

*Durbin Crossing Community
Development District*

JUNE 22, 2020

AGENDA

Durbin Crossing Community Development District

475 West Town Place
Suite 114
St. Augustine, Florida 32092
www.durbincrossingcdd.com

June 15, 2020

Board of Supervisors
Durbin Crossing Community Development District

Dear Board Members:

The Durbin Crossing Community Development District Board of Supervisors Meeting is scheduled for **Monday, June 22, 2020 at 6:00 p.m.** at the Durbin Crossing South Amenity Center, 145 South Durbin Parkway, St. Johns, Florida 32259, with Zoom telephone/video conference technology available as an alternative to attend the meeting remotely - <https://zoom.us/j/99275690016> or by phone: (646) 876-9923; Meeting ID 992 7569 0016

Following is the advance agenda for the meeting:

- I. Pledge of Allegiance
- II. Roll Call
- III. Audience Comments
- IV. Approval of Consent Agenda
 - A. Approval of Minutes of the May 18, 2020 Meeting
 - B. Balance Sheet and Statement of Revenues & Expenses
 - C. Assessment Receipt Schedule
 - D. Check Register
- V. Consideration of Policy Regarding Political Campaign Activities at District Facilities
- VI. Acceptance of the Minutes of the May 18, 2020 Audit Committee Meeting
- VII. Acceptance of the Fiscal Year 2019 Audit

- VIII. Staff Reports
 - A. Landscape Maintenance Report
 - B. District Counsel
 - C. District Engineer
 - D. District Manager
 - E. General Manager – Report
 - F. Operations Manager – Report
 - G. Amenity Manager – Report
- IX. Supervisors’ Request and Audience Comments
- X. Next Scheduled Meeting – July 27, 2020 at 6:00 p.m. at the Durbin South Amenity Center
- XI. Adjournment

I look forward to seeing you at the meeting. If you have any questions, please feel free to call.

Sincerely,

Daniel Laughlin

Daniel Laughlin
District Manager

FOURTH ORDER OF BUSINESS

A.

Minutes of Meeting
Durbin Crossing
Community Development District

The regular meeting of the Board of Supervisors of the Durbin Crossing Community Development District was held Monday, May 18, 2020 at 6:10 p.m. at the Durbin South Amenity Center, 145 South Durbin Parkway, Jacksonville, Florida with additional participation through Zoom communications media technology pursuant to Executive Orders 20-52, 20-69 and 20-123 issued by Governor DeSantis pursuant to Section 120.54(5)(b)2., Florida Statutes.

Present and constituting a quorum were:

Peter E. Pollicino	Chairman
Tim Brownlee	Vice Chairman
Sarah Gabel Hall	Supervisor via Zoom
Jason Harrah	Supervisor
Debbie Driscoll	Supervisor

Also present were:

Daniel Laughlin	District Manager
Mike Eckert	District Counsel via Zoom
George Katsaras	District Engineer via Zoom
Stephen Howell	Vesta/Amenity Services Group
Jay King	Vesta/Amenity Services Group
Danelle DeMarco	Vesta/Amenity Services Group
Shane Blair	VerdeGo

The following is a summary of the discussions and actions taken at the May 18, 2020 meeting. An audio copy of the proceedings can be obtained by contacting the District Manager.

FIRST ORDER OF BUSINESS

Pledge of Allegiance

Mr. Laughlin called the meeting to order at 6:10 p.m. and led the pledge of allegiance.

SECOND ORDER OF BUSINESS

Roll Call

Mr. Laughlin called the roll.

THIRD ORDER OF BUSINESS

Audience Comments

There being none, the next item followed.

FOURTH ORDER OF BUSINESS

Approval of Consent Agenda

- A. Approval of Minutes of the April 27, 2020 Meeting**
- B. Balance Sheet and Statement of Revenues and Expenses**
- C. Assessment Receipt Schedule**
- D. Check Register**

On MOTION by Mr. Brownlee seconded by Ms. Driscoll with all in favor the consent agenda items were approved.

FIFTH ORDER OF BUSINESS

Acceptance of the Audit Committee's Recommendation

On MOTION by Mr. Harrah seconded by Mr. Pollicino with all in favor the recommendation of the audit committee of Berger Toombs being ranked no. 1, McDirmit Davis no. 2 and Grau & Associates no. 3 was accepted and staff authorized to negotiate an engagement letter with the auditing firm.

SIXTH ORDER OF BUSINESS

Consideration of Resolution 2020-05 Approving the Proposed Budget for Fiscal Year 2021 and Setting a Public Hearing Date for Adoption

Mr. Laughlin stated there is no proposed increase in the operations and maintenance assessments in this budget. There is a little increase in landscape and some increases in the Vesta agreement. To make up the difference and not raise assessments we took some money from the capital reserve and a little bit out of capital outlay. As of now we have \$1.4 million in capital reserves and the reserve study says that we should have a balance of \$600,000 right now. Normally we have \$200,000 capital outlay for projects for the past year or two and to keep from raising assessments it is \$143,000. Whatever amount we approve we cannot go above that number; we can move money around within the budget, we just can't exceed the approved amount.

Mr. Brownlee stated I'm very comfortable with the numbers and we are able to go another year without raising assessments. We talked on several occasions about some projects that would

require a significant amount of money; geothermal pool heating, moving the playground and build up the north amenity center to have cardio equipment there.

Mr. Laughlin stated we still have \$143,000 in capital outlay.

Mr. Brownlee stated that money doesn't have to come out of this budget; we can take that out of our capital reserve.

Mr. Harrah stated the price for the geothermal was in the \$220,000 range.

On MOTION by Mr. Pollicino seconded by Mr. Brownlee with all in favor Resolution 2020-05 approving the proposed budget and setting the public hearing for August 24, 2020 was approved.

SEVENTH ORDER OF BUSINESS

Ratification of Jonihakis Partial Release of Easement and Indemnification Agreement

Mr. Laughlin stated we approved this a few meetings back. Everything has been completed and they paid the legal and recording fees.

On MOTION by Mr. Pollicino seconded by Mr. Harrah with all in favor the Jonihakis partial release of easement and indemnification agreement was ratified.

EIGHTH ORDER OF BUSINESS

Discussion of Amenity Suspension

- A. Minor #1**
- B. Minor #2**
- C. Minor #3**
- D. Minor #4**
- E. Minor #5**

Mr. Eckert stated we have five suspensions and my first question is, are there any parents of the five minors attending virtually or in person today, and if so if they could identify themselves. No parents or minors indicated they were in attendance for the meeting. Assuming no one is present, we did receive notification that three of the four families would not be attending and were not opposing the suspension. One parent was going to perhaps attend for information purposes and was very pleasant when I talked to that parent. I will run through some facts for the board underlying the suspensions. The incident occurred on March 16, 2020, the temporary suspension

letters went out March 26, 2020, we had a hearing on April 27, 2020 that was continued to today. The board has previously been provided with a summary of events, via Todd Myhill with weekly updates to the board. The board has also received copies of the suspension letters as well as the policies that were violated by the conduct at issue. The minors' parents have also been provided with the letters of suspension and follow-up letters and phone calls on how to participate in the District's April and May meetings. We provided the Board with the policies that were violated, but certainly, we have an issue. There was a fire set on District property. The fire was very close to an FPL transformer as well as a wooded area and part of the preserve, and fortunately didn't spread to either one of those places, which would have been very damaging and dangerous. We do have policies in our general provisions about fireworks of any kind, we also have rules against loss or destruction of property. Obviously, fire destroys property. We also have in the suspension and termination of privileges a prohibition against if anybody exhibits unsatisfactory behavior, fails to abide by the rules and policies or engages in conduct that is improper or likely to endanger the welfare, safety or reputation of amenity center. That one is the one that is the most on point for what we are dealing with here today. The amenity center staff suspended the privileges in consultation with us until we could have a hearing before the board. Because the April meeting was somewhat rushed and electronic, we asked the Board to continue the suspensions as well as the hearing until today's date.

I'm going to read through a little bit of what has been reported, and I would ask Danelle after I'm done to confirm if that is correct based on her understanding as well as her witnessing of the latter part of this incident. There was a fire set on the south amenity center property near an FPL electric transformer and wooded area which is part of the preserve. Staff did not actually witness the boys setting the fire. Rather, staff found the fire in progress with the boys in the area and leaving the area. Amenity staff received reports from resident witnesses that the boys set the fire. The parents of the boys told Todd Myhill that their children confessed to setting the fire. One of the boys was attempting to put the fire out with his feet and stayed around to help amenity staff put out the fire. This was witnessed by Todd Myhill, who couldn't be with us tonight. The extent of the damage was not major as we are talking about burned debris, but it was in a very precarious area and when staff approached the boys, they scattered except for the one boy who stayed around and helped put out the fire and clean up the area. Danelle, is what I just stated accurate based on what was relayed to you by Todd and what you actually witnessed?

Ms. DeMarco stated yes, that is accurate.

Mr. Eckert stated at this point I would ask that the policies, the suspension letters and correspondence to the parents and the minutes of this meeting be entered into the record of these proceedings. Amenity staff is recommending a six-month suspension from March 16, 2020, which would end on September 15, 2020, for four of the boys and for the boy who stayed behind to help clean up and was trying to put the fire out, amenity staff is recommending a three-month suspension. Amenity staff knows which boy is the one that stayed around. We have no parents here today and we would be happy to answer any questions or comments by the board if any, but at this point in time it is up to the board to decide for how much longer, if any, it wishes to continue the suspensions for this activity.

Mr. Harrah stated I concur with the recommendation and we should proceed adopt it.

<p>On MOTION by Mr. Harrah seconded by Mr. Brownlee with all in favor the four boys who did not stick around and help cleanup will receive six-month suspensions from March 16, 2020 to September 15, 2020 and the one boy who did stay around and helped put out the fire and cleanup will receive a three-month suspension starting March 16, 2020.</p>

NINTH ORDER OF BUSINESS

Discussion on Decorative Columns Along North Durbin Parkway

Mr. Laughlin stated there is a memorandum prepared by district counsel that was included in the agenda package.

Mr. Howell stated I took pictures and called Mike Eckert about what our options might be. After having a contractor come out and alleviate the immediate issue with having large chunks of brick columns that are involved, the contractor reported back to me that these are not structurally necessary for the integrity of the wall. He said they look like they are going to fall apart if people continued to climb on them, and it was better to demo. After talking to Mike and looking at the number of columns, that is a lot of extra money. We discussed removing all the columns, reaching out to the residents to remove their fences from district property or send a notice to all the homeowners basically telling them to stay off the wall because the wall is being damaged as a result of their activity. On the north end closest to Veterans I have had zero issues with this problem. It is one section of wall is where we have had all the issues and most of it is from climbing on the walls.

Mr. Brownlee stated option 3 passes the responsibility on to the homeowners and saying we are not going to be responsible if anybody gets hurt and if they report some of the columns are falling apart then we will have to do something at that point.

Mr. Howell stated we can continue to repair it, the biggest thing is taking the liability off us if someone gets hurt because they are not going to fall themselves, they are falling because kids are climbing on them and making them fall.

On MOTION by Mr. Pollicino seconded by Mr. Brownlee with all in favor staff was directed to proceed with Option 3 as outlined in the memorandum from Hopping Green & Sams.
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Mr. Eckert stated I suggest you send a letter to each homeowner by certified mail and regular mail.

TENTH ORDER OF BUSINESS

Staff Reports

A. Landscape Maintenance Report

Mr. Blair gave an overview of the problems he is experiencing with dirt spots throughout the Bermuda and suggested aeration for those areas.

The board and staff discussed the landscaping issues and requested that he come back to the next meeting with proposals for long term benefit of the landscape and that will make the property look good year-round.

Mr. Blair stated that he will run it up the chain, but if approved he would aerate one area at his expense so that the board would be able to see the results of aeration.

B. District Counsel

Mr. Eckert stated the governor extended our ability to have virtual meetings until approximately July 7th and staff should advertise participation in either fashion like we did for this particular meeting.

C. District Engineer

Mr. Harrah asked will you reach out to the county and get an update on the stoplight? I know they are down for COVID, but they are still working.

Mr. Katsaras stated I will do that.

D. District Manager

Mr. Laughlin stated the qualifying period is coming up next month from noon June 8th to noon June 12th. Seat 2, currently held by Supervisor Hall and Seat 4, currently held by Supervisor Driscoll are up for election.

E. General Manager

Mr. King gave an overview of the amenities that are opened and stated tennis is going well. Signup for basketball courts has gone well but how you play the game doesn't lend itself to social distancing and recommended shutting down the basketball court because we can't do the social distancing.

After discussion by the board and staff, the basketball courts will remain open and staff will change the verbiage on the signups for basketball to be per household and communicate that to the residents.

Ms. DeMarco stated we have not seen large groups at the playgrounds, and they have been social distancing. It is usually the parents and small children.

Mr. King stated the process we put in place for the pool was signup genius for one hour initially, the concept was that we didn't want a bunch of people surge the pool. That also requires us to keep an ongoing head count as people come and go. If anyone wanted to stay for an additional hour, generally there was capacity and we were able to accommodate that. There are a few hours where we reach the max. Across all of our properties the 25% capacity seems to be about where you want to be and maintain social distance.

Ms. Hall stated I have been an aquatic professional for 30 years and I am concerned that the lifeguards are checking people in and doing cleaning, but they are not lifeguarding. Why can't we put the lifeguards back on the stands?

Mr. King stated it is currently swim at your own risk with pool monitors. The focus of the pool monitor is on social distancing. Do you have the number of lifeguards you need to staff as lifeguards?

Ms. DeMarco stated no, I use the guards as the signups and as pool monitors. I didn't know how the first week was going to go so I had some dress in their regular clothes and some in their

lifeguard uniforms because I thought they could be on the stands, two guards, while I have no people with signups. Starting tomorrow they are either going to all be Vesta clothes and be pool monitors or strictly the lifeguards. I can't mix the two.

Mr. King asked at this time and to keep it budget neutral we need to stay the course with pool monitors realizing that we have more robust pool monitoring capability. People acknowledge it is swim at your own risk and if there is a medical emergency they are trained and will react to it.

After further discussion the chair was authorized in consultation with staff to move forward with any changes that need to be made and in Phase 2, staff to confer with the chair for small groups but no rentals, no card games, start with existing group that can social distance

F. Operations Manager - Report

Mr. Howell gave an overview of the field operation manager's report, a copy of which was included in the agenda package.

Staff was authorized to move forward with the VerdeGo proposal for the Tollerton Entrance in the amount of \$13,353.00 minus the \$2,400 saved from the mowing. Cost to be taken out of landscape contingency.

ELEVENTH ORDER OF BUSINESS Supervisor's Requests and Audience Comments

Mr. Brownlee stated at the last meeting we had someone running for congress hijack our meeting. It didn't specifically state that they wanted us to vote for them, but this isn't really the forum for an introduction of a political campaign. I would like to see that we add a political campaign policy to our policies that would prohibit that and also prohibit putting signs on our property without our permission. We will bring that policy up at the next meeting.

Mr. Laughlin stated we will look into that.

Mr. Aguilar stated I am running for congress and I want to wish everyone well and all the teachers and parents.

TWELFTH ORDER OF BUSINESS Next Scheduled Meeting – June 22, 2020 @ 6:00 p.m. at the Durbin South Amenity Center

Mr. Laughlin stated the next scheduled meeting is June 22, 2020 at 6:00 p.m. depending on the situation it will be noticed appropriately either way.

On MOTION by Mr. Brownlee seconded by Mr. Harrah with all in favor the meeting adjourned at 7:58 p.m.

Secretary/Assistant Secretary

Chairman/Vice Chairman

B.

Durbin Crossing
Community Development District
Unaudited Financial Reporting

May 31, 2020

***Durbin Crossing
Community Development District
Combined Balance Sheet
May 31, 2020***

	<i>Governmental Fund Types</i>			<i>Totals</i>
	<i>General Fund</i>	<i>Debt Service</i>	<i>Capital Reserve Fund</i>	<i>(Memorandum Only) FY 20</i>
<i>Assets:</i>				
<i>Cash</i>	\$216,459	---	\$229,234	\$445,693
<i>Investments:</i>				
<u><i>Series 2017A1</i></u>				
<i>Reserve</i>	---	\$1,341,300	---	\$1,341,300
<i>Interest</i>	---	---	---	\$0
<i>Revenue</i>	---	\$705,329	---	\$705,329
<i>Prepayment</i>	---	\$21,734	---	\$21,734
<i>Cost of Issuance</i>	---	\$11,019	---	\$11,019
<u><i>Series 2017A2 Term Bond 1</i></u>				
<i>Reserve</i>	---	\$132,425	---	\$132,425
<i>Interest</i>	---	---	---	\$0
<i>Prepayment</i>	---	\$1,822	---	\$1,822
<u><i>Series 2017A2 Term Bond 2</i></u>				
<i>Reserve</i>	---	\$40,000	---	\$40,000
<i>Prepayment</i>	---	\$766	---	\$766
<u><i>Operations</i></u>				
<i>Custody Account</i>	\$933,384	---	---	\$933,384
<i>Due from Capital Reserve</i>	\$11,499	---	---	\$11,499
<i>Due from Other</i>	\$2,865	---	---	\$2,865
<i>Investment - US bank Custody</i>	---	---	\$83,888	\$83,888
<i>Investment - SBA</i>	---	---	\$942,615	\$942,615
<i>SBA - Renewal and Replacement</i>	---	---	\$134,644	\$134,644
<i>Assessment Receivable</i>	---	---	---	\$0
<i>Prepaid Expenses</i>	\$7,965	---	---	\$7,965
<i>Total Assets</i>	<u>\$1,172,173</u>	<u>\$2,254,395</u>	<u>\$1,390,381</u>	<u>\$4,816,949</u>
<i>Liabilities:</i>				
<i>Accounts Payable</i>	\$64,897	---	\$2,175	\$67,072
<i>Accrued Expenses</i>	---	---	---	\$0
<i>AP Adjustment</i>	\$1	---	---	\$1
<i>Due to General Fund</i>	---	---	\$11,499	\$11,499
<i>Fund Balances:</i>				
<i>Restricted for Debt Service</i>	---	\$2,254,395	---	\$2,254,395
<i>Non-spendable</i>	\$7,965	---	---	\$7,965
<i>Assigned</i>	---	---	\$1,376,707	\$1,376,707
<i>Unassigned</i>	\$1,099,310	---	---	\$1,099,310
<i>Total Liabilities and Fund Equity</i>	<u>\$1,172,173</u>	<u>\$2,254,395</u>	<u>\$1,390,381</u>	<u>\$4,816,949</u>

**Durbin Crossing
Community Development District**

General Fund

Statement of Revenues & Expenditures

For The Period Ending May 31, 2020

	<i>PRORATED</i>		<i>ACTUAL</i>	<i>VARIANCE</i>
	<i>ADOPTED</i> <i>BUDGET</i>	<i>BUDGET</i> 5/31/20		
<u>REVENUES:</u>				
Assessments - Tax Roll	1,879,847	1,879,847	\$1,880,517	\$670
Assessments - Direct	56,311	\$54,843	\$54,843	\$0
Interest Income	\$1,300	\$867	\$374	(\$493)
Misc Income	\$22,500	\$15,000	\$18,825	\$3,825
TOTAL REVENUES	\$1,959,958	\$1,950,556	\$1,954,558	\$4,002
<u>EXPENDITURES:</u>				
<u>Administrative</u>				
Supervisor Fees	\$11,000	\$7,333	\$6,000	\$1,333
FICA Expense	\$842	\$561	\$459	\$102
Assessment Roll Administration	\$5,000	\$5,000	\$5,000	\$0
Engineering Fees	\$13,000	\$7,583	\$1,173	\$6,410
Dissemination Fees	\$6,750	\$4,500	\$5,150	(\$650)
Attorney Fees	\$50,000	\$29,167	\$38,149	(\$8,982)
Annual Audit	\$4,100	\$0	\$0	\$0
Trustee Fees	\$10,800	\$10,800	\$10,388	\$413
Arbitrage	\$1,950	\$750	\$750	\$0
Impact Fee Administration	\$15,000	\$10,000	\$10,000	\$0
Management Fees	\$47,000	\$31,333	\$31,333	(\$0)
Information Technology	\$2,100	\$1,400	\$1,067	\$333
Telephone	\$300	\$200	\$217	(\$17)
Postage	\$1,800	\$1,200	\$828	\$372
Printing & Binding	\$1,500	\$1,000	\$764	\$236
Insurance	\$7,500	\$7,500	\$7,232	\$268
Legal Advertising	\$2,000	\$1,333	\$603	\$731
Other Current Charges	\$1,000	\$667	\$468	\$199
Office Supplies	\$150	\$100	\$44	\$56
Dues, Licenses & Subscriptions	\$175	\$175	\$175	\$0
Website Compliance	\$1,200	\$800	\$0	\$800
Administrative Expenses	\$183,167	\$121,403	\$119,799	\$1,604
<u>Amenity Center</u>				
Insurance	\$25,500	\$25,500	\$24,669	\$831
Repairs & Replacements	\$60,000	\$40,000	\$31,795	\$8,205
Recreational Passes	\$4,000	\$2,667	\$0	\$2,667
Office Supplies	\$6,000	\$4,000	\$1,508	\$2,492
Permit Fees	\$2,700	\$1,557	\$1,557	\$0
<u>Utilities</u>				
Water & Sewer	\$31,000	\$20,667	\$21,727	(\$1,060)
Electric	\$31,000	\$20,667	\$19,832	\$835
Website	\$2,000	\$1,333	\$295	\$1,038
Cable/Phone/Internet	\$17,500	\$11,667	\$13,612	(\$1,945)
Security System	\$1,000	\$280	\$280	\$0

