Durbin Crossing Community Development District

AUGUST 24, 2020

AGENDA

Durbin Crossing Community Development District

475 West Town Place Suite 114 St. Augustine, Florida 32092 www.durbincrossingcdd.com

August 17, 2020

Board of Supervisors Durbin Crossing Community Development District

Dear Board Members:

The Durbin Crossing Community Development District Board of Supervisors Meeting is scheduled for **Monday, August 24, 2020 at 6:00 p.m.** at the Durbin Crossing South Amenity Center, 145 South Durbin Parkway, St. Johns, Florida 32259, with Zoom telephone/video conference technology available as an alternative to attend the meeting remotely - <u>https://zoom.us/j/97202104984</u> or by phone: (646) 876-9923; Meeting ID 972 0210 4984.

Following is the advance agenda for the meeting:

- I. Pledge of Allegiance
- II. Roll Call
- III. Audience Comments
- IV. Approval of Consent AgendaA. Approval of Minutes of the July 27, 2020 Meeting
 - B. Balance Sheet and Statement of Revenues & Expenses
 - C. Assessment Receipt Schedule
 - D. Check Register
- V. Public Hearing for the Purpose of Adopting the Fiscal Year 2021 Budget; Considering the Imposition of Special Assessments; Considering the Adoption of an Assessment Roll; and Providing for the Levy, Collection and Enforcement of Assessments
 - A. Consideration of Resolution 2020-06, Relating to Annual Appropriations and Adopting the Budget for Fiscal Year 2021

- B. Consideration of Resolution 2020-07, Imposing Special Assessments and Certifying an Assessment Roll for Fiscal Year 2021
- VI. Discussion Regarding Patio at 1915 Dumfries Court
- VII. Staff Reports
 - A. Landscape Maintenance Report
 - B. District Counsel
 - C. District Engineer
 - D. District Manager Consideration of Designating a Regular Meeting Schedule for Fiscal Year 2021
 - E. General Manager Report
 - F. Operations Manager Report
 - G. Amenity Manager Report
- VIII. Supervisors' Request and Audience Comments
 - IX. Next Scheduled Meeting September 28, 2020 at 6:00 p.m. at the Durbin South Amenity Center
 - X. Adjournment

I look forward to seeing you at the meeting. If you have any questions, please feel free to call.

Sincerely,

Daniel Laughlin

Daniel Laughlin District Manager FOURTH ORDER OF BUSINESS

A.

Minutes of Meeting Durbin Crossing Community Development District

The regular meeting of the Board of Supervisors of the Durbin Crossing Community Development District was held Monday, July 27, 2020 at 6:00 p.m. at the Durbin South Amenity Center, 145 South Durbin Parkway, Jacksonville, Florida with additional participation via Zoom.

Present and constituting a quorum were:

Peter E. Pollicino Tim Brownlee Sarah Gabel Hall Jason Harrah

Also present were:

Daniel Laughlin Mike Eckert Stephen Howell Todd Myhill Shane Blair Chairman Vice Chairman Supervisor Supervisor

District Manager District Counsel Vesta/Amenity Services Group Vesta/Amenity Services Group VerdoGo

The following is a summary of the discussions and actions taken at the July 27, 2020 meeting. An audio copy of the proceedings can be obtained by contacting the District Manager.

FIRST ORDER OF BUSINESS

Pledge of Allegiance

Mr. Laughlin called the meeting to order and led the pledge of allegiance.

SECOND ORDER OF BUSINESS

Mr. Laughlin called the roll.

THIRD ORDER OF BUSINESS

S Audience Comments

Roll Call

There being none, the next item followed.

FOURTH ORDER OF BUSINESS

Approval of Consent Agenda

- A. Approval of Minutes of the June 22, 2020 Meeting
- B. Balance Sheet and Statement of Revenues and Expenses
- C. Assessment Receipt Schedule
- D. Check Register

On MOTION by Mr. Brownlee seconded by Mr. Harrah with all in favor the consent agenda items were approved.

FIFTH ORDER OF BUSINESS

Acceptance of Engagement Letter from Berger Toombs Elam Gaines & Frank for Fiscal Years 2020-2024 Audit Services

Mr. Laughlin stated this is the firm that was selected to perform the audit and we are asking the board to approve the engagement letter. District counsel has a few changes they would like to make, and I would ask for approval in substantial form.

On MOTION by Mr. Harrah seconded by Mr. Brownlee with all in favor the engagement letter with Berger Toombs was approved in substantial form.

SIXTH ORDER OF BUSINESS Discussion of the Fiscal Year 2021 Budget

Mr. Laughlin stated this is a placeholder in the event there is any discussion or questions on the budget. There is no increase in assessments from last year.

SEVENTH ORDER OF BUSINESS

Consideration of St. Johns County Property Appraiser Indemnification Agreement

Mr. Eckert stated there was a new law put in place not too long ago by the Florida Legislature that tightened up the process for protecting confidential information that the local governments possess. The property appraisers and the counties have taken the position from time to time that the information is not going to be disclosed to community development districts but community development districts need that information in order to send out our assessment notices and certify that property for collection on the tax roll. This memorandum of understanding addresses the property appraiser's concerns and basically reinforces to the property appraiser that the district is going to keep that information confidential even after we access it from the property

appraiser. It is something that was negotiated to deal with all the districts that we work with in St. Johns County. There are a couple other counties that have taken similar positions, but this is the way we worked through that issue to make sure they are not violating the law and that they have assurances that we are also not violating the law in terms of confidentiality. We recommend approval so we can get the information we need for our tax roll this year.

On MOTION by Mr. Brownlee seconded by Mr. Harrah with all in favor the Memorandum of Understanding with the St. Johns County Property Appraiser was approved.

EIGHTH ORDER OF BUSINESS Staff Reports

A. Landscape Maintenance Report

Mr. Blair gave an overview of the landscape maintenance activities completed since the last meeting.

Ms. Hall stated at the end of Abbeyhill Lane it has some sawgrass or fountain grass, but it desperately needs to be weeded; it needs a little attention and you may not even know it is part of the property but it is at the end of Abbeyhill in the cul-de-sac. Steve Howell indicated this area and other similar areas have been brought to the attention of the landscape maintenance company.

B. District Counsel

Mr. Eckert stated the only thing I have to report is an issue I believe the District Manager is going to bring up in terms of a resident building on some district land.

C. District Engineer

There being none, the next item followed.

D. District Manager - Report

Mr. Laughlin stated we received a request to install a pergola in the 10-foot easement, which George was not comfortable with and it was brought to our attention that the paver patio is already installed in our easement.

Mr. Eckert stated I didn't have any record of the board approving this encroachment into the easement or releasing the easement; this is a permanent structure and more concerning is this is the first instance I have seen where somebody has actually gone out and built hardscaping on district-owned propertyWhen I see this, it is a concern on two levels, (1) it is a trespass on our property, and (2) it is an encroachment into the easement that hasn't gone through the process that we use to determine whether or not it negatively impacts our ability to use that easement. I wanted to bring this to the board's attention and get direction on what you would like to do. I have a recommendation but will hold that until we have board discussion.

Mr. Pollicino asked is the resident on the phone or did he reach out to us?

Mr. Laughlin responded I only received that in the mail last week.

Mr. Harrah asked they sent it to us asking permission to do it?

Mr. Laughlin responded for the pergola only. They patio is already installed.

Mr. Eckert stated to be clear my understanding is the patio and hardscape is already completed and they want to put a pergola on it. It came to our attention during the request for the pergola, but the more serious issue is that somebody building on the district's property as well as not going through the process to get an encroachment agreement or easement release because this is hardscaping, taking up the entire width of the easement, which is not the common request that we get. I don't think it is clear that they are requesting permission after the fact; they could revert to that, but I think the request was just about the pergola and the other work is already done.

Mr. Harrah stated I'm trying to understand. You said George had concerns about it from a structural or engineering standpoint?

Mr. Eckert stated he had concerns about taking up the entire easement and I have concerns about it being on our property and not going through the proper process to find out if it would be a problem from an engineering perspective.

Mr. Pollicino asked had the homeowner gone through the proper channels to get this approved, is this something we would have approved or is it something we would have rejected based on the district engineer's recommendation?

Mr. Eckert stated first of all, the engineer and your legal counsel would have said don't give permission for anybody to build anything on your property. Second, from an engineering perspective I understood that George had a concern of it taking up the entire easement. I don't want to speak for George, and it is something we can bring back to the board at the next meeting. I don't think you are in a position to approve the request for a pergola because, again, this is

4

somewhat of a gray area situation, someone who has gone ahead and constructed hardscapewithout going through the proper process.

Mr. Pollicino stated I agree, I think we have to table approval of the pergola. We have to find out if there are any issues or violations with what they have done already.

Mr. Harrah stated at the next meeting we will need to have a clear understanding from George is he concerned about them building on our easement or is he concerned about a bank failure or potentials like that. From Steve, is it going to mess with landscaping or anything like that? Have both those answers and from Mike what our options are. Approve it, make them tear it out, they get a fine? We need to know the various courses of action.

Mr. Pollicino stated also request the resident to be at the next meeting and address any issues we may have.

Mr. Harrah stated we don't want to set a precedent and let people think they will just get a slap on the wrist and it is okay when everybody else is following protocol.

Mr. Laughlin stated I will reach out to the resident and see if they can attend the next meeting.

Mr. Eckert stated based on what you have asked for, I will give you your options and we will try to get a short memo in the agenda package, so you have it to review in advance of the meeting. I suggest that Daniel engage in discussion with the resident and invite them to the meeting but also give them some advance knowledge of some of the concerns and where we are in this process.

E. General Manager - Report

Mr. Myhill stated I would like to announce a structural change we are making. Steve Howell has been with us for five years providing exemplary services and he is going to be moving up in our company. It has taken a long time to find someone suitable to replace Steve and I think we are incredibly fortunate in finding someone who is extraordinary and has a phenomenal history in maintenance and is a master plumber and electrician among other things.

Mr. Howell stated Vesta is in the process of restructuring their model from a corporate standpoint as it pertains to districts and our relationship between the district services and community management division. It has opened the door for me to take on a different role for company purposes to become the director of field services for Vesta Northeast Region. As I

5

committed to you from day one, I was never going to leave this place unless there was somebody else better than myself and we were fortunate enough to have someone move into Durbin, his wife is in the Navy, active right now. They have lived in the community for two years; he has two children at Creekside and he just wants the perfect job and the perfect job is here. He tried to apply two years ago, and it wasn't an option, but he went on with Vesta in Julington Creek and learn our process. He has been in communication as to the process and he is anxious to have just this property to focus on and from an operational and maintenance standpoint as well as having a resident here who loves the community he is going to be a big benefit to the community and is the right person for this job. I will support from a regional standpoint as well as direct support. I will still be involved in a lot of stuff we are working towards as far as capital improvement projects to make sure that nothing is missed.

Mr. Brownlee asked when will this changeover take place?

Mr. Howell stated we have his replacement and he will be working alongside Justin for the next couple of weeks and then Justin will work alongside me for a couple weeks. I anticipate by the end of August he will officially take the role even he will be here two to three weeks prior to that time. He will be at the next meeting.

Mr. Pollicino stated congratulations Steve, good luck in your new role.

Mr. Myhill reviewed the general manager's report, copy of which was provided in the agenda package.

F. Operations Manager - Report

Mr. Howell gave an overview of the field operation manager's report, copy of which was included in the agenda package.

G. Amenity Manager – Report

Mr. Myhill stated we are unable to have large events, but we have been focusing on outdoor programs and our outdoor boot camp has been extremely successful and we have extended that to the end of August.

NINTH ORDER OF BUSINESS Supervisor's Requests and Audience Comments

There being none, the next item followed.

TENTH ORDER OF BUSINESS

Next Scheduled Meeting – August 24, 2020 @ 6:00 p.m. at the Durbin South Amenity Center

Mr. Laughlin stated our next scheduled meeting is August 24, 2020 at 6:00 p.m. at the Durbin South Amenity Center. We will let the board know if the executive order has been extended or not.

On MOTION by Mr. Brownlee seconded by Mr. Harrah with all in favor the meeting adjourned at 7:04 p.m.

Secretary/Assistant Secretary

Chairman/Vice Chairman

B.

Durbín Crossíng

Community Development District

Unaudited Financial Reporting

July 31, 2020

Durbín Crossíng <u>Community Development Dístrí</u>ct Combined Balance Sheet

July 31, 2020

	Ga	Totals		
-	General	Debt	Capítal	(Memorandum Only)
	Fund	Servíce	Reserve Fund	FY 20
<u>Assets</u> :				
Cash	\$227,993		\$240,030	\$468,024
Investments:				
<u>Seríes 2017A1</u>				
Reserve		\$1,341,300		\$1,341,300
Interest				\$0
Revenue		\$725,110		\$725,110
Prepayment		\$21,734		\$21,734
Cost of Issuance		\$11,019		\$11,019
<u>Series 2017A2 Term Bond 1</u>				
Reserve		\$132,425		\$132,425
Interest				\$0
Prepayment		\$1,822		\$1,822
<u>Seríes 2017A2 Term Bond 2</u>				
Reserve		\$40,000		\$40,000
Prepayment		\$766		\$766
<u>Operations</u>				
Custody Account	\$540,850			\$540,850
Due from Capítal Reserve	\$2,200			\$2,200
Due from Other	\$2,865			\$2,865
Investment - US bank Custody			\$83,897	\$83,897
Investment - SBA			\$943,402	\$943,402
SBA - Renewal and Replacement			\$134,757	\$134,757
Assessment Receivable				\$0
Prepaid Expenses	\$5,388			\$5,388
Total Assets	\$779,295	\$2,274,175	\$1,402,087	\$4,455,558
Líabílitíes:				
Accounts Payable	\$51,267			\$51,267
Accrued Expenses	\$31,344			\$31,344
AP Adjustment	\$1			\$1
Due to General Fund			\$460	\$460
<u>Fund Balances</u> :				
Restricted for Debt Service		\$2,274,175		\$2,274,175
Non-spendable	\$5,388			\$5,388
Assigned			\$1,401,627	\$1,401,627
Unassigned	\$691,296			\$691,296
Total Liabilities and Fund Equity	\$779,295	\$2,274,175	\$1,402,087	\$4,455,558

Durbín Crossíng Community Development Distríct

General Fund

Statement of Revenues & Expenditures

For The Period Ending July 31, 2020

		PRORATED		
	ADOPTED	BUDGET	ACTUAL	
	BUDGET	7/31/20	7/31/20	VARIANCE
<u>REVENUES</u> :	542921	7/31/20	77 317 20	15124515162
Assessments - Tax Roll	1,879,847	1,879,847	\$1,886,501	\$6,654
Assessments - Dírect	56,311	\$56,311	\$56,311	\$0
Interest Income	\$1,300	\$1,083	\$386	(\$697)
Mísc Income	\$22,500	\$18,750	\$20,732	\$1,982
TOTAL REVENUES	\$1,959,958	\$1,955,991	\$1,963,931	\$7,939
<u>EXPENDITURES</u> :				
<u>Admínístratív</u> e				
Supervísor Fees	\$11,000	\$9,167	\$7,800	\$1,367
FICA Expense	\$842	\$702	\$597	\$105
Assessment Roll Administration	\$5,000	\$5,000	\$5,000	\$0
Engineering Fees	\$13,000	\$9,750	\$2,736	\$7,014
Dissemination Fees	\$6,750	\$5,625	\$6,150	(\$525)
Attorney Fees	\$50,000	\$37,500	\$49,510	(\$12,010)
Annual Audít	\$4,100	\$4,100	\$4,100	\$0
Trustee Fees	\$10,800	\$10,800	\$10,388	\$413
Arbítrage	\$1,950	\$1,950	\$1,950	\$0
Impact Fee Administration	\$15,000	\$12,500	\$12,500	\$0
Management Fees	\$47,000	\$39,167	\$39,167	(\$0)
Information Technology	\$2,100	\$1,750	\$1,333	\$417
Telephone	\$300	\$250	\$260	(\$10)
Postage	\$1,800	\$1,500	\$1,118	\$382
Printing & Binding	\$1,500	\$1,250	\$839	\$411
Insurance	\$7,500	\$7,500	\$7,232	\$268
Legal Advertising	\$2,000	\$1,667	\$989	\$678
Other Current Charges	\$1,000	\$833	\$596	\$237
Office Supplies	\$150	\$125	\$59	\$66
Dues, Licenses & Subscriptions	\$175	\$175	\$175	\$0
Website Compliance	\$1,200	\$1,000	\$0	\$1,000
Administrative Expenses	\$183,167	\$152,310	\$152,498	(\$188)
<u>Ameníty Center</u>				
Insurance	\$25,500	\$25,500	\$24,669	\$831
Repaírs & Replacements	\$60,000	\$50,000	\$38,006	\$11,994
Recreational Passes	\$4,000	\$3,333	\$0	\$3,333
Office Supplies	\$6,000	\$5,000	\$3,843	\$1,157
Permít Fees	\$2,700	\$2,700	\$2,482	\$218
<u>Utilities</u>				
Water & Sewer	\$31,000	\$25,833	\$31,274	(\$5,441)
Electric	\$31,000	\$25,833	\$23,647	\$2,186
Website	\$2,000	\$1,667	\$295	\$1,372
Cable/Phone/Internet	\$17,500	\$14,583	\$15,861	(\$1,278)
Security System	\$1,000	\$560	\$560	\$0

Durbín Crossing Community Development District

General Fund

Statement of Revenues & Expenditures

For The Period Ending July 31, 2020

		PRORATED		
	ADOPTED	BUDGET	ACTUAL	
	BUDGET	7/31/20	7/31/20	VARIANCE
Amenity Center Management Contracts				
Manageríal	\$163,400	\$136,167	\$151,167	(\$15,000)
Staffing	\$190,500	\$158,750	\$158,750	\$0
Lífeguards	\$65,100	\$18,766	\$18,766	\$0
Refuse Service	\$4,800	\$4,000	\$3,146	\$854
Pool Chemicals	\$19,562	\$16,302	\$18,953	(\$2,651)
Special Events	\$26,000	\$24,651	\$24,651	\$0
Pest Control	\$3,600	\$3,000	\$2,550	\$450
Pressure Washing/Fitness Equip Maint	\$17,000	\$16,424	\$16,424	\$0
Amenity Center Expenses	\$670,662	\$533,069	\$535,044	(\$1,975)
<u>Grounds Maíntenanc</u> e				
Electric	\$5,200	\$4,333	\$3,592	\$742
Water / Reuse	\$275,000	\$229,167	\$255,243	(\$26,077)
Streetlighting	\$71,000	\$59,167	\$57,218	\$1,948
Lake Maintenance	\$55,500	\$46,250	\$43,000	\$3,250
Landscape Maintenance	\$361,620	\$301,350	\$336,541	(\$35,191)
Landscape Contingency	\$40,000	\$33,333	\$53,723	(\$20,390)
Míscellaneous	\$37,000	\$30,833	\$30,512	\$321
Fuel	\$1,100	\$917	\$807	\$109
Irrigation Repairs	\$15,000	\$12,500	\$14,823	(\$2,323)
Capital Reserve	\$43,709	\$43,709	\$43,709	\$0
Capital Outlay *	\$200,000	\$0	\$0	\$0
Water Quality Monitoring	\$1,000	\$833	\$0	\$833
Grounds Maintenance Expenses	\$1,106,129	\$762,392	\$839,169	(\$76,777)
TOTAL EXPENDITURES	\$1,959,958	\$1,447,771	\$1,526,711	(\$78,939)
		· ·		
<u>Other Financing Sources & Use</u> s				
Interfund Transfer In/(Out)	\$0	\$0	\$0	\$0
Total Other Financing Sources & Uses	\$0	\$0	\$0	\$0
EXCESS REVENUES/(EXPENSES)	\$0	\$508,220	\$437,220	(\$71,000)
Fund Balance - Beginning	\$0		\$259,463	
Fund Balance - Ending	\$0	_	\$696,683	

Durbin Crossing COMMUNITY DEVELOPMENT DISTRICT

General Fund

Statement of Revenues & Expenditures Fiscal Year 2020

					cai year 2								
REVENUES:	Oct	Nov	Dec	Jan	Feb	Mar	Apr	Мау	Jun	Jul	Aug	Sept	Total
Assessments - Tax Roll	-	135,132	169,639	1,523,978	-	12,118	39,650	-	4,516	1,469	-	-	1,886,501
Assessments - Dírect	-	-	25,219	4,191	8,418	-	4,405	12,609	1,468	-	-	-	56,311
Interest Income	32	9	5	16	89	149	65	9	8	4	-	-	386
Míscelleaneous	11,927	2,835	-	1,340	-	465	2,258	-	1,417	490	-	-	20,732
Interfund Transfer In	-	-	-	-	-	-	-	-	-	-	-	-	-
TOTAL REVENUES	11,959	137,976	194,863	1,529,525	8,507	12,732	46,378	12,619	7,409	1,963	-	-	1,963,931
<u>EXPENDITURES</u> :													
ADMINISTRATIVE:													
Supervisor Fees	1,000	1,000	-	1,000	1,000	-	1,000	1,000	1,000	800	-	-	7,800
FICA Expense	77	77	-	77	77	-	77	77	77	61	-	-	597
Assessment Administration	5,000	-	-	-	-	-	-	-	-	-	-	-	5,000
Engineering Fees	-	-	-	-	-	785	388	679	883	-	-	-	2,736
Dissemination Fees	700	1,000	500	500	500	950	500	500	500	500	-	-	6,150
Attorney Fees	5,699	9,848	1,849	3,001	3,324	7,893	6,536	7,255	4,107	-	-	-	49,510
Annual Audit	-	-	-	-	-	-	-	-	4,100	-	-	-	4,100
Trustee Fees	5,000	-	-	-	-	-	5,388	-	-	-	-	-	10,388
Arbitrage	-	-	750	-	-	-	-	-	-	1,200	-	-	1,950
Impact Fee Administration	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	1,250	-	-	12,500
Management Fees	3,917	3,917	3,917	3,917	3,917	3,917	3,917	3,917	3,917	3,917	-	-	39,167
Computer Time	133	133	133	133	133	133	133	133	133	133	-	-	1,333
Telephone	16	27	60	70	-	10	14	20	29	15	-	-	260
Postage	26	51	72	544	29	50	37	18	187	103	-	-	1,118
Printing & Binding	150	207	71	13	161	107	14	41	-	75	-	-	839
Insurance	7,232	-	-	-	-	-	-	-	-	-	-	-	7,232
Legal Advertising	117	81	-	85	85	81	154	229	157	-	-	-	989
Other Current Charges	141	343	220	213	232	(809)	70	58	56	73	-	-	596
Office Supplies	8	8	8	0	9	9	1	1	8	6	-	-	59
Dues, Licenses & Subscriptions	175	-	-	-	-	-	-	-	-	-	-	-	175
Website Compliance	-	-	-	-	-	-	-	-	-	-	-	-	-
Administrative Expenses	30,639	17,942	8,829	10,803	10,717	14,377	19,478	15,176	16,404	8,133	-	-	152,498
Insurance	24,669	-	-	-	-	-	-	-	-	-	-	-	24,669
Repairs & Replacements	4,507	5,881	5,551	(1,178)	5,812	5,728	4,516	2,618	2,847	1,724	-	-	38,006
Recreational Passes	-	-	-	-	-	-	-	-	-	-	-	-	-
Office Supplies	93	482	135	35	47	22	694	683	1,118	535	-	-	3,843
Permit Fees	-	-	-	1,557	-	-	-	-	925	-	-	-	2,482
<u>Utilities</u>													
Water & Sewer	3,233	3,095	2,786	2,858	1,406	2,358	2,412	3,579	4,522	5,026	-	-	31,274
Electric	2,812	2,635	2,811	2,470	2,711	2,330	2,248	1,815	1,401	2,415	-	-	23,647
Website	-	-	-	-	-	295	-	-	-	-	-	-	295

Durbin Crossing COMMUNITY DEVELOPMENT DISTRICT

General Fund

Statement of Revenues & Expenditures

Æ'	621	
'FISCA	l Vear	2020

				<i>J</i> 13	cai year 20								
	Oct	Nov	Dec	Jan	Feb	Mar	Apr	Мау	Jun	Jul	Aug	Sept	Total
Cable/Phone/Internet	3,097	2,383	2,383	1,147	1,124	1,231	1,124	1,123	1,124	1,126	-	-	15,861
Security System	-	-	-	-	-	-	280	-	280	-	-	-	560
<u>Management Contracts</u>													
Managerial	15,117	15,117	15,117	15,117	15,117	15,117	15,117	15,117	15,117	15,117	-	-	151,167
Staffing	15,875	15,875	15,875	15,875	15,875	15,875	15,875	15,875	15,875	15,875	-	-	158,750
Lífeguards	-	-	-	-	-	2,630	-	-	16,136	-	-	-	18,766
Refuse Servíce	1,011	128	245	297	297	294	290	-	205	378	-	-	3,146
Pool Chemicals	1,713	1,713	1,850	1,850	2,002	1,850	2,358	1,916	1,850	1,850	-	-	18,953
Special Events	4,040	4,804	6,035	3,311	2,298	2,394	377	75	1,128	189	-	-	24,651
Pest Control	145	270	240	240	240	145	270	270	365	365	-	-	2,550
Pressure Washing/Fitness Equip Maint	7,907	-	2,095	364	2,126	1,172	1,206	340	394	820	-	-	16,424
Amenity Center Expenses	84,220	52,383	55,123	43,942	49,055	51,440	46,766	43,411	63,284	45,420	-	-	535,044
<u>Grounds Maíntenanc</u> e													
Electric	360	348	378	396	419	379	373	324	295	318	-	-	3,592
Water / Reuse	27,880	26,953	25,223	19,023	18,328	15,537	13,846	31,480	38,167	38,806	-	-	255,243
Streetlighting	5,789	5,704	5,817	5,786	5,868	5,759	5,759	5,758	5,194	5,785	-	-	57,218
Lake Maintenance	4,300	4,300	4,300	4,300	4,300	4,300	4,300	4,300	4,300	4,300	-	-	43,000
Landscape Maintenance	30,135	30,135	19,889	36,626	36,626	36,626	36,626	36,626	36,626	36,626	-	-	336,541
Landscape Contingency	14,525	(170)	1,487	5,050	3,004	13,625	350	2,800	10,952	2,100	-	-	53,723
Miscellaneous	9,099	4,781	2,825	2,310	1,734	4,810	251	2,917	926	860	-	-	30,512
Fuel	88	79	78	73	93	83	99	93	122	-	-	-	807
Irrigation Repairs	5,501	1,033	108	-	-	6,330	900	294	658	-	-	-	14,823
Capital Reserve	-	-	-	-	-	-	-	-	43,709	-	-	-	43,709
Capital Outlay	-	-	-	-	-	-	-	-	-	-	-	-	-
Water Quality Monitoring	-	-	-	-	-	-	-	-	-	-	-	-	-
Grounds Maintenance Expenses	97,676	73,163	60,105	73,564	70,371	87,449	62,505	84,593	140,949	88,795	-	-	839,169
TOTAL EXPENDITURES	212,536	143,487	124,057	128,309	130,143	153,266	128,748	143,180	220,637	142,348	-	-	1,526,711
EXCESS REVENUES/(EXPENSES)	(200,577)	(5,512)	70,806	1,401,216	(121,636)	(140,534)	(82,370)	(130,561)	(213,227)	(140,385)	-	-	437,220

