Durbin Crossing Community Development District

APRIL 25, 2022

## AGENDA

### Durbin Crossing Community Development District

475 West Town Place, Suite 114 St. Augustine, Florida 32092 www.durbincrossingcdd.com

April 18, 2022

Board of Supervisors Durbin Crossing Community Development District Staff Call In #: 1-800-264-8432; Code 434308

Dear Board Members:

The Durbin Crossing Community Development District Board of Supervisors Meeting is scheduled for **Monday, April 25, 2022 at 6:00 p.m.** at the Durbin Crossing South Amenity Center, 145 South Durbin Parkway, St. Johns, Florida 32259.

Following is the advance agenda for the meeting:

- I. Pledge of Allegiance
- II. Roll Call
- III. Audience Comments
- IV. Approval of Consent AgendaA. Approval of Minutes of the March 28, 2022 Meeting
  - B. Balance Sheet and Statement of Revenues & Expenses
  - C. Assessment Receipt Schedule
  - D. Check Register
- V. Discussion of JEA Easement
- VI. Discussion of Letter Regarding Termination of Interlocal Agreement with St. Johns County for Sharing of Reclaimed Water
- VII. Discussion of Landscape RFP
- VIII. Consideration of Resolution 2022-04, Designating a Registered Agent and Registered Office

- IX. Staff Reports
  - A. Landscape Maintenance Team Reports
  - B. District Counsel Memorandum Regarding Best Practices for Responding to Public Records Requests
  - C. District Engineer
  - D. District Manager
  - E. General Manager Report
  - F. Operations Manager Report
  - G. Amenity Manager Report
- X. Supervisors' Request and Audience Comments
- XI. Next Scheduled Meeting May 23, 2022 at 6:00 p.m. at the Durbin South Amenity Center
- XII. Adjournment

I look forward to seeing you at the meeting. If you have any questions, please feel free to call.

Sincerely,

Daniel Laughlin

Daniel Laughlin District Manager FOURTH ORDER OF BUSINESS

*A*.

#### Minutes of Meeting Durbin Crossing Community Development District

The regular meeting of the Board of Supervisors of the Durbin Crossing Community Development District was held Monday, March 28, 2022 at 6:00 p.m. at the Durbin South Amenity Center, 145 South Durbin Parkway, Jacksonville, Florida.

Present and constituting a quorum were:

Chairman
Vice Chairman
Supervisor
Supervisor
Supervisor (by telephone)
District Manager
District Counsel
District Engineer (by telephone)
Vesta/Amenity Services Group
Vesta/Amenity Services Group
Vesta/Amenity Services Group
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VerdeGo
VerdeGo

The following is a summary of the discussions and actions taken at the March 28, 2022 meeting. An audio copy of the proceedings can be obtained by contacting the District Manager.

#### FIRST ORDER OF BUSINESS

**Pledge of Allegiance** 

Mr. Laughlin called the meeting to order and led the pledge of allegiance.

#### SECOND ORDER OF BUSINESS

**Roll Call** 

Mr. Laughlin called the roll.

#### THIRD ORDER OF BUSINESS Audience Comments

There being none, the next item followed.

#### FOURTH ORDER OF BUSINESS Approval of Consent Agenda

- A. Approval of Minutes of the February 28, 2022 Meeting
- B. Balance Sheet and Statement of Revenues and Expenses
- C. Assessment Receipt Schedule
- D. Check Register

On MOTION by Mr. Brownlee seconded by Ms. Hall with all in favor the consent agenda items were approved.

#### FIFTH ORDER OF BUSINESS

#### Consideration of Memorandum on Standard for Review for Requests of Easement and Encroachment Agreements

Mr. Eckert stated included in your agenda packet is a lot of different information regarding easement releases and encroachment agreements and related requests this board gets from time to time. I was asked by one of the supervisors at the last meeting about the standard that the district has historically used to decide whether to grant a release of easement or encroachment agreement. Historically, whether the proposed encroachment would impair the district's ability to operate, maintain, repair or replace district owned infrastructure is kind of the guidepost that the District has used. I would not suggest that the board adopt a formal standard of review simply because you are being asked to release a property right. That is not something you are ever required to do; nobody can compel you to do that and because it is not something you are required to do, I don't think adopting a standard is in your best interest.

#### SIXTH ORDER OF BUSINESS

#### Consideration of Process for Review of Requests for Release of Easement and Encroachment Agreement

Mr. Eckert stated the second item is a process that I'm proposing that the board adopt for dealing with the requests for releases of easements and encroachment agreements. This is consistent with what you have done in the past but has not been written down in a specific process. Also, I have three or four districts I have been working on this process so all the costs were shared in developing this process, which I think will help the district on the financial part of it. Essentially,

we would be looking for somebody to come to the board, we have a deposit agreement that you approved in the past that requires somebody to post a deposit of \$1,500. If the board says to staff, we are okay with this provided the engineering and legal looks okay for us to release part of this easement or adopt an encroachment agreement, district staff would work on it and the engineering and legal fees that the district incurs, and the recording fees would come out of that deposit and the remainder of the deposit would be refunded to the resident. The policy decision, which this board has made in the past which makes a lot of sense is if somebody wants to come in and get an encroachment agreement or a release of their easement to improve the utility or value of their specific property, other people in the community shouldn't pay for it through their special assessments.

#### SEVENTH ORDER OF BUSINESS

#### EIGHTH ORDER OF BUSINESS

#### **Consideration of Updated Deposit Agreement for Easement Release**

Consideration of Form of Agreement for Release of Easement

#### NINTH ORDER OF BUSINESS Consideration of Form of Encroachment Agreement

Mr. Eckert stated also included in the agenda are forms of the encroachment agreement, the deposit agreement, and forms of release of easement agreement. If the board was so inclined you could adopt the procedure set forth in the memo, which adopts those forms that are included, the deposit agreement, the release or easement form and encroachment agreement form.

Mr. Brownlee stated the HOA had approved fences that are on the property lines, which are in the 10-foot easement. Are those grandfathered?

Mr. Eckert stated nothing is grandfathered if it interferes with our ability to use our easement. Are we going to go back and tell everybody that they have to tear those out at this point in time? I don't know that is what the district is going to do, but certainly if we needed to use the easement, we would be going to the homeowner saying you put a fence across this easement, it interferes with our real property rights, you have to remove the fence then the district would decide is that temporary or permanent.

Mr. Harrah stated this is something we keep internal, and they come to us and we have this process in place when we receive these requests. It would be good to give people a timeline, every situation is different, but our goal is to complete this process is 120 days or whatever it is because people are going to ask.

Mr. Eckert stated that is a good point.

Mr. Laughlin stated we can do it in 30 days depending on when we get the request and if there is time to get it on the agenda, if the agenda has already been posted it will be the next month.

Mr. Harrah stated assuming we adopt this it would be a good idea to be transparent with the HOA to say this is our adopted process and Daniel or somebody needs to send that to them.

Mr. Clarke joined the meeting by telephone at this time.

On MOTION by Mr. Harrah seconded by Mr. Pollicino with all in favor the procedures set forth in the memo, the form of the deposit agreement, form of agreement for release of easement and form of encroachment agreement were adopted.

#### **TENTH ORDER OF BUSIINES**

#### Consideration of Easement Release Request for 272 Ellsworth Circle

Mr. Eckert stated the first encroachment that we have was in the amended agenda package. It is my understanding it is a request for a pool.

A resident stated it is a pool with screen enclosure and pavers.

Mr. Eckert stated what we have done historically is we have never just vacated a whole easement or released a whole easement. We have only released that portion that was absolutely necessary. In this case we would be looking at vacating a portion of the easement in red, which still leaves five-feet behind. You would want your engineer to look at that and George is on the phone and may have looked at this already. The big thing we would want the homeowner to do is get a surveyor to do a metes and bounds description of the area that is going to be released so that we could attach that to the actual release of easement.

> On MOTION by Mr. Harrah seconded by Mr. Pollicino with all in favor a release of easement agreement for the release of a portion the rear easement at 272 Ellsworth Circle shown in the plans submitted to the Board was approved, subject to preparation and submission by the resident of a survey including a metes and bounds legal

description of the released area being prepared, and subject to final review and approval by the Chair and District Counsel.

#### ELEVENTH ORDER OF BUSINESS Staff Reports

#### A. Landscape Maintenance Team - Report

Mr. Blair stated last month we focused on wrapping up any winter events that needed to happen any cutbacks, this month we are focused on staffing back up and getting into the more weekly routine so we can stay on top of the spring weeds that are popping up already and with the elevated temperatures everything is growing.

Mr. Genovese stated we are prepared to do the spring yard event as we did last year, bringing out different types of mulch and sod, and we are looking at April 23<sup>rd</sup> from 8 a.m. to 12 p.m. and we discussed doing it at the north amenity and we are going to set up a car line on one side like a drive through service and we throw it in the car and keep the line moving. We are going to do preregistration so that we have everything there and we will order extra items.

#### **B.** District Counsel

There being none, the next item followed.

#### C. District Engineer

There being none, the next item followed.

#### D. District Manager

Mr. Laughlin stated it took a while to get the raw data from the reserve study company. I have the set up so that you can break it down by year, the annual contribution and I will send this out to everybody and if there is anything you want me to add, just let me know.

#### E. General Manager

#### 1. Report

Ms. Alfano reviewed the general Manager's report, copy of which was included in the agenda package.

#### 2. Discussion of Amenity Policies

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Ms. Alfano stated the amenity policies haven't been looked at in a while and we have some proposed changes we would like the board to consider, and we can discuss this at the next meeting.

Mr. Eckert stated the redline in your agenda package does two things, one is you approved this chart as a process a long time back, but it was never really tied to our policies, and it incorporates that as one of the alternatives for providing programming. The other thing it does is on page 5 it provides some measure of enforcement for the CDD that says that no patron, which is anybody who has the right to use the facilities, either a resident or an annual fee payer, can conduct private classes or lessons or activities in exchange for compensation or any other organized group or class even if it is not for compensation on the district grounds without having an agreement with the district and going through the proper process. That provides a little bit of enforcement for your staff that if you have somebody doing that you can take away their amenity privileges and go through a suspension hearing like you would for any other violation of the rules. It is a policy decision for you. Right now, there is not a lot you can do to encourage adherence to the chart without having this in your rules and this doesn't apply to somebody who is outside and not a member of Durbin Crossing.

Mr. Harrah stated something we have to look at from now on is to make sure the swim team, tennis, Patriot Oaks Football are residents, and a lot of kids are coming from Aberdeen to Patriot Oaks so when we approve something that says all the kids from patriot Oaks live here, they may not live here. It hasn't been to the board yet for approval, but it will. Before I'm pretty sure every kid at Patriot Oaks was from Durbin Crossing and now some of the kids are from Aberdeen. Are we throwing it out there to the residents that we have tennis, soccer then this problem may go away?

Ms. Hall stated your proposal is a great thing, have them go through you, give them a card that says they are approved, but you also have to take into consideration the mom who legitimately is offering free basketball because her son likes to play basketball. I have a friend who gives lessons up there for free because she likes her kid playing basketball and she wants him to have basketball friends.

Mr. Harrah stated we need to get signage up because some people may think it is a county field.

Mr. Eckert stated Margaret and I can work on the application and bring this back to the next board meeting with the policy to make sure the policy would tie into an application. I don't

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think we need any action tonight, let us work on it a little bit more now that we have input from the board.

#### F. Operations Manager - Report

Ms. Alfano gave an overview of the field operation manager's report, copy of which was included in the agenda package.

#### G. Amenity Manager – Report

Ms. DeMarco reviewed the amenity manager's report, copy of which was included in the agenda package.

Ms. Alfano gave an overview of the events planned for Easter.

#### TWELFTH ORDER OF BUSINESS Supervisor's Requests and Audience Comments

Ms. Hall stated I like the new iPads. I was reviewing the invoices and there are two invoices back-to-back one from Vesta and one from A&G for pressure washing and they are the same invoice with two different invoice numbers.

Mr. Laughlin stated it was paid to Vesta, the A&G invoice was the backup.

Mr. Evans asked what do I need to look for in order to get my easement released also?

Mr. Eckert stated the first thing is to submit to Daniel your lot and a sketch and survey of your lot, legal description, which you already have and roughly outlined what you are looking at in terms of the district releasing and from there we can put it before the board before you spend money on a metes and bounds description until the board has had a chance to look at it.

Mr. Evans stated we have discussed the JEA easement in the past, it has encroached onto my property. What can I do that does not encroach on JEA's usage of it? Can I put dirt back there? Can I flatten it, so it is not mucky mess?

Mr. Eckert stated it is our land, JEA has an easement. We have tried to go through their legal department, and we are not getting a response. It is CDD owned land so the board can do whatever you want with your land provided it doesn't interfere with JEA's use of the easement. The law in Florida is you are entitled to cut the vegetation off at your property line, you are not entitled to go on somebody else's property to mow down the vegetation.

Mr. Evans stated that's not what I'm talking about. Imagine you have a property next to this that is flooded all the time it will eventually encroach on my property, which it has and my property gets extremely soggy.

Mr. Harrah stated we need to have Zach go back there and give us an idea of what to do. We can get VerdeGo to give us an estimate to brush hog it; bringing in fill dirt is a whole different ball of wax.

Mr. Evans stated I'm willing to do that at my expense. If I can get approval since it is your property, it won't impose of JEA's function. They did it down the road and it is fine.

Mr. Harrah stated it may not be as simple as dumping dirt. I don't know if that is a wetland. We have to make sure we know what we are doing. Let's bring it up at the next meeting.

Ms. Alfano stated I will have Zach get with George.

Mr. Evans stated they can't get equipment in there and this growing season it will be 15 feet tall.

Mr. Eckert stated there is an easement for JEA and an obligation on behalf of JEA to maintain a 25-foot vegetative buffer.

#### THIRTEENTH ORDER OF BUSINESS Nex

Next Scheduled Meeting – April 25, 2022 @ 6:00 p.m. at the Durbin South Amenity Center

Mr. Laughlin stated the next scheduled meeting is April 25, 2022 at 6:00 p.m. in the same location.

On MOTION by Mr. Brownlee seconded by Mr. Harrah with all in favor the meeting adjourned at 7:16 p.m.

Secretary/Assistant Secretary

Chairman/Vice Chairman

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# **Durbin Crossing**

Community Development District

Unaudited Financial Reporting

March 31, 2022

#### Durbin Crossing <u>Community Development District</u> Combined Balance Sheet

March 31, 2022

	0	Totals		
	General	Debt	Capital	(Memorandum Only)
	Fund	Service	<b>Reserve Fund</b>	FY 22
Assets:				
Cash	\$264,082		\$122,266	\$386,349
Investments:				
<u>Series 2017A1</u>				
Reserve		\$1,341,300		\$1,341,300
Revenue		\$2,967,366		\$2,967,366
Prepayment		\$558		\$558
Cost of Issuance		\$11,019		\$11,019
Series 2017A2 Term Bond 1				
Reserve		\$132,425		\$132,425
Prepayment		\$3,496		\$3,496
Series 2017A2 Term Bond 2				
Reserve		\$40,000		\$40,000
Prepayment		\$95,504		\$95,504
<u>Operations</u>				
Custody Account	\$1,154,346			\$1,154,346
Due from Other	\$1,091			\$1,091
Investment - US bank Custody			\$83,928	\$83,928
Investment - SBA			\$946,161	\$946,161
SBA - Renewal and Replacement			\$269,185	\$269,185
Assessment Receivable	\$21,150	\$30,876		\$52,026
Utility Deposits	\$200			\$200
Total Assets	\$1,440,869	\$4,622,542.85	\$1,421,541	\$7,484,952
Liabilities:				
Accounts Payable	\$5,532			\$5,532
Accrued Expenses	\$37,929			\$37,929
Fund Balances:				
Restricted for Debt Service		\$4,622,543		\$4,622,543
Assigned			\$1,421,541	\$1,421,541
Unassigned	\$1,397,407			\$1,397,407
<b>Total Liabilities and Fund Equity</b>	\$1,440,869	\$4,622,543	\$1,421,541	\$7,484,952

#### Durbin Crossing Community Development District

#### **General Fund**

Statement of Revenues & Expenditures

For The Period Ending March 31, 2022

	PRORATED								
	ADOPTED	BUDGET	ACTUAL						
	BUDGET	3/31/22	3/31/22	VARIANCE					
REVENUES:	Dobahi	0/01/22	0/01/22						
Assessments - Tax Roll	\$2,058,463	\$2,053,007	\$2,053,007	\$0					
Assessments - Direct	\$41,051	\$23,431	\$23,431	\$0					
Interest Income	\$30	\$15	\$13	(\$2)					
Misc Income	\$20,000	\$10,000	\$11,777	\$1,777					
TOTAL REVENUES	\$2,119,544	\$2,086,452	\$2,088,227	\$1,775					
EXPENDITURES:									
Administrative									
Supervisor Fees	\$11,000	\$5,500	\$3,600	\$1,900					
FICA Expense	\$842	\$421	\$275	\$146					
Assessment Roll Administration	\$5,000	\$5,000	\$5,000	\$0					
Engineering Fees	\$13,000	\$6,500	\$3,647	\$2,853					
Dissemination Fees	\$7,200	\$3,600	\$3,513	\$88					
Attorney Fees	\$50,000	\$25,000	\$16,225	\$8,775					
Annual Audit	\$4,200	\$2,100	\$0	\$2,100					
Trustee Fees	\$10,800	\$5,000	\$5,000	\$0					
Arbitrage	\$1,200	\$600	\$0	\$600					
Impact Fee Administration	\$15,000	\$7,500	\$7,500	\$0					
Management Fees	\$48,880	\$24,440	\$24,440	\$0					
Information Technology	\$1,200	\$600	\$600	\$0					
Website Maintenance	\$800	\$400	\$400	(\$0)					
Telephone	\$600	\$300	\$363	(\$63)					
Postage	\$1,800	\$900	\$753	\$147					
Printing & Binding	\$1,500	\$750	\$255	\$495					
Insurance	\$8,354	\$8,354	\$7,860	\$494					
Legal Advertising	\$2,000	\$1,000	\$171	\$829					
Other Current Charges	\$1,000	\$500	\$399	\$101					
Office Supplies	\$150	\$75	\$12	\$63					
Dues, Licenses & Subscriptions	\$175	\$175	\$175	\$0					
Administrative Expenses	\$184,701	\$98,715	\$80,188	\$18,527					
Amenity Center	to / 0==	****	***	** ***					
Insurance	\$31,077	\$31,077	\$29,235	\$1,842					
Repairs & Replacements	\$60,000	\$30,000	\$18,242	\$11,758					
Recreational Passes	\$4,000	\$2,000	\$0	\$2,000					
Office Supplies	\$6,000	\$3,000	\$3,195	(\$195)					
Permit Fees	\$3,000	\$1,500	\$2,107	(\$607)					
Utilities									
Water & Sewer	\$42,000	\$21,000	\$12,372	\$8,628					
Electric	\$36,000	\$18,000	\$17,569	\$431					
Website	\$650	\$325	\$295	\$30					
Cable/Phone/Internet	\$19,380	\$9,690	\$9,182	\$508					
Security System	\$1,000	\$500	\$0	\$500					

#### Durbin Crossing Community Development District

#### **General Fund**

Statement of Revenues & Expenditures For The Period Ending March 31, 2022

	PRORATED								
	ADOPTED	BUDGET	ACTUAL						
	BUDGET	3/31/22	3/31/22	VARIANCE					
Amenity Center Management Contracts									
Managerial	\$221,090	\$110,545	\$110,546	(\$					
Staffing	\$216,294	\$108,147	\$108,126	\$2					
Lifeguards	\$74,861	\$37,431	\$5,532	\$31,89					
Mobile App	\$2,500	\$1,250	\$1,250	\$					
Refuse Service	\$4,800	\$2,400	\$2,656	(\$25					
Pool Chemicals	\$23,003	\$11,502	\$11,841	(\$34					
Special Events	\$26,000	\$26,000	\$33,550	(\$7,55					
Pest Control	\$5,208	\$2,604	\$2,253	\$35					
Pressure Washing/Fitness Equip Maint	\$17,000	\$8,500	\$4,951	\$3,54					
Amenity Center Expenses	\$793,863	\$425,470	\$372,903	\$52,56					
Grounds Maintenance									
Electric	\$5,200	\$2,600	\$2,447	\$15					
Water / Reuse	\$355,000	\$177,500	\$157,778	\$19,72					
Streetlighting	\$71,000	\$35,500	\$35,832	(\$33					
Lake Maintenance	\$55,500	\$27,750	\$27,782	(\$3					
Landscape Maintenance	\$450,480	\$225,240	\$225,240	(\$					
Landscape Contingency	\$60,000	\$30,000	\$24,276	\$5,72					
Miscellaneous	\$46,000	\$23,000	\$18,033	\$4,96					
Fuel	\$1,100	\$550	\$464	\$8					
Irrigation Repairs	\$15,000	\$7,500	\$2,104	\$5,39					
Capital Reserve	\$80,000	\$40,000	\$3,600	\$36,40					
Water Quality Monitoring	\$1,700	\$1,700	\$1,700	\$					
Grounds Maintenance Expenses	\$1,140,980	\$571,340	\$499,256	\$72,08					
TOTAL EXPENDITURES	\$2,119,544	\$1,095,525	\$952,347	\$143,17					
EXCESS REVENUES/(EXPENSES)	\$0	\$990,927	\$1,135,881	\$144,95					
Fund Balance - Beginning	\$0		\$261,526						
Fund Balance - Ending	\$0		\$1,397,407						

#### Durbin Crossing COMMUNITY DEVELOPMENT DISTRICT

**General Fund** 

					Revenues &	u Expenditures							
					iscal Year 20	•	,						
	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Total
REVENUES:													
Assessments - Tax Roll	\$0	\$225,381	\$471,004	\$1,281,107	\$46,080	\$29,434	\$0	\$0	\$0	\$0	\$0	\$0	\$2,053,007
Assessments - Direct	\$1,820	\$0	\$14,407	\$6,976	\$0	\$227	\$0	\$0	\$0	\$0	\$0	\$0	\$23,431
Interest Income	\$1	\$1	\$1	\$1	\$4	\$6	\$0	\$0	\$0	\$0	\$0	\$0	\$13
Miscelleaneous	\$1,015	\$4,163	\$0	\$0	\$0	\$6,599	\$0	\$0	\$0	\$0	\$0	\$0	\$11,777
Interfund Transfer In	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL REVENUES	\$2,836	\$229,545	\$485,412	\$1,288,085	\$46,084	\$36,266	\$0	\$0	\$0	\$0	\$0	\$0	\$2,088,227
EXPENDITURES:													
ADMINISTRATIVE:													
Supervisor Fees	\$1,000	\$1,000	\$0	\$800	\$0	\$800	\$0	\$0	\$0	\$0	\$0	\$0	\$3,600
FICA Expense	\$77	\$77	\$0	\$61	\$0	\$61	\$0	\$0	\$0	\$0	\$0	\$0	\$275
Assessment Administration	\$5,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$5,000
Engineering Fees	\$776	\$679	\$194	\$582	\$1,416	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$3,647
Dissemination Fees	\$1,013	\$500	\$500	\$500	\$500	\$500	\$0	\$0	\$0	\$0	\$0	\$0	\$3,513
Attorney Fees	\$3,518	\$2,048	\$959	\$5,226	\$4,474	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$16,225
Annual Audit	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Trustee Fees	\$5,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$5,000
Arbitrage	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Impact Fee Administration	\$1,250	\$1,250	\$1,250	\$1,250	\$1,250	\$1,250	\$0	\$0	\$0	\$0	\$0	\$0	\$7,500
Management Fees	\$4,073	\$4,073	\$4,073	\$4,073	\$4,073	\$4,073	\$0	\$0	\$0	\$0	\$0	\$0	\$24,440
Computer Time	\$100	\$100	\$100	\$100	\$100	\$100	\$0	\$0	\$0	\$0	\$0	\$0	\$600
Website Maintenance	\$67	\$67	\$67	\$67	\$67	\$67	\$0	\$0	\$0	\$0	\$0	\$0	\$400
Telephone	\$9	\$108	\$119	\$32	\$0	\$95	\$0	\$0	\$0	\$0	\$0	\$0	\$363
Postage	\$84	\$18	\$522	\$50	\$40	\$39	\$0	\$0	\$0	\$0	\$0	\$0	\$753
Printing & Binding	\$48	\$47	\$53	\$43	\$24	\$40	\$0	\$0	\$0	\$0	\$0	\$0	\$255
Insurance	\$7,860	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$7,860
Legal Advertising	\$85	\$85	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$171
Other Current Charges	\$57	\$0	\$89	\$104	\$65	\$84	\$0	\$0	\$0	\$0	\$0	\$0	\$399
Office Supplies	\$3	\$3	\$3	\$1	\$1	\$1	\$0	\$0	\$0	\$0	\$0	\$0	\$12
Dues, Licenses & Subscriptions	\$175	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$175
Administrative Expenses	\$30,193	\$10,055	\$7,929	\$12,890	\$12,010	\$7,110	\$0	\$0	\$0	\$0	\$0	\$0	\$80,188
Insurance	\$29,235	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$29,235
Repairs & Replacements	\$3,413	\$5,755	\$525	\$1,886	\$5,727	\$936	\$0	\$0	\$0	\$0	\$0	\$0	\$18,242
Recreational Passes	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Office Supplies	\$538	\$1,107	\$0	\$231	\$1,068	\$251	\$0	\$0	\$0	\$0	\$0	\$0	\$3,195
Permit Fees	\$370	\$0	\$1,737	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,107
<u>Utilities</u>													
Water & Sewer	\$2,879	\$2,493	\$2,051	\$1,728	\$1,618	\$1,602	\$0	\$0	\$0	\$0	\$0	\$0	\$12,372
Electric	\$3,228	\$2,691	\$2,689	\$2,869	\$3,334	\$2,758	\$0	\$0	\$0	\$0	\$0	\$0	\$17,569
Website	\$0	\$0	\$0	\$0	\$0	\$295	\$0	\$0	\$0	\$0	\$0	\$0	\$295
Cable/Phone/Internet	\$1,490	\$1,490	\$1,490	\$1,508	\$1,607	\$1,598	\$0	\$0	\$0	\$0	\$0	\$0	\$9,182
Security System	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Management Contracts													
Managerial	\$18,424	\$18,424	\$18,424	\$18,424	\$18,424	\$18,424	\$0	\$0	\$0	\$0	\$0	\$0	\$110,546
Staffing	\$18,021	\$18,021	\$18,021	\$18,021	\$18,021	\$18,021	\$0	\$0	\$0	\$0	\$0	\$0	\$108,126

#### Durbin Crossing COMMUNITY DEVELOPMENT DISTRICT

#### **General Fund**

Statement of Revenues & Expenditures

				F	iscal Year 202								
	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Total
Lifeguards	\$0	\$0	\$0	\$0	\$0	\$5,532	\$0	\$0	\$0	\$0	\$0	\$0	\$5,532
Mobile App	\$208	\$208	\$208	\$208	\$208	\$208	\$0	\$0	\$0	\$0	\$0	\$0	\$1,250
Refuse Service	\$382	\$451	\$460	\$457	\$453	\$453	\$0	\$0	\$0	\$0	\$0	\$0	\$2,656
Pool Chemicals	\$1,850	\$1,850	\$2,035	\$2,035	\$2,035	\$2,035	\$0	\$0	\$0	\$0	\$0	\$0	\$11,841
Special Events	\$4,945	\$12,330	\$10,942	\$2,114	\$1,914	\$1,304	\$0	\$0	\$0	\$0	\$0	\$0	\$33,550
Pest Control	\$826	\$227	\$159	\$488	\$477	\$75	\$0	\$0	\$0	\$0	\$0	\$0	\$2,253
Pressure Washing/Fitness Equip Maint	\$0	\$2,870	\$0	\$1,181	\$650	\$250	\$0	\$0	\$0	\$0	\$0	\$0	\$4,951
Amenity Center Expenses	\$85,811	\$67,918	\$58,741	\$51,151	\$55,538	\$53,743	\$0	\$0	\$0	\$0	\$0	\$0	\$372,903
Grounds Maintenance													
Electric	\$366	\$363	\$376	\$435	\$494	\$413	\$0	\$0	\$0	\$0	\$0	\$0	\$2,447
Water / Reuse	\$31,602	\$30,025	\$28,401	\$26,705	\$26,042	\$15,003	\$0	\$0	\$0	\$0	\$0	\$0	\$157,778
Streetlighting	\$5,857	\$5,748	\$5,774	\$5,987	\$6,291	\$6,174	\$0	\$0	\$0	\$0	\$0	\$0	\$35,832
Lake Maintenance	\$4,562	\$4,562	\$4,562	\$4,562	\$4,562	\$4,972	\$0	\$0	\$0	\$0	\$0	\$0	\$27,782
Landscape Maintenance	\$37,540	\$37,540	\$37,540	\$37,540	\$37,540	\$37,540	\$0	\$0	\$0	\$0	\$0	\$0	\$225,240
Landscape Contingency	\$5,945	\$9,228	\$4,445	\$1,500	\$2,000	\$1,158	\$0	\$0	\$0	\$0	\$0	\$0	\$24,276
Miscellaneous	\$4,319	\$2,456	\$7,390	\$762	\$536	\$2,570	\$0	\$0	\$0	\$0	\$0	\$0	\$18,033
Fuel	\$110	\$88	\$0	\$41	\$76	\$148	\$0	\$0	\$0	\$0	\$0	\$0	\$464
Irrigation Repairs	\$0	\$773	\$0	\$0	\$1,331	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,104
Capital Reserve	\$0	\$1,800	\$0	\$1,800	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$3,600
Water Quality Monitoring	\$0	\$1,700	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,700
Grounds Maintenance Expenses	\$90,302	\$94,284	\$88,488	\$79,333	\$78,872	\$67,978	\$0	\$0	\$0	\$0	\$0	\$0	\$499,256
TOTAL EXPENDITURES	\$206,306	\$172,257	\$155,158	\$143,374	\$146,421	\$128,831	\$0	\$0	\$0	\$0	\$0	\$0	\$952,347
Transfer Out	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
EXCESS REVENUES/(EXPENSES)	(\$203,471)	\$57,288	\$330,254	\$1,144,711	(\$100,337)	(\$92,565)	\$0	\$0	\$0	\$0	\$0	\$0	\$1,135,881

### **Durbin Crossing**

#### **Community Development District**

Debt Service Fund 2017 A1 & A2

Statement of Revenues & Expenditures For The Period Ending March 31, 2022

	PRORATED								
	ADOPTED	ACTUAL							
	BUDGET	3/31/22	3/31/22	VARIANCE					
Revenues:									
Assessments - Tax Roll	\$3,022,334	\$2,997,083	\$2,997,083	\$0					
Assessments - Direct	\$49,828	\$4,070	\$4,070	\$0					
Interest Income	\$150	\$75	\$70	(\$5)					
Total Revenues	\$3,072,312	\$3,001,228	\$3,001,222	(\$5)					
Expenditures									
<u>Series 2017 A-1</u>									
Interest 11/1	\$577,491	\$577,491	\$577,391	\$100					
Principal 11/1 (Prepayment)	\$0	\$0	\$195,000	(\$195,000)					
Interest 5/1	\$577,491	\$0	\$0	\$0					
Principal 5/1	\$1,530,000	\$0	\$0	\$0					
<u>Series 2017 A-2</u>									
Interest 11/1	\$103,406	\$103,406	\$103,406	\$0					
Principal 11/1 (Prepayment)	\$0	\$0	\$20,000	(\$20,000)					
Interest 5/1	\$103,406	\$0	\$0	\$0					
Principal 5/1	\$150,000	\$0	\$0	\$0					
Total Expenditures	\$3,041,794	\$680,897	\$895,797	(\$214,900)					
Excess Revenues (Expenditures)	\$30,518		\$2,105,426						
Fund Balance - Beginning	\$770,876		\$2,517,117						
Fund Balance - Ending	\$801,394		\$4,622,543						

### Durbin Crossing Community Develoment District Capital Reserve Funds Statement of Revenues & Expenditures For The Period Ending March 31, 2022

Revenues:	ADOPTED BUDGET	PRORATED BUDGET 3/31/2022	ACTUAL 3/31/2022	VARIANCE
Capital Reserve Funding - Transfer In	\$80,000	\$0	\$0	\$0
Miscellaneous Revenue/Interest Impact Fees	\$2,000 \$0	\$1,000 \$0	\$894 \$30,257	<mark>(\$106)</mark> \$30,257
Total Revenues	\$82,000	\$1,000	\$31,151	\$30,151
Expenditures				
Capital Outlay Repair/Replacements	\$200,000 \$50,000	\$100,000 \$25,000	\$35,022 \$38,599	\$64,978 <mark>(\$13,599)</mark>
Total Expenditures	\$250,000	\$125,000	\$73,621	\$51,379
Excess Revenues (Expenditures)	(\$168,000)	(\$124,000)	(\$42,470)	\$81,530
Fund Balance - Beginning	\$1,600,275		\$1,464,010	
Fund Balance - Ending	\$1,432,275		\$1,421,541	

### **Durbin Crossing**

#### **Community Development District**

### Long Term Debt Report

Series 2017A-1 Special Assessment Refunding Bond	ls
Interest Rate:	Various
Maturity Date:	5/1/2037
Reserve Fund Definition:	50% MADS
Reserve Fund Requirement:	\$1,341,300
Reserve Fund:	\$1,341,300
Bonds outstanding - 3/31/17	\$37,825,000
Less: May 1, 2017 (Prepayment)	(\$40,000)
Less: May 1, 2018	(\$1,415,000)
Less: May 1, 2018 (Prepayment)	(\$10,000)
Less: November 1, 2018 (Prepayment)	(\$15,000)
Less: May 1, 2019	(\$1,445,000)
Less: May 1, 2019 (Prepayment)	(\$25,000)
Less: November 1, 2019 (Prepayment)	(\$145,000)
Less: May 1, 2020	(\$1,465,000)
Less: May 1, 2020 (Prepayment)	(\$25,000)
Less: November 1, 2020 (Prepayment)	(\$25,000)
Less: May 1, 2021	(\$1,495,000)
Less: November 1,2021 (Prepayment)	(\$195,000)
Current Bonds Outstanding	\$31,525,000

Interest Rate:	5.00% -6.25%
Maturity Date:	5/1/2037
Reserve Fund Definition:	50% MADS
Reserve Fund Requirement:	\$172,288
Reserve Fund:	\$172,425
Bonds outstanding - 3/31/17	\$4,580,000
Less: May 1, 2018	(\$130,000)
Less: May 1, 2018 (Prepayment)	(\$170,000)
Less: November 1, 2018 (Prepayment)	(\$10,000)
Less: May 1, 2019	(\$130,000)
Less: May 1, 2019 (Prepayment)	(\$25,000)
Less: November 1, 2019 (Prepayment)	(\$20,000)
Less: May 1, 2020	(\$140,000)
Less: May 1, 2020 (Prepayment)	(\$65,000)
Less: May 1, 2021	(\$145,000)
Less: May 1, 2021 (Prepayment)	(\$40,000)
Less: November 1,2021 (Prepayment)	(\$20,000)
Current Bonds Outstanding	\$3,685,000



#### DURBIN CROSSING COMMUNITY DEVELOPMENT DISTRICT

Fiscal Year 2022 Summary of Series 2017A1-2 & O&M Assessment Receipts

		ASS	ESSED				RECEIVED		
ASSESSED TO	# UNITS ASSESSED	SERIES 2017A1-2 DEBT NET	O&M NET	TOTAL NET ASMTS	SERIES 2017A1-2 DEBT PAID	O&M PAID	TOTAL ASMTS PAID	BALANCE DUE	DATE O&M PAID THROUGH
PRG DURBIN LLC VILLAGE CTR T COMM. (1)	44,561	29,572.19	18,181.29	47,753.48	22,179.14	13,635.97	35,815.11	11,938.37	12/1/2021
PALMS PROFESSIONAL PARK LLC S MIXED USE (1)	23,832	15,815.73	9,723.67	25,539.40	-	7,292.76	7,292.76	18,246.64	12/1/2021
FOREVER VETS ANIMAL HOSPITALS (1)	4,460	2,959.81	1,819.72	4,779.53	2,959.81	1,819.72	4,779.53	-	9/30/2022
GRANT FS, LLC (1)	2,230	1,479.90	909.86	2,389.76	1,109.93	682.40	1,792.33	597.00	12/1/2021
NET ASSESSMENTS DIRECT BILL	75,083	49,827.63	30,634.54	80,462.17	26,248.88	23,430.85	49,679.73	30,782.01	
NET ASSESSMENTS TAX ROLL	71,394	3,005,048.43	2,058,463.04	5,063,511.47	2,997,082.91	2,053,006.62	5,050,089.53	13,421.94	
TOTAL DISTRICT	146,477	3,054,876.06	2,089,097.58	5,143,973.64	3,023,331.79	2,076,437.47	5,099,769.26	44,203.95	

DIRECT BILL % COLLECTED	53%	76%	62%
TAX ROLL % COLLECTED	100%	100%	100%
TOTAL % COLLECTED	99%	99%	99%

(1) Bulk land owners are on a payment plan. O&M Installments due 50% due 12/1, 25% due 2/1, and 25% due 5/1.