**Durbin Crossing
Community Development District**

General Fund

Statement of Revenues & Expenditures

For The Period Ending May 31, 2020

	<i>ADOPTED</i>	<i>PRORATED BUDGET</i>	<i>ACTUAL</i>	<i>VARIANCE</i>
	<i>BUDGET</i>	<i>5/31/20</i>	<i>5/31/20</i>	
<u>Amenity Center Management Contracts</u>				
Managerial	\$163,400	\$108,933	\$120,933	(\$12,000)
Staffing	\$190,500	\$127,000	\$127,000	\$0
Lifeguards	\$65,100	\$0	\$0	\$0
Refuse Service	\$4,800	\$3,200	\$2,563	\$637
Pool Chemicals	\$19,562	\$13,041	\$13,467	(\$425)
Special Events	\$26,000	\$23,091	\$23,091	\$0
Pest Control	\$3,600	\$2,400	\$1,820	\$580
Pressure Washing/Fitness Equip Maint	\$17,000	\$15,145	\$15,145	\$0
Amenity Center Expenses	\$670,662	\$421,148	\$419,294	\$1,854
<u>Grounds Maintenance</u>				
Electric	\$5,200	\$3,467	\$2,978	\$489
Water / Reuse	\$275,000	\$183,333	\$178,270	\$5,063
Streetlighting	\$71,000	\$47,333	\$46,239	\$1,094
Lake Maintenance	\$55,500	\$37,000	\$30,100	\$6,900
Landscape Maintenance	\$361,620	\$241,080	\$226,663	\$14,417
Landscape Contingency	\$40,000	\$26,667	\$40,671	(\$14,004)
Miscellaneous	\$37,000	\$24,667	\$27,048	(\$2,381)
Fuel	\$1,100	\$733	\$593	\$140
Irrigation Repairs	\$15,000	\$10,000	\$13,352	(\$3,352)
Capital Reserve	\$43,709	\$0	\$0	\$0
Capital Outlay *	\$200,000	\$1,740	\$1,740	\$0
Water Quality Monitoring	\$1,000	\$667	\$0	\$667
Grounds Maintenance Expenses	\$1,106,129	\$576,687	\$567,654	\$9,033
TOTAL EXPENDITURES	\$1,959,958	\$1,119,238	\$1,106,746	\$12,492
<u>Other Financing Sources & Uses</u>				
Interfund Transfer In/(Out)	\$0	\$0	\$0	\$0
Total Other Financing Sources & Uses	\$0	\$0	\$0	\$0
EXCESS REVENUES/(EXPENSES)	\$0	\$831,318	\$847,812	\$16,494
Fund Balance - Beginning	\$0		\$259,463	
Fund Balance - Ending	\$0		\$1,107,275	

**Durbin Crossing
COMMUNITY DEVELOPMENT DISTRICT**

**General Fund
Statement of Revenues & Expenditures
Fiscal Year 2020**

	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Total
REVENUES:													
Assessments - Tax Roll	-	135,132	169,639	1,523,978	-	12,118	39,650	-	-	-	-	-	1,880,517
Assessments - Direct	-	-	25,219	4,191	8,418	-	4,405	12,609	-	-	-	-	54,843
Interest Income	32	9	5	16	89	149	65	9	-	-	-	-	374
Miscellaneous	11,927	2,835	-	1,340	-	465	2,258	-	-	-	-	-	18,825
Interfund Transfer In	-	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL REVENUES	11,959	137,976	194,863	1,529,525	8,507	12,732	46,378	12,619	-	-	-	-	1,954,558
EXPENDITURES:													
ADMINISTRATIVE:													
Supervisor Fees	1,000	1,000	-	1,000	1,000	-	1,000	1,000	-	-	-	-	6,000
FICA Expense	77	77	-	77	77	-	77	77	-	-	-	-	459
Assessment Administration	5,000	-	-	-	-	-	-	-	-	-	-	-	5,000
Engineering Fees	-	-	-	-	-	785	388	-	-	-	-	-	1,173
Dissemination Fees	700	1,000	500	500	500	950	500	500	-	-	-	-	5,150
Attorney Fees	5,699	9,848	1,849	3,001	3,324	7,893	6,536	-	-	-	-	-	38,149
Annual Audit	-	-	-	-	-	-	-	-	-	-	-	-	-
Trustee Fees	5,000	-	-	-	-	-	5,388	-	-	-	-	-	10,388
Arbitrage	-	-	750	-	-	-	-	-	-	-	-	-	750
Impact Fee Administration	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	-	-	-	-	10,000
Management Fees	3,917	3,917	3,917	3,917	3,917	3,917	3,917	3,917	-	-	-	-	31,333
Computer Time	133	133	133	133	133	133	133	133	-	-	-	-	1,067
Telephone	16	27	60	70	-	10	14	20	-	-	-	-	217
Postage	26	51	72	544	29	50	37	18	-	-	-	-	828
Printing & Binding	150	207	71	13	161	107	14	41	-	-	-	-	764
Insurance	7,232	-	-	-	-	-	-	-	-	-	-	-	7,232
Legal Advertising	117	81	-	85	85	81	154	-	-	-	-	-	603
Other Current Charges	141	343	220	213	232	(809)	70	58	-	-	-	-	468
Office Supplies	8	8	8	0	9	9	1	1	-	-	-	-	44
Dues, Licenses & Subscriptions	175	-	-	-	-	-	-	-	-	-	-	-	175
Website Compliance	-	-	-	-	-	-	-	-	-	-	-	-	-
Administrative Expenses	30,639	17,942	8,829	10,803	10,717	14,377	19,478	7,014	-	-	-	-	119,799
Insurance	24,669	-	-	-	-	-	-	-	-	-	-	-	24,669
Repairs & Replacements	4,507	5,881	5,551	(1,178)	5,812	5,628	4,244	1,350	-	-	-	-	31,795
Recreational Passes	-	-	-	-	-	-	-	-	-	-	-	-	-
Office Supplies	93	482	135	35	47	22	694	-	-	-	-	-	1,508
Permit Fees	-	-	-	1,557	-	-	-	-	-	-	-	-	1,557
Utilities													
Water & Sewer	3,233	3,095	2,786	2,858	1,406	2,358	2,412	3,579	-	-	-	-	21,727
Electric	2,812	2,635	2,811	2,470	2,711	2,330	2,248	1,815	-	-	-	-	19,832
Website	-	-	-	-	-	295	-	-	-	-	-	-	295

Durbin Crossing
COMMUNITY DEVELOPMENT DISTRICT

General Fund
Statement of Revenues & Expenditures
Fiscal Year 2020

	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Total
<i>Cable/Phone/Internet Security System</i>	3,097	2,383	2,383	1,147	1,124	1,231	1,124	1,123	-	-	-	-	13,612
	-	-	-	-	-	-	280	-	-	-	-	-	280
<u>Management Contracts</u>													
<i>Managerial</i>	15,117	15,117	15,117	15,117	15,117	15,117	15,117	15,117	-	-	-	-	120,933
<i>Staffing</i>	15,875	15,875	15,875	15,875	15,875	15,875	15,875	15,875	-	-	-	-	127,000
<i>Lifeguards</i>	-	-	-	-	-	-	-	-	-	-	-	-	-
<i>Refuse Service</i>	1,011	128	245	297	297	294	290	-	-	-	-	-	2,563
<i>Pool Chemicals</i>	1,713	1,713	1,850	1,850	2,002	1,850	1,850	637	-	-	-	-	13,467
<i>Special Events</i>	4,040	4,804	6,035	3,311	2,131	2,394	377	-	-	-	-	-	23,091
<i>Pest Control</i>	145	270	240	240	240	145	270	270	-	-	-	-	1,820
<i>Pressure Washing/Fitness Equip Maint</i>	8,394	-	2,190	364	2,126	1,172	900	-	-	-	-	-	15,145
<u>Amenity Center Expenses</u>	84,707	52,383	55,218	43,942	48,888	48,710	45,680	39,767	-	-	-	-	419,294
<u>Grounds Maintenance</u>													
<i>Electric</i>	360	348	378	396	419	379	373	324	-	-	-	-	2,978
<i>Water / Reuse</i>	27,880	26,953	25,223	19,023	18,328	15,537	13,846	31,480	-	-	-	-	178,270
<i>Streetlighting</i>	5,789	5,704	5,817	5,786	5,868	5,759	5,759	5,758	-	-	-	-	46,239
<i>Lake Maintenance</i>	4,300	4,300	4,300	4,300	4,300	4,300	4,300	-	-	-	-	-	30,100
<i>Landscape Maintenance</i>	30,135	30,135	19,889	36,626	36,626	36,626	36,626	-	-	-	-	-	226,663
<i>Landscape Contingency</i>	14,525	(170)	1,487	5,050	3,004	13,625	350	2,800	-	-	-	-	40,671
<i>Miscellaneous</i>	9,099	4,781	2,825	2,310	1,722	4,810	196	1,306	-	-	-	-	27,048
<i>Fuel</i>	88	79	78	73	93	83	99	-	-	-	-	-	593
<i>Irrigation Repairs</i>	5,501	1,033	108	-	-	6,330	380	-	-	-	-	-	13,352
<i>Capital Reserve</i>	-	-	-	-	-	-	-	-	-	-	-	-	-
<i>Capital Outlay</i>	-	-	1,740	-	-	-	-	-	-	-	-	-	1,740
<i>Water Quality Monitoring</i>	-	-	-	-	-	-	-	-	-	-	-	-	-
<u>Grounds Maintenance Expenses</u>	97,676	73,163	61,845	73,564	70,359	87,449	61,930	41,668	-	-	-	-	567,654
TOTAL EXPENDITURES	213,023	143,487	125,892	128,309	129,964	150,536	127,087	88,449	-	-	-	-	1,106,746
EXCESS REVENUES/(EXPENSES)	(201,064)	(5,512)	68,971	1,401,216	(121,457)	(137,803)	(80,709)	(75,830)	-	-	-	-	847,812

Durbin Crossing
Community Development District
Debt Service Fund 2017 A1 & A2
Statement of Revenues & Expenditures
For The Period Ending May 31, 2020

<i>ADOPTED BUDGET</i>	<i>PRORATED BUDGET 5/31/20</i>	<i>ACTUAL 5/31/20</i>	<i>VARIANCE</i>
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Revenues:

<i>Assessments - Tax Roll</i>	\$2,985,626	\$2,985,626	\$2,981,154	(\$4,473)
<i>Assessments - Direct</i>	\$86,562	\$57,152	\$57,152	\$0
<i>Prepayments</i>	\$0	\$0	\$51,822	\$51,822
<i>Interest Income</i>	\$3,000	\$2,000	\$2,241	\$241
<i>Total Revenues</i>	\$3,075,188	\$3,044,778	\$3,092,368	\$47,590

Expenditures

Series 2017 A-1

<i>Interest 11/1</i>	\$611,241	\$611,241	\$611,241	\$0
<i>Special Call 11/1</i>	\$0	\$0	\$145,000	(\$145,000)
<i>Interest 5/1</i>	\$611,241	\$611,241	\$608,841	\$2,400
<i>Principal 5/1</i>	\$1,470,000	\$1,470,000	\$1,465,000	\$5,000
<i>Principal 5/1 (Prepayment)</i>	\$0	\$0	\$25,000	(\$25,000)

Series 2017 A-2

<i>Interest 11/1</i>	\$114,788	\$114,788	\$114,788	\$0
<i>Special Call 11/1</i>	\$0	\$0	\$20,000	(\$20,000)
<i>Interest 5/1</i>	\$114,788	\$114,788	\$114,231	\$556
<i>Principal 5/1</i>	\$140,000	\$140,000	\$140,000	\$0
<i>Principal 5/1 (Prepayment)</i>	\$0	\$0	\$65,000	(\$65,000)

<i>Total Expenditures</i>	\$3,062,056	\$3,062,056	\$3,309,100	(\$247,044)
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Other Sources/(Uses)

<i>Other Debt Service Cost</i>	\$0	\$0	\$0	\$0
<i>Total Other Sources/(Uses)</i>	\$0	\$0	\$0	\$0

<i>Excess Revenues (Expenditures)</i>	\$13,132		(\$216,732)	
--	-----------------	--	--------------------	--

<i>Fund Balance - Beginning</i>	\$780,034		\$2,471,127	
<i>Fund Balance - Ending</i>	\$793,166	\$2,254,395	\$2,254,395	\$2,254,395

Durbin Crossing
Community Development District
Capital Reserve Funds
Statement of Revenues & Expenditures
For The Period Ending May 31, 2020

	<i>ADOPTED BUDGET</i>	<i>PRORATED BUDGET 5/31/2020</i>	<i>ACTUAL 5/31/2020</i>	<i>VARIANCE</i>
<u>Revenues:</u>				
<i>Capital Reserve Funding - Transfer In</i>	\$43,709	\$0	\$0	\$0
<i>Capital Project - Transfer In</i>	\$200,000	\$0	\$0	\$0
<i>Miscellaneous Revenue/Interest</i>	\$10,000	\$6,667	\$11,739	\$5,073
<i>Impact Fees</i>	\$0	\$0	\$10,954	\$10,954
<i>Total Revenues</i>	\$253,709	\$6,667	\$22,693	\$16,027
<u>Expenditures</u>				
<i>Capital Outlay</i>	\$200,000	\$133,333	\$37,574	\$95,760
<i>Repair/Replacements</i>	\$0	\$0	\$17,053	(\$17,053)
<i>Total Expenditures</i>	\$200,000	\$133,333	\$54,627	\$78,706
<u>Other Sources/(Uses)</u>				
<i>Interfund Transfer In/(Out)</i>	\$0	\$0	\$0	\$0
<i>Total Other Sources/(Uses)</i>	\$0	\$0	\$0	\$0
<i>Excess Revenues (Expenditures)</i>	\$53,709	(\$126,667)	(\$31,934)	\$94,733
<i>Fund Balance - Beginning</i>	\$1,375,984		\$1,408,641	
<i>Fund Balance - Ending</i>	\$1,429,693		\$1,376,707	

Durbin Crossing
Community Development District
Long Term Debt Report

Series 2017A-1 Special Assessment Refunding Bonds	
Interest Rate:	Various
Maturity Date:	5/1/2037
Reserve Fund Definition:	50% MADS
Reserve Fund Requirement:	\$1,341,300
Reserve Fund:	\$1,341,300
Bonds outstanding - 3/31/17	\$37,825,000
Less: May 1, 2017 (Prepayment)	(\$40,000)
Less: May 1, 2018	(\$1,415,000)
Less: May 1, 2018 (Prepayment)	(\$10,000)
Less: November 1, 2018 (Prepayment)	(\$15,000)
Less: May 1, 2019	(\$1,445,000)
Less: May 1, 2019 (Prepayment)	(\$25,000)
Less: November 1, 2019 (Prepayment)	(\$145,000)
Less: May 1, 2020	(\$1,465,000)
Less: May 1, 2020 (Prepayment)	(\$25,000)
Current Bonds Outstanding	\$33,240,000

Series 2017A-2 Special Assessment Refunding Bonds	
Interest Rate:	5.00% -6.25%
Maturity Date:	5/1/2037
Reserve Fund Definition:	50% MADS
Reserve Fund Requirement:	\$172,288
Reserve Fund:	\$172,425
Bonds outstanding - 3/31/17	\$4,580,000
Less: May 1, 2018	(\$130,000)
Less: May 1, 2018 (Prepayment)	(\$170,000)
Less: November 1, 2018 (Prepayment)	(\$10,000)
Less: May 1, 2019	(\$130,000)
Less: May 1, 2019 (Prepayment)	(\$25,000)
Less: November 1, 2019 (Prepayment)	(\$20,000)
Less: May 1, 2020	(\$140,000)
Less: May 1, 2020 (Prepayment)	(\$65,000)
Current Bonds Outstanding	\$3,890,000

C.

DURBIN CROSSING COMMUNITY DEVELOPMENT DISTRICT
Fiscal Year 2020 Summary of Series 2017A1-2 & O&M Assessment Receipts

ASSESSED TO	ASSESSED				RECEIVED				
	# UNITS ASSESSED	SERIES 2017A1-2 DEBT NET	O&M NET	TOTAL NET ASMTS	SERIES 2017A1-2 DEBT PAID	O&M PAID	TOTAL ASMTS PAID	BALANCE DUE	DATE O&M PAID THROUGH
PRG DURBIN LLC VILLAGE CTR T COMM. (1)	44,561	29,572.19	16,765.25	46,337.44	22,179.14	12,573.94	34,753.08	11,584.36	2/1/2019
PALMS PROFESSIONAL PARK LLC S MIXED USE (1)	49,225	32,667.38	18,520.00	51,187.38	24,500.54	18,520.00	43,020.54	8,166.84	2/1/2019
LONGLEAF CENTER LLC R MIXED USE (1)	40,275	13,962.85	15,152.72	29,115.57	10,472.14	15,152.72	25,624.86	3,490.71	2/1/2019
DURBIN CROSSING STATION T (1)	15,610	10,359.33	5,872.97	16,232.30	-	4,404.73	4,404.73	11,828.00	2/1/2019
NET ASSESSMENTS DIRECT BILL	149,671	86,561.75	56,310.94	142,872.69	57,151.82	50,651.39	107,803.21	35,069.91	
NET ASSESSMENTS TAX ROLL	25,824	2,981,909.58	1,880,993.66	4,862,903.23	2,981,153.56	1,880,516.75	4,861,670.31	1,232.92	
TOTAL DISTRICT	175,495	3,068,471.33	1,937,304.60	5,005,775.92	3,038,305.38	1,931,168.14	4,969,473.52	36,302.83	

DIRECT BILL % COLLECTED	66%	90%	75%
TAX ROLL % COLLECTED	100%	100%	100%
TOTAL % COLLECTED	99%	100%	99%

(1) Bulk land owners are on a payment plan. O&M Installments due 50% due 12/1, 25% due 2/1, and 25% due 5/1.

Debt Service is due 75% 4/1 and 25% 9/30

Units include 170,000 square feet of Commercial/Retail/Office

DETAIL OF TAX ROLL RECEIPTS				
ST JOHNS COUNTY DISTRIBUTION	DATE	AMOUNT	DEBT	O&M
1	11/19/2019	149,526.94	91,689.22	57,837.72
2	11/25/2019	14,825.14	9,090.71	5,734.43
3	11/26/2019	185,001.45	113,442.03	71,559.42
4	12/13/2019	154,475.67	94,723.76	59,751.91
5 (11/26-12/6)	12/19/2019	284,088.30	174,201.62	109,886.68
6 (11/2-11/3)	1/14/2020	2,885,073.54	1,769,113.64	1,115,959.90
7 (11/9-12/31)	1/29/2020	1,049,984.59	643,845.65	406,138.94
INTEREST (10/1-12/31)	1/30/2020	4,858.36	2,979.12	1,879.24
8 (1/1-1/31)	3/30/2020	31,329.44	19,211.07	12,118.37
INTEREST	4/14/2020	2,306.59	1,414.39	892.20
9 (2/1-4/30)	5/6/2020	100,200.29	61,442.35	38,757.94
			-	-
			-	-
			-	-
			-	-
			-	-
TOTAL TAX ROLL RECEIPTS		4,861,670.31	2,981,153.56	1,880,516.75

D.

Durbin Crossing

Community Development District

Check Run Summary

5/1/2020 thru 5/31/2020

Fund	Date	Check No.	Amount
<i>General Fund</i>			
<i>Payroll</i>	5/21/20	50631-50635	\$ 923.50
		<u>Sub-Total</u>	<u>\$ 923.50</u>
<i>Accounts Payable</i>	5/11/20	5544-5545	\$ 37,263.51
	5/14/20	5546-5554	\$ 18,066.92
	5/21/20	5555-5559	\$ 4,339.00
	5/28/20	5560-5572	\$ 15,877.00
		<u>Sub-Total</u>	<u>\$ 75,546.43</u>
<i>Capital Reserve Fund</i>			
	5/28/20	179-181	\$ 21,489.67
		<u>Sub-Total</u>	<u>\$ 21,489.67</u>
<i>Vesta Wells Fargo Credit Card</i>			
	4/25/20	April Purchases	\$ 2,577.35
		<u>Sub-Total</u>	<u>\$ 2,577.35</u>
<i>Total</i>			\$ 100,536.95

** Fedex and WF Credit Card Invoices available upon request*

CHECK#	TYPE	SYSTEM	CHECK DATE	CHECK AMT	EMP/CUS/VEN#	DESCRIPTION
050631	R	PR	05/21/2020	184.70	14	ROBERT T BROWNLEE
050632	R	PR	05/21/2020	184.70	16	DEBBIE DRISCOLL
050633	R	PR	05/21/2020	184.70	11	SARAH G HALL
050634	R	PR	05/21/2020	184.70	13	JASON S HARRAH
050635	R	PR	05/21/2020	184.70	8	PETER E POLLICINO
			BANK TOTAL	923.50		
			COMPANY TOTAL	923.50		

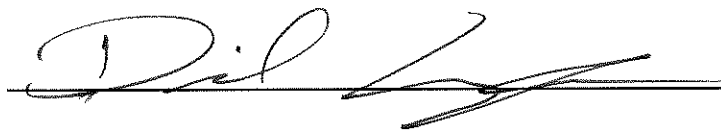
ATTENDANCE SHEET

District: Durbin Crossing CDD

Meeting Date: May 18, 2020

	Supervisor	In Attendance	Fees
1.	Debbie Driscoll <i>Assistant Secretary</i>	<input checked="" type="checkbox"/>	\$200
2.	Peter Pollicino <i>Chairman</i>	<input checked="" type="checkbox"/>	\$200
3.	Sarah Gabel Hall <i>Assistant Secretary</i>	<input checked="" type="checkbox"/> Zoom	\$200
4.	Tim Brownlee <i>Vice Chairman</i>	<input checked="" type="checkbox"/>	\$200
5.	Jason Harrah <i>Assistant Secretary</i>	<input checked="" type="checkbox"/>	\$200

District Manager:



PLEASE RETURN COMPLETED FORM TO BERNADETTE PEREGRINO

CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK..... AMOUNT #
5/11/20	00109	5/01/20 13129559	202005 320-53800-45510	MAY POOL CHEMICALS POOLSURE	*	637.49	637.49 005544
5/11/20	00348	3/01/20 2396	202003 320-53800-46200	MAR LANDSCAPE MAINTENANCE VERDEGO	*	36,626.02	36,626.02 005545
5/14/20	00050	5/01/20 05012020	202005 320-53800-45300	MAY SERVICE X1022920 COMCAST	*	527.12	527.12 005546
5/14/20	00321	4/07/20 4030	202004 320-53800-44200	MAINTENANCE SUPPLIES	*	36.96	
		4/08/20 4035	202004 320-53800-44200	MAINTENANCE SUPPLIES	*	12.99	
		4/09/20 4038	202004 320-53800-44200	MAINTENANCE SUPPLIES	*	51.96	
		4/14/20 4047	202004 320-53800-44200	MAINTENANCE SUPPLIES	*	2.48	
		4/16/20 4055	202004 320-53800-44200	MAINTENANCE SUPPLIES	*	29.94	
		4/23/20 4071	202004 320-53800-44200	MAINTENANCE SUPPLIES	*	24.67	
		4/27/20 1886	202004 320-53800-44200	MAINTENANCE SUPPLIES	*	14.99	
		4/27/20 4079	202004 320-53800-44200	MAINTENANCE SUPPLIES CRONIN ACE HARDWARE	*		198.53 005547
5/14/20	00321	4/30/20 04302020	202004 320-53800-44200	PREVIOUS BALANCE CRONIN ACE HARDWARE	*	117.73	117.73 005548
5/14/20	00021	5/01/20 469	202005 310-51300-34000	MAY MANAGEMENT FEES	*	3,916.67	
		5/01/20 469	202005 310-51300-35100	MAY INFORM TECHNOLOGY	*	133.33	
		5/01/20 469	202005 310-51300-32500	MAY IMPACT FEE	*	1,250.00	
		5/01/20 469	202005 310-51300-31300	MAY DISSEMINATION SERVICE	*	500.00	
		5/01/20 469	202005 310-51300-51000	OFFICE SUPPLIES	*	.78	
		5/01/20 469	202005 310-51300-42000	POSTAGE	*	18.33	