Durbín Crossíng Community Development Distríct

Debt Servíce Fund 2017 A1 & A2

Statement of Revenues & Expenditures For The Period Ending July 31, 2020

1	PRORATED									
	ADOPTED	BUDGET	ACTUAL							
	BUDGET	7/31/20	7/31/20	VARIANCE						
l	БИДGEI	//31/20	//31/20	VANIAMUL						
<u>Revenues</u> :										
Assessments - Tax Roll	\$2,985,626	\$2,985,626	\$2,990,545	\$4,918						
Assessments - Dírect	\$86,562	\$67,511	\$2,990,949 \$67,511	\$0						
Prepayments	\$00,502	\$07,511	\$51,822	\$51,822						
Interest Income	\$3,000	\$0 \$2,500	\$2,271	(\$229)						
Interest Income	\$5,000	\$2,500	\$2,271	(\$229)						
Total Revenues	\$3,075,188	\$3,055,637	\$3,112,149	\$56,511						
<u>Expenditure</u> s										
<u>Seríes 2017 A-</u> 1										
Interest 11/1	\$611,241	\$611,241	\$611,241	\$0						
Special Call 11/1	\$0	\$0	\$145,000	(\$145,000)						
Interest 5/1	\$611,241	\$611,241	\$608,841	\$2,400						
Principal 5/1	\$1,470,000	\$1,470,000	\$1,465,000	\$5,000						
Principal 5/1 (Prepayment)	\$0	\$0	\$25,000	(\$25,000)						
<u>Seríes 2017 A-2</u>										
Interest 11/1	\$114,788	\$114,788	\$114,788	\$0						
Special Call 11/1	\$0	\$0	\$20,000	(\$20,000)						
Interest 5/1	\$114,788	\$114,788	\$114,231	\$556						
Principal 5/1	\$140,000	\$140,000	\$140,000	\$0						
Príncipal 5/1 (Prepayment)	\$0	\$0	\$65,000	(\$65,000)						
Total Expenditures	\$3,062,056	\$3,062,056	\$3,309,100	(\$247,044)						
<u>Other Sources/(Use</u> s)										
Other Debt Service Cost	\$0	\$0	\$0	\$0						
Total Other Sources/(Uses)	\$0	\$0	\$0	\$0						
Excess Revenues (Expenditures)	\$13,132		(\$196,951)							
Fund Balance - Beginning	\$780,034		\$2,471,127							
Fund Balance - Ending	\$793,166		\$2,274,175							

Page 6

Durbín Crossing

Community Develoment District Capital Reserve Funds Statement of Revenues & Expenditures For The Períod Ending July 31, 2020

		PRORATED		
	ADOPTED	BUDGET	ACTUAL	
	BUDGET	7/31/2020	7/31/2020	VARIANCE
<u>Revenues:</u>				
Capital Reserve Funding - Transfer In	\$43,709	\$43,709	\$43,709	\$0
Capital Project - Transfer In	\$200,000	\$0	\$0	\$0
Míscellaneous Revenue/Interest	\$10,000	\$8,333	\$12,649	\$4,315
Impact Fees	\$0	\$0	\$10,954	\$10,954
Total Revenues	\$253,709	\$52,042	\$67,311	\$15,269
<u>Expenditure</u> s				
Capital Outlay	\$200,000	\$166,667	\$37,574	\$129,093
Repair/Replacements	\$0	\$0	\$36,752	(\$36,752)
Total Expenditures	\$200,000	\$166,667	\$74,326	\$92,341
<u>Other Sources/(Use</u> s)				
Interfund Transfer In/(Out)	\$0	\$0	\$0	\$0
Total Other Sources/(Uses)	\$0	\$0	\$0	\$0
Excess Revenues (Expenditures)	\$53,709	(\$114,624)	(\$7,014)	\$107,610
Fund Balance - Beginning	\$1,375,984		\$1,408,641	
Fund Balance - Ending	\$1,429,693		\$1,401,627	

Durbín Crossing Community Development District Long Term Debt Report

Series 2017A-1 Special Assessment Refunding Bo	onds
Interest Rate:	Various
Maturity Date:	5/1/2037
Reserve Fund Definition:	50% MADS
Reserve Fund Requirement:	\$1,341,300
Reserve Fund:	\$1,341,300
Bonds outstanding - 3/31/17	\$37,825,000
Less: May 1, 2017 (Prepayment)	(\$40,000)
Less: May 1, 2018	(\$1,415,000)
Less: May 1, 2018 (Prepayment)	(\$10,000)
Less: November 1, 2018 (Prepayment)	(\$15,000)
Less: May 1, 2019	(\$1,445,000)
Less: May 1, 2019 (Prepayment)	(\$25,000)
Less: November 1, 2019 (Prepayment)	(\$145,000)
Less: May 1, 2020	(\$1,465,000)
Less: May 1, 2020 (Prepayment)	(\$25,000)
Current Bonds Outstanding	\$33,240,000

Series 2017A-2 Special Assessment Refunding	Bonds
Interest Rate:	5.00% -6.25%
Maturity Date:	5/1/2037
Reserve Fund Definition:	50% MADS
Reserve Fund Requirement:	\$172,288
Reserve Fund:	\$172,425
Bonds outstanding - 3/31/17	\$4,580,000
Less: May 1, 2018	(\$130,000)
Less: May 1, 2018 (Prepayment)	(\$170,000)
Less: November 1, 2018 (Prepayment)	(\$10,000)
Less: May 1, 2019	(\$130,000)
Less: May 1, 2019 (Prepayment)	(\$25,000)
Less: November 1, 2019 (Prepayment)	(\$20,000)
Less: May 1, 2020	(\$140,000)
Less: May 1, 2020 (Prepayment)	(\$65,000)
Current Bonds Outstanding	\$3,890,000



DURBIN CROSSING COMMUNITY DEVELOPMENT DISTRICT

Fiscal Year 2020 Summary of Series 2017A1-2 & O&M Assessment Receipts

		ASS	ESSED				RECEIVED		
									DATE O&M
	# UNITS	SERIES 2017A1-2		TOTAL NET	SERIES 2017A1-		TOTAL ASMTS		PAID
ASSESSED TO	ASSESSED	DEBT NET	O&M NET	ASMTS	2 DEBT PAID	O&M PAID	PAID	BALANCE DUE	THROUGH
PRG DURBIN LLC VILLAGE CTR T COMM. (1)	44,561	29,572.19	16,765.25	46,337.44	22,179.14	16,765.25	38,944.39	7,393.05	5/1/2019
PALMS PROFESSIONAL PARK LLC S MIXED USE (1)	49,225	32,667.38	18,520.00	51,187.38	24,500.54	18,520.00	43,020.54	8,166.84	5/1/2019
LONGLEAF CENTER LLC R MIXED USE (1)	40,275	13,962.85	15,152.72	29,115.57	10,472.14	15,152.72	25,624.86	3,490.71	5/1/2019
DURBIN CROSSING STATION T (1)	15,610	10,359.33	5,872.97	16,232.30	10,359.33	5,872.97	16,232.30	-	5/1/2019
NET ASSESSMENTS DIRECT BILL	149,671	86,561.75	56,310.94	142,872.69	67,511.15	56,310.94	123,822.09	19,050.60	
NET ASSESSMENTS TAX ROLL	25,824	2,981,909.58	1,880,993.66	4,862,903.23	2,990,544.74	1,886,501.37	4,877,046.11	(14,142.88)	
TOTAL DISTRICT	175,495	3,068,471.33	1,937,304.60	5,005,775.92	3,058,055.89	1,942,812.31	5,000,868.20	4,907.72	

DIRECT BILL % COLLECTED	78%	100%	87%
TAX ROLL % COLLECTED	100%	100%	100%
TOTAL % COLLECTED	100%	100%	100%

(1) Bulk land owners are on a payment plan. O&M Installments due 50% due 12/1, 25% due 2/1, and 25% due 5/1.

Debt Service is due 75% 4/1 and 25% 9/30

Units include 170,000 square feet of Commercial/Retail/Office

DETAIL	OF TAX ROLL RECEI	PTS		
ST JOHNS COUNTY DISTRIBUTION	DATE	AMOUNT	DEBT	0&M
1	11/19/2019	149,526.94	91,689.22	57,837.72
2	11/25/2019	14,825.14	9,090.71	5,734.43
3	11/26/2019	185,001.45	113,442.03	71,559.42
4	12/13/2019	154,475.67	94,723.76	59,751.91
5 (11/26-12/6)	12/19/2019	284,088.30	174,201.62	109,886.68
6 (11/2-11/3)	1/14/2020	2,885,073.54	1,769,113.64	1,115,959.90
7 (11/9-12/31)	1/29/2020	1,049,984.59	643,845.65	406,138.94
INTEREST (10/1-12/31)	1/30/2020	4,858.36	2,979.12	1,879.24
8 (1/1-1/31)	3/30/2020	31,329.44	19,211.07	12,118.37
INTEREST	4/14/2020	2,306.59	1,414.39	892.20
9 (2/1-4/30)	5/6/2020	100,200.29	61,442.35	38,757.94
TAX CERTIFICATES	6/10/2020	11,674.95	7,159.02	4,515.93
INTEREST	7/10/2020	60.64	-	60.64
11	7/13/2020	3,640.21	2,232.16	1,408.05
			-	-
			-	-
TOTAL TAX ROLL RECEIPTS		4,877,046.11	2,990,544.74	1,886,501.37

D.

Durbín Crossíng Community Development District

<u>Check Run Summary</u> 7/1/2020 thru 7/31/2020

Fund	Date	Check No.		Amount	
General Fund					
Payroll	7/30/20	50641-50644	\$	738.80	
			Sub-7	Total	\$ 738.80
Accounts Payable	7/1/20	5609-5612	\$	2,507.73	
2	7/9/20	5613-5626	\$	95,985.08	
	7/16/20	5627-5631	\$	10,927.34	
	7/24/20	5632-5634	\$	4,264.33	
			Sub-7	Total	\$ 113,684.48
Capítal Reserve Fund	-				
2	7/1/20	184-186	\$	17,499.00	
	7/24/20	187	\$	1,740.00	
			Sub-T	Total	\$ 19,239.00
/esta Wells Fargo Crea	lit Card				
	7/30/20	June Purchases	\$	2,009.29	
			Sub-7	Total	\$ 2,009.29
Total					\$ 135,671.57

* Fedex and WF Credit Card Invoices available upon request

BR040M-A CMPY-001		-	ECKS WRITTEN LIST - GENERAL FUND E	-	GENERAI		7/31/2	020	RUN	8/13/2020	PAGE
CHECK#	TYPE	SYSTEM	CHECK DATE	CHECK	AMT	EMP/CUS/V	/EN#	DESCRIPTION			
050641 050642	R R	PR PR	07/30/2020 07/30/2020	184	1.70 1.70		14 11	ROBERT T BRO SARAH G HALL			
050643 050644	R R	PR PR	07/30/2020 07/30/2020		1.70 1.70		13 8	JASON S HARR. PETER E POLL			
		BANK	TOTAL	738	3.80						
		COMPANY	TOTAL	738	8.80						

1

ATTENDANCE SHEET

District:

Durbin Crossing CDD

Meeting Date:

July 27, 2020

	Supervisor	In Attendance	Fees
1.	Debbie Driscoll Assistant Secretary	No	\$200
2.	Peter Pollicino Chairman		\$200
3.	Sarah Gabel Hall Assistant Secretary	V	\$200
4.	Tim Brownlee Vice Chairman		\$200
5.	Jason Harrah Assistant Secretary		\$200

District Manager:

PLEASE RETURN COMPLETED FORM TO BERNADETTE PEREGRINO

AP300R YEAR-TO-DATE ACCOUNTS PAYABLE PREPAID/CO *** CHECK DATES 07/01/2020 - 07/31/2020 *** DURBIN CROSSING - GENERAL FU BANK A GENERAL FUND	MPUTER CHECK REGISTER IND	RUN 8/13/20	PAGE 1
CHECK VEND#INVOICEEXPENSED TO VENDOR NAME DATE DATE INVOICE YRMO DPT ACCT# SUB SUBCLASS	STATUS	AMOUNT	CHECK AMOUNT #
7/01/20 00109 7/01/20 13129559 202007 320-53800-45510	*	637.49	
JUL POOL CHEMICALS POOLSURE			637.49 005609
7/01/20 00109 7/01/20 13129559 202007 320-53800-45510	*	1,212.74	
JUL POOL CHEMICALS POOLSURE			1,212.74 005610
7/01/20 00348 6/25/20 3073 202006 320-53800-46400	*	422.50	
INSTALL NEW WIRE VERDEGO			422.50 005611
7/01/20 00348 6/25/20 3074 202006 320-53800-46400	*	235.00	
TROUBLESHOOT 3 VALVES VERDEGO			235.00 005612
7/09/20 00321 5/04/20 4096 202005 320-53800-44200	*	29.94	
MAINTENANCE SUPPLIES 5/06/20 4100 202005 320-53800-44200	*	3.16	
MAINTENANCE SUPPLIES 5/07/20 4105 202005 320-53800-44200 MAINTENANCE SUPPLIES	*	24.95	
MAINTENANCE SUPPLIES 5/13/20 4118 202005 320-53800-44200 MAINTENANCE SUPPLIES	*	12.98	
5/14/20 4126 202005 320-53800-44200	*	3.59	
MAINTENANCE SUPPLIES 5/21/20 4142 202005 320-53800-44200	*	20.56	
MAINTENANCE SUPPLIES CRONIN ACE HARDWARE			95.18 005613
7/09/20 00021 7/01/20 471 202007 310-51300-34000 JUL MANAGEMENT FEES	*	3,916.67	
7/01/20 471 202007 310-51300-35100 JUL INFORM TECHNOLOGY	*	133.33	
7/01/20 471 202007 310-51300-32500 JUL IMPACT FEE ADMIN	*	1,250.00	
7/01/20 471 202007 310-51300-31300 JUL DISSEMINATION SERVICE	*	500.00	
7/01/20 471 202007 310-51300-51000 OFFICE	*	6.01	
7/01/20 471 202007 310-51300-42000 POSTAGE	*	103.22	
7/01/20 471 202007 310-51300-42500 COPIES	*	75.00	
7/01/20 471 202007 310-51300-41000 TELEPHONE	*	14.66	
GOVERNMENTAL MANAGEMENT S	SERVICES		5,998.89 005614

PAGE 2	RUN 8/13/20	CHECK REGISTER	YEAR-TO-DATE ACCOUNTS PAYABLE PREPAID/COMPUTE 020 - 07/31/2020 *** DURBIN CROSSING - GENERAL FUND BANK A GENERAL FUND	AP300R *** CHECK DATES
CHECK AMOUNT #	AMOUNT	STATUS	VOICE VENDOR NAME INVOICE YRMO DPT ACCT# SUB SUBCLASS	CHECK VEND# DATE
	1,200.00	*	0 20043 202007 310-51300-32400	7/09/20 00051
1,200.00 005615			ARBTR 2017A-1&A-2 2/29/20 GRAU AND ASSOCIATES	
	100.00	*	0 1203 202003 320-53800-44200	
100.00 005616			REPAIR POWER ISSUE HALCYON AV, LLC	
	115.00	*	0 1251 202007 320-53800-44200	7/09/20 00344
115.00 005617			FIXED ISSUE W/MICROPHONE HALCYON AV, LLC	
	2,487.42	*	0 3124 202006 320-53800-46210	
2,487.42 005618			INSTALL GRASSES VERDEGO	
	36,626.02	*	0 3177 202007 320-53800-46200	7/09/20 00348
36,626.02 005619			JUL LANDSCAPE MAINTENANCE VERDEGO	
	16,135.50	*	VERDEGO 0 2020-6-3 202006 320-53800-45501	7/09/20 00252
16,135.50 005620			JUN LIFEGUARD HOURS VESTA PROPERTY SERVICES, INC.	
	6,633.33	*	0 371103 202007 320-53800-45502	7/09/20 00252
	2,875.00	*	JUL GENERAL MANAGER 0 371103 202007 320-53800-45517	
	5,608.33	*	JUL AMENITIES MANAGER 0 371103 202007 320-53800-45518	
	1,516.67	*	JUL MAINTENANCE MANAGER 0 371103 202007 320-53800-45507	
	2,183.33	*	JUL JANITORIAL SERVICES 0 371103 202007 320-53800-45505	
	958.33	*	JUL POOL MAINTENANCE 0 371103 202007 320-53800-45514	
	5,300.00	*	JUL SP EVENT PLANNER SRVC 0 371103 202007 320-53800-45515	
	5,916.67	*	JUL FACILITY MONITOR 0 371103 202007 320-53800-45503	
	352.78	*	JUL FACILITY ATTENDANCE 0 371103 202007 320-53800-46300	
31,344.44 005621			JUL APP MAINTENANCE VESTA PROPERTY SERVICES, INC.	
	215.34		0 94387372 202007 320-53800-45508	7/09/20 00053
215.34 005622			JUL REFUSE-NORTH	

AP300R *** CHECK DATES 0	YEAR-TO-DATE ACCOUNTS PAYABLE PREPAID/COMPUTE 7/01/2020 - 07/31/2020 *** DURBIN CROSSING - GENERAL FUND BANK A GENERAL FUND	ER CHECK REGISTER	RUN 8/13/20	PAGE 3
CHECK VEND# . DATE	INVOICEEXPENSED TO VENDOR NAME DATE INVOICE YRMO DPT ACCT# SUB SUBCLASS	STATUS	AMOUNT	CHECK AMOUNT #
	6/25/20 94387382 202007 320-53800-45508 JUL REFUSE-SOUTH WASTE MANAGEMENT	*	162.93	162.93 005623
7/09/20 00354	6/12/20 S51304 202006 320-53800-44200 INSTALLED SENSOR/THERMOST WEATHER ENGINEERS, INC.	*	1,176.00	
	6/30/20 C19941 202006 320-53800-44200 FILTER CHANGE/INSPECTION WEATHER ENGINEERS, INC.	*	224.50	
	6/30/20 S51794 202006 320-53800-44200 REPLACED DUAL CAPACITOR WEATHER ENGINEERS, INC.	*	103.86	
	7/01/20 07012020 202007 320-53800-45300 JUL SERVICE X1022920 COMCAST	*	529.51	
	5/01/20 13129559 202005 320-53800-45510 MAY POOL CHEMICALS-SOUTH 5/01/20 13129559 202005 320-53800-45510 FINANCE CHARGE POOLSURE	*	1,212.74	
	6/15/20 6439 202006 320-53800-46210 TRIM TREES/DEBRIS REMOVAL TREE TECH TREE SERVICE INC	*	7,265.00	
7/16/20 00348	4/30/20 2836 202004 320-53800-46400 REPLACE CONTROLLERS VERDEGO	*	360.00	
	6/30/20 371420 202006 320-53800-44600 OFFISE SUPPLIES	*	699.84	
	6/30/20 371420 202006 320-53800-44200 ZIPLOCK BAGS	*	12.29	
	6/30/20 371420 202006 320-53800-44200 EXAM GLOVES	*	13.04	
	6/30/20 371420 202006 320-53800-44200 GLOVES	*	17.94	
	6/30/20 371420 202006 320-53800-44200 FACE MASKS 6/30/20 371420 202006 320-53800-44600 HP 952XL	*	27.50 120.69	

AP300R YEAR-TO-DATE ACCOU *** CHECK DATES 07/01/2020 - 07/31/2020 *** DURBIN BANK A		CHECK REGISTER	RUN 8/13/20	page 4
CHECK VEND#INVOICEEXPENSED TO DATE DATE INVOICE YRMO DPT ACCT# SUB		STATUS	AMOUNT	CHECK AMOUNT #
6/30/20 371420 202006 320-53800-44200		*	171.12	
COFFEE/CLEANING SUPPLIES 6/30/20 371420 202006 320-53800-44200		*	35.89	
SPRAY PAINT 6/30/20 371420 202006 320-53800-46300		*	396.00	
DURBIN'S APP RENEWAL VES	TA PROPERTY SERVICES, INC.			1,494.31 005631
7/24/20 00008 7/20/20 115895 202006 310-51300-31500			2,507.26	
JUN GENERAL COUNSEL HOP	PING GREEN & SAMS			2,507.26 005632
7/24/20 00008 7/20/20 115896 202006 310-51300-31500		*	1,600.00	
JUN MONTHLY MEETING HOP	PING GREEN & SAMS			1,600.00 005633
7/24/20 00009 6/11/20 10328455 202006 310-51300-48000		*	157.07	
NOTICE OF MEETING 6/22/20 THE	ST. AUGUSTINE RECORD			157.07 005634
			112 604 40	
	TOTAL FOR BAI	NK A	113,684.48	
	TOTAL FOR REC	GISTER	113,684.48	



1707 Townhurst Dr. Houston TX 77043 (800) 858-POOL (7665) www.poolsure.com

Invoice	Date	7/1/2020
	Invoice #	131295593342

Terms	Net 20
Due Date	7/21/2020
PO #	
Customer #	13DUR100

Bill To	Ship To	
Attn: Office Durbin Crossing North 475 West Town Place, Suite 114 St. Augustine FL 32092	Durbin Crossing North 730 North Durbin Pkwy Saint Johns FL 32259	

Item ID	Description	Qty	Units	Amount
WM-CHEM-BASE	Water Management Seasonal Billing Rate	1	ea	637.49
	RECEIVED			
	JUN 2 5 2020			
	109 D 1, 320, 538, 45570			

Total 63 Amount Due \$63

637.49 \$637.49

Remittance Slip		
Customer 13DUR100	Amount Due	\$637. 49
	Amount Paid	
Invoice # 131295593342	Make Checks Payable To	3
	Poolsure PO Box 55372 Houston, TX 77255-5372	





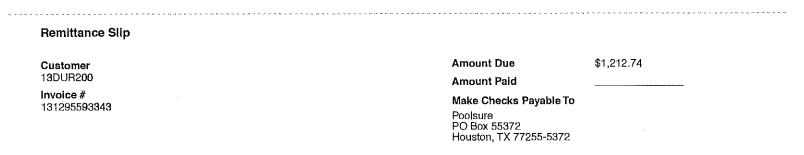
1707 Townhurst Dr. Houston TX 77043 (800) 858-POOL (7665) www.poolsure.com

Invoice	Date	7/1/2020
	Invoice #	131295593343

Terms	Net 20		
Due Date	7/21/2020		
PO #			
Customer #	13DUR200		

Bill To		Ship To			
Durbin Crossing South 475 West Town Place, Suite 114 St. Augustine FL 32092		Durbin Crossing South Durbin Crossing South 145 South Durbin Pkwy Jacksonville FL 32259			
Item ID	Descriptio	Description		Units	Amount
WM-CHEM-BASE	Water Management Seasonal Billin		1	ea	1,212.74
RECEIVED					
	JUN 2 5 202	0			
	109 1, 36	D. 538. 415570			

Total 1,212.74 Amount Due \$1,212.74



131295593343



Invoice

RECEIVED

Invoice #: 3073 Date: 06/25/20 Customer PO: DUE DATE: 07/25/2020

JUN 2 6 2020

BILL TO

Durbin Crossing

245 Riverside Ave., Suite 250

Jacksonville, FL 32202

FROM

VerdeGo PO Box 789 3335 North State Street Bunnell, FL 32110 Phone: 386-437-3122 www.verdego.com

DESCRIPTION #2186 - Harbury 2 wire install	l avrit afilia	-Lum This will	llanhaa	AMOUNT
Install new 2 wire path for valves located on entry and battery timers and get these valves working on the con <i>Irrigation</i>		irdury. This wi	li replace	\$422.50
0	1.00	\$422.50	\$422.50	

Invoice Notes:

Thank you for your business!

AMOUNT DUE THIS INVOICE

\$422.50

1-320-53800-46400 Irrigation Repair

348 0



Invoice

RECEIVED

JUN 2 6 2020

FROM

VerdeGo

PO Box 789

3335 North State Street Bunnell, FL 32110 Phone: 386-437-3122 www.verdego.com

Invoice #: 3074 Date: 06/25/20 Customer PO: DUE DATE: 07/25/2020

BILL TO

Durbin Crossing 245 Riverside Ave., Suite 250 Jacksonville, FL 32202

AMOUNT

DESCRIPTION #2192 - Veterans pkwy Valves Troubleshoot 3 valves on Veterans pkwy to reconnect to main irrigation timer. *Irrigation*

\$235.00

1.00 \$235.00 \$235.00

Invoice Notes:

J^{a.}

Thank you for your business!