Debt Service is due 75% 4/1 and 25% 9/30

Units include 144,153 square feet of Commercial/Retail/Office

onits include 144,155 square leet of commercial/Retail/O			Juli Distinci							
DETA	DETAIL OF TAX ROLL RECEIPTS									
ST JOHNS COUNTY DISTRIBUTION	DATE	AMOUNT	DEBT	0&M						
1	11/4/2021	17,496.16	10,383.47	7,112.69						
2	11/17/2021	164,778.58	97,791.35	66,987.23						
3	11/22/2021	372,129.10	220,847.92	151,281.18						
4	12/8/2021	415,432.13	246,547.02	168,885.11						
5	12/20/2021	743,167.21	441,048.37	302,118.84						
6	1/14/2022	3,151,268.32	1,870,187.12	1,281,081.20						
INTEREST	1/21/2022	64.22	38.11	26.11						
7	2/16/2022	113,349.87	67,269.89	46,079.98						
8	3/7/2022	20,378.05	12,093.79	8,284.26						
9	4/7/2022	52,025.89	30,875.87	21,150.02						
			-	-						
			-	-						
			-	-						
			-	-						
			-	-						
			-	-						
TOTAL TAX ROLL RECEIPTS		5,050,089.53	2,997,082.91	2,053,006.62						

D.

#### **Durbin Crossing** Community Development District

#### <u>Check Run Summary</u> 3/1/2022 thru 3/31/2022

Fund Dat	ce Check No.	Amount	
General Fund			
Payroll 3/3/	50721-50724	\$738.80	
		Sub-Total	\$ 738.80
Accounts Payable			
3/3/	6185-6188	\$76,577.92	
3/10,		\$888.82	
3/15,	/22 6190-6197	\$10,516.54	
3/23,		\$27,554.65	
3/30,		\$5,478.40	
		Sub-Total	\$121,016.33
Capital Reserve Fund			
3/10,	/22 207	\$23,068.00	
3/15,		\$1,325.03	
		Sub-Total	\$24,393.03
Vesta Wells Fargo Credit Card*			
3/28,	/22 February Purchase	s \$4,259.68	
		Sub-Total	\$ 4,259.68
Total			\$150,407.84

\*Wells Fargo Credit Card Invoices available upon request

PR300R	PAYROLL CHECK REGISTER	RUN	3/03/22 PAGE 1
CHECK EMP # #	EMPLOYEE NAME	CHECK AMOUNT	CHECK DATE
50721 14	ROBERT T BROWNLEE	184.70	3/03/2022
50722 13	JASON S HARRAH	184.70	3/03/2022
50723 8	PETER E POLLICINO	184.70	3/03/2022
50724 17	WILLIAM H CLARKE	184.70	3/03/2022

738.80

TOTAL FOR REGISTER

DURB DURBIN CROSS DLAUGHLIN

### ATTENDANCE SHEET

District:	Durbin Crossing CDD									
Meeting Date:	February 28, 2022									
	Supervisor	In Attendance	Fees							
1.	William Clarke Assistant Secretary	yes	\$200							
2.	Peter Pollicino Chairman	yes	\$200							
3.	Sarah Gabel Hall Assistant Secretary	no	\$200							
4.	Tim Brownlee Vice Chairman	yes	\$200							
5.	Jason Harrah Assistant Secretary	yes	\$200							

Dariel Laughlin BABFC211DC1144D...

District Manager:

PLEASE RETURN COMPLETED FORM TO BERNADETTE PEREGRINO

AP300R YEAR-TO-DATE ACCOUNTS PAYABLE PREPAID/COMPUT *** CHECK DATES 03/01/2022 - 03/31/2022 *** DURBIN CROSSING - GENERAL FUND BANK A GENERAL FUND	ER CHECK REGISTER	RUN 4/13/22	PAGE 1
CHECK VEND#INVOICEEXPENSED TO VENDOR NAME DATE DATE INVOICE YRMO DPT ACCT# SUB SUBCLASS	STATUS	AMOUNT	CHECK AMOUNT #
3/03/22 00109 3/01/22 13129560 202203 320-53800-45510	*	701.24	
MAR POOL CHEMICALS NORTH 3/01/22 13129560 202203 320-53800-45510	*	1,334.01	
3/03/22 00109 3/01/22 13129560 202203 320-53800-45510 MAR POOL CHEMICALS NORTH 3/01/22 13129560 202203 320-53800-45510 MAR POOL CHEMICALS SOUTH POOLSURE 3/03/22 00098 2/05/22 1250017 202203 320-53800-45511			2,035.25 006185
3/18/22 EVENT			
PROGRESSIVE ENTERTAINMENT INC			349.00 006186
3/03/22 00348 3/01/22 7617 202203 320-53800-46200	*	37,540.01	
VERDEGO			37,540.01 006187
3/03/22 00252 3/01/22 395925 202203 320-53800-45502	*	8,218.00	
MAR GENERAL MANAGER 3/01/22 395925 202203 320-53800-45517	*	4,872.33	
MAR FAC MGR/SPC EVNT CORD 3/01/22 395925 202203 320-53800-45518	*	5,334.00	
3/03/22 00252 3/01/22 395925 202203 320-53800-45502 MAR GENERAL MANAGER 3/01/22 395925 202203 320-53800-45517 MAR FAC MGR/SPC EVNT CORD 3/01/22 395925 202203 320-53800-45518 MAR MAINTENANCE MGR 3/01/22 395925 202203 320-53800-45507	*	1,760.97	
3/01/22 395925 202203 320-53800-45505	*	2,530.13	
MAR COMMERCIAL POOL MAINT 3/01/22 395925 202203 320-53800-45515	*	6,447.34	
MAR FAC MONITOR 3/01/22 395925 202203 320-53800-45503	*	7,282.56	
MAR FAC ATTENDANT 3/01/22 395925 202203 320-53800-45210	*	208.33	
MOBILE APP VESTA PROPERTY SERVICES, INC.			36,653.66 006188
3/10/22 00066 12/21/21 8087754 202112 320-53800-45513		84.00	
DEC PEST CONTROL SOUTH 1/11/22 8158719 202201 320-53800-45513	*	71.66	
JAN PEST CONTROL NORTH 1/11/22 8164947 202201 320-53800-45513	*	137.81	
JAN MOSQUITO SVC NORTH 1/12/22 8158720 202201 320-53800-45513	*	88.20	
JAN PEST CONTROL SOUTH			
1/12/22 8164946 202201 320-53800-45513 JAN MOSQUITO SVC SOUTH 2/21/22 8236153 202202 320-53800-45513	*	104.74	
2/21/22 8236153 202202 320-53800-45513 FEB PEST CONTROL NORTH	*	71.66	
2/21/22 8241952 202202 320-53800-45513 FEB MOSQUITO SVC SOUTH	*	104.74	

AP300R YEAR-TO-DATE ACCOUNTS PAYABLE PREPAID/COMPUTER CHF *** CHECK DATES 03/01/2022 - 03/31/2022 *** DURBIN CROSSING - GENERAL FUND BANK A GENERAL FUND	ECK REGISTER	RUN 4/13/22	PAGE 2
CHECK VEND#INVOICEEXPENSED TO VENDOR NAME DATE DATE INVOICE YRMO DPT ACCT# SUB SUBCLASS	STATUS	AMOUNT	CHECK AMOUNT #
2/21/22 8241953 202202 320-53800-45513	*	137.81	
FEB MOSQUITO SVC NORTH 2/22/22 8236154 202202 320-53800-45513 FEB PEST CONTROL SOUTH	*	88.20	
			888.82 006189
3/15/22 00305 2/10/22 29061 202202 320-53800-44200 RESET LOST POOL COPING	*	500.00	
EPIC POOLS&HARDSCAPE CONSTRUCTION			500.00 006190
3/15/22 00305 2/28/22 29159 202202 320-53800-44200 RMV SLIDE PAD & INSTL PAD	*	300.00	
EPIC POOLS&HARDSCAPE CONSTRUCTION			300.00 006191
3/15/22 00021 3/01/22 493 202203 310-51300-34000	*	4,073.33	
MAR MANAGEMENT FEES 3/01/22 493 202203 310-51300-55000 MAR WEBSIGTE ADMIN	*	66.67	
3/01/22 493 202203 310-51300-35100	*	100.00	
MAR INFORMATION TECH 3/01/22 493 202203 310-51300-32500 MAR IMPACT FEE COLLECTION	*	1,250.00	
3/01/22 493 202203 310-51300-31300 MAR DISSEM AGENT SERVICES	*	500.00	
3/01/22 493 202203 310-51300-51000	*	.63	
OFFICE SUPPLIES 3/01/22 493 202203 310-51300-42000 POSTAGE	*	38.53	
3/01/22 493 202203 310-51300-42500	*	40.05	
COPIES 3/01/22 493 202203 310-51300-41000 TELEPHONE	*	95.33	
ILLEPHONE GOVERNMENTAL MANAGEMENT SERVICES			6,164.54 006192
3/15/22 00344 2/21/22 1661 202202 320-53800-44200 RESET HRDWRE@N&S AMENITY	*		
HALCYON AV, LLC			450.00 006193
3/15/22 00343 12/22/21 986091 202112 320-53800-44200 RPLC PARTIAL BOX LOCK	*	525.00	
INNOVATIVE TECH OF JACKSONVILLE INC			525.00 006194
3/15/22 00291 2/14/22 6585 202202 320-53800-44200 RPR WATER LEAK	*	325.00	
PHILLIP MCDONALD PLUMBING			325.00 006195

AP300R YEAR-TO-DA *** CHECK DATES 03/01/2022 - 03/31/2022 ***	ATE ACCOUNTS PAYABLE PREPAID/COMPU DURBIN CROSSING - GENERAL FUND BANK A GENERAL FUND	TER CHECK REGISTER	RUN 4/13/22	PAGE 3
CHECK VEND#INVOICEEXPENSED TO DATE DATE INVOICE YRMO DPT ACC	O VENDOR NAME CT# SUB SUBCLASS	STATUS	AMOUNT	CHECK AMOUNT #
3/15/22 00243 2/07/22 8873 202202 320-538 CUT DOWN 25 DEAD TREES	800-46210 S TREE TECH TREE SERVICE INC	*		2,000.00 006196
RPLC FILTER CHANGE	000 44200		252.00	
3/23/22 00370 3/21/22 3023473 202202 310-513 FEB PROFESSIONAL SERVI	300-31500	*	4,473.84	
3/23/22 00283 3/01/22 PI-A0077 202203 320-538 MAR LAKE&POND MGT SRV	800-46800	*	4,972.44	
3/23/22 003/1 3/09/22 25/2084 202203 320-538 MAR WILDLIFE SERVICE	800-45513 TRUTECH LLC	*	/5.00	75.00 006200
3/23/22 00294 3/01/22 2777 202203 320-538 YEARY HOSTING & MAINT	800-45200	*	295.00	
3/23/22 99999 3/23/22 VOID 202203 000-000 VOID CHECK		C	.00	
3/23/22 99999 3/23/22 VOID 202203 000-000 VOID CHECK		C	.00	
3/23/22 99999 3/23/22 VOID 202203 000-000 VOID CHECK	000-00000 *****invalid vendor numbel	C	.00	
3/23/22 99999 3/23/22 VOID 202203 000-000 VOID CHECK		С	.00	
3/23/22 00252 11/30/21 393233 202111 320-538 JANITORIAL SUPPLIES	800-44200		400.61	
11/30/21 393233 202111 320-538 SHOP TOWELS 11/30/21 393233 202111 320-538 HARDWARE/BATTERIES		*	28.36 32.23	

AP300R

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#### YEAR-TO-DATE ACCOUNTS PAYABLE PREPAID/COMPUTER CHECK REGISTER RUN 4/13/22 PAGE 4 \*\*\* CHECK DATES 03/01/2022 - 03/31/2022 \*\*\* DURBIN CROSSING - GENERAL FUND BANK A GENERAL FUND

CHECK DATE	VEND#	INV DATE	OICE INVOICE	EXP YRMO	ENSED TO DPT ACCT#	SUB	SUBCLASS	VENDOR N	IAME	STATUS	AMOUNT	CHECK AMOUNT #
		11/30/21	393233	202111	320-53800-	-4420	0			*	112.01	
		11/30/21	393233	202111	320-53800-	-4630	0			*	57.49	
		11/30/21	393233	202111	320-53800-	-4630	0			*	53.71	
		11/30/21	393233	202111	320-53800-	-4420	0			*	37.26	
		11/30/21	393233	202111	320-53800-	-4631	0			STATOS * * * * * * * * * * * * *	31.49	
		11/30/21	393233	202111	320-53800-	-4631	0			*	30.63	
		11/30/21	393233 MISC	202111	320-53800-	-4420	0			*	30.56	
		11/30/21	393233 WOOD	202111	320-53800-	-4420	0			*	25.55	
		11/30/21	393233 GET PDI	202111 CMT FOR	320-53800-	-4420	0			*	26.22	
		11/30/21	393233	202111	320-53800-	-4420	0			*	22.48	
		11/30/21	393233	202111	320-53800-	-4420	0			*	22.01	
		11/30/21	393233 BLOWER	202111	320-53800- WSHR FUEL	-4631	0			*	13.52	
		11/30/21	393233 BLOWER	202111 & DRESS	320-53800-	-4631	0			*	12.52	
		11/30/21	393233 BAGS OF	202111 CONCRE	320-53800-	-4420	0			*	12.33	
		11/30/21	393233 CAUTION	202111 TAPE	320-53800-	-4420	0			*	10.64	
		11/30/21	393233 LIGHTBU	202111	320-53800-	-4420	0			*	7.44	
		11/30/21		202111	320-53800-	-4420	0			*	7.02	
		11/30/21		202111	320-53800-	-4420	0			*	5.31	
		11/30/21	393233 GYM SAN	202111	320-53800-	-4420	0			*	576.65	
		11/30/21	393233 MISC MA	202111	320-53800-	-4420	0			*	318.63	
		11/30/21	393233	202111	320-53800- MISC SUPPLY		1			*	237.48	
		11/30/21	393233 ORIENTA	202111	320-53800-	-4551	1			*	106.41	
		11/30/21	393233 PARTY F	202111	320-53800-	-4551	1			*	91.58	

# AP300R YEAR-TO-DATE ACCOUNTS PAYABLE PREPAID/COMPUTER CHECK REGISTER RUN 4/13/22 PAGE 5 \*\*\* CHECK DATES 03/01/2022 - 03/31/2022 \*\*\* DURBIN CROSSING - GENERAL FUND BANK A GENERAL FUND

CHECK DATE	VEND#	INV DATE	OICE INVOICE	EXP YRMO	ENSED TO DPT ACCT# SUE	3 SUBCLASS	VENDOR NAME	STATUS	AMOUNT	CHECK AMOUNT #
		11/30/21	393233	202111 PLE STO	320-53800-463	300		*	52.08	
		11/30/21	393233	202111	320-53800-446	500		*	95.00-	
		11/30/21	393233	202111 EVENT	320-53800-455	511		*	13.88	
		11/30/21	393233	202111	320-53800-455	511		*	5,239.89	
		11/30/21	393233 BOUNCE	202111	320-53800-455	511		*	2,332.50	
		11/30/21	393233 CONSTAN	202111	320-53800-446	500		*	893.00	
		11/30/21	393233	202111	320-53800-463	300		*	552.00	
		11/30/21	393233 WEATUED	202111 ENCINE	320-53800-463	300		*	493.50	
		11/30/21	393233	202111	320-53800-463	300		*	407.84	
		11/30/21	393233	202111	320-53800-463	300		*	309.07	
		11/30/21	393233	202111	320-53800-455	511		*	278.95	
		11/30/21	393233	202111	320-53800-455	511		*	255.45	
		11/30/21	393233	202111 EVENTS	320-53800-455	511		*	243.89	
		11/30/21	393233	202111 SUDDI TE	320-53800-446	500		*	221.36	
		11/30/21	393233	202111 EVENTS	320-53800-455	511		*	200.16	
		11/30/21	393233	202111	320-53800-463	300		*	193.91	
		11/30/21	393233 SDECTAL	202111 EVENTS	320-53800-455	511		*	167.70	
		11/30/21	393233 XMAG GT	202111 ROBE LT	320-53800-442	200		*	159.72	
		11/30/21	393233 CHANCIM	202111	320-53800-442	200		*	149.08	
		11/30/21	393233	202111	320-53800-455	511		*	131.32	
		11/30/21	393233 XMAS DE	202111 CORATIO	320-53800-455	511		*	87.96	
		11/30/21	393233 OFFICE	202111 SUDDI.TE	320-53800-446	500		*	76.65	
		11/30/21	393233 MARCOS	202111 PIZZA-S	ENSED TO DPT ACCT# SUE 320-53800-463 RAGE BAG 320-53800-455 DRINK SUPPL 320-53800-455 PECIAL EVEN 320-53800-455 MISC 320-53800-463 CT-OFC SUPP 320-53800-463 C320-53800-463 C320-53800-463 C320-53800-463 C320-53800-455 320-53800-455 320-53800-455 320-53800-455 320-53800-455 320-53800-455 320-53800-455 320-53800-455 320-53800-455 320-53800-455 320-53800-455 320-53800-455 320-53800-455 320-53800-455 320-53800-455 320-53800-455 320-53800-455 320-53800-455 320-53800-463 S20-53800-463 S20-53800-463 S20-53800-463 S20-53800-463	800		*	69.33	

CHECK VEND# DATE	INV DATE	ICEEXPENSED TO VENI INVOICE YRMO DPT ACCT# SUB SUBCLASS	OR NAME STATUS	AMOUNTCHECK AMOUNT #	•
	11/30/21	393233 202111 320-53800-45511	*	64.55	
	11/30/21	393233 202111 320-53800-46300	*	63.83	
	11/30/21	MISC 393233 202111 320-53800-44600	*	59.00	
	11/30/21	20111 320-53800-45511	*	47.30	
	11/30/21	393233 202111 320-53800-45511	*	47.30	
	11/30/21	393233 202111 320-53800-45511	*	38.70	
	11/30/21	393233 202111 320-53800-45511	*	34.39	
	11/30/21	393233 202111 320-53800-45511	*	22.32	
	11/30/21	393233 202111 320-53800-44200	*	171.84	
	11/30/21	393233 202111 320-53800-46300	*	173.52	
	11/30/21	393233 202111 320-53800-44200	*	860.00	
	11/30/21	393233 202111 320-53800-45511 HOLIDAY EVENT DEINK SUDDI.	*	27.98	
	11/30/21	393233 202111 320-53800-45511 SPECIAL EVENT	*	55.37	
	11/30/21	INVOICE       YRMO       DPT       ACCT#       SUB       SUBCLASS         393233       202111       320-53800-45511         FROZEN       COSTUME-SPEC       EVENT         393233       202111       320-53800-46300         MISC       393233       202111       320-53800-46300         CONSTANT       CONTACT       393233       202111       320-53800-45511         HOLIDAY       DECOR       SPEC       EVENTS         393233       202111       320-53800-45511         SPECIAL       EVENTS         393233       202111       320-53800-44200         SUMP       PUMP         393233       202111       320-53800-44200         SUMP PUMP       BACKBOARD         393233       202111       320-53800-45511         HOLIDAY       EVENT       DRINK       SUPL         393233       202111       320-53800-45511	*	29.52	
		VALVE COVER BOX VESTA PROPERTY S	ERVICES, INC.	16,440.00 006206	5
3/23/22 00252	1/31/22	395647 202201 320-53800-45513 INSECT TREATMENT FOR SHED	*	10.64	
	1/31/22	HP PROBOOK RPR/RPLC	*	428.93	
	1/31/22	395647 202201 320-53800-44200 NEW HEDWE FOR BASKETBALL	*	5.03	
	1/31/22	395647 202201 320-53800-44200 THREAD LOCK FOR SIGNS	*	20.43	
	1/31/22	395647 202201 320-53800-46310 FIESEL FOR KUBOTA	*	25.99	
	1/31/22	395647 202201 320-53800-46310 GAS FOR BLOWER	*	15.41	
	1/31/22	VESIA PROPERTI S 395647 202201 320-53800-45513 INSECT TREATMENT FOR SHED 395647 202201 320-53800-44200 HP PROBOOK RPR/RPLC 395647 202201 320-53800-44200 NEW HRDWR FOR BASKETBALL 395647 202201 320-53800-46310 FIESEL FOR KUBOTA 395647 202201 320-53800-46310 GAS FOR BLOWER 395647 202201 320-53800-46310 GAS FOR BLOWER 395647 202201 320-53800-46300 POOL SUPPLIES	*	305.68	
		VESTA PROPERTY S	ERVICES, INC.	812.11 00620	1

AP300R YEAR-TO-DATE ACCOUNTS PAYABLE PREPAID/CO *** CHECK DATES 03/01/2022 - 03/31/2022 *** DURBIN CROSSING - GENERAL FU BANK A GENERAL FUND	MPUTER CHECK REGISTER ND	RUN 4/13/22	PAGE 7
CHECK VEND#INVOICEEXPENSED TO VENDOR NAME DATE DATE INVOICE YRMO DPT ACCT# SUB SUBCLASS	STATUS	AMOUNT	CHECK AMOUNT #
3/23/22 00252 2/28/22 396723 202202 320-53800-44200 RPR/RPLC FURNITURE SLIDER	*	166.27	
2/28/22 396723 202202 320-53800-44600	*	69.99	
DRI SOFTWARE-ANTIVIRUS SO VESTA PROPERTY SERVICES,	INC.		236.26 006208
3/23/22 00252 3/15/22 396962 202203 320-53800-45516		250.00	
PRESSURE WASHING VESTA PROPERTY SERVICES,	INC.		250.00 006209
3/30/22 00007 3/07/22 201864 202202 310-51300-31100		1,416.00	
FEB PROFESSIONAL SERVICES ENGLAND-THIMS & MILLER, I	NC.		1,416.00 006210
3/30/22 00345 3/22/22 7695 202203 320-53800-45511	*	600.00	
CHICKS & BUNNIES EVENT JACKSONVILLE CARRIAGE CO	LLC		600.00 006211
3/30/22 00371 2/14/22 2591259 202202 320-53800-45513	*	75.00	
FEB PEST CONTROL TRUTECH LLC			75.00 006212
3/30/22 00348 3/28/22 7757 202203 320-53800-46210	*	1,158.00	
INSTALL ADDIT ANNUALS VERDEGO			1,158.00 006213
3/30/22 00252 1/31/22 395641 202111 320-53800-44200	*		
RPLC FRIDGE & DISHWASHER VESTA PROPERTY SERVICES,	INC.		2,229.40 006214
	FOR BANK A		
TOTAL	FOR REGISTER	121,016.33	

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12120560527

Invoice

Date

3/1/2022

Invoice #

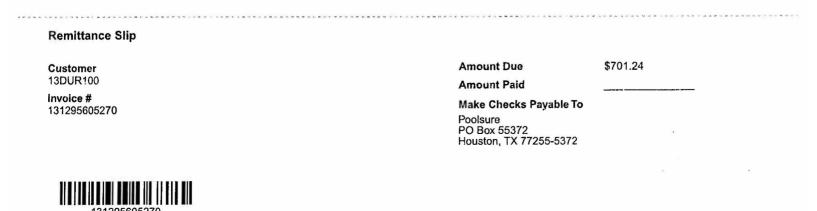
131295605270

Terms	Net 20	
Due Date	3/21/2022	
PO #		

Bill To Attn: Office Durbin Crossing North 475 West Town Place, Suite 114 St. Augustine FL 32092		Ship To Durbin Crossing North 730 North Durbin Pkwy Saint Johns FL 32259			
Item ID WM-CHEM-BASE	Descrip Water Management Seasonal Bil	and the second	Qty	Units ea	<b>Amount</b> 701.24
	DEC	2 3 2022			
		109R			
	1.320	109A .538.45570			
	Mar	fool Gremicals Non Shipping Co		Subto	

Total 701.24

Amount Due \$701.24





Invoice

Date

3/1/2022

131295605271

1707 Townhurst Dr. Houston TX 77043 (800) 858-POOL (7665) www.poolsure.com

Terms	Net 20	
Due Date	3/21/2022	
PO #		

Invoice #

Bill To		Ship To			
Durbin Crossing South 475 West Town Place, Suite 114 St. Augustine FL 32092		Durbin Crossing South Durbin Crossing South 145 South Durbin Pkwy Jacksonville FL 32259			
Item ID	Descript	ion	Qty	Units	Amount
WM-CHEM-BASE	Water Management Seasonal Bill	ling Rate	1	ea	1,334.01

10919			Subtotal	1,334.01
1,320.5	38.455705	Shipping C	ost (FEDEX GROUND) Total	0.00 1,334.01
Mar Pool	chemials	south	Amount Due	.,

Remittance Slip		
Customer	Amount Due	\$1,334.01
13DUR200 Invoice # 131295605271	Amount Paid	
	Make Checks Payable T	ō
	Poolsure PO Box 55372 Houston, TX 77255-5372	2





Total Entertainment Services

#### Invoice

Mailing Correspondence Address: 1623 Troy Lynn Trail, Jacksonville, Fl. 32225

(904) 645-9068 Fax: (904) 645-9082

E-mail: bookme@progressiveent.com

www.progressiveent.com

Invoice date: 2/5/2022	Invoice # 1250017	Terms: Due	at event PO	)#
Customer name: Durbin (	Crossing CDD		Event type: Mo	vie Night
Billing address: 145 Sou	th Durbin Parkway, Jacksonville, Fl. 32	59		
Original contact person: Danelle	DeMarco Wk: 904	-230-2011 <u>E-mail/ fa</u>	ix: demarco@vestapr	ropertyservices.com
At event contacts with cell:				
Event date: Friday March 18, 2022	Hours of event: 6:30-8:30	pm	Hours of service:	Same
Approximate set up time:	Setween: 5:00-5:30 pm			
Location name and address: Same				
Where to set up at location: Poolside	e Area		Power within 75':	Yes
Set up-grass or pavement:	Water within 75':	<u>C</u>	overed area for entertai	iner: NA
Notes:				
SERVICES NEEDED:				
Preffered Customer Discount		D D-4- 6 44	0.00 V-	
* 16' Inflatable Movie System with operato	r	Reg. Rate \$ 44		ur Cost \$ 349.00
			Your Savings : \$	100.00
		Sub Total:	\$ 349.00	
1-320-5380	0-45511 TOD')	Sales Tax:	S -	
1 000 0010		Invoice Tota		
0.20		osit required		
YVE	50 % 00	osit required	\$ Waived	

Payments received

Current Balance

#### CANCELLATION. RE-SCHEDULING, INCLAMENT WEATHER POLICY

Any cancellation of this agreement by customer must be in writing at leasr 30 days prior to event date with specific reasons with verification by Progressive Entertainment. Any stopping of delivery/service of Progressive Entertainment must be at least 24 hrs. in advance to avoid labor costs. No penalties or loss of deposit occur if event is re-scheduled within 60 days of original event date. A 50% cancellation fee of total amount occurs when not within these terms. Other arrangements must be noted by Progressive Entertainment. For customer pick up- customer is responsible for theft or damage to equipment or materials while in possesion. Progressive Entertainment is not responsible for any acts of nature which prevent event from taking place or being shortened. Service reserves the right to stop service if guests cause a safety or behavior issue to service.

Customer signiture required x

Date:

S

S

349.00 LATE FEE IF PAID AFTER EVENT DATE \$75

## Invoice

Invoice #: 7617 Date: 03/01/22 Customer PO: DUE DATE: 03/31/2022

### FROM

VerdeGo PO Box 789 3335 North State Street Bunnell, FL 32110 Phone: 386-437-3122 www.verdego.com

DESCRIPTION	AMOUNT
#6273 - Standard Maintenance Contract 2021-2022 March 2022	\$37,540.01
Invoice Notes:	

Thank you for your business!

AMOUNT DUE THIS INVOICE \$37,540.01

RECEIVED MAR 0 1 2022

Nur Landscape Maint 1.320.538.462 348A

#### **BILL TO**

Durbin Crossing c/o Vesta Property Services 245 Riverside Ave., Suite 250 Jacksonville, FL 32202

## VERDEGO



Vesta Property Services, Inc. 245 Riverside Avenue Suite 300 Jacksonville FL 32202

## Invoice

Invoice # Date	395925 3/1/2022
Terms	Net 30
Due Date	3/31/2022
Memo	Monthly Fees

**Bill To** 

Durbin Crossing C.D.D. c/o GMS LLC 475 West Town Place Suite 114 St. Augustine FL 32092

## 252A

Description	Quantity	Rate	Amount
General Manager 1-320-53800-45502 Facility Manager/ Special Event Coordinator 1-320-5380-45517 Maintenance Manager 1-320-53800-45518 Janitorial Services 1-320-53800-45507 Commercial Pool Maintenance 1-320-53800-455-05 Facility Monitor 1-320-53800-45515 Facility Attendant 1-320-53800-45503 Mobile App 1. 320.53800.45210		1         8,218.0           1         4,872.3           1         5,334.0           1         1,760.9           1         2,530.1           1         6,447.3           1         7,282.5           1         208.3	33         4,872.33           00         5,334.00           07         1,760.97           13         2,530.13           34         6,447.34           56         7,282.56

Thank you for your business.