DURB DURBIN CROSS BPEREGRINO

CHECK DATE	VEND#	INVOICE DATE	INVOICE	EXPENSED TO YRMO	DPT ACCT#	SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
5/01/20		469	COPIES	202005	310-51300-42500			*	40.65		
5/01/20		469	TELEPHONE	202005	310-51300-41000			*	19.91		
GOVERNMENTAL MANAGEMENT SERVICES										5,879.67	005549
5/14/20	00009	4/16/20	I0327414	202004	310-51300-48000		NOTICE OF MEETING 4/27/20	*	134.63		
		4/16/20	I0327465	202004	310-51300-48000		ANNUAL AUDIT PROPOSAL	*	19.24		
THE ST. AUGUSTINE RECORD										153.87	005550
5/14/20	00066	5/08/20	6616700	202005	320-53800-45513		MAY PEST CONTROL NORTH	*	65.00		
TURNER PEST CONTROL										65.00	005551
5/14/20	00066	5/08/20	6616701	202005	320-53800-45513		MAY PEST CONTROL SOUTH	*	80.00		
TURNER PEST CONTROL										80.00	005552
5/14/20	00026	4/24/20	5720915	202004	310-51300-32300		SE 2017 TRUSTEE FEE FY20	*	5,387.50		
		4/24/20	5720915	202004	300-15500-10000		SE 2017 TRUSTEE FEE FY21	*	5,387.50		
US BANK										10,775.00	005553
5/14/20	00348	4/30/20	2835	202004	320-53800-46400		REPLACE LEAKING VALVE	*	270.00		
VERDEGO										270.00	005554
5/21/20	00007	5/04/20	194119	202004	310-51300-31100		APR PROFESSIONAL SERVICES	*	388.00		
ENGLAND-THIMS & MILLER, INC.										388.00	005555
5/21/20	00243	5/05/20	6296	202005	320-53800-46210		TREE REMOVAL	*	250.00		
TREE TECH TREE SERVICE INC										250.00	005556
5/21/20	00348	3/31/20	2622	202003	320-53800-46210		REMOVE JUNIPER/INST JACK	*	960.00		
VERDEGO										960.00	005557
5/21/20	00348	3/31/20	2648	202003	320-53800-46400		INITIAL INSPECTION REPAIR	*	2,387.00		
VERDEGO										2,387.00	005558

DURB DURBIN CROSS BPEREGRINO

CHECK DATE	VEND#	INVOICE DATE	INVOICE	EXPENSED TO YRMO	DPT	ACCT#	SUB	SUBCLASS	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT	CHECK #
5/21/20	00348	3/31/20	2649	202003	320	53800	46400		IRRIGATION REPAIRS VERDEGO	*	354.00	354.00	005559
5/28/20	00241	5/12/20	340444	202005	320	53800	46300		DOG WASTE ROLL BAGS DOG WASTE DEPOT	*	952.78	952.78	005560
5/28/20	00305	5/11/20	22674	202005	320	53800	44200		RE-STAIN BEACH ENTRY-N EPIC POOLS & HARDSCAPE CONSTRUCTION	*	250.00	250.00	005561
5/28/20	00305	5/11/20	22675	202005	320	53800	44200		RE-STAIN BEACH ENRTY-S EPIC POOLS & HARDSCAPE CONSTRUCTION	*	250.00	250.00	005562
5/28/20	00344	5/13/20	1220	202005	320	53800	44200		WIRE PULL/NETWORK ANTENNA HALCYON AV, LLC	*	650.00	650.00	005563
5/28/20	00344	5/13/20	1221	202005	320	53800	44200		REPLACED POWER SUPPLY HALCYON AV, LLC	*	200.00	200.00	005564
5/28/20	00008	5/22/20	114801	202003	310	51300	31500		MAR MONTHLY MEETING HOPPING GREEN & SAMS	*	1,600.00	1,600.00	005565
5/28/20	00008	5/22/20	114800	202004	310	51300	31500		APR GENERAL COUNSEL HOPPING GREEN & SAMS	*	6,536.28	6,536.28	005566
5/28/20	00288	4/21/20	200663	202004	320	53800	46300		LED MINI FLOOD LIGHT LAMP SALES UNLIMITED, INC.	*	100.00	100.00	005567
5/28/20	00179	4/29/20	18013309	202004	320	53800	44200		SIGNS INSTALLATIONS STEPHENS ADVERTISING DISPLAYS	*	482.94	482.94	005568
5/28/20	00243	4/23/20	6242	202004	320	53800	46210		TREES REMOVAL TREE TECH TREE SERVICE INC	*	350.00	350.00	005569
5/28/20	00066	4/21/20	6542095	202004	320	53800	45513		APR MOSQUITO SERVICE TURNER PEST CONTROL	*	125.00	125.00	005570

DURB DURBIN CROSS BPEREGRINO

CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK..... AMOUNT #
5/28/20	00066	5/15/20 6618024	202005 320-53800-45513	MAY MOSQUITO SERVICE	*	125.00	
							125.00 005571

5/28/20	00348	3/31/20 2621	202003 320-53800-46210	LONG LEAF TURF REPLACEMEN	*	4,255.00	
							4,255.00 005572

TOTAL FOR BANK A						75,546.43	
TOTAL FOR REGISTER						75,546.43	



1707 Townhurst Dr.
Houston TX 77043
(800) 858-POOL (7665)
www.poolsure.com

Invoice

Date 5/1/2020

Invoice # 131295592247

Terms	Net 20
Due Date	5/21/2020
PO #	
Customer #	13DUR100

Bill To Attn: Office Durbin Crossing North 475 West Town Place, Suite 114 St. Augustine FL 32092	Ship To Durbin Crossing North 730 North Durbin Pkwy Saint Johns FL 32259
---	--

Item ID	Description	Qty	Units	Amount
WM-CHEM-BASE	Water Management Seasonal Billing Rate	1	ea	637.49

RECEIVED
APR 24 2020

Total Amount Due 637.49 \$637.49

1097
1,320,538.45570

Remittance Slip

Customer
13DUR100
Invoice #
131295592247

Amount Due \$637.49

Amount Paid _____

Make Checks Payable To

Poolsure
PO Box 55372
Houston, TX 77255-5372



131295592247



RECEIVED

APR 30 2020

Invoice

Invoice #: 2396

Date: 03/01/20

Customer PO:

DUE DATE: 03/31/2020

BILL TO

Durbin Crossing
245 Riverside Ave., Suite 250
Jacksonville, FL 32202

FROM

VerdeGo
PO Box 789
3335 North State Street
Bunnell, FL 32110
Phone: 386-437-3122
www.verdego.com

DESCRIPTION

#1669 - Standard Maintenance Contract March 2020

AMOUNT

\$36,626.02

Invoice Notes:

Thank you for your business!

AMOUNT DUE THIS INVOICE

\$36,626.02

348 (A)
1,320,538.462

Hello,

Thanks for choosing Comcast Business.

Your bill at a glance

For 700 N DURBIN PKWY, JACKSONVILLE, FL, 32259-7285

Previous balance		\$527.00
Payment - thank you	Apr 29	-\$527.00
Balance forward		\$0.00
Regular monthly charges	Page 3	\$496.05
Taxes, fees and other charges	Page 3	\$31.07
New charges		\$527.12

Amount due May 22, 2020 \$527.12

Your bill explained

- This page gives you a quick summary of your monthly bill. A detailed breakdown of your charges begins on page 3.
- Any payments received or account activity after May 01, 2020 will show up on your next bill. View your most up-to-date account balance at business.comcast.com/myaccount.



Need help? Visit xfinity.com/customersupport or see page 2 for other ways to contact us.

50 (A)
1,320,538.453

Detach the bottom portion of this bill and enclose with your payment

Please write your acco

Do not include correspondence with payment

COMCAST BUSINESS

141 NW 16TH ST
POMPANO BEACH FL 33060-5250
96330310 NO RP 01 20200501 NNNNNNNY 0000593 0002

DURBIN CROSSING CDD
ATTN BERNADETTE PEREGRINO
475 W TOWN PL STE 114
ST AUGUSTINE, FL 32092-3649

Account number

Payment due

Please pay

Amount enclosed

May 22, 2020

\$527.12

\$

Make checks payable to Comcast
Do not send cash

Send payment to

COMCAST
PO BOX 71211
CHARLOTTE NC 28272-1211



849574140102292000527127

Regular monthly charges \$496.05

Comcast Business services	\$404.65
TV Standard	\$59.95
Business Video	
Music Choice	\$29.95
HD Technology Fee	\$9.95
Deluxe 100+ Pkg Business Internet	\$199.95
Static IP - 1	\$19.95
Voice Line Business Voice	\$79.90
Qty 2 @ \$39.95 each	
Voice Mail Service	\$5.00

Equipment & services \$63.25

TV Box + Remote	\$5.00
Service To Additional TV With TV Box And Remote	\$39.80
Qty 4 @ \$9.95 each	
Equipment Fee	<input checked="" type="checkbox"/>
Internet	
Equipment Fee Voice	\$18.45

Service fees \$28.15

Broadcast TV Fee	\$14.95
Directory Listing Management Fee	\$2.00
Regional Sports Fee	\$8.20
Voice Network Investment	\$3.00

Taxes, fees and other charges \$31.07

Other charges	\$4.49
Federal Universal Service Fund	\$3.15
Regulatory Cost Recovery	\$1.34

Taxes & government fees \$26.58

Sales Tax	\$2.20
State Communications Services Tax	\$18.30
Local Communications Services Tax	\$5.28
911 Fees	\$0.80

What's included?



Internet: Fast, reliable internet on our Gig-speed network



TV: Keep your employees informed and customers entertained



Voice Numbers: (904)230-8287, (904)230-8288

This shows a service is included in your package:

Visit business.comcast.com/myaccount for more details



Additional information

STATEMENT

PAGE: 1
 CRONIN ACE HARDWARE
 2843 COUNTY ROAD 210 WEST
 SUITE 101
 SAINT JOHNS, FL 32259
 (904) 217-3324

CLOSING DATE: 4/30/20
 DUE DATE : 5/31/20

RECEIVED

MAY 08 2020

CLOSING
 DATE : 4/30/20
 DUE DATE: 5/31/20

CRONIN ACE HARDWAR
 DURBIN CROSSING
 ACCOUNT : 10068

DURBIN CROSSING
 475 W. TOWN PLACE
 SUITE 114
 ST. AUGUSTINE FL

PLEASE DETACH AND RETURN
 REMITTANCE STUB WITH YOUR PAYMENT

DATE	REFERENCE	ST	C	DESCRIPTION	DEBIT	CREDIT	REFERENCE	AMOUNT
				Thank you for your business!				
				PREV BALANCE	931.79		PREV BAL	931.79
4/ 1/20	G00252	1	P	PAYMENT - THANK YOU		189.83	G00252	-189.83
4/ 7/20	4030	1	I	INVOICE	36.96		4030	36.96
4/ 8/20	4035	1	I	INVOICE	12.99		4035	12.99
4/ 9/20	4038	1	I	INVOICE	51.96		4038	51.96
4/14/20	4047	1	I	INVOICE	2.48		4047	2.48
4/16/20	4055	1	I	INVOICE	29.94		4055	29.94
4/22/20	G06870	1	P	PAYMENT - THANK YOU		217.20	G06870	-217.20
4/23/20	4071	1	I	INVOICE	24.67		4071	24.67
4/27/20	4079	1	I	INVOICE	24.54		4079	24.54
4/27/20	1886	2	I	INVOICE	14.99		1886	14.99
				NEW BALANCE	723.29			

Your Account Is Seriously Past Due. Please Pay Promptly.

CURRENT 198.53	Current 217.20	over 30 189.83	over 60 117.73	over 90 0.00	NEW BAL: 723.29
-------------------	-------------------	-------------------	-------------------	-----------------	-----------------

TERMS: NET EOM

321 (A)
 1,320.538.442

10068

A - Adjustment
 B - Balance Forward

Transaction Codes
 C - Credit
 F - Finance Charge

I - Invoice
 P - Payment

AMOUNT PAID

This statement covers transactions on your account for the period ending on the date above. Charges, payments, and credits received after this date will be shown on your next statement.

THANK YOU FOR SHOPPING AT
 CRONIN ACE HARDWARE
 2843 COUNTY ROAD 210 WEST
 SUITE 101
 SAINT JOHNS, FL 32259
 (904) 217-3324

CRONIN ACE HARDWARE
2843 COUNTY ROAD 210 WEST
SUITE 101
SAINT JOHNS, FL 32259
PHONE: (904) 217-3324

PAGE NO 1

4/27/20 1:39PM ACW 552 SALE
 17133 1 EA 4.99 EA SN
 ACE RSTP SPRY JDEER YELL 4.99
 17133 1 EA 4.99 EA SN
 ACE RSTP SPRY JDEER YELL 4.99
 Return value: 2.485
 17133 1 EA .00 EA SN
 ACE RSTP SPRY JDEER YELL N/C
 Regular Price: 4.99
 100 Saves 4.99
 Return value: 2.485
 BOGO Ace Rst Stp&Spry Pnt
 55 6 EA 97 EA *N
 MISC. FASTENERS 7.76
 55 8 EA .85 EA *N
 MISC. FASTENERS 6.80
 SUB-TOTAL \$ 24.54 TAX \$.00
 TOTAL \$ 24.54
 Cash AMT: 24.54
 Total Items: 19

CUST # 10068
 TERMS: NET EOM

INV # 004079/1
 DATE : 4/27/20
 CLERK: ACW
 TERM # 552
 TIME : 1:39

 * INVOICE *

DESCRIPTION	SUG. PRICE	PRICE/PER	EXTENSION
ACE RSTP SPRY JDEER YELL	4.99	4.99 /EA	4.99SN
ACE RSTP SPRY JDEER YELL	4.99	4.99 /EA	4.99SN
ACE RSTP SPRY JDEER YELL	4.99	/EA	N/C SN
BOGO Ace Rst Stp&Spry Pnt			
MISC. FASTENERS	.97	.97 /EA	7.76*N
MISC. FASTENERS	.85	.85 /EA	6.80*N
** AMOUNT CHARGED TO ACCOUNT **			
	24.54	TAXABLE	0.00
		NON-TAXABLE	24.54
		SUB-TOTAL	24.54
		TAX AMOUNT	0.00
		TOTAL INVOICE	24.54



*** INV# 004079/1 ***
 CUST # 10068
 4/27/20

4.99 BY SHOPPING AT
 CRONIN ACE HARDWARE

 Thank you for your purchase today and
 for your \$50 Ace gift card.

- To participate
- * Must be 18 years of age or older
 - * This survey invitation is valid for 12 months
 - * Offer # 10068
 - * Survey expires 4/30/20

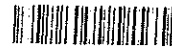
CRONIN ACE HARDWARE NOCATEE
 10870 US HWY 1 NORTH, SUITE 116
 PONTE VEDRA, FL 32081
 PHONE: (904) 907-2160

THANK YOU FOR SHOPPING AT
 CRONIN ACE HARDWARE
 10870 US HWY 1 NORTH, SUITE 116
 PONTE VEDRA, FL 32081
 (904) 907-2160

DURBIN CROSSING
 475 W. TOWN PLACE
 SUITE 114
 ST. AUGUSTINE FL
 (904) 940-5850

CUST # 10068
 TERMS: NET EOM

04/27/20 2:19PM JMC 561 SALE
 5423496 1 EA 14.99 CA N
 COMBO CABLE LOCK 4DGT 6' 14.99
 SUB-TOTAL:\$ 14.99 TAX: \$.00
 CHARGE AMT: 14.99 TOTAL: \$ 14.99
 Total Items: 1



====> JRL#C72875 INV# 1856/2 <<==
 CUST NO: 10068
 Customer Copy

QUANTITY	UM	ITEM	DESCRIPTION	SUG. PRICE
1	EA	5423496	COMBO CABLE LOCK 4DGT 6'	14.99

** AMOUNT CHARGED TO ACCOUNT **

14.99

TAXABLE	0.00
NON-TAXABLE	14.99
SUB-TOTAL	14.99
TAX AMOUNT	0.00
TOTAL INVOICE	14.99

(STEVE HOWELL)

X

Received by

THANK YOU FOR SHOPPING AT
 CRONIN ACE HARDWARE
 2843 COUNTY ROAD 210 WEST
 SUITE 101
 SAINT JOHNS, FL 32259
 PHONE: (904) 217-3324

CRONIN ACE HARDWARE
 2843 COUNTY ROAD 210 WEST
 SUITE 101
 SAINT JOHNS, FL 32259
 PHONE: (904) 217-3324

PAGE NO 1

CUST # 10068
 TERMS: NET EOM

INV # 004071/1
 DATE : 4/23/20
 CLERK: JDB
 TERM # 553

TIME :10:21

 * INVOICE *

14.23 1.00 14.23
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DESCRIPTION	SUG. PRICE	PRICE/PER	EXTENSION	
			N/C	SN
ACE RSTP SPRY JDEER YELL	4.99	/EA		
BOGO Ace Rst StpsSpry Pnt				
ACE RSTP SPRY JDEER YELL	4.99	4.99 /EA		9.98SN
MISC. FASTENERS	1.05	1.05 /EA		6.30*N
MISC. FASTENERS	.85	.85 /EA		6.80*N
MISC. FASTENERS	1.59	1.59 /EA		1.59*N
** AMOUNT CHARGED TO ACCOUNT **			24.67	TAXABLE
				NON-TAXABLE
			24.67	SUB-TOTAL
			24.67	TAX AMOUNT
			0.00	TOTAL INVOICE
			24.67	

(JOHN WILLIAMS)

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THANK YOU FOR SHOPPING AT
 CRONIN ACE HARDWARE
 2843 COUNTRY ROAD 210 WEST
 SUITE 101
 SAINT JOHNS, FL 32259
 (904) 217-3324

04/16/20 2:21PM SFM 553 SALE
 1010107 6 EA 4.99 EA N
 RSTP SPRY SAFETY YEL150Z 29.94
 SUB-TOTAL:\$ 29.94 TAX: \$.00
 CHARGE AMT: 29.94 TOTAL: \$ 29.94
 Total Items: 6



==> JRNL#G04636 INV# 4055/1 <<==
 CLUST NO: 10068
 Customer Copy

 Tell us about your experience today and
 Enter to win a \$50 Ace gift card!

- To participate:
- + Visit www.TalktoAce.com
 - + This survey invitation is valid for 72 hours
 - + Store # 16059
 - + Survey approximately 5 minutes

No purchase necessary. Must be 18 or older to enter sweepstakes. Void where prohibited. See complete rules at www.TalktoAce.com
 To participate via phone, call 1-800-264-2233

DURBIN CROSSING
 475 W. TOWN PLACE
 SUITE 114
 ST. AUGUSTINE, FL
 (904) 940-5850

QUANTITY	UN	ITEM	DESCRIPTION	SUG PRICE	PRICE/PER	EXTENSION
6	EA	1010107	RSTP SPRY SAFETY YEL150Z	4.99	4.99 /EA	29.94 N
** AMOUNT CHARGED TO ACCOUNT ** (JOHN WILLIAMS)						TAXABLE 0.00 NON-TAXABLE 29.94 SUB-TOTAL 29.94 TAX AMOUNT 0.00 TOTAL INVOICE 29.94

X

CRONIN ACE HARDWARE
 2843 COUNTY ROAD 210 WEST
 SUITE 101
 SAINT JOHNS, FL 32259
 PHONE: (904) 217-3324

THANK YOU FOR SHOPPING AT
 CRONIN ACE HARDWARE
 2843 COUNTY ROAD 210 WEST
 SUITE 101
 SAINT JOHNS, FL 32259
 (904) 217-3324

4/14/20 12:09PM FND 552 SALE
 44922 1 EA 1.79 EA N
 CLAMP HOSE 7/16 TO 1" SS 1.75
 47530 1 EA 69 EA N
 ADPTR INSRT POLY 1/2MPT .69
 SUB TOTAL \$ 2.48 TAX \$.00
 TOTAL \$ 2.48
 CHECK AMT 2.48
 Item Count 2

CUST # 10068
 TERMS: NET EOM

INV # 004047/1
 DATE : 4/14/20
 CLERK: FND
 TERM # 552

TIME :12:09

 * INVOICE *



004047/1 00 4047/1 <<<<
 000000 10068
 Customer Copy

.....
 * Learn about your experience today and
 * receive a \$10 Ace gift card!

-
 Sweepstakes
 * Valid thru 4/30/20
 * One sweepstakes invitation is valid
 * per customer
 * Prize \$10.00
 * Expires approximately 5 minutes

.....
 Sweepstakes Entry: Must be
 18 years of age or older to enter sweepstakes.
 * Prizes are non-transferable.
 * See store for rules at
 * any Ace Hardware store.
 * For more information, call
 1-800-444-2233

X

DESCRIPTION	SUG. PRICE	PRICE/PER	EXTENSION
CLAMP HOSE 7/16" TO 1" SS	1.79	1.79 /EA	1.79 N
ADAPTR INSRT POLY 1/2MPT	.69	.69 /EA	.69 N
** AMOUNT CHARGED TO ACCOUNT **		2.48	
		TAXABLE	0.00
		NON-TAXABLE	2.48
		SUB-TOTAL	2.48
		TAX AMOUNT	0.00
		TOTAL INVOICE	2.48

(JOHN WILLIAMS)

CRONIN ACE HARDWARE
2843 COUNTY ROAD 210 WEST
SUITE 101
SAINT JOHNS, FL 32259
PHONE: (904) 217-3324

PAGE NO 1

SAINT JOHNS, FL 32259
 PHONE: (904) 217-3324

CUST # 10068
 TERMS: NET 30M

INV # 064038/1
 DATE : 4/09/20
 CLERK: MT
 TERM # 553

TIME : 1:05

 * INVOICE *

DESCRIPTION	SVG. PRICE	PRICE/PEP	EXTENSION
4.59	4.59 /EA	4.59 N	
1.39	1.39 /EA	1.39 N	
22.99	22.99 /EA	45.98SN	
** AMOUNT CHARGED TO ACCOUNT **			51.96
			TAXABLE 0.00
			NON-TAXABLE 51.96
			SUB-TOTAL 51.96
			TAX AMOUNT 0.00
			TOTAL INVOICE 51.96

(JOHN WILLIAMS)

SAINT JOHNS, FL 32259
 PHONE: (904) 217-3324
 FAX: (904) 217-3324
 WWW.CRONINACE.COM
 CRONIN ACE HARDWARE
 2843 COUNTY ROAD 210 WEST
 SUITE 101
 SAINT JOHNS, FL 32259
 PHONE: (904) 217-3324
 FAX: (904) 217-3324
 WWW.CRONINACE.COM

THANK YOU FOR SHOPPING AT
 CRONIN ACE HARDWARE
 2643 COUNTY ROAD 210 WEST
 SUITE 101
 SAINT JOHNS, FL 32259
 (904) 217-3324

CRONIN ACE HARDWARE
 2843 COUNTY ROAD 210 WEST
 SUITE 101
 SAINT JOHNS, FL 32259
 PHONE: (904) 217-3324

PAGE NO 1

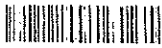
04/08/20 2:41PM JAJ 552 SALE
 5482004 1 EA 12.99 1A N
 CABLE LOCK10MM 6FT BLK 12.99
 SUB TOTAL: \$ 12.99 TAX: \$.00
 TOTAL: \$ 12.99
 CHARGE AMT: 12.99
 Total Items: 1

CUST # 10068
 TERMS: NET EOM

INV # 004035/1
 DATE : 4/08/20
 CLERK: JAJ
 TERM # 552

TIME : 2:42

 * INVOICE *



==> JRNLRG02534 INV# 4035/1 <==
 CUST NO: 10068
 Customer Copy

 Tell us about your experience today and
 Enter to win a \$50 Ace gift card!