AMOUNT DUE THIS INVOICE

\$235.00

1-320-53800-46400 Irrigation Repair

348 A)

RECEIVED

JUL 0 1 2020 STATEMENT

321 A) 1, 320, 538,442

PAGE: 1 CRONIN ACE HARDWARE 2843 COUNTY ROAD 210 WEST SUITE 101 SAINT JOHNS, FL 32259 (904) 217-3324

> DURBIN CROSSING 475 W.TOWN PLACE

SUITE 114

ST. AUGUSTINE FL

CLOSING DATE: 5/31/20 DUE DATE : 6/30/20 ACCT: 10068 CLOSING DATE : 5/31/20 DUE DATE: 6/30/20 CRONIN ACE HARDWAR DURBIN CROSSING ACCOUNT : 10068

DATE	REFERENC	F ST	c	DESCRIPTION	DEBIT	CREDIT	REFERENCE	AMOUNT
				DESCRIPTION	DEGII		REFERENCE	
			тһа	nk you for your busi	nessl			
				PREV BALANCE	723.2	9	PREV BAL	723.29
5/ 4/20	4096	1	r	INVOICE	29.9	4	4096	29.94
6/20	4100	1	I	INVOICE	3.1	6	4100	3.16
5/ 7/20	4105	1	I	INVOICE	24,9	5	4105	24,95
5/13/20	4118	1	r	INVOICE	12.9	8	4118	12.98
5/14/20	4126	1	I	INVOICE	3.5	9	4126	3.59
5/21/20	4142	1	I	INVOICE	20.5	6	4142	20.56
5/29/20	G19760	1	Р	PAYMENT - THANK YOU		117.7	3 G19760	~117.73
5/29/20	G19761	1	P	PAYMENT - THANK YOU		198.5	3 G19761	-198.53
				NEW BALANCE	502.2			
					502.2			
				,				
		l						
	1							
YG	ur Accou	nt I	S Pa	ist Due Pleas	e Send In Your			
CURRE		urre			Over 60	Over 90		
9	5.18		198	208.50	0.00	Ì	00	
	1			· · · · · · · · · · · · · · · · · · ·		<u>, , , , , , , , , , , , , , , , , </u>	NEW BAL:	502,2
							T TET DAL.	302.2
			T E R M	IS: NET EOM			<u>بر</u>	
							<u>با</u> غ	
							T	
							د. حر	
							5 -	
10068							λ	
	A - 1	lajusti	ur n I	Elensaction cod 6 - credit			AI	WUNT PAID
		la l'anca			I - Involci Je – P Payona			

ub-col/20 1_kiPM ALU 553 SALL INV # 004096/1 Lo.22 6 L6 4.99 EA N 29.94 DeVPAIRI S.G. BLAS, 201 29.94 TERMS: NET EOM INV # 004096/1 DeVPAIRI S.G. BLAS, 201 29.94 TERMS: NET EOM INV # 004096/1 DeVPAIRI S.G. BLAS, 201 29.94 TERMS: NET EOM INV # 004096/1 Develop ARI: cr.mb TERMS: NET EOM TIME: 1:30 TIME: 1:30 TIME: 1:30 Invoid Earlier fill and the top fill and the top ExtENSION SUG. PRICE PRICE/PER ExtENSION Description SUG. PRICE PRICE/PER ExtENSION 29.94 N SPRYPAINT SG. BLACK 1202 4.99 4.99 4.99 29.94 N SPRYPAINT SG. BLACK 1202 4.99 4.99 4.99 29.94 N SPRYPAINT SG. BLACK 1202 4.99 4.99 29.94 N 29.94 N SPRYPAINT SG. BLACK 1202 SPRYPAINT SG. BLACK 1202 SPRYPAINT SG. BLACK 1202 9.94 <	THANK YOU FOR SHOPPING AT CRUELN ACT THADWAR 2543 COMBY NUMP 210 NEST - SUT (F 10) SAINT JOINS, FL 3/259 (934) 277/3324	CRONIN ACE HARDWARE 2843 COUNTY ROAD 210 WEST SUITE 101 SAINT JOHNS, FL 32259 PHONE: (904) 217-3324	PAGE NO 1
Charles in the start of the	12473 É LA 4 99 EA N SPRYPAINT S-G BLACK, 2017 29.94		DATE : 5/04/20 CLERK: ACW
1 - 1 - 2 - 2 - 2 - 2 - 2 - 2 - 2 - 2 -	CHAP GE AK1: CHAP GE AK1: CHAP GE AK1: 29.94 (C1a1 Trans) F. CHAP GE AK1: CHAP GE AK1: (C1a1 Trans) F. CHAP GE AK1: CHAP GE AK1: (C1a1 Trans) F. CHAP GE AK1: CHAP GE AK1: (C1a1 Trans) F. CHAP GE AK1: CHAP GE AK1: (C1a1 Trans) F. CHAP GE AK1: CHAP GE AK1: (C1a1 Trans) F. CHAP GE AK1: CHAP GE AK1:		**************************************
V block of water, field. 29.94 V block of water, field. SUB-TOTAL V block of water, field. TAX AMOUNT Second field. 0.00 Second field. TOTAL INVOICE Second field. 29.94	 First Scholl your Beneritation to be your firster Terminia SSC Alexandroup of better basis The first second second second second for the basis The first second second second second for the basis 		
	 The brills is set for consentabled. V it shore, contrabilities We construct a short at 		NON-TAXABLE 29.94 SUB-TOTAL 29.94 TAX AMOUNT 0.00

THANK YOU FOR SHOPPING AT
CRONIN ACT HARDWARE
2843 COUNTY ROAD 210 WEST
SULTE 101
SAINT JOHNS, FL 😥 9
(904) 217-3324

05/06/20 12:09P	4 ACW	ť	553	SALE
41938 O-RING 9/160DX3	4 /8IDX3	B33.1 1	. 79	EA N 3.16
SUB-TOTAL :\$	3.16	:XAT : JATOT		.00 3,16
CHARGE AM1:	3.1		r	

4

Total Items:



==>> JRNL#G11832 INV# 4100/1 <<== CUST ND: 10068 Customer Copy

to participate:

- + Visil WWW.TalkToAce.com
- # This survey invitation is valid for 72 hours
- * Store # 16059
- 4 Survey approximately 5 minutes

No purchase necessary. Must be 18 or older to enter sweepstakes. Vold where prohibited. See complete rules at www.TallfoAce.com To partfofpate via phone, call 1.866 264-2233 THANK YOU FOR CHOPPING AT CRONIN ACT HANGHGAR 2843 CUMAY HANG 210 MIST SULCE UN SAINT SANG, 13 52259 (964) 217 3524

1001720-12123PM	: H)	553	SALE
T1876 UNYPAINE GLOCER	5 (A Fach izùz	4 99	EA K 24.95
aub lu)Al :≸	24.6. TAX		.110
LHARGE AND;	101AL. 24 Sto	\$	24.95

lotal Hemo: 5

=>> JRH #612184 - 18V# - 4105/1 - cc== CCSTRC::UNA SAVA S CCSTRC::DCCSR CostGate: Copy

tell de dooit and experience loday and Fater in which a \$50 ACE UIT card Action and a start a

- Bigatth gate.
 Minit wan tab Loberton
 Bits anter to the list is valid for 72 nast.

X

4 Store # Tribe
* Survey adde counters 5 admites

for purchase includely. Hust be He of order to enter sweepstakes. Word where proscinted. The considers promities at the consider subscatts to participate via phone, call 19866 204 2233

CRONIN ACE HARDWARE 2843 COUNTY ROAD 210 WEST SUITE 101 SAINT JOHNS, FL 32259 PHONE: (904) 217-3324

and some of the second second

CUST ∦ 10068 TERMS: NET EOM

INV # 004105/1 DATE : 5/07/20 CLERK: MT TERM # 553

PAGE NO

1

DESCRIPTION	SUG.PRICE	PRICE/PER	EXTENSION
SPRYPAINT GLOSSBLACKI202	4.99	4.99 /EA	24.95 N
** AMOUNT CHARGED TO ACCOUNT **		TAXABLE NON-TAXABLE SUB-TOTAL	0.00 24.95 24.95
(JOHN WILLIAMS)		TAX AMOUNT TOTAL INVOICE	24.95 0.00 24.95

Kentel voor By

Ì

THANK YOU FOR CHOPPING AT CHORID AL BADDAAD 2643 LORRE BADDAID CHIEF DAT SALN JUMP, LL 2229 (3644 217 524	CRONIN ACE HARDWAR 2843 COUNTY ROAD 210 W SUITE 101 SAINT JOHNS, FL 32259 PHONE: (904) 217-3324	EST	PAGE NO 1
713-20-9:4744 NI 503 SALE 74 Sido I EA 6-49 EA N 74 Sido SAL-25 Dati 6-49 709,12 I EA 6-49 EA N	CUST # 10068 TERMS: NET EOM	INV # DATE : CLERK:	004118/1 5/13/20 MT
stù 1⊾ 4994 1804 083 084 000 6.49 18: 10 (A::\$ 12:98: 1A×, \$.00 10 (A::\$ 12:98 1904 (.\$ 12:98 1904 (.\$ 12:98			
	DESCRIPTION DREW TR WSHNDL8XI.25100 DREW TR WSH NDL8X1BX100	SUG.PRICE PHICE/PER 6.49 6.49 /EA 6.49 6.49 /EA 6.49 6.49 /EA	EXTENSION 6.49 N 6.49 N
- contact (eq) - contact (particular) - contact (par			
 Jost Sifiate) Sistema Similari Januar (Jen Sistema Similari Januar (Jen Sistema Sifiate Sistema			
<pre>boothase tetenaity Must be (} c, c, tet to enter sceptiakes,</pre>	AMOUNT CHARGED TO ACCOUNT ** (STEVE HOWELL)	12.98 TAXABLE NON-TAXABLE SUB-TOTAL TAX AMOUNT TOTAL INVOICE	0.00 12.98 12.98 0.00 12.98

THANS: VSE/ FOS/SHOPPING AT DEBLIN ALE HARDWARI 2643/(DRITY FORA) 210/0137 SUITY JUN SAINT JUNE, 51/52239 (904)/212-3324	CRONIN ACE HARDWA 2843 COUNTY ROAD 210 SUITE 101 SAINT JOHNS, FL 322 PHONE: (904) 217-332	WEST 59		PAGE NO 1
25/14/20-12/20194-041 - 253 - SALE 2092136: 1 9:А - 3/29-LA - N 2014/06/2016-01-62/2016-2026	CUST # 10068 TERMS: NET EOM		INV # DATE : CLERK: TERM # TIME :1 ****	553
 Juli Pille Pille State State	DESCRIPTION CREWDRVR BIT #2 PAL 2PC	SUG.PRICE 3.59	PRICE/PER 3.59 /EA	EXTENSION 3.59 N
 Leve P Horse The approximately S withortes The control of ended of the Herebook State of the ended of the superstakes. State of the superstakes.<td>* AMOUNT CHARGED TO ACCOUNT ** (JOHN WILLIAMS)</td><td></td><td>TAXABLE NON-TAXABLE SUB-TOTAL TAX AMOUNT TOTAL INVOICE</td><td>0.00 3.59 3.59 0.00 3.59</td>	* AMOUNT CHARGED TO ACCOUNT ** (JOHN WILLIAMS)		TAXABLE NON-TAXABLE SUB-TOTAL TAX AMOUNT TOTAL INVOICE	0.00 3.59 3.59 0.00 3.59

THANK (2): FON SHOPPING AT (KORTE APL HARMARE 2013 CORTS RUA! 210 0753 SUITE 103 SATRI JORGS AL 52259 (304) 217 3324	CRONIN ACE HARDWAI 2843 COUNTY ROAD 210 W SUITE 101 SAINT JOHNS, FL 3225 PHONE: (904) 217-3324	9 9		PAGE NO 1
الله: تحك منه عمل المنازع (2:12 A A A 2), (2:12 50, (2:12) (2:1	CUST # 10068 TERMS: NET EOM			552
tel Itès 4		SUG.PRICE	PRICE/PER	EXTENSION
<pre>////////////////////////////////////</pre>	DESCRIPTION MISC. FASTENERS HANDLE TAPR 1-1/8X72	9.99 9.99	29 /EA 9.99 /EA	.58*N 19.98 N
 Store # 16859 Sur ex approximately 5 #1631es No porthere (rescuert) #051 56 		20.56	TAXABLE	0.00
Té a lider to citer suempstakes cold where pointhiled net sueporte rules at uno.Tail Takke sum lo perito theto via (40me, call tiete 254 2233	** AMOUNT CHARGED TO ACCOUNT ** (JOHN WILLIAMS)	20.36	NON-TAXABLE SUB-TOTAL TAX AMOUNT TOTAL INVOICE	20.56 20.56 0.00 20.56
X				

Governmental Management Services, LLC

1001 Bradford Way Kingston, TN 37763

RECEIVED

JUL 0 2 2020

Invoice #: 471 Invoice Date: 7/1/20 Due Date: 7/1/20 Case: P.O. Number:

Bill To: Durbin Crossing CDD 475 West Town Place Suite 114 St. Augustine, FL 32092

Description	Но	urs/Qty	Rate	Amount
Management Fees - July 2020 1, 3/0 · 5/3 · 3/0 Information Technology - July 2020 357 Impact Fee Collection Administration - July 2020 325 Dissemination Agent Services - July 2020 3/3 Office Supplies 570 Postage 4/20 Copies 4/27 Telephone 4/10 2/ A			3,916.67 133.33 1,250.00 500.00 6.01 103.22 75.00 14.66	3,916.67 133.33 1,250.00 500.00 6.01 103.22 75.00 14.66
	-	Total		\$5,998.89
		Paymen	ts/Credits	\$0.00
		Balance	e Due	\$5,998.89

Invoice

Grau and Associates

951 W. Yamato Road, Suite 280 Boca Raton, FL 33431www.graucpa.com

Phone: 561-994-9299

Saint Cloud, FL 34771

Fax: 561-994-5823

RECEIVED

JUL 0:7 2020

Invoice No. 20043 Date 07/05/2020

1408 Hamlin Avenue, Unit E

SERVICE

AMOUNT

1,200.00

Arbitrage Series 2017 A-1 and A-2 FYE 02/29/2020

Durbin Crossing Community Development District

Current Amount Due

\$___

59 D 1, 810, 573, 324

0 - 30	31- 60	61 - 90	91 - 120	Over 120	Balance
1,200.00	0.00	0.00	0.00	0.00	1,200.00
11200,00					

Payment due upon receipt.

Halcyon AV, LLC 8976 Blaine Meadows Dr. Jacksonville, FL 32257 US david.halcyonav@gmail.com halcyonav.net

RECEIVED

Halcyon AV Bar 🏱 후 🗂

INVOICE

BILL TO Durbin Crossing CDD 145 S Durbin Pkwy Saint Johns, FL 32259 United States SHIP TO Durbin Crossing CDD 145 S Durbin Pkwy Saint Johns, FL 32259 United States INVOICE # 1203 DATE 03/26/2020 DUE DATE 03/26/2020 TERMS Due on receipt

DATE 03/09/2020	ACTIVITY Labor	DESCRIPTION Repair power issue at main gate south.	QTY 1	RATE 100.00	AMOUNT 100.00
		BALANCE DUE			\$100.00

344 A 1.320, 538, 442

Halcyon AV, LLC 8976 Blaine Meadows Dr. Jacksonville, FL 32257 US david.halcyonav@gmail.com halcyonav.net



Halcyon AV

INVOICE

BILL TO Durbin Crossing CDD 145 S Durbin Pkwy Saint Johns, FL 32259 United States

SHIP TO Durbin Crossing CDD 145 S Durbin Pkwy Saint Johns, FL 32259 United States

INVOICE # 1251 DATE 07/01/2020 DUE DATE 07/01/2020 TERMS Due on receipt

DATE	ACTIVITY	DESCRIPTION	QTY	RATE	AMOUNT
06/06/2020	Labor	Resolve issue with microphone transmision, Train staff on stereo operation	· 1	100.00	100.00
	Parts	RCA to 2.5mm audio wire, 3'	1	15.00	15.00 T
		SUBTOTAL			115.00
		TAX			0.00
		TOTAL			115.00
		BALANCE DUE			\$115.00

344 B 1.320,538.442



RECEIVED

JUL 0 1 2020

Invoice #: 3124 Date: 06/30/20 **Customer PO:** DUE DATE: 07/30/2020

BILL TO

FROM

Durbin Crossing 245 Riverside Ave., Suite 250 Jacksonville, FL 32202

VerdeGo PO Box 789 3335 North State Street Bunnell, FL 32110 Phone: 386-437-3122 www.verdego.com

AMOUNT DESCRIPTION #2129 - South Amenity Tennis Install Grasses along the backside of tennis courts Landscape Enhancement

Invoice Notes:

Thank you for your business!

\$2,487.42 AMOUNT DUE THIS INVOICE

348 D 1,320,538,46210

Invoice

\$2,487.42



RECEIVED

JUL 0 1 2020

BILL TO

Durbin Crossing 245 Riverside Ave., Suite 250 Jacksonville, FL 32202 Invoice #: 3177 Date: 07/01/20 Customer PO: DUE DATE: 07/31/2020

FROM

VerdeGo PO Box 789 3335 North State Street Bunnell, FL 32110 Phone: 386-437-3122 www.verdego.com

DESCRIPTION

#1669 - Standard Maintenance Contract July 2020

AMOUNT \$36,626.02

\$36,626.02

Invoice Notes:

Thank you for your business!

AMOUNT DUE THIS INVOICE

548 D 1.320.538.462

Invoice



Durbin Crossing CDD

904-940-5850

475 W. Town Place Suite 114 St. Augustine, Florida 32092

To:

Vesta 245 Riverside Avenue Suite 250 Jacksonville, FL. 32202 Phone: 904-355-1831

Billable Services Report

Report #: <u>2020-6-3</u> Date: 6-1-2020

For:

Non-contractual Billable Services Lifeguard Hours

 DESCRIPTION
 HOURS
 RATE
 AMOUNT

 June 1 - June 30, 2020
 1,041
 15.50
 \$16,135.50

 Lifeguard Hours at North and South; Facility Helpers at South.
 2
 2
 1
 1
 15.50
 \$16,135.50

 Q S Q Q
 1
 ,940, 538, 4/5501
 1
 1
 1
 1
 1
 1
 1
 1
 1
 1
 1
 1
 1
 1
 1
 1
 1
 1
 1
 1
 1
 1
 1
 1
 1
 1
 1
 1
 1
 1
 1
 1
 1
 1
 1
 1
 1
 1
 1
 1
 1
 1
 1
 1
 1
 1
 1
 1
 1
 1
 1
 1
 1
 1
 1
 1
 1
 1
 1
 1
 1
 1
 1
 1
 1
 1
 1
 1
 1
 1
 1
 1
 1
 1
 1
 1
 1
 1
 1
 1
 1
 1
 1
 1
 1
 1
 1
 1



Vested in your community.

Thank you for your business!



Bill To

Vesta Property Services, Inc. 245 Riverside Avenue Suite 250 Jacksonville FL 32202

Durbin Crossing C.D.D. c/o GMS LLC 475 West Town Place Suite 114

St. Augustine FL 32092

Invoice

Invoice # Date 371103 7/1/2020

Terms Due Date Memo Net 30

7/31/2020 July Fees

RECEIVED

JUL 0 1 2020

252 Ø

Description	Quentity	Rate	Amount
General Manager 1-320-53800-45502	1	6,633.33	6,633.33
Amenities Manager 1-320-53800-45517	1	2,875.00	2,875.00
Maintenance Manager 1-320-53800-45518	1	5,608.33	5,608.33
Janitorial Services 1-320-53800-45507	1	1,516.67	1,516.67
Commercial Pool Maintenance 1-320-53800-45505	1	2,183.33	2,183.33
Special Event Planner Services 1-320-53800-45514	1	958.33	958.33
Facility Monitor 1-320-53800-45515	1	5,300.00	5,300.00
	1	5,916.67	5,916.67
Monthly operation and maintenance for app 1 320, 538, 463	1	352.78	352.78

Thank you for your business.

Total

\$31,344.44



INVOICE

Customer ID:

Customer Name: Service Period: Invoice Date:

7-51836-43000 DURBIN CROSSING CDD NORTH 07/01/20-07/31/20 06/25/2020 2727 2224-4

	Inv	oice Number	r:		9438737-2224-	
How To Contact Us	Your Payment	s Due		Your Tot	al Due	
Visit wm.com	Jul 25, 20	20		\$215	5.34	
To setup your online profile, sign up for paperless statements, manage your account, view holiday schedules pay your invoice or schedule a pickup	I If full oavment of the invoiced an	nount is not reo	reived	If payment is received afte 07/25/2020: \$ 220.72		
Customer Service: (904) 260-1592	within your contractual terms, you may be charged a monthly late charge of 2.5% of the unpaid amount, with a minimum monthly dozen of \$5, or such late charge				e for Important Messages	
Previous Balance (62.42)Paymen0.00		^{ts} +		t Charges 77.76 =	Total Due 215.34	
Details for Service Location: Durbin Crossing North, 730 N Durbin Pk	cwy, Saint Johns FL 32259-8		ustomer II	D: 7-51836-430	00	
Description		Date	Ticket	Quantity	Amount	
Prorated service 4f1 proration	i to the second s	05/22/20		1.00	109.52	
4 Yard dumpster 1x week		07/01/20		1.00	82.81 56.72 8.97 6.50	
Regulatory cost recovery charge Administrative charge					1	
Fuel / environmental charge Regulatory cost recovery charge Administrative charge St john cm 5% franchise Total Current Charges					13.24 277.76	



----- Please detach and send the lower portion with payment --- (no cash or staples)



DURBIN CROSSING CDD NORTH

SAINT AUGUSTINE FL 32092-3649

475 W TOWN PLACE STE 114

0083136 01 AB 0.416 **AUTO T8 0 7177 32092-364939 -C01-P83219-I1

╘╷╢╡╢┑╣╒╎╢╢┑┑╫╪╘╠╓╧╻┱╗╕╢╞╌╢┑╢┑╘╎╍╎╢╅┉┱╍╴

PO BOX 42930 PHOENIX, AZ 85080 (904) 260-1592 (866) 381-9369 (904) 260-1449 FAX

Invoice Date	Invoice Number	Customer ID (Include with your payment)		
06/25/2020	9438737-2224-4	7-51836-43000		
Payment Terms	Total Due	Amount		
Total Due by 07/25/2020 If Received after 07/25/2020	\$215.34 \$220.72			



0083136-0000001-0087041

 \geq

222400007518364300009438737000000277760000021534 1

10290C60

<u>╡</u><u>╢</u>┓┟╻╘╖╻╗╕╕╻╖╗╍╪┥╖╘╎┑╘╢╝╡╢╖┟╢╝╢╗┑┨╻╍╺╎┙╣╻╗╸╛╽╡╝╻╸╛╽╸┊╢╺╎╸╕</u> WM CORPORATE SERVICES, INC. Remit To: AS PAYMENT AGENT PO BOX 4648 CAROL STREAM, IL 60197-4648

Ľ

Printed on recycled paper.

THINK GREEN[®]

			Ø
WAS	TE MAN	AGEMI	EMT

INVOICE

Customer ID:

Customer Name: Service Period: Invoice Date: Invoice Number

7-51881-83005 DURBIN CROSSING SOUTH 07/01/20-07/31/20 06/25/2020 9438738-2224-2

Payment Is Due 225, 2020 Pe invoiced amount is ual terms, you may be f2.5% of the unpaid an harge of \$5, or such ble law, regulation or coordination of the second	not received be charged a mount, with a h late charge witract.	\$ If paym 07/25 See Reverse See Reverse 162.93 ner ID: 7-518	= 16 381-83005	.93 Aessag
re invoiced amount is ual terms, you may b if 2.5% of the unpaid an hange of \$5, or such ble law, regulation or cor djustments 0.00 32259-7224	not received be charged a mount, with a h late charge ontract. Custon tte	If paym 07/25 See Reverse rrent Charges 162.93 ner ID: 7-518	nent is received a 5/2020: \$ 167. e for Important N = Tota 16: 381-83005	.93 Aessag il Due 2.93
ual terms, you may b f 2.5% of the unpaid an harge of \$5, or such ble law, regulation or co djustments 0.00 32259-7224 Dat	ce charged a mount, with a h late charge ontract. Custon Custon	07/25 See Reverse rrent Charges 162.93 ner ID: 7-518	5/2020: \$ 167 e for Important A = Tota 16 381-83005	.93 Aessag il Due 2.93
f 2.5% of the unpaid an harge of \$5, or such ble law, regulation or cor djustments 0.00 32259-7224	Custon tte	rrent Charges 162.93 ner ID: 7-518	= Tota 16 381-83005	1 Due 2.93
0.00 32259-7224	Custon	162.93 ner ID: 7-518	= 16 381-83005 Intity Ar	2.93
Dat	te Ti		intity Ai	mount
Dat		cket Qua		mount
578				16
		in the second se	20	
			Custon	
/25/2020	9438	8738-2224-2	7-51861	
07/25/2020	T	otal Due \$162.93 \$167.93	Amo	unt
	oice Date /25/2020 eent Terms	er portion with payment (no o bice Date Invo (25/2020 943 hent Terms T 07/25/2020	er portion with payment (no cash or staples) pice Date Invoice Number (25/2020 9438738-2224-2 Total Due 07/25/2020 \$162.93	Signal Signal state JUL 0 1 2020 er portion with payment (no cash or staples) Custon bice Date Invoice Number Custon vice Date Invoice Number Amo vice Date Total Due Amo vice Date \$162.93 Amo

2224000075188183005094387380000001629300000016293 0

0083135 01 AB 0.416 **AUTO T8 0 7177 32092-364939 -C01-P83218-I1 ╺╎╷╢╢╫╎┺╎╷╎╎╎╹┙┥╢╎╎╎╹┥╗╎╢╻╎╕┙╎╢╎╹╸╎┑╎╢╎╹╵╢╸╎╢╎╿╗╵ DURBIN CROSSING SOUTH 475 WEST TOWN PLACE STE 114 ST AUGUSTINE FL 32092-3649



<u>իլերկիրություն։</u>Ասերիլինիկներոնվում։Արտներները WM CORPORATE SERVICES, INC. Remit To: AS PAYMENT AGENT PO BOX 4648 CAROL STREAM, IL 60197-4648

-Since 1963- DURBIN CRO Attn: Steve H 145 S DURBI ST. JOHNS F	N PARKWAY	36 963 9ers.com JU	CEIVE JL 072020	Num S51 SERV/C DURBIN CRC 730 N DURBI ST. JOHNS F Site # : 1046	304 06/1 EPERFORME DSSING-NORTH E N PARKWAY 1 32259 02-002	
F		Return this portion		Amount Paid		
Work Order Date	Call Slip Number	P.O. Number	Salesman	Terms	Contract #	Batch #
06/02/20	70872	DESCRI		30	SA0	
Arrived on i in the offic steps to ho tries with technical s answering q serial numb TH6320R1004 indoor sens	To install rem site to install ce of the north ok up sensor to failed attempts upport. Spent 3 uestions. After ers to Honeywel model thermost ors. Informed E on a solution.	a wireless r building. We bunit and aft s, contacted H 30+ minutes on c giving all t 11, determined tat is not com	emote senso nt through er several oneywell hold and he model an that the patible wit	r d h		
Trouble Cod	: STEVE HOWELL e: MIS - MISC. Red link thermo	en en ante de la companya de la comp	by DLUCK		l) - Contraction Alexandration	
TRANE 2TEC3	0DEL # / SERIAL F42B1000AA / 71 042A1000AA / 71	193JKF2VV 0	SERVING A LUB ROOM/OF LUB ROOM/OF	FICE		
	replace thermo or sensor for a	averaging temp	erature.			
		Continued	on page 2			

Thank you for your business!! Please make all checks payable to Weather Engineers,Inc. Remit To: PO Box 37068 Jacksonville,FL 32236 Phone (904)356-3963* Fax (904) 356-4969

We are an equal oppurtunity employer and do not discriminate against applicants due to race, gender, veterans status, or on the basis of disability or any other federal, state or local protected class. THIS CONTRACTOR AND SUBCONTRACTOR SHALL ABIDE BY THE REQUIREMENTS OF 41 CFR 60-300.5 (A). THIS REGULATION PROHIBITS DISCRIMINATION AGAINST QUALIFIED PROTECTED VETERANS, AND REQUIRES AFFIRMATIVE ACTION BY COVERED PRIME CONTRACTORS AND SUBCONTRACTORS TO EMPLOY AND ADVANCE IN EMPLOYMENT QUALIFIED PROTECTED VETERANS.