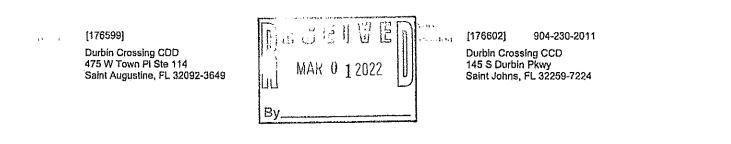
Total

\$36,653.66



## Senvice Slip/Invoice

	INVOICE:	8087754
;	DATE:	12/21/2021
	ORDER:	8087754



12/21/2021 07:57 AM	Targen Pest.	Teannician		07:57 AM
Ruchaselorder	NET 30	1/12/2022	Pode	08:47 AM

LUP

CPCM

Sinion

Commercial Pest Control - Monthly Service 1.320-53800-45513 1-53800-320-45513 Pest Control Dec

Description

	\$84.00
SUBTOTAL	\$84.00
ТАХ	\$0.0D
AMT. PAID	\$0.00
TOTAL	\$84.00

AMOUNT DUE



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Turner Pest Control LLC P.O. Box 952503 Atlanta, GA 31192-2503 904-355-5300

Γ	INVOICE:	8158719
	DATE:	1/11/2022
	ORDER:	8158719
1		

PAYMEIST ADDRESS; Turrer Pesi Control 11C + PO, Dox 252503 + Atlanta, Georgia 31197-2503 \$04.355-5300 + Fast \$34-353-1499 + Tork Free; 500-225-5305 + turnerpest.com

> [176599] Durbin Crossing CDD 475 W Town PI Ste 114 Saint Augustine, FL 32092-3649

	G Mai			$\mathbb{D}$	Went Geographie	(17 Du 73 Sa
8y_		 	 	]		

(176599) 904-230-2011 Durbin Crossing CDD 730 Durbin Crossing Pkwy N Saint Johns, FL 32259

VOR Date         Time         Target Past         Tesmici           1/11/2022         01:34 PM         1/11/2022         1/11/2022         1/11/2022	TIMERIO 01:34 PM
Purchago Order Tomis Last Service NET 30 1/11/2022	Mat Coste
ուն է ու	Անց Գեմ իսրոն ստածմանում է իրեց կարտարան անդնդներին իններդները գոնդնդները գործը գործը։ Անց գնոր հայտներին գործ 🖉 է երկրին է որոց Գեց ինչ է է է է երկրին է որոց Գեց ինչ է է է է է է է է է է է է է է է է է է է

	Nica Description		(मार्क्व)
CPCM	Commercial Pest Control - Monthly Service		\$71.66
	1.320.53800.45513	SUBTOTAL	\$71.66
	1-53800-320-45573	TAX AMT. PAID	\$0.00 \$0.00
		TOTAL	\$71.66
	Pest Control		
		AMOUNT DUE	\$71.66

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CUSTOMER SIGNATURE

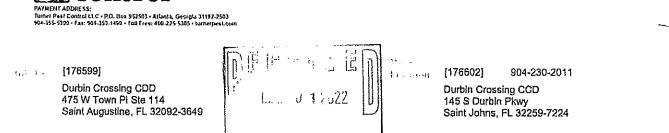
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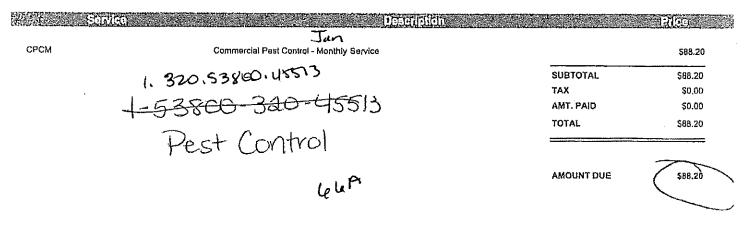


**Turner Pest Control LLC** P.O. Box 952503 Allanta, GA 31192-2503 904-355-5300

INVOICE: 8158720 DATE: 1/12/2022 ORDER: 8158720



WORKDAIG TIME Talget Rost	rechnician	09:00 AM
RurchaserOhler Tormis La NET 30	stService Map.Code 1/12/2022	09:38 AM





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4



## Service She/Invoice

INVOICE:	8164946
DATE:	1/12/2022
ORDER:	8164946

PATMEHT ADDRESS: Torner Pari Conzol LLC - P.O. Box 952503 - Atlanta, Georgia 31192-2503 S01-355-5309 - Far: 904-353-1499 - Toxi Free: 800-275-5385 - turnarpes.Loom

> [137801] Durbin Crossing South Amenity Cntr C/O Vesta Properties 200 Business Park Cir Saint Augustine, FL 32095-8822

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[137801]904-230-2011Durbin Crossing South<br/>Amenity Center145 S Durbin Pkwy<br/>Saint Johns, FL 32259-7224

Working I Time	Target Rest	ilechnician	Time In
1/12/2022 09:02 AM	MOSQUITO		09:02 AM
Pinchase Orden	Terms	Losi Service MorpiCod	er incerne
	NET 30	1/12/2022	09:39 AM
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CPCMOSULV	Jan Commarcial Mosquilo Service		\$104.74
	1. 320.53800.45513	SUBTOTAL	\$104.74
i z	•	ТАХ	\$0.00
+	53800-320-45513	AMT. PAID	\$0,00
		TOTAL	\$104.74
Pe	est Control		
	Le le PF	AMOUNT DUE	\$104,74



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## SAVICE SHOVINVOICE

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2022
947

[137299] Durbin Crossing CDD C/O Vesta Properties 200 Business Park Cir Salnt Augustine, FL 32095-8822

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[137299] 904-230-2011 Durbin Crossing North Amenity Center 730 N Durbin Pkwy

Jacksonville, FL 32259-8217

1/11/2022 01:34 PM	HEIGELARESI MOSQUITO	Techniclan	D1:34 PM
RurchaserOrder	NET 30	Lastiservice Manicoc 1/11/2022	er interesting 02:04 PM

Sorvice	DeactIplic	0	- Brice
CPCMOSULV	Commercial Mosquito Service		\$137.81
	1,320,53800-45513	SUBTOTAL	\$137.81
E	53800-320-45513	ТАХ	\$0.00
		AMT, PAID	\$0,00
Ŧ	est Control	TOTAL	\$137.81
	(e b A	AMOUNT DUE	\$137.81

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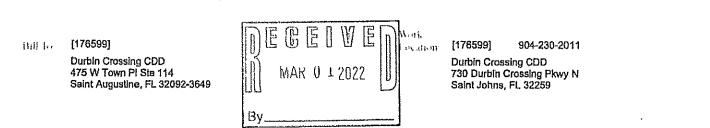
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DATE: 2	101 10000
	12 112UZC
ORDER: 8	236153



Work Date Tim 2/21/2022 12:49	IE IPM	largot Pest	Technician		Time In 12:49 PM
Purchase Ord	er	Terms NET 30	Last Service	Map Code	Time Out 01:41 PM

СМ	Commercial Pest Control - Monthly Service		\$71.6
	Feb	SUBTOTAL	\$71.6
	1, 320,53800, 45573	TAX	\$0.0
L		AMT. PAID	\$0.0
1-	53800-320-45513	TOTAL	\$71.6

66A



**TECHNICIAN SIGNATURE** 

CUSTOMER SIGNATURE

## Service Slip/Invoice

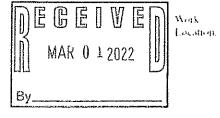


Turner Pest Control LLC P.O. Box 952503 Atlanta, GA 31192-2503 904-355-5300

[	INVOICE: 8236154	1.5	ter in
ŀ	DATE: 2/22/2022		
	ORDER: 8236154		
		÷.,	

PATVERTADORESS: Turner Pest Control LLC - P.O. Box 963503 - Atlanta, Georgia 34113-3503 904-385-6300 - Faxi 954-353-1499 - Toll Free: 600-223-5305 - turnerpert.com

Bull L., [176599] Durbin Crossing CDD 475 W Town Pi Ste 114 Saint Augustine, FL 32092-3649



[176602] 904-230-2011 Durbin Crossing CCD 145 S Durbin Pkwy Saint Johns, FL 32259-7224

12.21

Work Date         Time           2/21/2022         01:47 FM	Target Pest	Technician		Timelin 01:47 PM
Purchase Order	Terms NET 30	Last Service Mep 2/21/2022	Code	Dime Out 08:16 AM

Description CPCM Continencial Pest Control-Monthly Service 1.320-53800.45513 1-53800-320-45513 Pest Control 66A

	\$88.20	
SUBTOTAL	\$88.20	
TAX	\$0.00	
AMT. PAID	S0.00	
TOTAL	\$88.20	

AMOUNT DUE



**TECHNICIAN SIGNATURE** 

CUSTOMER SIGNATURE

Balances enfolumbing over 30 days from the daty of service may be subject to a fare lee of the lesser of 1.5% per month (18% per years in the maximum allowed by law. Customen agrees to pay accreted experses in the event of collection.

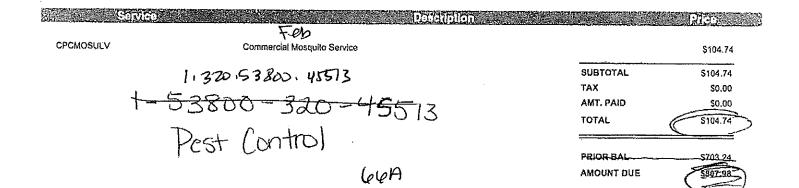


## SERVICE SID/INVOICE

INVOICE:	8241952
DATE:	2/21/2022
ORDER:	8241952

PAYMEUR ADDRESS: Turner Pest Control LLC + P.O. Box 852503 - Atlanta, Georgia 31192-2503 904-355-5100 - Fax: 904-353-1499 - Tod Free: 800-275-5305 - humerpest.com EL ß E E W [137801] J [137801] 904-230-2011 11.00 **Durbin Crossing South Amenity Cntr** Durbin Crossing South ì C/O Vesta Properties 200 Business Park Cir MAR 0 1 2022 Amenity Center 145 S Durbin Pkwy Saint Augustine, FL 32095-8822 Saint Johns, FL 32259-7224 Вy

INVOIRIDATO I	Time	Target Pest	Technician	Timeths	
2/21/2022	01:48 PM	MOSQUITO		01:48 PM	<u>, 1</u>
R. Purcha	ise Order	Terms	Lost Service	Map Gode	Ĩ.
	·	NET 30	2/21/2022	02:39 PM	

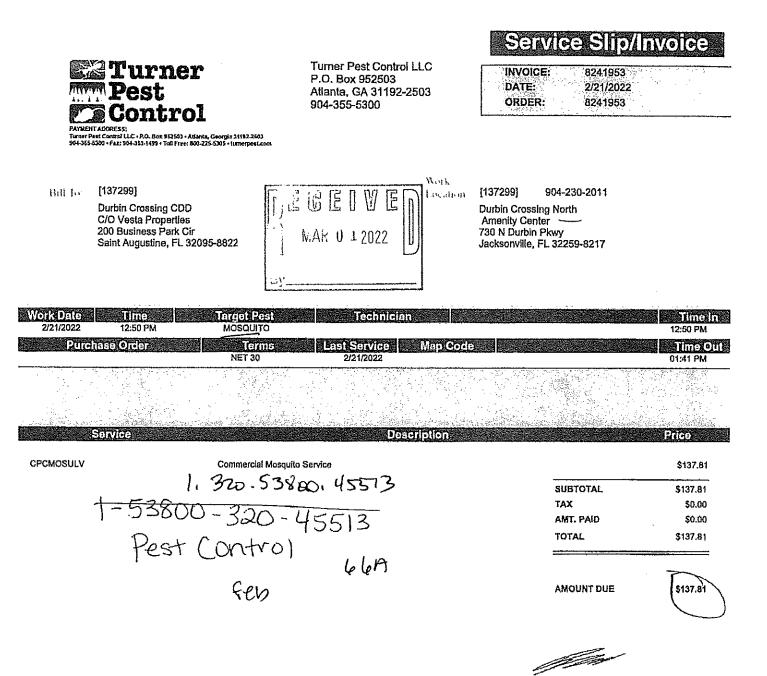




**TECHNICIAN SIGNATURE** 

CUSTOMER SIGNATURE

£ . . . .



**TECHNICIAN SIGNATURE** 

CUSTOMER SIGNATURE

EPIC OOLS	Suite Saint	State Road 13 3 Johns, FL 32259 1457438	Invoi	ce	Date 2/10/2022	Invoice # 29061	
Bill To				Job Address		5100 Phone	
Durbin South CDD 145 South Durbin Parkway Saint Johns, FL 32259				Durbin South CDD 145 South Durbin Parkway Saint Johns, FL 32259			
P.O. Nu	mber	Terms	Rep		Project		
			DB		Pool Coping		
Quantity		Descrip	otion		Price Each	Amount	
1	1 RE-SET APPROXIMATELY 12' OF LOSE POOL O 305A 1-53800-320-442 Repair/Replace				500.00	500.00	
Thank you f	or your bu	isiness, we appreciate it very t	nuch.		Total	\$500.00	
					Payments/Cr	edits \$0.00	
					Balance D	)ue (\$500.00	

debbie@epicpool.com	www.epicpool.com

CPIC)	IC 1820 State Road 13 Suite 3 Invoice		се	Date	Invoice #	
OOLS		Johns, FL 32259 1457438			2/28/2022	29159
					904-417-	5100 Phone
Bill To				Job Address	3	
Durbin Crossing North CDD 730 North Durbin Pkwy Saint Johns, FL 32259				Durbin Crossing 730 North Durb Saint Johns, FL	in Pkwy	
P.O. Nu	mber	Terms	Rep		Project	
	DB					
Quantity		Descrip	ption		Price Each	Amount
1	REM	OVE OLD SLIDE PAD ANI SUPPLIED BY		SLIDE PAD	300.00	300.00
			50579			
	1-9	53800-32 upcur/Repl	0 - 442	00		
	Re	pour/Repl	ace			
Thank you i	for your bi	usiness, we appreciate it very	much.		Total	\$300.00
					Payments/Ci	editsso_oo
				Balance [		

debbie@epicpool.com	www.epicpool.com

## **Governmental Management Services, LLC**

1001 Bradford Way Kingston, TN 37763

## Invoice

Invoice #: 493 Invoice Date: 3/1/22 Due Date: 3/1/22 Case: P.O. Number:

Bill To: Durbin Crossing CDD 475 West Town Place Suite 114 St. Augustine, FL 32092

Description	Ho	urs/Qty	Rate	Amount
Management Fees - March 2022 (, 310.57.5.340 Website Administration - March 2022 (, 310.513.550 Information Technology - March 2022 (, 310.513.351 Impact Fee Collection Administration - March 2022 (, 310.513.325 Dissemination Agent Services - March 2022 (, 310.513.315 Office Supplies (, 310.513.570 Postage (, 310.513.425 Telephone (, 310.513.425 Telephone (, 310.513.410			4,073.33 66.67 100.00 1,250.00 0.63 38.53 40.05 95.33	66.67 100.00 1,250.00 500.00 0.63 38.53 40.05
		Total		\$6,164.54
		Payme	nts/Credits	\$0.00
		Balance	e Due	\$6,164.54

219

Halcyon AV, LLC 8976 Blaine Meadows Dr. Jacksonville, FL 32257 (904) 333-8653 david@halcyonav.net www.halcyonav.net

Halcyon AV

\$450.00

INVOICE

BILL TO Durbin Crossing CDD 145 S Durbin Pkwy Saint Johns, FL 32259 United States

## SHIP TO Durbin Crossing CDD 145 S Durbin Pkwy Saint Johns, FL 32259 United States

**INVOICE # 1661** DATE 02/21/2022 DUE DATE 02/21/2022 **TERMS** Due on receipt

DATE	ACTIVITY	DESCRIPTION		OTY	RATE	AMOUNT	
02/07/2022	Labor	Troubleshoot sound networking.	uth amenity	1.50	120.00	180.00T	
02/14/2022	Labor	Reset all hardwa south amenity. F systems.		2.25	120.00	270.00T	
Failure across all resolved.	networked systems at both amer	nities. Issue	SUBTOTAL TAX TOTAL			450.00 0.00 459.00	

BALANCE DUE

344 A

1-53800-320-44200 Repair/Replace

ITJ MAILBOX LOLKS 986097 Po 3.2 8632 JACKSENVILLE, F. 32234 403-1516 CTISTOMER'S ORDER NO. ZMC 14 DATE 12-22-21 MARE DURBIN CRESSING ASSECTATION MURSSelo VESTA PROPERTY SERVICES VENDOR # 343 - INNE MATIVE TECHNOLOCH 5 REPLACE PARCEL BUX Luck 75" 375 52 (BREICEN KEYS) HEREN 3P-LOCK 9100-2169 " 7100-4495 ·7 /2 -11 9100-4496 82 -127 -4 Filer 1412 137 " 4100-1454 7500 150 50 2 (MISSING KEYS) 17 - Lock 9100 - 1438 57-Lock 9100-2182 2 APSUST MECH & LOSIKG NIC 47 \$107 5-25 ª Then Kas TOTAL NEEP THIS CLIPT OF REFE. ENCE

1-53800-320-46300 Misc.

:

1,320,53800,44200

343A



# Invoice

Date	Invoice #
2/14/2022	6585
Terms	Net 30

740 S Orange Street, Starke, FL 32091 pmcdonaldplumbing@yahoo.com CFC 1428926

ВіІІ То	Job Address
Durbin Crossing CDD 145 South Durbin Parkway St. Johns, Florida 32259	BACKFLOW

Quantity	Description	Rate	Amount
	Called out for leak at existing 1" Back Flow. Repaired water leak at 1" water service in ground at back flow. Includes all necessary pipe and fittings.	325.00	325.00
	291A 1.320.53800, 44200 1-53800-320-44200 Repair/Replace		
Accounts NG	Payment due upon completion of work. T paid within 30 days from invoice date are subject to a 1.5% monthly late fee. Thank you!	Total	\$325.00



TREE TECH TREE SERVICE, INC 260 Old Hard Road Fleming Island, FL 32003 O- 904-269-4069 F- 904-529-8914 EMAIL Office@treetech-treeservice.com

**Durbin Crossina** 

Inv	/oice
DATE	INVOICE #

	outh Durbin P	arkway			2/	7/2022	8873
	onville FL 322				Due		Terms
					2/7/202	22	0 Days
	Job Name		Job Site	Phone	Salespers	on	Total Due
Du	rbin Crossing 22	20107-1	475 Longleaf Pine Parkway	904-230-2011	AJ Aldrid	ge	\$2,000.00
#	item		Service Description	Complet	ed Tax	Qty	Price
1	Pine	Cut do	emoval on: Patriot Oaks Academy (behind playground area) 475 Longleaf Pine Parkway St. Johns, FL 32259 wn approximately (25) dead Pine t lebris in woods.	2/5/202 rees and	2 0.00 %	0.00	\$2,000.00

1-53800-320-46210 Landscape Contingency 1.320.53800,46210 243A

Thank you,	Subtotal:	\$2,000.00
AJ Aldridge	Discount: Tax:	\$0.00 \$0.00
	Total:	\$2,000.00
	Credit:	\$0.00
	Balance:	\$2,000.00

145 South Durbin Parkway Jacksonville FL 32259

DATE	INVOICE #
2/7/2022	8873
Total Amount Due:	\$2,000.00



Weather Engineers, Inc. PO Box 37068 Jacksonville,FL 32236 Phone: (904) 356-3963 Fax: (904) 356-4969 www.weatherengineers.com CAC041190 Tax ID: 59-3076169

BILL TO: #104602

#### DURBIN CROSSING CDD

145 S DURBIN PARKWAY ST. JOHNS FL 32259

11	n	11	0		~	0
11		v	U		-	C
_		-	-	_	-	-

Number	Date
C26628	02/17/22

### SERVICE PERFORMED AT:

DURBIN CROSSING CDD 145 S DURBIN PKWY 730 N DURBIN PKWY MAINTENANCE BILLING ONLY ST. JOHNS FL 32259 Site Number: 104602-003

Amount Paid: Return this portion with payment **Invoice Date** Customer # P.O. Number Salesman Contract # Terms 02/17/22 104602 30 DESCRIPTION Service Date: 2/16/22 Performed a Filter Change & Inspection on your HVAC equipment as per agreement. 354A -53800-320-44200 1.320.53800.44200 Repair/Replace TOTAL : \$ 252.00 We are an equal opportunity employer and do not discriminate against applicants due to race, ethnicity, gender, veterans status, or on the basis of disability or any other federal, state or local protected class. THIS CONTRACTOR AND SUBCONTRACTOR SHALL ABIDE BY THE REQUIREMENTS OF 41 CFR 60-300.5 (A). THIS REGULATION PROHIBITS DISCRIMINATION AGAINST QUALIFIED PROTECTED VETERANS, AND REQUIRES AFFIRIMATIVE ACTION BY COVERED PRIME CONTRACTORS AND SUBCONTRACTORS TO EMPLOY AND ADVANCE IN EMPLOYMENT QU ALIFIED PROTECTED VETARANS

## KUTAK ROCK LLP

TALLAHASSEE, FLORIDA Telephone 404-222-4600 Facsimile 404-222-4654

Federal ID 47-0597598

March 21, 2022

## RECEIVED MAR 2 2 2022

**Check Remit To:** Kutak Rock LLP PO Box 30057 Omaha, NE 68103-1157

6123-1

Wire Transfer Remit To: ABA #104000016 First National Bank of Omaha Kutak Rock LLP A/C # 24690470 Reference: Invoice No. 3023473 Client Matter No. 6123-1

Mr. Daniel Laughlin	
Durbin Crossing CDD	
Governmental Management Services, LLC	
Suite 114	370A
475 West Town Place	5 10F1
St. Augustine, FL 32092	1.3/0.573.315 Invoice No. 3023473
-	6123-1

#### Durbin Crossing CDD - General Re:

### For Professional Legal Services Rendered

02/01/22	M. Eckert	0.70	234.50	Prepare Vesta agreement; distribute same; review JEA easement and maintenance issue; research JEA contacts
02/01/22	K. Haber	1.10	247.50	Research assignment of easements
02/02/22	M. Eckert	0.10	33.50	Confer with J. Poller regarding assignment of easements; prepare assignment of easements
02/03/22	M. Eckert	0.40	134.00	Research issues associated with assignment of easements
02/03/22	K. Haber	3.30	742.50	Prepare easement assignment agreement from developer to district; research duration of declarant's rights after turnover to association
02/07/22	M. Eckert	0.60	201.00	Draft and distribute assignment of easements; confer with Poller
02/08/22	M. Eckert	0.20	67.00	Research issues with the release of easements
02/09/22	M. Eckert	0.40	134.00	Prepare temporary construction easement; confer with Buttermore
02/17/22	M. Eckert	0.50	167.50	Prepare for and attend agenda call

PRIVILEGED AND CONFIDENTIAL ATTORNEY-CLIENT COMMUNICATION AND/OR WORK PRODUCT

## KUTAK ROCK LLP

Durbin Crossing CDD March 21, 2022 Client Matter No. 6123-1 Invoice No. 3023473 Page 2

02/19/22	M. Eckert	0.20	67.00	Review capital reserve report
02/20/22	M. Eckert	0.10	33.50	Prepare swim team agreement
02/21/22	M. Eckert	0.20	67.00	Confer swim team agreement; confer with Alfano
02/21/22	D. Wilbourn	0.80	120.00	Prepare swim team use agreement
02/24/22	C. Stuart	0.30	126.00	Review proposed legislation; monitor committee activity and agendas; monitor Amendment 12 implementation
02/25/22	M. Eckert	0.10	33.50	Confer with Buttermore regarding temporary construction easement
02/25/22	K. Haber	0.10	22.50	Prepare resolution designating registered agent
02/27/22	M. Eckert	1.70	569.50	Research Durbin Crossing HOA covenants and St. Johns County
02/28/22	M. Eckert	3.30	1,105.50	official records regarding assignments of easements; confer with Chairman Pollicino Prepare for, travel to and attend board meeting; return travel; meeting follow up
TOTAL HO	OURS	14.10		
TOTAL FO	R SERVICES REI	NDERED		\$4,106.00
DISBURSE	MENTS			
Computer Research Travel Expenses			3.26 9.58	
TOTAL DI	SBURSEMENTS			<u>367.84</u>
TOTAL CU	JRRENT AMOUN	T DUE		<u>\$4,473.84</u>

$\cap$					INVOICE
) LA	Aller Anna A	FUDE		e Number: e Date:	PI-A00770897 03/01/22
Voic	e: (888) 480-52	53 Fax: (888) 358-0088	PROPI	ERTY:	Durbin Crossing CDD
SOL	Gover 475 W St Aug	n Crossing CDD nmental Mgmt Services jest Town Place #114 justine, FL 32092 States			
	CUSTOM	ER ID CUSTOMER PO	Pa	yment Term	8
	5459			Net 30	
	Sales Re	p ID Shipment Method	Ship Date		Due Date
	Katie Caba	anillas			03/31/22
Qty	Item / Descr	iption	UOM	Unit Price	Extension
1	Mar	Lake & Pond Management Services SVR49641 03/01/22 - 03/31/22 Lake & Pond Management Services		4,972.44	4,972.44

1.320.538.448 283A

RECEIVED MAR 1 4 202?

10.1 How & 40 How D0	Subtotal	4,972.44
PLEASE REMIT PAYMENT TO:	Sales Tax	0.00
	Total Invoice	4,972.44
1320 Brookwood Drive, Suite H	Payment Received	0.00
Little Rock, AR 72202	TOTAL	4,972.44
www.solitudelakemanagement.com	www.aeratorsaquatics4lake	esnponds.com

Trutech, LLC Invoice # 2572084 800.842.7296 PO Box 6849 Account # 943400 Marietta, GA 30065 Service Date 3/9/2022 Monthly Service \$75.00 discount \$0.00 Tax \$0.00 \$0.00 Payments & Credits Total Due \$75.00 **Billing Address** Service at : **Durbin Crossing CDD** 1901 Dumfries Ct 475 W Town Pl Saint Johns, FL 32259-7280 suite 114 St. Augustine, FL 32092-3648 Monthly Service Targets Armadillos **Technician's Comments** Mar service wildlife 1,320.538.45513 Environments 371A Linear Footage Temperature Wind 0.00 0.00 0 **Deficiencies & Observations Responsibility Observation Date Resolved** Zone **Mobile Observations** Action I.P. Location Materials Summary Materials Used EPA # Qty Active % App Method Equipment Location Targets 3.00 Fumigant Treatment Outside Moles % UOM EXEMPT 15.00 % General Surface Spray Outside Armadillos Iguana-Rid oz(s) **Technician Details** Cert.# Cert.# **Date Completed** Time In Time Out Supervisor Name Gray Essex 3/9/2022 12:23 PM 12:46 PM Chris Fuhrman Employee Supervisor Customer As per my signature I acknowledge I have received the Labels Required

Problem

Outcome



# Invoice

 Date	Invoice #
3/1/2022	2777

475 W	To BIN CROSSING CDD VEST TOWN PLACE SUITE 114 UGUSTINE, FL 32092	P.O. No.	Terms	Project
Quantity	Descriptio	n	Rate	Amount
	M.	1.320.53 2941 AR 14 2022	A	
		· · · · · · · · · · · · · · · · · · ·	Total	

# Vesta

Vesta Property Services, Inc. 245 Riverside Avenue Suite 300 Jacksonville FL 32202

## Invoice

Page 1 of 2 Invoice # Date

393233 11/30/2021

12/31/2021

Due Date

Memo

Terms

Description         IR         IR         IR         Amount           Billable Expenses         400.61         28.36         32.23           Shop towels - Billable to Durbin Crossing         32.23         32.23           Shop towels - Billable to Durbin Crossing         32.23         32.23           ZDAVIDSON - Ace Hardware - Batteries         57.49         32.23           ZDAVIDSON - Ace Hardware - Metal tin christmas decoration         37.26         37.49           ZDAVIDSON - Ace Hardware - Metal tin christmas decoration         31.49         30.63           ZDAVIDSON - Ace Hardware - Wat at tags         30.63         30.56           ZDAVIDSON - Home Depot - valve cover box         29.52         22.04           ZDAVIDSON - Ace Hardware - Galf replacement for christmas lights         26.22         20.01           ZDAVIDSON - Ace Hardware - Galf or blower and pressure washer         22.01         22.01           ZDAVIDSON - Home Depot - Light bulbs         22.48         22.01           ZDAVIDSON - Home Depot - Light bulbs         22.48         22.01           ZDAVIDSON - RacTrac - Gas for blower and pressure washer         22.52         22.01           ZDAVIDSON - Ace Hardware - Light bulbs         7.02         23.31           ZDAVIDSON - Ace Hardware - Light bulbs         7.02         23.31	Billable Expenses       400.61         Wipes, gloves, Clorox, cleaning supplies       28.36         Shop towels - Billable to Durbin Crossing       32.23         ZDAVIDSON - Ace Hardware - Batteries       112.01         ZDAVIDSON - Ace Hardware - Metal tin christmas lights       53.71         ZDAVIDSON - Ace Hardware - Metal tin christmas decoration       37.26         ZDAVIDSON - Ace Hardware - Metal tin christmas decoration       37.26         ZDAVIDSON - RacTrac - Diesel for kabota       30.63         ZDAVIDSON - HacTrac - Diesel for kabota       30.63         ZDAVIDSON - Home Depot - valve cover box       29.52         ZDAVIDSON - Home Depot - Uight bulbs       22.04         ZDAVIDSON - RacTrac - Gas for blower and pressure washer       22.55         ZDAVIDSON - RacTrac - Gas for blower and pressure washer       12.52         ZDAVIDSON - RacTrac - Gas for blower and pressure washer       12.52         ZDAVIDSON - RacTrac - Gas for blower and pressure washer       12.52         ZDAVIDSON - RacTrac - Gas for blower and pressure washer       12.52         ZDAVIDSON - Ace Hardware - Gas for blower and pressure washer       12.52         ZDAVIDSON - RacTrac - Gas for blower and pressure washer       12.52         ZDAVIDSON - Ace Hardware - Light bulbs       7.02         ZDAVIDSON - Ace Hardware - Uight bulbs       7.02 </th
escriptionK P1,320.538.443RateAmountAllable Expenses400.61Vipes, gloves, Clorox, cleaning supplies400.61Ideaner28.36Idop towels - Billable to Durbin Crossing32.23DAVIDSON - Ace Hardware - Batteries112.01DAVIDSON - Ace Hardware - Metal tin christmas lights53.71DAVIDSON - Ace Hardware - Metal tin christmas decoration37.26DAVIDSON - Ace Hardware - Wetal tin christmas decoration30.63DAVIDSON - Ace Hardware - wax and rags31.49DAVIDSON - RacTrac - Diesel for kabota30.63DAVIDSON - Home Depot - valve cover box29.52DAVIDSON - Ace Hardware - GFI replacement for christmas lights25.55DAVIDSON - Ace Hardware - define persure washer22.01DAVIDSON - RacTrac - Gas for blower and pressure washer13.52DAVIDSON - RacTrac - Gas for blower and pressure washer12.53DAVIDSON - Ace Hardware - Caution Tape10.64DAVIDSON - Ace Hardware - Light bulbs7.44DAVIDSON - Ace Hardware - electrical tape7.44	J. Mischarperandle       J. 320.538, 45514       6. Fore (-), 320.538, 465         Bescription       J. R. R 1, 320.538, 45514       6. Fore (-), 320.538, 465         Wipes, gloves, Clorox, cleaning supplies       400.61         Jeaner       28.36         hop towels - Billable to Durbin Crossing       32.23         DAVIDSON - Ace Hardware - Batteries       112.01         DAVIDSON - Ace Hardware - Batteries       57.49         DAVIDSON - Ace Hardware - Metal tin christmas lights       53.71         DAVIDSON - Ace Hardware - Wax and rags       31.49         DAVIDSON - RacTrac - Diesel for kabota       30.63         DAVIDSON - Home Depot - valve cover box       29.52         DAVIDSON - Ace Hardware - GFI replacement for christmas lights       30.63         DAVIDSON - Ace Hardware - GFI replacement for christmas lights       22.48         DAVIDSON - Home Depot - Light bulbs       22.48         DAVIDSON - Home Depot - Light bulbs       22.48         DAVIDSON - RacTrac - Gas for blower and pressure washer       13.52         DAVIDSON - RacTrac - Gas for blower and pressure washer       13.52         DAVIDSON - Ace Hardware - Caution Tape       10.64         DAVIDSON - Ace Hardware - Caution Tape       10.64         DAVIDSON - Ace Hardware - Caution Tape       10.64
Description       Rate       Amount         Billable Expenses       400.61         Vipes, gloves, Clorox, cleaning supplies       28.36         Cheaner       28.36         Shop towels - Billable to Durbin Crossing       32.23         CDAVIDSON - Ace Hardware - Batteries       112.01         CDAVIDSON - Ace Hardware - Batteries       57.49         CDAVIDSON - Amazon - weather gaskets for christmas lights       53.71         CDAVIDSON - Ace Hardware - Metal tin christmas decoration       37.26         CDAVIDSON - Ace Hardware - wax and rags       31.49         CDAVIDSON - RacTrac - Diesel for kabota       30.63         CDAVIDSON - RacTrac - Diesel for kabota       30.56         CDAVIDSON - Home Depot - valve cover box       29.52	3. Misc - Instance of the second s
Description 5.R 1, 320.538. 443 Rate Amount Billable Expenses Vipes, gloves, Clorox, cleaning supplies 400.61	3. Misc       1,320,538,45514       6. Fue (- ), 320,538.46         9. Hol: day De car - 1, 320,538,45514       6. Fue (- ), 320,538.46         Description       5. R R       - 1, 320,538.44         Billable Expenses       Misc       Amount         Vipes, gloves, Clorox, cleaning supplies       400.61
	Suite 114 St. Augustine FL 32092 3. MISC - 1.320.538.44600 3. MISC - 1.320.538.463 4. Holiday Decor - 1.320.538.45514 6. fuel- 1.320.538.46



Vesta Property Services, Inc. 245 Riverside Avenue Suite 300 Jacksonville FL 32202

Description	Quantity	Rate	Amount
M.ALFANO - Amazon - Office Supplies M.ALFANO - Marco's Pizza - Special Events			76.65
M.ALFANO - Amazon - Miscellaneous			64.55
M.ALFANO - Amazon - Miscellaneous			63.83
M.ALFANO - Constant Contact - Miscellaneous			59.00
M.ALFANO - Amazon - Special Events			55.37
M.ALFANO - Big Lots - Special Events			47.30
MALFANO - Big Lots - Special Events			47.30
MALFANO - Big Lots - Special Events			38.70
A.ALFANO - Big Lots - Special Events A.ALFANO - Amazon - Miscellaneous			34.3 22.3
LALFANO - Amazon - Miscellaneous LDAVIDSON - Amazon - Sump pump			171.8
DAVIDSON - Home Depot - Storage contaniers			173.5
Z.DAVIDSON - BYO - Replacement BB backboard at South		Provide and the local data	860.0
D.DEMARCO - Amazon - Drink Supplies for Holiday event			27.9
Total Billable Expenses			16.671.8

\$16,671.89 Total

- 231.89 # 16,440.00

Invoice

Page 2 of 2 Invoice # Date

393233 11/30/2021

## Staples.

INVOICE DATE	CUSTOMER	SUMMARY INVOICE
11/06/21	ATL 1821005	8064191850
PLEASE PAY BY	TERMS	AMOUNT DUE
12/06/21	Net 30 Days	428.97

# **INVOICE** DETAIL

Staples

Bill to Account: 1070810

VESTA PROPERTY SERVICES

JACKSONVILLE, FL 32202

CHEVENNE BARDROFF

245 RIVERSIDE AVE

STE 250

Federal ID #:04-3390816

Ship to Account: DURBIN CROSS

DURBIN CROSSING ATTN: DANELLE DEMARCO 145 S DURBIN PKWY JACKSONVILLE, FL 32259

P O Num P O Des Release Release	c :			Invoice Num Order Ordered By Order Date	: 734 : DAN	292927	7 9-000-001 EMARCO		
Order Line	Item Number		Description	Order Qty		Unit Meas	Ship Qty	Unit Price	Extended Price
1	674231		BRAWNY HEAVY DUTY WIPES FACILITIES: BILLABLE	3	0	BX	3	21.89	65.67
4	101539		EXAM GLOVE VYL PFREE XL 100/BX FACILITIES: BILLABLE	4	0	BX	4	13.49	53.96
5	325139		TZE-AF231 12MM BLKONWHT AFREE FACILITIES: BILLABLE	1	0	EA	1	19.49	19.49
6	917882		P-TOUCH TAPE 1/2IN BLK/CLR FACILITIES: BILLABLE	1	0	EA	1	32.99	32.99
7	637721		FABULOSO CLEANER 1-GAL FACILITIES: BILLABLE	2	0	СТ	2	70.99	141.98
8	365373		CW KRT 2PLY 128 SHTS/15RL FACILITIES: BILLABLE	1	0	ст	1	17.29	17.29
9	453739		CLOROX CLEAN UP SPRAY 32OZ FACILITIES: BILLABLE	1	0	EA	1	5.99	5.99
10	814333		WIPE LYSOL SANITZG L/LIME480CT FACILITIES: BILLABLE	1	0	СТ	1	35.29	35.29
Freigh	t:	.00	Tax:( 7.5000 %) 27.95			Sub-To	otal: otal:		372.66 400.61

Г	1 St	tap	les
---	------	-----	-----

INVOICE DATE	CUSTOMER	SUMMARY INVOICE
11/06/21	ATL 1821005	8064191850
PLEASE PAY BY	TERMS	AMOUNT DUE
12/06/21	Net 30 Days	428.97

# **INVOICE** DETAIL

#### Staples

Bill to Account: 1070810

Federal ID #:04-3390816

Ship to Account: DURBIN CROSS

VESTA PROPERTY SERVICES	DURBIN CROSSING
CHEVENNE BARDROFF	ATTN: DANELLE DEMARCO
245 RIVERSIDE AVE	145 S DURBIN PKWY
STE 250	JACKSONVILLE, FL 32259
JACKSONVILLE, FL 32202	

P O Number : P O Desc : Release : Release Desc:		Invoice Number: 3492212710 Order : 7342929279-000-003 Ordered By : DANELLE DEMARCO Order Date : 11/02/21
Order Line Item Number	Description	Order B/O Unit Ship Unit Extended Qty Qty Meas Qty Price Price
3 JELBATH32PROEA	CLEANER, CLR, BATHROOM, 320Z FACILITIES: BILLABLE	2 0 EA 2 13.19 26.38
Freight: .00	Tax:( 7.5000 %) 1.98	Sub-Total: 26.38 Total: 28.36

1

INVOICE DATE	CUSTOMER	SUMMARY INVOICE
11/13/21	ATL 1821005	8064270019
PLEASE PAY BY	TERMS	AMOUNT DUE
12/13/21	Net 30 Days	32.23

# **INVOICE** DETAIL

#### Staples

Bill to Account: 1070810

Federal ID #:04-3390816

Ship to Account: DURBIN CROSS

VESTA PROPERTY SERVICES	DURBIN CROSSING
CHEVENNE BARDROFF	ATTN: DANELLE DEMARCO
245 RIVERSIDE AVE	145 S DURBIN PKWY
STE 250	JACKSONVILLE, FL 32259
JACKSONVILLE, FL 32202	

Freigh	t:	.00	Tax:(	7.5000 %)	2.25			Sub-To	otal: otal:		29.98 32.23
2	2715723			OP TOWELS 50 ACILITIES: BI		2		0 РК	2	14.99	29.98
Order Line	Item Number		Descri	ption		Order Qty	B/O Qty	Unit Meas	Ship Qty	Unit Price	Extended Price
P O Num P O Des Release Release	sc :					Invoice Num Order Ordered By Order Date	:	349268782 734292927 DANELLE D 11/02/21	9-000-002		

Backorder of 7342929279

1

THANK YOU FOR SHOPPING AT CRONIN ACE HARDWARE 204J COUNTY ROAD 210 WEST SULTE 101 SAINT JOHNS, FL 32259 (904) 217-3324

11/23/21 9:34AM MT

553 SALE

2 EA \$9.99 EA 32118 \$19.99 EA ENERGZR MAX BATT D CD4 3005196 1 EA \$18.99 \$18.99 EA S ENERGZR MAX HATT C COB 3380656 2 EA BATTERY AAA TOPK ENERGZR \$37.98 Return Value : 16.99 Instani Savings 2 EA 3166659 \$15.99 EA \$31.98 BATTERY ALK AA 1.5V 16PK \$2.00 EA SNR 1\$321452 -1 EA \$2 INSTANT SAVINUS- 3380656 \$-2.00 \$2.00 EA SNR IS321452 -1 EA \$2 INSTANT SAVINGS 3380656 \$-2.00 104.93 TAX: \$ TOTAL: \$ SUB-10TAL:\$ 7.08 112.01 BC ANT: \$ 112.01 XXXXXXXXXXXXXXX1752 BK CARD#: MID:+\*\*\*\*\*6883 110:\*\*\*4807 112.01 AUTH: 869272 AMT: \$ Host reference #:775913 Bat# Authorizing Network: AMEX Chip Read CARD TYPE: AM EXPRESS EXPR: XXXX AID : A00000025010801 TVR : 0000008000 IAD : 06490103602002

TSI : F800 ARC : ÚÜ NODE : Issuer CVM ; Name ; AMERICAN EXPRESS ATC : DOFF : 773FA24184647A75 AC Txn1D/Va1Code: 857240

USD\$ 112.01 Bank card

7

fotal Items:

## 

<<==

==>> JRNL#H75913/1 CUST NO: \*5

> THANK YOU ZACHARY DAVIDSON FOR YOUR PATRONAGE ACE REWARDS TO # 19685420872

I agree to pay above total amount according to card issuer agreement (merchant agreement if credit voucher) CASH CUSTOMER Acct:

Customer Copy

YOU SAVED \$ 4.00 BY SHOPPING AT " CRONIN ACE HARDWARE

\*\*\*\*\*\*\*\*\*\*\*\*\*\*\* Tell us about your experience today and Enter to win a \$50 Ace gift card! \* \*\*\*\*\*\*\*\*\*\*\*\*

- To participate: \* Visit Talkio.ApeHardware.com
  - \* Text HELPFUL to 223439
  - \* This survey invitation is valid for 72 hours

\* Store # 16059



Pinch A Penny 210 3055 CR 210 West Suite 103 St. Johns, FL 32259 Phone: 9042177827

#### Sales Receipt

Transaction #:	232318			
Account #:	9042582044			
Date: 11/8/2021	Time: 1:40:00 PM			
Cashier: EZRA FINKLER	Register #: 2			

BILL TO: ZACH DAVIDSON

ł

Item	Descripti	on		Amount
2222222222			======	
02130011	PR0 SERIE	s hd leaf	RAKE	\$26.99
02130011	PR0 SERIE	s hd leaf	RAKE	\$26.99

#### 

oup Total	\$53,98
Sales Tax	\$3.51
Total	\$57.49

VISA Tendered \$57.49 Card: XXXXXXXXX1752 Auth: 169534 Change Due \$0.00



Thank you for shopping Pinch A Penny 210 We hope you'll come back soon!