- To participate:
- * Visit www.TalkToAce.com
 - * This survey invitation is valid for 72 hours
 - * Store # 18059
 - * Survey approximately 5 minutes

No purchase necessary. Must be 18 or older to enter sweepstakes.
 Void where prohibited.
 See complete rules at www.TalkToAce.com
 To participate via phone, call 1-866-264-2233

DESCRIPTION	SUG. PRICE	PRICE/PER	EXTENSION
CABLE LOCK10MM 6FT BLK	12.99	12.99 /EA	12.99 N
** AMOUNT CHARGED TO ACCOUNT **		12.99	TAXABLE 0.00
			NON-TAXABLE 12.99
			SUB-TOTAL 12.99
			TAX AMOUNT 0.00
			TOTAL INVOICE 12.99

(STEVE HOWELL)

X

Received by

Governmental Management Services, LLC
 1001 Bradford Way
 Kingston, TN 37763

Invoice

RECEIVED

MAY 7 2020

Invoice #: 469
 Invoice Date: 5/1/20
 Due Date: 5/1/20
 Case:
 P.O. Number:

Bill To:
 Durbin Crossing ,LLC
 39 Riverwalk Blvd
 St. Johns, FL 32259

Description	Hours/Qty	Rate	Amount
Management Fees - May 2020 <i>1,310, 573, 840</i>		3,916.67	3,916.67
Information Technology - May 2020 <i>357</i>		133.33	133.33
Impact Fee Collection Administration - May 2020 <i>825</i>		1,250.00	1,250.00
Dissemination Agent Services - May 2020 <i>813</i>		500.00	500.00
Office Supplies <i>570</i>		0.78	0.78
Postage <i>420</i>		18.33	18.33
Copies <i>425</i>		40.65	40.65
Telephone <i>410</i>		19.91	19.91
<i>(A) M</i>			
Total			\$5,879.67
Payments/Credits			\$0.00
Balance Due			\$5,879.67

Thu, Apr 16, 2020
8:57:32AM

Legal Ad Invoice

The St. Augustine Record

Send Payments to:
The St. Augustine Record
One News Place
St. Augustine, FL 32086

Acct: 15654
Phone: 9049405850

E-Mail:
Client: DURBIN CROSSING / GMS

Name: DURBIN CROSSING / GMS
Address: 475 W TOWN PLACE, STE 114

City: SAINT AUGUSTINE **State:** FL **Zip:** 32092

Ad Number: 0003274144-01
Start: 04/16/2020

Caller: Courtney Hogge
Issues: 1

Paytype: BILL
Stop: 04/16/2020

Placement: SA Legals

Rep: Melissa Rhinehart

Copy Line: DURBIN CROSSING COMMUNITY DEVELOPMENT DISTRICT NOTICE OF PUBLIC MEETING HELD DURING PUBLIC HI

Thu, Apr 16, 2020
8:57:32AM

Legal Ad Invoice

The St. Augustine Record

Send Payments to:
The St. Augustine Record
One News Place
St. Augustine, FL 32086

Lines	89
Depth	7.50
Columns	1
Price	\$134.63

**DURBIN CROSSING COMMUNITY
DEVELOPMENT DISTRICT
NOTICE OF PUBLIC MEETING
HELD DURING PUBLIC HEALTH
EMERGENCY DUE TO COVID-19**

Notice is hereby given that the Board of Supervisors ("Board") of the Durbin Crossing Community Development District ("District") will hold a regular meeting on Monday, April 27, 2020 at 6:00 p.m., where the Board may consider any business that may properly come before it ("Meeting"). The Meeting will be conducted remotely, pursuant to Zoom media technology and/or by telephone pursuant to Executive Orders 20-52 and 20-69 issued by Governor DeSantis on March 9, 2020, and March 20, 2020, respectively, and pursuant to Section 120.54(5)(b)2., Florida Statutes. An electronic copy of the agenda may be obtained by contacting the office of the District Manager, c/o Governmental Management Services - North Florida LLC, at (904) 940-5850 or dlaughlin@gmsnf.com ("District Manager's Office").

While it is necessary to hold the above referenced meeting of the District's Board of Supervisors utilizing ZOOM media technology due to the current COVID-19 public health emergency, the District fully encourages public participation in a safe and efficient manner. Instructions to join the meeting by video conference are available by contacting the District Manager's office at dlaughlin@gmsnf.com or (904) 940-5850 and is expected also to be available at www.durbincrossingedd.com. Additionally, participants are strongly encouraged to submit questions and comments to the District Manager in advance at (904) 940-5850 or dlaughlin@gmsnf.com to facilitate the Board's consideration of such questions and comments during the meeting. The Meeting is open to the public and will be conducted in accordance with the provisions of Florida law for community development districts. The Meeting may be continued to a date, time, and place to be specified on the record at such Meeting.

Any person requiring special accommodations at the Meeting because of a disability or physical impairment should contact the District Manager's Office at least forty-eight (48) hours prior to the Meeting. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1, or 1-800-955-8771 (TTY) / 1-800-955-8770 (Voice), for aid in contacting the District Manager's Office.

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the Meeting is advised that person will need a record of proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

If you are unable to participate by telephone or by ZOOM, please contact the District Manager's office at (904) 940-5850 or dlaughlin@gmsnf.com for further accommodations.

Daniel Laughlin
District Manager
0603274144 April 16, 2020

THE ST. AUGUSTINE RECORD
Affidavit of Publication

DURBIN CROSSING / GMS
475 W TOWN PLACE, STE 114

SAINT AUGUSTINE, FL 32092

ACCT: 15654
AD# 0003274144-01

PO#

PUBLISHED EVERY MORNING SUNDAY THROUGH SATURDAY
ST. AUGUSTINE AND ST. JOHNS COUNTY, FLORIDA

STATE OF FLORIDA
COUNTY OF ST. JOHNS

Before the undersigned authority personally appeared MELISSA RHINEHART who on oath says he/she is an Employee of the St. Augustine Record, a daily newspaper published at St. Augustine in St. Johns County, Florida; that the attached copy of advertisement being a **NOTICE OF MEETING** in the matter of **NOTICE OF PUBLIC MEETING 04.27.20** was published in said newspaper on **04/16/2020**.

Affiant further says that the St. Augustine Record is a newspaper published at St. Augustine, in St. Johns County, Florida, and that the said newspaper heretofore has been continuously published in said St. Johns County, Florida each day and has been entered as second class mail matter at the post office in the City of St. Augustine, in said St. Johns County, Florida for a period of one year preceding the first publication of the attached copy of advertisement; and affiant further says the he/she has neither paid nor promised any person, firm or corporation any discount, rebate, commission, or refund for the purpose of securing this advertisement for publication in said newspaper.

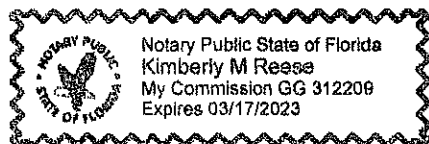
Sworn to (or affirmed) and subscribed before me by means of

physical presence or
 online notarization

this _____ day of **APR 16 2020**

by *Melissa Rhinehart* who is personally known to me or who has produced as identification

Kimberly M Reese
(Signature of Notary Public)



**DURBIN CROSSING COMMUNITY
DEVELOPMENT DISTRICT
NOTICE OF PUBLIC MEETING
HELD DURING PUBLIC HEALTH
EMERGENCY DUE TO COVID-19**

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Daniel Laughlin
District Manager
0003274144 April 16, 2020

Thu, Apr 16, 2020
8:57:32AM

Legal Ad Invoice

The St. Augustine Record

Send Payments to:
The St. Augustine Record
One News Place
St. Augustine, FL 32086

Acct: 15654
Phone: 9049405850
E-Mail:
Client: DURBIN CROSSING / GMS

Name: DURBIN CROSSING / GMS
Address: 475 W TOWN PLACE, STE 114

City: SAINT AUGUSTINE **State:** FL **Zip:** 32092

Ad Number: 0003274653-01
Start: 04/16/2020

Caller: COURTNEY HOGGE
Issues: 1

Paytype: BILL
Stop: 04/16/2020

Placement: SA Legals

Rep: Melissa Rhinehart

Copy Line: DURBIN CROSSING COMMUNITY DEVELOPMENT DISTRICT REQUEST FOR PROPOSALS FOR ANNUAL AUDIT SER

Lines 61
Depth 5.25
Columns 1

Price \$94.24

**DURBIN CROSSING COMMUNITY
DEVELOPMENT DISTRICT
REQUEST FOR PROPOSALS FOR
ANNUAL AUDIT SERVICES**

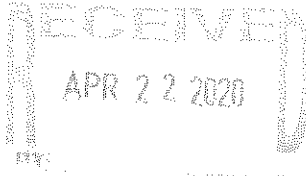
The Durbin Crossing Community Development District hereby requests proposals for annual financial auditing services. The proposal must provide for the auditing of the District's financial records for the fiscal year ending September 30, 2020, with an option for four additional annual renewals. The District is a local unit of special-purpose government created under Chapter 190, Florida Statutes, for the purpose of financing, constructing, and maintaining public infrastructure. The District is located in St. Johns County, Florida, and has a general fund, debt service fund and capital reserve fund.

Each auditing entity submitting a proposal must be authorized to do business in Florida, hold all applicable state and federal professional licenses in good standing, duly licensed under Chapter 473, Florida Statutes, and be qualified to conduct audits in accordance with "Government Auditing Standards," as adopted by the Florida Board of Accountancy. Audits shall be conducted in accordance with Florida Law and particularly Section 218.39, Florida Statutes, and the rules of the Florida Auditor General.

Proposal packages, which include evaluation criteria and instructions to proposers, are available from the District Manager at 475 West Town Place, Suite 114 St. Augustine, Florida 32092, via e-mail at dlaughlin@gmsrf.com, and by telephone at (904) 940-5850.

Proposers must provide an electronic copy of their proposal to District Manager Daniel Laughlin at dlaughlin@gmsrf.com. Proposals must be received by 3:00 p.m. on Thursday, May 7, 2020. Proposals received after this time will not be eligible for consideration. The District reserves the right to reject any and all proposals, make modifications to the scope of the work, and waive any minor informalities or irregularities in proposals as it deems appropriate. Please direct all questions regarding this Notice to the District Manager.

Durbin Crossing Community
Development District
Daniel Laughlin, District Manager
0003274653 April 16, 2020



THE ST. AUGUSTINE RECORD
Affidavit of Publication

**DURBIN CROSSING / GMS
475 W TOWN PLACE, STE 114**

SAINT AUGUSTINE, FL 32092

ACCT: 15654
AD# 0003274653-01

PO#

PUBLISHED EVERY MORNING SUNDAY THROUGH SATURDAY
ST. AUGUSTINE AND ST. JOHNS COUNTY, FLORIDA

STATE OF FLORIDA
COUNTY OF ST. JOHNS

Before the undersigned authority personally appeared MELISSA RHINEHART who on oath says he/she is an Employee of the St. Augustine Record, a daily newspaper published at St. Augustine in St. Johns County, Florida; that the attached copy of advertisement being a **REQUISITION OF PROPOSALS** in the matter of **ANNUAL AUDIT SERVICES** was published in said newspaper on **04/16/2020**.

Affiant further says that the St. Augustine Record is a newspaper published at St. Augustine, in St. Johns County, Florida, and that the said newspaper heretofore has been continuously published in said St. Johns County, Florida each day and has been entered as second class mail matter at the post office in the City of St. Augustine, in said St. Johns County, Florida for a period of one year preceding the first publication of the attached copy of advertisement; and affiant further says the he/she has neither paid nor promised any person, firm or corporation any discount, rebate, commission, or refund for the purpose of securing this advertisement for publication in said newspaper.

**DURBIN CROSSING COMMUNITY
DEVELOPMENT DISTRICT
REQUEST FOR PROPOSALS FOR
ANNUAL AUDIT SERVICES**

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Durbin Crossing Community
Development District
Daniel Laughlin, District Manager
0003274653 April 16, 2020

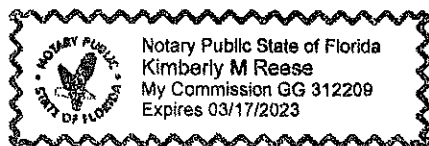
Sworn to (or affirmed) and subscribed before me by means of

physical presence or
 online notarization

this _____ day of APR 16 2020

by Melissa Rhinehart who is personally known to me or who has produced as identification

Kimberly M Reese
(Signature of Notary Public)



Service Slip/Invoice



Main: 8400 Baymeadows Way, Suite 12, Jacksonville, Florida 32256
 904-355-5300 • Fax: 904-353-1499 • Toll Free: 800-225-5305
 www.turnerpest.com

Turner Pest Control
 8400 Baymeadows Way, Suite 12
 Jacksonville, FL 32256
 904-355-5300

INVOICE:	6616700
DATE:	5/8/2020
ORDER:	6616700

RECEIVED

MAY 11 2020

Bill To: [176599]
 Durbin Crossing CDD
 475 W Town Pl Ste 114
 Saint Augustine, FL 32092-3649

Work Location: [176599] 904-230-2011
 Durbin Crossing CDD
 730 Durbin Crossing Pkwy N
 Saint Johns, FL 32259

Work Date	Time	Target Pest	Technician	Time In
5/8/2020	11:05 AM			11:05 AM
Purchase Order	Terms	Last Service	Map Code	Time Out
	NET 30	5/8/2020		11:28 AM

Service	Description	Price
CPCM	Commercial Pest Control - Monthly Service	65.00

SUBTOTAL	\$65.00
TAX	\$0.00
AMT. PAID	\$0.00
TOTAL	\$65.00

66 (A)
 1.322.538.45513

AMOUNT DUE \$65.00

 TECHNICIAN SIGNATURE

 Ted
 CUSTOMER SIGNATURE

Balances outstanding over 30 days from the date of service may be subject to a late fee of the lesser of 1.5% per month (18% per year) or the maximum allowed by law. Customer agrees to pay accrued expenses in the event of collection.

I hereby acknowledge the satisfactory completion of all services rendered and agree to pay the cost of services as specified above.

Service Slip/Invoice



Main: 8400 Baymeadows Way, Suite 12, Jacksonville, Florida 32266
 904-355-5300 • Fax: 904-353-1499 • Toll Free: 800-225-5305
 www.turnerpest.com

Turner Pest Control
 8400 Baymeadows Way, Suite 12
 Jacksonville, FL 32256
 904-355-5300

INVOICE:	6616701
DATE:	5/8/2020
ORDER:	6616701

RECEIVED

Work Location: [176602] 904-230-2011
 Durbin Crossing CCD
 145 South Durbin Pkwy
 Jacksonville, FL 32258

Bill To: [176599]
 Durbin Crossing CDD
 475 W Town Pl Ste 114
 Saint Augustine, FL 32092-3649

MAY 11 2020

Work Date	Time	Target Pest	Technician	Time In
5/8/2020	11:05 AM			11:05 AM
Purchase Order	Terms	Last Service	Map Code	Time Out
	NET 30	5/8/2020		11:26 AM

Service	Description	Price
---------	-------------	-------

CPCM Commercial Pest Control - Monthly Service 80.00

66 (A)
 1,320,538.45573

SUBTOTAL	\$80.00
TAX	\$0.00
AMT. PAID	\$0.00
TOTAL	\$80.00

AMOUNT DUE \$80.00

TECHNICIAN SIGNATURE

Ted
 CUSTOMER SIGNATURE

Balances outstanding over 30 days from the date of service may be subject to a late fee of the lesser of 1.5% per month (18% per year) or the maximum allowed by law. Customer agrees to pay accrued expenses in the event of collection.

I hereby acknowledge the satisfactory completion of all services rendered, and agree to pay the cost of services as specified above.



Corporate Trust Services
 EP-MN-WN3L
 60 Livingston Ave.
 St. Paul, MN 55107

Invoice Number: 5720915
 Invoice Date: 04/24/2020
 Account Number: 265185000
 Direct Inquiries To: STACEY JOHNSON
 Phone: 407-835-3805

DURBIN CROSSING CDD 2017

Accounts Included	265185000	265185001	265185002	265185003	265185004	265185005
In This Relationship:	265185006	265185007	265185008	265185009	265185010	265185011
	265185012	265185013				

CURRENT CHARGES SUMMARIZED FOR ENTIRE RELATIONSHIP

Detail of Current Charges	Volume	Rate	Portion of Year	Total Fees
04200 Trustee	1.00	10,000.00	100.00%	\$10,000.00
Subtotal Administration Fees - In Advance 04/01/2020 - 03/31/2021				\$10,000.00
Incidental Expenses	10,000.00	0.0775		\$775.00
Subtotal Incidental Expenses				\$775.00
TOTAL AMOUNT DUE				\$10,775.00

10,775 x 6/12 = 5387.5
 1,810,573.323 FY20
 1,800,155.100 FY21

(A) 26

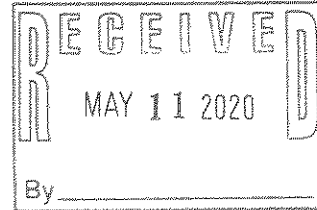




Corporate Trust Services
EP-MN-WN3L
60 Livingston Ave.
St. Paul, MN 55107

Invoice Number: 5720915
Account Number: 265185000
Invoice Date: 04/24/2020
Direct Inquiries To: STACEY JOHNSON
Phone: 407-835-3805

DURBIN CROSSING CDD
C/O GMS
WORLD GOLF VILLAGE
475 WEST TOWN PLACE STE 114
ST AUGUSTINE FL 32092



DURBIN CROSSING CDD 2017

The following is a statement of transactions pertaining to your account. For further information, please review the attached.

STATEMENT SUMMARY

PLEASE REMIT BOTTOM COUPON PORTION OF THIS PAGE WITH CHECK PAYMENT OF INVOICE.

TOTAL AMOUNT DUE \$10,775.00

All Invoices are due upon receipt.

Please detach at perforation and return bottom portion of the statement with your check, payable to U.S. Bank.

DURBIN CROSSING CDD 2017

Invoice Number: 5720915
Account Number: 265185000
Current Due: \$10,775.00

Direct Inquiries To: STACEY JOHNSON
Phone: 407-835-3805

Wire Instructions:
U.S. Bank
ABA # 091000022
Acct # 1-801-5013-5135
Trust Acct # 265185000
Invoice # 5720915
Attn: Fee Dept St. Paul

Please mail payments to:
U.S. Bank
CM-9690
PO BOX 70870
St. Paul, MN 55170-9690





RECEIVED

MAY 12 2020

Invoice

Invoice #: 2835

Date: 04/30/20

Customer PO:

DUE DATE: 05/30/2020

BILL TO

Durbin Crossing
245 Riverside Ave., Suite 250
Jacksonville, FL 32202

FROM

VerdeGo
PO Box 789
3335 North State Street
Bunnell, FL 32110
Phone: 386-437-3122
www.verdego.com

DESCRIPTION

AMOUNT

#2191 - Leaking Valve at 1020 Lauriston Dr.
Replace leaking valve across from 1020 Lauriston damaged when homeowner had pool installed.
Irrigation

\$270.00

Invoice Notes:

Thank you for your business!

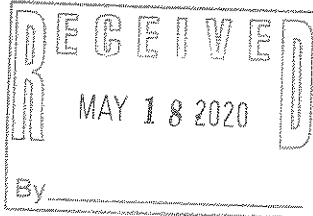
AMOUNT DUE THIS INVOICE

\$270.00

348 (A)
1,320.538.484



Durbin Crossing, CDD
 c/o GMS, LLC
 Board of Supervisors
 475 West Town Place
 Suite 114
 St. Augustine, FL 32092



May 4, 2020
 Project No: 02106.34000
 Invoice No: 0194119

Project 02106.34000 Durbin Crossing Community Development District-2018/2019 General Consulting Engineering Services (WA#37)

Professional Services rendered through April 30, 2020

Task 01 Professional Services
Professional Personnel

	Hours	Rate	Amount
Senior Engineer			
Katsaras, George 4/11/2020	.50	194.00	97.00
Katsaras, George 4/18/2020	1.50	194.00	291.00
Totals	2.00		388.00
Total Labor			388.00

	Current	Prior	To-Date
Total Billings	388.00	3,017.34	3,405.34
Contract Limit			6,000.00
Remaining			2,594.66
Total this Task			\$388.00

Task	XP	Expenses	Total this Task
			0.00
Invoice Total this Period			\$388.00

Outstanding Invoices

Number	Date	Balance
0193839	4/6/2020	785.34
Total		785.34
Total Now Due		\$1,173.34

7 (A)
 1,310.573.311

TREE TECH TREE SERVICE, INC
 260 OLD HARD RD
 FLEMING ISLAND, FL 32003

RECEIVED

MAY 18 2020

Invoice

Date	Invoice #
5/5/2020	6296

Bill To
DURBIN CROSSING 475 WEST TOWN PLACE SUITE 114 ST AUGUSTINE, FL 32092

Ship To

Description	Amount
(Item #1 Tree) Storm Location: 158 Islesbrook Parkway St. Johns, FL 32259 Broken tree hanging in another tree in the backyard. Leave debris in natural area. Original Price: \$350.00 Credit Issued: (\$100.00) Revised Price: \$250.00 <i>243 (A)</i> <i>1, 320, 538, 46 210</i>	250.00
Total \$250.00	
Payments/Credits \$0.00	

Phone #	Fax #	E-mail	Web Site
904-269-4069	904-529-8914	office@treotech-treeservice.com	treotech-treeservice.com



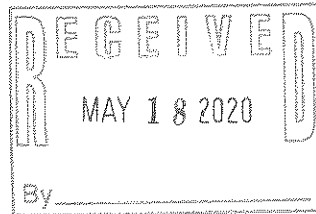
Invoice

Invoice #: 2622

Date: 03/31/20

Customer PO:

DUE DATE: 04/30/2020



BILL TO

Durbin Crossing
245 Riverside Ave., Suite 250
Jacksonville, FL 32202

FROM

VerdeGo
PO Box 789
3335 North State Street
Bunnell, FL 32110
Phone: 386-437-3122
www.verdego.com

DESCRIPTION

#2425 - Cloisterbane Island
Remove Juniper, install jack frost ligustrum and drift roses. reuse existing mulch
Landscape Enhancement

AMOUNT

\$960.00

Invoice Notes:

Thank you for your business!