-Since 1963-

Weather Engineers, Inc. PO Box 37068 Jacksonville, FL 32236 Phone: (904) 356-3963 Fax: (904) 356-4969 www.weatherengineers.com CAC041190 Tax ID 59-3076169

BILL TO: #104602

DURBIN CROSSING AMENITY CENTER Attn: Steve Howell 145 S DURBIN PARKWAY ST. JOHNS FL 32259

Invoice

Number	Date
S51304	06/12/20

SERVICE PERFORMED AT:

DURBIN CROSSING-NORTH BLDG 730 N DURBIN PARKWAY ST. JOHNS FL 32259

Site #: 104602-002

Amount Paid:

Work Order Date	Call Slip Number	P.O. Number	Salesman	Terms	Contract #	Batch #
06/11/20	71229			30	SA0	
		DESCRI	PTION			
		Continued	from page 1			
Removed old	thermostat, co	nnected wirel	ess adapter	*		
installed r	emote sensor in	office above	old			
في الحروم معالم الحجر متحمد معالين ومروحي المحمد والمحام التي	in that room, a uipment module.	والمربوع والمربوع والمراجع والمستمين والمتعر والمتعر والرواب والمناب				VERSEARAN HEARANA
la contra de la co	per manufacture			tentrologistis industri t	an (1997) an an an an Ardan (1997).	n e en a parte de la presidio en la presidio en la presidio de la presidio de la presidio de la presidio de la La recipita de la presidio de la presid
would not c	onnect to equip	ment module.	Called			
	ech support. Fo	しょうしん しょうかん しょうしん ないかく いたいたい たいかくかく かんかい	なんがたかな ふんした かかかん たかがた かかかた かたかたい	a a a an a		
	with new contro id not say that			ada berdalah diseran	lo ka a ka ka da Bedela Mari	in een de genediktiesseng
1 A set of the set	tained new equi	化化化物化物 化化物化物化物物 化合成分子 医结核试验 法法法法 化乙烯乙烯	and a second second second second second second			
	ed wires. Confi					a de name a constante de la con
	nnections to re ted operation.				ha dheirige shekking	
 A second sec second second sec	e. Instructed e	シャーズア ちかがん かんかん かたちちち なかかから	化化化学学 经资本资料的现在分词 法定的过去式 化化合物 化分子分析 化分子	9 222222222222222222222222222222222222		
operate the						
					toolottettettette	
				00	, D	
				<i>b</i> ,	1 D. 538,	
			-9997 1999 A 1997 BOX 1997 B 1997 B 1997 B 1997	1.3	20. 538.	442
e Northean Albania and Dise	Alter e cita data interac					
			lanas haran gehan markir	AS AGRI	EED 1176.00	, obiegijodni obyć stepiji
				TOTAL \$	1,176.00	

Thank you for your business!! Please make all checks payable to Weather Engineers, Inc. Remit To: PO Box 37060 Jacksonville,FL 32236 Phone (904)356-3963* Fax (904) 356-4969

We are are an equal oppurtunity employer and do not discriminate against applicants due to race, gender, veterans status, or on the basis of disability or any other federal, state or local protected class. THIS CONTRACTOR AND SUBCONTRACTOR SHALL ABIDE BY THE REQUIRENENTS OF 41 CFR 60-300.5 (A). THIS REGULATION PROHIBITS DISCRIMINATION AGAINST QUALIFIED PROTECTED VETERANS, AND REQUIRES AFFIRMATIVE ACTION BY COVERED PRIME CONTRACTORS AND SUBCONTRACTORS TO EMPLOY AND ADVANCE IN EMPLOYMENT QUALIFIED PROTECTED VETERANS.

	Weather Engin	ieers, Inc.			nvoice
-Since 1963-	PO Box 37068 Jacksonville, FL 3223 Phone: (904) 356-39 Fax: (904) 356-4969 www.weatherengine CAC041190	963) ers.com		Numb C1994	
	Tax ID: 59-3076169 BILL TO: #1046		VZCAT	SERVICE	PERFORMED AT:
Steve Howel	IN PARKWAY			DURBIN CROS 145 S DURBIN ST. JOHNS FL	
				Site Number: 1	104602-001
		Return this portion	on with payment	Amount Paid:	
Invoice Date	Customer #	P.O. Number	Salesman	Terms	Contract #
06/30/20	104602			30	SA001
		DESC	RIPTION	·····	
	e: 6/26/20 Filter Change s per agreement		on your HVA 571 D 320,53		
letatue or on the h	asis of disability or	any other federal	state or local	protected class.	ethnicity, gender, veterans
THIS CONTRACTOR AND	SUBCONTRACTOR SHALL / NST QUALIFIED PROTECT MPLOY AND ADVANCE IN 1	ABIDE BY THE REQUIR ED VETERANS. AND RE	MENTS OF 41 CER	60-300 5 (A) IH	HIS REGULATION PROHIBITS VERED PRIME CONTRACTORS AND

	Weather Engineers, 1	Inc.
	PO Box 37068	
R V	Jacksonville,FL 32236	
	Phone: (904) 356-3963	

Attn: Steve Howell 145 S DURBIN PARKWAY

ST. JOHNS FL 32259

-Since 1963-

PO Box 37068 Jacksonville,FL 32236 Phone: (904) 356-3963 Fax: (904) 356-4969 www.weatherengineers.com CAC041190 Tax ID 59-3076169 RECEIVED

BILL TO: #104602

DURBIN CROSSING AMENITY CENTER

JUL 0 1 2020

Invoice

 Number
 Date

 S51794
 06/30/20

SERVICE PERFORMED AT:

DURBIN CROSSING AMENITY CENTER 145 S DURBIN PARKWAY ST. JOHNS FL 32259

Site #: 104602-001

		Return this por	tion with paymen	t Amount Pai	d:	
Work Order Date	Call Slip Number	P.O. Number	Salesman	Terms	Contract #	Batch #
06/26/20	72266			30	SA0	
		DESCR	IPTION	1947) - 1947) - 1947) 1947) - 1947) - 1947) 1947) - 1947) - 1947)		
	le: MIS - MISC,			******		
repair foun	d during maint	by 104				
BRAND [M	ODEL # / SERIAL	. #]	SERVING	AREA		
TRANE 2TWB3	042A1000AA / 73	355J851F	CLUB ROOM			
Action: Rep	laced defective	e condenser d	ual capaci	tor		
found durin	ng maintenance a	and verified	A/C			
operations,	everything che	ecked out ok.				
TECH DAT						
104 06/26	3/20 10:30:00) 10:30:00	11:00:0	00		
1 CAPACI	TOR RUN 35/5 44	10V	59.23	59.23		
06/26/20	1 MECH R/T	.50 HRS @ 8	9.25	44.63		
				MATERI	AL 59.23	i
	3801	(A)		LAE	30R 44.63	ł
	1. 60	(A) 12,538.44	2			
	11 500	/0/ / 000 / //	~			
						-
				TOTAL	\$ 103.86)

Thank you for your business!! Please make all checks payable to Weather Engineers,Inc. Remit To: P0 Box 37068 Jacksonville,FL 32236 Phone (904)356-3963* Fax (904) 356-4969

COMCAST BUSINESS

a second s	Account Number	Billing Date
		Jul 01, 2020

Hello,

Thanks for choosing Comcast Business.

Your bill at a glance for now output when		
Previous balance		\$527.12
Payment - thank you	Jun 26	-\$527.12
Balance forward		\$0.00
Regular monthly charges	Page 3	\$496.05
Taxes, fees and other charges	Page 3	\$33.46
New charges		\$529.51

Amount due Jul 22, 2020

Need help?

Visit xfinity.com/customersupport or see page 2 for other ways to contact us.

\$529.51

Your bill explained

- Any payments received or account activity after Jul 01, 2020 will show up on your next bill. View your most upto-date account balance at business.comcast.com/ myaccount.
- This page gives you a quick summary of your monthly bill. A detailed breakdown of your charges begins on page 3.

(A) 50 1. 32D, 53J, 453

Detach the bottom portion of this bill and enclose with your payment

Do not include correspondence with payment

COMCAST BUSINESS

141 NW 16TH ST POMPANO BEACH FL 33060-5250 96330310 NO RP 01 20200701 NNNNNNNY 0000607 0002

DURBIN CROSSING CDD ATTN BERNADETTE PEREGRINO 475 W TOWN PL STE 114 ST AUGUSTINE, FL 32092-3649

849574140102292000529511

Please write your account number on your check or money order

Account nu	
Payment du	
Please pa	
Amount en	
Senc	
CON PO I	
CHA I III	

Regu	Filli	INAG	able	33

Comcast Business services		\$404.65	
TV Standard Business Video	\$59.95		
Music Choice	\$29.95		
HD Technology Fee	\$9.95		
Deluxe 100+ Pkg Business Internet	\$199.95		
Static IP - 1	\$19.95		
Voice Line Business Voice Qty 2 @ \$39.95 each	\$79.90		
Voice Mail Service	\$5.00		
Equipment & services		\$63.25	

Account Number

\$496.05

4

Equipment & services		\$63.25
TV Box + Remote	\$5.00	
Service To Additional TV With TV Box And Remote Qty 4 @ \$9.95 each	\$39.80	
Equipment Fee	\bigcirc	
Internet		
Equipment Fee	\$18.45	
Voice		
Service fees		\$28.15
Broadcast TV Fee	\$14.95	
Directory Listing Management Fee	\$2.00	
Regional Sports Fee	\$8.20	
Voice Network Investment	\$3.00	

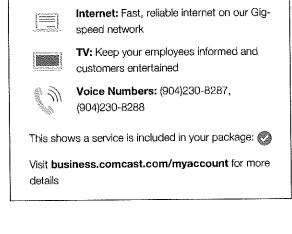
Taxes, fees and other charge	s	\$33.46
Other charges		\$6.68
Federal Universal Service Fund	\$4.26	
Regulatory Cost Recovery	\$2.42	
Taxes & government fees		\$26.78
Sales Tax	\$ 2 .20	
State Communications Services Tax	\$18.45	
Local Communications Services Tax	\$5.33	
911 Fees	\$0.80	

Additional information

Billing Date Services From Jul 01, 2020 Jul 09, 2020 to Aug 08, 2020

Page 3 of 4

What's included?



96330310 NO BP 01 20200701 NNNNNNY 0000607 0002



1707 Townhurst Dr. Houston TX 77043 (800) 858-POOL (7665) www.poolsure.com

Invoice	Date	5/1/2020
	Invoice #	131295592248

Terms	Net 20
Due Date	5/21/2020
PO #	
Customer #	13DUR200

5/1/2020

Bill To Durbin Crossing South 475 West Town Place, Suite 114 St. Augustine FL 32092		Ship To Durbin Crossing South Durbin Crossing South 145 South Durbin Pkwy Jacksonville FL 32259			
Item ID	Descriptio	n	Qty	Units	Amount
WM-CHEM-BASE	Water Management Seasonal Billin	g Rate	1	ea	1,212.74
	RECEI	VED			
	JUL	2020			
	109 D 1.320,538.	45570			

1,212.74 \$1,212.74 Total Amount Due

78.52

\$1,212.74

Remittance Slip

Customer 13DUR200

Invoice # 131295592248



Amount Due

Amount Paid

Make Checks Payable To

Poolsure PO Box 55372 Houston, TX 77255-5372



Statement

Date

7/1/2020

Amount Due	\$1,278.52
Terms	Net 20

Bill To Durbin Crossing South 475 West Town Place, Suite 114 St. Augustine FL 32092

B&I(=	0110-07510	Desergiption	Bellivery Lorentian	Amount	CredMRymi Open/	
2/29/2020	3/20/2020	Finance Charge	ner gewanner op ner en en de kenner fan d	23.32	2	23.32 23.32
3/31/2020	4/20/2020	Finance Charge #131295591550 Finance Charge #131295592027		18.54	1	18.54 41.86
5/1/2020	5/21/2020	Invoice	Durbin Crossing South	1,212.74	1 1	,212.74 1,254.60
6/30/2020	7/20/2020	#131295592248 Finance Charge #131295593856		23.92	2	23.92 1,278.52
Contenti		ii-30 Days	81-60 Days	61-90 Days	Over 90 Days	Amount Due
	0.00	23.92	0.00	1,212.74	41.86	\$1,278.52

Remittance Slip

Customer 13DUR200

Date 7/1/2020 Amount Due Amount Paid \$1,278.52

Mail Checks To PO Box 55372 Houston, TX 77255-5372

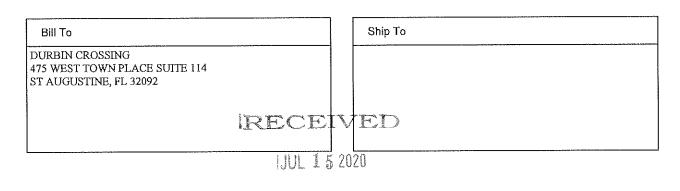
Aquasol 800.444.0675 - Poolsure 800.858.7665 - Purify 713.463.1929

TREE TECH TREE SERVICE, INC 260 OLD HARD RD FLEMING ISLAND, FL 32003

Invoice

 Date
 Invoice #

 6/15/2020
 6439



Description	Amou	nt
(Item #1 Palm) Trim Tree(s) & Debris Removal Trim (79) Medjool PalmsTrim (116) Washingtonian PalmsHaul off with clean-up included.Add-C removal.	Dn: tree	7,265.00
243 D 1. 322, 538, 16210		
// 30.7/ 30.7/		
	Totol	
	Total	\$7,265.00
	Payments/Credits	\$0.0

Phone #	Fax#	E-mail	Web Site
904-269-4069	904-529-8914	office@treetech-treeservice.com	treetech-treeservice.com



RECEIVED

JUL 1 4 2020

Invoice

Invoice #: 2836 Date: 04/30/20 Customer PO: DUE DATE: 05/30/2020

FROM

VerdeGo PO Box 789 3335 North State Street Bunnell, FL 32110 Phone: 386-437-3122 www.verdego.com

 DESCRIPTION
 AMOUNT

 #2193 - Irrigation Repairs
 Replace 8 zone controller that is going bad at St. Andrews Entrance

 Irrigation
 \$360.00

 Invoice Notes:
 \$360.00

Thank you for your business!

AMOUNT DUE THIS INVOICE

\$360.00

348 (P) 1, 320, 538, 464

BILL TO

Durbin Crossing 245 Riverside Ave., Suite 250 Jacksonville, FL 32202

Vesta,

RECEIVED

Vesta Property Services, Inc. 245 Riverside Avenue Suite 250 Jacksonville FL 32202

Bill To Durbin Crossing C.D.D. c/o GMS LLC 475 West Town Place Suite 114 St. Augustine FL 32092 UUL 1 5 2020

Invoice

Invoice # Date

Terms **Due Date** Memo

misc

RR

371420 6/30/2020

7/31/2020 Pass thru June



	Desethylicat	CIGERIAR E	616	3000008
3 3 3 3 3 3 3 2 1	Billable Expenses Office supplies 05 Ziploc freezer bags and sandwhich bags RA Exam Glove RA Gloves RA Face Masks RA HP 952XL 05 Coffee/Cleaning Supplies/Misc RA S. Howell - Ace; Spray Paint for touch ups RA M. Alfano - Durbin's APP renewal, auto billed to me N iSC. Total Billable Expenses			699.84 12.29 13.04 17.94 27.50 120.69 171.12 35.89 396.00 1,494.31
	·		Total	\$1,494.31

Misc: 1-320-53800-46300
 Misc.
 Repair/Replace: 1-320-53800-44200
 Office Supplies: 1-320-53800-44600
 Fuel: 1-320-53800-46310
 Fuel: 1-320-53800-46310

5) Special Events: 1-320-53800-45511 6) Press Wash/Fitness 1-320-53800--45516





INVOICE DATE CUSTOMER SUBMARY INVOICE 59-53 TAIE 1003 BDS 56542 PLEASE FAY BY TERMS SUBMARY INVOICE AMOUNT WE 20 Net 30 Days \$ 718.89

VESTA PROPERTY SERVICES 245 RIVERSIDE AVE JACKSONVILLE, FL 32202

Bill to Account: AT1070810

Budget Cir: FAGILITIES: BILLABLE P O Number: Ordered By: DANELLE DEMARCO DURBIN CROSSING 145 S DURBIN PKWY JACKSONVILLE, FL 32259

Ship to Account:

Invoice Number: 3446732070 Order: 7307547391-000-001

Order Line	Ram Number	Description / Unit of Mensure	Order Qty	8hip Qty	Unit Price	Extended Price
1	2030289	HP 952XL/952 HYBLK/STDCLR 4PK	1 00	1.00	\$ 112 79	\$ 112.79
1	538983	TRASH BAGS 55-60GAL RECYC 100C	4 00	4.00	\$ 66 99	\$ 267.98
1	657501	HANDI-BAG WHITE WASTE LINER	1 00	1.00	\$ \$2,35	\$ 12.35
1	403704	CW LD 35MR, 7GAL CLR CT/1000	1.00	1,00	\$ 27.19	\$ 27.19
t	1667924	FRESHNER AIRWICK FRSH WTR	3.00	3.00	\$ 2.05	\$ 8.15
1	24394008	COMPOSTBAGASSEPLATE BIN 250PK	100	1.00	\$ 16,99	\$ 15.99
1	24394114	FORK COMPOSTABLE 300CT	1.00	1.00	\$ 16 69	\$ 16.69
2	612215	SPLS 11X17 COPY CS	1.00	1.00	\$ 57 B1	\$ 57 91
3	831602	STAPLES MED BINDERCLIPS 24CT	2.00	2,00	\$ 1 35	\$ 2 70
4	831610	STAPLES LGE BINDERCLIPS 12CT	2.00	2.00	\$ 4 19	\$ 8.38
5	1480018	LOCTITE MOUNTING PUTTY	2.00	2.00	\$ 2,81	\$ 5.22
6	860852	STICKIES 3X3 REC YLW 16PK	1.00	1.00	\$ 16.99	\$ 16.99
7	2438163	THERMAL LAM POLICHES 3MIL 200PK	1.00	1.00	\$ 26.59	\$ 26.59
-	2728766	Swiffer Duster Refill	3.00	3.00	\$ 13.72	\$ 41.16
0				1.00	\$ 35,99	\$ 35.99

Customer Service Inquiries #: 877-828-7755 Make checks payable to: Staples Involce Payment Inguiries #: 888-753-4106 PO BOX 105748, Atlanta, GA 30348-5748 Pega : 1



INVOICE DATE	CUSTOMER	SUMMARY INVOICE
6/20/20	ATL 1821005	8058764989
PLEASE PAY BY	TERMS	AMOUNT DUE
7/20/20	Net 30 Days	362.58

Staples

Bill to Account: 1070810

VESTA PROPERTY SERVICES CREVENNE BARDROFF

JACKSONVILLE, FL 32202

245 RIVERSIDE AVE

STE 251

Federal ID #:04-3390816

ship to Account: DURBIN CROSS

DURBIN CROSSING Attn: Danelle Drmarco 145 S Durbin Prwy Jacksonville, FL 32259

₽ O Num P O Des Release Release	c			Invoice Nu Order Ordered By Order Date	: 7	144942241 30882083 JANELLE D 5/16/20	1-000-006		
Order Line	Item Number		Description	Order Qty	8/0 Qty	Unit Meas	Ship Qty	Unit Price	Extended Price
12	24401542		ZIPLOC SLIDER FREEZER GAL FACILITIES: BILLABLE			0 EA	1	5.49	5,49
13	24442312		ZIPLOC SANDWICH BAGS 30CT FACILITIES: BILLABLE	- 1		0 BX	1	5,99	5.99
Freigh	t:	.00	Tax: (7.0000 %) .8	1		Sub-T	otal: otal:		11.48 12.29

Customer Service inquiries # 877-826-7735 Invoice Payment Inquiries 888-753-4106 Make checks payable to Staples, PO Box 105748, Atlanta GA \$0348-5748 Page: 1

, en se server en la compansión de la seconda de la compansión de la company. A company de la company de la co

	Stap	les
--	------	-----

INVOICE DATE	CUSTOMER	SUMMARY INVOICE
6/20/20	ATL 1821005	8058764989
PLEASE PAY BY	TERMS	AMOUNT DUE
7/20/20	Net 30 Days	362.58

INVOICE DETAIL

Staples

Bill to Account: 1070810

Federal ID #:04-3390816

Ship to Account: DURBIN CROSS

VRSTA PROPERTY SERVICES	DURBIN CROSSING
CREYENRE BARDROFF	ATTN: TODD WIHILL
245 RIVERSIDE AVE	145 S DURBIN PENY
9T8 214	JACKSONVILLE, PL 32259
JACKBONVILLE, FL 32202	

P O Number : P O Desc : Release : Release Desc:			Involce Num Order Ordered By Order Date	;		5-000-004		
Order Line Item Number		Description	Order Qty	B/O Qty	Unit Meas	Ship Qty	Unit Price	Extended Price
4 214958		GLOVE EXAM NTRL PF BLK SM100B FACILITIES: BILLABLE	X 2		0 вх	Z	6.09	12,18
Frefght:	.00	Tax: (7.0000 %) .86		~	Sub-To	otal: Otal:		12.18 13.04

Customer Service Inquiries # 877-826-7755 Invoice Payment Inquiries 888-753-4106 Hake checks payable to Staples, PO Box 105748, Atlanta GA 30348-5748

INVOICE DATE	CUSTOMER	SUMMARY INVOICE
6/20/20	ATL 1821005	8058764989
PLEASE PAY BY	TERMS	AMOUNT DUE
7/20/20	Net 30 Days	362.58

Staples

T Staples

Bill to Account: 1070810

Federal ID #:04-3390816

Ship to Account: DURBIN CROSS

VESTA PROPERTY SERVICES	DURBIN CROSSING
CHEVENNE BARDROFF	ATTN: DANELLE DEMARCO
245 RIVERSIDE AVE	145 S DURBIN PKWY
STB 250	JACKSONVILLE, PL 32239
JACKSONVILLE, FL 32202	

P O Number : P O Desc ; Release : Release Desc:			Invoice Num Order Ordered By Order Date	: 1	44942240 30882083 DANELLE D 5/16/20	1-000-004		
Order Line Item Number		Description	Order Qty	B/O Qty	Unit Meas	ship Qty	Unit Price	Extended Price
4 101538		EXAN GLOVE VYL PFREE LG 100/BX FACILITIES: BILLABLE	4	•	0 BX	4	4.19	16,76
Freight:	.00	Tax: (7.0000 %) 1.18			Sub-To	tal: tal:		16.76 17.94

Backorder of 7308820831

Customer Service inquiries # 877-826-7755 Invoice Payment Inquiries 882-753-4106 Hake checks payable to Staples, PO Box 105748, Atlanta GA 30348-5748

INVOICE DATE	CUSTOMER	SUMMARY INVOICE
6/20/20	ATL 1821005	8058764989
PLEASE PAY BY	TERMS	AMOUNT DUE
7/20/20	Net 30 Days	362.58

Staples

Bill to Account: 1070810

Federal ID #:04-3390816

Ship to Account: DURBIN CROSS

VESTA PROPERTY SERVICES	DURBIN CROSSING
CKEYENNE BARDROFT	ATTN: TODD MYHILL
245 RIVERSIDE AVE	145 S DURBIN PRWY
STE 250	JACKSONVILLE, FL 32259
JACKBOHVILLE, PL 32202	

P O Number : P O Desc : Release : Release Desc:				Invoice Num Order Ordered By Order Date	Ordered By : TODD MYHILL				
Order Line Item Number		Description		Order Qty	8/0 Qty	Unit Meas	ship Qty	Unit Price	Extended Price
5 24448176		DISPOSABLE FACE MAS FACILITIES: BI		1		0 вх	1	25,70	25.70
Freight:	.00	Tax:(7.0000 %)	1.80	-		Sub-Ti Ti	otal: otal:		25.70 27.50

Customer Service inquiries # 877-826-7755 Xmvoice Payment Inquiries 888-753-4106 Hake checks payable to Staples, PO Box 105748, Atlanta GA 30348-5748

INVOICE DATE	CUSTOMER	SUMMARY INVOICE
6/20/20	ATL 1821005	8058764989
PLEASE PAY BY	TERMS	AMOUNT DUE
7/20/20	Net 30 Days	362.58

Staples

Staples.