#### Amazon.com - Order 111-0799454-3314658

## amazon.com

11/17/21, 1:08 PM

### Details for Order #111-0799454-3314658 Print this page for your records.

Order Placed: November 17, 2021 Amazon.com order number: 111-0799454-3314658 Order Total: \$53.71

#### **Not Yet Shipped**

#### **Items Ordered**

1 of: *Weatherproof Extension Cord Gasket (50 Pack)* Sold by: Creative Home Inventions, LLC (seller profile) Price \$39.99

Condition: New

#### Shipping Address:

Megan Davidson 126 ONYX CT ST AUGUSTINE, FL 32086-0362 United States

Shipping Speed: Two-Day Shipping

## **Payment information**

Payment Method: American Express | Last digits: 1752

#### **Billing address**

Zachary Davidson 245 RIVERSIDE AVE JACKSONVILLE, FL 32202-4924 United States Item(s) Subtotal: \$39.99 Shipping & Handling: \$11.12 Total before tax: \$51.11 Estimated tax to be collected: \$2.60

Grand Total: \$53.71

To view the status of your order, return to Order Summary.

Conditions of Use | Privacy Notice © 1996-2021, Amazon.com, Inc. or its affiliates

THANK YOU FOR SHOPPING AT CRONIN ACE HARDWARE 2843 COUNTY ROAD 210 WEST SUITE 101 SAINT JOHNS, FL 32259 (904) 217-3324 11/24/21 11:46AM MI 555 SALE 78 1 EA \$34.99 EA MISC. GIFT \$34.99 SUB-TOTAL :\$ 34.99 TAX: \$ 2.27 TOTAL: \$ 37.26 BC AMT: 37.26 \$ MID:\*\*\*\*\*\*\*6883 TID:\*\*\*4807 AUTH: 848203 AMT: \$ 37.26 Host reference #:776317 Bat# Authorizing Network: AMEX Chip Read CARD TYPE: AM EXPRESS EXPR: XXXX AID : A000000025010801 TVR : 0000008000 TAD : 06490103602002 TSI : F800 ARC : 00 MODE : Issuer CVM : Name : AMERICAN EXPRESS ATC :0100 : EDEC55685254C083 AC TxnID/ValCode: 858000 Bank card USD\$ 37.26

Total Items:

#### 

1

==>> JRNL#H76317/1 CUST NO:\*42841

> THANK YOU ZACHARY DAVIDSON FOR YOUR PATRONAGE ACE REWARDS ID # 1968542087

<<===

I agree to pay above total amount according to card issuer agreement (merchant agreement if credit voucher) Acct: ZACHARY DAVIDSON

Customer Copy

Tell us about your experience today and Enter to win a \$50 Ace gift card!

To participate:

- \* Visit TalkTo.AceHardware.com
- \* Text HELPFUL to 223439
- This survey invitation is valid for 72 hours

\* Store # 16059

.

\* Survey approximately 5 minutes

No purchase necessary. Must be 18 or older to enter sweepstakes. Void where prohibited. See rules at: TaikTo.AceHardware.com

THANK YOU FOR SHOPPING AT CRONIN ACE HARDWARE 2843 COUNTY ROAD 210 WEST SUITE 101 SAINT JUHNS, FL 32259 (904) 217-3324 11/08/21 10:30AM JDB 555 SALE ----8369647 1 EA \$19.99 EA FLAGSHIP MARINE WAX160Z \$19.99 \$2.99 EA 1024975 1 EA WIPING CLOTHS WHT BOZ \$2.99 5315692 1 EA \$6,59 EA A&M W/S BLK 3/8X3/4X10' \$6.59 SUB-TOTAL:\$ 29.57 TAX: \$ 1.92 TOTAL: \$ 31.49 BC AMT: \$ 31.49 AUTH: 850991 AMT: \$ 31.49 Host reference #:7/1618 Eat# Authorizing Network: AMEX Chip Read CARD TYPE: AM EXPRESS EXPR: XXXX AID : A000000025010801 TVR : 0000008000 IAD : 0649010360A002 TSI : F800 ARC : 00 MODE : Issuer CVM : Name : AMERICAN EXPRESS ATC :00F5

FOR YOUR PATRONAGE I agree to pay above total amount according to card issuer agreement (merchant agreement if credit voucher) CASH CUSTOMER

THANK YOU ZACHARY DAVIDSON

USD\$

3

31.49

((==

: 05CD7B835D2CAE29

TxnID/ValCode: 849303

AC

Bank card

Acct:

Total Items:

==>> JRHL#H71618/1

CUST NO:\*5

Customer Copy

\*\*\*\*\*\*\* Tell us about your experience today and Enter to win a \$50 Ace gift card! 

To participate:

- \* Visit TaikTo.AceHardware.com
- \* Text HELPFUL to 223439
- + This survey invitation is valid for 72 hours
- \* Store # 16059
- \* Survey approximately 5 minutes

No purchase necessary. Must be 18 or older to enter sweepstakes. Void where prohibited. See rules at: TalkTo.AceHardware.com

RaceTrac 2578 2838 County Rd 210 W Saint Johns, FL 32259 (904) 230-4672 For Guest Experience, Comments Please Call 888.636.5589 Or go to racetrac.com ( DUPLICATE RECEIPT ) Tax Description Qty Amount Pump 16 Diesel 8.605 G @ \$3.559/G \$30.63 As advertised, E20 Flex Fuel may be offered in place of E15 Gasoline \$30.63 Sub Total \$0.00 Tax: \$30.63 Total \$30.63 American Express: \$0.00 Change Capture American Express XXXXXXXXXXXX1752 Chip Read USD\$ 30.63 AMERICAN EXPRESS Mode: Issuer AID: A00000025010801 TVR: 0000008000 TSI: E800 ARC: 00 ARQC: D4AABE8DDE5C9457 11/12/2021 08:44:08 I agree to pay the above Total Amount according to Card Issuer Agreement. Term: XXXXXXXXXX3001 Appr: 853970 Seg#: 025977 ( DUPLICATE RECEIPT ) 960851 TRAN: REG: 100CSH: ICR 11/12/2021 8:44:24 AM Download the RaceTrac rewards app today Enjoy \$1 Any Size Fountain Any Time

HOW ARE WE DOING? GUEST@RACETRAC. COM RaceTrac 2578 2838 County Rd 210 W Saint Johns FL 32259 (904) 230-4672 For Guest Experience Comments, Please Call 888.636.5589 or go to racetrac.com

Term: XXXXXXXXXX3001 Appr: 823209 Seq#: 016114 PUMP No. 20 Grade: Diesel 8.540 G Gallons: \$3.579/Gal Price: Total Fuel: \$30.56 As advertised, E20 Flex Fuel may be offered in place of E15 Gasoline TOTAL SALE \$30.56 American E \$30.56

Capture

American Express XXXXXXXXXXX1752 Chip Read

USD\$ 30.56

AMERICAN EXPRESS Mode: Issuer AID: A000000025010801 TVR: 0000008000 IAD: XXXXXXXXXXXXX TSI: E800 ARC: 00 ARQC: 3492E0929A7AEDFF

11/05/2021 08:28:16

I agree to pay the above Total Amount according to Card Issuer Agreement. Download our app!

HOW ARE WE DOING? GUEST@RACETRAC.COM 11/5/2021 8:30:32



# How doers get more done.

### 230 DURBIN PAVILION DRIVE ST. JOHNS, FL 32259 (904)417-4600

1324 COO61 31296 11/04/21 09:47 AM SALE CASHIER KARIN

052063011158 VALVE COVER <A> 27.58 12" X 17" SHALLOW STD VALVE BOX BLK/

XXXXXXXXXXXX1752	SUBTOTAL TAX + PIF TOTAL AMEX	27.58 1.94 \$29.52
AUTH CODE 833335	/4614376	USD\$ 29.52 TA
Chip Read AID A000000025010	0801 AMEF	RICAN EXPRESS

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#### PIF NOTICE

THE TAX ON YOUR RECEIPT CONTAINS A 0.50% PUBLIC INFRASTRUCTURE FEE, PAYABLE TO THE DPI COMMUNITY DEVELOPMENT DISTRICT. THE FEE IS COLLECTED AND USED TO FINANCE PUBLIC IMPROVEMENTS IN THE DISTRICT. THIS FEE IS NOT A TAX AND IS CHARGED IN ADDITION TO SALES TAX. THIS FEE BECOMES PART OF THE SALES PRICE AND IS SUBJECT TO SALES TAX.

RETURN POLICY DEFINITIONS POLICY ID DAYS POLICY EXPIRES ON A 1 90 02/02/2022

## DID WE NAIL IT?

Take a short survey for a chance TO WIN A \$5,000 HOME DEPOT GIFT CARD

#### Opine en español

#### www.homedepot.com/survey

#### User ID: H89 64205 62942 PASSWORD: 21554 62881

Entries must be completed within 14 days of purchase. Entrants must be 18 or older to enter. See complete rules on website. No purchase necessary



#### 230 DURBIN PAVILION DRIVE ST. JOHNS, FL 32259 (904)417-4600

1324 00001 22572 11/23/21 09:14 AM SALE CASHIER KATHY

098168700993 1X4~8 PT <A> 1X4-8FT PT GC WEATHERSHIELD

404.28 17.12 098168609890 2X4-8 PT 2P <A> 7.38 2X4-8FT #2PRIME PT GC WEATHERSHIELD

	SUBTOTAL TAX + PIF TOTAL	24.50 1.72 \$26.22
XXXXXXXXXXXX1752	AMEX	USD\$ 26.22

AUTH CODE 832116/5012461 TA Chip Read AID A000000025010801 AMERICAN EXPRESS



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PIF NOTICE THE TAX ON YOUR RECEIPT CONTAINS A 0.50% PUBLIC INFRASTRUCTURE FEE, PAYABLE TO THE DPI COMMUNITY DEVELOPMENT DISTRICT. THE FEE IS COLLECTED AND USED TO FINANCE PUBLIC IMPROVEMENTS IN THE DISTRICT. THIS FEE IS NOT A TAX AND IS CHARGED IN ADDITION TO SALES TAX. THIS FEE BECOMES PART OF THE SALES PRICE AND IS SUBJECT TO SALES TAX.

RETURN POLICY DEFINITIONS POLICY ID DAYS POLICY EXPIRES ON A 1 90 02/21/2022

## DID WE NAIL IT?

Take a short survey for a chance TO WIN A \$5,000 HOME DEPOT GIFT CARD

Opine en español

www.homedepot.com/survey

User ID: HXY 46757 45434 PASSWORD: 21573 45433

Entries must be completed within 14 days of purchase. Entrants must be 18 or older to enter. See complete rules on website. No purchase necessary. THANK YOU FOR SHOPPING AT CRONIN ACE HARDWARE 2843 COUNTY ROAD 210 WEST SUITE 101 SAINT JOHNS, FL 32259 (904) 217-3324

555 SALE 11/26/21 1:48PM MT 3001314 1 EA \$23.99 EA TIMER OUTOR 24HR W/OUT \$23.99 23.99 TAX: \$ TOTAL: \$ SUB-TOTAL :\$ 1.56 25.55 BC AMT: \$ 25.55 AUTH: 862550 AM1: \$ 25,55

Host reference #:776889 Bat#

Authorizing Network: AMEX

Chip Read CARD TYPE: AM EXPRESS EXPR: XXXX AID : A000000025010801 TVR : 0000008000 IAD : 06490103602002 TSI : F800 ARC : 00 MODE : Issuer CVM : Name : AMERICAN EXPRESS ATC :0101 : 015962153CA54FA6 AC fxn1D/Va1Code: 859080

Barik card USD\$ 25.55

Total Items:

#### 

1

==>> JRNL#H76889/1 CUST NO: #42841

> THANK YOU ZACHARY DAVIDSON FOR YOUR PATRONAGE ACE REWARDS ID # 1968542087

<<==

I agree to pay above total amount according to card issuer agreement (merchant agreement if credit voucher) ZACHARY DAVIDSON Acct:

Customer Copy

\*\*\*\*\*\*\*\*\*\* Tell us about your experience today and Enter to win a \$50 Ace gift card!

To participate:

\* Visit TalkTo.AceHardware.com \* Text HELPFUL to 223439

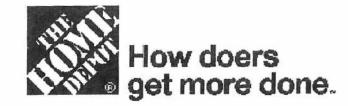
\* This survey invitation is valid for 72 hours

\* Store # 16059

\* Survey approximately 5 minutes

No purchase necessary. Must be 18 or older to enter sweepstakes. Void where prohibited. See rules at: TalkTo.AceHardware.com

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### 230 DURBIN PAVILION DRIVE ST. JOHNS, FL 32259 (904)417-4600

1324 00063 78368 11/10/21 09:26 AM SALE SELF CHECKOUT

841712130292 ECSG163PK <A> ECS (60W)G16.5 E12 FRO BW 3PK DIM CA 2010.50 21.00

	SUBTOTAL TAX + PIF TOTAL	21.00 1.48 \$22.48
XXXXXXXXXXXXXX1752 AUTH CODE 851735/	AMEX	USD\$ 22.48
Chip Read AID A00000025010		RICAN EXPRESS



2

PIF NOTICE THE TAX ON YOUR RECEIPT CONTAINS A 0.50% PUBLIC INFRASTRUCTURE FEE, PAYABLE TO THE DPI COMMUNITY DEVELOPMENT DISTRICT. THE FEE IS COLLECTED AND USED TO FINANCE PUBLIC IMPROVEMENTS IN THE DISTRICT. THIS FEE IS NOT A TAX AND IS CHARGED IN ADDITION TO SALES TAX. THIS FEE BECOMES PART OF THE SALES PRICE AND IS SUBJECT TO SALES TAX.

RETURN POLICY DEFINITIONS DAYS POLICY EXPIRES ON POLICY ID 02/08/2022 90 A 1

### \*\*\*\*\*\*\* DID WE NAIL IT?

Take a short survey for a chance TO WIN A \$5,000 HOME DEPOT GIFT CARD

Opine en español

#### www.homedepot.com/survey

#### User ID: H89 158349 157088 PASSWORD: 21560 157025

Entries must be completed within 14 days of purchase. Entrants must be 18 or older to enter. See complete rules on website. No purchase necessary.



## How doers get more done.

230 DURBIN PAVILION DRIVE ST. JOHNS. FL 32259 (904)417-4600

1324 00063 99703 11/19/21 10:20 AM SALE SELF CHECKOUT

840072819427 ECSA153PK <A> ECS (60W) A15 E12 FRO SW 3PK DIM 20.56 2010.28

	SUBTOTAL TAX + PIF TOTAL	20.56 1.45 \$22.01
XXXXXXXXXXXX1752	AMEX	USD\$ 22.01

TA AUTH CODE 839569/9634466 Chip Read AID A00000025010801 AMERICAN EXPRESS



PIF NOTICE THE TAX ON YOUR RECEIPT CONTAINS A 0.50% PUBLIC INFRASTRUCTURE FEE, PAYABLE TO THE DPI COMMUNITY DEVELOPMENT DISTRICT. THE FEE IS COLLECTED AND USED TO FINANCE PUBLIC IMPROVEMENTS IN THE DISTRICT. THIS FEE IS NOT A TAX AND IS CHARGED IN ADDITION TO SALES TAX. THIS FEE BECOMES PART OF THE SALES PRICE AND IS SUBJECT TO SALES TAX.

RETURN POLICY DEFINITIONS POLICY ID DAYS POLICY EXPIRES ON 02/17/2022 90 1 А

DID WE NAIL IT?

Take a short survey for a chance TO WIN A \$5,000 HOME DEPOT GIFT CARD

Opine en español

www.homedepot.com/survey

User ID: H89 201019 199758 PASSWORD: 21569 199695

Entries must be completed within 14 days of purchase. Entrants must be 18 or older to enter. See complete rules on website. No purchase necessary.

RaceTrac 2578 2838 County Rd 210 W Saint Johns FL 32259 (904) 230-4672 For Guest Experience Comments, Please Call 888.636.5589 or go to racetrac.com

Term: XXXXXXXXX3001 Appr: 819166 Seq#: 025985 PUMP No. 05 Grade: Un1-87 4.162 G Gallons: \$3.249/Gal Price: Total Fuel: \$13.52 As advertised, E20 Flex Fuel may be offered in place of E15 Gasoline TOTAL SALE \$13.52 American E \$13.52

Capture

American Express XXXXXXXXXXX1752 Chip Read

USD\$ 13.52

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AMERICAN EXPRESS Mode: Issuer AID: A000000025010801 TVR: 0000008000 IAD: XXXXXXXXXXXXXX TSI: E800 ARC: 00 ARQC:

B36E569E1669A769

11/12/2021 08:49:31

I agree to pay the above Total Amount according to Card Issuer Agreement. Download our app!

HOW ARE WE DOING? GUEST@RACETRAC.COM 11/12/20218:51:23

RaceTrac 2838 County H Saint Johns, Fl (904) 230- For Guest Experier Please Call 888 Or go to race Tax Description	Rd 210 W 32259 -4672 nce, Comment 8.636.5589 trac.com	ts Amount
Diesel 3.498 G @ \$ As advertised, E20 F offered in place o	lex Fuel may	y be
	ub Total Tax:	\$0.00
Total	\$12	2.52
American	Express: Change	
Capture		
American Express XXXXXXXXXXX1752 Chip Read		
USD\$ 12.52		
AMERICAN EXPRESS Mode: Issuer AID: A000000025010801 TVR: 0000008000 IAD: XXXXXXXXXXXXX TSI: E800 ARC: 00 ARQC: 441CD3835DF27FB8		
10/29/2021 08:12:14		
I agree to pay the above Total Amount according to Card Issuer Agreement.		
Term: XXXXXXXX3001 Appr: 805502 Seq#: 005832		
REG: 100CSH: ICR 10/29/2021 Download the RaceTrac Enjoy \$1 Any Size Fo	rewards app	
	DOINCO	

HOW ARE WE DOING? GUEST@RACETRAC.COM



# How doers get more done.

230 DURBIN PAVILION DRIVE ST. JOHNS, FL 32259 (904)417-4600

1324 00001 SALE CASHIEF	65571 R SARA	11/02/21	01:03 PM
764661103608 60LB SAKF 30/3.84	} 60LB.SA NETE CONC	KRETE <a> RETE MIX</a>	11.52
000.04	SUB	TOTAL	11.52
XXXXXXXXXXXXX	TOT		0.81 \$12.33
AUTH CODE 81 Chip Read	19487/601		JSD\$ 12.33 TA
AID ADDOODOO	)25010801	AMERIC/	<b>IN EXPRESS</b>

# 1324 11/02/21 01:03 PM

PIF NOTICE

THE TAX ON YOUR RECEIPT CONTAINS A 0.50% PUBLIC INFRASTRUCTURE FEE, PAYABLE TO THE DPI COMMUNITY DEVELOPMENT DISTRICT. THE FEE IS COLLECTED AND USED TO FINANCE PUBLIC IMPROVEMENTS IN THE DISTRICT. THIS FEE IS NOT A TAX AND IS CHARGED IN ADDITION TO SALES TAX. THIS FEE BECOMES PART OF THE SALES PRICE AND IS SUBJECT TO SALES TAX.

RETURN POLICY DEFINITIONS POLICY ID DAYS POLICY EXPIRES ON A 1 90 01/31/2022

DID WE NAIL IT?

;

Take a short survey for a chance TO WIN A \$5,000 HOME DEPOT GIFT CARD

Opine en español

www.homedepot.com/survey

User ID: HTJ 132755 131432 PASSWORD: 21552 131431

Entries must be completed within 14 days of purchase. Entrants must be 18 or older to enter. See complete rules on website. No purchase necessary. THANK YOU FOR SHOPPING AT CRONIN ACE HARDWARE 2643 COUNTY ROAD 210 WEST SUITE 101 SAINT JOHNS, FL 32259 (904) 217-3324

Γ

10/29/21 12:29PM MT 555 SALE 1 EA \$9.99 EA 28139 TAPE BARCDE CAUTION1000' \$9.99 SUB-TOTAL :\$ 9.99 TAX: \$ .65 TOTAL: \$ 10.64 BC AMT: 10.64 \$ AMT: \$ AUTH: 804796 10.64 Hust reference #:768970 Bat# Authorizing Network: AMEX Chip Read CARD TYPE: AM EXPRESS EXPR: XXXX AID : A00000025010801 TVR : 0000008000 IAD : 0649010360A002 TSI : F800 ARC : 00 MODE : Issuer CVM : Name : AMERICAN EXPRESS ATC :00F1 : E9D74EFB3A120777 AC Txn10/ValCode: 844553

USD\$ 10.64 Bank card

Total Items:

## 

1

==>> JRNL#H68970/1 CUST NO:\*5

((==

THANK YOU ZACHARY DAVIDSON FOR YOUR PATRONAGE

I agree to pay above total amount according to card issuer agreement (merchant agreement if credit voucher) CASH CUSTOMER Acct:

Customer Copy

\*\*\*\*\*\*\* Tell us about your experience today and Enter to win a \$50 Ace gift card!

- To participate: \* Visit TalkTo.AceHardware.com \* Text HELPFUL to 223439
  - \* This survey invitation is valid for 72 hours

\* Store # 16059

\* Survey approximately 5 minutes

No purchase necessary. Must be 18 or older to enter sweepstakes. Void where prohibited. See rules at: TalkTo.Aceilardware.com

THANK YOU FOR SHOPPING AT CRONIN ACE HARDWARE 2843 COUNTY ROAD 210 WEST SUITE 101 SAINT JOHNS, FL 32259 (904) 217-3324 11/10/21 8:37AM SDD 555 SALE 3565843 1 EA \$6.99 EA LED A19 E26 SN 60W 4PK \$6.99 6.99 TAX: \$ TOTAL: \$ 45 SUB-TOTAL:\$ 7.44 BC AMT: \$ 7.44 MID;\*\*\*\*\*\*\*\*6883 TID:\*\*\*4807 AUTH: 880278 AMT: \$ 7.44 Host reference #:772053 Bat# Authorizing Network: AHEX Chip Read CARD TYPE: AM EXPRESS EXPR: XXXX AID : A000000025010801 TVR : 0000008000 IAD : 06490103602002 TSI : F800 ARC : 00 MODE : Issuer CVM : Hame : AMERICAN EXPRESS ATC :00F8 AC : 050513CE7C834A32 TxnID/ValCode: 850122 Bank card USD\$ 7.44 lotal Items: 1

## 

==>> JRNL#H72053/1 CUST NO:\*5

THANK YOU ZACHARY DAVIDSON

(1:00

FOR YOUR PATRONAGE I agree to pay above total amount

according to card issuer agreement (merchant agreement if credit voucher) Acct: CASH CUSTOMER

Customer Copy

Tell us about your experience today and Enter to win a \$50 Ace gift card!

To participate:

- \* Visit TalkTo.AceHardware.com
- \* Text HELPFUL to 223439
- This survey invitation is valid for 72 hours

\* Store # 16059

\* Survey approximately 5 minutes .

No purchase necessary. Must be 18 or older to enter sweepstakes. Void where prohibited. See rules at: TalkTo.AceHardware.com

THANK YOU FOR SHOPPING AT CRONIN ACE HARDWARE 2843 COUNTY RUAU 210 WEST SULTE 101 SAINT JOHNS, FL 32259 (904) 217-3324 11/08/21 11:09AM JD8 553 SALE 5315692 1 EA \$6.59 EA A&M W/S BLK 3/8X3/4X10 \$6.59 6.59 TAX: \$ .43 SUB-TOTAL:\$ TOTAL: \$ 7.02 BC AM1: 7.02 \$ BK CARD#: MID: +++++++5863 TID: +++4807 7.02 AUTH: 827066 AM1: \$ Host reference #:771632 Bät# Authorizing Network: AMEX Chip Read CARD TYPE: AM EXPRESS EXPR: XXXX A1D : A000000025010801 TVR : 0000008000 TAD : 06490103602002 TSI : F800 ARC : 00 MODE : Issuer CVM : Name : AMERICAN EXPRESS ATC :00F6 AC : 201E910E7275D012 Txn1D/ValCode: 849327

Bank card USD\$

Total Items:

ĩ

==>> JRNL#H71632/1 CUST\_ND:\*5 <<.....

7.62

THANK YOU ZACHARY DAVIDSON FOR YOUR PATRONAGE

I agree to pay above total amount according to card issuer agreement (merchant agreement if cradit voucher) Acct: CASH CUSIOMER

Customer Copy

Tell us about your experience today and Enter to win a \$50 Ace gift card!

To participate:

- \* Visit TalkTo.AceHardware.com
- \* Text HELPFUL to 223439
- Mus survey invitation is valid for 72 hours
- \* Store # 16059
- # Survey approximately 5 minutes

No purchase necessary. Must be 18 or older to enter sweepstakes. Void where prohibited. See rules at: falkfo.AceHardware.com





Disinfecting Wipes Dispensers Sanitiz

Sanitizing Wipes Wholesale Orders

Blog Contact Us

## Thank you Danelle DeMarco!

Your order number is 34886

An email will be sent containing information about your purchase. If you have any questions about your purchase, email us at sales@wipes.com or call us at 877-348-9473.

Order Summary		
iltems		
Kills COVID-19 (1995) Virus* infecting Virus* infecting Virus* infecting Virus* NUTOES NUTOES NUTOES Nishfecting Wipes	5 X WIPES.COM DISINFECTING WIPES - REFILL ROLLS- 800 COUNT/4 ROLLS Subscribe & Save One-Time Shipment	\$494.8
Subtotal		\$494.8
Shipping		\$81.8
-ax		\$0.0
Fotal (USD)		\$576.6

DURBIN CROSSING 475 W.TOWN PLACE SUITE 114 ST. AUGUSTINE FL (904) 940-5850 CUST # 10068 TERMS: NET EOM INV # 004721/1 DATE : 1/28/21 CLERK: ACW TERM # 555 TIME : 2:00

1 EA 10264 1 EA 7230550	DESCRIPTION BULB LED A21 DL 17.5W2PK VEGETATION KILLR GC 32OZ LIME-RUST REMOVR28OZ CLR HOSE NOZZLE 3/4" GHT RAIN WAND 30" POLISH METAL NOXON 12 OZ	SUG.PRICE 11.99 9.99 5.99 9.99 23.99 6.59	PRICE/PER 11.99 /EA 9.99 /EA 9.99 /EA 23.99 /EA 6.59 /EA	EXTENSION 59.95 N 9.99 N 5.99 N 9.99 N 23.99 N 6.59 N
	** AMOUNT CHARGED TO ACCOUNT ** (JUSTIN BLANKENBAK)	116.50	TAXABLE NON-TAXABLE SUB-TOTAL TAX AMOUNT TOTAL INVOICE	0.00 116.50 116.50 0.00 116.50

X

DURBIN CROSSING 475 W.TOWN PLACE SUITE 114 ST. AUGUSTINE FL (904) 940-5850 CUST # 10068 TERMS: NET EOM INV # 004759/1 DATE : 2/08/21 CLERK: MT TERM # 553

QUANTITY	UM	ITEM		DESCRIP	TION	SUG.PRICE	PRICE/PER	EXTENSION	1
1	EA	5335245	ANCHOR #61	WALBD NYI		8.99	8.99 /EA	8.99	N
			** AMOUNT	CHARGED	TO ACCOUNT **	8 99	TAXABLE	0.00	
			AHOUNI	CHARGED	TO ACCOUNT AA	0.99	NON-TAXABLE SUB-TOTAL TAX AMOUNT	0.00 8.99 8.99 0.00	
				(JUSTIN	BLANKENBAK)		TOTAL INVOICE	8.99	

DURBIN CROSSING 475 W.TOWN PLACE SUITE 114 ST. AUGUSTINE FL (904) 940-5850 CUST # 10068 TERMS: NET EOM INV # 004796/1 DATE : 2/25/21 CLERK: MT TERM # 555

\*\*\*\*\*

QUANTITY	UM	ITEM		DESCRIP		SUG.PRICE	PRICE/PER	EXTENSION
1	EA	1021855	C+K P&P	INT UWB 11	PT	6.99	6.99 /EA	6.99 N
					DDTK	T TT I		
					The star of the star	the second s		
	Ì							
						e		
L.o. or	1		** AMOUN	NT CHARGED	TO ACCOUNT **	6.99	TAXABLE	0.00
							NON-TAXABLE SUB-TOTAL	6.99 6.99
							TAX AMOUNT	0.00
				(JUSTIN	BLANKENBAK)		TOTAL INVOICE	6.99

DURBIN CROSSING 475 W.TOWN PLACE SUITE 114 ST. AUGUSTINE FL (904) 940-5850 CUST # 10068 TERMS: NET EOM INV # 004803/1 DATE : 2/26/21 CLERK: FND TERM # 555 TIME : 1:57

	QUANTITY	UM	ITEM	DESCRIP		SUG.PRICE		EXTENSION
	1		1411032	BEN EXT SFT GLS BA		51.99	51.99 /EA	51.99 N
	1		1006706 1206622	PNT TRAY BK 12X7" TERRY TOWEL WHT RC		2.79 6.59	2.79 /EA 6.59 /EA	2.79 N 6.59 N
	T	LA	1200022	IERRI IOWEL WHI RC	0 \11(	0.59	0.39 / LA	0.39 N
				D P				
				de Valuit	2 7 7 7 7	and and a second se		
Ł		I	L	** AMOUNT CHARGED	TO ACCOUNT **	61.37	TAXABLE	0.00
					10 110000111	01.07	NON-TAXABLE	61.37
							SUB-TOTAL	61.37
				(THET IN	BLANKENBAK)		TAX AMOUNT TOTAL INVOICE	0.00 61.37
				(005111	DIAM (INDAIL)		TOTAL INVOICE	01.57

1

DURBIN CROSSING 475 W.TOWN PLACE SUITE 114 ST. AUGUSTINE FL (904) 940-5850 CUST # 10068 TERMS: NET EOM INV # 004816/1 DATE : 3/01/21 CLERK: MT TERM # 553

QUANTITY	UM	ITEM	DESCRI	PTION	SUG.PRICE	PRICE/PER	EXTENSION
1	EA	1438381	ACETONE QT		9.59	9.59 /EA	9.59 N
	1						
			que, que		an instruction		
			ally "believe		a sector		
<u>.</u>		• • • • •	** AMOUNT CHARGE	D TO ACCOUNT **	9.59	TAXABLE	0.00 9.59
						NON-TAXABLE SUB-TOTAL	9.59 9.59
						TAX AMOUNT	0.00
			(JUSTI	N BLANKENBAK)		TOTAL INVOICE	9.59

DURBIN CROSSING 475 W.TOWN PLACE SUITE 114 ST. AUGUSTINE FL (904) 940-5850 CUST # 10068 TERMS: NET EOM INV # 004820/1 DATE : 3/04/21 CLERK: MT TERM # 555

QUANTITY	UM	ITEM	DESCRIPTION	SUG.PRICE	PRICE/PER	EXTENSION
2	EA	7437668	GARDEN SPRAYER 2 GAL ACE	18.99	17.99 /EA	35.98SN
			KEPKIN			
			** AMOUNT CHARGED TO ACCOUNT **	25.00		0.00
			** AMOUNT CHARGED TO ACCOUNT **	35.98	TAXABLE NON-TAXABLE SUB-TOTAL TAX AMOUNT	0.00 35.98 35.98 0.00
			(JUSTIN BLANKENBAK)		TOTAL INVOICE	35.98

DURBIN CROSSING 475 W.TOWN PLACE SUITE 114 ST. AUGUSTINE FL (904) 940-5850 CUST # 10068 TERMS: NET EOM \*\*\*\*

QUANTITY	UM	ITEM		DESCRIP	TION	SUG.PRICE	PRICE/PER	EXTENSION
12 12	EA	56 56	MISC.	FASTENERS FASTENERS		.45	.45 /EA .45 /EA	5.40*N 5.40*N
12	EA	56	MISC.	FASTENERS		.33	.33 /EA	3.96*N
1								
			1					
			** AM(	OUNT CHARGED	TO ACCOUNT **	14.76	TAXABLE	0.00
							NON-TAXABLE SUB-TOTAL	14.76
				(JUSTIN	BLANKENBAK)		TAX AMOUNT TOTAL INVOICE	0.00 14.76