AMOUNT DUE THIS INVOICE

\$960.00

348 Ⓟ

1,320,538.46210



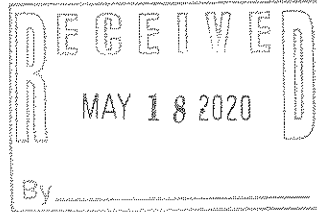
Invoice

Invoice #: 2648

Date: 03/31/20

Customer PO:

DUE DATE: 04/30/2020



BILL TO

Durbin Crossing
245 Riverside Ave., Suite 250
Jacksonville, FL 32202

FROM

VerdeGo
PO Box 789
3335 North State Street
Bunnell, FL 32110
Phone: 386-437-3122
www.verdego.com

DESCRIPTION

#2184 - Initial Inspection repairs
Repairs to the irrigation system based on initial inspection completed January 2020. Spray heads, lateral lines, rotor and clock repair. Separate irrigation team will perform the repairs so that dedicated tech can continue regular inspections.

AMOUNT

Irrigation

\$2,387.00

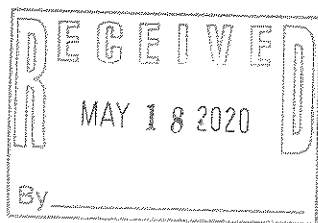
Invoice Notes:

Thank you for your business!

AMOUNT DUE THIS INVOICE

\$2,387.00

348 (A)
1,320.538.464



Invoice

Invoice #: 2649

Date: 03/31/20

Customer PO:

DUE DATE: 04/30/2020

BILL TO

Durbin Crossing
245 Riverside Ave., Suite 250
Jacksonville, FL 32202

FROM

VerdeGo
PO Box 789
3335 North State Street
Bunnell, FL 32110
Phone: 386-437-3122
www.verdego.com

DESCRIPTION

#2187 - Longleaf Medians Islands
Connect median island valves to 2 wire path installed last year. Connection will replace existing battery controllers and reconnect valves to irrigation clock.

Irrigation

AMOUNT

\$354.00

Invoice Notes:

Thank you for your business!

AMOUNT DUE THIS INVOICE

\$354.00

348 (A)
1,320,538.464

DOG WASTE DEPOT
12316 World Trade Drive #102
San Diego, CA 92128
TEL:800-678-1612
FAX:800-583-2169
www.DogWasteDepot.com

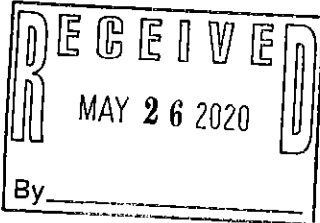
INVOICE

Date	Invoice #
5/12/2020	340444

Bill To
 Durbin Crossing CDD
 Accounts Payable
 145 S Durbin Pkwy
 St Johns, FL 32259

Ship To
 Durbin Crossing
 Office/ Steve Howell
 145 S Durbin Pkwy
 St Johns, FL 32259
 Delivery 5am-10pm

PLEASE MAKE ALL CHECKS PAYABLE TO "Dog Waste Depot"

P.O. Number	Terms	Rep	Ship Date	Via	Notes
BDEPOT-148003	Net 30	DWD	5/12/2020	UPS	
Quantity	Item Code	Description	Price Each	Amount	
4	DEPOT-002	DEPOT CAN LINERS CASE 200	59.99	239.96	
5	DEPOT-001-30	Dog Waste Roll Bag 30 roll case (6000 bags)	126.99	634.95	
	Tariff Mitigation ...	Tariff Mitigation Allowance Fee 8.9%	77.87	77.87	
	Shipping	Ship Date 05/12/2020 Shipping	0.00	0.00	
		1ZV4W9480360984328, 1ZV4W9480359794536, 1ZV4W9480358026948, 1ZV4W9480358885556, 1ZV4W9480358854366, 1ZV4W9480360297375, 1ZV4W9480360058589 Out of State No Sales Tax	0.00%	0.00	
					
Due to the 25% Import Tariff, a temporary Tariff Mitigation Allowance Fee of 8.9% has been applied to your invoice. We and our suppliers have absorbed all the rest of the tariff to avoid the need for a price increase. We are evaluating our supply chain to continue to provide the best value for our customers. Thank you for your business and support.					
FED ID# 27-4523962			Total		\$952.78
			Balance Due		\$952.78

241 A
 1,320,538.463



3948 3rd Street S #123
 Jacksonville Bch, FL
 32250

Invoice

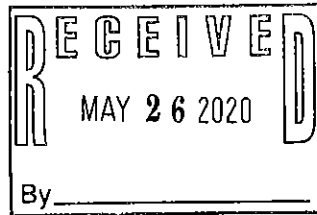
Date	Invoice #
5/11/2020	22674

904-417-5100 Phone

Bill To Durbin Crossing CDD 730 North Durbin Pkwy. Saint Johns, FL 32259	Job Address Durbin Crossing North 730 North Durbin Pkwy. Saint Johns, FL 32559
--	--

P.O. Number	Terms	Rep	Project
	See Below	DB	

Quantity	Description	Price Each	Amount
	WE HEREBY PROPOSE TO FURNISH THE FOLLOWING SWIM/SPA/POOL WORK: RE-STAIN BEACH ENTRY	250.00	250.00



305 (A) 1, 320, 538, 442	Total	\$250.00
	Payments/Credits	\$0.00
	Balance Due	\$250.00



3948 3rd Street S #123
 Jacksonville Bch, FL
 32250

Invoice

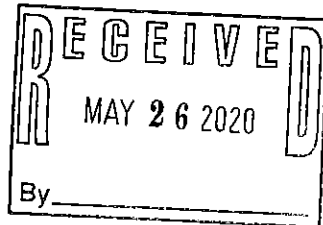
Date	Invoice #
5/11/2020	22675

904-417-5100 Phone

Bill To Durbin Crossing CDD 145 South Durbin Pkwy. Saint Johns, FL 32259	Job Address Durbin Crossing CDD 145 South Durbin Pkwy. Saint Johns, FL 32259
--	--

P.O. Number	Terms	Rep	Project
	See Below	DB	

Quantity	Description	Price Each	Amount
	WE HEREBY PROPOSE TO FURNISH THE FOLLOWING SWIM/SPA/POOL WORK: RE-STAIN BEACH ENTRY	250.00	250.00



305 (A) 1,320,538,442	Total	\$250.00
	Payments/Credits	\$0.00
	Balance Due	\$250.00

Halcyon AV, LLC
 8976 Blaine Meadows Dr.
 Jacksonville, FL 32257 US
 david.halcyonav@gmail.com
 halcyonav.net



INVOICE

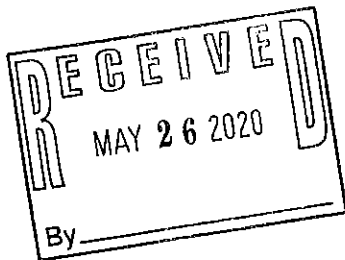
BILL TO
 Durbin Crossing CDD
 145 S Durbin Pkwy
 Saint Johns, FL 32259
 United States

SHIP TO
 Durbin Crossing CDD
 145 S Durbin Pkwy
 Saint Johns, FL 32259
 United States

INVOICE 1220
DATE 05/13/2020
TERMS Due on receipt
DUE DATE 05/13/2020

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
	Wire Pull	Pull Cat 6 wire from network to antenna location at the north and south amenity.	2	125.00	250.00T
	Network Antenna Kit	Set of two antennas used to wirelessly carry network signal over distance. With mount. Programed and installed.	1	400.00	400.00T

SUBTOTAL	650.00
TAX	0.00
TOTAL	650.00
BALANCE DUE	\$650.00



344 (A)
 1,320,538.442

Halcyon AV, LLC
8976 Blaine Meadows Dr.
Jacksonville, FL 32257 US
david.halcyonav@gmail.com
halcyonav.net



INVOICE

BILL TO

Durbin Crossing CDD
145 S Durbin Pkwy
Saint Johns, FL 32259
United States

SHIP TO

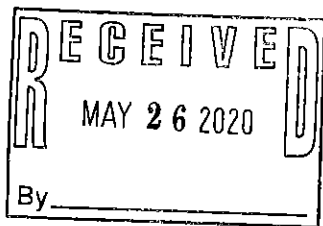
Durbin Crossing CDD
145 S Durbin Pkwy
Saint Johns, FL 32259
United States

INVOICE # 1221

DATE 05/13/2020
DUE DATE 05/13/2020
TERMS Due on receipt

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
	Labor	Replace power supply at North tennis entrance camera. Repair north tennis maglock sticking. Replace Inspect and repair issues with South audio system. Replace stainless conduit at North amenity entrance gate.	1.50	100.00	150.00
	Parts	Camera power supply, protective flex conduit.	1	50.00	50.00T

SUBTOTAL 200.00
TAX 0.00
TOTAL 200.00
BALANCE DUE **\$200.00**



344 (A)
1-322-538-442

Hopping Green & Sams

Attorneys and Counselors

119 S. Monroe Street, Ste. 300
P.O. Box 6526
Tallahassee, FL 32314
850.222.7500

8 ①
1,810.573.315

===== STATEMENT =====

May 22, 2020

Durbin Crossing Community Development District
Governmental Management Services, LLC
475 West Town Place, Suite 114
St. Augustine, FL 32092

Bill Number 114801
Billed through 04/30/2020

Monthly Meeting

DURBIN 00101 MCE

FOR PROFESSIONAL SERVICES RENDERED

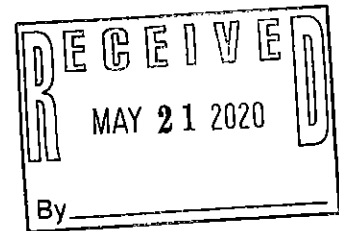
03/02/20	MKR	Review meeting minutes and provide comments.
03/09/20	MKR	Review draft agenda and provide comments.
03/13/20	MKR	Prepare for and attend agenda conference call; follow-up.
03/17/20	MKR	Confer with staff regarding meeting.
04/13/20	MCE	Prepare for board meeting.
04/13/20	MKR	Review outstanding follow-up items from prior board meeting; confer with Hogge regarding same.
04/13/20	APA	Prepare agenda memorandum.
04/14/20	MCE	Participate in agenda conference call; follow-up; prepare for board meeting.
04/20/20	APA	Analyze agenda package; prepare agenda memorandum.
04/21/20	MCE	Prepare for board meeting.
04/22/20	MCE	Prepare for board meeting.
04/24/20	MCE	Prepare for board meeting.
04/27/20	MCE	Confer with Pollicino; prepare for and attend board meeting.
04/28/20	MCE	Follow-up from board meeting.

Total fees for this matter \$1,600.00

MATTER SUMMARY

TOTAL FEES \$1,600.00

TOTAL CHARGES FOR THIS MATTER \$1,600.00



=====

BILLING SUMMARY

TOTAL FEES	\$1,600.00
TOTAL CHARGES FOR THIS BILL	----- \$1,600.00

Please include the bill number with your payment.

Hopping Green & Sams

Attorneys and Counselors

119 S. Monroe Street, Ste. 300
P.O. Box 6526
Tallahassee, FL 32314
850.222.7500

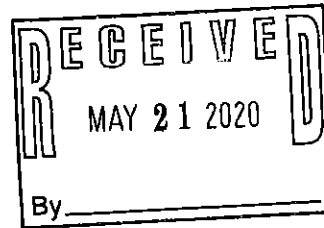
8 (A)
1-310-513, 215

===== STATEMENT =====

May 22, 2020

Durbin Crossing Community Development District
Governmental Management Services, LLC
475 West Town Place, Suite 114
St. Augustine, FL 32092

Bill Number 114800
Billed through 04/30/2020



General Counsel

DURBIN 00001 MCE

FOR PROFESSIONAL SERVICES RENDERED

04/01/20	JJ	Follow up on protocol for conducting and noticing virtual meetings; review and edit materials regarding same.	0.10 hrs
04/01/20	SSW	Research and attend various city and county commission virtual meetings; prepare and circulate correspondence regarding procedures for conducting virtual meetings and providing opportunity for public participation.	0.20 hrs
04/01/20	AHJ	Prepare electronic transmission regarding form of notice of general election and correspondence regarding same.	0.10 hrs
04/01/20	APA	Prepare budget approval resolution regarding fiscal year 2020/2021.	0.20 hrs
04/06/20	MKR	Prepare budget documents.	0.30 hrs
04/07/20	MKR	Confer with Myhill regarding district property damage; follow-up.	0.60 hrs
04/07/20	APA	Prepare budget documents regarding fiscal year 2020/2021.	1.10 hrs
04/09/20	MCE	Research history regarding common area conveyances and current request from homeowner.	0.30 hrs
04/09/20	MKR	Research district land inquiry regarding open area tract behind Durbin Crossing South, lot 318; confer with staff regarding same.	0.80 hrs
04/09/20	AHJ	Finalize electronic transmission regarding form of notice of general election and correspondence regarding same.	0.20 hrs
04/13/20	MKR	Review resubmitted request for release of easement from Jalali; confer with Katsaras, Howell and Pollicino regarding same; prepare correspondence regarding same.	0.60 hrs
04/13/20	MKR	Review notice of request for proposals regarding fiscal years 2019-2023 audit and provide comments.	0.30 hrs
04/14/20	MCE	Research landscape maintenance responsibilities; confer with Katsaras, Howell and Laughlin.	1.20 hrs
04/14/20	MKR	Follow-up regarding status of amenity privilege suspension of five minors.	0.20 hrs

04/15/20	MKR	Review follow-up letters to suspension letters.	0.20 hrs
04/16/20	APA	Prepare Covid-19 updates to budget documents regarding fiscal year 2020/2021.	0.50 hrs
04/17/20	MKR	Review revised legal description and sketch for Jalali project; finalize partial release of easement; prepare correspondence regarding same.	0.70 hrs
04/21/20	MKR	Prepare for suspension hearings; research alcohol policy issues; research current COVID-19 issues and federal, state and local guidances as related to amenities.	4.80 hrs
04/22/20	MCE	Prepare for suspension hearings.	0.40 hrs
04/22/20	MKR	Review inquiry regarding suspension hearing participation; research same.	1.50 hrs
04/23/20	MCE	Review suspension issues.	0.20 hrs
04/23/20	MKR	Prepare correspondence regarding suspension hearing participation; confer with staff regarding same; prepare correspondence regarding fees.	1.50 hrs
04/24/20	APA	Prepare partial release of easement for e-recording; record same in St. Johns County.	0.50 hrs
04/27/20	MKR	Review general election notice of qualifying period.	0.20 hrs
04/28/20	JLK	Research and review executive orders regarding recreation and amenity facilities.	1.00 hrs
04/28/20	APA	Update district budget and election charts.	0.20 hrs
04/29/20	MCE	Confer with Pollicino.	0.10 hrs
04/29/20	MKR	Review latest executive order regarding re-opening Florida.	0.10 hrs
04/30/20	MCE	Research COVID-19 issues regarding amenity operation; monitor national, state and county re-opening plans and parameters; research and prepare re-opening procedures and policies for district.	6.40 hrs
04/30/20	MCE	Monitor COVID-19 matters affecting district meetings and administration.	0.30 hrs
Total fees for this matter			\$6,437.00

DISBURSEMENTS

Conference Calls	13.78
Recording Fees	85.50
Total disbursements for this matter	\$99.28

MATTER SUMMARY

Jaskolski, Amy H. - Paralegal	0.30 hrs	135 /hr	\$40.50
Papp, Annie M. - Paralegal	2.50 hrs	135 /hr	\$337.50

Johnson, Jonathan T.	0.10 hrs	365 /hr	\$36.50
Kilinski, Jennifer L.	1.00 hrs	275 /hr	\$275.00
Eckert, Michael C.	8.90 hrs	315 /hr	\$2,803.50
Rigoni, Michelle K.	11.80 hrs	245 /hr	\$2,891.00
Warren, Sarah S.	0.20 hrs	265 /hr	\$53.00

TOTAL FEES	\$6,437.00
TOTAL DISBURSEMENTS	\$99.28

TOTAL CHARGES FOR THIS MATTER **\$6,536.28**

BILLING SUMMARY

Jaskolski, Amy H. - Paralegal	0.30 hrs	135 /hr	\$40.50
Papp, Annie M. - Paralegal	2.50 hrs	135 /hr	\$337.50
Johnson, Jonathan T.	0.10 hrs	365 /hr	\$36.50
Kilinski, Jennifer L.	1.00 hrs	275 /hr	\$275.00
Eckert, Michael C.	8.90 hrs	315 /hr	\$2,803.50
Rigoni, Michelle K.	11.80 hrs	245 /hr	\$2,891.00
Warren, Sarah S.	0.20 hrs	265 /hr	\$53.00

TOTAL FEES	\$6,437.00
TOTAL DISBURSEMENTS	\$99.28

TOTAL CHARGES FOR THIS BILL **\$6,536.28**

Please include the bill number with your payment.

Lamp Sales Unlimited, Inc.

Invoice

www.lampsalesunlimited.com

REMIT TO:
P.O. Box 10606
Jacksonville, FL 32247
Toll Free (800) 352-8954

Jacksonville
4580 St. Augustine Road
Jacksonville, FL 32207
Phone (904) 737-9292
Fax (904) 737-4333

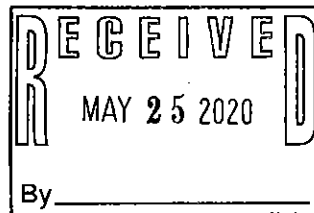
Orlando
1271 La Quinta Drive Unit # 13
Orlando, FL 32809
Phone (407) 859-1515
Fax (407) 859-2423

Invoice Number: 200663
Sales Order Number: 202715

Customer ID: **DUR100**
Bill To: **Durbin Crossing CDD**
145 S. Durbin Parkway
Jacksonville, FL 32259

Ship To: **Durbin Crossing CDD**
145 S. Durbin Parkway
Jacksonville, FL 32259

Invoiced Date	Order Date	Phone Number	Ship Via	Terms	
04/21/20	03/24/20	(904) 337-8760	Our Truck	Net 30	
Purchase Order Number		Description / Job Number	Hope	Order Number	
STEVE			Clayton Rix	202715	
Quantity		Item Number	Item Description	Unit Price	Amount
Req	Shipped	B.O.			
2	2		FL1/CL12BZ50/KN/LED	12W LED MINI FLOOD LIGHT 120/277V KNUCKLE MOUNT HALCO #99875 3F6	50.00 100.00
4	0	4	FLJ-1C-50K-K-U	NON INVENTORY 12W 5000K KNUCKLE MOUNT EIKO	50.00 0.00



Subtotal: 100.00
Misc. Charge: 0.00
Sales Tax: 0.00
Freight Charge: 0.00
Invoice total: 100.00

1-320-53800-46300
Miscellaneous
288 (A)

Thank You

Stephens

ADVERTISING
DISPLAYS & SIGNS

7029-9 Commonwealth Ave. Jacksonville, FL 32220 • (904) 354-7004 • Fax (904) 354-1777

Date **INVOICE**
4/29/2020 18013309

TERMS: Upon Receipt

Due Date 4/29/2020

SOLD TO:

Durbin Crossing CDD
145 South Durbin Parkway
St. Johns, FL 32259
Attn: Steve Howell
Field Operations Mgr.

SHIP TO:

Invoices to:
SHowell@vestapropertyservices.com
MAlfano@vestapropertyservices.com

E Mail: MAlfano@vestapropertyservices.

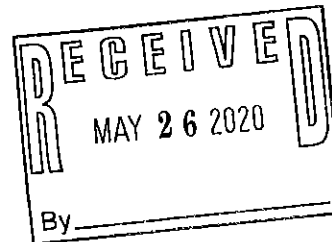
REF NO:

P.O. #:	S.O. No.	PHONE:	FAX:	Rep
	219193	904 230-2011	904 230-2012	ah

QTY	DESCRIPTION	PRICE	AMOUNT
	Durbin Crossing Amenities Ctr.		
1	45.75" X 76.25" clear lexan 2/16" custom cut-out for Fire Equipment Cabinet	247.94	247.94
1	Sign Installation - glued & screwed	125.00	125.00
2	Custom Vinyl Graphics RTA 6" X 17.5" Pool Hours Sign (letter with high performance vinyl lettering)	55.00	110.00

Slide in Sign
DC South - Pool Closed Monday
DC North - Pool Closed Tuesday

179 A
1:320, 538, 442/6



Subtotal	\$482.94
Sales Tax (0.0%)	\$0.00
Total	\$482.94
Payments/Credits	\$0.00
Balance Due	\$482.94

Sometimes in the rush of a busy day, we forget to say "THANKS, WE TRULY APPRECIATE YOUR BUSINESS!"
Ann Hicks, Pres.