Bill to Account: 1070810

Federal ID #:04-3390816

Ship to Account: DURBIN CROSS

VESTA PROPERTY SERVICES	DURSIN CROSSING					
CHEVENNE BARDROFF	ATTN: DANELLE DEMARCO					
245 RIVERSIDE AVE	145 8 DURBIN PRWY					
STE 250	JACRSONVILLE, PL 32259					
JACKBONVILLE, FL 32202						

PONumber: PODesc: Release: ReleaseDesc:			Invoice Num Order Ordered By Order Date		344942240 730882083 DANELLE D 6/15/20	1-000-002	2	
Order Line Item Number		Description	Order Qty	B/O Qty		Ship Qty	Unit Price	Extended Price
2 2030289		HP 952XL/952 HYBLK/STOCLR 4PK FACILITIES: BILLABLE	1		0 PK	1	112.79	112.79
Freight:	.00	Tax:(7.0000 %) 7.90	Sub-Total: Total:					112.79 120.69

Backorder of 7308820831

Customar Service inquiries # 877-826-7755 Invoice Payment Inquiries 888-753-4306 Make checks payable to Staples, PO Box 105748, Atlanta GA 30348-5748

) Staple	es.
--	----------	-----

INVOICE DATE	CUSTOMER	SUMMARY INVOICE
6/20/20	ATL 1821005	8058764989
PLEASE PAY BY	TERMS	AMOUNT DUE
7/20/20	Net 30 Days	362.58

Staples

Bill to Account: 1070810

VESTA PROPERTY SERVICES

JACKSONVILLE, FL 33202

CHEVENNE BARDROFF

245 RIVERSIDE AVE Ste 230 Faderal ID #:04-3390816

Ship to Account: DURBIN CROSS

DURBIN CROSSING Attn: Danelle Demarco 145 & Durbin Prmy Jacksonville, FL 32259

P O Num P O Des Release Release	¢			Invoice Num Order Ordered By Order Date	7 1 D	4942240 0882083 NELLE D 16/20	1-000-001		
Order			Description	Order Qty	B/O Qty	Unit Meas	Ship Qty	Unit Price	Extended Price
1	1852817		CHOCK FULL O NUTS COFFEE 30.5 FACILITIES: BILLABLE	1	0	EA	1	12.88	12,88
5	811468		SOLO SYMP 1002 HOT/COLD SOPK FACILITIES: BILLABLE	4	0	PK	4	8,70	34.80
6	569577		SCISSORS TITANIUM BIN STRT 2PK FACILITIES: BILLABLE	4	0	PK	4	11,79	47,16
7	085620		SPLS BULK IMAGE MSE PD LATTICE FACILITIES: BILLABLE	1	0	EA	1	4.89	4,89
8	645929		MAXWELL HOUSE ORIGINAL 30.602. FACILITIES: BILLABLE	2	C	EA	2	11.88	23.76
9	605012		SN CLEAR WIRE HOOK VALUE PACK FACILITIES: BILLABLE	1	C	PK	1	15.89	15.89
10	438393		SIMPLE GRN NULT PURP CLNR 2402 FACILITIES: BILLABLE	1	C	ÉA	1	10.09	10.09
14	24421536		COFFEENTE SNICKERS CREAME SOCT FACILITIES: BILLABLE	. 1	C	BX	1	5.49	5.49
15	424961		COFFEEMATE FRNCH VAN SOCT FACILITIES: BILLABLE	1	0	BX	1	8.26	8.26
Freigh	t:	.00	Tax: (7.0000 %) 7.90			Sub-T	otal: otal:		163.22 171.12

Customer Service inquiries # 877-826-7755 Invoice Payment Inquiries 888-753-4106 Make checks payable to Staples, #0 80x 105748, Atlenta GA 30348-5748

se a serie de la constant de la cons

٢

EHANA MULTUR SHUPPENG AT HAGAN ACE MANDARIN 187702 (MAT) 2618 9597

REGENS BURCH CEURIDA SENCE 1952 TRANS YOU FOR YOUR PATRONASE REGREEZE TEUSTAN BUES - 081 - JACK

E166000 2 14 \$0.57 A SARY AND CAND OF ESCLARA \$11.18 19689009 4 6A \$59 5A SARY AND CAND WAAKT \$22.36 SORY AND CAND WAAKT \$2.35

TOTAL; \$ 35.89 BC ANT: \$ 35.89

Addresses of Network Stars

Unity Read CARD TYPE For EXTENSION FAILS FAILS ALD : Anti-Gamma Extension TVR : Carsocation TVR : Carsocation TST : Foul ARC : OU ARC : OU ARC : OU ARC : Source CVM : Name : Anti-RTCAN EXPLANS AC : 217080 of 1511875 AC 217080 of 1511875

=±\$> POJ #954567/3 <<+= PDEF ND : P45333

> 「HEAK 老田」は「VE」(ADAELE 「FOR YOOK PATROARE 商注 経路科学っ 住 ル 1920200313

a state of the states

Collisit Law

negation of the production of the state of t

.

ls.,ortisteatis is ruissist

- E CLE SUG (a.G. baker Gun - E - DEF, Jar, y Hozel (EB) (a. baker - E - CLE
- F. E. By hear a
 F. Tacare # Graby
- A straig must constitute to addition

Beneric Construction of the Born Structure of State Construction of State Structure (State Structure) (Stat

1

swiftic

Invoice #228382000

11 Jun 2020

Tax ID: 45-0479415

Bill To	Ship To
Vesta Property Services Margaret alfano FL American Express : XXXX-XXXX-XXXX- 1125 - AMERICAN EXPRESS US (CARS) (UNITED STATES)	Vesta Property Services Margaret alfano Malfano@vestapropertyservices.com , FL

Supplie	r Product II	D Product	Quantity	Total
Swiftic	867820	Mobile app membership - Yearly	1	396.00 USD
		• •	Sub-Total	396.00 USD
1		Payment Receiv	ved (11 Jun 2020)	-396.00 USD
			Balance	0.00 USD

Payment Details	
The order was placed on 11 Jun 2019.	
This is charge #2.	
Payment method: American Express : XXXX-XXXX-XXXX	- 1125 - AMERICAN EXPRESS US (CARS) (UNITED
STATES).	
You will see a transaction from BLS*SWIFTIC F K A COM	O on your credit card statement.
BlueSnap Contact details and additional Info:	BlueSnap
Web: https://home.bluesnap.com.conlact.ss	BlueSnap, Inc.

800 South Street, Sulte 640

Vat ID: EU826002156

Waltham, MA 02453 USA This invoice was issued by BlueSnap for services/products purchased on Swiftic.com (formerly 'Como DIY').

Hopping Green & Sams

Attorneys and Counselors

119 S. Monroe Street, Ste. 300 P.O. Box 6526 Tallahassee, FL 32314 850.222.7500

July 20, 2020

Durbin Crossing Community Development District Governmental Management Services, LLC 475 West Town Place, Suite 114 St. Augustine, FL 32092

MCE

General Counsel

00001

DURBIN

ßy

Bill Number 115895 Billed through 06/30/2020

1·31·513·315 8

FOR PROF	ESSION	AL SERVICES RENDERED	
06/04/20	LMG	Research and analyze implications of phase 2 reopening plan for amenities operation; develop best practices related to same.	0.30 hrs
06/05/20	SSW	Research physical quorum and public comment requirements and guidance pursuant to Governor's Executive Order and Task Force Report for phase 2 reopening.	0.10 hrs
06/05/20	MKR	Review latest executive order and Vesta's updated reopening plan and provide comments.	0.50 hrs
06/06/20	MKR	Review resident Avvaru's encroachment into conservation easement; prepare cease and desist letter regarding same.	0.70 hrs
06/08/20	MCE	Review campaign policy and provide to Laughlin; review phase 2 reopening issues.	0.30 hrs
06/09/20	ACW	Research available grants and loans.	0.60 hrs
06/09/20	MKR	Review applicable conservation easements; finalize cease and desist letter to 46 Ninewells Lane.	1.00 hrs
06/10/20	MCE	Review use of impact fee monies.	0.30 hrs
06/15/20	MCE	Prepare letter to residents regarding decorative columns; review qualification results; follow-up regarding same.	0.90 hrs
06/15/20	APA	Research county supervisor of elections site regarding qualifying candidate(s).	0.60 hrs
06/16/20	MCE	Prepare letter to supervisor-elect.	0.20 hrs
06/17/20	MCE	Research and prepare letter to supervisor-elect and board.	0.30 hrs
06/17/20	APA	Prepare sunshine law letter to unopposed general election candidate; coordinate service by electronic and regular mail.	0.60 hrs
06/21/20	MCE	Confer with Clarke.	0.10 hrs
06/22/20	MCE	Review ECS proposal. confer with Katsaras.	0.30 hrs

Durbin Crossir	ng CDD - Ge		115895		Page 2
06/22/20	MKR		esearch status regarding recording of partial release; confer with Jonihakis garding same; research status regarding website services agreement.		
)6/23/20	MCE	Edit ECS Florida, LLC contract; cont agreement; review same; review re operations in light of COVID-19.	fer with Howell regarding i ecent government orders r	nterlocal egarding CDD	1.60 hr
06/25/20	APA	Update district status chart.			0,20 hr
6/26/20	MCE	Review changes to ECS Florida, LLC	C contract.		0.20 hr
06/26/20	JLK	Review phase 2 executive order; pa expansions; research various nuan- and amenity manager; confer with transmit COVID waivers and license and transmit reservation language requirements promulgated by local process.	ces for same; confer with FIA regarding same; revie e agreements for use of sa and screening questionna	district manager w, edit and ame; review, edit ires; review PPE	0.30 hr
06/26/20	SSW	Review Executive Order 20-150 reg quorum requirement for local gove circulate correspondence to district	rnment public meetings; p	repare and	0.10 hr
06/28/20	KSB	Research and prepare corresponde of tax roll.	ence to property appraiser	regarding release	0.10 hr
	Total fe	es for this matter			\$2,494.00
DISBURS					13.26
	Contere	ence Calls			15.20
MATTER		sbursements for this matter			\$13.26
MAILERS	SUMMAR				
		, Alyssa C.	0.60 hrs	265 /hr	\$159.00
		nnie M Paralegal	1.40 hrs	135 /hr	\$189.00 \$82.50
	-	Jennifer L.	0.30 hrs 0.10 hrs	275 /hr 290 /hr	\$02.30 \$29.00
		an, Katie S.	0.30 hrs	235 /hr	\$70.50
		Lauren M. Michael C	4.20 hrs	315 /hr	\$1,323.00
		Michael C.	2.40 hrs	245 /hr	\$588.00
		Michelle K. , Sarah S.	0.20 hrs	265 /hr	\$53,00
		TOTAL F	EES		\$2,494.00
		TOTAL DISBURSEME	NTS		\$13.26
		TOTAL CHARGES FOR THIS MAT	TER		\$2,507.26
BILLING	SUMMA	RY			

Willson, Alyssa C.

Durbin Crossing CDD - General	Bill No. 115895			Page 3
Papp, Annie M Paralegal		1.40 hrs	135 /hr	\$189.00
Kilinski, Jennifer L.		0.30 hrs	275 /hr	\$82.50
Buchanan, Katie S.		0.10 hrs	290 /hr	\$29,00
Gentry, Lauren M.		0.30 hrs	235 /hr	\$70.50
Eckert, Michael C.		4.20 hrs	315 /hr	\$1,323.00
Rigoni, Michelle K.		2.40 hrs	245 /hr	\$588.00
Warren, Sarah S.		0.20 hrs	265 /hr	\$53.00
	TOTAL FEES			\$2,494.00
TOTAL DISE	BURSEMENTS			\$13.26
TOTAL CHARGES FO	R THIS BILL			\$2,507.26

Please include the bill number with your payment.

Hopping Green & Sams

Attorneys and Counselors

119 S. Monroe Street, Ste. 300 P.O. Box 6526 Tallahassee, FL 32314 850.222.7500

July 20, 2020 Bill Number 115896 Durbin Crossing Community Development District Billed through 06/30/2020 Governmental Management Services, LLC 475 West Town Place, Suite 114 St. Augustine, FL 32092

Monthly Meeting DURBIN 00101

APA

FOR PROFESSIONAL SERVICES RENDERED

Attend agenda conference call. 06/10/20 MCE

06/15/20 Prepare for board meeting. 06/16/20 MCE

MCE

Prepare for, travel to and attend board meeting; return travel; meeting follow-up. 06/22/20 MCE

Review draft meeting minutes and provide comments. 06/24/20 MCE

Total fees for this matter

MATTER SUMMARY

TOTAL FEES

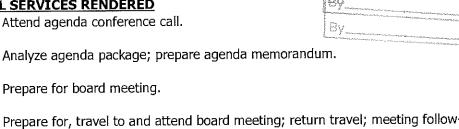
TOTAL CHARGES FOR THIS MATTER

BILLING SUMMARY

TOTAL FEES

TOTAL CHARGES FOR THIS BILL

Please include the bill number with your payment.





\$1,600.00

\$1,600.00

1.31.513.315

\$1,600.00

\$1,600.00

\$1,600.00

Questions on this invoice call: (866) 470-7133 Option 2

RECORD

19 15 16 TIMES 18 12 14 13 BILLED NEWSPAPER UNITS AMOUNT SAU SIZE RUN RATE PRODUCT REFERENCE DESCRIPTION START STOP \$228.87 05/31 Balance Forward \$-228.87 Payment - Lockbox 5595 06/29 P140103 8.75 1 \$8.98 \$78.58 1.00 x 8.7500 06/11 06/11 103284557-06112020 BOS REG MTG 06/22/20 SA St Augustine Record \$8.97 \$78.49 1.00 x 8.7500 8.75 1 BOS REG MTG 06/22/20 SA St Aug Record Online 06/11 06/11 103284557-06112020 PREVIOUS AMOUNT OWED: \$228.87 NEW CHARGES THIS PERIOD: \$157.07 (\$228.87) CASH THIS PERIOD: DEBIT ADJUSTMENTS THIS PERIOD: \$0,00 \$0.00 CREDIT ADJUSTMENTS THIS PERIOD: We appreciate your business. 5 2930 1.31.513.48 531 * UNAPPLIED AMOUNTS ARE INCLUDED IN TOTAL AMOUNT DUE INVOICE AND STATEMENT OF ACCOUNT AGING OF PAST DUE ACCOUNTS TOTAL AMOUNT DUE OVER 90 DAYS * UNAPPLIED AMOUNT CURRENT NET AMOUNT 30 DAYS 60 DAYS 23 21 \$157.07 \$0,00 \$0.00 \$0.00 \$0.00 \$157.07 ADVERTISER INFORMATION SALES REP/PHONE # 7 ADVERTISER/CLIENT NUMBER ADVERTISER/CLIENT NAME BILLING PERIOD BILLED ACCOUNT NUMBER 2 Melissa Rhinehart **DURBIN CROSSING / GMS** 15654 06/01/2020 - 06/30/2020 15654 904-819-3423 The St. Augustine Record Dept 1261 MAKE CHECKS PAYABLE TO PO Box 121261 Payment is due upon receipt. The St. Augustine Record Dallas, TX 75312-1261 PLEASE DETACH AND RETURN LOWER PORTION WITH YOUR REMITTANCE ADVERTISER/CLIENT NAME BILLING PERIOD 06/01/2020 - 06/30/2020 **DURBIN CROSSING / GMS** * UNAPPLIED AMOUNT TERMS OF PAYMENT TOTAL AMOUNT DUE COMPANY 23 **NET 15 DAYS** SA 7 \$157.07 \$0.00 The St. Augustine Record Dept 1261 OVER 90 DAYS CURRENT NET AMOUNT 30 DAYS 60 DAYS 21 22 PO Box 121261 \$0.00 \$0.00 \$0.00 \$157.07 Dallas, TX 75312-1261 BILLED ACCOUNT NUMBER ADVERTISER/CLIENT NUMBER 24 STATEMENT NUMBER BILLING DATE PAGE # 4 6 0000072081 15654 ADVERTISING INVOICE and STATEMENT 06/30/2020 15654 9 REMITTANCE ADDRESS BILLING ACCOUNT NAME AND ADDRESS 8



- URBIN CROSSING / GMS
- 475 W TOWN PL STE 114
- 5 SAINT AUGUSTINE FL 32092-3649

╴╏╻╴╖╸╢╢╢┧┝╢╢╻╸╸╸╽╽╺┧┺╖╢╗╢╓╻╸╸┺╴╢╸╢╖╽╓╢┺╺╽╍╎┛╻╢╸

The St. Augustine Record Dept 1261 PO Box 121261 Dallas, TX 75312-1261 Legal Ad Invoice

The St. Augustine Record

Send Payments to: The St. Augustine Record One News Place St. Augustine, FL 32086							
Acct: Phone: E-Mail:	15654 9049405850	Name: Address:	DURBIN CROSSING / G 475 W TOWN PLACE, S				
Client:	DURBIN CROSSING / GMS	City:	SAINT AUGUSTINE	State:	FL Z	Zip:	32092
Ad Number: Start: Placement: Copy Line:	0003284557-01 06/11/2020 SA Legals DURBIN CROSSING COMMUNIT	Issues: 1 Rep: Mel	URTNEY HOGGE issa Rhinehart ENT DISTRICT NOTICE OI	Paytype: Stop: F PUBLIC MEI	BILL 06/11/2020 ETING HELD	DURI	NG PUBLIC HI

Legal Ad Invoice

The St. Augustine Record Send Payments to:

The St. Augustine Record One News Place St. Augustine, FL 32086

104 Lines 8.75 Depth Columns 1

Price

\$157.07

DURBIN CROSSING COMMUNITY DEVELOPMENT DISTRICT NOTICE OF PUBLIC MEETING HELD DURING PUBLIC HEALTH EMERGENCY DUE TO COVID-19

Natice is herely given that the Board of Supervisors ("Bioard") of the Durbin Crossing Community Development District ("District") will hold a regular meeting on Monday, Jone 22, 2020 at 6000 pp. at the Durbin Crossing South Amounty Conter borated at 145 South Durbin Parkovay, St. Johns, Florida S2246, where the Board may reassing and the parkovay is an incipated that the meeting may be conducted remotely, parsuant to Zoon communications meeting in the COPHD-19 public health emergency, it is anticipated that the meeting may be conducted remotely, parsuant to Eventive Orders 20-29, 20-66 and 20-123 issued by Governor DeSantis (Excentive Orders 2), including any extensions are applements thereof, and 20-123 issued by Governor DeSantis (Excentive Orders 2), including any extensions a supplements thereof, and 20-123 issued by Governor DeSantis (Excentive Orders 2), including any extensions are applements thereof, and 20-123 issued by Governor DeSantis (Excentive Orders 2). Including any extensions are applements thereof, and 20-129 public health energency the last the necting of the District North (2) and the Board is required to meet in person, an otherwise emultions allow the meetings to other the action stated allows. While it may he necessary to hold the participation in a sufe and efficient manner. Toward that end, anyoze withing to participate in the interiong and efficient manner. Toward that end, anyoze withing to participate in the interval manner. Toward that end, anyoze withing the participation and the affect of the District Manager, end Collinably, participation in a sufe and efficient manner. Toward that end, anyoze withing the participation and the affect of the District Manager, end Collinably, participation and the affect of the District Manager, end Collinably to fostion and an meeting with ocent should refer to the District Manager, end Collinably, participation and the affect of the District Manager at heat 22 (2010) 943-5500 or flanglibulog granof.com the bistrict Manager's provisi

Danieł Laughlin

Danne Langmae Dievrie: Manager 0003/984557.hube 51/2020

Fri, Jun 12, 2020 8:44:33AM Legal Ad Invoice

The St. Augustine Record

Send Payments to: The St. Augustine Record One News Place St. Augustine, FL 32086

•

THE ST. AUGUSTINE RECORD Affidavit of Publication

DURBIN CROSSING / GMS 475 W TOWN PLACE, STE 114

SAINT AUGUSTINE, FL 32092

ACCT: 15654 AD# 0003284557-01

PO#

PUBLISHED EVERY MORNING SUNDAY THROUGH SATURDAY ST. AUGUSTINE AND ST. JOHNS COUNTY, FLORIDA

STATE OF FLORIDA COUNTY OF ST. JOHNS

Before the undersigned authority personally appeared MELISSA RHINEHART who on oath says he/she is an Employee of the St. Augustine Record, a daily newspaper published at St. Augustine in St. Johns County, Florida; that the attached copy of advertisement being a NOTICE OF MEETING in the matter of BOS REG MTG 06/22/20 was published in said newspaper on 06/11/2020.

Affiant further says that the St. Augustine Record is a newspaper published at St. Augustine, in St. Johns County, Florida, and that the said newspaper heretofore has been continuously published in said St. Johns County, Florida each day and has been entered as second class mail matter at the post office in the City of St. Augustine, in said St. Johns County, Florida for a period of one year preceding the first publication of the attached copy of advertisement; and affiant further says the he/she has neither paid nor promised any person, firm or corporation any discount, rebate, commission, or refund for the purpose of securing this advertisement for publication in said newspaper.

Sworn to (or affirmed) and subscribed before me by means of

JUN 1 2 2020

[/ physical presence or [] online notarization

_ day of this

who is personally known to by

me or who has produced as identification

(Signature of Notary Public)

DURBIN CROSSING COMMUNITY DEVELOPMENT DISTRICT NOTICE OF PUBLIC MEETING HELD DURING PUBLIC HEALTH EMERGENCY DUE TO COVID-19

EMERGENCY DUE TO COVID-19 Notice is hereby given that the Board of Supervisors ("Board") of the Durbin Crossing Community Development Dis-trict ("District") will hold a regular meeting on Monday, June 22, 2000 at 6:00 p.m. at the Durbin Crossing South Amenity Center located at 145 South Durbin Parkway, St. Johns, Florida 32259, where the Board may consider any business that may properly come before it ("Meeting"). In light of the COVID-19 public health emergency, it is anticipated that the meeting may be conducted remotely, pursuant to Zoom communications use-dia technology and/or by telephone pursuant to Executive Orders 20, isolad pursuant to Seet on Teore, in the any pursuant to Section 120.54(5)(b)2, Florida Statutes. If such Executive Or-ders are not extended and the Board is required to meet in person, or otherwise conditions allow the meetings to occur in person, the meetings to occur in person, the meetings to hold the babve referenced meeting of the Dis-

conditions allow the meetings to occur in person, the meetings may be held at the location stated above. While it may be necessary to hold the above referenced meeting of the Dis-trict's Board of Supervisors utilizing Zoom media technology due to the cur-rent COVID-19 public health emergen-cy, the District fully encourages public participation in a safe and efficient mammer. Toward that end, anyone wishing to participate in the meetings and obtain information about how the District's website, www.DurbinCrossing CDD_com or contact the office of the District's measure, c/o Governmental Management Services, LLC, at (904) 940-5850 or dlangtlin@gmsnf.com to obtain access information. Additionally, participants are strongly encouraged to submit questions and comments to the District' Manager, c/o Governments Management Services, LLC, at (904) 940-5850 or dlangtlin@gmsnf.com to obtain access information. Additionally, participants are strongly encouraged to submit questions and comments to the District Manager at least 24 hours in advance at (904) 940-5850 or dlangth lin@gmsnf.com to facilitate the Board's consideration of such questions and comments during the meeting. The Meeting is open to the public and will be conducted in accordance with the provisions of Florida law for com-munity development districts. The Meeting may be continued to a date, une, and place to be specified on the record at such Meeting, An electronic copy of the agenda for these meetings may be obtained from the District Man-ager, at 475 West Town Place, Suite 114, St. Augustine, Florida 32092 or by call-ing (904) 940-5850), and is expected us as valiable on the District's web-site at www.DurbinCrossingCDD.com. There may be occasions when one or more Supervisors will participate by te-

also be available on the District's veh-site at www.DurbinCrossingCDD.com. There may be occasions when one or more Supervisors will participate by tel-ephone or videe conference. Any person requiring special accommo-dations at the Meeting because of a dis-ability or physical impairment should contract the District Manager's Office at least forty-eight (48) hours prior to the Meeting. If you are hearing or speech impaired, please contact the Florida Re-lay Service by dialing 7-1-1, or 1-800-955-8771 (TTY) 1-800-955-8770 (Voice), far aid in contacting the Dis-trict Manager's Office. Each person who decides to appeal any decision made by the Board with re-spect to any matter considered at the Meeting is advised that person will need a record of proceedings and that accordingly, the person may need to en-sure that a verbatim record of the pro-ceedings is made, including the testi-mony and evidence upon which such appeal is to be based. If you are unable to participate by tele-phone or by Zoom, please contact the District Manager's office at (904) 940-5850 or dlaughlin@gmsnf.com for fur-ther accommodations. Daniel Laughlin

Daniel Laughlin District Manager (0003284557 June 11, 2020



*** CHECK DATES 07/01/2020 - 07/31/2020 ***	ACCOUNTS PAYABLE PREPAID/COMPUTER C CAPITAL RESERVE FUND BANK B CAPITAL RESERVE FUND	HECK REGISTER	RUN 8/13/20	PAGE 1
CHECK VEND#INVOICEEXPENSED TO DATE DATE INVOICE YRMO DPT ACCT#		STATUS	AMOUNT	CHECK AMOUNT #
7/01/20 00058 6/25/20 3072 202006 600-53800 INSTALL PLANTS	VERDEGO	*	13,052.00	13,052.00 000184
7/01/20 00058 6/25/20 3075 202006 600-53800 INSTALL GRASSES		*	2,040.00	2,040.00 000185
7/01/20 00058 6/25/20 3076 202006 600-53800 ORCHID WAY ENTRY		*	2,407.00	2,040.00 000185
	VERDEGO			2,407.00 000186
7/24/20 00019 7/20/20 07202020 202007 600-20700 REIMBURSE GF	-10000	*	1,740.00	
	DURBIN CROSSING CDD-GENERAL FUND			1,740.00 000187
	TOTAL FOR BANK	В	19,239.00	
	TOTAL FOR REGIS	STER	19,239.00	

DURB DURBIN CROSS BPEREGRINO



RECEIVED

JUN 2 6 2020

Invoice

Invoice #: 3072 Date: 06/25/20 **Customer PO:** DUE DATE: 07/25/2020

FROM

VerdeGo PO Box 789 3335 North State Street Bunnell, FL 32110 Phone: 386-437-3122 www.verdego.com

DESCRIPTION #2125 - Durbin Crossing- Veterans Pkwy Entry Install plants and materials to closely match provided renderings on the veterans parkway	AMOUNT
median, entry and exit. Landscape Enhancement	\$13,052.00

Invoice Notes:

Thank you for your business!