X

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DURBIN CROSSING 475 W.TOWN PLACE SUITE 114 ST. AUGUSTINE FL (904) 940-5850 CUST # 10068 TERMS: NET EOM INV # 004857/1 DATE : 3/16/21 CLERK: JAJ TERM # 555

QUANTITY UM	ITEM	DESCRIPTION	SUG.PRICE		EXTENSION
3 EA	56	MISC. FASTENERS	1.49	1.49 /EA	4.47*N
		** AMOUNT CHARGED TO ACCOUNT **		TAXABLE NON-TAXABLE	0.00 4.47
		(JOHNNY BERDELL )		SUB-TOTAL TAX AMOUNT TOTAL INVOICE	4.47 4.47 0.00 4.47

DURBIN CROSSING 475 W.TOWN PLACE SUITE 114 ST. AUGUSTINE FL (904) 940-5850 CUST # 10068 TERMS: NET EOM INV # 004897/1 DATE : 3/26/21 CLERK: FND TERM # 555

	QUANTITY	UM	ITEM		DESCRIPT	TION	SUG.PRICE	PRICE/PER	EXTENSION
	2	EA	1001517D	HP ULTRA (	5.4 OZ 6	PK	29.99	29.99 /EA	59.98 N
						DDTN			
				2					
L									
				** AMOUNT	CHARGED	TO ACCOUNT **	59.98	TAXABLE NON-TAXABLE	0.00 59.98
								SUB-TOTAL	59.98
					( THSTITN	BLANKENBAK)		TAX AMOUNT TOTAL INVOICE	0.00 59.98
					(000110	DEANIGINDAN)		TOTAD TRACTOR	35.50

X

## amazon.com

#### Details for Order #114-9918681-9188217

#### Order Placed: November 6, 2021 Amazon.com order number: 114-9918681-9188217 Order Total: \$237.48

Not Yet Shipped	
Items Ordered 4 of: Red And White Striped Paper Straws Drinking, 7.75 Inch Bright Red Stripes(White Red Strip) Sold by: YIYI DAILY (seller profile) Condition: New	<b>Price</b> \$6.99
<b>3</b> of: Reusable Ice Cubes - Christmas Tree Snowman and Stars - Seasonal Holiday Colored Ice Cubes for Cocktails Beer Wine Whiskey Party Drink Favors - BPA Free - Purified Water Filled - 18 pieces Sold by: Knextion Inc. <u>(seller profile)</u> Condition: New	\$6.99
<b>4 of:</b> <i>50PCS Christmas Silicone Bracelets, Xmas Rubber Band Bracelets Accessories Gift for Kids, Holiday Decoration Wrist Band Party Supplies Favors</i> Sold by: Giant Ball <u>(seller profile)</u> Condition: New	\$14.98
2 of: Max Fun 24pcs Christmas Glitter Party Glasses Frames with 24 Designs for Christmas Party Favors Holiday Favors (One Size Fits All) Sold by: Siauction (seller profile) Condition: New	\$29.99
2 of: Amcrate Big Party Pack 100 Count Kiwi Green Beverage Napkins - Ideal for Wedding, Party, Birthday, Dinner, Lunch, Cocktails. (5" x 5") Sold by: Emraw Wholesale <u>(seller profile)</u> Business Price Condition: New	\$8.99
2 of: <i>Decopac Red Sanding Sugar for Cupcakes Cakes - 33 ounce</i> Sold by: The Ducky Depot <u>(seller profile)</u> Condition: New	\$19.29
Shipping Address: Durbin Crossing CDD 145 South Durbin Pkwy SAINT JOHNS, FL 32259 United States	
Shipping Speed: FREE Prime Delivery	

**Payment information** 

Payment Method: American Express I Last digits: 1695

Item(s) Subtotal: \$225.39 Shipping & Handling: \$0.00

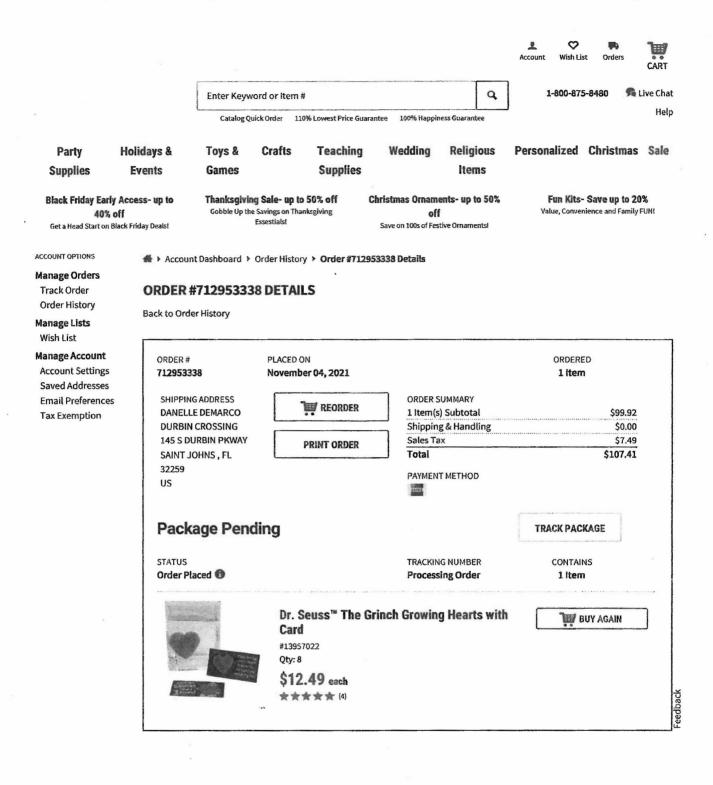
Billing address Vesta

Total before tax: \$225.39

To view the status of your order, return to Order Summary .

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### Order Detail | Oriental Trading



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## amazon.com

#### Details for Order #114-0084743-5982631

#### Order Placed: November 6, 2021 Amazon.com order number: 114-0084743-5982631 Order Total: \$91.58

Not Yet Shipped	Not Yet Shipped						
Items Ordered 1 of: Nostalgia 3-Tier Party Fountain, Holds 1.5 Gallons, LED Lighted Base, Includes 8 Reusable Cups, 1.5 G Sold by: BJIFurniture (seller profile) Condition: New	Pric Ballon, Clear \$85.9						
Shipping Address: Durbin Crossing CDD 145 South Durbin Pkwy SAINT JOHNS, FL 32259 United States							
Shipping Speed: Standard Shipping							
Payment information							
Payment Method: American Express I Last digits: 1695	Item(s) Subtotal: \$85.99 Shipping & Handling: \$0.00						

Billing address Vesta 245 RIVERSIDE AVE STE 250 JACKSONVILLE, FL 32202-4944 United States Item(s) Subtotal: \$85.99 Shipping & Handling: \$0.00 ..... Total before tax: \$85.99 Estimated Tax: \$5.59 ..... Grand Total: \$91.58

To view the status of your order, return to Order Summary .

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Catalog Preference



As the COVID-19 pandemic continues to disrupt the supply chain network, we're doing everything within our power to ensure orders are shipped as quickly as possible. However, despite our best efforts, shipping and delivery times may change unexpectedly. Thank you for your patience and understanding.

Orders Status

Order/Reference #: A5411503

11/2/2021		Bill To: Danelle D DeMarco	No. Of Package Shipped:	No. Of Package Shipped: 1 PACKAGE(S) SHIPPED			
		475 W Town Place st augustine, FL 32092	1 PACKAGE(S) SHIPPED				
Shipping Me UPS Mail Inn		<b>Carrier:</b> Carrier: UPS	Tracking#: 9261290271138755300556	5952			
		Track Packaga					
Items Shippe	đ						
Qty	item	Description	Ship Date	Price	Total		
1	97319	Large Inflatables Storage Bag	11/4/2021	\$39.95	\$39.95		
In Process							
Qty	item	Description	Ship Date	Price	Total		
1	94966	10ft Frosty Snowman Video Airblown	Ships on 12/17/2021	\$349.95	\$349.95		



Тахс	\$25.93
Shipping:	\$8.95
Total:	\$424.78

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merchandise is backed by our Lifetime Guarantee of Satisfaction.



The Hammacher Schlemmer



10/28/2021 Invoice #408001948 Constant Contact Toolkit - Email Plus Contacts 2,501 - 5,000 Contacts Maximum Number of Contacts This Billing Period: 3,759 Period from 10/28/2021 to 11/27/2021 Credit Total \$95.00

Constant Contact Toolkit - Email Plus Contacts 2,501 - 5,000 Contacts Annual Membership Total \$893.00

Credit Processed Card Number \*\*\*\* 1125 Sale Processed Card Number \*\*\*\* 1125

PAID IN FULL

## amazon.com

Final Details for Order #114-9795117-5974655

#### Order Placed: November 6, 2021 Amazon.com order number: 114-9795117-5974655 Order Total: \$41.86

Shipped o	n November 7, 2021	
Items Ordered 2 of: Red Sanding Sugar (4 cups Shaker Jar) Colorful Sugar Crystals f Sold by: Quality Producer Direct <u>(seller profile</u> )   Product question? <u>(Ask</u> Condition: New		<b>Price</b> \$13.99
Shipping Address: Durbin Crossing CDD 145 South Durbin Pkwy SAINT JOHNS, FL 32259 United States	Item(s) Subtotal: Shipping & Handling: Total before tax:	\$27.98 \$0.00  \$27.98
Shipping Speed: Two-Day Shipping	Sales Tax: Total for This Shipment:	\$0.00  \$27.98
Shipped o	n November 8, 2021	
Items Ordered 1 of: <i>Perfectware 2 Ply Red-200 Red Beverage Napkin Package of 200</i> Sold by: Amazon.com Condition: New	Oct- 2-Ply, 2.5" Height, 5" Width, 10" Length (Pack of 200)	<b>Price</b> \$13.03
Shipping Address: Durbin Crossing CDD 145 South Durbin Pkwy SAINT JOHNS, FL 32259 United States	Item(s) Subtotal: Shipping & Handling: Total before tax:	\$13.03 \$0.00 \$13.03
Shipping Speed: Two-Day Shipping	Total for This Shipment:	\$13.88
Pavm	ent information	
Payment Method: American Express   Last digits: 1695	Item(s) Subtotal: Shipping & Handling:	\$41.01 \$0.00
Billing address Vesta 245 RIVERSIDE AVE STE 250 JACKSONVILLE, FL 32202-4944 United States	Total before tax: Estimated Tax:	\$41.01 \$0.85
United States Credit Card transactions	Grand Total: American Express ending in 1695: November 7, 2021:	



Payment receipt

## You paid \$5,239.89

to M on November 3, 2021

Invoice no.	1690
Invoice amount	\$10,479.78
Total	\$5,239.89
Outstanding balance	\$5,239.89
Status	Partially paid
Payment method	AMEX****1125
Authorization ID	MU0041627756

Thank you



mgbusinessventures@gmail.com 4845 Belle Terre Pkwy, Palm Coast, FL 32164





**Payment Receipt** 

Date: 11/4/2021

Lead ID# 8516373	Amount
Current Payment Type: credit TxnID: 63235292105	\$2,477.50
Total Bill	\$4,955.00
Total Paid	\$2,477.50
Balance Due	\$2,332.50

Bounce It Out Events

500 Rivera Dr St. Simons Island , GA 31522

Thank you for your business. Please print this receipt for your records.

The contract does not change with your payments, but above the contra where you make payments, it has been updated to reflect your payment and any balance due.



10/28/2021 Invoice #408001948 Constant Contact Toolkit - Email Plus Contacts 2,501 - 5,000 Contacts Maximum Number of Contacts This Billing Period: 3,759 Period from 10/28/2021 to 11/27/2021 Credit Total \$95.00

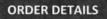
Constant Contact Toolkit - Email Plus Contacts 2,501 - 5,000 Contacts Annual Membership Total \$893.00

Credit Processed Card Number \*\*\*\* 1125 Sale Processed Card Number \*\*\*\* 1125

PAID IN FULL



#### Invoice # DM4920054 Date November 16, 2021 9:39 pm Payment Type Stripe Card **Transaction ID** pi\_3Jwe40AL9VY6HFb91Mo5tJiS Status Paid Amount \$552.00 PAID BILL TO : SHIP TO: NAME : Margaret Alfano LOCATION: EMAIL : malfano@vestapropertyservices.com NAME: Margaret Alfano ADDRESS :245 riverside Ave **BUSINESS NAME:** suite 300 ADDRESS: 145 S Durbin Pkwy **CITY: JACKSONVILLE** suite 300 STATE: FL ZIP : 32202 **CITY:** Saint Johns CELL NUMBER: 9043378760 STATE: FL ZIP :32259 CELL NUMBER: 9043378760 **OFFICE PHONE: OFFICE PHONE: 9043378760**





II1796snwflake (Brown) Print On : Front Side Imprint Imprint Color : White Imprint : Clip art & text Estimated Delivery Date: December 03 - 04, 2021

#### **ITEM PRICING**

Price ( 200 @ 2.6 ):	\$520.00
Base Color Price :	\$0.00
1 Screen Charges :	\$40.00
Subtotal :	\$560.00
FEDEX RESID Shipping :	\$42.00
Item Total:	\$602.00

#### Order Total

Ship Residence Additional :	\$1.22
Shipping Charges:	\$42.00
Coupon ( save50 ) Discount	-\$50.00
Total :	
Grand Total :	\$552.00

Questions? Call Us Today: 1-800-579-7152 Login To Your Account | View All Orders | Shop Now: <u>www.discountmugs.com</u> Virtual Terminal -View Receipt

Weather Engineers, Inc. (904) 356-3963

Weather Engineers Inc 1000 Edison Ave JACKSONVILLE, FL, 32204 904-356-3963

Date: 11/17/2021 4:21:04 PM EST Transaction ID: 1442326961 Ref ID: C25637 & C24509 Purchase Order #: Card Type: American Express Account: \*\*\*\*\*\*\*\*\*1125 Auth: 246239 Amount: \$493.50

Signature:

I Site 104602-001 cardholder agree to pay the above amount according to the card issuer agreement. (Merchant agreement if credit voucher)

Thank You!

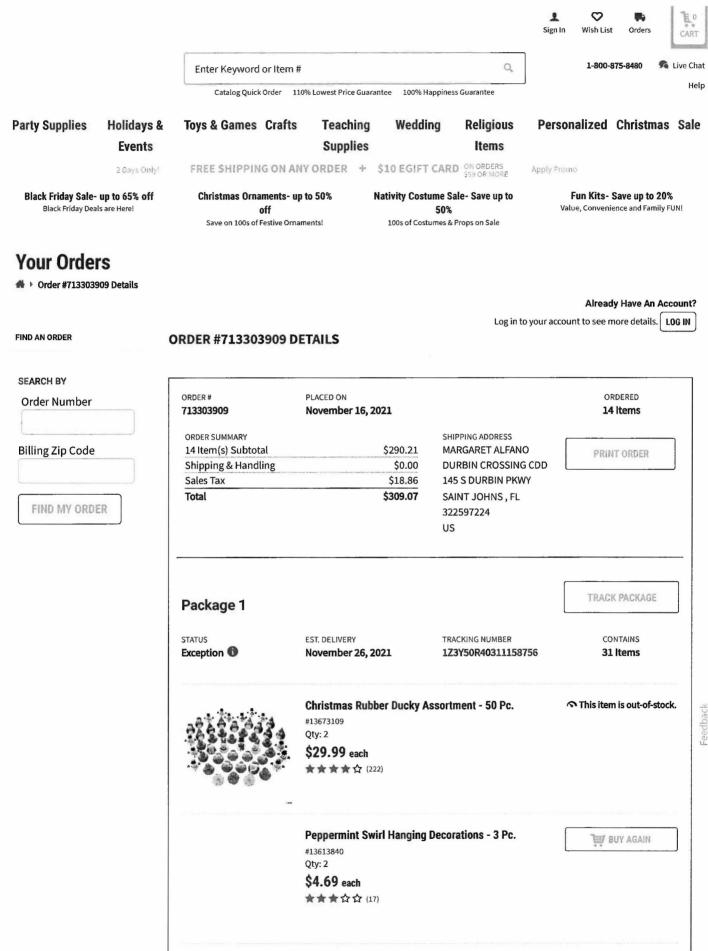
"Your inside weather guys!"

https://vt.transactionexpress.com/POSTransactions/Transactions/ViewReceipt.aspx#1

# STUMPS PARTY™

11-07-2021 Order Information Product image Description Quantity **Brown Wood Photo Real Flat Paper4 Brown Wood Photo Real Flat Paper** 4 \$37.56 2 ft. Candy Cane Sidewalk Yard Sign Set/212 2 ft. Candy Cane Sidewalk Yard Sign Set/21 DISCOUNT APPLIED! (-\$21.60) \$107.98 / \$86.38 2 Elfville Personalized Banner - Indoor/Outdoor Banner / 30" x 82"1 Elfville Personalized Banner Indoor/Outdoor Banner / 30" x 82" DISCOUNT APPLIED! (-\$8.64) 1 \$43.19 / \$34.55 5 ft. 8 in. North Pole Personalized Directional Sign1 5 ft. 8 in. North Pole Personalized Directional Sign DISCOUNT APPLIED! (-\$6.96) \$34.79 / \$27.83 1 3 ft. 6 in. North Pole Yard Sign1 3 ft. 6 in. North Pole Yard Sign DISCOUNT APPLIED! (-\$4.76) \$23.79 / \$19.03 1 Nutcracker Door Banner Set/21 Nutcracker Door Banner Set/2 DISCOUNT APPLIED! (-\$2.60) \$12.99 / \$10.39 1 6 ft. 8 in. Candy Cane Arch1 6 ft. 8 in. Candy Cane Arch DISCOUNT APPLIED! (-\$22.04) 1 \$180.19 Cost summary Card number 1125 Description Price Subtotal \$395.93 Discount CART20SP \$0.00\$0.00 off each item Shipping \$11.91 Total USD \$407.84

#### Order Detail | Oriental Trading



Ornament Hanging Paper Lanterns - #70/7932 Qty: 1 \$6.47 each ★★★★★ (7)	6 Pc.
Dr. Seuss <sup>™</sup> The Grinch Hanging Pape #13956843 Qty: 1 \$16.99 each	This item is out-of-stock.
Magic Color Scratch Reindeer Christ 24 Pc. #48/9077 Qty: 5 \$6.98 each ★★★★★ (28)	mas Ornaments - 🔛 BUY AGAIN
Inflatable 11" Ugly Sweater Snow Glo Beach Balls - 6 Pc. #13910394 Qty: 2 \$6.47 each ★★★★☆ (4)	be Medium A We're sorry, this item is currently discontinued.
Christmas Snowflake Hanging Paper #13778920 Qty: 1 \$9.88 each ★★★★★ (6)	Lanterns - 6 Pc. BUY AGAIN
Dr. Seuss™ The Grinch Mini Buttons • #13910497 Qty: 3 \$8.29 each ★★★★★ (8)	- 48 Pc. This item is out-of-stock.
Magic Color Scratch Snowman Chris - 24 Pc. #57/6802 Qty: 5 \$8.29 each ★★★★★ (48)	tmas Ornaments

https://www.orientaltrading.com/web/order/showOrderDetail?orderNumber=713303909&zipCode=32202

Feedback

Green Snowflake Plastic Tablecloth Roll #13780617 Qty: 1 \$20.38 each ★★★☆☆ (7)	T∰ BUY AGAIN
Dr. Seuss™ The Grinch Latex Balloons - 12 Pc. #13956840 Qty: 2 \$3.89 each	BUY AGAIN
Red Snowflake Plastic Tablecloth Roll #13780684 Qty: 1 \$16.98 each ★★★☆☆ (8)	BUY AGAIN
Mini Santa Hats - 24 Pc. #41/1391 Qty: 4 \$4.98 each ★★★★☆ (33)	THE BUY AGAIN
Dr. Seuss <sup>™</sup> The Grinch Centerpiece Set - 4 Pc. #13910480 Qty: 1 \$8.29 each ★★★★★ (12)	THE BUY AGAIN



https://www.orientaltrading.com/web/order/showOrderDetail?orderNumber=713303909&zipCode=32202

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Associate 11023			-
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Holiday Promo	Discount	\$1.50	
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Holiday Promo	Discount	\$1.75	
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  CPN-30%offOneCMASItem $18.00
 261058
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#### # of Units

YOU SAVED: \$81.30

eX10535(359

21

Customer margaret alfano Thank you for being a part of our K-club family! Points Available: 142.57 We hope every item you find brings new memories to your happy home! Final Details for Order #113-0717772-3408239 Print this page for your records.

Order Placed: November 11, 2021 Amazon.com order number: 113-0717772-3408239 Order Total: \$455.61

#### Shipped on November 12, 2021

#### **Items Ordered**

1 of: SATINIOR 8 Pieces Christmas Felt Elf Hats Green and Red Santa Elf Hat Novelty \$25.99 Funny Hats Xmas Holiday Party Costume Favors Gifts Accessories for Kids Sold by: Syhood US (seller profile) | Product question? <u>Ask Seller</u>

#### Condition: New

4 of: Funnytree 7x5FT Christmas Store Santa Claus Photography Backdrop Xmas Wall \$15.99 Decoration Winter Gifts Background Photo Booth Sold by: Anna photography (seller profile)

Condition: New

#### Shipping Address:

Margaret Alfano 145 S DURBIN PKWY SAINT JOHNS, FL 32259-7224 United States

#### **Shipping Speed:**

**FREE Prime Delivery** 

#### Shipped on November 12, 2021

#### **Items Ordered**

1 of: Yeele 7x5ft Vintage Tools Workshop Shed Background for Photography Repair\$18.99Maintenance Shop Backdrop Wrench Plier Toolbox Photo Booth Shoot Vinyl Studio Props\$000 Sold by: Mr. Minh (seller profile) | Product question? Ask Seller

Condition: New

1 of: Allenjoy 84x60inch Christmas Whoville Fairy House Backdrop Winter Snow Magical \$16.99 Forest Candy Canes Photography Background Family Party Supplies Cake Table Decoration Banner Photo Booth Studio Prop Sold by: WarmDog (seller profile)

Condition: New

#### **Shipping Address:**

Margaret Alfano 145 S DURBIN PKWY SAINT JOHNS, FL 32259-7224 United States

Shipping Speed:

**FREE Prime Delivery** 

Price

Price

#### Shipped on November 13, 2021

#### **Items Ordered**

4 of: Christmas Ribbon & Bows Fence Decoration, 4 Pieces Christmas Red Large Bows and 19.7 Feet Red Long Ribbon for Christmas Home Party Outdoor Fence Decorations Sold by: Maitys (seller profile) | Product question? <u>Ask Seller</u>

Price \$16.99

Price

Condition: New

#### Shipping Address:

Margaret Alfano 145 S DURBIN PKWY SAINT JOHNS, FL 32259-7224 United States

#### Shipping Speed:

FREE Prime Delivery

#### Shipped on November 12, 2021

#### **Items Ordered**

4 of: LTLYH 10x8ft Christmas Red Barn Door Decorations Backdrop Christmas \$46.99 Background for Photography Xmas Tree Snow Gift Wall Floor Party Photo Background 166 Sold by: LTLYH (seller profile)

Condition: New

#### **Shipping Address:**

Margaret Alfano 145 S DURBIN PKWY SAINT JOHNS, FL 32259-7224 United States

#### **Shipping Speed:**

FREE Prime Delivery

#### Shipped on November 16, 2021

#### **Items Ordered**

Price

1 of: DePhoto Christmas Santa's Toy Shop Photography Backdrop for Party Christmas \$45.99 Tree Gift Snow Window Wood Shed Store Background Family Portrait Seamless Vinyl Photo Props Banner Supplies PGT660C 10x8ft Sold by: DePhoto Backdrops (seller profile)

Condition: New

#### Shipping Address:

Margaret Alfano 145 S DURBIN PKWY SAINT JOHNS, FL 32259-7224 United States

#### Shipping Speed:

#### FREE Prime Delivery

#### Payment information

#### Payment Method:

American Express | Last digits: 1125

#### **Billing address**

Margaret Alfano 245 Riverside Avenue Suite 250 Jacksonville, Florida 32202 United States Item(s) Subtotal: \$427.84 Shipping & Handling: \$0.00 Total before tax: \$427.84 Estimated tax to be collected: \$27.77

#### Grand Total: \$455.61

#### Credit Card transactions AmericanExpress ending in 1125: November 12, 2021: \$200.16 AmericanExpress ending in 1125: November 16, 2021: \$255.45

To view the status of your order, return to Order Summary.



Final Details for Order #112-4828819-2818609 Print this page for your records.

Order Placed: November 20, 2021 Amazon.com order number: 112-4828819-2818609 Order Total: \$243.89

#### Shipped on November 20, 2021

#### **Items Ordered**

Price

1 of: Sunnydaze Cosmic Outdoor Fire Pit - 42 Inch Large Bonfire Wood Burning Patio & \$229.00 Backyard Firepit for Outside with Round Spark Screen, Fireplace Poker, and Metal Grate, Celestial Design, Sunnydaze Decor Sold by: Sunnydaze Decor (seller profile) | Product question? <u>Ask Seller</u>

Condition: New

#### **Shipping Address:**

Margaret Alfano 145 S DURBIN PKWY SAINT JOHNS, FL 32259-7224 United States

Shipping Speed:

**FREE Prime Delivery** 

#### **Payment information**

Payment Method: American Express | Last digits: 1125

#### **Billing address**

Margaret Alfano 245 Riverside Avenue Suite 250 Jacksonville, Florida 32202 United States Item(s) Subtotal: \$229.00 Shipping & Handling: \$0.00 Total before tax: \$229.00 Estimated tax to be collected: \$14.89

#### Grand Total: \$243.89

Credit Card transactions AmericanExpress ending in 1125: November 20, 2021: \$243.89

To view the status of your order, return to Order Summary.



LogMeIn Communications, Inc PO BOX 412252 BOSTON, MA 02241-2252

### INVOICE

Invoice Date Invoice # PO # Customer ID Terms Due Date Currency 11/01/2021 IN7100737196

CN-520144-2005 AutoPay Scheduled 11/16/2021 US Dollar

Bill To				
HARBOR BAY CDD 250 INTERNATIONAL PK LAKE MARY FL 32746 UNITED STATES	WY STE 280			
Billing Group	Description	Quantity	Rate	Amount
Primary	GoToConnect - Monthly Service Charge 11/01/2021 - 11/30/2021	10	17.95	\$179.50
Primary	Conference Device - Monthly Service Charge 11/01/2021 - 11/30/2021	1	17.95	\$17.95
Primary	Standard Phone Numbers (DID) 11/01/2021 - 11/30/2021	1	0.5	\$0.50
Primary	Included minutes in plan 10/01/2021 - 10/31/2021	615.9	0	\$0.00
Primary	State and Local Regulatory Recovery Fee	1	18.86	\$18.86
Primary	Universal Service Fee (USF)	1	5.44	\$5.44
Primary	Regulatory Recovery Fee	1	9.64	\$9.64

Exluded

View and Pay your invoices online: https://my.jive.com/billing Billing Support: https://support.goto.com/connect/billing-user-guide Your automatic payment is scheduled to be processed around the 10th of the month

Total

\*With the recent rebrand of Jive, please note that Jive Communications, Inc. has been, renamed LogMeIn Communications, Inc. Please review your payment system and if needed, update it to reflect these changes.

\*Certain audio Services are provided by the applicable LogMeIn affiliate who sets the rates, terms, and conditions for audio services. LogMeIn USA, Inc. presents this invoice and collects on behalf of the applicable LogMeIn affiliate as its agent.

\*Telecom fees (incl. USF and Regulatory Recovery Fees) are only applicable to Jive, GoToConnect, and OpenVoice Services. If you'd like to know more about how LogMeIn currently displays fees on your invoice, please visit <u>here</u>.

\*Connect Bundle is comprised of GoToConnect and GoToMeeting Pro. GoToConnect is provided by LogMeIn Communications, Inc.

\$231.89

Final Details for Order #113-5000371-2913805 Print this page for your records.

Order Placed: November 11, 2021 Amazon.com order number: 113-5000371-2913805 Order Total: \$221.36

#### Shipped on November 11, 2021

#### **Items Ordered**

Price

4 of: AWOLIC 24 Pack Chair Leg Caps Silicone Floor Protector Furniture Cover with Felt \$17.99 Pad,Fit Square Diameter 1-2/5" to 1-3/5",White (Upgrade) Sold by: AWOLIC (seller profile) | Product question? <u>Ask Seller</u>

Condition: New

#### Shipping Address:

Margaret Alfano 145 S DURBIN PKWY SAINT JOHNS, FL 32259-7224 United States

#### Shipping Speed:

FREE Prime Delivery

#### Shipped on November 12, 2021

#### **Items Ordered**

Price

8 of: SPACECARE 2 Inches Ball Caster Wheels with Brake 360 Degree Antique Brass Top \$16.99 Plate Casters for Furniture Cabinets Wheelchairs(352 lbs of 4 Packs) Sold by: Du Ben (seller profile)

Condition: New

#### **Shipping Address:**

Margaret Alfano 145 S DURBIN PKWY SAINT JOHNS, FL 32259-7224 United States

#### **Shipping Speed:**

**FREE Prime Delivery** 

#### **Payment information**

Payment Method: American Express | Last digits: 1125

#### **Billing address**

Margaret Alfano 245 Riverside Avenue Suite 250 Jacksonville, Florida 32202 United States Item(s) Subtotal: \$207.88 Shipping & Handling: \$0.00

Total before tax: \$207.88 Estimated tax to be collected: \$13.48

Grand Total: \$221.36

Michaels		
Made by you"		
MICHAELS STORE #7766 (904)269-70 MICHAELS STORE #7766 1993 EAST WEST PKWY FLEMING ISLAND, FL 32003 Rewards Number: LMR90069733856	144	
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2 @ 12.74 ENTR15x 4.50- ASH DG WELCOME/HO 195158565607 29.99 2 @ 12.74	25.48 P	
ASH YS DIRECTIONA 195158576658 24.99		
ASH YS DIRECTIONA 195158576658 24.99	11.00	
ASH YS TRUCK/DDG 195158576689 24.99	11.04 P	
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2 @ 1.70 ENTR15% .58- SD FELT FRM ELF 2 195158553963 1.99 1 @ 1.69	3.40	
SD FELT FRM SANTA 195158553970 1.99	3.38	
ENTR15% .60- SD FELT FRM GINGE 195158563994 1.99 3 @ 1.69	5.07	
SD FELT FRM GNOME 195158554069 1.99	1.69	
ENTR15% .30- SD FELT FRM SNOUM 195158561296 1.99 3 @ 1.69	5.07	
AL CANVAS 8X10 SU 400100676578 5 @ 12.99 YOU SAVED \$ 128.37	64.95	
Subtotal 180.38 Sales Tax 7.5% 13.53 TOTAL 193.91		
ACCOUNT NUMBER ********1125		
AMEX 193.91 APPROVAL: 860378 CHIP ONLINE Application Label: AMERICAN EXPRESS AID: A000000025010801 TVR: 0800008000		
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Previous Michaels Kewards Balance: \$	0.0	
Click. Buy. Create. Shop michaels.com	today!	
Get Savings & Inspiration! Text* SIGNUP t To Sign Up for Email & Text Message *Msg & Data Rates May Apply	o 275283 s.	
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with a link to join Michaels alerts	5,	
Aaron Brothers Custom Framina	Orling	
New! Now in Over 1,200 Michaels Stores & Online		
Now Hiring! Apply at michaels.com/j		
THANK YOU FOR SHOPPING AT MICHAELS Dear Valued Customer:		
Michaels return and coupon policies are available at michaels.com and in store at registers. *** Please be advised, effective April 15th, 2021 Michaels will be moving from a 180 day return policy to a 60 day return policy from the date of purchase. Please see a store associate for more information.		
Please see a store associate for more inf.	prmation.	

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Final Details for Order #113-4339634-5766646 Print this page for your records.

Order Placed: November 14, 2021 Amazon.com order number: 113-4339634-5766646 Order Total: **\$159.72** 

#### Shipped on November 15, 2021

#### **Items Ordered**

Price

2 of: Onforu 4 Pack RGB LED Flood Light 160W Equivalent, DIY Color Changing Stage \$79.99 Lights with Remote, IP66 Indoor Outdoor Christmas Strobe Light, Uplights for Events, Uplighting Party, Wall Wash, Landscape Sold by: Onforu (seller profile)

Condition: New

#### Shipping Address:

Margaret Alfano 145 S DURBIN PKWY SAINT JOHNS, FL 32259-7224 United States

#### Shipping Speed:

**FREE Prime Delivery** 

#### **Payment information**

Payment Method:	Item(s) Subtotal: \$159.98
American Express   Last digits: 1125	Shipping & Handling: \$0.00
Billing address	Your Coupon Savings: -\$10.00
Margaret Alfano	Total before tax: \$149.98
245 Riverside Avenue	Estimated tax to be collected: \$9.74
Suite 250	
Jacksonville, Florida 32202	
United States	Grand Total: \$159.72

Credit Card transactions American Express ending in 1125: November 15, 2021: \$159.72

To view the status of your order, return to Order Summary.

amazon.com

Details for Order #113-4846399-2959428 Print this page for your records.

Order Placed: November 14, 2021 Amazon.com order number: 113-4846399-2959428 Order Total: \$149.08

#### **Not Yet Shipped**

#### **Items Ordered**

Price

2 of: ZUCKEO Landscape Lighting 6W RGB Low Voltage LED Landscape Lights 12V 24V \$69.99 Garden Pathway Lights Waterproof Remote Control 16 Color Changing Decorative Lights for Indoors Outdoors(8 Pack) Sold by: ZUCKEO (seller profile)

Condition: New

#### **Shipping Address:**

Margaret Alfano 145 S DURBIN PKWY SAINT JOHNS, FL 32259-7224 United States

#### **Shipping Speed:**

**FREE Prime Delivery** 

#### **Payment information**

Payment Method: American Express | Last digits: 1125

#### **Billing address**

Margaret Alfano 245 Riverside Avenue Suite 250 Jacksonville, Florida 32202 United States Item(s) Subtotal: \$139.98 Shipping & Handling: \$0.00 ----Total before tax: \$139.98 Estimated tax to be collected: \$9.10 -----

Grand Total: \$149.08

To view the status of your order, return to Order Summary.