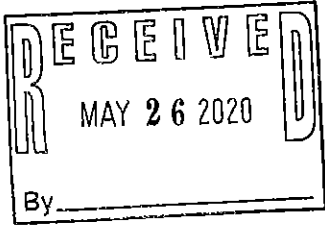
TREE TECH TREE SERVICE, INC
 260 OLD HARD RD
 FLEMING ISLAND, FL 32003

Invoice

Date	Invoice #
4/23/2020	6242

Bill To
DURBIN CROSSING 475 WEST TOWN PLACE SUITE 114 ST AUGUSTINE, FL 32092

Ship To

Description	Amount
(Item #1 Tree) Storm Location: 158 Islesbrook Parkway St. Johns, FL 32259 Broken tree hanging in another tree in the backyard. Leave debris in natural area. <div style="text-align: center;"> <p>243 (A) 1.320.538.46210</p>  </div>	350.00
Total \$350.00	
Payments/Credits \$0.00	

Phone #	Fax #	E-mail	Web Site
904-269-4069	904-529-8914	office@treotech-treeservice.com	treotech-treeservice.com



Main: 8400 Baymeadows Way, Suite 12, Jacksonville, Florida 32256
 904-355-5300 • Fax: 904-353-1499 • Toll Free: 800-225-5305
 www.turnerpest.com

Turner Pest Control
 8400 Baymeadows Way, Suite 12
 Jacksonville, FL 32256
 904-355-5300

Service Slip/Invoice

INVOICE: 6542095
 DATE: 4/21/2020
 ORDER: 6542095

Bill To: [137299]
 Durbin Crossing CDD
 145 S Durbin Pkwy
 Saint Johns, FL 32259-7224

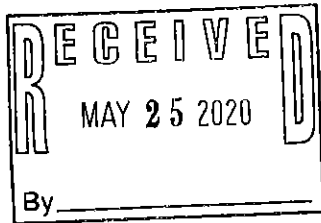
Work Location: [137299] 904-230-2011
 Durbin Crossing North
 Amenity Center
 730 N Durbin Pkwy
 Jacksonville, FL 32259-8217

Work Date	Time	Target Pest	Technician	Time In
4/21/2020	01:04 PM	MOSQUITO		01:04 PM
Purchase Order	Terms	Last Service	Map Code	Time Out
	NET 30	4/21/2020		01:16 PM

Service	Description	Price
CPCMOSULV	Commercial Mosquito Service	125.00
Subtotal		\$125.00
Tax		\$0.00
AMT. PAID		\$0.00
TOTAL		\$125.00
PRIOR BAL		\$500.00
AMOUNT DUE		\$625.00

This Invoice:
 \$125.00
 1-320-53800-45513
 Pest Control

ⓐ 66



TECHNICIAN SIGNATURE

Peterson
 CUSTOMER SIGNATURE

Balances outstanding over 30 days from the date of service may be subject to a late fee of the lesser of 1.5% per month (18% per year) or the maximum allowed by law. Customer agrees to pay accrued expenses in the event of collection.

I hereby acknowledge the satisfactory completion of all services rendered, and agree to pay the cost of services as specified above.

PLEASE PAY FROM THIS INVOICE



Main: 8400 Baymeadows Way, Suite 12, Jacksonville, Florida 32256
 904-355-5300 • Fax: 904-353-1499 • Toll Free: 800-225-5305
 www.turnerpest.com

Turner Pest Control
 8400 Baymeadows Way, Suite 12
 Jacksonville, FL 32256
 904-355-5300

Service Slip/Invoice

INVOICE: 6618024
 DATE: 5/15/2020
 ORDER: 6618024

Bill To: [137299]
 Durbin Crossing CDD
 145 S Durbin Pkwy
 Saint Johns, FL 32259-7224

Work Location: [137299] 904-230-2011
 Durbin Crossing North
 Amenity Center
 730 N Durbin Pkwy
 Jacksonville, FL 32259-8217

Work Date	Time	Target Pest	Technician	Time In
5/15/2020	02:37 PM	MOSQUITO		02:37 PM

Purchase Order	Terms	Last Service	Map Code	Time Out
	NET 30	5/15/2020		02:39 PM

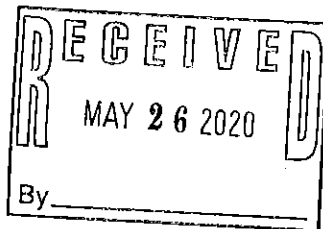
Service	Description	Price
---------	-------------	-------

CPCMOSULV	Commercial Mosquito Service	125.00
-----------	-----------------------------	--------

66 (A)
 1,322,538,45573

SUBTOTAL	\$125.00
TAX	\$0.00
AMT. PAID	\$0.00
TOTAL	\$125.00

AMOUNT DUE \$125.00



CW

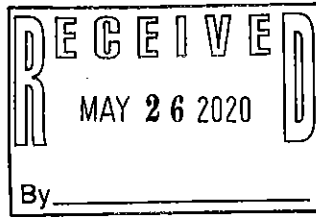
 TECHNICIAN SIGNATURE

 Margaret
 CUSTOMER SIGNATURE

Balances outstanding over 30 days from the date of service may be subject to a late fee of the lesser of 1.5% per month (18% per year) or the maximum allowed by law. Customer agrees to pay accrued expenses in the event of collection.

Hereby acknowledge the satisfactory completion of all services rendered, and agree to pay the cost of services as specified above.

PLEASE PAY FROM THIS INVOICE



Invoice

Invoice #: 2621

Date: 03/31/20

Customer PO:

DUE DATE: 04/30/2020

BILL TO

Durbin Crossing
245 Riverside Ave., Suite 250
Jacksonville, FL 32202

FROM

VerdeGo
PO Box 789
3335 North State Street
Bunnell, FL 32110
Phone: 386-437-3122
www.verdego.com

DESCRIPTION

#2223 - Long leaf turf replacement

Remove and replace damaged southern magnolias. Remove, prep and replace St

Augustine sod on Long leaf

Landscape Enhancement

AMOUNT

\$4,255.00

Invoice Notes:

Thank you for your business!

AMOUNT DUE THIS INVOICE

\$4,255.00

348 (4)
1,232.538.46210

CHECK DATE	VEND#INVOICE..... DATE INVOICE	...EXPENSED TO... YRMO DPT ACCT# SUB SUBCLASS	VENDOR NAME	STATUS	AMOUNTCHECK..... AMOUNT #
5/28/20	00033	3/23/20 22176	202003 600-53800-61000	PULL UP/RESET COPING EPIC POOLS & HARDSCAPE CONSTRUCTION	*	2,600.00	2,600.00 000179
5/28/20	00058	3/31/20 2620	202003 600-53800-60000	HERON LANDING MONUMENTS VERDEGO	*	16,776.00	16,776.00 000180
5/28/20	00058	5/27/20 2879	202005 600-53800-61000	WILLOW WINDS IRRIGATION VERDEGO	*	2,113.67	2,113.67 000181
TOTAL FOR BANK B						21,489.67	
TOTAL FOR REGISTER						21,489.67	

DURB DURBIN CROSS BPEREGRINO



3948 3rd Street S #123
 Jacksonville Bch, FL
 32250

Invoice

Date	Invoice #
3/23/2020	22176

904-417-5100 Phone

Bill To Durbin Crossing South CDD 145 South Durbin Parkway Saint Johns, FL 32259	Job Address Durbin Crossing South CDD 145 South Durbin Parkway Saint Johns, FL 32259
--	--

P.O. Number	Terms	Rep	Project
	see contract	DB	

Quantity	Description	Price Each	Amount
	<p>WE HEREBY PROPOSE TO FURNISH THE FOLLOWING SWIM/SPA/POOL WORK:</p> <p>PULL UP AND RESET APPROXIMATELY 40' OF COPING AND LOOSE CORNER SECTIONS, PIECES WILL BE CLEANED AND RESET. ADDITIONAL COPING IS SUPPLIED. CRACKED GROUT LINES ALONG STEPS WILL BE ALSO BE REPAIRED.</p> <div style="border: 1px solid black; padding: 5px; width: fit-content; margin: 10px auto;"> <p style="text-align: center; font-size: 2em; letter-spacing: 0.5em;">RECEIVED</p> <p style="text-align: center;">MAY 26 2020</p> <p>By _____</p> </div>	2,600.00	2,600.00

<p>33 (B) 36,600, 538.610</p>	Total	\$2,600.00
	Payments/Credits	\$0.00
	Balance Due	\$2,600.00



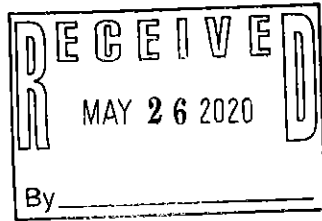
Invoice

Invoice #: 2620

Date: 03/31/20

Customer PO:

DUE DATE: 04/30/2020



BILL TO

Durbin Crossing
245 Riverside Ave., Suite 250
Jacksonville, FL 32202

FROM

VerdeGo
PO Box 789
3335 North State Street
Bunnell, FL 32110
Phone: 386-437-3122
www.verdego.com

DESCRIPTION

#2127 - Durbin Crossing- Heron landing Monuments
Heron Landing Monument. Install plants and materials to closely match renderings of the area.
Landscape Enhancement

AMOUNT

\$16,776.00

Invoice Notes:

Thank you for your business!

AMOUNT DUE THIS INVOICE

\$16,776.00

58 (B)
16,866.00, 538.600



RECEIVED

MAY 27 2020

Invoice

Invoice #: 2879

Date: 05/27/20

Customer PO:

DUE DATE: 06/26/2020

BILL TO

Durbin Crossing
245 Riverside Ave., Suite 250
Jacksonville, FL 32202

FROM

VerdeGo
PO Box 789
3335 North State Street
Bunnell, FL 32110
Phone: 386-437-3122
www.verdego.com

DESCRIPTION

#2616 - Willow Winds Irrigation
Install irrigation to the new meter on willow winds parkway, install 5 15 gal crepe
myrtles. Sod TBD after irrigation install.
Landscape Enhancement

AMOUNT

\$2,113.67

Invoice Notes:

Thank you for your business!

AMOUNT DUE THIS INVOICE

\$2,113.67

cop. Reser. R&R
58 (B)
36. 600. 538. 610

FIFTH ORDER OF BUSINESS

DRAFT

Policy Regarding Political Campaign Activities At District Facilities

No persons may campaign on behalf of political candidates, whether partisan or nonpartisan, or political issues at the District's Recreational Facilities, except in predetermined areas designated for such activities, as more specifically provided for herein. The District's intent is to ensure patrons are able to use the Recreational Facilities without interruption by activities normally associated with political campaigns and to ensure safety and order within the facilities. The following guidelines apply:

- Political campaigns are afforded the same opportunity as other persons or groups to rent District meeting room space at published rates.
- No political campaign signs, flyers or related documents are to be posted in or on District owned property, including District bulletin boards, and if discovered, such postings will be removed immediately.
- No political campaign signs, flyers or related documents are to be disseminated while in the District's Recreational Facilities.
- To allow for the efficient and timely conduct of District business during public Board meetings, no political messages, paraphernalia (including but not limited to shirts, buttons, signs or the like), political public comments or otherwise are allowed in or during a public meeting of the Board of Supervisors in furtherance of the candidacy of any candidate for public office.

District employees may not campaign for candidates or political issues while on duty or use the District's resources in furtherance thereof.

Neither Board members nor District employees may use their official authority or influence for the purpose of coercing or influencing another's vote or coercing or influencing another into paying, lending or contributing any part of his or her salary, or any money, or anything else of value to any party, committee, organization, agency, or person for political purposes.

Candidates for a District Board seat may not, in furtherance of his or her candidacy, use the services of District employees during working hours.

NO person shall make and no person shall solicit or knowingly accept any political contribution on or in any District owned recreational property. For purposes of this subsection, "accept" means to receive a contribution by personal hand delivery from a contributor or the contributor's agent. "Contribution" includes any contribution in kind having any attributable monetary value in any form. This subsection shall not apply when a government-owned building or any portion thereof is rented for the specific purpose of holding a campaign fund raiser.

SIXTH ORDER OF BUSINESS

Minutes of Meeting
Durbin Crossing
Community Development District

The Durbin Crossing Community Development District audit committee met Monday, May 18, 2020 at 6:02 p.m. at the Durbin South Amenity Center, 145 South Durbin Parkway, Jacksonville, Florida with additional participation through Zoom communications media technology pursuant to Executive Orders 20-52, 20-69 and 20-123 issued by Governor DeSantis pursuant to Section 120.54(5)(b)2., Florida Statutes.

Present were:

Peter E. Pollicino
Tim Brownlee
Sarah Gabel Hall (via Zoom)
Jason Harrah
Debbie Driscoll
Daniel Laughlin
Mike Eckert (via Zoom)

The following is a summary of the discussions and actions taken at the May 18, 2020 audit committee meeting. An audio copy of the proceedings can be obtained by contacting the District Manager.

FIRST ORDER OF BUSINESS

Roll Call

Mr. Laughlin called the meeting to order at 6:02 p.m. and called the roll.

SECOND ORDER OF BUSINESS

Review and Ranking of Audit Proposals

Mr. Laughlin stated I have prepared a ranking sheet for discussion, or if any of the members have their own ranking sheet, we can accept that. These are very good audit firms and they are all qualified,. Berger Toombs' fee for fiscal year 2020 and 2021 is \$3,610, for 2022 and 2023 it is going to be \$3,775 and for 2024 it is \$3,945, which totals \$18,715. McDirmit Davis's fee for fiscal year 2020 and 2021 is \$4,100, for 2022 and 2023 it is \$4,200 and for 2024 it is \$4,200 totaling \$20,800. Grau & Associates' fee for fiscal year 2020 is \$4,000, 2021 it is \$4,100, 2022 it is \$4,200,

2023 it is \$4,300 and 2024 it is \$4,400 totaling \$21,000. Assuming all are equally qualified, Berger Toombs would score the highest with the lowest price for 100 points, McDirmit Davis had the second lowest price and could be scored at 95 and Grau & Associates was the highest price and could be scored them at 90.

Mr. Brownlee stated I did my analysis and came up with something a little different. In the first column it asked how close they are to here and number one was in Fort Pierce, which is pretty far away. McDirmit is in Orlando, which is the closest and the last one is in Boca Raton. I also looked at how many employees they had and how many partners they had and for the first one they have 5 partners and 28 employees. McDirmit, who we currently have, there are 5 partners and 31 employees, and Grau has 2 partners and a total of 17 employees. Every one of these as you mentioned is very capable of doing this. If we are just doing it by price then the first one would probably be correct, but I took into consideration how far away they are from here and how far they are from your office.

Mr. Laughlin stated the auditors go onto our server to pull documents to do the audits, so location is not as important as their key personnel.

Mr. Brownlee stated the total number of employees, also experience with Durbin Crossing I took into consideration as far as McDirmit is concerned, and came up with slightly different numbers. I came up with price, 20 points for the first one, 19 for the second and 18 for the third, just ranking them from the total amount. McDirmit came in with a final score based on the total number of employees at 99, I came up with 98 total points or Berger Toombs, and the third one I came up with 96 points. I took into consideration McDirmit's familiarity with Durbin Crossing and they might not have to go through as much as a new auditor will have to dig through, which I expect they would.

Mr. Laughlin stated each one of these firms has been our auditor at one point, but McDirmit Davis is our current auditor that we have had for the past three years.

Mr. Brownlee stated that is the ranking I came up with and the other board members might have something different.

Mr. Pollicino stated my experience with auditors is they know what they need to do, and the price is set and there are no surprises. If we can save \$2,000 by going with Berger Toombs, I would go with them.

On MOTION by Mr. Pollicino seconded by Mr. Harrah with all in favor the auditor firms were ranked as follows: Berger Toombs no. 1 with 100 points, McDirmit Davis no. 2 with 95 points and Grau & Associates no. 3 with 90 points was approved.

THIRD ORDER OF BUSINESS

Other Business

There being none, the meeting adjourned with the following motion.

On MOTION by Mr. Brownlee seconded by Mr. Pollicino with all in favor the audit committee meeting adjourned at 6:10 p.m.

SEVENTH ORDER OF BUSINESS

Financial Report

September 30, 2019

Durbin Crossing Community Development District

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INDEPENDENT AUDITOR'S REPORT

To the Board of Supervisors
Durbin Crossing Community Development District

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities, and each major fund of the *Durbin Crossing Community Development District* (the "District"), as of and for the year ended September 30, 2019, and the related notes to the financial statements, which collectively comprise the District's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

The District's management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting principles used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and each major fund of the *Durbin Crossing Community Development District* as of September 30, 2019, and the respective changes in financial position thereof and the respective budgetary comparison for the general fund for the year ended September 30, 2019 in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis starting on page 3, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued a report dated May 14, 2020, on our consideration of the District's internal control over financial reporting and our tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control over financial reporting and compliance.

McDiarmid Davis

Orlando, Florida
May 14, 2020

Our discussion and analysis of the *Durbin Crossing Community Development District* (the "District") financial accomplishments provide an overview of the District's financial activities for the year ended September 30, 2019. Please read it in conjunction with the District's Independent Auditor's Report, financial statements and accompanying notes.

This information is being presented to provide additional information regarding the activities of the District and to meet the disclosure requirements of Government Accounting Standards Board Statement (GASB) No. 34, *Basic Financial Statements - and Management's Discussion and Analysis - for State and Local Governments* issued June 1999.

Financial Highlights

- The liabilities of the District exceeded its assets at September 30, 2019 by \$27,279,521, an increase of \$1,669,889 in comparison with the prior year.
- At September 30, 2019, the District's governmental funds reported a combined fund balance of \$4,139,231, a decrease of \$583,680 in comparison with the prior year.

Overview of the Financial Statements

This discussion and analysis is intended to serve as an introduction to the *Durbin Crossing Community Development District's* financial statements. The District's financial statements comprise three components: 1) government-wide financial statements, 2) fund financial statements and 3) notes to financial statements.

Government-Wide Financial Statements

The government-wide financial statements are designed to provide readers with a broad overview of the District's finances, in a manner similar to a private-sector business.

The statement of net position presents information on all of the District's assets and liabilities, with the difference between the two reported as net position. Over time, increases or decreases in net position may serve as a useful indicator of whether the financial position of the District is improving or deteriorating.

The statement of activities presents information showing how the government's net position changed during the most recent fiscal year. All changes in net position are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenues and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods.

The government-wide financial statements include all governmental activities that are principally supported by special assessment revenues. The District does not have any business-type activities. The governmental activities of the District include general government, physical environment and culture/recreation related functions.

Fund Financial Statements

A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The District, like other state and local governments, uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements. The District has one fund category: Governmental Funds.

Governmental Funds

Governmental funds are used to account for essentially the same functions reported as governmental activities in the government-wide financial statements. However, unlike the government-wide financial statements, governmental fund financial statements focus on near-term inflows and outflows of spendable resources, as well as on balances of spendable resources available at the end of the fiscal year. Such information may be useful in evaluating a District's near-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of the government's near-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenues, expenditures and changes in fund balances provide a reconciliation to facilitate this comparison between governmental funds and governmental activities.

Durbin Crossing Community Development District
Management's Discussion And Analysis

The District maintains three individual governmental funds. Information is presented separately in the governmental fund balance sheet and the governmental fund statement of revenues, expenditures and changes in fund balances for the general fund, debt service fund and capital projects fund, all of which are considered to be major funds.

The District adopts an annual appropriated budget for its general fund. A budgetary comparison schedule has been provided for the general fund to demonstrate compliance with the budget.

Notes to Financial Statements

The notes provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

Government-Wide Financial Analysis

Statement of Net Position

The District's net position was \$(27,279,521) at September 30, 2019. The following analysis focuses on the net position of the District's governmental activities.

	<u>2019</u>	<u>2018</u>
Assets, excluding capital assets	\$ 4,203,503	\$ 4,817,187
Capital assets, net of depreciation	<u>7,832,606</u>	<u>7,721,119</u>
Total assets	<u>12,036,109</u>	<u>12,538,306</u>
Liabilities, excluding long-term liabilities	669,295	726,208
Long-term Liabilities	<u>38,646,335</u>	<u>40,761,508</u>
Total liabilities	<u>39,315,630</u>	<u>41,487,716</u>
Net Position:		
Net investment in capital assets	970,947	(1,255,713)
Restricted for capital projects	1,408,641	1,629,519
Restricted for debt service	1,866,104	2,223,790
Unrestricted	<u>(31,525,213)</u>	<u>(31,547,006)</u>
Total net position	<u>\$ (27,279,521)</u>	<u>\$ (28,949,410)</u>

Government-Wide Financial Analysis (Continued):

The following is a summary of the District's governmental activities for the fiscal years ended September 30, 2019 and 2018.

	<u>2019</u>	<u>2018</u>
Revenues:		
Program revenues	\$ 5,416,898	\$ 7,479,754
General revenues	50,398	24,116
Total revenues	<u>5,467,296</u>	<u>7,503,870</u>
Expenses:		
General government	199,547	342,149
Physical environment	1,186,201	995,719
Culture/recreation	905,289	787,917
Interest on long-term debt	1,506,370	1,588,903
Total expenses	<u>3,797,407</u>	<u>3,714,688</u>
Change in net position	1,669,889	3,789,182
Net position, beginning of year	<u>(28,949,410)</u>	<u>(32,738,592)</u>
Net position, ending	<u>\$ (27,279,521)</u>	<u>\$ (28,949,410)</u>

As noted above and in the statement of activities, the cost of all governmental activities during the year ended September 30, 2019 was \$3,797,407. The majority of these costs are comprised of physical environment and interest on long-term debt expenses.

Financial Analysis of the Government's Funds

The District uses fund accounting to ensure and demonstrate compliance with finance related legal requirements. The focus of the District's governmental funds is to provide information on near-term inflows, outflows and balances of spendable resources. Such information is useful in assessing the District's financing requirements. In particular, unassigned fund balance may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year. At September 30, 2019, the District's governmental funds reported combined ending fund balances of \$4,139,231. Of this total, \$36,901 is nonspendable and \$222,562 is unassigned and available for spending at the District's discretion. The remainder of the fund balance \$3,879,768 is restricted to pay debt service and capital project costs.

The fund balance of the general fund increased \$21,793 due to an increase in transfers in. The debt service fund balance decreased by \$384,595 due to repayments of the Bonds. The capital projects fund balance decreased \$220,878 due to increase in capital outlay.

General Fund Budgetary Highlights

An operating budget was adopted and maintained by the governing board for the District pursuant to the requirements of Florida Statutes. The budget is adopted using the same basis of accounting that is used in preparation of the fund financial statements. There was one amendment to the September 30, 2019 general fund budget. The legal level of budgetary control is at the fund level.

Capital Asset and Debt Administration

Capital Assets

At September 30, 2019, the District had \$7,832,606 invested in infrastructure, net of accumulated depreciation. More detailed information about the District's capital assets is presented in the notes to the financial statements.

Capital Debt

At September 30, 2019, the District had \$38,646,335 in bonds outstanding. More detailed information about the District's capital debt is presented in the notes to the financial statements.

Requests for Information

If you have questions about this report or need additional financial information, contact the *Durbin Crossing Community Development District's* Finance Department at 475 West Town Place, Suite 114, St. Augustine, Florida 32092.

