moving forward.
- Epic Pools was out on Monday and Tuesday (30th and 31st) to repair the transition from upper to lower levels at South Pool deck. We will need to perform a complete demo and reconstruction this off season as the supporting foundation appears to be failing
- The new HVAC system for the gym side of South Amenity was installed on March 30th and 31st
- Due to an increase in community traffic, no school and pets being walked, we have doubled our routine to maintain cleanliness throughout. We are riding all roads twice per day for trash and debris, as well as twice weekly on Dog stations.

VERDEGO / No Board action required:

- VerdeGo is in Full maintenance mode
- We have been receiving irrigation inspection reports.
- We are pleased with the amount of work being performed daily as well as the continued attention to weed detail.
- Most of the last couple of weeks have been focused around new enhancements
- VerdeGo continues to remain accessible and responsive to questions and / or concerns

SOLitude LAKE MAINTENANCE:

Solitude continues to perform and communicate at a high level throughout the community. They have been on site for the contracted (6) times, as well as fulfilled any call backs that we requested. We are pleased with the communication as well as the product we are receiving.

COUNTY ROAD MAINTENANCE:

Work performed during the week of 04/06/20.

Should you have any comments or questions feel free to contact me directly.



South	rotate gym equipment	Complete	2/20	Maintenance	Next week
South	If there are any new gym mats in the shed, bring to gym.	Complete	2/20	Maintenance	None in shed
North	pavers trip hazard	Complete	2/20	Maintenance	
South	change clock by Pepsi machine	Complete	2/24	Maintenance	
N & S	tennis windscreens	Complete	2/24	Maintenance	
North	tennis gate closer	Complete	2/24	Maintenance	
N & S	pool line tile cleaning	Complete	2/24	Maintenance	
South	Clean up area where UPS pod was and remove signs to she shed	Complete	2/24	Maintenance	
North	Install ceiling fans	Complete	2/24	Maintenance	
North	Install stationary lock at North gate	Complete	2/24	Maintenance	
North	Bleach Staplehurst monuments	Complete	2/28	Maintenance	
North	Repair/secure tennis fence	Complete	2/28	Maintenance	
N & S	Please try and locate Xmas tree bags	Complete	2/28	Maintenance	
N & S	Tighten and clean all tennis nets, as well as secure all score keeping posts	Complete	2/28	Maintenance	
North	Replace heavy gate closer with new one upon arrival	Complete	2/29	Maintenance	
South	Soap dispensers social hall mens bathroom	Complete	3/3	Maintenance	
North	Clean out and cleanup North office upon tree bag arrival	Complete	3/6	Maintenance	
South	Change out playground mulch	Complete	3/6	Maintenance	
South	Remove Grip tape from steps on slide tower and lifeguard stands, then bleach and paint stands	Complete	3/9	Maintenance	Tower steps will need to be secured where needed as well

North and South	Thoroughly clean out / around dumpsters in bays	Complete	3/11	Maintenance	
South	Tarp and other objects moved from tennis view	Complete	3/11	Maintenance	
South	Stucco repair on gate. Both sides	Complete	3/11	Maintenance	
South	Front Face of south. Mud dabbers and bugs under brick and all over light. Too high?	Complete	3/11	Maintenance	
North	Closed on Tuesday sign put back on gate	Complete	3/11	Maintenance	
	The top part of the monument on longleaf and 2209 is pretty dirty, black.	Complete	3/12	Maintenance	
South	fungi growing along the back fence near pavilions	Complete	3/12	Maintenance	
South	Back pavilions have deteriorating tape and hooks from residents decorating	Complete	3/12	Maintenance	
North	remove wooden posts from North field	Complete	3/12	Maintenance	
south	complete paint touch up outside of office	Complete	3/16	Maintenance	
Racetrack and Veterans pond	Alleviate dead trees at perimeter of the pond	Complete	3/17	Maintenance	
Veterans Median	Remove dead magnolia tree	Complete	3/17	Maintenance	
Durbin N & S	Make sure every landscape fixture other than brown metal lights, are painted black	Complete	3/18	Maintenance	
Castlegate Glen end of wall	Adjust the concrete cap on wall	Complete	3/18	Maintenance	
Durbin N & S	Bleach all white vinyl cross walk fence areas while kids are out of school	Complete	3/18	Maintenance	
Durbin N & S	Change out all applicable T8 fluorescent landscape bulbs	Complete	3/19	Maintenance	
Woodcross	Remove all wood stakes at ornamental trees	Complete	3/20	Maintenance	
Veteran's entrance	Fix broken lights, Paint 4ft. fixtures, and straighten (match up) oll up lights	Complete	3/23	Maintenance	