You saved \$15.00



I

1

I

<b>Christmas Cheer Personalize</b> Indoor/Outdoor Banner / 24" x 72 DISCOUNT APPLIED! (-\$5.00)		<del>\$24.99</del> <b>\$19.99</b>
<b>Christmas Cheer Personalize</b> Indoor/Outdoor Banner / 24" x 72 OISCOUNT APPLIED! (-\$5.00)		<del>\$24.99</del> <b>\$19.99</b>
<b>Christmas Cheer Personalize</b> Indoor/Outdoor Banner / 24" x 72' OISCOUNT APPLIED! (-\$5.00)		<del>\$24.99</del> <b>\$19.99</b>
	Discount 🖤 20FUNSZ	-\$0.00
	Subtotal	\$59.97
	Shipping	\$27.99
	Taxes	\$0.00
	Total	\$87.96 USD

Shipping method

Payment method

ending with 1125 — **\$87.96** 

Express

#### Final Details for Order #113-1811923-7779463 Print this page for your records.

#### Order Placed: November 18, 2021 Amazon.com order number: 113-1811923-7779463 Order Total: \$76.65

#### Shipped on November 19, 2021

Items Ordered 1 of: Santa's Favorite Elf Group Matching Family Christmas Gift T-Shirt Sold by: Amazon.com Services LLC	<b>Price</b> \$17.49
Condition: New 1 of: <i>Santa's Favorite Elf Group Matching Family Christmas Gift T-Shirt</i> Sold by: Amazon.com Services LLC	\$17.49
Condition: New	

#### **Shipping Address:**

Margaret Alfano 145 S DURBIN PKWY SAINT JOHNS, FL 32259-7224 United States

**Shipping Speed:** 

**Two-Day Shipping** 

#### Shipped on November 19, 2021

#### **Items Ordered**

1 of: Aperturee Christmas Winter Backdrop, 10x7ft Birthday Party Decorations Frozen \$36.99 Crystal Pendant Ice and Snow White World Photography Background for Children Photo Studio Props

Sold by: Backdropro (seller profile) | Product question? Ask Seller

Condition: New

#### **Shipping Address:**

Margaret Alfano 145 S DURBIN PKWY SAINT JOHNS, FL 32259-7224 United States

Shipping Speed: Two-Day Shipping

#### **Payment information**

Payment Method: American Express | Last digits: 1125

Billing address Margaret Alfano Item(s) Subtotal: \$71.97 Shipping & Handling: \$0.00 -----Total before tax: \$71.97 Estimated tax to be collected: \$4.68

Price

245 Riverside Avenue Suite 250 Jacksonville, Florida 32202 United States ----

Credit Card transactions AmericanExpress ending in 1125: November 19, 2021: \$76.65

To view the status of your order, return to Order Summary.

Pizz	
Date: 11/23/21 Marco's Pizza #6350	Time: 11:27 am 904-615-9400
Source:	Web
Lg .P Parm Cheese Crust	\$12.74
Lg .B Parm Cheese Crust	\$12.74
Lg ,P 휠,M.G Parm Cheese Crust	\$14.49
BREAD	\$5.99
Db1 Choc Brownie	\$6.99
Subtotal Tax Delivery Charge Tip Total	\$52.95 \$3.45 \$4.99 \$7.94 \$69.33
Amex #1125 (Signature required)	\$69.33
Balance Due	\$0.00

#### Details for Order #113-4247491-2957049 Print this page for your records.

Order Placed: November 18, 2021 Amazon.com order number: 113-4247491-2957049 Order Total: \$64.55

#### Not Yet Shipped

**Items Ordered** 1 of: *Disguise Men's Frozen Kristoff Costume, Multi, Large* Sold by: HalloweenCostumes (<u>seller profile</u>)

Condition: New

#### **Shipping Address:**

Margaret Alfano 145 S DURBIN PKWY SAINT JOHNS, FL 32259-7224 United States

#### **Shipping Speed:**

Standard Shipping

#### **Payment information**

Payment Method: American Express | Last digits: 1125

#### **Billing address**

Margaret Alfano 245 Riverside Avenue Suite 250 Jacksonville, Florida 32202 United States Item(s) Subtotal: \$54.99 Shipping & Handling: \$5.99 -----Total before tax: \$60.98 Estimated tax to be collected: \$3.57 -----Grand Total:\$64.55

Price

\$54.99

To view the status of your order, return to Order Summary.

#### **Shipping Address:**

Margaret Alfano 145 S DURBIN PKWY SAINT JOHNS, FL 32259-7224 United States

#### Shipping Speed:

**FREE Prime Delivery** 

#### **Payment information**

#### **Payment Method:**

American Express | Last digits: 1125

#### **Billing address**

Margaret Alfano 245 Riverside Avenue Suite 250 Jacksonville, Florida 32202 United States Item(s) Subtotal: \$59.95 Shipping & Handling: \$0.00 Total before tax: \$59.95 Estimated tax to be collected: \$3.88

Grand Total: \$63.83

#### Credit Card transactions

AmericanExpress ending in 1125: November 21, 2021: \$63.83

To view the status of your order, return to Order Summary.



Invoice Number: 408985572 11-3-2021

Constant Contact - Email Plus Animated Template 3-Pack

\$59.00

Paid in full: \$59.00 / Card Number \*\*\*\* \*\*\*\* \*\*\*\* 11125

Final Details for Order #113-9298069-4869059 Print this page for your records.

Order Placed: November 11, 2021 Amazon.com order number: 113-9298069-4869059 Order Total: \$77.69

#### Shipped on November 14, 2021

#### **Items Ordered**

Price

1 of: Funnytree 10x8FT Cartoon Christmas Village Photography Backdrop Winter Cabin \$51.99 Snow Pine Tree Background Xmas Fairy Tale Animated Kid Ice Party Photo Booth Banner Supplies Durable Soft Fabric Washable Sold by: Anna photography (seller profile)

Condition: New

#### Shipping Address:

Margaret Alfano 145 S DURBIN PKWY SAINT JOHNS, FL 32259-7224 United States

Shipping Speed:

Two-Day Shipping

#### Shipped on November 20, 2021

#### **Items Ordered**

Price

1 of: Leowefowa 3x2.5m Vinyl Christmas Backdrop Santa Claus Christmas Tree Gifts \$20.96 Xmas Theme Photography Background Winter Wonderland Christmas Party Children Kids Photo Shoot Studio Props Sold by: Deal Spin (seller profile)

Condition: New

#### **Shipping Address:**

Margaret Alfano 145 S DURBIN PKWY SAINT JOHNS, FL 32259-7224 United States

Shipping Speed: Two-Day Shipping

#### **Payment information**

Payment Method: American Express | Last digits: 1125

Item(s) Subtotal: \$72.95 Shipping & Handling: \$0.00 -----Total before tax: \$72.95 Estimated tax to be collected: \$4.74

**Billing address** Margaret Alfano 245 Riverside Avenue Suite 250

https://www.amazon.com/gp/css/summary/print.html/ref=ppx\_yo\_dt\_b\_invoice\_o00?ie=UTF8&orderID=113-9298069-4869059#

----

Grand Total: \$77.69

Jacksonville, Florida 32202 United States

**Credit Card transactions** 

AmericanExpress ending in 1125: November 20, 2021: \$22.32 AmericanExpress ending in 1125: November 14, 2021: \$55.37

To view the status of your order, return to Order Summary.



## **MY ORDERS**

INT ORDERO	
Back to My Account All Orders Order Number:	
ORD2258209567	
Order Placed: 6 item(s) total / Card Number **** 1125	
Oct 30, 2021	
	Total:
<u>63" Light-Up Gift Box Tower</u> Out For Delivery	\$333.41
<u>"Snow Place Like Home" Snowman Porch Sign</u> Shipped: Arrives Wed, 11/03 - Mon, 11/08	
<u>"Snow Place Like Home" Snowman Porch Sign</u> Shipped: Arrives Wed, 11/03 - Mon, 11/08	*
<u>42" LED Lamp &amp; Sign Yard Stake</u> Shipped: Arrives Wed, 11/03 - Mon, 11/08	
<u>"Let It Snow" Snowman Family Decor</u> Shipped: Arrives Wed, 11/03 - Mon, 11/08	
56" Snowfall LED & Music Lamppost	

11/8/21, 1:20 PM amazon.com

> Details for Order #111-5030461-6873049 Print this page for your records.

Order Placed: November 8, 2021 Amazon.com order number: 111-5030461-6873049 Order Total: \$171.84

#### **Not Yet Shipped**

#### Items Ordered 1 of: Little Giant 506160 51979 Sump Pump for WRSC-6, Black Sold by: Amazon.com Services LLC

Price \$161.35

Condition: New

#### Shipping Address:

Megan Davidson 126 ONYX CT ST AUGUSTINE, FL 32086-0362 United States

Shipping Speed: FREE Prime Delivery

#### Payment information

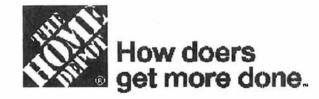
Payment Method: American Express | Last digits: 1752

#### Billing address

Zachary Davidson 245 RIVERSIDE AVE JACKSONVILLE, FL 32202-4924 United States Item(s) Subtotal: \$161.35 Shipping & Handling: \$0.00 Total before tax: \$161.35 Estimated tax to be collected: \$10.49

Grand Total: \$171.84

To view the status of your order, return to Order Summary.



## 230 DURBIN PAVILION DRIVE ST. JOHNS, FL 32259 (904)417-4600

1324 00052 90903 11/10/21 01:16 PM SALE SELF CHECKOUT

073149984869 18QT TOTE <a> 18QT ULTRA LATCH STORAGE BOX</a>	
6010.98	65.88
073149165565 28 QT TOTE <a> 28 QT STORAGE BOX, GRAY</a>	
6012.48	74.88
073149642684 6 QT TOTE <a> 6 QT STORAGE BOX, GRAY</a>	
1201.78	21.36
SUBTOTAL TAX + PIF	162.12 11.40
	11.40

MMMMMMMM17E0	TOTAL	\$173.52
XXXXXXXXXXXXXXXX1752 AUTH CODE 859506		USD\$ 173.52 TA
Chip Read		

AID A00000025010801 AMERICAN EXPRESS



PIF NOTICE THE TAX ON YOUR RECEIPT CONTAINS A 0.50% PUBLIC INFRASTRUCTURE FEE, PAYABLE TO THE DPI COMMUNITY DEVELOPMENT DISTRICT. THE FEE IS COLLECTED AND USED TO FINANCE PUBLIC IMPROVEMENTS IN THE DISTRICT. THIS FEE IS NOT A TAX AND IS CHARGED IN ADDITION TO SALES TAX. THIS FEE BECOMES PART OF THE SALES PRICE AND IS SUBJECT TO SALES TAX.

RETURN POLICY DEFINITIONS ICY ID DAYS POLICY EXPIRES ON 1 90 02/08/2022 POLICY ID A

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#### \*\*\*\*\*\*\*\*\*\*\*\* DID WE NAIL IT?

Take a short survey for a chance TO WIN A \$5,000 HOME DEPOT GIFT CARD

Opine en español

www.homedepot.com/survey

## User ID: H89 183419 182147 PASSWORD: 21560 182095

Entries must be completed within 14 days of purchase. Entrants must be 18 or older to enter. See complete rules on website. No purchase necessary.



BYO Playground Payment Page http://www.byoplayground.com marshall.gauntt@byoplayground.com

View Company Terms

### Receipt

Status	Transaction Approved
Transaction #	#426919479
Timestamp	11/9/2021 12:31:33 PM
Total	\$860.00
Payment Type	Sale
Pay On	11/9/2021

Payment Info American Express \*1752

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https://paylink.paytrace.com/Receipt

### amazon.com

Final Details for Order #114-9795117-5974655

#### Order Placed: November 6, 2021 Amazon.com order number: 114-9795117-5974655 Order Total: \$41.86

Shipped on November 7, 2021		
<b>Items Ordered</b> 2 of: <i>Red Sanding Sugar (4 cups Shaker Jar) Colorful Sugar Crystals for Festive Holiday Baking</i> Sold by: Quality Producer Direct <u>(selter profile)</u>   Product question? <u>(Ask Seller )</u> Condition: New		<b>Price</b> \$13.99
Shipping Address: Durbin Crossing CDD 145 South Durbin Pkwy	Item(s) Subtotal: Shipping & Handling:	\$27.98 \$0.00
SAINT JOHNS, FL 32259 United States	Total before tax: Sales Tax:	\$27.98 \$0.0 <del>0</del>
Shipping Speed: Two-Day Shipping	Total for This Shipment:	\$27.98
Shipped on November 8, 2021		
1 Of: Perfectware 2 Ply Red-200 Red Beverage Napkin Package of 200ct- 2-Ply, 2.5" Height, 5" Width, Sold by: Amazon.com	10" Length (Pack of 200)	
1 of: Perfectware 2 Ply Red-200 Red Beverage Napkin Package of 200ct- 2-Ply, 2.5" Height, 5" Width, Sold by: Amazon.com Condition: New Shipping Address: Durbin Crossing CDD 145 South Durbin Pkwy	10" Length (Pack of 200) Item(s) Subtotal: Shipping & Handling:	\$13.03
1 of: Perfectware 2 Ply Red-200 Red Beverage Napkin Package of 200ct- 2-Ply, 2.5" Height, 5" Width, Sold by: Amazon.com Condition: New Shipping Address: Durbin Crossing CDD 145 South Durbin Pkwy SAINT JOHNS, FL 32259	Item(s) Subtotal:	Price \$13.03 \$13.03 \$0.00 \$13.03 \$0.85
Shipping Address: Durbin Crossing CDD 145 South Durbin Pkwy SAINT JOHNS, FL 32259 United States Shipping Speed:	Item(s) Subtotal: Shipping & Handling: Total before tax:	\$13.03 \$13.03 \$0.00 \$13.03
1 of: Perfectware 2 Ply Red-200 Red Beverage Napkin Package of 200ct- 2-Ply, 2.5" Height, 5" Width, Sold by: Amazon.com Condition: New Shipping Address: Durbin Crossing CDD 145 South Durbin Pkwy SAINT JOHNS, FL 32259 United States Shipping Speed:	Item(s) Subtotal: Shipping & Handling: Total before tax: Sales Tax:	\$13.03 \$13.03 \$0.00 \$13.03 \$0.85
1 of: Perfectware 2 Ply Red-200 Red Beverage Napkin Package of 200ct- 2-Ply, 2.5" Height, 5" Width, Sold by: Amazon.com Condition: New Shipping Address: Durbin Crossing CDD 145 South Durbin Pkwy SAINT JOHNS, FL 32259 United States Shipping Speed: Two-Day Shipping	Item(s) Subtotal: Shipping & Handling: Total before tax: Sales Tax:	\$13.03 \$13.03 \$0.00 \$13.03 \$0.85  \$13.88 

Grand Total: \$41.86

**Credit Card transactions** 

**United States** 

American Express ending in 1695: November 7, 2021: \$27.98



Vesta Property Services, Inc. 245 Riverside Avenue Suite 300 Jacksonville FL 32202

### Invoice

Invoice # Date 395647 1/31/2022

Terms

**Due Date** 

2/28/2022

Memo

Bill To Durbin Crossing C.D.D. c/o GMS LLC 475 West Town Place Suite 114 St. Augustine FL 32092

### 252A

Description	Quantity	Flate	Amount
Billable Expenses Pool Supplies 1, 30, 538, 463 Z.DAVIDSON - Ace - insect treatment for shed - 1, 320, 536, 455 M.ALFANO - Amazon - HP probook repair/replacement - 1, 320, 538, M.ALFANO - Amazon - HP probook repair/replacement - 1, 320, 538, 442 Z.DAVIDSON - Ace - new hardware for basketball - 1, 320, 538, 442 Z.DAVIDSON - Ace - thread lock for signs - 1, 320, 538, 442 Z.DAVIDSON - Racetrack - diesel for Kubota - 1, 320, 538, 46310 Z.DAVIDSON - Racetrack - Gas for blower - 1, 320, 538, 46310 1, 320, 538, 46310			305.68 10.64 428.93 5.03 20.43 25.99 15.41 812.11

Total

\$812.11

RECEIVED MAR 1 5 2022

555 SALE 01/07/22 8:55AM MT \$9.99 EA /508070 1 EA INSECT KILLR INDOOR IGAL \$9.99 9.99 TAX: \$ .65 SUB-TOTAL :\$ TOTAL: \$ 10.64 BC AMT: 10.64 \$ MID: \*\*\*\*\*\*\*\*6883 TID: \*\*\*4807 AUTH: 844802 AMĨ:\$ 10.64 Host reference #:789325 Bat# Authorizing Network: AMEX Chip Read CARD TYPE: AM EXPRESS EXPR: XXXX ALD : A00000025010801 IVR : 0000008000 IAD : 06490103602002 ISI : F800 ARC : 00 MODE : Issuer CVM : Name : AMERICAN EXPRESS ATC :0117 : 57D025061F934759 aC Dxn10/ValCode: 881387

Bank card USD\$ 10.64

1

lotal Items:

## 

==>> JRNL#H89325/1 CUST NO:\*42841 (<==

THANK YOU ZACHARY DAVTDSON FOR YOUR PATRONAGE ACE REWARDS ID # 1968542087

f agree to pay above total amount according to card issuer agreement (merchant agreement if credit voucher) Acct: ZACHARY DAVIDSON

Customer Copy

in participate:

\* Visit TalkTo.AceHardware.com

- \* Text HELPFUL to 223439
- This survey invitation is valid for 72 hours
- \* Store # 16059
- Survey approximately 5 minutes

No purchase necessary. Must be 18 or older to enter sweepstakes. Void

01/04/22 1:35PM	JAJ		555	SALE
56	8	ÉÁ	,27	EA *
MISC. FASTENERS 56 MISC. FASTENERS 56 MISC. FASTENERS		EA EA		\$2,16 EA * \$1.60 EA * \$,96
SUB-TOTAL:\$	4.72 BC AM	TAX TOTAL T:	**	,31 5,03 5,03
BK CARD#: XXX MID:********6883 AuTH: 809176 Host reference #	ill	D:***41 AMT	307 ; \$	5.03
Authorizing Netw	ork:	AMEX		
Chip Read CARD TYPE:AM EXP AJD : A000000025 TVR : 0000008000 TAD : 0649010360 TST : F800 ARC : 00 MODE : Issuer CVM :	01080		XPR: X	XXX
CVM : Name : AMERICAN ATC :0115 AC : 559B81EC3 TxnID/ValCode: 8	07826	F5		
Bank card	U	SD\$	5.03	

Total Items: 32

## 

((==

----->> JRNL#H88714/1 CUST ND:\*42841

> THANK YOU ZACHARY DAVIDSON FOR YOUR PATRONAGE ACE REWARDS ID # 1960542087

1 agree to pay above total amount according to card issuer agreement (merchant agreement if credit voucher) Acct: ZACHARY DAVIDSON

Customer Copy

#### - 本是于宋来春来来来来来来来来来来来来来来来来来来来来来来来来来来来来来

Tell us about your experience today and Enter to win a \$50 Ace gift card!

to participate:

- \* Visit TalkTo.AceHardware.com
- \* Text HELPFUL to 223439
- This survey invitation is valid for 72 hours
- \* Store # 16059
- + Survey approximately 5 minutes

01/05/22 8:04AM MI 555 SALE 2 EA \$9.59 EA 1490762 HIREADLOCKER 271 RED \$19,18 SUB-TOTAL:\$ 19.18 TAX: \$ 1.25 TOTAL: \$ 20.43 BC ANT: 20.43 4 BK LARD#: MID:\*\*\*\*\*\*6883 11D:\*\*\*4807 AUTH: 895512 20.43 AMT: \$ Host reference #:788839 Bat# Authorizing Network: AMEX Chip Read CARD TYPE: AN EXPRESS EXPR: XXXX AID : A00000025010801 TVR : 0000008000 TAD : 06490103602002 ISI : F800 ARC : 00 MUDE : Issuer GVM : Name : AMERICAN EXPRESS ATC :0116 AC : CFEEC6CAA8B3E89C fxn1D/ValCode: 880557 Bank card USD\$ 20.43 2 Total Items:



=>> JRNL#H88839/1 CUST\_N0:\*5 11

<<==

THANK YOU ZACHARY DAVIDSON FOR YOUR PATRONAGE

1 agree to pay above total amount according to card issuer agreement (merchant agreement if credit voucher) Acct: CASH CUSTOMER

Customer Copy

#### 

Tell us about your experience today and Enter to win a \$50 Ace gift card!

lo participate:

- \* Visit TalkTo.AceHardware.com
- \* Text HELPFUL to 223439
- this survey invitation is valid for 72 hours

\* Store # 16059

\* Survey approximately 5 minutes

No purchase necessary. Must be 18 or older to enter sweepstakes. Void where prohibited. See rules at: TalkTo.AceHardware.com amazon.com

Details for Order #111-6180716-8736246 Print this page for your records.

Order Placed: December 27, 2021 Amazon.com order number: 111-6180716-8736246 Order Total: \$428.93

## **Preparing for Shipment**

#### **Items Ordered**

1 of: *HP ProBook 640 G3 14 Inch Laptop PC, Intel Core i5-7200U up to 3.1GHz, 8G DDR4, 256G SSD, VGA, DP, Windows 10 Pro 64 Bit Multi-Language Support English/French/Spanish(Renewed)* Sold by: Vertex PC (seller profile)

Price \$399.00

Condition: New

#### Shipping Address:

Carl Weatherholt 2908 E MERRIN RD PLANT CITY, FL 33567-3936 United States

#### **Shipping Speed:**

**FREE Prime Delivery** 

## **Payment information**

Payment Method: American Express | Last digits: 1125

#### **Billing address**

Margaret Alfano 245 Riverside Avenue Suite 250 Jacksonville, Florida 32202 United States Item(s) Subtotal: \$399.00 Shipping & Handling: \$0.00 Total before tax: \$399.00 Estimated tax to be collected: \$29.93 Grand Total: \$428.93

To view the status of your order, return to Order Summary.

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RaceTrac 2578 2838 County Rd 210 W Saint Johns FL 32259 (904) 230-4672 For Guest Experience Comments, Please Call 888.636.5589 or go to racetrac.com Term: XXXXXXXXX3001 Appr: 894239 Seq#: 037240 PUMP No. 11 Diesel Grade: Gallons: 7.492 G Price: \$3.469/Gal Total Fuel: \$25.99 As advertised, E20 Flex Fuel may be offered in place of E15 Gasoline TOTAL SALE \$25.99 American E \$25.99 Capture American Express XXXXXXXXXXX1752 Chip Read USD\$ 25.99 AMERICAN EXPRESS Mode: Issuer AID: A000000025010801 TVR: 0000008000 IAD: XXXXXXXXXXXXXXXXX TSI: E800 ARC: 00 ARQC: 6AEA327E7FA95CC4 01/04/2022 09:02:56 Download our app!

HOW ARE WE DOING? GUEST@RACETRAC.COM 1/4/2022 9:04:57

RaceTrac 2578 2838 County Rd 210 W Saint Johns, FL 32259 (904) 230-4672 For Guest Experience, Comments Please Call 888.636.5589 Or go to racetrac.com Tax Description Qty Amount -----Pump 11 Un1-87 4.862 G @ \$3.169/G \$15.41 As advertised, E20 Flex Fuel may be offered in place of E15 Gasoline \$15.41 Sub Total \$0.00 Tax: \$ 41 Total American Express: \$15.41 \$0.00 Change Capture American Express XXXXXXXXXXXXX1752 Chip Read USD\$ 15.41 AMERICAN EXPRESS Mode: Issuer AID: A00000025010801 TVR: 0000008000 IAD: XXXXXXXXXXXXXXXXXXXX TSI: E800 ARC: 00 ARQC: 0EB2AF2E9371F772 01/04/2022 09:06:32 Term: XXXXXXXXXX3001 Appr: 868228 Seg#: 037248 TRAN: 1085133 REG: 100CSH: ICR 1/4/2022 9:06:49 AM Download the RaceTrac rewards app today Enjoy \$1 Any Size Fountain Any Time

> HOW ARE WE DOING? GUEST@RACETRAC.COM



Vesta Property Services, Inc. 245 Riverside Avenue Suite 300 Jacksonville FL 32202

## Invoice

Invoice # Date	396723 2/28/2022
Terms	
Due Date	3/31/2022
Memo	

Bill To Durbin Crossing C.D.D. c/o GMS LLC 475 West Town Place Suite 114 St. Augustine FL 32092

RECEIVED 11 1 5 2022

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asaA

Description	Quantity	Rate	Amount
Billable Expenses M.ALFANO - Amazon - Repair/Replace 1.320.538.442 T.MYHILL - DRI software - anti-virus software 1.320.538.442 Total Billable Expenses			166.27 69.99 236.26

Total

\$236.26

Final Details for Order #113-5742619-7475433 Print this page for your records.

Order Placed: February 10, 2022 Amazon.com order number: 113-5742619-7475433 Order Total: **\$166.27** 

## Shipped on February 11, 2022

#### **Items Ordered**

Price

1 of: Furniture Sliders for Carpet & Hard Floor, WANLILAI 16 PCS 2.5 Inch Self-Stick\$8.89Furniture Sliders Movers Carpet Coasters for Carpet Chair Table Desk Reusable RoundGlides Glider Pads (for Carpet)Sold by: WANLILAI (seller profile)\$8.89

Condition: New

1 of: Super Sliders 3 1/2 and 5" Reusable 2-in-1 Furniture Carpet Sliders with Hardwood \$19.99 Socks - Slide Items Easily Without Damage Across Any Surface, Beige (8 Pieces) Sold by: Amazon.com Services LLC

#### Condition: New

1 of: 8 Large Square Rubber Feet Foot Bumpers w/Stainless Screws - .590 H X 1.500 W \$15.99 - Made in USA - Heavy Duty, Non Marking for Furniture, Tables, Chairs, Desks, Benches, Sofas, Chests, & Other Items. Sold by: RUBBERFEET US (seller profile)

Condition: New

8 of: Screw-On Felt Pads X-Protector – 24 Felt Chair Pads for Hardwood Floors 1.1" – \$13.91 Premium Chair Glides – Beige Floor Protectors for Furniture Legs – The Best Furniture Sliders for Hardwood Floors Sold by: NeoSales Corp (seller profile)

Condition: New

#### Shipping Address:

Margaret Alfano 145 S DURBIN PKWY SAINT JOHNS, FL 32259-7224 United States

#### Shipping Speed:

**FREE Prime Delivery** 

## **Payment information**

Payment Method: American Express | Last digits: 1125

**Billing address** 

Margaret Alfano 245 Riverside Avenue Suite 250 Jacksonville, Florida 32202 United States Item(s) Subtotal: \$156.15 Shipping & Handling: \$0.00 Total before tax: \$156.15 Estimated tax to be collected: \$10.12

Grand Total: \$166.27

**Credit Card transactions** 

AmericanExpress ending in 1125: February 11, 2022: \$166.27

To view the status of your order, return to <u>Order Summary</u>.

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# Store Store

# Invoice

Order Date	Order ID
1/28/2022	#105026679300
Merchant of Record:	Billing Address:
DigRiv North America, Inc.	Vesta Property Services, Inc
10380 Bren Road West	245 Riverside Ave, Ste 250
Minnetonka	JACKSONVILLE, FL 32202
MN 55343	US

Quantity	Product Name	Extended Price	Price	
1	Avast Premium Security	\$69.99	\$69.99	
		Sub-total Tax	\$69.99 \$0.00	
		Total	\$69.99	

#### GCINUS202200000813047

Download VAT Invoice



Vesta Property Services, Inc. 245 Riverside Avenue Suite 300 Jacksonville FL 32202

Bill To Durbin Crossing C.D.D. c/o GMS LLC 475 West Town Place Suite 114 St. Augustine FL 32092

Pressure washing

## Invoice

Invoice # Date	396962 3/15/2022
Terms	Net 30
Due Date	4/14/2022
Memo	Maintenance Services



Amount

45576	1	250.00	250.00
	and an	Total	\$250.00

Quantity

RECEIVED MAR 1 5 2022

1.320.538.



AMENITY MAINTENANCE GROUP

DATE: February 24, 2022

245 Riverside Ave Suite # #300, 32202 Ph: 904-654-6304 / Fax: 904-355-1832 DCCDD02242022

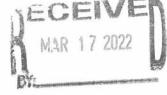
BILL TO: Durbin Crossing CDD

DESCRIPTION	AMOUNT	
Pressure wash the following locations:		
Pressure clean the monument at Veterans / North Durbin	\$	150.00
Pressure cleanLongleaf and 2209	\$	100.00
Licensed and insured as a department of Vesta Property Services		
	\$	250.00
SALES TAX	\$	
TOTAL	\$	250.00

Payment is due 30 days upon completion. Thank you for your business!



Durbin Crossing, CDD c/o GMS, LLC Board of Supervisors 475 West Town Place Suite 114 St. Augustine, FL 32092



March 07, 2022 Project No: Invoice No:

02106.34000 0201864

Project 02106.34000

Durbin Crossing Community Development District-2018/2019 General Consulting Engineering Services (WA#37)

### Professional Services rendered through February 26, 2022

Task 01 Professional Personnel Professional Services

			Hours	Rate	Amount		
Senior E	Engineer						
Kats	aras, George	2/12/2022	.50	194.00	97.00		
Kats	aras, George	2/19/2022	1.00	194.00	194.00		
Designe	r						
Shu	milov, Marat	2/12/2022	4.00	125.00	500.00		
Shu	milov, Marat	2/19/2022	5.00	125.00	625.00		
	Totals		10.50		1,416.00		
	Total La	abor				1,416.00	
				Total thi	s Task	\$1,416.00	
<b></b> Task	XP	Expenses			– – – – – – – – –	0.00	

Invoice Total this Period \$1,416.00

1.310.513.311 TA

England-Thimy& Miller, Inc.

ENGINEERS • PLAINERS • SURVEYORS • GIS • LANDSCAPE ARCHITECTS 14775 Old St. Augustine Road • Jacksonnille, Florida 32258 • Hal 904-642-3990 • Jaz 904-646-9485 CA-0002584 LC-0000316



12558 Old King Rd Jacksonville, Florida 32219 904-766-3933

ľ

Date: 03-22-2022

Invoice: Jx7695

RECEIVED MAR 2.5 2022

Invoice #	Customer Name:	Phone number:
7695	Durbin Crossing CDD	904-230-2011
	475 W. Town Place Suite 114 St. Augustine, Florida 32092	

Description of Work:	Information:	Amount:
Chicks and Bunnies for Spring event		\$600.00
9am-2pm		
_	TOTAL:	\$600.00
345A 320-53800-45511	PAYMENTS/ CREDITS:	
(50)	Balance Due:	\$600.00

Thank you for your business!

Trutech, LLC PO Box 6849 Marietta, GA 30065 800.842.7296



Account / Invoice Purchase Order

## 1.320.538.45513

943400 2591259

371A

Trutech, LLC PO Box 6849 Marietta, GA 30065

000000943400600100000018505100000000750000

Please Return this portion with your payment

### Invoice 2591259

Date	Description	Quantity	Amount	Тах	Total
Service Address:	1901 Dumfries Ct Saint Johns, FL 32259-7280				
2/14/2022	Monthly Service		\$75.00	\$0.00	\$75.00

Hello. Today we sprayed a armadillo deterrent throughout the entire perimeter of the property going heavy in the flowerbeds and along the flowerbeds plus also around the sidewalk. Thank you and have a wonderful day, Gray

		Adjustment	\$0.00	
Account#943400	Lic#:	Total:	\$75.00	
Commercial Applicators are licensed by the Department of Agriculture. Thank you for your business!				

Please visit https://www.trutechinc.com/online-bill-pay/ for online payment options, or call 800-842-7296 for assistance.

Online Bill Pay Registration Number: 9340519D

Durbin Crossing CDD 475 W Town Pl suite 114 St. Augustine, FL 32092-3648

Invoice
Invoice #: 7757

Date: 03/28/22 **Customer PO:** DUE DATE: 04/27/2022

#### FROM

VerdeGo **PO Box 789** 3335 North State Street Bunnell, FL 32110 Phone: 386-437-3122 www.verdego.com

**Durbin Crossing** c/o Vesta Property Services 245 Riverside Ave., Suite 250 Jacksonville, FL 32202

DESCRIPTION

#7808 - Supplemental annual installation

Proposal for installing additional annuals at South Amenities entrance and North Amenities roundabout beds. These are an addition to contractual amounts to better fill in bed space.Price includes annuals and all job related labor.

Landscape Enhancement				\$1,158.00
Annuals (Material)	360.00	\$2.75	\$990.00	
Labor and Prep (Labor)	4.00	\$42.00	\$168.00	
Invoice Notes:				

Thank you for your business!