AMOUNT DUE THIS INVOICE

\$13,052.00

1-320-53800-45500 Capital Outlay

036-650,538-610. B 58

BILL TO

Durbin Crossing 245 Riverside Ave., Suite 250 Jacksonville, FL 32202



RECEIVED

Invoice

JUN 2 6 2020

Invoice #: 3075

Date: 06/25/20 **Customer PO:**

DUE DATE: 07/25/2020

FROM

VerdeGo PO Box 789 3335 North State Street Bunnell, FL 32110 Phone: 386-437-3122 www.verdego.com

DESCRIPTION

AMOUNT

\$2,040.00

#2328 - Thornloe Dr Install grasses to deter residents from playing in the area. Landscape Enhancement

Invoice Notes:

Thank you for your business!

AMOUNT DUE THIS INVOICE

\$2,040.00

1-320-53800-45500 Capital Outlay 1036, 600, 53800, 61000 (B) 58

BILL TO

Durbin Crossing 245 Riverside Ave., Suite 250 Jacksonville, FL 32202



BILL TO

RECEIVED

JUN 2 6 2020

Invoice

Invoice #: 3076

Date: 06/25/20 Customer PO:

DUE DATE: 07/25/2020

FROM

VerdeGo PO Box 789 3335 North State Street Bunnell, FL 32110 Phone: 386-437-3122 www.verdego.com

DESCRIPTION #2427 - Orchid Way Entry Landscape Enhancement

Invoice Notes:

Thank you for your business!

AMOUNT DUE THIS INVOICE

\$2,407.00

AMOUNT

\$2,407.00

1-320-53800-45500 Capital Outlay 036-600 538,610.

Durbin Crossing 245 Riverside Ave., Suite 250 Jacksonville, FL 32202

Durbin Crossing COMMUNITY DEVELOPMENT DISTRICT

Capital Reserve Fund

Check Request

DEBEUVED Jul 17 2020

Date	Amount	Authorized By
July 20, 2020	\$1,740.00	Bernadette Peregrino

Payable to:
Durbin Crossing General Fund #19

Date Check Needed:	Budget Category:	
ASAP	036-600-20700-1000	

Intended Use of Funds Requested:

 					
 Re	imburse for B	eaches Electri	ical		
 	Ck	5417			
 				·	

					D.E.G				
	ury Ct. 9 Springs 82 ctricalser heselecti	, FL 32043 viceinc@gmail.c icalserviceinc.cc	m	Invoic	JAN 1 7 2020	1 7 2020 ; D			NEFAC OMIZED DEALER
	Steve H Durbin 145 S [lowell Crossing CDD Durbin Parkway Is, FL 32259			Steve Ho Durbin C 145 S Du				
INVOICE # 6646		DATE 12/06/2019	TOTAL DUE . \$2,960.00		DUE DATE	TERMS Due upon completion	· ·	ENCLOSE	__
SHIP DATE 12/06/2019					SALES REP Villiam Lovelady		Vr :		Ð
DATE	AC	TIVITY	DESCRIPTION				QTY	RATE	AMOUNT
12/06/2019	Se	ervices	-Heron Landing/ Install customer s 2-front of sign po 1-left of sign pow Existing Low Vol wire to 120v circl	supplied lea wer existin ver existing tage wire w	d fixtures)3800 44200) 1	695.00	695.00
			2-Man Hours Misc. Connector	S					
12/06/2019	S	ervices	-Orchard / 244 Install customer 2-front of column		d fixtures	53800 4420	0 1	225.00	225.00
			1.5-Man Hours Misc. Connector	S					
12/06/2019) S	ervices	-St.Johns Parkw Add 4 lights on p		1 320 53	3800 44200	1	300.00	300.00
			2.5 hr-Man Hour Misc.Connectors						
12/06/2019) S	ervices	gazebos on bac Use 2 spare 20a Existing panel of supply power to Trench at black 24" in depth	k side of pc amp breake n back side the new οι gate betwe	rs in panel of slide which will	1 320 5	1 3800	1,740.00 45500	1,740.00

https://beacheselectricalserviceinc.com

(904) 629-3182 MAIN (904) 406-0603 FAX Payment is due upon completion.

BALANCE DUE

\$2,960.00

Total includes materials, labor and tax. 1 year warranty

.

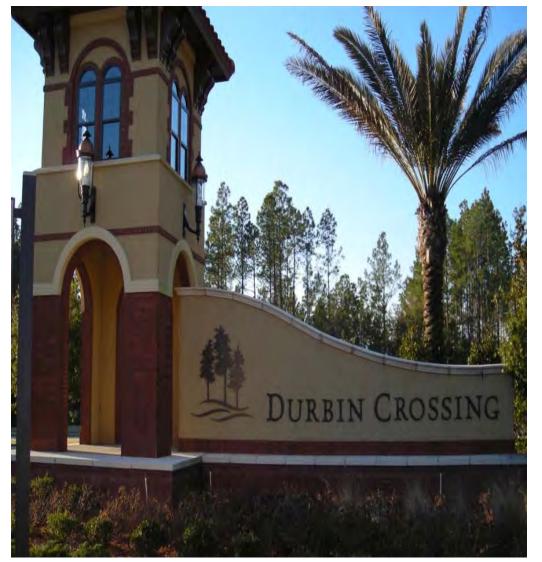
1

VISIT OUR WEBSITE https://beacheselectricalserviceinc.com

> (904) 629-3182 MAIN (904) 406-0603 FAX

FIFTH ORDER OF BUSINESS

Approved Budget Físcal Year 2021



Durbín Crossíng Community Development District

August 24, 2020



TABLE OF CONTENTS

<u>General Fund</u>	
Budget	Page 1-2
Budget Narratíve	Page 3-12

<u>Debt Servíce Fund</u>

Seríes 2017A-1/A-2 Budget	Page 13
Seríes 2017A-1/A-2 Amortízatíon Schedule	Page 14-15

<u>Capítal Reserve Fund</u>

Budget

Page 16

General Fund Budget FY 2021

	Adopted FY 2020 Budget	Actual YTD Thru 7/31/20	Projected Next 2 Months	Projected Thru 9/30/20	Approved FY 2021 Budget
Revenues	2	11 5-1 - 0		5759720	200000
Assessments	\$1,936,158	\$1,942,812	\$0	\$1,942,812	\$1,927,698
Interest Income	\$1,300	\$386	\$4	\$390	\$1,300
Mísc Income	\$22,500		\$200	\$20,932	\$22,500
Carryforward Surplus	\$0		\$93,979	\$93,979	\$3,577
Total Revenues	\$1,959,958	\$1,963,931	\$94,183	\$2,058,114	\$1,955,075
Expenditures					
<u>Administrative</u>					
Supervísor Fees	\$11,000	\$7,800	\$2,000	\$9,800	\$11,000
FICA Expense	\$842	\$597	\$153	\$750	\$842
Assessment Roll Administration (GMS)	\$5,000	\$5,000	\$0	\$5,000	\$5,000
Engineering Fees (ETM)	\$13,000	\$2,736	\$3,000	\$5,736	\$13,000
Dissemination Fees (GMS and Disclosure Services)	\$6,750	\$6,150	\$1,000	\$7,150	\$7,200
Attorney Fees (HGS)	\$50,000	\$49,510	\$9,000	\$58,510	\$50,000
Annual Audit (McDirmit, Davis)	\$4,100	\$4,100	\$0	\$4,100	\$4,200
Trustee Fees (US Bank)	\$10,800	\$10,388	\$0	\$10,388	\$10,800
Arbitrage (Grau)	\$1,950	\$1,950	\$0	\$1,950	\$1,200
Impact Fee Administration (GMS)	\$15,000	\$12,500	\$2,500	\$15,000	\$15,000
Management Fees (GMS)	\$47,000	\$39,167	\$7,833	\$47,000	\$47,000
Information Technology	\$2,100	\$1,333	\$267	\$1,600	\$1,600
Telephone	\$300	\$260	\$40	\$300	\$300
Postage	\$1,800	\$1,118	\$682	\$1,800	\$1,800
Printing & Binding	\$1,500	\$839	\$661	\$1,500	\$1,500
Insurance (FIA)	\$7,500	\$7,232	\$0	\$7,232	\$7,955
Legal Advertising	\$2,000	\$989	\$1,011	\$2,000	\$2,000
Other Current Charges	\$1,000	\$596	\$144	\$740	\$1,000
Office Supplies	\$150	\$59	\$30	\$89	\$150
Dues, Lícenses & Subscriptions (DCA)	\$175	\$175	\$0	\$175	\$175
Website Compliance	\$1,200	\$0	\$0	\$0	\$0
Admínístratíve Expenses	\$183,167	\$152,498	\$28,321	\$180,819	\$181,722
<u>Amenity Center</u>					
Insurance (FIA)	\$25,500	\$24,669	\$0	\$24,669	\$27,136
Repaírs & Replacements	\$60,000	\$38,006	\$6,994	\$45,000	\$60,000
Recreational Passes	\$4,000	\$0	\$1,000	\$1,000	\$4,000
Office Supplies	\$6,000	\$3,843	\$2,157	\$6,000	\$6,000
Permit Fees (Dept of Health/ASCAP/BMI/SEASAC) Utilities	\$2,700	\$2,482	\$0	\$2,482	\$2,700
Water & Sewer (JEA)	\$31,000	\$31,274	\$9,000	\$40,274	\$37,000
Electric (JEA)	\$31,000		\$5,600	\$29,247	\$31,000
Website	\$2,000		\$0	\$295	\$300
Cable/Internet/Phone (Comcast)	\$17,500		\$2,252	\$18,113	\$17,500
Security System (Atlantic)	\$1,000		\$0	\$560	\$1,000
Ameníty Center Management Contracts	÷1,000	\$ 550	φ υ τ -	<i>4000</i>	÷ 1,000
Managerial (VESTA)	\$163,400	\$151,167	\$30,233	\$181,400	\$181,400
Staffing (VESTA)	\$190,500		\$31,750	\$190,500	\$190,500
Lifeguards (VESTA)	\$65,100		\$33,234	\$52,000	\$65,100
- 5.0	1	÷,	÷••,=•	÷•=,•••	÷ • • • , • • •

General Fund Budget FY 2021

	Adopted FY 2020 Budget	Actual YTD Thru 7/31/20	Projected Next 2 Months	Projected Thru 9/30/20	Approved FY 2021 Budget
Contínued Ameníty Center Management Contr	V				<u>U</u>
Refuse Servíce (Waste Management)	\$4,800	\$3,146	\$756	\$3,902	\$4,800
Pool Chemicals (Poolsure)	\$19,562	\$18,953	\$3,700	\$22,654	\$23,003
Special Events/Holiday Décor	\$26,000	\$24,651	\$1,349	\$26,000	\$26,000
Pest Control (Turner Pest Control)	\$3,600	\$2,550	\$730	\$3,280	\$3,600
Pressure Washing/Fitness Equip Maintenance	\$17,000	\$16,424	\$576	\$17,000	\$17,000
Ameníty Center Expenses	\$670,662	\$535,044	\$129,332	\$664,376	\$698,039
<u>Grounds Maintenance</u>					
Electríc (JEA)	\$5,200	\$3.592	\$760	\$4.352	\$5,200
Water & ReUse (JEA)	\$275,000	\$255,243	\$77,600	\$332,843	\$333,000
Streetlighting (JEA)	\$71,000	\$57,218	\$11,570	\$68,788	\$71,000
Lake Maintenance (Solitude Lake Management)	\$55,500	\$43,000	\$8,600	\$51,600	\$55,500
Landscape Maintenance (Verdego)	\$361,620	\$336,541	\$73,252	\$409,793	\$439,512
Landscape Contingency	\$40,000	\$53,723	\$0	\$53,723	\$40,000
Míscellaneous	\$37,000	\$30,512	\$1,500	\$32,012	\$37,000
Fuel	\$1,100	\$807	\$290	\$1,097	\$1,100
Irrigation Repairs	\$15,000	\$14,823	\$177	\$15,000	\$15,000
Capital Reserve - Transfer Out	\$243,709	\$43,709	\$200,000	\$243,709	\$77,002
Water Quality Monitoring (ESI)	\$1,000	\$0	\$0	\$0	\$1,000
Grounds Maíntenance Expenses	\$1,106,129	\$839,169	\$373,749	\$1,212,918	\$1,075,314
TOTAL EXPENDITURES	\$1,959,958	\$1,526,711	\$531,403	\$2,058,113	\$1,955,075
EXCESS REVENUES / (EXPENDITURES)	\$0	\$437,220	-\$437,220	\$0	\$0

Durbín Crossing Community Development District GENERAL FUND BUDGET

Físcal Year 2021

REVENUES:

Assessments

The District will levy a non ad-valorem maintenance assessment on all assessable property within the District to fund all Operations & Maintenance Expenditures for the fiscal year.

Interest Income

Maintenance Assessment income of the District will be invested in accordance with Florida Statutes and the investment guidelines approved by the Board of Supervisors.

Miscellaneous Income

Revenue received from access cards, rental fees, miscellaneous deposits from UPS, insurance claims, and the recreation programs revenue.

EXPENDITURES: Administrative:

Supervisor Fees

Florida Statutes allows each board member to receive \$200 per meeting not to exceed \$4,800 in one year. The amount budgeted for the fiscal year is based upon 5 supervisors attending eleven meetings.

FICA Expense

FICA expense represents the Employer's (District's) share of Social Security and Medicare taxes withheld from the fee paid to the Board of Supervisors.

Assessment Roll Administration

Charge to the District for the services of Governmental Management Services, LLC to manage the assessment roll and Lien Books relating to the Series 2017A-1/A-2 bonds.

Engineering Fees

The District's engineering firm, England, Thims & Miller, Inc., will be providing general engineering services to the District, including attendance and preparation for monthly board meetings, review invoices, etc.

Dissemination Fees

The Annual Disclosure Report prepared by Governmental Management Services, LLC required by the Security and Exchange Commission in order to comply with Rule 15(c)(2)-12(b)(5), which relates to additional reporting requirements for un-rated bond issues.

GENERAL FUND BUDGET Fiscal Year 2021

<u>Vendor</u>	<u>Vendor</u> <u>Monthly</u>		4	<u>Annual</u>
Governmental Management Services	\$	500	\$	6,000
Disclosure Services			\$	1,200
	\$	500	\$	7,200

Attorney Fees

General legal services provided by the law firm of Hopping Green & Sams, who provide general legal services to the District, including attendance and preparation for monthly CDD meetings, preparation and review of agreements, resolutions, etc.

Annual Audit

The District is required annually to conduct an audit of its financial records by an Independent Certified Public Accounting Firm. The District has contracted with McDirmit Davis to conduct their annual audit.

Trustee Fees

The District's Series 2017A-1/A-2 Special Assessment Bonds are held by a Trustee with US Bank. The amount represents the fee for the administration of the District's bond issue.

Arbitrage

The District is required to annually have an arbitrage rebate calculation on the District's Series 2017A-1/A-2 Special Assessment Bonds. The District will contract with an independent certified public accounting firm to calculate the rebate liability and submit a report to the District.

Impact Fee Administration

Charges to the District for the services of Governmental Management Services, LLC to collect St. Johns County Impact Fees on behalf of the District, manage the Series 2006-1 Impact Fee Bonds, and maintain the Series 2006-1 Lien Books.

Management Fees

The District receives Management, Accounting and Administrative services as part of a Management Agreement with Governmental Management Services, LLC.

Information Technology

The cost related to District's accounting and information systems, District website creation and maintenance, electronic compliance with Florida Statutes and other electronic data requirements.

Telephone

Telephone and fax machine charges incurred as an administrative cost.

GENTRAL FUND BUDGET Fiscal Year 2021

Postage

Mailing of agenda packages, overnight deliveries, correspondence, etc.

Printing & Binding

Printing and binding of agenda packages for board meetings, printing of checks, stationary, envelopes etc.

Insurance

The District's General Liability & Public Officials Liability Insurance policy is with Florida Insurance Alliance (FIA). FIA specializes in providing insurance coverage to governmental agencies.

Legal Advertising

The District is required to advertise various notices for monthly Board meetings, public hearings etc in the St. Augustine Record.

Other Current Charges

Bank charges and any other miscellaneous expenses incurred during the year.

Office Supplies

Miscellaneous office supplies.

Dues, Licenses & Subscriptions

The District is required to pay an annual fee to the Department of Community Affairs for \$175. This is the only expense under this category for the District.

Amenity Center:

Insurance

The District's Property Insurance policy is with Florida Insurance Alliance (FIA). FIA specializes in providing insurance coverage to governmental agencies. The amount budgeted represents the estimated premium for property insurance related to the Amenity Center.

Repair & Replacements

Represents monies budgeted for repairs and replacements for the District.

Recreation Passes

Represents the estimated cost for access cards to the District's Amenity Center.

GENERAL FUND BUDGET Fiscal Year 2021

Office Supplies

Represents any supplies needed for the operation of the Amenity Center.

Permit Fees

Represents permit fees paid to the Department of Health for the swimming pool and fees associated with music licenses at the Amenity Center.

Water & Sewer

JEA provides water and sewer services for the District. The cost of water/sewer associated with the Recreation Facilities:

Account Number	Description	N	<u>Ionthly</u>	Annual
68155430/86131620	145 S Durbin Pkwy Sewer	\$	197	\$ 2,363
79200641	145 S Durbin Pkwy Reclaim	\$	1,201	\$ 14,410
86131620	145 S Durbin Pkwy Water	\$	109	\$ 1,306
67579848	145 S Durbin Pkwy Water	\$	335	\$ 4,022
83113743	730 Durbin PY N Sewer	\$	181	\$ 2,167
68090736	730 Durbin PY N Reclaim	\$	548	\$ 6,575
85083672	730 Durbin PY N Water	\$	242	\$ 2,906
83113743	730 Durbin PY N Water	\$	104	\$ 1,249
	Contingency	\$	167	\$ 2,002
	Total Amenity Sewer/Water/Reclaim	\$	3,083	\$ 37,000

Electric

JEA provides for electric services for the District. The cost of electric associated with the Recreation Facilities:

Account Number	Description	<u>Monthly</u>		<u>Annual</u>
22357510	730 Durbin PY N	\$ 543	\$	6,516
20335949	145 S Durbin Pkwy	\$ 1,997	\$	23,968
	Contingency	\$ 43	\$	516
	Total Amenity Electric	\$ 2,583	\$	31,000

Website

The fees incurred for maintaining updates for the Durbinliving.com website contracted with Unicorn.

Cable/Internet/Phone

The District will provide cable television services for the Amenity Centers through Comcast.

GENERAL FUND BUDGET Fiscal Year 2021

Account Number	Description Monthly		Annual		
8495 74 140 1015619	Durbin Crossing South Amenity	\$	376	\$	4,508
8495 74 140 0420497	Durbin Crossing South Amenity	\$	221	\$	2,652
8495 74 140 1246669	Durbin Crossing North Amenity	\$	107	\$	1,279
8496 74 140 1022920	Durbin Crossing North Amenity	\$	527	\$	6,328
	Contingency	\$	228	\$	2,732
	Total Amenity Cable/internet/Phone	\$	1,458	\$	17,500

Security System

Maintenance costs of the security alarms/cameras provided by Atlantic Companies.

General Manager

The District is under contract with Vesta Property Services Inc for Management and Administration Services for the Amenity Centers with additional part-time maintenance technician.

<u>Contractor</u>	Monthly		<u>Annual</u>
Vesta	\$	15,117	\$ 181,400

Staffing

The District is under contract with Vesta Property Services Inc. This covers the cost of staffing for Facility Attendants, Pool Maintenance, Janitorial Services, Special Events planning, and Facility monitoring.

Position		<u>Monthly</u>		<u>Annual</u>
Facility Attendants	\$	5,917	\$	71,000
Pool Maintenance	\$	2,183	\$	26,200
Janitorial Services	\$	1,517	\$	18,200
Special Events Planning	\$	958	\$	11,500
Facility Monitor	\$	5,300	\$	63,600
Total	\$	15,875	\$	190,500

Lifeguards

The District is under contract with Amenity Services Group and this is the cost to provide pool attendants (lifeguards) during the operating season for the pool.

<u>Contractor</u>	M	onthly	Annual		
Vesta	\$	5,425	\$	65,100	

GENERAL FUND BUDGET Fiscal Year 2021

Refuse Service

Garbage disposal services for the Amenity Centers provided Waste Management of Jacksonville.

Pool Chemicals

The District, through Poolsure, is provided chemicals necessary for the maintenance of the Amenity Center swimming pool.

<u>Contractor</u>	Monthly		<u>Annual</u>
Poolsure	\$ 1,850	\$	22,203
Contingency	\$ 67	\$	800
	\$ 1,917	\$	23,003

Special Events

Represents estimated costs for the District to host special events for the community throughout the Fiscal Year.

Pest Control

The District is contracted with Turner Pest Control to provide for pest control services.

Contractor	Monthly		<u>Monthly</u>		<u>Annual</u>
Turner Pest Control	\$	270	\$ 3,240		
Contingency	\$	30	\$ 360		
	\$	300	\$ 3,600		

Pressure Washing/Fitness Equipment Maintenance

The cost of pressure washing District facilities (Amenity Center, entryway features, etc.) and annual maintenance of District fitness equipment.

Grounds Maintenance:

Electric

The cost of electricity provided by JEA for signage lighting and entry feature lighting for the District.

Durbín Crossíng Community Development District GENERAL FUND BUDGET Fiscal Year 2021

Account Number	Description	Mo	<u>Monthly</u>		nnual
22840516	101 Castlegate Ln	\$	10	\$	114
79442225	104 Durbin PY N	\$	32	\$	387
93385371	1049 Longleaf Pine Parkway	\$	71	\$	849
99911097	107 Tollerton Ave	\$	23	\$	278
89863663	1513 Longleaf Pine Parkway	\$	21	\$	250
26895017	16 Cloisterbane Dr Apt LL01	\$	8	\$	99
22580514	20 Orchid Way Apt IR01	\$	10	\$	120
99911094	2401 St Johns PY APT SG01	\$	17	\$	204
13727885	28 Heron Landing Rd Apt SG01	\$	10	\$	12:
89866912	291 Durbin PY N	\$	9	\$	114
99911053	399 Longleaf Pine PY	\$	10	\$	12 ⁻
89863016	501 Saddlestone Dr	\$	16	\$	186
22969723	590 N Durbin Pkwy	\$	15	\$	179
89863705	694 N Durbin Pkwy	\$	10	\$	119
79442208	857 Durbin Py N Apt SG01	\$	12	\$	143
89315721	861 Durbin PPY N Apt SG01	\$	11	\$	13
14892379	910 Durbin PY N Apt SG01	\$	12	\$	14:
79447186	94 Staplehurst Dr Apt IR01	\$	11	\$	13
79447185	95 Woodcross Dr Apt IR01	\$	11	\$	132
22840515	96 Cresthaven Pl	\$	10	\$	124
99912413	987 Durbin PY N	\$	9	\$	114
89865800	997 Lauriston Dr	\$	11	\$	130
	Contingency	\$	83	\$	99 [.]
	Total Common Area Electric	\$	433	\$	5,200

Durbín Crossíng Community Development District GENERAL FUND BUDGET

Físcal Year 2021

Water & Re-Use

Water and re-use water needed for irrigation and maintenance of the common grounds provided by JEA.

Account Number	Description	M	<u>onthly</u>	<u>Annual</u>
64240479	102 Durbin PY N	\$	2,622	\$ 31,458
70115360	102 Merkland Ct	\$	60	\$ 720
72360080	1021 Lauriston Dr	\$	290	\$ 3,480
69877485	104 Harbury Dr	\$	135	\$ 1,620
66534516	105 S Durbin Pkwy	\$	1,169	\$ 14,028
70115339	106 Charmed Pl	\$	68	\$ 816
67386400	109 Islesbrook Pkwy	\$	825	\$ 9,900
68090726	1090 Durbin PY N	\$	4,000	\$ 48,000
74704275	116 Averley Wy Apt IR01	\$	45	\$ 540
74704274	118 Pineta Wy Apt IR01	\$	35	\$ 420
70115336	124 Weathered Oak Ct	\$	25	\$ 300
71890295	1244 Leith Hall Dr	\$	233	\$ 2,796
74704249	126 Cantley Wy Apt IR01	\$	143	\$ 1,716
73697024	128 Willow Winds Parkway	\$	57	\$ 684
71890305	1305 Fryston St	\$	65	\$ 780
71890313	138 Tollerto Ave	\$	50	\$ 600
71890303	1386 Fryston St	\$	250	\$ 3,000
68682298	1503 Cullaig Ct.	\$	86	\$ 1,032
74704273	155 Telford Dr Apt IR01	\$	36	\$ 432
71890297	158 Castlegate LA	\$	56	\$ 672
75457834	16 Cloisterbane Dr Aprt LL01	\$	235	\$ 2,820
71890296	1620 Fenton Av	\$	66	\$ 792
83716990	185 Islesbrook Pkwy	\$	184	\$ 2,208
85563431	2050 Longleaf Pine Py	\$	1,900	\$ 22,800
68682232	240 Tollerton Ave	\$	769	\$ 9,228
81948581	241 Islesbrook Pkwy	\$	200	\$ 2,400
67862610	265 Willow Winds Pkwy	\$	120	\$ 1,440
69214857	293 Willow Winds Pkwy	\$	80	\$ 960
82196245	310 N Glen Laurel Dr	\$	152	\$ 1,824
	Total Reuse Water Continued	\$	13,956	\$ 167,466

Durbín Crossíng Community Development District GENERAL FUND BUDGET

Físcal Year 2021

Account Number	Description	N	<u>lonthly</u>	<u>Annual</u>
	Balance Brought Forward	\$	13,956	\$ 167,466
69877486	358 Willow Winds PKWY	\$	245	\$ 2,940
72360078	585 Saddlestone Dr	\$	225	\$ 2,700
80532666	594 Saddlestone Dr	\$	250	\$ 3,000
64240486	606 Longleaf PY	\$	4,500	\$ 54,000
64240480	810 Durbin PY N	\$	2,500	\$ 30,00
74704276	867 Durbin PY N Apt IR01	\$	500	\$ 6,00
74704251	868 Durbin PY N Apt IR01	\$	85	\$ 1,02
67386405	89 Heron Landing Rd Apt IR01	\$	780	\$ 9,36
68081639	90 Woodcross Dr	\$	650	\$ 7,80
68081637	91 Staplehurst Dr	\$	360	\$ 4,32
74704265	912 Durbin PY N Apt IR01	\$	75	\$ 90
64240168	96 Crestheaven Place	\$	280	\$ 3,36
	Contingency	\$	3,345	\$ 40,13
	Total Reuse Water	\$	27,750	\$ 333,00

Street Lighting

The District street lighting cost for the community - the amount is based upon the current tariff in effect with JEA.