FINANCIAL STATEMENTS

Durbin Crossing Community Development District
Statement of Net Position
September 30, 2019

	<u>Governmental Activities</u>
Assets:	
Cash	\$ 395,281
Investments	103,892
Assessments receivable	60,552
Accounts receivables	12,246
Prepaid costs	36,901
Restricted assets:	
Temporarily restricted investments	3,594,631
Capital assets:	
Capital assets being depreciated, net	<u>7,832,606</u>
Total assets	<u><u>12,036,109</u></u>
Liabilities:	
Accounts payable and accrued expenses	64,272
Accrued interest payable	605,023
Noncurrent liabilities:	
Due within one year	1,610,000
Due in more than one year	<u>37,036,335</u>
Total liabilities	<u><u>39,315,630</u></u>
Net Position:	
Net investment in capital assets	970,947
Restricted for:	
Capital projects	1,408,641
Debt Service	1,866,104
Unrestricted	<u>(31,525,213)</u>
Total net position	<u><u>\$ (27,279,521)</u></u>

Durbin Crossing Community Development District
Statement of Activities
Year Ended September 30, 2019

Functions/Programs	Expenses	Program Revenue			Net (Expense) Revenue and Changes in Net Position
		Charges for Services	Operating Grants and Contributions	Capital Grants and Contributions	Governmental Activities
Governmental activities:					
General government	\$ 199,547	\$ 173,190	\$ -	\$ -	\$ (26,357)
Physical environment	1,186,201	1,029,524	-	-	(156,677)
Culture/recreation	905,289	791,344	-	116,003	2,058
Interest on long-term debt	1,506,370	3,274,946	9,993	21,898	1,800,467
Total governmental activities	\$ 3,797,407	\$ 5,269,004	\$ 9,993	\$ 137,901	1,619,491
General Revenues:					
Investment income					1,934
Miscellaneous income					48,464
Total general revenues					50,398
Change in net position					1,669,889
Net position, beginning					(28,949,410)
Net position, ending					\$ (27,279,521)

Durbin Crossing Community Development District
Balance Sheet - Governmental Funds
September 30, 2019

	General	Debt Service	Capital Projects	Total Governmental Funds
Assets:				
Cash	\$ 125,094	\$ -	\$ 270,187	\$ 395,281
Investments	103,892	2,456,177	1,138,454	3,698,523
Accounts receivable	12,246	-	-	12,246
Assessments receivable	45,602	14,950	-	60,552
Prepaid costs	36,901	-	-	36,901
Total assets	\$ 323,735	\$ 2,471,127	\$ 1,408,641	\$ 4,203,503
Liabilities and Fund Balances:				
Liabilities:				
Accounts payable and accrued expenses	\$ 64,272	\$ -	\$ -	\$ 64,272
Total liabilities	64,272	-	-	64,272
Fund Balances:				
Nonspendable	36,901	-	-	36,901
Restricted for:				
Debt service	-	2,471,127	-	2,471,127
Capital projects	-	-	1,408,641	1,408,641
Unassigned	222,562	-	-	222,562
Total fund balances	259,463	2,471,127	1,408,641	4,139,231
Total liabilities and fund balances	\$ 323,735	\$ 2,471,127	\$ 1,408,641	

Amounts reported for governmental activities in the statement of net position are different because:

Capital assets used in governmental activities are not financial resources and therefore are not reported in the funds. 7,832,606

Liabilities not due and payable from current available resources are not reported in governmental fund statements. All liabilities, both current and long-term, are reported in the government-wide statements.

Accrued interest payable	(605,023)	
Bonds payable	(38,646,335)	(39,251,358)
Net Position of Governmental Activities		\$ (27,279,521)

Durbin Crossing Community Development District
Statement of Revenues, Expenditures And Changes In Fund Balances
Governmental Funds
Year Ended September 30, 2019

	<u>General</u>	<u>Debt Service</u>	<u>Capital Projects</u>	<u>Total Governmental Funds</u>
Revenues:				
Special assessments	\$ 1,988,429	\$ 3,091,916	\$ -	\$ 5,080,345
Assessments-Prepayments	-	183,030	-	183,030
Investment income	1,934	9,993	21,898	33,825
Miscellaneous	54,093	-	116,003	170,096
Total revenues	<u>2,044,456</u>	<u>3,284,939</u>	<u>137,901</u>	<u>5,467,296</u>
Expenditures:				
Current:				
General government	184,221	-	-	184,221
Physical environment	947,372	-	23,778	971,150
Culture/recreation	665,308	-	-	665,308
Debt service:				
Interest	-	1,513,452	-	1,513,452
Principal	-	2,135,000	-	2,135,000
Other debt service costs	-	15,326	-	15,326
Capital outlay	-	-	566,519	566,519
Total expenditures	<u>1,796,901</u>	<u>3,663,778</u>	<u>590,297</u>	<u>6,050,976</u>
Excess (Deficit) of Revenues Over Expenditures	<u>247,555</u>	<u>(378,839)</u>	<u>(452,396)</u>	<u>(583,680)</u>
Other Financing Sources (Uses):				
Transfers in	155,756	-	381,518	537,274
Transfers out	(381,518)	(5,756)	(150,000)	(537,274)
Total other financing sources (uses)	<u>(225,762)</u>	<u>(5,756)</u>	<u>231,518</u>	<u>-</u>
Net change in fund balances	21,793	(384,595)	(220,878)	(583,680)
Fund balances, beginning of year	237,670	2,855,722	1,629,519	4,722,911
Fund balances, end of year	<u>\$ 259,463</u>	<u>\$ 2,471,127</u>	<u>\$ 1,408,641</u>	<u>\$ 4,139,231</u>

Durbin Crossing Community Development District
**Reconciliation of the Statement of Revenues, Expenditures and Changes In Fund Balances
of Governmental Funds to the Statement of Activities**
Year Ended September 30, 2019

Amounts reported for Governmental Activities in the Statement of Activities are different because:

Net Change in Fund Balances - total Governmental Funds (page 10) \$ (583,680)

Depreciation on capital assets is not recognized in the governmental fund statement; however, it is reported as an expense in the statement of activities. (439,779)

Governmental funds report outlays for capital assets as expenditures because such outlays use current financial resources; however, in the statement of net position the cost is recorded as capital assets. 551,266

Bond proceeds provide current financial resources to governmental funds, while it increases long-term liabilities in the statement of net position. Repayments of long-term liabilities are reported as expenditures in governmental funds, while repayments reduce long-term liabilities in the statement of net position.

Principal payments 2,135,000

Some expenses reported in the statement of activities do not require the use of current financial resources and, therefore, are not reported as expenditures in governmental funds.

Change in accrued interest	\$	26,909	
Amortization of bond discount		(19,827)	7,082

Change in Net Position of Governmental Activities (page 8)		\$	1,669,889
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Durbin Crossing Community Development District
Statement of Revenues, Expenditures And Changes In Fund Balance
Budget and Actual - General Fund
Year Ended September 30, 2019

	Budgeted Amounts		Actual Amounts	Variance with Final Budget Positive (Negative)
	Original	Final		
Revenues:				
Special Assessments	\$ 1,936,158	\$ 1,942,827	\$ 1,988,429	\$ 45,602
Investment Income	1,300	1,934	1,934	-
Miscellaneous Income	22,500	54,082	54,093	11
Total revenues	1,959,958	1,998,843	2,044,456	45,613
Expenditures:				
Current:				
General government	180,367	187,541	184,221	3,320
Physical environment	982,358	1,179,675	947,372	232,303
Culture/recreation	621,480	673,150	665,308	7,842
Total expenditures	1,784,205	2,040,366	1,796,901	243,465
Excess (Deficit) of Revenues Over Expenditures	175,753	(41,523)	247,555	289,078
Other Financing Sources (Uses):				
Transfers in	-	150,000	155,756	5,756
Transfers out	(175,753)	(175,753)	(381,518)	(205,765)
Total other financing sources (uses)	(175,753)	(25,753)	(225,762)	(200,009)
Net change in fund balance	-	(67,276)	21,793	89,069
Fund balance, beginning	237,670	237,670	237,670	-
Fund balance, ending	\$ 237,670	\$ 170,394	\$ 259,463	\$ 89,069

NOTES TO FINANCIAL STATEMENTS

NOTE 1

SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

Reporting Entity

Durbin Crossing Community Development District, (the "District") was established on November 5, 2003 by Rule 42MM-1 by the Florida Land and Water Adjudicatory Commission, pursuant to the Uniform Community Development District Act of 1980, otherwise known as Chapter 190, Florida Statutes. The Act provides, among other things, the power to manage basic services for community development, the power to borrow money and issue bonds, and the power to levy and collect non-ad valorem assessments for the financing and delivery of capital infrastructure. The District was established for the purpose of financing and managing the acquisition, construction, maintenance and operation of a portion of the infrastructure necessary for community development within the District.

The District is governed by the Board of Supervisors (the "Board"), which is composed of five members. At present, the Supervisors are elected by qualified electors within the District. The Board of Supervisors of the District exercises all powers granted to the District pursuant to Chapter 190, Florida Statutes.

The Board has the final responsibility for, among other things:

1. Allocating and levying assessments.
2. Approving budgets.
3. Exercising control over facilities and properties.
4. Controlling the use of funds generated by the District.
5. Approving the hiring and firing of key personnel.
6. Financing improvements.

The financial statements were prepared in accordance with Governmental Accounting Standards Board ("GASB") Statements 14, 39 and 61. Under the provisions of those standards, the financial reporting entity consists of the primary government, organizations for which the District Board of Supervisors is considered to be financially accountable, and other organizations for which the nature and significance of their relationship with the District are such that, if excluded, the financial statements of the District would be considered incomplete or misleading. There are no entities considered to be component units of the District; therefore, the financial statements include only the operations of the District.

Government-Wide and Fund Financial Statements

The financial statements include both government-wide and fund financial statements.

The government-wide financial statements (i.e., the statement of net position and the statement of activities) report information on all of the non-fiduciary activities of the primary government. For the most part, the effect of interfund activity has been removed from these statements.

The statement of activities demonstrates the degree to which the direct expenses of a given function or segment is offset by program revenues. *Direct expenses* are those that are clearly identifiable with a specific function or segment. *Program revenues* include 1) charges to customers who purchase, use, or directly benefit from goods, services or privileges provided by a given function or segment and 2) grants, contributions and investment income that are restricted to meeting the operational or capital requirements of a particular function or segment and 3) operating-type special assessments that are treated as charges for services (including assessments for maintenance and debt service). Other items not included among program revenues are reported instead as *general revenues*.

NOTE 1

SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (CONTINUED)

Measurement Focus, Basis of Accounting and Financial Statement Presentation

The government-wide financial statements are reported using the *economic resources measurement* focus and the *accrual basis of accounting*. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Assessments are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenues as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the *current financial resources measurement focus* and the modified *accrual basis of accounting*. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be *available* when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the District considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures are recorded when a liability is incurred, as under accrual accounting; however, debt service expenditures are recorded only when payment is due.

Assessments, including debt service assessments and operation and maintenance assessments, are non-ad valorem assessments imposed on all lands located within the District and benefited by the District's activities. Operation and maintenance assessments are levied by the District prior to the start of the fiscal year which begins October 1st and ends on September 30th. These assessments are imposed upon all benefited lands located in the District. Debt service special assessments are imposed upon certain lots and lands as described in each resolution imposing the special assessment for each series of bonds issued by the District. Certain debt service assessments are collected prior to a certificate of occupancy being issued and are used to prepay a portion of the bonds outstanding.

Assessments and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. Only the portion of assessments receivable due within the current fiscal period is considered to be susceptible to accrual as revenue of the current period. All other revenue items are considered to be measurable and available only when cash is received by the District.

The District reports the following major governmental funds:

General Fund

is the District's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund.

Debt Service Fund

accounts for the accumulation of resources for the annual payment of principal and interest on long-term debt.

Capital Projects Fund

accounts for the financial resources to be used for the acquisition or construction of major infrastructure within the District.

As a general rule, the effect of interfund activity has been eliminated from the government-wide financial statements. When both restricted and unrestricted resources are available for use, it is the District's policy to use restricted resources first, then unrestricted resources as they are needed.

Assets, Liabilities, Deferred Outflows/Inflows of Resources and Net Position/Fund Balance

Restricted Assets

These assets represent cash and investments set aside pursuant to bond covenants.

Deposits and Investments

The District's cash and cash equivalents are considered to be cash on hand and demand deposits.

NOTE 2

STEWARDSHIP, COMPLIANCE AND ACCOUNTABILITY

Budgetary Information

The District is required to establish a budgetary system and an approved annual budget for the General Fund. Annual budgets are adopted on a basis consistent with accounting principles generally accepted in the United States of America. All annual appropriations lapse at the fiscal year end. The legal level of budgetary control is at the fund level. Any budget amendments that increase the aggregate budgeted appropriations, at the fund level, must be approved by the Board of Supervisors.

The District follows these procedures in establishing the budgetary data reflected in the financial statements.

1. Each year the District Manager submits to the District Board proposed budgets for the fiscal year commencing the following October 1.
2. A public hearing is conducted to obtain public comments.
3. Prior to October 1, the budget is legally adopted by the District Board.
4. Subject to certain limited exceptions set forth in the District's appropriation resolutions adopted each year, all budget changes must be approved by the District Board.
5. The budgets are adopted on a basis consistent with accounting principles generally accepted in the United States of America.

NOTE 3

DEPOSITS AND INVESTMENTS

Deposits

The District's cash balances were entirely covered by federal depository insurance or by a collateral pool pledged to the State Treasurer. Florida Statutes Chapter 280, "Florida Security for Public Deposits Act", requires all qualified depositories to deposit with the Treasurer or another banking institution eligible collateral equal to various percentages of the average daily balance for each month of all public deposits in excess of any applicable deposit insurance held. The percentage of eligible collateral (generally, U.S. Governmental and agency securities, state or local government debt, or corporate bonds) to public deposits is dependent upon the depository's financial history and its compliance with Chapter 280. In the event of a failure of a qualified public depository, the remaining public depositories would be responsible for covering any resulting losses.

District categorizes its fair value measurements within the fair value hierarchy established by generally accepted accounting principles. The fair value is the price that would be received to sell an asset, or paid to transfer a liability, in an orderly transaction between market participants at the measurement date. The hierarchy is based on the valuation inputs used to measure the fair value of the asset.

Under GASB 72, assets or liabilities are classified into one of three levels. Level 1 is the most reliable and is based on quoted price for identical assets, or liabilities, in an active market. Level 2 uses significant other observable inputs when obtaining quoted prices for identical or similar assets, or liabilities, in markets that are not active. Level 3 is the least reliable, and uses significant unobservable inputs that uses the best information available under the circumstances, which includes the District's own data in measuring unobservable inputs.

The District has the following recurring fair value measurements as of September 30, 2019:

- Money market mutual funds of \$83,151 are valued using Level 2 inputs.

NOTE 3 DEPOSITS AND INVESTMENTS (CONTINUED)

The District's investment policy is governed by State Statutes and the District Trust Indenture. This policy allows investments in any financial institution that is a qualified public depository of the State of Florida as identified by the State Treasurer, in accordance with Chapter 280 of the Florida Statutes. Authorized investments are:

1. The State Board of Administration Local Government Investment Pool (SBA);
2. Securities and Exchange Commission Registered Money Market Funds with the highest credit quality rating from a nationally recognized rating agency;
3. Interest-bearing savings accounts and certificates of deposit in state-certified qualified public depositories;
4. Direct obligations of the U.S. Treasury.

Investments made by the District at September 30, 2019 are summarized below. In accordance with GASB 31, investments are reported at fair value.

<u>Investment Type</u>	<u>Fair Value</u>	<u>Credit Rating</u>	<u>Weighted Average Maturity</u>
US Bank Money Market Fund	\$ 2,560,069	N/A	N/A
First American Treasury Obligation Fund Class Z	83,151	AAAm	26 days
Local Government Investment Pool:			
Florida Prime	1,055,303	AAAm	37 days
	<u>\$ 3,698,523</u>		

Credit Risk:

The District's investment policy limits credit risk by restricting authorized investments to those described. Investments in U.S. Government securities and agencies must be backed by the full faith and credit of the United States Government. Short term bond funds shall be rated by a nationally recognized ratings agency and shall maintain the highest credit quality rating.

Custodial Credit Risk:

In the case of deposits, this is the risk that, in the event of a bank failure, the District's deposits may not be returned to it. The District's investment policy requires that bank deposits be secured as provided by Chapter 280, Florida Statutes. This law requires local governments to deposit funds only in financial institutions designated as qualified public depositories by the Chief Financial Officer of the State of Florida, and creates the Public Deposits Trust Fund, a multiple financial institution pool with the ability to assess its member financial institutions for collateral shortfalls if a default or insolvency has occurred. At September 30, 2019, all of the District's bank deposits were in qualified public depositories.

For an investment, this is the risk that, in the event of the failure of the counterparty, the government will not be able to recover the value of its investments or collateral securities that are in the possession of an outside party. At September 30, 2019, none of the investments listed are exposed to custodial credit risk because their existence is not evidenced by securities that exist in physical or book entry form.

Concentration of Credit Risk:

The District's investment policy does not specify limits on the amount the District may invest in any one issuer.

Interest Rate Risk:

The District's investment policy does not specifically address interest rate risk; however, the general investment policy is to apply the prudent-person rule: Investments are made as a prudent person would be expected to act, with discretion and intelligence, to seek reasonable income, preserve capital, and in general, avoid speculative investments. The District manages its exposure to declines in fair values by investing primarily in pooled investments that have a weighted average maturity of less than three months.

NOTE 4 INTERFUND RECEIVABLES, PAYABLES AND TRANSFERS

Interfund transfers for the year ended September 30, 2019 are as follows:

Transfers Out:	Transfers In		
	General	Capital Projects	Total
General	\$ -	\$ 381,518	\$ 381,518
Debt Service	5,756	-	5,756
Capital Projects	150,000	-	150,000
	<u>\$ 155,756</u>	<u>\$ 381,518</u>	<u>\$ 537,274</u>

Transfers from the general fund to capital projects fund was for capital outlay.

NOTE 5 CAPITAL ASSETS

Capital asset activity for the year ended September 30, 2019 was as follows:

	Beginning Balance	Additions	Disposals	Ending Balance
Governmental Activities:				
Capital Assets Being Depreciated:				
Buildings	\$ 6,741,826	\$ -	\$ -	\$ 6,741,826
Improvements other than buildings	4,941,627	551,266	-	5,492,893
Equipment	44,219	-	-	44,219
Total capital assets, being depreciated	<u>11,727,672</u>	<u>551,266</u>	<u>-</u>	<u>12,278,938</u>
Less Accumulated Depreciation for:				
Buildings	(2,335,421)	(224,728)	-	(2,560,149)
Improvements other than buildings	(1,641,496)	(205,346)	-	(1,846,842)
Equipment	(29,636)	(9,705)	-	(39,341)
Total accumulated depreciation	<u>(4,006,553)</u>	<u>(439,779)</u>	<u>-</u>	<u>(4,446,332)</u>
Total capital assets being depreciated, net	<u>7,721,119</u>	<u>111,487</u>	<u>-</u>	<u>7,832,606</u>
Governmental activities capital assets, net	<u>\$ 7,721,119</u>	<u>\$ 111,487</u>	<u>\$ -</u>	<u>\$ 7,832,606</u>

Depreciation expense for 2019 in the amount of \$215,051 was charged to maintenance and operations and \$224,728 was charged to culture/recreation. District improvements are substantially complete.

NOTE 6 LONG-TERM LIABILITIES (CONTINUED)

Long-term debt activity for the year ended September 30, 2019 was as follows:

	<u>Beginning Balance</u>	<u>Increases</u>	<u>Decreases</u>	<u>Ending Balance</u>	<u>Due Within One Year</u>
Governmental Activities:					
Bonds Payable:					
Series 2006-1	\$ 485,000	\$ -	\$ (485,000)	\$ -	\$ -
Series 2017	40,640,000	-	(1,650,000)	38,990,000	1,610,000
Discount	(363,492)	-	19,827	(343,665)	-
Governmental activity long-term liabilities	<u>\$ 40,761,508</u>	<u>\$ -</u>	<u>\$ (2,115,173)</u>	<u>\$ 38,646,335</u>	<u>\$ 1,610,000</u>

At September 30, 2019, the scheduled debt service requirements on the bonds payable were as follows:

<u>Year Ending September 30,</u>	<u>Governmental Activities</u>	
	<u>Principal</u>	<u>Interest</u>
2020	\$ 1,610,000	\$ 1,452,056
2021	1,650,000	1,415,219
2022	1,690,000	1,375,546
2023	1,735,000	1,330,844
2024	1,790,000	1,281,000
2025 - 2029	9,900,000	5,496,119
2030 - 2034	12,035,000	3,402,900
2035 - 2038	8,580,000	731,392
	<u>\$ 38,990,000</u>	<u>\$ 16,485,076</u>

NOTE 7 RELATED PARTY TRANSACTION

Assessments from Significant Landowners

Significant landowners own a portion of land within the District; and therefore, assessment revenue in the general and debt service funds include the assessments levied on those lots owned by the significant landowners. The significant landowner's portion of special assessment revenue for the year ended September 30, 2019 totaled approximately \$372,496, which is 7.1% of total special assessment revenue. There were no amounts due from the significant landowners at year end.

Concentrations

A significant portion of the District's activity is dependent upon the continued involvement of the significant landowners, the loss of which could have a material adverse effect on the District's operations.

COMPLIANCE SECTION



**INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING
AND ON COMPLIANCE AND OTHER MATTERS
BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED
IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS**

To the Board of Supervisors
Durbin Crossing Community Development District

We have audited, in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in Government Auditing Standards issued by the Comptroller General of the United States, the financial statements of the governmental activities and each major fund of the *Durbin Crossing Community Development District* (the "District") as of and for the year ended September 30, 2019, which collectively comprise the District's financial statements and have issued our report thereon dated May 14, 2020.

Internal Control Over Financial Reporting

In planning and performing our audit of the financial statements, we considered the District's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the District's internal control. Accordingly, we do not express an opinion on the effectiveness of the District's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over financial reporting that might be material weaknesses or significant deficiencies. Given these limitations, during our audit, we did not identify any deficiencies in internal control over financial reporting that we consider to be a material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the District's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the District's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the District's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

McDiarmid Davis

Orlando, Florida
May 14, 2020

MANAGEMENT COMMENTS

Board of Supervisors
Durbin Crossing Community Development District

We have audited the financial statements of the *Durbin Crossing Community Development District* (the "District"), as of and for the fiscal year ended September 30, 2019, and have issued our report thereon dated May 14, 2020.