\$1,158.00 AMOUNT DUE THIS INVOICE

1.320.538,462

348A

**BILL TO** 

ERDEGO

# RECEIVED MAR 2 8 2022

#### AMOUNT

# Vestan.

#### Vesta Property Services, Inc. 245 Riverside Avenue Suite 300 Jacksonville FL 32202

Bill To Durbin Crossing C.D.D. c/o GMS LLC 475 West Town Place Suite 114 St. Augustine FL 32092

## Invoice

Invoice # Date	395641 1/31/2022
Terms	
Due Date	1/31/2022
Memo	pass thru appliance

## asaa

Custorial Custor	nilly R	de A	mount
Repair/Replacement refrigerator and dishwasher	1	2,229.40	2,229.40
	ar nge		
\$		Total	\$2,229.40

RECEIVED MAR 1 5 2022

1.320 538.442

SE Z I I AND COMPANY 660 14 111 IPS FIGHMAY EU TE 20 14 CKSO 14 11E, FL, S2265 14 C 31 4300

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Clerk Il: 6

noxxxxx acd 1/ 5 A EX	Entry Method: Marual
Total: \$	2,229.40
1/16/21 Inv N: 909/00011 Apprud: On Inv: AVS Code: DW2 Code: NATC-1 1	15:42:34 Aper Code: 201422

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v Margaret Alfano

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ANK YOUT

	90 - 90 190	6	SALES	ORDEX
SET2 7660-20 Philips Highway Jacksonville, FL 32256 904-731-4100 Fax 730-8935	2140 N.E. 36th Avenue Ocala, FL 34470 352-732-5486 Fax 368-3999		5	

INVOICE NO.	PAGE
760480	1
INVOICE D	ATE
11/30/	21

SO	LD	
1	rΩ	

SHIP TO DURBIN CROSSING COMMUNITY DEVELOPMENT CE 475 W TOWN PLACE STE 114

ST. AUGUSTINE, FL 32092

TO DURBIN CROSSING AMENITY CENTER SO 145 S DURBIN PKWY ST. JOHNS, FL 32259 904-230-2011 - OFFICE 904-305-1047 - MARGARET

#### PLEASE REMIT PAYMENT TO: P.O. BOX 24270 ~ JACKSONVILLE, FL 32241-4270

ORDER NO.	ORDER DATE	CUSTOMER NO.	1.00.	SLSMN	PURCHASE O	RD. NO.	JOB NUMBE	RSS	HIP VIA	COL/PP
282139	11/16/21		JAX	102				OUR TRU	JCK	
QTY. ORDER/B.O.	SHI	QTY. P/RETURN	ITEM N	O./DESCI	RIPTION		UNIT	PRICE/UOM DISC.	NET P	RICE
WDF560SAFM WHIRLPOOL D Serial No. DWKIT1 PETRA D/W I CL1/599/4 4YR COMM UN	DISHWASHER FX4314760 NSTALL KIT	CAJ IN: 1.00 1.00	L 1 H	R B4	HAUL AWF 1.00 1.00	580	0.000 6.000 20	PRICE/UOM DISC. E7 E7 E7	580.(	00
TERMS: NET RECEIP FOLLOWING INVOICE RETURNS ARE SUBJI TERMS, CONDITIONS RECEIVED BY:	EDATE ARE SUBJE ECT TO A HANDLIN AND PROVISIONS	CT TO 1 1/2% PER	MONTH L S SALES II ERSE SIDE	ATE CHAP	GE. APPROVE SUBJECT TO	D	MI STA COUN	SALE AMOUNT SC. CHARGES FREIGHT TE SALES TAX TY SALES TAX TOTAL	714.20 .00 .00 714.20	
	FULLY BEFORE SIG						AMOU	INT RECEIVED	.00	

RULIF - BUL OF LADING GOLD - CUSTOMER COPY GREEN - WAREHOUSE COPY

× .	$\sim$	SALE	es order	INVOICE NO. PAGE 760476 1 INVOICE DATE
	SETZER'S           7660-20 Philips Highway           Jacksonville, FL 32256           04-731-4100 Fax 730-8935           2140 N.E. 36th Avenue           Ocala, FL 34470           352-732-5486 Fax 368-3999	5		11/30/21

ST. AUGUSTINE, FL 32092

904-305-1047 - MARGARET

#### PLEASE REMIT PAYMENT TO: P.O. BOX 24270 ~ JACKSONVILLE, FL 32241-4270

and the second sec	ORDER DATE	CUSTOMER NO.	1.00.	SLSMN	PURCHASE ORD. NO	O. JOB N	IUMBER	SHIP	ΠA	COL/PP
282142	11/16/21		JAX	102				OUR TRUCK		
QTY. ORDER/B.O.	SF	QTY. HIP/RETURN	ITEM N	O./DESCI	RIPTION		UNIT PRICE	UOM DISC.	NET P	RICE
CONTRACT I NON TAXABI INSTALL DI	ABOR E	CA	LL 1 H STALL VEL FR	NEW &		LD 100.000		EA	100.	00
TERMS: NET RECE FOLLOWING INVOID RETURNS ARE SUB TERMS, CONDITION	E DATE ARE SUBJ JECT TO A HANDLI S AND PROVISION	ECT TO 1 1/1% PER ING CHARGE. THI	MONTH L S SALES I ERSE SIDE	ATE CHAF NVOICE IS E OF SALE	GE. APPROVED	c	MISC. C	REIGHT LES TAX	100.00	

BLUE - BILL OF LADING GOLD - CUSTOMER COPY GREEN - WAREHOUSE COPY

"manual"		SALES ORDER	759679	1
SETZ	ER'S		INVOICE D/ 11/20/	
7660-20 Philips Highway Jacksonville, FL 32256 904-731-4100 Fax 730-8935	2140 N.E. 30 <sup>th</sup> Avenue Ocala, FL 34470 352-732-5486 Fax 368-3999			

SQ

SOLD		SHIP	
то	DURBIN CROSSING COMMUNITY DEVELOPMENT CE	TO	DURBIN CROSSING AMENITY CENTER
	475 W TOWN PLACE		145 S DURBIN PKWY
	STE 114		230-2011-OFFICE
			305-1047-MARGARET
	ST. AUGUSTINE, FL 32092		ST JOHNS, FL 32259

#### PLEASE REMIT PAYMENT TO: P.O. BOX 24270 ~ JACKSONVILLE, FL 32241-4270

ORDER NO.	ORDER	DATE	CUSTOMER NO.	100.	SLSMN	PURCHAS	E ORD. NO.	JOB NUMBE	R		COL/PPD
282136	11/1	6/21		JAX	102				OUR TRI	JCK	
QTY. ORDER/B.O.		SHI	OTY. P/RETURN	ITEM N	O./DESCI	RIPTION		UNIT	PRICE/UOM DISC.	NET PI	RICE
			Cat		אם כ						
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WRS315SDHM			1.00	T''''''''	34471 Q.	1.00	1,150	0.000	E		
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DURB DURBIN CROSS OKUZMUK

# CommercialFitnessProducts

# INVOICE

6221 Topaz Ct, Fort Myers, FL 33966

- Office: 239-938-1461
- Cell: 239-633-5719
- Email: Iorl@commfitnessproducts.com
- Fax: 239-938-1462

#### BILL

TO: Durbin Crossing HOA 145 South Durbin PKWY St Johns, FL 32259

ATN Margaret Alfano

Phone (904) 592-4090 Email malfano@vestapropertyservices.com INVOICE # L220303-T Date: Mar 2, 2022

SHIP TO: Durbin Crossing HOA 145 South Durbin PKWY St Johns, FL 32259

ATN Margaret Alfano

Phone (904) 592-4090

Email malfano@vestapropertyservices.com

Prepared By	P.O. Number	Ship Via	F.O.B. Point	Payment Terms	Install Date
Lori Main	Will Advise	Best Way	Origin	Upon Receipt	

QTY	MODEL	DESCRIPTION	UNIT PRICE	LINE TOTAL
3	T-ES-LED	Matrix Endurance LED Treadmill	\$5,499.00	\$16,497.00
1	Delivery/Install	Inside Delivery, Assembly & Installation - 1st Floor, No Stairs, Elevator or Long Carry Distance (additional fees apply for stairs or elevator	\$495.00	\$495.00
1	REMOVE	Existing Equipment Removal and Disposal - Three (3) Treadmills, \$100 each	\$300.00	\$300.00
1		St. Johns County Sales Tax	<del>\$25.00</del>	- \$25.00

Frame Color	Standard Silver	Subtotal	\$17,317.00
Upholstery Color	Standard Black	State Tax	\$0.00
	Customer is responsible for removal & disposal of existing equipment unless otherwise noted. CFP does not provide	Freight	\$855.00
Notes	anchoring or wall mounting,	Grand Total	\$18,172.00
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653

	Const HOOD	Deposit	\$0.00
65-17	36-400-53000-blaap	C.O.D. Due	<del>\$18,172.00</del>

For Delivery Staff							
Date:	Amount Collected:	Check No.:					
Received By: (Pr	rint Name and Sign)						

#### Acceptance of Proposal

#### **Terms and Conditions**

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#### Scheduled Installations

CFP will make every effort to deliver & install on Purchaser's required date.

Should Purchaser be unable to accept delivery after confirmed Ship Date or scheduled Installation Date, due to - readiness of the site, availability of payment, electrical connections, flooring installation, or other such issues, Redelivery & Storage Charges will apply. Fees will be assessed from volume of equipment, site location, and length of storage.

Partial installations require the installed product to be paid per the terms of the purchase. Additional Delivery Fees may apply. CFP does not provide

#### Confidentiality

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Per industry safety standards CFP hereby notifies Purchaser of the need to locate treadmills with a 2-meter-long clear zone behind each treadmill.

Purchaser shall indemnify CFP against any and all losses, liabilities, damages and expenses which may incur as a result of any claim arising out of or in connection with the goods sold hereunder that have not been caused solely by CFP's negligence.

#### Technology

Purchaser is responsible for providing power & technology requirements, as stated below. Failure to have any or all requirements fulfilled prior to scheduled equipment installation will result in additional Service Fees & Travel Charge. Power Requirements - treadmills require a dedicated 20amp circuit with non-looped ground & neutral wires with a NEMA 5-20R receptacle. Bikes, Ellipticals ClimbMills & Steppers can be "daisy-chained" with up to four (4) units on a single receptacle. TV Signal - unencrypted digital via RG6 COAX Cable. Each TV requires an RG6 patch cable with F-Type compression fitting. OPTV requirements vary - please check with A/V Technician & Cable/SAT provider.

Network - Hardline connection preferred, and required for some incidents - please check with A/V Technician & Internet provider. WiFi, 5Mbps per console MAX download usage -No Splash Page or Secondary Authentication requirements.

Wellbeats - 110V electric power to both Interactive Touchscreen & TV; 1.5" conduit connecting TV to Touchscreen, with pull string, Hardline internet connection (not WIFi) to WB Touchscreen. For TV Mounting - backing board for TV Bracket.

#### Warranties

Matrix CV Warranty: Frame & Drive Motor - 7 Yrs, Parts & Labor - 3 Yrs. Bikes & Ellipticals: Frame Construction (excludes finish) - 10 Yrs, Brake & Drive System - 3 Yrs, Flywheel Assembly - 3 Years. Service provided by factory-trained & authorized Matrix Service Providers

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Matrix Strength (G1 Strength): Warranty: Frame - 10 Yrs, Parts - 1 Yrs., Labor - 1Yrs., Upholstery/Cables/Springs/ Grips - 90 Days

Vision Warranty: 5 Yrs Parts, 2 Yrs Labor.

InFlight Fitness: Lifetime warranty on the frame and welds. One year warranty on cables, pulleys and moving parts.

BH Fitness: Lifetime warranty on the frame, 5 years parts, and 2 years labor (T6 - 1yr labor).

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BodyCraft Upright & Recumbent Bikes: 10 year- Frame . 5 year- Parts , 2 Year - Labor

BodyCraft SPX Spin Bike: 10 Year Frame, 3 Year Parts, 1 Year Wear Items, 90 Days Labor

Pre-Owned Equipment Warranty: 30 Days Parts & Labor

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Make payments to the order of:	Proposal Amount:	\$18,172.00
Commercial Fitness Products, Inc.	Payment Terms:	Upon Receipt
Fed-Ex, UPS, USPS etc.	Deposit Amount:	\$0:00
Commercial Fitness Products, Inc.	Balance:	\$18,172100
5034 N Hiatus Rd Sunrise, FL 33351	Signature	
	Print Name:	
Wire Transfer Bank Information Available Upon Request.	Facility Name:	
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Thank you for your Business!



## **SALES ORDER**

6221 Topaz Ct, Fort Myers, FL 33966

Office: 239-938-1461

- Cell: 239-633-5719
- Email: Iori@commfitnessproducts.com
- Fax: 239-938-1462

BILL

TO: Durbin Crossing HOA 145 South Durbin PKWY St Johns, FL 32259

ATN Margaret Alfano

Phone (904) 592-4090 Email malfano@vestapropertyservices.com SALES ORDER # L220303-T

Date: Mar 2, 2022

SHIP TO: Durbin Crossing HOA 145 South Durbin PKWY St Johns, FL 32259

ATNMargaret AlfanoPhone(904) 592-4090Emailmalfano@vestapropertyservices.com

Prepared By	P.O. Number	Ship Via	F.O.B. Point	Payment Terms	Install Date
Lori Maln	Will Advise	Best Way	Origin	Upon Receipt	

QTY	MODEL	DESCRIPTION	UNIT PRICE	LINE TOTAL
3	T-ES-LED	Matrix Endurance LED Treadmill	\$5,499.00	\$16 <u>,</u> 497.00
1	Delivery/Install	Inside Delivery, Assembly & Installation - 1st Floor, No Stairs, Elevator or Long Carry Distance (additional fees apply for stairs or elevator	\$495.00	\$495.00
1	REMOVE	Existing Equipment Removal and Disposal - Three (3) Treadmills, \$100 each	\$300.00	\$300.00
1		St. Johns County Sales Tax	\$25.00	\$25.00
	Frame Color	Standard Silver	Subtotal	\$17,317.00
Uph	olstery Color	Standard Black	State Tax	\$0.00
Notes		Customer is responsible for removal & disposal of existing		\$855.00
		anchoring or wall mounting.	Grand Total	\$18,172.00

	For De	livery Staff	
Date:	Amount Collected:	Check No.:	
Received By: (Pi	rint Name and Sign)		

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Network - Hardline connection preferred, and required for some incidents - please check with A/V Technician & Internet provider. WIFI, 5Mbps per console MAX download usage -No Splash Page or Secondary Authentication requirements.

Wellbeats - 110V electric power to both Interactive Touchscreen & TV; 1.5" conduit connecting TV to Touchscreen, with pull string, Hardline internet connection (not WiFi) to WB Touchscreen. For TV Mounting - backing board for TV Bracket.

#### Warranties

Matrix CV Warranty: Frame & Drive Motor - 7 Yrs, Parts & Labor - 3 Yrs. Bikes & Ellipticals: Frame Construction (excludes finish) - 10 Yrs, Brake & Drive System - 3 Yrs, Flywheel Assembly - 3 Years. Service provided by factory-trained & authorized Matrix Service Providers

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Matrix Strength (G1 Strength): Warranty: Frame - 10 Yrs, Parts - 1 Yrs., Labor - 1Yrs., Upholstery/Cables/Springs/ Grips - 90 Days

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BodyCraft Upright & Recumbent Bikes: 10 year- Frame . 5 year- Parts , 2 Year - Labor BodyCraft SPX Spin Bike: 10 Year Frame, 3 Year Parts, 1 Year Wear Items, 90 Days Labor

Pre-Owned Equipment Warranty: 30 Days Parts & Labor

Please initial that you acknowledge and accept the 'Terms and Conditions' of this proposal.

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Make payments to the order of:	Proposal Amount:	\$18,172:00
Commercial Fitness Products, Inc.	Payment Terms:	UponiReceipt
Fed-Ex, UPS, USPS etc.	Deposit Amount:	\$0:0 <u>0</u>
Commercial Fitness Products, Inc.		\$18,172.00
5034 N Hiatus Rd Sunrise, FL 33351	Signature	
	Print Name:	
Wire Transfer Bank Information Available Upon Request.	Facility Name:	
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Thank you for your Business!



INVOICE

6221 Topaz Ct, Fort Myers, FL 33966

Office:	239-938-1461
Cell:	239-633-5719

- Email: Iori@commfitnessproducts.com
- Fax: 239-938-1462

#### BILL

TO: Durbin Crossing HOA 145 South Durbin PKWY St Johns, FL 32259

> ATN Margaret Alfano Phone (904) 592-4090 Email malfano@vestapropertyservices.com

INVOICE # L220303-TV Date: Mar 2, 2022

SHIP TO: Durbin Crossing HOA

145 South Durbin PKWY St Johns, FL 32259

ATN	Margaret Alfano
Phone	(904) 592-4090
Email	malfano@vestapropertyservices.com

Prepared By	P.O. Number	Ship Via	F.O.B. Point	Payment Terms	Install Date
Lori Main	Will Advise	Best Way	Origin	50% Deposit, 50% COD	

QTY	MODEL	MODEL DESCRIPTION		LINE TOTAL
3	ZMD4009918	Matrix MYE 15.6" TV	\$1,299.00	\$3,897.00
3	All Other Cardic	TV Bracket HURESAT;	\$179.00	\$537.00
1	1 Delivery/Install Inside Delivery, Assembly & Installation - 1st Floor, No Stairs, Elevator or Long Carry Distance (additional fees apply for stairs or elevator		\$325.00	\$325.00
	Frame Color	Standard Silver	Subtotal	\$4,759.00
Uphoistery Color		Standard Black	State Tax	\$0.00
Notes		Customer is responsible for removal & disposal of existing equipment unless otherwise noted. CFP does not provide	Freight	\$162.00
		anchoring or wall mounting.		\$4,921.00

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 Deposit
 \$2,460.50

 . \00000
 C.O.D. Due
 \$2,460.50

For Delivery Staff				
Date: Amount Collected: Check No.:				
Received By: (Print Name and Sign)				

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BodyCraft SPX Spin Bike: 10 Year Frame, 3 Year Parts, 1 Year Wear Items, 90 Days Labor

Pre-Owned Equipment Warranty: 30 Days Parts & Labor

Created on 03/02/22 15:08:04 by Lori Main

Please initial that you acknowledge and accept the 'Terms and Conditions' of this proposal.

######################################	Proposal # :	L220303-TV
Make payments to the order of:	Proposal Amount:	\$4;921.00
Commercial Fitness Products, Inc.	Payment Terms:	50% Deposit, 50% COD
Fed-Ex, UPS, USPS etc.	Deposit Amount:	\$2;460.50
Commercial Fitness Products, Inc. 5034 N Hiatus Rd	Balance:	\$2;460:50
Sunrise, FL 33351	Signature	
	Print Name:	
Wire Transfer Bank Information Available Upon Request.	Facility Name:	
۵۰۰ کار این	Date of Acceptance:	

Thank you for your Business!



6221 Topaz Ct, Fort Myers, FL 33966

Office: 239-938-1461

- Cell: 239-633-5719
- Email: lori@commfitnessproducts.com
- Fax: 239-938-1462

#### BILL

TO: Durbin Crossing HOA 145 South Durbin PKWY St Johns, FL 32259

ATN Margaret Alfano

Phone (904) 592-4090 Email malfano@vestapropertyservices.com

## **SALES ORDER**

SALES ORDER # L220303-TV

Date: Mar 2, 2022

SHIP TO: Durbin Crossing HOA

145 South Durbin PKWY St Johns, FL 32259

ATNMargaret AlfanoPhone(904) 592-4090Emailmalfano@vestapropertyservices.com

Prepared By	P.O. Number	Ship Via	F.O.B. Point	Payment Terms	Install Date
Lori Main	Will Advise	Best Way	Origin	50% Deposit, 50% COD	

OTY	QTY MODEL DESCRIPTION		UNIT PRICE	LINE TOTAL
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3	All Other Cardio	TV Bracket HURESAT;	\$179.00	\$537.00
1	1 Delivery/Install Inside Delivery, Assembly & Installation - 1st Floor, No Stairs, Elevator or Long Carry Distance (additional fees apply for stairs or elevator		\$325.00	\$325.00
	Frame Color	Standard Silver	Subtotal	\$4,759.00
Upholstery Color Standard Black		Standard Black	State Tax	\$0.00
		Customer is responsible for removal & disposal of existing equipment unless otherwise noted. CFP does not provide		\$162.00
	Notes	anchoring or wall mounting.	Grand Total	\$4,921.00

	For Delivery Staff				
Date: Amount Collected: Check No.:					
Received By: (Print Name and Sign)			· · · · · · · · · · · · · · · · · · ·		

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Technology Purchaser is responsible for providing power & technology requirements, as stated below. Failure to have any or all requirements fulfilled prior to scheduled equipment installation will result in additional Service Fees & Travel Charge. Power Requirements - treadmills require a dedicated 20amp circuit with non-looped ground & neutral wires with a NEMA 5-20R receptacle. Bikes, Ellipticals ClimbMills & Steppers can be "daisy-chained" with up to four (4) units on a single receptacle. TV Signal - unencrypted digital via RG6 COAX Cable. Each TV requires an RG6 patch cable with F-Type compression fitting. OPTV requirements vary - please check with AV Technician & Cable/SAT provider.

Network - Hardline connection preferred, and required for some incidents - please check with A/V Technician & Internet provider. WiFi, 5Mbps per console MAX download usage -No Splash Page or Secondary Authentication requirements.

Wellbeats - 110V electric power to both Interactive Touchscreen & TV; 1.5" conduit connecting TV to Touchscreen, with pull string, Hardline internet connection (not WIFi) to WB Touchscreen. For TV Mounting - backing board for TV Bracket.

#### Warranties

Matrix CV Warranty: Frame & Drive Motor - 7 Yrs, Parts & Labor - 3 Yrs. Bikes & Ellipticals: Frame Construction (excludes finish) - 10 Yrs, Brake & Drive System - 3 Yrs, Flywheel Assembly - 3 Years. Service provided by factory-trained & authorized Matrix Service Providers

Matrix Strength (Ultra, Versa, Aura, Magnum, Varsity, Connexus) Warranty: Frame - 10 Yrs, Parts - 5 Yrs., Labor - 3Yrs., Upholstery/Cables/Springs/ Grips - 1Yr.

Matrix Strength (G1 Strength): Warranty:Frame - 10 Yrs, Parts - 1 Yrs., Labor - 1 Yrs., Upholstery/Cables/Springs/ Grips - 90 Days

Vision Warranty; 5 Yrs Parts, 2 Yrs Labor,

Created on 03/02/22 15:04:36 by Lori Main

InFlight Fitness; Lifetime warranty on the frame and welds. One year warranty on cables, pulleys and moving parts.

BH Fitness: Lifetime warranty on the frame, 5 years parts, and 2 years labor (T6 - 1yr labor).

BodyCraft Treadmills & Ellipticals: 10 year- Frame, 5 year- Parts, 1 Year - Labor

BodyCraft Upright & Recumbent Bikes: 10 year- Frame . 5 year- Parts , 2 Year - Labor

BodyCraft SPX Spin Bike: 10 Year Frame, 3 Year Parts, 1 Year Wear Items, 90 Days Labor

Pre-Owned Equipment Warranty: 30 Days Parts & Labor

Please initial that you acknowledge and accept the 'Terms and Conditions' of this proposal.

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Make payments to the order of:	Proposal Amount:	\$4,921.00
Commercial Fitness Products, Inc.	Payment Terms:	50%/Deposit; 50% COD
Fed-Ex, UPS, USPS etc.	Deposit Amount:	\$2;460:50
Commercial Fitness Products, Inc. 5034 N Hiatus Rd	Balance:	\$2:460:50 \$2:460:50
Sunrise, FL 33351	Signature	
Wire Transfer Bank Information Available Upon Request.	Facility Name:	
	Date of Acceptance:	

#### Thank you for your Business!

First Place Fitness Equipment, Inc.

Jacksonville, FL 32256

# Invoice

Date	Invoice #
2/23/2022	31617

#### Bill To

Durbin Crossing 145 S Durbin Pkwy St Johns, FL 32259

Durbin Crossing		
145 S Durbin Pkw	N .	
St Johns, FL 3225		
2		

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SIXTH ORDER OF BUSINESS



## St. Johns County Board of County Commissioners

Office of the County Administrator Hunter S. Conrad, County Administrator

April 7, 2022

Durbin Crossing Community Development District Attn: Daniel Laughlin, District Manager 475 West Town Place, Suite 114 St. Augustine, Florida 32092

RE: Interlocal Agreement Between St. Johns County and The Durbin Crossing Community Development District Regarding the Sharing of Certain Reclaimed Water Irrigation System Operation and Maintenance Fees

Dear Mr. Laughlin:

This letter hereby serves as written notice that the St. Johns County wishes to terminate the Interlocal Agreement ("Agreement") with Durbin Crossing Community Development District ("CDD"), without cause, in the above referenced Agreement. In accordance with the conditions and requirements of Section 8 of the Agreement, which was passed and adopted June 19, 2012, by the St. Johns County Board of County Commissioners through Resolution 2012-172. This Notice of Termination shall effectively terminate the Agreement as of 180 consecutive calendar days after the date of this letter or the completion of the Durbin Crossing Park Irrigation Well construction project, whichever is later.

St. Johns County appreciates the understanding, partnership and continued coordination with the CDD. If you have any questions, please do not hesitate to contact St. Johns County Parks and Recreation via phone at (904) 209-0333 or email at <u>RKane@sjcfl.us</u>, or County Administration via phone at (904) 209-0530.

Respectfully,

Sarah C. Taylor Assistant County Administrator

CC: Hopping, Green & Sams, P.A., Attn: Michael C. Eckert 119 S. Monroe Street, Suite 300, Tallahassee, Florida 32301

St. Johns County Parks and Recreation, Attn: Ryan Kane 2175 Mizell Road, St. Augustine, Florida 32080

500 San Sebastian View, St. Augustine, FL 32084 | P: 904.209.0530 | F: 904.209.0534



## St. Johns County Board of County Commissioners

Office of the County Administrator Hunter S. Conrad, County Administrator

## Acknowledgment of Notice of Termination

The undersigned acknowledges receipt of the Notice of Termination Without Cause, in accordance with Article 8 of the Agreement under Interlocal Agreement for Durbin Crossing Community Development District; Reclaimed Water Irrigation System Operation and Maintenance Fees, on this \_\_\_\_\_\_ day of \_\_\_\_\_\_, 2022.

Two (2) original signed copies of this acknowledgment must be returned to the SJC Park and Recreation Department, 2175 Mizell Road, St. Augustine, Florida 32080, within three (3) business days of receipt of the Notice.

By

(Name)

(Title)

Rea 2012-172

### INTERLOCAL AGREEMENT BETWEEN ST. JOHNS COUNTY ADDITHE 25 PM 2: 56 DURBIN CROSSING COMMUNITY DEVELOPMENT DISTRICT REGARDING THE SHARING OF CERTAIN RECLAIMED WATER IRRIGATION SYSTEM OPERATION AND MAINTENANCE FEES ST JOHAS COURTY FL

THIS INTERLOCAL AGREEMENT ("Agreement") is entered into this 2444 day of \_\_\_\_\_\_\_, 2012, by and between ST. JOHNS COUNTY, a political subdivision of the State of Florida ("County") and DURBIN CROSSING COMMUNITY DEVELOPMENT DISTRICT, a local unit of special-purpose government ("District", together with the County, the "Parties").

#### WITNESSETH:

WHEREAS, it is the purpose and intent of this Agreement to permit and authorize the County and the District to make the most efficient use of their respective powers, resources, authority and capabilities by enabling them to cooperate on the basis of mutual advantage and to achieve the results provided for in this Agreement pursuant to Section 163.01, Florida Statutes, known as the Florida Interlocal Cooperation Act of 1969 ("Cooperation Act"); and

WHEREAS, it is the purpose of the Cooperation Act to provide a means by which the County and the District may exercise their respective powers, privileges, and authority which they may have separately, but which pursuant to this Agreement and the Cooperation Act they may exercise collectively; and

WHEREAS, the District was created pursuant to Chapter 190, Florida Statutes ("Act"), for the purpose of delivering certain community development services and facilities within and outside the boundaries of the District; and

WHEREAS, all of the lands contained within the boundaries of the District are located entirely within the boundaries of the County; and

WHEREAS, pursuant to its authority under the Act, the District constructed various infrastructure improvements including a reclaimed water irrigation system located at the north end of Islesbrook Parkway (the "Reclaimed Water Irrigation System"); and

WHEREAS, the County owns and maintains a 6" meter (the "Meter"), the location of which is set forth on Exhibit A hereto, which is read by a JEA representative once per month; and

WHEREAS, the Parties have determined that five 3" sub-meters (the "Sub-Meters") together with associated main line, valves, lateral lines, spray heads, etc., feeding from the Meter at the location set forth on Exhibit A hereto should be added to the Reclaimed Water Irrigation System (the "Expanded Reclaimed Water Irrigation System"); that monthly readings of the Sub-Meters and Meter shall be conducted by a District representative and a County representative

(the "Representatives") on or about the time of the JEA representative's monthly reading of the Meter; that the Representatives shall together determine and agree upon the amount due from the District for that month's JEA bill for the Meter (including the Service Availability Charge, Volume Charges, Environmental Charge, and any other reclaimed water irrigation related charges) based upon the District's respective usage logged by the Sub-Meters; and that the District shall promptly remit payment in such agreed upon amount to the County to be applied toward that month's JEA bill for the Meter; and

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WHEREAS, the District has installed and agrees to operate and maintain the Expanded Reclaimed Water Irrigation System; and

WHEREAS, the Parties have determined that the Expanded Reclaimed Water Irrigation System benefits both the County and the District; and

WHEREAS, the County and the District desire to memorialize and set forth clearly their understanding and agreement with respect to the allocation and payment of costs between the Parties for the monthly JEA bills for the Meter.

NOW, THEREFORE, in consideration of the mutual promises and other consideration contained herein, the Parties hereto agree as follows:

Section 1. <u>Incorporation of Recitals</u>. The recitals stated above are true and correct and by this reference are incorporated by reference as a material part of this Agreement, and said Recitals are adopted as Findings of Fact.

Section 2. <u>Governing Law and Venue</u>. This Agreement shall be construed according to the laws of the State of Florida. Venue for any administrative and/or legal action arising under this Agreement shall be in St. Johns County, Florida.

Section 3. <u>Effective Date and Term of the Agreement</u>. This Agreement shall be effective as of the date first written above through September 30, 2014, and shall be automatically renewed for additional one (1) year periods commencing October 1, 2014, unless terminated by either party in accordance with section 8 herein.

Section 4. Operation and Maintenance of Expanded Reclaimed Water Irrigation System. The District shall operate and maintain the Expanded Reclaimed Water Irrigation System.

Section 5. <u>Monthly Reading of Meter and Sub-Meters: Payment of JEA Bill</u>. Approximately once per month, on or about the time that the JEA representative reads the Meter, the Representatives shall read the Sub-Meters and the Meter, and shall together determine and agree upon the amount due from the District for that month's JEA bill for the Meter (including the Service Availability Charge, Volume Charges, Environmental Charge, and any other reclaimed water irrigation related charges) based upon the District's respective usage logged by the Sub-Meters. Thereafter, the District shall promptly remit payment in such agreed upon amount to the County to be applied toward that month's JEA bill for the Meter. Section 6. <u>Assignment.</u> Neither the County nor the District may assign, transfer, and/or sell any of the rights noted in this Agreement, or associated with this Agreement, without the prior express written approval of the other party.

Section 7. <u>Amendments to this Agreement</u>. Both the County and District acknowledge that this Agreement constitutes the complete agreement and understanding of the Parties. Further, both the County and the District acknowledge that any change, amendment, modification, revision or extension of this Agreement (other than termination, as noted elsewhere in this Agreement) shall be in writing, and shall be executed by duly authorized representatives of both the County and the District.

The set

Section 8. Termination. This Agreement may be terminated without cause upon either the County or the District providing at least one hundred eighty (180) days' advance written notice to the other party of such termination without cause. Such written notification shall indicate that either the County or the District intends to terminate this Agreement one hundred eighty (180) days from the date of notification (unless a date greater than one hundred eighty (180) days is specified). This Agreement may be terminated with cause upon either the County or the District providing at least thirty (30) days' advance written notice to the other party of such termination with cause. Such written notification shall indicate that either the County or the District intends to terminate this Agreement thirty (30) days from the date of notification (unless a date greater than thirty (30) days is specified). Provided, however, that either party shall be provided a reasonable opportunity to cure any failure under this Agreement. Consistent with other provisions of this Agreement, the Parties shall be compensated for any services and/or expenses that are both authorized under this Agreement and that are performed and/or accrue up to the termination of this Agreement.

Section 9. <u>Execution in Counterparts.</u> This Agreement may be simultaneously executed in counterparts, each of which shall be an original and all of which shall constitute but one and the same instrument.

Section 10. <u>Access to Records</u>. The access to, disclosure, non-disclosure, or exemption of records, data, documents, and/or materials, associated with this Agreement shall be subject to the applicable provisions of the Florida Public Records Law (Chapter 119, Florida Statutes), and other applicable State or Federal law. Access to such public records may not be blocked, thwarted, and/or hindered by placing the public records in the possession of a third party, or an unaffiliated party.

Section 11. <u>Limitation on Governmental Liability</u>. Nothing in this Agreement shall be deemed a waiver of immunity or limits of liability of the County or the District beyond any statutory limited waiver of immunity or limits of liability contained in Section 768.28, Florida Statutes, as amended, or other statute. Nothing in this Agreement shall inure to the benefit of any third party for the purpose of allowing any claim, which would otherwise be barred under the Doctrine of Sovereign Immunity or by operation of law.

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Section 12. <u>Notices.</u> All notices, requests, consents and other communications shall be in writing and shall be delivered, mailed by First Class Mail, postage prepaid, or overnight delivery service, to the Parties, as follows.

If to the County:

St. Johns County

Attention:

With a Copy to:

If to the District:

Durbin Crossing Community Development District 475 West Town Place, Suite 114 St. Augustine, Florida 32092 Attention: District Manager

With a Copy to:

Hopping, Green & Sams, P.A. 119 S. Monroe Street, Suite 300 Tallahassee, Florida 32301 Attn: Michael C. Eckert

Section 13. <u>Filing</u>. After approval of this Agreement by the respective governing bodies of the County and the District, and its execution by the duly qualified and authorized officers of each of the Parties, the District shall cause this Agreement to be filed with the Clerk of the Circuit Court of St. Johns County, Florida, in accordance with the requirements of Section 163.01(11), Florida Statutes.

Section 14. <u>Severability</u>. If any part of this Agreement is held by a court of competent jurisdiction to be invalid, illegal or unenforceable, such invalid, illegal or unenforceable part shall be deemed severable and the remaining parts of this Agreement shall continue in full force and effect provided that the rights and obligations of the Parties are not materially prejudiced and the intentions of the Parties can continue to be effected.

Section 15. <u>Entire Agreement.</u> This instrument and the attached exhibit constitute the entire agreement between the Parties and supersede all previous discussions, understandings and agreements between the Parties relating to the subject matter of this Agreement.

[CONTINUED ON NEXT PAGE]

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IN WITNESS WHEREOF, the County and the District have each caused this Agreement to be executed and delivered as of the date indicated above:

ATTEST:

Clerk of the Board of County Commissioners of St. Johns County, Florida

SEAL

Contraint and a fact of the and the first of the

BOARD OF COUNTY COMMISSIONERS OF ST. JOHNS COUNTY, FLORIDA

Chair

Date: 6/25/12



ATTEST:

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Secretary, Board of Supe

#### DURBIN CROSSING COMMUNITY DEVELOPMENT DISTRICT

Vice-Chairman, Board of Supervisors

# STATE OF FLORIDA

The foregoing instrument was acknowledged before me this 24th day of Apr. 1 2012, by <u>Josen Sessions</u> as the Vice-Chairman of the Board of Supervisors for the Durbin Crossing Community Development District, and who has acknowledged that he executed the same on behalf of the Community Development District and that he was authorized to do so. He is personally known to me or has produced as identification.

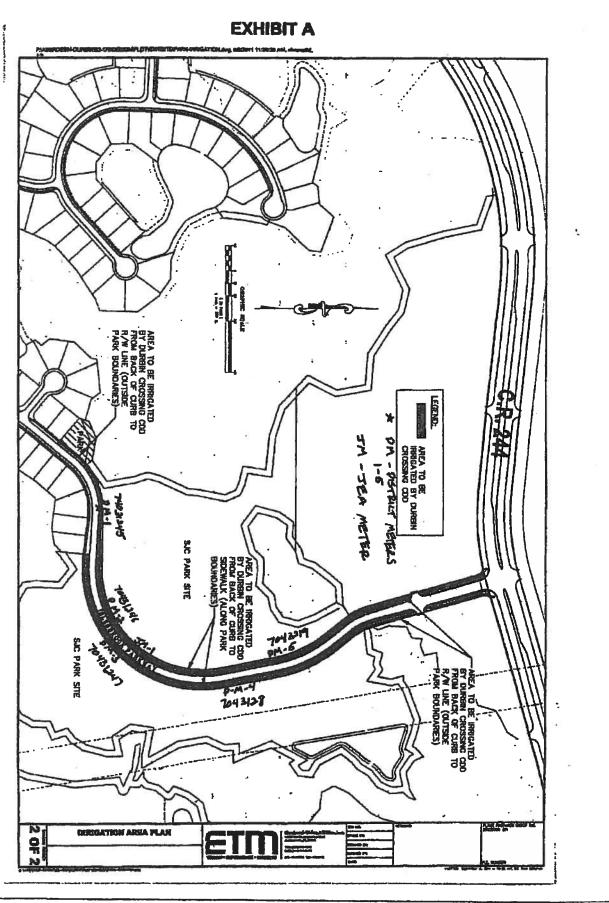
In witness whereof, I have hereunto set my hand and official seal.

NOTARY PUBLIC STATE OF FLORIDA David B. deNagy commission # DD99781 JUNE 14, 2014 Scoires: THEU ATLANTIC BO

Notary Public, State of Florida

Printed Name

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## **RESOLUTION NO. 2012 - 1.7.2**

A RESOLUTION BY THE BOARD OF COUNTY COMMISSIONERS OF ST. JOHNS COUNTY, FLORIDA, APPROVING THE TERMS, PROVISIONS, CONDITIONS AND REQUIREMENTS OF AN INTERLOCAL AGREEMENT BETWEEN ST. JOHNS COUNTY, FLORIDA AND THE DURBIN CROSSING COMMUNITY DEVELOPMENT DISTRICT FOR SHARING THE USE AND EXPENSE OF RECLAIMED WATER AT DURBIN CREEK PARK; AND AUTHORIZING THE COUNTY ADMINISTRATOR, OR DESIGNEE, TO EXECUTE THE AGREEMENT ON BEHALF OF ST. JOHNS COUNTY.