Account Number	Description	M	onthly	Annual
70 watt	104 Durbin PY N(70 Watts)	\$	1,912	\$ 22,942
200 watt	104 Durbin PY N (200 Watts)	\$	43	\$ 512
70 watts	128 Willow Winds Pkwy	\$	497	\$ 5,961
28763969	104 Durbin Py N Apt 2	\$	11	\$ 130
200 watt	145 S Durbin Pkwy	\$	597	\$ 7,168
70 watt	145 S Durbin Pkwy	\$	1,280	\$ 15,355
70 watts	145 S Durbin Pkwy	\$	677	\$ 8,129
70 watts	16 Cloisterbane Dr	\$	188	\$ 2,258
70 watts	16 Cloisterbane Dr	\$	241	\$ 2,890
70 watts	89 Heron Landing Rd Apt IR01	\$	331	\$ 3,974
	Contingency/Additions	\$	140	\$ 1,680
	Total Streetlighting	\$	5,917	\$ 71,000

GENERAL FUND BUDGET Fiscal Year 2021

Lake Maintenance

The District is under contract with Solitude Lake Management LLC for the maintenance of the lakes at Durbin Crossing Community Development District.

<u>Contractor</u>	<u>Monthly</u>		Annual
Solitude Lake Management LLC	\$	4,625	\$ 55,500

Landscape Maintenance

The District is under contract with a landscape maintenance vendor for maintenance of the common areas in the District.

<u>Contractor</u>		<u>Monthly</u>	Annual		
Verdego	\$	36,626	\$	439,512	

Landscape Contingency

A provision for additional landscape features or for repair of existing landscaping.

Miscellaneous

Any unanticipated and unscheduled grounds maintenance cost to the District.

Fuel

Fuel purchases for maintenance equipment.

Irrigation Repairs

The cost of miscellaneous irrigation repairs and maintenance incurred.

Capital Reserve - Transfer Out

The District funds a capital reserve to fund the renewal and replacement of District's capital related facilities that gets transferred to the Capital Reserve Fund.

Water Quality Monitoring

The District will contract with ESI to have conducted water quality monitoring in compliance with Section 18 of the Development Order using guidelines established by the FDEP.

Debt Service Fund Series 2017 A-1/A-2 Bonds

Descríptíon	Adopted FY 2020 Budget	Actual YTD Thru 7/31/20	Projected Next 2 Months	Projected Thru 9/30/20	Approved FY 2021 Budget
<u>Revenue</u> s					
Carry Forward Surplus ⁽¹⁾	\$991,251	\$957,402	\$0	\$957,402	\$770,876
Assessments	\$3,072,188	\$3,058,056	\$10,415	\$3,068,471	\$3,068,471
Prepayment	\$0	\$51,822	\$0	\$51,822	\$0
Interest	\$3,000	\$2,271	\$10	\$2,281	\$3,000
Total Revenues	\$4,066,439	\$4,069,550	\$10,425	\$4,079,976	\$3,842,347
<u>Expenditure</u> s					
<u>Seríes 2017A-1</u>					
Interest 11/1	\$611,241	\$611,241	\$0	\$611,241	\$593,769
Prepayment 11/1	\$0	\$145,000	\$0	\$145,000	\$0
Interest 5/1	\$611,241	\$608,841	\$0	\$608,841	\$593,769
Principal 5/1	\$1,470,000	\$1,465,000	\$0	\$1,465,000	\$1,495,000
Principal 5/1 (Prepayment)	\$0	\$25,000	\$0	\$25,000	\$0
<u>Series 2017A-2</u>					
Interest 11/1	\$114,788	\$114,788	\$0	\$114,788	\$108,500
Prepayment 11/1	\$0	\$20,000	\$0	\$20,000	\$0
Interest 5/1	\$114,788	\$114,231	\$0	\$114,231	\$108,500
Principal 5/1	\$140,000	\$140,000	\$0	\$140,000	\$145,000
Principal 5/1 (Prepayment)	\$0	\$65,000	\$0	\$65,000	\$0
Total Expenditures	\$3,062,056	\$3,309,100	\$0	\$3,309,100	\$3,044,538
<u>Other Sources/(Uses)</u>					
Other Debt Service Cost	\$0	\$0	\$0	\$0	\$0
EXCESS REVENUES / (EXPENDITURES)	\$1,004,383	\$760,450	\$10,425	\$770,876	\$797,810

Interest - 11-1-21 (2017A-1)	\$577,884
Interest - 11-1-21 (2017A-2)	\$104,656
Total	\$682.541

DATE	BALANCE		2	PRINCIPAL		INTEREST	TOTAL	
11/01/20	\$	33,240,000	\$	-	\$	593,768.75	\$	593,768.75
05/01/21	\$	33,240,000	\$	1,495,000.00	\$	593,768.75		
11/01/21	\$	31,745,000	\$	-	\$	577,884.38	\$	2,666,653.13
05/01/22	\$	31,745,000	\$	1,530,000.00	\$	577,884.38		
11/01/22	\$	30,215,000	\$	-	\$	559,715.63	\$	2,667,600.00
05/01/23	\$	30,215,000	\$	1,565,000.00	\$	559,715.63		
11/01/23	\$	28,650,000	\$	-	\$	539,175.00	\$	2,663,890.63
05/01/24	\$	28,650,000	\$	1,610,000.00	\$	539,175.00		
11/01/24	\$	27,040,000	\$	-	\$	517,037.50	\$	2,666,212.50
05/01/25	\$	27,040,000	\$	1,655,000.00	\$	517,037.50		
11/01/25	\$	25,385,000	\$	-	\$	492,212.50	\$	2,664,250.00
05/01/26	\$	25,385,000	\$	1,710,000.00	\$	492,212.50		
11/01/26	\$	23,675,000	\$	-	\$	465,493.75	\$	2,667,706.25
05/01/27	\$	23,675,000	\$	1,765,000.00	\$	465,493.75		
11/01/27	\$	21,910,000	\$	-	\$	436,812.50	\$	2,667,306.25
05/01/28	\$	21,910,000	\$	1,825,000.00	\$	436,812.50		
11/01/28	\$	20,085,000	\$	-	\$	406,015.63	\$	2,667,828.13
05/01/29	\$	20,085,000	\$	1,885,000.00	\$	406,015.63		
11/01/29	\$	18,200,000	\$	-	\$	374,206.25	\$	2,665,221.88
05/01/30	\$	18,200,000	\$	1,950,000.00	\$	374,206.25		
11/01/30	\$	16,250,000	\$	-	\$	340,081.25	\$	2,664,287.50
05/01/31	\$	16,250,000	\$	2,025,000.00	\$	340,081.25		
11/01/31	\$	14,225,000	\$	-	\$	289,456.25	\$	2,654,537.50
05/01/32	\$	14,225,000	\$	2,130,000.00	\$	289,456.25		
11/01/32	\$	12,095,000	\$	-	\$	236,206.25	\$	2,655,662.50
05/01/33	\$	12,095,000	\$	2,235,000.00	\$	236,206.25		
11/01/33	\$	9,860,000	\$	-	\$	194,300.00	\$	2,665,506.25
05/01/34	\$	9,860,000	\$	2,320,000.00	\$	194,300.00		
11/01/34	\$	7,540,000	\$	-	\$	150,800.00	\$	2,665,100.00
05/01/35	\$	7,540,000	\$	2,415,000.00	\$	150,800.00		
11/01/35	\$	5,125,000	\$	-	\$	102,500.00	\$	2,668,300.00
05/01/36	\$	5,125,000	\$	2,510,000.00	\$	102,500.00		
11/01/36	\$	2,615,000	\$	-	\$	52,300.00	\$	2,664,800.00
05/01/37	\$	2,615,000	\$	2,615,000.00	\$	52,300.00	\$	2,667,300.00
11/01/37			_		_			
Total			\$	33,240,000.00	\$	12,655,931.25	\$	45,895,931.25

Amortízatíon Schedul

Series 2017A-2, Special Assessment Refunding Bonds (Combined

DATE 11/01/20	B	BALANCE		PRINCIPAL		INTEREST		TOTAL	
	\$	4,080,000	\$	-	\$	108,500.00	\$	110,218.75	
05/01/21	\$	4,080,000	\$	145,000.00	\$	108,500.00	\$	-	
11/01/21	\$	3,935,000	\$	-	\$	104,656.25	\$	358,156.25	
05/01/22	\$	3,935,000	\$	150,000.00	\$	104,656.25	\$	-	
11/01/22	\$	3,785,000	\$	-	\$	100,687.50	\$	355,343.75	
05/01/23	\$	3,785,000	\$	160,000.00	\$	100,687.50	\$	-	
11/01/23	\$	3,625,000	\$	-	\$	96,437.50	\$	357,125.00	
05/01/24	\$	3,625,000	\$	165,000.00	\$	96,437.50	\$	-	
11/01/24	\$	3,460,000	\$, -	\$	92,062.50	\$	353,500.00	
05/01/25	\$	3,460,000	\$	180,000.00	\$	92,062.50	\$	-	
11/01/25	\$	3,280,000	\$	-	\$	87,281.25	\$	359,343.75	
05/01/26	\$	3,280,000	\$	185,000.00	\$	87,281.25	\$	-	
11/01/26	\$	3,095,000	\$	-	\$	82,375.00	\$	354,656.25	
05/01/27	\$	3,095,000	\$	195,000.00	\$	82,375.00	\$	-	
11/01/27	\$	2,900,000	\$	-	\$	77,187.50	\$	354,562.50	
05/01/28	\$	2,900,000	\$	210,000.00	\$	77,187.50	\$	-	
11/01/28	\$	2,690,000	\$	-	\$	71,206.25	\$	358,393.75	
05/01/29	\$	2,690,000	\$	220,000.00	\$	71,206.25	\$	-	
11/01/29	\$	2,470,000	\$		\$	64,950.00	\$	356,156.25	
05/01/30	\$	2,470,000	\$	230,000.00	\$	64,950.00	\$	-	
11/01/30	\$	2,240,000	\$		\$	58,400.00	\$	353,350.00	
05/01/31	\$	2,240,000	\$	245,000.00	\$	58,400.00	\$	-	
11/01/31	\$	1,995,000	\$	-	\$	51,418.75	\$	354,818.75	
05/01/32	\$	1,995,000	\$	260,000.00	\$	51,418.75	\$	-	
11/01/32	\$	1,735,000	\$	· -	\$	44,006.25	\$	355,425.00	
05/01/33	\$	1,735,000	\$	275,000.00	\$	44,006.25	\$	-	
11/01/33	\$	1,460,000	\$	-	\$	36,181.25	\$	355,187.50	
05/01/34	\$	1,460,000	\$	290,000.00	\$	36,181.25	\$	-	
11/01/34	\$	1,170,000	\$	-	\$	27,925.00	\$	354,106.25	
05/01/35	\$	1,170,000	\$	305,000.00	\$	27,925.00	\$	-	
11/01/35	\$	865,000	\$	-	\$	19,237.50	\$	352,162.50	
05/01/36	\$	865,000	\$	325,000.00	\$	19,237.50	\$	-	
11/01/36	\$	540,000	\$	-	\$	9,981.25	\$	354,218.75	
05/01/37	\$	540,000	\$	350,000.00	\$	9,981.25	\$	359,981.25	
Total			\$	3,890,000.00	\$	2,264,987.50	\$	6,156,706.25	

Durbín Crossíng Community Development District

Capítal Reserve Fund

Descríption	Proposed FY 2020 Budget	Actual YTD Thru 7/31/20	Projected Next 2 Months	Projected Thru 9/30/20	Approved FY 2021 Budget
<u>Revenue</u> s					
Capital Reserve Transfer In	\$243,709	\$43,709	\$200,000	\$243,709	\$77,002
Miscellaneous Revenue/Interest Income	\$10,000	\$12,649	\$648	\$13,297	\$10,000
Impact Fees	\$0	\$10,954	\$0	\$10,954	\$0
Carry Forward Surplus	\$1,736,013	\$1,408,641	\$0	\$1,408,641	\$1,600,275
Total Revenues	\$1,989,722	\$1,475,953	\$200,648	\$1,676,601	\$1,687,277
<u>Expenditure</u> s					
Capital Outlay	\$200,000	\$37,574	\$0	\$37,574	\$200,000
Repair and Replacement	\$0	\$36,752	\$2,000	\$38,752	\$50,000
Total Expenditures	\$200,000	\$74,326	\$2,000	\$76,326	\$250,000
<u>Other Sources/(Use</u> s)					
Interfund Transfer In/(Out)	\$0	\$0	\$0	\$0	\$0
Total Other Sources/(Uses)	\$0	\$0	\$0	\$0	\$0
EXCESS REVENUES / (EXPENDITURES)	\$1,789,722	\$1,401,627	\$198,648	\$1,600,275	\$1,437,277

A.

RESOLUTION 2020-06

THE ANNUAL APPROPRIATION RESOLUTION OF THE DURBIN CROSSING COMMUNITY DEVELOPMENT DISTRICT ("DISTRICT") RELATING TO THE ANNUAL APPROPRIATIONS AND ADOPTING THE BUDGET FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2020, AND ENDING SEPTEMBER 30, 2021; AUTHORIZING BUDGET AMENDMENTS; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the District Manager has, prior to the fifteenth (15th) day in June 2020, submitted to the Board of Supervisors ("**Board**") of the Durbin Crossing Community Development District ("**District**") a proposed budget ("**Proposed Budget**") for the fiscal year beginning October 1, 2020 and ending September 30, 2021 ("**Fiscal Year 2020/2021**") along with an explanatory and complete financial plan for each fund of the District, pursuant to the provisions of Section 190.008(2)(a), *Florida Statutes*; and

WHEREAS, at least sixty (60) days prior to the adoption of the Proposed Budget, the District filed a copy of the Proposed Budget with the local governing authorities having jurisdiction over the area included in the District pursuant to the provisions of Section 190.008(2)(b), *Florida Statutes*; and

WHEREAS, the Board set a public hearing thereon and caused notice of such public hearing to be given by publication pursuant to Section 190.008(2)(a), *Florida Statutes*; and

WHEREAS, the District Manager posted the Proposed Budget on the District's website at least two days before the public hearing; and

WHEREAS, Section 190.008(2)(a), *Florida Statutes*, requires that, prior to October 1st of each year, the Board, by passage of the Annual Appropriation Resolution, shall adopt a budget for the ensuing fiscal year and appropriate such sums of money as the Board deems necessary to defray all expenditures of the District during the ensuing fiscal year; and

WHEREAS, the District Manager has prepared a Proposed Budget, whereby the budget shall project the cash receipts and disbursements anticipated during a given time period, including reserves for contingencies for emergency or other unanticipated expenditures during the fiscal year.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE DURBIN CROSSING COMMUNITY DEVELOPMENT DISTRICT:

SECTION 1. BUDGET

a. The Board has reviewed the Proposed Budget, a copy of which is on file with the office of the District Manager and at the District's Local Records Office, and hereby approves certain amendments thereto, as shown in Section 2 below.

- b. The Proposed Budget, attached hereto as **Exhibit A**, as amended by the Board, is hereby adopted in accordance with the provisions of Section 190.008(2)(a), *Florida Statutes* ("**Adopted Budget**"), and incorporated herein by reference; provided, however, that the comparative figures contained in the Adopted Budget may be subsequently revised as deemed necessary by the District Manager to reflect actual revenues and expenditures.
- c. The Adopted Budget, as amended, shall be maintained in the office of the District Manager and at the District's Local Records Office and identified as "The Budget for the Durbin Crossing Community Development District for the Fiscal Year Ending September 30, 2021."
- d. The Adopted Budget shall be posted by the District Manager on the District's official website within thirty (30) days after adoption, and shall remain on the website for at least 2 years.

SECTION 2. APPROPRIATIONS

There is hereby appropriated out of the revenues of the District, for Fiscal Year 2020/2021, the sum of <u>\$</u>_______ to be raised by the levy of assessments and/or otherwise, which sum is deemed by the Board to be necessary to defray all expenditures of the District during said budget year, to be divided and appropriated in the following fashion:

TOTAL GENERAL FUND	\$
DEBT SERVICE FUND (SERIES 2017 A-1)	\$
DEBT SERVICE FUND (SERIES 2017 A-2)	\$
CAPITAL RESERVES FUND	\$
TOTAL ALL FUNDS	\$

SECTION 3. BUDGET AMENDMENTS

Pursuant to Section 189.016, *Florida Statutes*, the District at any time within Fiscal Year 2020/2021 or within 60 days following the end of the Fiscal Year 2020/2021 may amend its Adopted Budget for that fiscal year as follows:

- a. The Board may authorize an increase or decrease in line item appropriations within a fund by motion recorded in the minutes if the total appropriations of the fund do not increase.
- b. The District Manager or Treasurer may authorize an increase or decrease in line item appropriations within a fund if the total appropriations of the fund do not

increase and if the aggregate change in the original appropriation item does not exceed \$10,000 or 10% of the original appropriation.

- c. By resolution, the Board may increase any appropriation item and/or fund to reflect receipt of any additional unbudgeted monies and make the corresponding change to appropriations or the unappropriated balance.
- d. Any other budget amendments shall be adopted by resolution and consistent with Florida law.

The District Manager or Treasurer must establish administrative procedures to ensure that any budget amendments are in compliance with this Section 3 and Section 189.016, *Florida Statutes*, among other applicable laws. Among other procedures, the District Manager or Treasurer must ensure that any amendments to budget under subparagraphs c. and d. above are posted on the District's website within 5 days after adoption and remain on the website for at least 2 years.

SECTION 4. EFFECTIVE DATE. This Resolution shall take effect immediately upon adoption.

PASSED AND ADOPTED THIS 24th DAY OF AUGUST, 2020.

ATTEST:

DURBIN CROSSING COMMUNITY DEVELOPMENT DISTRICT

Secretary / Assistant Secretary

Chairperson, Board of Supervisors

Exhibit A FY 2020/2021 Budget

B.

RESOLUTION 2020-07

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE DURBIN CROSSING COMMUNITY DEVELOPMENT DISTRICT MAKING A DETERMINATION OF BENEFIT AND IMPOSING SPECIAL ASSESSMENTS FOR FISCAL YEAR 2020/2021; PROVIDING FOR THE COLLECTION AND ENFORCEMENT OF SPECIAL ASSESSMENTS, INCLUDING BUT NOT LIMITED TO PENALTIES AND INTEREST THEREON; CERTIFYING AN ASSESSMENT ROLL; PROVIDING FOR AMENDMENTS TO THE ASSESSMENT ROLL; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Durbin Crossing Community Development District ("District") is a local unit of special-purpose government established pursuant to Chapter 190, *Florida Statutes*, for the purpose of providing, operating and maintaining infrastructure improvements, facilities and services to the lands within the District; and

WHEREAS, the District is located in St. Johns County, Florida ("County"); and

WHEREAS, the District has constructed or acquired various infrastructure improvements and provides certain services in accordance with the District's adopted capital improvement plan and Chapter 190, *Florida Statutes*; and

WHEREAS, the Board of Supervisors ("Board") of the District hereby determines to undertake various operations and maintenance and other activities described in the District's budget ("Adopted Budget") for the fiscal year beginning October 1, 2020 and ending September 30, 2021 ("Fiscal Year 2020/2021"), attached hereto as Exhibit A; and

WHEREAS, the District must obtain sufficient funds to provide for the operation and maintenance of the services and facilities provided by the District as described in the Adopted Budget; and

WHEREAS, the provision of such services, facilities, and operations is a benefit to lands within the District; and

WHEREAS, Chapter 190, *Florida Statutes*, provides that the District may impose special assessments on benefitted lands within the District; and

WHEREAS, it is in the best interests of the District to proceed with the imposition of the special assessments for operations and maintenance in the amount set forth in the Adopted Budget; and

WHEREAS, the District has previously levied an assessment for debt service, which the District desires to collect for Fiscal Year 2020/2021; and

WHEREAS, Chapter 197, *Florida Statutes*, provides a mechanism pursuant to which such special assessments may be placed on the tax roll and collected by the local tax collector ("**Uniform Method**"), and the District has previously authorized the use of the Uniform Method by, among other things, entering into agreements with the Property Appraiser and Tax Collector of the County for that purpose; and

WHEREAS, it is in the best interests of the District to adopt the assessment roll ("Assessment Roll") attached to this Resolution as Exhibit B, and to certify the portion of the Assessment Roll related to certain developed property ("Tax Roll Property") to the County Tax Collector pursuant to the Uniform Method and to directly collect the portion of the Assessment Roll relating to the remaining property ("Direct Collect Property"), all as set forth in Exhibit B; and

WHEREAS, it is in the best interests of the District to permit the District Manager to amend the Assessment Roll adopted herein, including that portion certified to the County Tax Collector by this Resolution, as the Property Appraiser updates the property roll for the County, for such time as authorized by Florida law.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE DURBIN CROSSING COMMUNITY DEVELOPMENT DISTRICT:

SECTION 1. BENEFIT & ALLOCATION FINDINGS. The provision of the services, facilities, and operations as described in **Exhibit A** confers a special and peculiar benefit to the lands within the District, which benefit exceeds or equals the cost of the assessments. The allocation of the assessments to the specially benefitted lands is shown in **Exhibits A and B**, and is hereby found to be fair and reasonable.

SECTION 2. ASSESSMENT IMPOSITION. Pursuant to Chapters 170, 190 and 197, *Florida Statutes*, and using the procedures authorized by Florida law for the levy and collection of special assessments, a special assessment for operation and maintenance is hereby imposed and levied on benefitted lands within the District and in accordance with **Exhibits A and B**. The lien of the special assessments for operations and maintenance imposed and levied by this Resolution shall be effective upon passage of this Resolution.

SECTION 3. COLLECTION AND ENFORCEMENT; PENALTIES; INTEREST.

- A. **Tax Roll Assessments.** The operations and maintenance special assessments and previously levied debt service special assessments imposed on the Tax Roll Property shall be collected at the same time and in the same manner as County taxes in accordance with the Uniform Method, as set forth in **Exhibits A and B**.
- B. **Direct Bill Assessments.** The operations and maintenance special assessments and previously levied debt service special assessments imposed on the Direct Collect Property shall be collected directly by the District in accordance with Florida law, as set forth in **Exhibits A and B.**

<u>O&M Assessments</u> directly collected by the District are *due in full on December 1*, *2020*; provided, however, that, to the extent permitted by law, the assessments due may be paid in several partial, deferred payments, in the amount invoiced by the District and shall be due on:

- 50% due no later than December 1, 2020;
- 25% due no later than February 1, 2021; and
- 25% due no later than May 1, 2021.

<u>Debt Assessments on the Series 2017A Bonds</u> directly collected by the District are *due in full on December 1, 2020*; provided, however, that, to the extent permitted by law, the assessments due may be paid in several partial, deferred payments and according to the following schedule:

- 75% due no later than April 1, 2021; and
- 25% due no later than September 30, 2021.

In the event that an assessment payment is not made in accordance with the schedule stated above, the whole assessment – including any remaining partial, deferred payments for Fiscal Year 2020/2021, shall immediately become due and payable; shall accrue interest, penalties in the amount of one percent (1%) per month, and all costs of collection and enforcement; and shall either be enforced pursuant to a foreclosure action, or, at the District's sole discretion, collected pursuant to the Uniform Method on a future tax bill, which amount may include penalties, interest, and costs of collection and enforcement. Any prejudgment interest on delinquent assessments shall accrue at the rate of any bonds secured by the assessments, or at the statutory prejudgment interest rate, as applicable. In the event an assessment subject to direct collection by the District shall be delinquent, the District Manager and District Counsel, without further authorization by the Board, may initiate foreclosure proceedings pursuant to Chapter 170 of the Florida Statutes or other applicable law to collect and enforce the whole assessment, as set forth herein.

C. Future Collection Methods. The decision to collect special assessments by any particular method – e.g., on the tax roll or by direct bill – does not mean that such method will be used to collect special assessments in future years, and the District reserves the right in its sole discretion to select collection methods in any given year, regardless of past practices.

SECTION 4. ASSESSMENT ROLL. The Assessment Roll, attached to this Resolution as **Exhibit B**, is hereby certified for collection. That portion of the Assessment Roll which includes the Tax Roll Property is hereby certified to the County Tax Collector and shall be collected by the County Tax Collector in the same manner and time as County taxes. The proceeds therefrom shall be paid to the District.

SECTION 5. ASSESSMENT ROLL AMENDMENT. The District Manager shall keep apprised of all updates made to the County property roll by the Property Appraiser after the date of this Resolution, and shall amend the Assessment Roll in accordance with any such updates, for such time as authorized by Florida law, to the County property roll. After any amendment of the Assessment Roll, the District Manager shall file the updates in the District records.

SECTION 6. SEVERABILITY. The invalidity or unenforceability of any one or more provisions of this Resolution shall not affect the validity or enforceability of the remaining portions of this Resolution, or any part thereof.

SECTION 7. EFFECTIVE DATE. This Resolution shall take effect upon the passage and adoption of this Resolution by the Board.

PASSED AND ADOPTED THIS 24th DAY OF AUGUST, 2020.

ATTEST:

DURBIN CROSSING COMMUNITY DEVELOPMENT DISTRICT

Secretary / Assistant Secretary

Chairperson, Board of Supervisors

- Exhibit A: Budget FY 2020/2021
- Exhibit B: Assessment Roll (Uniform Method) Assessment Roll (Direct Collect)

SIXTH ORDER OF BUSINESS

Hopping Green & Sams

Attorneys and Counselors

MEMORANDUM

TO:	Board of Supervisors		
	Durbin Crossing Community Development District ("District")		
FROM:	Michael C. Eckert		
DATE:	August 11, 2020		
RE:	Patio installed at 1915 Dumfries Court		

At the July 27, 2020 District Board of Supervisors ("Board") meeting, staff brought to the Board's attention a request by the owners of 1915 Dumfries Court to install a pergola within the District's drainage easement. *See Appendix A*. The documentation submitted with this request demonstrates that a former property owner installed a permanent brick or paver patio within the District's 10-foot drainage easement ("Encroachment"). In fact, such hardscape actually extends onto land owned by the District. This situation is problematic from a permit compliance perspective, from a liability perspective, from a consistency and precedent perspective, and from a property rights perspective.