Auditor's Responsibility

We conducted our audit in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States and Chapter 10.550, Rules of the Auditor General.

Other Reporting Requirements

We have issued our Independent Auditor's Report on Internal Control over Financial Reporting and Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance with *Government Auditing Standards* and Independent Auditor's Report on an examination conducted in accordance with *AICPA Professional Standards*, AT-C Section 315, regarding compliance requirements in accordance with Chapter 10.550, Rules of the Auditor General. Disclosures in these reports, which are dated May 14, 2020, should be considered in conjunction with this management letter.

Prior Audit Findings

Section 10.554(1)(i)1., Rules of the Auditor General, require that we determine whether or not corrective actions have been taken to address findings and recommendations made in the preceding annual financial audit report. Corrective actions have been taken to address findings and recommendations made in the preceding annual financial audit report.

Official Title and Legal Authority

Section 10.554(1)(i)4., Rules of the Auditor General, requires that the name or official title and legal authority for the primary government and each component unit of the reporting entity be disclosed in this management letter, unless disclosed in the notes to the financial statements. This information has been disclosed in the notes to the financial statements.

Financial Condition and Management

Section 10.554(1)(i)5.a. and 10.556(7), Rules of the Auditor General, require us to apply appropriate procedures and communicate the results of our determination as to whether or not the District has met one or more of the conditions described in Section 218.503(1), Florida Statutes, and to identify of the specific condition(s) met. In connection with our audit, we determined that the District did not meet any of the conditions described in Section 218.503(1), Florida Statutes.

Pursuant to Sections 10.554(1)(i)5.b. and 10.556(8), Rules of the Auditor General, we applied financial condition assessment procedures for the District. It is management's responsibility to monitor the *District's* financial condition, and our financial condition assessment was based in part on representations made by management and the review of financial information provided by same.

Section 10.554(1)(i)2., Rules of the Auditor General, requires that we communicate any recommendations to improve financial management. In connection with our audit, we did not have any such recommendations.

Additional Matters

Section 10.554(1)(i)3., Rules of the Auditor General, requires us to communicate noncompliance with provisions of contracts or grant agreements, or abuse, that have occurred, or are likely to have occurred, that have an effect on the financial statements that is less than material but which warrants the attention of those charged with governance. In connection with our audit, we did not note any such findings.

Purpose of this Letter

Our management letter is intended solely for the information and use of the Legislative Auditing Committee, members of the Florida Senate and the Florida House of Representatives, the Florida Auditor General, Federal and other granting agencies, the Board of Supervisors and applicable management, and is not intended to be and should not be used by anyone other than these specified parties.

McDiarmid Davis

Orlando, Florida
May 14, 2020



**INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE WITH THE
REQUIREMENTS OF SECTION 218.415, FLORIDA STATUTES**

To the Board of Supervisors
Durbin Crossing Community Development District

We have examined *Durbin Crossing Community Development District's* (the "District") compliance with the requirements of Section 218.415, Florida Statutes, during the year ended September 30, 2019. Management is responsible for the District's compliance with those requirements. Our responsibility is to express an opinion on District's compliance based on our examination.

Our examination was conducted in accordance with attestation standards established by the American Institute of Certified Public Accountants and the standards applicable to attestation engagements contained in *Government Auditing Standards issued by the Comptroller General of the United States*, and, accordingly, included examining, on a test basis, evidence about the District's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances. We believe that our examination provides a reasonable basis for our opinion. Our examination does not provide a legal determination on the District's compliance with specified requirements.

In our opinion, the District complied, in all material respects, with the aforementioned requirements for the year ended September 30, 2019.

McDermitt Davis

Orlando, Florida
May 14, 2020

EIGHTH ORDER OF BUSINESS

E.



General Manager Report

Date of report: 6-15-2020

Submitted by Todd Myhill

Phase 1

We reopened the amenity office and started tennis reservations on May 6. The playgrounds and basketball courts were opened on May 7; basketball by reservation only. Pool reservations began on May 9. The Fitness Center opened on May 21. On June 1, we expanded the pool reservation times to 90 minutes. On June 3, Phase 2 was announced.

Phase 2

All amenities became available without reservations but with continued limited access to allow for social distancing on June 5. Generally, neither pool has seen “full” capacity, whether because of the pandemic or wet weather or both. For a short period on Saturday, June 13, we reached about 90% of the limited capacity (or 45% of regular capacity) at the south pool. It’s unclear how usage will be in the weeks to come as the summer heat finally arrives.

Tennis Reservations (Board Discussion)

A few residents had a very positive experience with the online reservation system and have requested that we consider maintaining that system indefinitely. Our staff could fit in this additional task after streamlining the reservations and monitor the reservations daily. Policies would have to be established to create rules for this reservation system. I don’t believe a reservation system is necessary for the general public, but certainly would benefit the dedicated players who want to establish structured times at the courts.

Swim Team June 1 to July 17

The Dolphins began practicing on June 1. They have split their practices into smaller groups to limit the number of people on the pool deck.

The Dolphins held one mock meet on June 13 and will hold their second and last mock meet on July 11.

Youth Sports

We will be offering Fall Soccer to Durbin Crossing residents ages 3 to 14 with registrations beginning July 1. Games are slated to begin September 26. All games will be held at the Bartram Springs fields. The cost per child is still just \$95.

Area Rentals at The Amenity Centers (Board Discussion)

We are continuing to not allow area rentals at the amenities during Phase 2 to maximize access to the pools by individual families and to avoid the complications of having large groups, which generally include quite a few non-residents. However, we will follow the board’s guidance if it believes we can safely provide those services again.

If you have any comments or questions, please contact me directly.
tmyhill@vestapropertyservices.com



F.



Field Operation Manager's Report

Date of report: 06-22-2020

Submitted by: Steve Howell

RECENTLY ISSUED LETTER:

At the request of a resident, we recently issued a letter to a resident to cease using and clearing areas in the preserve to the rear of the home

POND EROSION AT ASHFIELD:

We've recently had a concerned resident reach out with a concern of erosion at the pond edge of their yard. We've spoken to the District Engineer regarding this matter and anticipate feedback

SEASONAL MULCH INSTALLATION:

Mulch was installed throughout during the week of June 15th

SEMI ANNUAL PALM TREE PRUNING:

All palm trees were trimmed during the week of May 18th

POSSIBLE LANDSCAPE CONTRACT ADJUSTMENTS (Board action requested):

Previous conversation. During the week of 5/4, we noticed the County landscape contractors mowing all areas from the intersection at Longleaf Pine Pkwy / St. Johns Parkway, to Racetrack Road. We have all of this in our contract as Area 8, and accompanied by (6) outer, non-irrigated ponds, we are contracted for approximately 22,000.00/yr. Additionally, we currently maintain the 42 Washingtonian Palms along this road to the tune of 3,900.00/yr. I would like to discuss the option of alleviating these services in contract and perhaps reallocating to the enhancement of our North Parkway Bermuda grass, and / or other enhancement means. We really need to aerate and top dress the turf along North Pkwy, as well as change the layout along the oak trees at Woodcross to Averley, and patch sod in various areas north of here. Discussion is requested on this.

During the first week of June, the county mowed the aforementioned area again. We would like to revisit the idea of reallocating these contracted funds to the North Durbin Bermuda maintenance. The contractor has agreed to this change and will front the service of aeration, top dressing and repairs prior to the monthly dollars being received.

LANDSCAPE ENHANCEMENTS/ (Board action requested):

It has been brought to our attention that we have Impact fees now available to us and propose the following – as these areas fall in to the 'Impact' area and will greatly enhance the 'Area' for all residents who travel to / through Durbin Crossing.

Tollerton Entrance – See proposed renderings below.

Four corners towers at Longleaf and N/S Durbin Pkwy-See proposed renderings

Harbury Drive – See proposed renderings

Living Wall along Longleaf – See proposal

Tree replacements along North Durbin near Woodcross-proposed and in process

Median Island from Longleaf along North Durbin pkwy-proposed and in discussion

Corners at roundabout north of Sanctuary-proposed and in discussion

DISCUSSED TURF TEST AREA:

Verdego has agreed to team up with our spray vendor, Agro Pro, to aggressively pursue the regeneration of the Bermuda grass across from the North Amenity Center. This is an area that is sparse due to intense weed pressure inherited by Verdego. The area spans a few hundred yards, North and South along this stretch. During our redesign at North Durbin Pkwy and Veterans, we installed around ten pallets of Bermuda that is doing quite well.

FIELD OPERATIONS UPDATE / (No Board action required):

- Staff continues to routinely monitor our ongoing litter issues throughout.
- We are continually checking the tennis courts for gate and fence functionality as well as in tact netting
- Recently cleaned and installed dive blocks for swim team
- Replaced bad breaker hindering use of pool side gfi
- Replaced broken Soap dispensers in North and South restrooms
- Continue to replace faulty light bulbs throughout.
- Recently touched up and painted parking lot stripes where applicable
- Continually monitoring and cleaning utility boxes for mildew, etc.
- Painted all lounge side tables at North and South amenity
- Community light check was performed on May 29th
- Continually picking up trash throughout all roads, tree lines, etc.
- Continue monitoring crack weeds in sidewalks and patio areas
- We continue to handle resident requests and concerns as they present themselves
- Recently had our tree vendor out to alleviate threatening trees in the community
- Staff is routinely working to keep playground mulch levelled and presentable on a daily basis
- All landscape lighting is functional, and is being routinely monitored as part of our weekly procedures.
- All pools, playgrounds, basketball courts and tennis facilities are in check and working properly.
- The entire pool decks and all furniture were bleached and pressure washed recently for sanitization and palm tree date stains
- We've had a handful of irrigation break reports via the app and we've responded within 12 hours in most cases. Very pleased with the process
- Still awaiting the letter from counsel as it pertains to use of the Brick wall along Fenton Avenue
- Staff continues to touch up hydrants and dog stations

VERDEGO / No Board action required:

- Please see report

SOLitude LAKE MAINTENANCE:

Solitude continues to perform and communicate at a high level throughout the community. They have been on site for the contracted (6) times, as well as fulfilled any call backs that we requested. We are pleased with the communication as well as the product we are receiving.

COUNTY ROAD MAINTENANCE:

Work performed during the week of 6/01/20.

Should you have any comments or questions feel free to contact me directly.



DURBIN CROSSING



Existing



Proposed

Landscape Design Suggestions:

Magnolia > Italian Cypress > Podocarpus > Azalea > Loropetalum > Jack Frost Ligustrum > Liriope > Blue My Mind > Sod



DURBIN CROSSING



Existing



Proposed

Landscape Design Suggestions:

Magnolia > Italian Cypress > Podocarpus > Azalea > Loropetalum > Jack Frost Ligustrum > Liriope > Blue My Mind > Sod



VerdeGo

PO Box 789, Bunnell, FL 32110
386-437-3122 - Bunnell
904-797-7474 – St. Augustine



LANDSCAPE STATUS REPORT

REPORT SUMMARY

REPORT DATE	PROPERTY NAME	PREPARED BY	MONTH OF SERVICE
06/12/2020	Durbin Crossing	Shane Blair	May

SERVICES SUMMARY

COMPLETED IN MAY

- Full-Service Maintenance (Mowing/Edging/String Trimming/Blowing)
- Detail Work (Weeding & Pruning)
- Irrigation Inspection/Wet Checks
- Turf Fertilization & Pest Control

ANTICIPATED FOR NEXT MONTH

- Full-Service Maintenance (Mowing/Edging/String Trimming/Blowing)
- Detail Work (Weeding & Pruning)
- Irrigation Inspection/Wet Checks
- Turf Fertilization & Pest Control
- Mulching
- Annual Flower Rotation

COMMENTS

TURF

Bermuda color has improved with the recent rain. Additional services are planned for an area north and south of the north amenity center. The area will be side walk to roadway. Increased weed pressure has been noted in the bermuda. Treatment is scheduled for June.

TREES & SHRUBS

Shrubs are thriving with the roses being outstanding. We will treat for insects and trim all roses back soon.

OTHER

I have attached spray reports for reference.

DURBIN  CROSSING

Enhancements

May, 2020

DURBIN CROSSING 

 **VERDEGO**
Experience Landscaping

DURBIN CROSSING

Longleaf Pine Pkwy & Harbury Drive



Existing



Proposed

Landscape Design Suggestions:

Italian Cypress > Podocarpus > Azalea > Loropetalum > Jack Frost Ligustrum > Shillings Holly > Liriope > Blue My Mind > Sod

DURBIN CROSSING

Longleaf Pine Pkwy & N. Durbin Pkwy



Existing



Proposed

Landscape Design Suggestions:

Italian Cypress > Podocarpus > Azalea > Loropetalum > Shillings Holly > Jack Frost Ligustrum > Liriope > Blue My Mind > Sod

DURBIN CROSSING

Longleaf Pine Pkwy & S. Durbin Pkwy



Existing



Proposed

Landscape Design Suggestions:

Italian Cypress > Azalea > Loropetalum > Jack Frost Ligustrum > Shillings Holly > Liriope > Blue My Mind > Sod

DURBIN CROSSING

Longleaf Pine Pkwy & N. Durbin Pkwy



Existing



Proposed

Landscape Design Suggestions:

Italian Cypress > Azalea > Jack Frost Ligustrum > Shillings Holly > Liriope > Blue My Mind > Sod

DURBIN CROSSING

Longleaf Pine Pkwy & S. Durbin Pkwy



Existing



Proposed

Landscape Design Suggestions:

Italian Cypress > Azalea > Jack Frost Ligustrum > Shillings Holly > Liriope > Blue My Mind > Sod



GARDEN CENTER
ENTRANCE



PROPOSAL

Mailing Address

Vesta Property Services

,

Date: June 12, 2020

Opportunity#: 2963

Job Address

Durbin Crossing
145 S Durbin Pkwy
St Johns, FL 32259

Phone: Jacksonville

Job Summary:

Remove existing material. Install plants to closely match renderings.

Landscape Enhancement

Quantity	Description	Unit	Unit Price	Ext Price
160.00	Labor and Prep	Hr	\$39.00	\$6,240.00
1.00	Disposal Fee	Ea	\$500.00	\$500.00
12.00	Cypress, Italian - (e)	30g	\$435.00	\$5,220.00
10.00	Podocarpus - (e)	15g	\$180.00	\$1,800.00
425.00	Blue Daze 'Blue My Mind' - (e)	1g	\$10.00	\$4,250.00
120.00	Azalea, Formosa Lavender - (e)	7g	\$55.00	\$6,600.00
150.00	Ligustrum 'Jack Frost' - (e)	3g	\$14.00	\$2,100.00
400.00	Big Blue Liriope (Kit)	1g	\$12.00	\$4,800.00
80.00	Holly, Schillings - (e)	3g	\$16.00	\$1,280.00
40.00	Brown Mulch	CY	\$45.00	\$1,800.00
10,000.00	Subcontract Sod Labor	Sq Ft	\$0.57	\$5,700.00
1.00	Irrigation Allowance	LS	\$800.00	\$800.00
Landscape Enhancement Total				\$41,090.00

Proposal Total: \$41,090.00

Note: This proposal includes all labor and material necessary to complete the job.

Payment due 30 days after receipt of invoice.

All material is guaranteed for one year as long as proper maintenance and landscape practices are being performed. All work to be completed in a workman-like manner according to standard practices. Any changes or additional work from the above specifications involving extra cost will be executed only upon written orders, and will become an extra charge over and above the estimates. Any verbal authorizations given by the customer will be treated the same as a written order even if authorization is not written.

Verdego employees are fully covered by workman's compensation insurance.



PROPOSAL

ACCEPTANCE OF PROPOSAL

I/WE have reviewed your proposal and hereby indicate our acceptance of the same, as per the scope, specifications and amounts mentioned in the proposal form. I/We agree to the proposed terms of payment and will release the funds as per agreed herein.

By _____
Shane Blair
Date 6/12/2020
_____ **VerdeGo**

By _____
Date _____
_____ **Vesta Property Services**



PROPOSAL

Mailing Address

Vesta Property Services

,

Date: June 12, 2020

Opportunity#: 2972

Job Address

Durbin Crossing
145 S Durbin Pkwy
St Johns, FL 32259

Phone: Jacksonville

Job Summary:

Harbury Monument. Remove existing material, install plants and sod to closely match renderings.

Landscape Enhancement

Quantity	Description	Unit	Unit Price	Ext Price
30.00	Labor and Prep	Hr	\$39.69	\$1,190.79
1.00	Disposal Fee	Ea	\$200.00	\$200.00
3.00	Cypress, Italian - (e)	15g	\$232.00	\$696.00
10.00	Podocarpus - (e)	15g	\$179.00	\$1,790.00
25.00	Azalea, Formosa Lavender - (e)	7g	\$54.47	\$1,361.83
22.00	Ruby Loropetalum	3g	\$14.00	\$308.00
20.00	Ligustrum 'Jack Frost' - (e)	3g	\$14.00	\$280.00
18.00	Holly, Schillings - (e)	3g	\$14.00	\$252.00
50.00	Liriope, Evergreen Giant - (e)	1g	\$8.00	\$400.00
50.00	Blue Daze 'Blue My Mind' - (e)	1g	\$10.00	\$500.00
4.00	Sod Installed - St. Augustine	Pallet	\$285.00	\$1,140.00
10.00	Brown Mulch	CY	\$45.00	\$450.00
1.00	Irrigation Allowance	LS	\$300.00	\$300.00
Landscape Enhancement Total				\$8,868.62

Proposal Total: \$8,868.62

Note: This proposal includes all labor and material necessary to complete the job.

Payment due 30 days after receipt of invoice.

All material is guaranteed for one year as long as proper maintenance and landscape practices are being performed. All work to be completed in a workman-like manner according to standard practices. Any changes or additional work from the above specifications involving extra cost will be executed only upon written orders, and will become an extra charge over and above the estimates. Any verbal authorizations given by the customer will be treated the same as a written order even if authorization is not written.

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PROPOSAL

ACCEPTANCE OF PROPOSAL

I/WE have reviewed your proposal and hereby indicate our acceptance of the same, as per the scope, specifications and amounts mentioned in the proposal form. I/We agree to the proposed terms of payment and will release the funds as per agreed herein.

By _____
Shane Blair
Date 6/12/2020
_____ **VerdeGo**

By _____
Date _____
_____ **Vesta Property Services**



PROPOSAL

Mailing Address

Vesta Property Services

,

Date: June 12, 2020

Opportunity#: 2985

Job Address

Durbin Crossing
145 S Durbin Pkwy
St Johns, FL 32259

Phone: Jacksonville

Job Summary:

Install plants to create a screen along longleaf parkway east of orchid.

Landscape Enhancement

Quantity	Description	Unit	Unit Price	Ext Price
25.00	Labor and Prep	Hr	\$39.69	\$992.32
25.00	Viburnum, Sweet - (e)	30g	\$295.00	\$7,375.00
25.00	Wax Myrtle - (e)	30g	\$285.00	\$7,125.00
1.00	Irrigation Allowance	LS	\$750.00	\$750.00
Landscape Enhancement Total				\$16,242.32

Proposal Total: \$16,242.32

Note: This proposal includes all labor and material necessary to complete the job.

Payment due 30 days after receipt of invoice.

All material is guaranteed for one year as long as proper maintenance and landscape practices are being performed. All work to be completed in a workman-like manner according to standard practices. Any changes or additional work from the above specifications involving extra cost will be executed only upon written orders, and will become an extra charge over and above the estimates. Any verbal authorizations given by the customer will be treated the same as a written order even if authorization is not written.

Verdego employees are fully covered by workman's compensation insurance.



PROPOSAL

ACCEPTANCE OF PROPOSAL

I/WE have reviewed your proposal and hereby indicate our acceptance of the same, as per the scope, specifications and amounts mentioned in the proposal form. I/We agree to the proposed terms of payment and will release the funds as per agreed herein.

By _____
Shane Blair
Date 6/12/2020
_____ **VerdeGo**

By _____
Date _____
_____ **Vesta Property Services**



Spray Report

Customer: Verdego

Property: Durbin

Date: 5/12-14/20

Area treated +/- 32 acres

Total Gallons used: 3200

Product:

Meridian @ 17oz per acre

Acelepryn @ 6oz per acre

Specticle @ 3-3.5oz per acre

80/20 select @ 8oz per acre.

Target for this application was to apply Pre-emergent herbicide to prevent the germination of summer annuals. Insecticide was also applied to prevent and eliminate any possible turf damaging insects.

Expect to see results in 2-3 weeks.



Spray Report

Customer: Verdego

Property: Durbin

Date: 6/3/20

Area treated +/- 18 acres

Total Gallons used: N/A

Product:

21-0-0 @ 1lb N per 1000 sqft.

Target for this application was to improve overall growth and color of the turf.

G.



Amenity Manager Report
CDD Meeting, June 22, 2020

Date of report: 6-15-2020

Submitted by: Danelle Demarco

Past Events: Memorial Day

Reservations were still in place for Memorial Day and there was quite a bit of rain, but we still saw a pleasant turnout at the south pool and a moderate turnout at North. Since we weren't able to provide a special event for all residents, we at least provided every family that came to the pool with a small US flag and a mini-beach ball. We provided a mix of live and DJ music for five hours during the busiest time of day.

Phase 1

We did our very best to engage residents and to help them enjoy the amenities during our reservations period. At South Durbin, we established the south pool gate as the single point of exit so that residents waiting to gain access could enter the front gate without any cross traffic. To facilitate this method, we handed out popsicles at the south pool gate and thanked everyone for coming and for helping the reservation process work. It was a good opportunity to speak to as many residents as possible and to receive feedback and compliments.

Phase 2: Slow Return to Safe Activities

Now that we have entered Phase 2, we are testing the waters with small activities.

- On June 1, we started **Outdoor Bodyweight Boot Camp** on the North Durbin field. Sessions will last until July 2. Attendees practice social distancing while learning how to use their bodyweight for maximum fitness.
- We're working on bringing back **Aqua Fitness**, perhaps after swim team practices conclude.
- We've also set July 20 to 24 for a **Music Camp** that will be limited to nine kids.
- We are reaching out to **904Tennis** to discuss how to restart that program under the current guidelines.

Future Events

- We have suspended large special events for the time being. We don't anticipate providing an event for the 4th of July. We will make tentative plans for Labor Day and remain responsive to public safety guidelines.
- It's unclear at this point whether we can collaborate with the Sharks for a pre-shark week group-night for Durbin Crossing residents in July. It include a discount ticket, voucher for the concession stand, and other options, like the party deck and Shark Walk. We are still ironing out the details with David Gleeson, VP of the Sharks organization. For Shark week



we are working on fun shark giveaways to take home, games in the pool, and a toothy Dive-in movie.

Should you have any comments or questions feel free to contact us directly.