Durbin south	Replace Busted nets on South courts.	Complete	3/23	Maintenance	
south	buy shock at pinch a Penny, shock pool, and brush areas that need it	Complete	3/23	Maintenance	
Saddlestone	fix letters on monument	Complete	3/24	Maintenance	
Durbin N & S	Street light addresses for painting submittal to JEA	Complete	3/25	Maintenance	
St Andrews/ Castlegate	remove bullet lights	Complete	3/24	Maintenance	
Durbin S	Pressure wash South Playground	Complete	3/25	Maintenance	
Durbin N & S	wash out all common area garbage cans through out	Complete	3/25	Maintenance	
South	Curb bumper loose. pound in bolt	Complete	3/25	John	
South	Clean out pool deck and outdoor garbage cans	Complete	3/25	Life guards	
South	Take down cafe lights and clean	Complete	3/25	Danelle & Life guards	
Durbin N & S	Touch up ALL yellow painted curbing	Complete	3/26	Maintenance	
south	pressure wash side walks	Complete	3/26	Maintenance	
North & South	Straighten up and stretch "what's appening" signs	Complete	3/27	Maintenance	
south	clean out gym closet to prep for a/c change out Thurs 3/26		3/27		
North	pressure wash black stain side of north amenity building	Complete	3/30	Maintenance	
General	pressure wash Kubota	Complete	3/30	Maintenance	
North and south	buy new ropes for life rings and install	Complete	3/30	Maintenance	
North and South	Bleach and wash all pool furniture	Complete	3/30	Maintenance	
North	Nails in ropes, and a couple ropes need replaced maybe	Complete	3/30	Maintenance	

North and south	Thoroughly cleaned drain stains	Complete	4/1	Vesta Reg. Pool Ops	
north	remove ropes around zero entry	Complete	4/1	Maintenance	
Durbin N & S	Touch up Fire hydrants throughout	Complete	4/3	Maintenance	
North	Bleach and pressure wash North playground	Complete	4/3	Maintenance	
Durbin N & S	Trash from Pond edges and locate 'No Trespassing' points at Preserve areas. Order and mount signs via Steve	Complete	4/6	Maintenance	
Durbin N & S	Repaint all Rope stantions, re-mount rope for aesthetics as well as clean the rope with chlorine bleach.	Complete	4/6	Maintenance	
South	replace the soap dispenser in the men's bathroom in social hall	Complete	4/6	Maintenance	
south	fix broken soap dispenser men's bathroom	Complete	4/7	Maintenance	
North	seal filter cans to stop leaks	Complete	4/7	Maintenance	
Durbin N & S	Straighten and touch up all reclaim water signs	Complete	4/8	Maintenance	
Durbin N & S	Straighten ALL street signs throughout the community	Complete	4/8	Maintenance	
Durbin North	Replacement of Vandalized light pole	Complete	4/10	Maintenance	
north and south	spray weeds on sidewalks	Complete	4/16	Maintenance	

G.



Amenity Manager Report
CDD Meeting, April 27, 2020

Date of report: 4-17-2020

Submitted by: Danelle Demarco

While the safety of the residents and staff has been a priority during these difficult times, it is without saying that we have missed all the families, their smiles and their laughter at the amenities. Having to cancel events such as The Eggstravaganza, Wine & Trivia Night, and a lot of the Spring Break activities, was difficult but necessary. We appreciate the Board's communication and support throughout that process.

OneBlood Donation:

We are proud to report that our Durbin residents responded and donated. Following the recommendation of the chairman, we scheduled a day of blood donations on April 16 consisting of 15 appointments. Residents filled those appointments in less than 24 hours. So we asked for a second day, April 17, which came with 20 appointments. And those all filled up in two days. So we asked for a third day, April 15, and once again the appointments filled within 12 hours. Fifty scheduled times were filled. We are so proud of our community!

Food Drive:

We are organizing with *Feeding Northeast Florida* to further help those in need during this pandemic. They have made it easy for residents to donate **virtually**. It's similar to shopping online and one easy click of a mouse can feed a family in need. We will be sending out the link to our residents on Monday, April 20, in our app and emails.

Spring Break 2020:

One of the last events we were able to hold with was the Nerf Wars with Fren Mobile Battles on March 14. The South field was a battle zone from 11am-2pm with 70 attendants armed and ready for nerf fun.

Looking Ahead

Memorial Day:

We have an authentic Luau planned for Memorial Day weekend, but currently the production is on hold. We continue communication with vendors so we are prepared if the amenities reopen in time for the holiday.

Shark Week: July 18, 2020

We have collaborated with the Sharks, the professional indoor football organization, and they are going to welcome Durbin residents to a **pre**-shark week group-night at their July 18th game, if circumstances allow. It will include a discount ticket, voucher for the concession stand, and other options, like the party deck and Shark Walk. We are still ironing out the details with David Gleeson, VP of the Sharks organization. For Shark week we are working on fun shark giveaways to take home, games in the pool, and a toothy Dive-in movie.

Should you have any comments or questions feel free to contact us directly.