Portion of Encroachment within District-Owned Property

Our firm's advice is that the portion of the Encroachment lying within District-owned property, which is a pond bank, should be removed. First, the District's applicable permit prohibits this type of construction on the pond bank. It should be noted that the pictures submitted by the residents show the edge of the patio elevated which demonstrates the patio is installed on the sloping pond bank and there is no swale preventing runoff from directly entering the pond. Second, by not requesting removal, the District is creating potential liability for the District if someone were to injure themselves on the patio or if they slipped off the patio because technically this would occur on District-owned land. Third, this situation frustrates consistency goals and will be used by other landowners as "precedent" (even though we believe the District treats each situation independently). Fourth, this situation creates ambiguity in terms of who has what property rights.

Portion of Encroachment within District Drainage Easement

The Board has three options regarding the portion of the Encroachment located on the residents' lot but within the District's 10-foot drainage easement. In the past, the Board has released small portions of the drainage easement to accommodate structures residents desired to construct. However, the District has only approved such releases when the District Engineer has stated that proposed construction would not impair the District's ability to utilize the easement for its intended purpose. The smaller the area sought to be released from the drainage easement, the greater likelihood that there will not be a negative impact to the District. Typically, the District Engineer

has been agreeable to the release of 3-feet of the 10-foot drainage easement and up to 5-feet has been released on other properties in the past.

In this particular circumstance, the Encroachment spans the entire 10-foot depth of the drainage easement. In addition, the patio is elevated above the ground and has raised stone planter beds. Thus, it would be impossible for the District to run heavy equipment over the block planter bed walls and patio. The current situation prevents the District from utilizing its rights under the drainage easement.

The District Board has three options from our perspective.

Option \#1: The Board can report the matter to the permitting agency and request the resident remove the Encroachment within the Drainage Easement.

Option #2: The Board can report the matter to the permitting agency and request that a portion of the Encroachment within the drainage easement be removed and release a portion of the drainage easement where the Encroachment can remain. How much of the drainage easement can be released would be driven by the opinion of the District Engineer and the permitting agency. As stated above, up to 5-feet has been released on other properties in the past.

Option #3: The Board can report the matter to the permitting agency and follow the direction of the permitting agency to ensure permit compliance.

Historically, the District has requested the resident reimburse the District the costs associated with obtaining releases of the drainage easement. It should be noted that this situation is more complicated than the typical situation, and the effort required to rectify it may be significant.

It appears the current owners purchased the property on February 14, 2019. Based on a review of historical maps, it is believed that the Encroachment already existed as of February 14, 2019. Therefore, we would be very surprised if this issue was not identified on the survey and title insurance policy issued in connection with the current residents' purchase. If the Encroachment did not show up in those documents, the current residents may have claims against third parties relating to the Encroachment and any remedial costs they would incur.

Please reach out to Mike Eckert with any questions. Thank you.

APPENDIX A

Marvin A. and Linda Brown

1915 Dumfries Ct.,

Saint Johns, FL 32259

(904)347-7587

.

marvinabrown@outlook.com

Dave deNagy,

Government Management Services

475 West Town Place.

Suite 114

St. Augustine, FL 32092

Permission to build within the easement

Dear Mr. deNagy,

We are writing to you today to request permission to install an attached pergola on a pre-existing paved patio in our backyard. It would be attached to the existing screened porch area. The length of the pergola would be 12 feet (originally, we had requested an estimate from the builder for 16 feet). The construction would require installing (2) columns at an approximate distance of 10 feet from the porch. Since the proposed location for the pergola columns fall within the 10 feet easement location, we are requesting an exception. We have chosen this company because they can offer a product that matches the existing trim and feel this would add value to the property.

Please feel free to contact us if you have questions and thank you for your consideration.

Marvin & Linda Brown.

cled CFF 642 8 m

Durbin Crossing South Architectural Control Committee Application

Durbin Crossing Master Association, Inc. To: Architectural Control Committee 414 Old Hard Road, Suite 502 Fleming Island, FL 32003 Phone: 904-592-4090 * Fax: 904-269-2729

From:	Name: MARVIN BROWN	
	Address: 1915 DUMFRIES COURT	_
	City, State, Zip: ST JOHNS FL 32259	_
	Phone: 904-347-7587 Fax:	-
	Lot Number: 4 Pod: Unit: 1915 Phase:	_
	Application Date: Approval Date:	

FEES: Room Additions: \$150.00, All Others: \$50.00 Check payable to "Floridian Property Management, LLC"

Type of Improvement (Circle Below)

1. Fencing: Lot Type Fence Type

- 2. Pool, Pool Screen Enclosure, Hot Tub, Glass/Screen Enclosure of Existing Covered Lanai/Rear Patio (Circle All That Apply)
 - a. Pool
 - b. Screen Enclosure (Pool Cage)
 - c. Hot Tub
 - pergola = ilvory in color to match color of house d. Glass/Screen Enclosure of Existing Covered Lanai/Rear Patio
- 3. Room Addition (Fee \$150.00)

4. Free Standing Structure (Shed, Gazebo, etc.)

Exterior Colors 5.

6. Landscaping, Landscape Lighting

7. Recreational Structure (Playground Equipment, Trampoline, etc.)

Other / Misc. PERGOLA - Aluminum - Ivory In Color - Attached suilt on firsting paver deck 8

ARCHITECTURAL APPROVAL IS REQUIRED FOR ALL OF THE ABOVE PRIOR TO INSTALLATION.

A COPY OF THE PLOT PLAN / SURVEY SHOWING THE LOCATION OF **PROPOSED IMPROVEMENTS MUST BE INCLUDED WITH THIS** APPLICATION.

THIRTY DAYS ARE ALLOWED FOR THE APPROVAL PROCESS.

Rev 5/2018 Glass Florida Rooms & Screen Rooms & Pool Enclosures Carports Vinyl Siding 811 Park Avenue Orange Park, FL 32073 Phone: (904) 278-5010 Fax: (904) 278-1140 BackyardCreationsFlorida@yahoo.com CUSTOM ENCLOSURES CBC 057272 6-17-20 Date: Phone: Name: Address: City, State, Zip Code: Email: MARVINABROWN @ Approx. Delivery Time: Terms of Payment: 12 17411 Color: White / Ivory SITE PLAN ROOF: (All solid roof systems include Gutter, Fascia & Downspouts) 3" Composite, Insulated Panel Screen LENGER 20/20 18/14 3" Pro - Pan, Insulated Panel 3" Pan, Nor-Insulated Panel Fan Bean (s) Studio / Shed Other: Gable Mansard WALLS: Color. ESP White / Bronze 2x. 🗋 Screen 18/14 Other: Scalloped Blame (Z)"H" Regola Column included (Z)"H" Regola Column of Perpela = 16 × Z0×16 CHAIR RAIL Height/at KICK PANEL: Insulated / Non-Insulated Aluminum 上 | Screen 16" 20" Vinyl -Horizontal / Vertical Color & Style: Hardi Board/Plank ALL CREDIT CARD PAYMENTS ARE SUB. TO A 3% CONVENIENCE FEE (initial) ALL JOBS ARE C.O.D AS OUTLINED - FINAL PAYMENT DUE IMMEDIATELY UPON COMPLETION OF WORK. A SURVEY SHEET AND RECORDED WARRANTY DEED WILL BE REQUIRED FOR PERMITTING ALL PATIO DOORS: Single Pane / Double Pane ROOMS AND POOL ENCLOSURES, PERMIT PACKET MUST REMAIN ON-SITE AND ROOM MUST BE ACCES-1 3/4" x 36" Cabana Door - Full View / Full Single Hung SIBLE TO COUNTY INSPECTORS ON FINAL INSPECTION DAY. ANY REINSPECTION FEES ASSESSED WILL BE PAID BY HOMEOWNER BEFORE REINSPECTION IS ORDERED. Screen Door MATERIAL AND WORKMANSHIP WARRANTIED FOR 2 YEARS FROM DELIVERY DATE (See reverse side for warranty information). Dog Door SM MED LG XLG Other CONCRETE IS GUARANTEED FOR SIZE AND SHAPE ONLY. (initial) WINDOWS: Single Pane / Double Pane CHAPTER 558, FLORIDA STATUTES, CONTAINS IMPORTANT REQUIREMENTS YOU MUST FOLLOW BEFORE YOU MAY BRING ANY LEGAL ACTION FOR AN ALLEGED CONSTRUCTION DEFECT. SIXTY Glass Horizontal Sliding Other: DAYS BEFORE YOU BRING ANY LEGAL ACTION, YOU MUST DELIVER TO THE OTHER PARTY THIS CONTRACT A WRITTEN NOTICE, REFERRING TO CHAPTER 558, OF ANY CONSTRUCTION Vinyl Horizontal Sliding CONDITIONS YOU ALLEGE ARE DEFECTIVE AND PROVIDE SUCH PERSON THE OPPORTUNITY TO INSPECT THE ALLEGED CONSTRUCTION DEFECTS AND TO CONSIDER MAKING AN OFFER TO REPAIR OR PAY FOR THE ALLEGED CONSTRUCTION DEFECTS. YOU ARE NOT OBLIGATED TO CONCRETE ACCEPT ANY OFFER WHICH MAYBE MADE. THERE ARE STRICT DEADLINES AND PROCEDURES UNDER THIS FLORIDA LAW WHICH MUST BE MET AND FOLLOWED TO PROTECT YOUR INTERESTS. Build on Existing Slab U Pour New / Extend Existing Slab (Note: Termite treatment of new concrete area is required at Owner's Expense) Cap Existing Slab Pour Footers (solated) Ribbon 27.1 ARF NINT PAIN AIM IS KNOWN AS A THIS CI SUBCONTRACTORS, SUB-SUBCONTRACTORS, OR CONTRACTOR OR A SUBCONTRACTOR PAY. ed money may look YOUR PROPERTY FOR PAYMENT, EVEN IF ALREADY PAID YOUR CONTRACTOR IN FULL. IF YOU FAIL TO PAY YOUR CONTRACTOR, YOUR CONTRACTOR MAY ALSO

17' between Posts

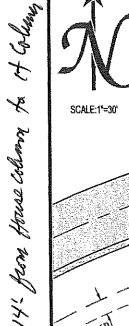


1915 DUMFRIES COURT, ST JOHNS, FL 32259

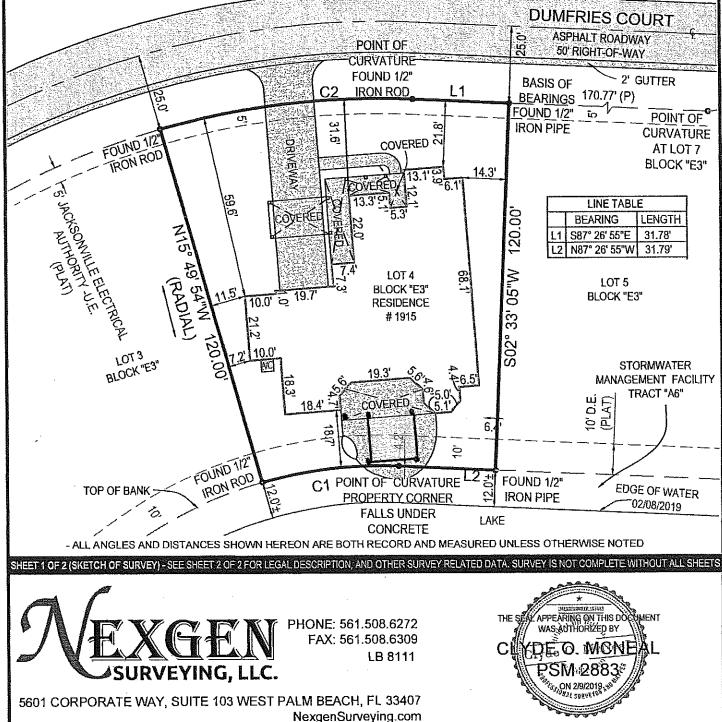
CURVE TABLE			CHORD	CHORD	
	LENGTH	RADIUS	DELTA	LENGTH	BEARING
C1	83.77'	261.08'	18°22'58"	83.41'	S83°21'36"W
C2	45.26	141.08'	18°22'58"	45.07	N83°21'36"E



AERIAL PHOTOGRAPH (NOT-TO-SCALE)



Â



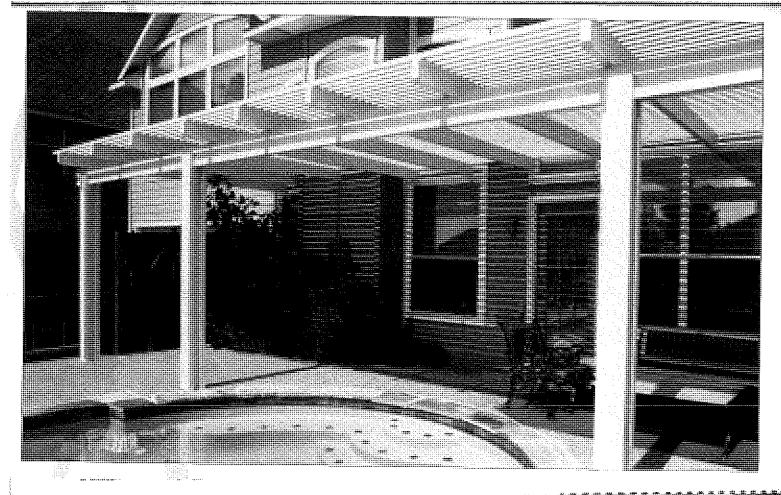
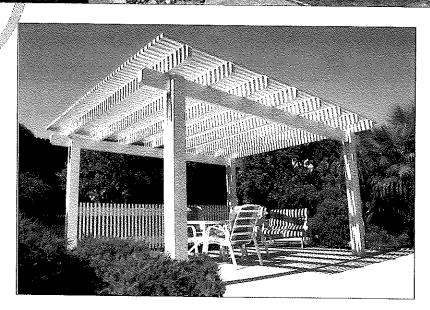


Photo of Similar Pergola



Is It Wood, Or Is It Aluminum?

With Elitewood[™] Ultra Series' realistic driftwood finish, it's hard to tell. But the difference will be amazingly clear to you years later, when - unlike wood - your Ultra Series Lattice Cover is never in need of paint or repair.

The Look Of Wood

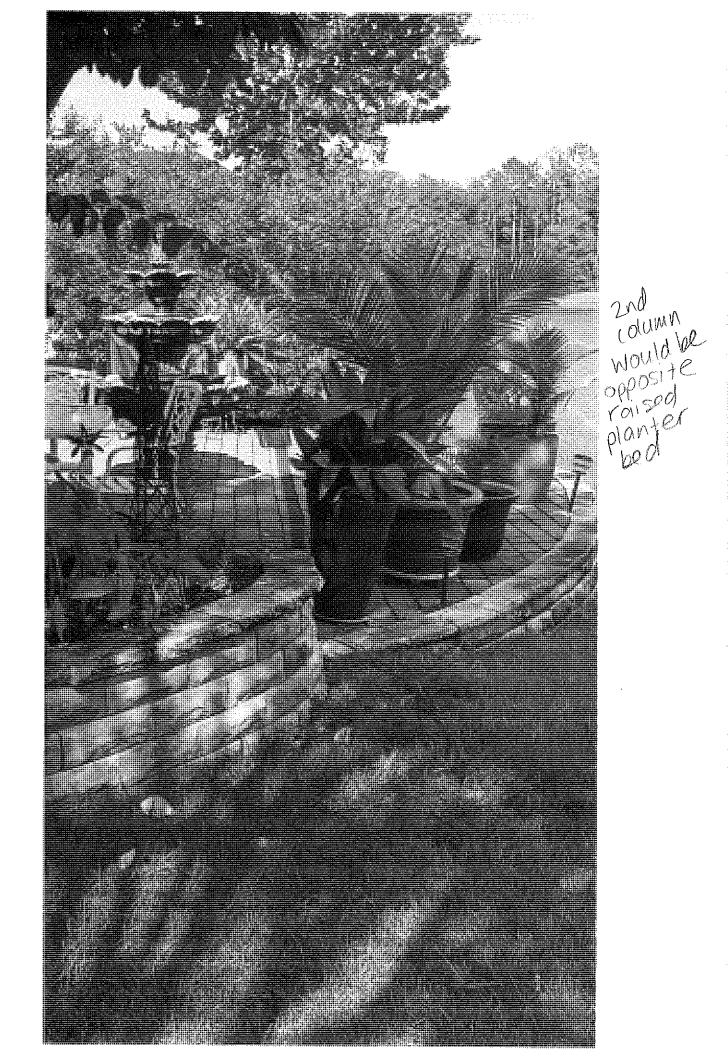
Ultra Series Patio Covers are constructed with aluminum components such as lattice tubes and solid style flat panels that are up to 33% thicker than many of the other aluminum lattice covers in the industry. This allows for the deep driftwood embossing to capture the true texture and look of perfectly cut, premium grade wood. The added thickness also provides additional strength and durability for a high performance structural shade cover.

photo of Simlar Pergola

Jument Photo of Patho where Dergola to be loca



) column would be next to the raised planter bed



COVER 1.35+ A POINT OF CURVATURE L

FALLS UNDER

E BOTH RECORD AND MEASURE

REPTION AND OTHER SURVEY RELATED D

SEVENTH ORDER OF BUSINESS

D.

NOTICE OF MEETINGS DURBIN CROSSING COMMUNITY DEVELOPMENT DISTRICT

The Board of Supervisors of the **Durbin Crossing Community Development District** will hold their regularly scheduled public meetings for **Fiscal Year 2020-2021** at **6:00 p.m.** at the **Durbin Crossing South Amenity Center** located at **145 South Durbin Parkway**, **St. Johns, Florida 32259** on the fourth Monday of each month as follows, unless otherwise indicated:

October 26, 2020 November 16, 2020 (third Monday) December 21, 2020 (third Monday) January 25, 2021 February 22, 2021 March 22, 2021 April 26, 2021 May 24, 2021 June 28, 2021 July 26, 2021 August 23, 2021 September 27, 2021 *E*.



General Manager Report

Date of report: 8-14-2020

Submitted by Todd Myhill

Storm Preparations

When Hurricane Isaias neared our area, we activated our storm preparation protocol and waited. Fortunately, the storm missed our area and no money was spent securing the facilities. It was a good review of protocol and we are prepared to rapidly secure all of our facilities when the next storm comes.

Update on the Durbin Crossing App

We have approximately 1,200 downloads of our DC app at this point and over 15,000 page views. The app host experienced a bug that prevented collection of user data for three months. This did not affect the app in any way and users did not experience any interruption of service. The host has since created a fix and we have access to user data again.

Youth Sports

We have 35 registrations for Fall Soccer with registration ending on Sunday, August 16. Last season we had over 60 registrations.

Facility

Despite the pandemic, we have a very healthy pace of homeowner and tenant registrations at the amenity center. We have registered about 150 families over the last eight months and recently ordered an additional 200 access cards.

Area Rentals at The Amenity Centers (Board Discussion)

Review direction from the board as to whether rental areas should remain closed or rentals can once again be allowed, based upon the current public health environment.

If you have any comments or questions, please contact me directly. <u>tmyhill@vestapropertyservices.com</u>



F.



Date of report: **08-24-2020**

Submitted by: Steve Howell

COUNTY MOWING OF ST. JOHNS PARKWAY:

The county continues to mow St. Johns pkwy. Upon completion of the North parkway landscape project, we will have Verdego allocate contracted and already paid dollars to this project. We will continue to monitor.

COUNTY REQUEST TO TRIM TREES ALONG CR 244 / LONGLEAF PKWY:

This project has been completed end to end along CR244. Staff has also run the entire network of sidewalks, clearing all low hanging limbs for foot and bike traffic.

LANDSCAPE ENHANCEMENTS UPDATE:

All turf and landscape replenishments approved by the Board are now complete. We will be focusing on back to school irrigation control, and detail throughout the community until Fiscal 2021.

CAPITAL ENHANCEMENT PROJECTS UPDATE:

See attached.

FIELD OPERATIONS UPDATE / (No Board action required):

- Recently cleaned and scotch guarded all fabric awnings
- We've approved contractor to repair the asphalt voids at the bottom of both ramps in front of South Amenity
- Staff continues to routinely monitor our ongoing litter issues throughout.
- We are continually checking the tennis courts for gate and fence functionality as well as in tact netting
- Recently had our electrician out to replace the entire breaker panel at South Parkway entrance. This panel controls electricity for all irrigation through here, as well as landscape and tower lighting. It has sustained to much weather wear and tear through the years and was time for complete replacement for safety and functionality.
- We recently experienced a water line break in the family restroom at South. Our plumber was very responsive to perform the repair and have us back to operational within a couple of hours.
- Continue to repair / replace dispensers where necessary, due to excessive community use.
- Continue to replace faulty light bulbs throughout.
- Recently ordered and replaced broken basketball nets
- All tennis and basketball courts have been treated and cleaned. They continue to need cleaning due to excessive amounts of rainfall and subsequent heat. This is all handled in house.
- Recently performed straightening and painting to dog stations, and reclaimed water signs
- Spray painted and touched up landscape lighting
- Community light check was performed on August 18th and reported accordingly
- Continually picking up trash throughout all roads, tree lines, etc.
- Continue monitoring crack weeds in sidewalks and patio areas
- We continue to handle resident requests and concerns as they present themselves
- Our tree vendor is scheduled to be performed the week of August 24th to alleviate threatening trees in the community
- Staff is routinely working to keep playground mulch levelled and presentable on a daily basis
- All landscape lighting is functional, and is being routinely monitored as part of our weekly procedures.
- All pools, playgrounds, basketball courts and tennis facilities are in check and working properly.
- At the request of Averly residents, we had the landscapers raise the canopies on a few trees to give a better line of site to turn onto north Durbin.

- We've had a handful of irrigation break reports via the app and we've responded within 12 hours in most cases. Very pleased with the process
- Staff continues to touch up hydrants and dog stations
- Replaced faulty pool shower heads for functionality

VERDEGO / No Board action required:

- We will be getting a new Account Manager that will be more highly focused on Durbin and Palisades beginning September 2nd.
- Verdego has recently built a 'Detail team' devoting three (3) consecutive teams to Durbin during the 2nd week of each month. This process is designed to go full tilt through the community with regard to pruning, excessive weeding, tree pruning, dead heading, etc. This process began August 10th and we were pleased with the outcome.

SOLitude LAKE MAINTENANCE:

We continue to experience a few algal blooms with the extremely hot days and subsequent water temps. Solitude continues to perform and communicate at a high level throughout the community. They have been on site for the contracted (6) times, as well as fulfilled any call backs that we requested. We are pleased with the communication as well as the product we are receiving.

ITEMS COMING IN THE NEAR FUTURE:

- Convert light switches to smart controls and sensors for energy efficiency
- Receive quote for on-site sandblasting of old benches and trash receptacles for repainting
- Repair stucco at dumpster bay
- Work to replace all door handles, beginning at South and having doors repaired
- Have contractor estimate the replacement of the window counter tops, and siding windows at South and North.
- Work on installing a drain system at the rear of North patio where water is standing due to afternoon storms

Should you have any comments or questions feel free to contact me directly.



G.



Amenity Manager Report CDD Meeting, August 24, 2020

Date of report: 8-15-2020

Submitted by: Danelle Demarco

Amenity Staffing During Extended School Closure

In response to the school district's delay to the start of the school year, the South pool has been staffed since August 12 and will continue thru August 31, during slide hours only. From 6pm-9pm on weekdays and 6pm-10pm on Friday and Saturday, the pool remains open to residents without lifeguard coverage. The North pool is operating under the sunrise-sunset calendar. We are staffing the facility with pool monitors and facility attendants from 4-8pm on weekdays and 10am-8pm on weekends until August 31. This staffing will fall entirely under existing contract hours.

Throughout Phase 2, both pools have seen consistent use and have reached capacity on only a few occasions. Residents have been making a great effort to practice social-distancing and to share the amenities safely and thoughtfully.

North Fitness Center

The placement of four cardio machines, yoga mats, and resistance bands have been well received at the North facility center. Residents sign in to use the gym and we have a log at South when we are video monitoring. Data shows that an average of 6-8 people use the gym daily. Halcyon AV will be restoring sound to the North facility and will improve the performance and bandwidth of the existing Wi-Fi. Comcast is scheduled to provide maintenance to the existing phone lines and TV service.

Yard Sale

Due to public health concerns, Durbin Crossing's annual Fall yard sale will not be scheduled. The safety of our community is still our top priority. We hope to be able to schedule a community garage next spring.

Phase 2: Continuing Safe Activities

• **Outdoor Bodyweight Boot Camp** continues to meet at 8:30am, Tuesdays and Thursdays on the North Durbin field. Classes remain structured with social distancing, sanitizing, and



waiver procedures. Resident participation remains high and the feedback has been very positive.

- Aqua Fitness meets on Tuesday mornings at 9:30 a.m. and Thursday evenings at 5:00 p.m. Aqua Fitness is a big hit with the resident ladies who attend. The class does not interfere with regular pool use and does not strain attendance levels.
- Marytime Music will be resuming classes on Tuesdays and Wednesdays, from 9:15 to 10:00 a.m., starting August 18. Classes will be held on the community field and under the covered pavilion at the South amenity center. This follows her regular eleven-week class fall schedule. To adhere to all CDC guidelines, the classes will be limited to 6 children to enable safe practices and social distancing. Waivers will be required.
- **904Tennis** will return after Labor Day to resume their regular fall session.

Future Events

- The Homeless Shelter Supply Drive Doorsteps to Donations is a charitable organization created by a young Durbin Crossing resident. Her goal is to help local homeless shelters who are low on supplies during the pandemic. Vesta agreed to partner in this effort following the success of the Food Drive at the end of April. It will be a drive-thru donation drop off in the round about section of the south parking lot to minimize the disruption to residents attending the pool and gym. We want to acknowledge the caring spirit of our residents who are helping during this pandemic.
- We remain focused on our residents' experience at the north and south amenities while annual special events are suspended. We are considering a drive-thru resident appreciation day or end-of-summer event if we can devise a safe and enjoyable way to present it. We will continue to plan ahead for the return of special events while we wait for the pandemic to end.

If you have any comments or questions, please contact me directly. <u>ddemarco@vestapropertyservices.com</u>