#### RECITALS

WHEREAS, St. Johns County ("County"), a political subdivision of the State of Florida, and the and Durbin Crossing Community Development District ("District") desire to share the use and the cost of reclaimed water at Durbin Creek Park; and

WHEREAS, the Parties jointly established a procedure for determining the responsibilities related to the cost of the reclaimed water used; and

WHEREAS, by entering into an interlocal agreement regarding such use and cost of the reclaimed water, the County and District mutually seek to outline individual duties and responsibilities and to provide maximum public benefit; and

WHEREAS, the County has reviewed the terms, provisions, conditions and requirements of the proposed Interlocal Recreation Agreement (attached hereto, and incorporated herein); and

WHEREAS, entering into said Interlocal Recreation Agreement will serve a public purpose and the interests of the County.

## NOW THEREFORE BE IT RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS OF ST. JOHNS COUNTY, FLORIDA, AS FOLLOWS:

Section 1. The above Recitals are hereby incorporated into the body of this Resolution, and are adopted as Findings of Fact.

Section 2. The Board of County Commissioners hereby approves the terms, provisions, conditions and requirements of the Interlocal Recreation Agreement between the County and the District for shared use and cost of reclaimed water, and authorizes the County Administrator, or designee, to execute this Interlocal Recreation Agreement on behalf of St. Johns County.

Section 3. To the extent that there are typographical or administrative errors that do not change the tone, tenor, or concept of this Resolution, then this Resolution may be revised without subsequent approval of the board of County Commissioners.

Section 4. This Resolution shall be effective upon its execution.

PASSED AND ADOPTED by the Board of County Commissioners of St. Johns County, Florida, this <u>19</u> day of June, 2012.

Attest:

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By: 6 101 **Deputy Clerk** 

#### ST. JOHNS COUNTY BOARD OF COUNTY COMMISSIONERS

By: Mark Miner, Chair

RENDITION DATE 6/25/12

SEVENTH ORDER OF BUSINESS

## PROJECT MANUAL

## FOR

## LANDSCAPE AND IRRIGATION MAINTENANCE SERVICES

#### FOR

## DURBIN CROSSING COMMUNITY DEVELOPMENT DISTRICT

Prepared by:

Governmental Management Services, LLC 475 West Town Place, STE #114 St. Augustine, Florida 32092

April 2022

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#### **REQUEST FOR PROPOSALS**

#### LANDSCAPE AND IRRIGATION MAINTENANCE SERVICES FOR:

#### **DURBIN CROSSING COMMUNITY DEVELOPMENT DISTRICT**

#### St. Johns County, Florida

Notice is hereby given that the **Durbin Crossing Community Development District** (the "District") will accept proposals from qualified firms interested in providing landscape and irrigation maintenance services, all as more specifically set forth in the Project Manual.

The Project Manual, including contract documents, project scope and any technical specifications, will be available for public inspection and may be obtained beginning [\_\_\_\_\_], [\_\_\_\_], 2022, at 9 a.m. (EST), from Daniel Laughlin, 475 West Town Place, STE #114, St. Augustine, Florida 32092 or by email at dlaughlin@gmsnf.com.

A mandatory, pre-proposal conference will be held on [\_\_\_\_], [\_\_\_], 2022, at 11:00 a.m. (EST) at the Durbin South Amenity Center, 145 South Durbin Parkway, Jacksonville, Florida 32259.

Firms desiring to provide services for this project must submit one (1) original and five (5) hard copies of the proposal forms and one (1) electronic version, by no later than 11:00 a.m. (EST), [\_\_\_\_\_], [\_\_\_\_], 2022, to the Durbin Crossing CDD, c/o Governmental Management Services, 475 West Town Place, STE #114, St. Augustine, Florida 32092, Attn: Daniel Laughlin. Proposals shall be submitted in an opaque sealed package, shall bear the name of the proposer on the outside of the package and shall clearly identify the project. Proposals will be publicly opened at the time and date stipulated above; those received after the time and date stipulated above will be returned un-opened to the proposer. Any proposal not completed as specified or missing the required proposal documents may be disqualified.

Ranking of proposals will be made on the basis of qualifications according to the Evaluation Criteria contained within the Project Manual. The District has the right to reject any and all proposals and waive any technical errors, informalities or irregularities if it determines in its discretion it is in the best interest to do so. Any and all questions relative to this project shall be directed in writing only to Daniel Laughlin, Durbin Crossing Community Development District, 475 West Town Place, STE #114, St. Augustine, FL 32092 or by electronic mail to Daniel dlaughlin@gmsnf.com Laughlin at and carbon copy Michael Eckert at Michael.Eckert@kutakrock.com.

Durbin Crossing Community Development District Daniel Laughlin, District Manager

## DURBIN CROSSING COMMUNITY DEVELOPMENT DISTRICT REQUEST FOR PROPOSALS

#### Landscape and Irrigation Maintenance

St. Johns County, Florida

#### **Instructions to Proposers**

**SECTION 1. DUE DATE.** Sealed proposals must be received no later than [\_\_\_\_\_], [\_\_\_\_], 2022, 11:00 a.m. (EST), at the office of the Durbin Crossing CDD, c/o Governmental Management Services, 475 West Town Place, STE #114, St. Augustine, Florida 32092, Attn: Daniel Laughlin. Proposals will be publicly opened at that time.

**SECTION 2. SIGNATURE ON PROPOSAL.** In addition to executing all forms, affidavits, and acknowledgments for which signature and notary blocks are provided, the Proposer must correctly sign the Acknowledgment of Receipt of Documents and Proposal Signature Form attached hereto. If an individual makes the proposal, that person's name and business address shall be shown. If made by a partnership, the name and business address of an authorized member of the firm or partnership shall be shown. If made by a corporation, the person signing the proposal shall show the name of the state under the laws of which the corporation was chartered. In addition, the proposal shall bear the seal of the corporation. Anyone signing the proposal as agent shall file with the proposal legal evidence of his or her authority to do so.

**SECTION 3.** FAMILIARITY WITH THE LAW. By submitting a proposal, the Proposer is assumed to be familiar with all federal, state, and local laws, ordinances, rules and regulations that in any manner affect the work. Ignorance on the part of the Proposer will in no way relieve it from responsibility to perform the work covered by the proposal in compliance with all such laws, ordinances and regulations.

**SECTION 4. QUALIFICATIONS OF PROPOSER.** The contract, if awarded, will only be awarded to a responsible Proposer who is qualified by experience to do the work specified herein. The Proposer shall submit with its proposal satisfactory evidence of experience in similar work and show that it is fully prepared with the necessary organization, capital, and equipment to complete the work to the satisfaction of the District.

**SECTION 5. SUBMISSION OF ONLY ONE PROPOSAL.** Proposers shall be disqualified and their proposals rejected if the District has reason to believe that collusion may exist among the Proposers, the Proposer has defaulted on any previous contract or is in arrears on any previous or existing contract, or for failure to demonstrate proper licensure and business organization.

**SECTION 6. INTERPRETATIONS AND ADDENDA.** All questions about the meaning or intent of the Project Manual are to be directed in <u>writing only</u> to Daniel Laughlin, Durbin Crossing Community Development District, 475 West Town Place, STE #114, St. Augustine, FL 32092 or by electronic mail at dlauhglin@gmsnf.com and carbon copy to Michael Eckert at Michael.Eckert@kutakrock.com. Interpretations or clarifications considered necessary in response to such questions will be issued by Addenda, faxed, mailed or otherwise delivered to all parties recorded as having received the Project Manual. Questions received less than seven (7)

days prior to the date of opening of proposals may not be answered. Only questions answered by formal written Addenda will be binding. No interpretations will be given verbally. All questions and answers will be distributed to all Proposers. No inquiries will be accepted from subcontractors; the Proposer shall be responsible for all queries.

**SECTION 7. SUBMISSION OF PROPOSAL.** Submit one (1) original and five (5) hard copies of the proposal forms and one (1) electronic version, along with other requested attachments, at the time and place indicated above, which shall be enclosed in an opaque sealed envelope, marked with the project title and name and address of the Proposer and accompanied by the required documents. If the proposal is sent through the mail or other delivery system, the sealed envelope shall be enclosed in a separate envelope with a notation "RESPONSE TO REQUEST FOR PROPOSALS (Durbin Crossing Community Development District – Landscape and Irrigation Maintenance) ENCLOSED" on the face of it.

**SECTION 8. MODIFICATION AND WITHDRAWAL.** Proposals may be modified or withdrawn by an appropriate document duly executed and delivered to the place where proposals are to be submitted at any time prior to the time and date the proposals are due. No proposal may be withdrawn after opening for a period of ninety (90) days.

**SECTION 9. PROJECT MANUAL.** The Project Manual will be available beginning [\_\_\_\_], [\_\_\_], 2022, at 9:00 a.m. (EST), from Daniel Laughlin, 475 West Town Place, STE #114, St. Augustine, Florida 32092 or by email at dlaughlign@gmsnf.com.

**SECTION 10. PRE-PROPOSAL CONFERENCE.** A mandatory pre-proposal conference will be held on [\_\_\_\_\_], [\_\_\_\_], 2022, at 11:00 a.m. (EST) at the Durbin South Amenity Center, 145 South Durbin Parkway, Jacksonville, Florida 32259. Also, Proposers are encouraged to make on-site visits to the area for which services are required in order to gain an understanding of the scope of the area to be served. The Proposer is assumed to be familiar with the area and any natural features that will in any manner affect the work. Ignorance on the part of the Proposer will in no way relieve it from responsibility.

**SECTION 11. PROPOSAL FORMS.** All blanks on the proposal forms must be completed in ink or typewritten. The proposal shall contain an acknowledgment of receipt of all Addenda (the numbers of which must be filled in on the Acknowledgement of Receipt of Documents and Proposal Signature Form). In making its proposal, each Proposer represents that it has read and understands the Project Manual and that the proposal is made in accordance therewith, including verification of the contents of the Project Manual against the Table of Contents. Proposer shall provide in the proposal a complete breakdown of both unit quantities and unit costs for each separate item associated with landscaping and irrigation plans and technical specifications. The Proposer, in accordance with the Project Manual, shall provide the quantities and unit costs for landscaping materials.

**SECTION 12. BASIS OF AWARD/RIGHT TO REJECT.** The District reserves the right to reject any and all proposals, make modifications to the work, request clarifications and waive any informalities or irregularities in proposals as it is deemed in the best interests of the District.

**SECTION 13.** CONTRACT AWARD. Within fourteen (14) days of receipt of the Notice of Award from the District, or within such approved extended time as the District may grant, the Proposer shall enter into and execute the Contract in substantially the form included in the Project Manual. As part of the Contract negotiations with the District, the Proposer may be asked to provide a safety plan or its best practices policy regarding safety protocols for heavy traffic, school zones, and others.

**SECTION 14. INSURANCE.** All Proposers shall include as part of their proposal a current Certificate of Insurance detailing the company's insurance coverage. In the event the Proposer is notified of award, it shall provide proof of the Insurance Coverage identifying the District, its supervisors, staff, agents and consultants as additional insureds, as stated in the Contract form provided herein, within fourteen (14) calendar days after notification, or within such approved extended period as the District may grant. Failure to provide proof of insurance coverage shall constitute a default.

**SECTION 15. INDEMNIFICATION.** The successful Proposer shall fully indemnify, defend and hold harmless the District from and against all claims, damages, costs and losses arising, in whole or in part, from Contractor's negligence or breach of contract, as more fully set forth in the Contract form, provided herein.

**SECTION 16.** LIMITATION OF LIABILITY. Nothing herein shall be construed as or constitute a waiver of District's limitations on liability contained in section 768.28, *Florida Statutes*, or other statute or law.

**SECTION 17. MISCELLANEOUS.** All proposals shall include the following information in addition to any other requirements of the Project Manual:

- A. A narrative description of the Proposer's approach to providing the services as described in the Detailed Specifications provided herein.
- B. Completed price proposal (form attached).
- C. List position or title and corporate responsibilities of key management or supervisory personnel. For each person listed include a resume, list years of experience in current position, and list years of related experience.
- D. Describe proposed staffing levels. Include information on current operations, administrative, maintenance and management staffing of both a professional and technical nature, including resumes for staff at or above the Project Manager level.
- E. Three references from projects of similar size and scope. The Proposer should include information relating to the work it conducted for each reference as well as a name, address and phone number of a contact person.
- F. A copy of its insurance certificate indicating the types of coverage and limits for general and automobile liability insurance, and worker's compensation insurance, including employer liability.

G. Completed copies of all other forms included within the Project Manual.

**SECTION 18. PROTESTS.** Any protest regarding the Project Manual, including specifications or other requirements contained in the Request for Proposal, must be filed in writing, within seventy-two (72) hours after the receipt of the proposed project plans and specifications or other contract documents at the offices of the Durbin Crossing Community Development District, 475 West Town Place, STE #114, St. Augustine, FL 32092, Attention: Daniel Laughlin. The formal protest setting forth with particularity the facts and law upon which the protest is based shall be filed within seven (7) calendar days after the initial notice of protest was filed. Failure to timely file a notice of protest or failure to timely file a formal written protest shall constitute a waiver of any right to object or protest with respect to aforesaid plans, specifications or contract documents.

**SECTION 19. EVALUATION OF PROPOSALS.** The proposals shall be ranked based on District's evaluation of the responsive and responsible Proposer that is most advantageous to the District. The criteria to be used in the evaluation are presented in the Evaluation Criteria sheet, contained within this Project Manual.

#### DURBIN CROSSING COMMUNITY DEVELOPMENT DISTRICT

## REQUEST FOR PROPOSAL LANDSCAPE AND IRRIGATION MAINTENANCE SERVICES

#### **EVALUATION CRITERIA**

#### 1. <u>Personnel</u>

(E.g., geographic locations of the firm's headquarters or office in relation to the project; adequacy and capabilities of key personnel, including the project manager and field supervisor; present ability to manage this project; evaluation of existing workload; proposed staffing levels, etc.)

#### 2. <u>Experience</u>

(E.g., past record and experience of the respondent in similar projects; volume of work, area of coverage, previously awarded to the firm; past performance for other Community Development Districts in other contracts; character, integrity, and reputation of respondent, etc.)

#### 3. <u>Understanding of Scope of Work</u>

Does the proposal demonstrate an understanding of the District's needs for the services requested?

4. <u>Price</u>

Points available for price will be allocated as follows:

<u>20 points</u> will be awarded to the Proposer submitting the lowest total bid for completing the work. All other proposals will receive a percentage of this amount based upon the difference between that Proposer's bid and the low bid.

<u>10 points</u> are allocated for the reasonableness of unit prices and quantities.

# (25 points)

(20 points)

(25 points)

## (30 total points)

#### DURBIN CROSSING COMMUNITY DEVELOPMENT DISTRICT

## ACKNOWLEDGMENT OF RECEIPT OF DOCUMENTS AND PROPOSAL SIGNATURE FORM

This Proposal for la	ndscape and irrigat	ion maintenance servi	ces has been submitted on this
day of	, 2022 by		[company]
whose business address is _			,
telephone number is		, fax number is	, and
electronic mail address is		·	

The undersigned acknowledges, by the below execution of this proposal, that all information provided herein has been provided in full and that such information is truthful and accurate. Proposer agrees through submission of this Proposal to honor all pricing information ninety (90) days from the date of the Proposal opening, and if awarded the contract on the basis of this Proposal, to enter into and execute the services contract in substantially the form included in the proposal documents.

Proposer understands that inclusion of false, deceptive or fraudulent statements on this proposal constitutes fraud; and, that Durbin Crossing Community Development District (the "District") considers such action on the part of the Proposer to constitute good cause for denial, suspension or revocation of a proposal for work for the District.

Furthermore, the undersigned acknowledges receipt of the following addenda, the provisions of which have been included in this Request for Proposal.

Addendum No.	dated
Addendum No.	dated

The undersigned hereby authorize(s) and request(s) any person, firm or corporation to furnish any pertinent information requested by the District, or their authorized agents, deemed necessary to verify the statements made in this proposal or attachments hereto, or regarding the ability, standing and general reputation of the Proposer.

		By:
Name of Organization		
This day of	, 2022	By:Name and Title of Person Signing
		(Apply Corporate Seal if filing as a Corporation)
		State of Incorporation:
State of	)	
County of	)	
online notarization this	day of	before me by means of physical presence or, 2022, by, of the personally known to me or who has produced
	, as	identification and who did (did not) take an oath.

(Signature of Notary Public)

(Typed name of Notary Public) Notary Public, State of Florida Commission No.:\_\_\_\_\_ My Commission Expires:\_\_\_\_\_

#### PRICE PROPOSAL FORM

#### FOR

#### LANDSCAPE AND IRRIGATION MAINTENANCE SERVICES

#### FOR THE

## DURBIN CROSSING COMMUNITY DEVELOPMENT DISTRICT

#### TO BE SUBMITTED TO:

## DURBIN CROSSING COMMUNITY DEVELOPMENT DISTRICT Attn: Daniel Laughlin 475 West Town Place, STE #114 St. Augustine, Florida 32092

on or before 11:00 a.m. EST, [\_\_\_\_], 2022

TO: Durbin Crossing Community Development District

FROM:

(Contractor)

In accordance with the Request for Proposals for Landscape and Irrigation Maintenance Services for Durbin Crossing Community Development District, the undersigned proposes to conduct all Work necessary to provide complete Maintenance Operations as described in the Detailed Specifications and Maintenance Map.

All Proposals shall be in accordance with the project manual.

## **DURBIN CROSSING COMMUNITY DEVELOPMENT DISTRICT**

## LANDSCAPE AND IRRIGATION MAINTENANCE SERVICES PROPOSAL SUMMARY

Proposer Name: \_\_\_\_\_

## **Basic Services**

Total lump sum for all services covered in Request for Proposal:

Proposed Lump Sum:	Monthly	Annual Total
Year 1		
Year 2		
Year 3		

The fee amount shall be based on the following schedule of values and other reasonable costs.

## **Additional Services**

Additional services that may be required will be based on a scope of work provided by the District Representative.

Fee(s) for additional service(s) shall be an amount agreed upon by the District Representative and the Contractor.

## DURBIN CROSSING COMMUNITY DEVELOPMENT DISTRICT

# **CONTRACTOR'S QUALIFICATION STATEMENT** Landscape and Irrigation Maintenance Services

Contractor

## **TABLE OF CONTENTS**

## CONTRACTOR QUALIFICATION STATEMENT

## CORPORATE OFFICERS

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## COMPANY OWNED MAJOR EQUIPMENT

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## AFFIDAVIT FOR INDIVIDUAL

## AFFIDAVIT FOR PARTNERSHIP

## AFFIDAVIT FOR CORPORATION

## SWORN STATEMENT UNDER SECTION 287.133(3)(a), FLORIDA STATUTES, ON PUBLIC ENTITY CRIMES

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## DETAILED SPECIFICATIONS / SCOPE OF SERVICES

## PROPOSAL SUMMARIES BY LANDSCAPE AREA

## PROPOSED UNIT PRICES

## SERVICE AREA/MAINTENANCE MAP

## DURBIN CROSSING COMMUNITY DEVELOPMENT DISTRICT CONTRACTOR QUALIFICATION STATEMENT

DATE	E SUBMITTED:	,2	022
1.	Proposer:[Com	pany Name]	/_/ A Corporation
2.	Parent Company Name _		/_/ A Subsidiary Corporation
3.	Parent Company Address	3:	
	Street Address		
	P.O. Box (if any)		
	City	State	Zip Code
	Telephone	F	ax no
	1st Contact Name		Title
	2nd Contact Name		Title
4.	Proposer Company Addr	ess (if different):	
	Street Address		
	P. O. Box (if any)		
	City	State	Zip Code
	Telephone	F	ax no
	1st Contact Name		Title
	2nd Contact Name		Title
5.	List the location of the of Crossing Community De		oposer would perform work for the Durbin
	Street Address		
	City	State	Zip Code
	Telephone	Fa	x No

	1st C			Title Title		
	2nd (					
6.	Is the	Is the Proposer incorporated in the State of Florida? yes () no ()				
	6.1	If	yes, provide the following:			
		ith the Florida Department of State, Division				
		0		FEI/EIN No		
	6.2	If	no, provide the following:			
		0	The State with whom the Propose	r company is incorporated?		
		0	Is the company in good standing v	with the State? yes () no ()		
		0	Date incorporated	FEI/EIN No.		
		0	Is the Proposer company authorize ( ) no ( )	ed to do business in the State of Florida? yes		
7.		Is the Proposer company a registered or licensed contractor with the State of Florida? yes ( ) no ( )				
	7.1	If	yes, provide the following:			
		0	<b>,</b>	general contractor, certified electrical		
		0	License No	Expiration Date		
		0	Qualifying individual	Title		
		0	List company(s) currently qualified	d under this license		

7.2 Is the Proposer company a registered or licensed Contractor with St. Johns County? yes ( ) no ( )

7.3 Has the Proposer company performed work for a community development district previously? yes ( ) no ( )

7.4 Does the Proposer have current plans to change its corporate structure or anticipate a change in ownership in the next three (3) months? yes () no ()

- 8. List the Proposer's total annual dollar value of work completed for each of the last three (3) years starting with the latest year and ending with the most current year (2022\*)\_\_\_\_\_, (2021)\_\_\_\_, (2020)\_\_\_\_.
  \*estimate acceptable
- 9. What are the Proposer's current insurance limits?

General Liability	\$
Automobile Liability	\$
Workers Compensation	\$
Expiration Date	

10. Has the Proposer been cited by OSHA for any job site or company office/shop safety violations in the past two years? yes ( ) no ( )

If yes, please describe each violation, fine, and resolution

11. Please state whether or not the Proposer or any of its affiliates are presently barred or suspended from bidding or contracting on any state, local, or federal-aid contracts in any state(s)? Yes \_\_\_\_\_ No \_\_\_\_\_ If so, state the name(s) of the company(ies) \_\_\_\_\_\_

12. What is the landscape maintenance experience of the proposed superintendent and project manager?

INDIVIDUAL'S	PRESENT	MAGNITUDE	YEARS OF	YEARS	IN WHAT
NAME	POSITION	AND TYPE OF	LANDSCAPE	WITH	CAPACITY?
	OR OFFICE	WORK	MAINTENANCE	FIRM	
			EXPERIENCE		

- 13. Has the Proposer ever failed to complete any work awarded to it or for which it was under contract to perform? Yes \_\_\_\_\_ No \_\_\_\_ If so, where and why? \_\_\_\_\_
- 14. Has any officer or partner of the Proposer ever been an officer, partner, or owner of some other organization that has failed to complete a landscape maintenance contract? Yes \_\_\_\_ No \_\_\_\_ If so, state name of individual, other organization and reason therefore.
- 15. List the case caption, case number, and court for any and all litigation to which the Proposer has been a party in the last five (5) years. If none, please indicate by writing "none."
- 16. Has the Proposer or any of its affiliates ever been either disqualified or denied prequalification status by a governmental entity? \_\_\_\_\_\_ If so, discuss the circumstances surrounding such denial or disqualification as well as the date thereof. \_\_\_\_\_\_

17. Within the past five (5) years, has the Proposer failed to complete a project within the scheduled contract time? \_\_\_\_\_\_ If so, discuss the circumstances surrounding such failure to complete a project on time as well as the date thereof. \_\_\_\_\_\_

18. Please state whether or not the Proposer has completed background checks on all of its employees who will or may be providing services at the Durbin Crossing Community Development District? Yes <u>No</u> If no, please state the date by which the Proposer will assure to the District the completion of such background check.

The undersigned hereby authorize(s) and request(s) any person, firm or corporation to furnish any pertinent information requested by the Durbin Crossing Community Development District or its authorized agents, deemed necessary to verify the statements made in this document or documents attached hereto, or necessary to determine whether the Durbin Crossing Community Development District should qualify the Proposer for proposing on its landscape and irrigation maintenance project, including such matters as the Proposer's ability, standing, integrity, quality of performance, efficiency and general reputation

	By:
Name of Proposer	
	[Type Name and Title of Person Signing]
This day of, 2022.	
	(Corporate Seal)
STATE OF) COUNTY OF)	
Sworn to and subscribed before me this of the	day of, 2022, by
	(Official Notary Signature & Seal)
	Name:
	Personally Known
	OR Produced Identification
	Type of Identification

EIGHTH ORDER OF BUSINESS

#### **RESOLUTION 2022-04**

## A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE DURBIN CROSSING COMMUNITY DEVELOPMENT DISTRICT DESIGNATING A REGISTERED AGENT AND REGISTERED OFFICE OF THE DURBIN CROSSING COMMUNITY DEVELOPMENT DISTRICT.

WHEREAS, Durbin Crossing Community Development District (the "District") is a local unit of special-purpose government created and existing pursuant to Chapter 190, *Florida Statutes*, being situated entirely within St. Johns County, Florida; and

WHEREAS, the District is statutorily required to designate a registered agent and a registered office location for the purposes of accepting any process, notice, or demand required or permitted by law to be served upon the District in accordance with Section 189.014(1), *Florida Statutes*.

## NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF DURBIN CROSSING COMMUNITY DEVELOPMENT DISTRICT:

**SECTION 1.** Michael C. Eckert of Kutak Rock LLP is hereby designated as the Registered Agent for the Durbin Crossing Community Development District.

**SECTION 2.** The District's Registered Office shall be located at the office of Kutak Rock LLP, 107 West College Avenue, Tallahassee, Florida 32301.

**SECTION 3.** In accordance with Section 189.014, *Florida Statutes*, the District's Secretary is hereby directed to file certified copies of this Resolution with St. Johns County and the Florida Department of Economic Opportunity.

**SECTION 4.** This Resolution shall become effective immediately upon adoption and any provisions of any previous resolutions in conflict with the provisions hereof are hereby superseded.

**PASSED AND ADOPTED** this 25th day of April, 2022.

ATTEST:

## DURBIN CROSSING COMMUNITY DEVELOPMENT DISTRICT

Secretary/Assistant Secretary

Chairperson, Board of Supervisors

NINTH ORDER OF BUSINESS

*A*.



# LANDSCAPE STATUS REPORT

## **REPORT SUMMARY**

REPORT DATE	PROPERTY NAME	PREPARED BY	MONTH OF SERVICE
4/14/22	Durbin Crossing	David Landschoot	April

## SERVICE SUMMARY

## COMPLETED IN APRIL

- Full-Service maintenance (Mowing/Edging/String Trimming/Blowing)
- Detail Work (Weeding/Spraying/Pruning)
- Replaced damaged Aztec and Liriope at North and South Amenities pools
- Weeds pulled in Annual beds and flowers dead headed
- Sprayed for crack weeds North and South amenities with a pre-emergent
- Replaced Stressed St Augustine around South Amenity pool
- Applied 66 gal of selective herbicide to ornamental grass beds to target broadleaf and grassy weeds in landscape beds
- Lifting of tree canopies in pedestrian walkways and near amenities scheduled for Monday (4/18)
- New Annuals scheduled for Friday (4/22)

## ANTICPATED FOR NEXT MONTH

- Moss removal per contract height
- Continued Detail Work (Spraying of landscape bed weeds/Trimming/Weeding of Ornamental grass beds)
- Full-Service maintenance (Mowing/Edging/String Trimming/Blowing)
- Detail Work (Weeding/Spraying/Pruning)
- Completion of weed removal and trimming of all monuments
- Continued lifting of tree canopies in pedestrian walkways and near amenities

## Comments

## TURF

We are working to target zones along North Durbin Parkway increasing run times and checking for proper coverage in areas where turf is struggling.

## PLANT BEDS

Sprayed for weeds in landscape bed at street city monuments and grass beds to control Torpedo grass and other Broadleaf weeds.(Selective Herbicides applied)

#### TREES & SHRUBS

Continued work on lifting of canopies in pedestrian walkways and near structures for clearance. There are a few Trees along North Durbin that are failing that we will identify and replace .

*B*.



Kutak Rock LLP 107 West College Avenue, Tallahassee, FL 32301-7707 office 850.692.7300

> Michael C. Eckert 850.567.0558 michael.eckert@kutakrock.com

#### MEMORANDUM

TO: District Manager

FROM: Michael C. Eckert

DATE: March 29, 2022

RE: Best Practices for Responding to Public Records Requests

Over the past few months, we have seen an uptick in public records requests. While public records requests can be frustrating for all parties for a variety of reasons, it is important for a community development district to follow the law and to implement best practices. This will help the public receive the information they are seeking in a consistent and timely manner, while at the same time providing protection for the District should litigation over a public records request arise. Please keep in mind that the law regarding public records requests continues to evolve. In addition, this memorandum is not comprehensive and additional issues will invariably arise which will require further analysis. If at any time you have questions, please contact our office for guidance.

A few reminders on public records are in order.

- 1. A public records request does not have to be in writing.
- 2. A public records request does not have to be signed.
- 3. A public records request does not have to provide the name of the person requesting the records.
- 4. You cannot require the requestor to show identification.
- 5. You should <u>not</u> ask the requestor the purpose of the request, unless it is necessary to understand what records they are seeking.
- 6. You should <u>not</u> respond to a public records request by referring a person to a website in lieu of providing the requested record.
- 7. There is no obligation for you or the District to create a new record in response to a request.
- 8. There is no obligation for you or the District to answer questions in response to a request.
- 9. Public records requests occasionally seek records that should not be, or are not permitted to be, produced under Florida law. If you have <u>any</u> question regarding whether a document requested is "*exempt*" or "*exempt and confidential*" under Florida law, seek legal guidance from our office before production.

Based on current Florida law, below are some best practices that we encourage your office to implement and follow.

## **Initiation of Process**

A public records request is received by a supervisor, a member of district staff, a district employee, or a contractor to the district.

#### **Step One (all supervisors, staff, district employees and contractors)**

Immediately send or communicate the request to the District Secretary or their designee for a coordinated and consistent response.

## Step Two (District Secretary or their designee)

Acknowledge in writing that the request has been received. This step should be completed without delay.

Example: The District is in receipt of your public records request dated \_\_\_\_\_\_\_. Your request will be processed in accordance with the District's Rules and Policies and Florida law.

## Step Three (District Secretary or their designee)

Determine whether the request is seeking paper copies or electronic records.

## Step Four (District Secretary or their designee)

Determine whether the nature or volume of records requested requires extensive use of information technology resources or extensive clerical or supervisory assistance. If the time to respond is in excess of 15 minutes, it is presumed to require extensive use of information technology resources or extensive clerical or supervisory assistance.

## Step Five (District Secretary or their designee)

If the nature or volume of records requested <u>does not</u> require extensive use of information technology resources or extensive clerical or supervisory assistance, contact each District staff member or Board member who may have responsive records and assemble the requested records and move to step 6A.

If the nature or volume of records requested requires extensive use of information technology resources or extensive clerical or supervisory assistance, do not assemble the records at this time and move to step 6B.

#### Step 6A (District Secretary or their designee)

Review the assembled records to determine if there is any information that is included in the records that is exempt, or confidential and exempt, under Florida public records laws. If the records are clearly not exempt, or confidential and exempt, under Florida public records laws, provide the records to the requestor. If there is a question as to whether the records contain

information that is exempt, or confidential and exempt, under Florida public records laws, please forward the request and responsive records to District Counsel for review. After you hear back from District Counsel as to what records may be produced, produce the records. If any documents requested are not to be produced because they are exempt, or confidential and exempt, District Counsel will provide you with something in writing to deliver to the requestor which references the specific statutory basis for the withholding of the records. If paper records are requested, you should collect the copy charges from the requestor before providing the records. The amounts you can charge for copies and certified copies is set forth on Exhibit A hereto. Please ensure that you maintain a record of the date, time and manner in which you produced the records. *This is the final step when the request does not involve extensive use of information technology resources or extensive clerical or supervisory assistance*.

#### Step 6B (District Secretary or their designee)

When the nature or volume of records requested requires extensive use of information technology resources or extensive clerical or supervisory assistance, you will need to estimate the special service fee that will be charged to process the request. You will also need to estimate the amount to be charged for paper copies, if requested. Understand that the special service charge is applicable to staff time spent responding to the request. Each staff member should be requested to provide their hourly rate for a special service fee (as calculated above) and an estimate of the time necessary for them to respond to the request. Board members should not charge for their time responding to public records requests. The special service charge must be based on the hourly wage (and benefits) of the person or persons responding to the request. In addition, the rate to be charged should be the rate for the person with the lowest hourly wage (and benefits) that is competent to respond to the request.

Example: If a recording secretary is paid \$40,000 a year and his or her benefits are valued at \$10,000 per year, works 50 weeks a year at 40 hours per week, that is a total of 2000 hours. \$50,000 total compensation and benefits divided by 2000 hours equals a special service charge of \$25 per hour.

#### Step 7 (District Secretary or their designee)

After you have spoken with all staff members who may have responsive records and determined the estimated special service fee, contact the requestor in writing to inform the requestor of the estimate and request payment before the response is compiled. This is a very important step in the process to complete with accuracy and consistency.

Example: Dear [Requestor]:

Below you will find the special service charge estimate for production of the records you have requested. A special service charge is necessary due to the fact that the nature and volume of the records requested will require extensive clerical and supervisory assistance to fully respond to the requests. [Responsive records could include notes, correspondence, emails,

meeting minutes, audio meeting recordings, agreements, drafts, reports, etc. over approximately the past \_\_\_\_\_ years.]

The estimate below assumes you want copies emailed to you and not paper copies. If you are requesting paper copies, there will be an additional duplication charge. Please clarify if you want paper copies.

Estimated Special Service Charge:

District Admi	nistrative		
\$	(estimated	hours @ \$	_ per hour)
District Mand	0	1 0 0	1
\$	(estimated	hours @ \$	_ per hour)
District Engi			
\$	(estimated	hours @ \$	_ per hour)
Paralegal \$	(estimated	hours @ \$	_per hour)
Legal Counse			
\$	(estimated	hours @ \$	_ per hour)
Total Estima	ted Charge:	<u>\$</u>	
A check for	the estimated	charge should be	e made nava

A check for the estimated charge should be made payable to the Community Development District and mailed to the

following:

## [INSERT DISTRICT MANAGER ADDRESS]

Upon receipt of your payment, we will begin the process of gathering the documents and reviewing applicable exemptions. If our estimate is higher than our actual expenses, we will refund the difference. If our actual costs are higher than our estimate, we will provide the additional charges to you and we will expect prompt payment.

Please confirm you want the documents sent by electronic mail to:

[You have requested that your public records request be treated as continuing. Such is inconsistent with Florida law and the request will not

be treated by the District as continuing. <u>See</u> Florida Attorney General Informal Opinion to Worch, June 15, 1995.]

[In relation to the transcripts of shade sessions held on \_\_\_\_\_\_, \_\_\_\_\_, and \_\_\_\_\_\_\_, and \_\_\_\_\_\_, and \_\_\_\_\_, and \_\_\_\_, and \_\_\_\_\_, and \_\_\_\_, and \_\_\_\_, and \_\_\_\_, and \_\_\_\_\_, and \_\_\_\_\_, and \_\_\_\_\_, and \_\_\_\_, and \_\_

For	questions,	please	contact	 (a)
			_ (	 _
	)	).		

## Step 8 (District Secretary or their designee)

Collect the special service charge estimate.

## Step 9 (District Secretary or their designee)

Compile the requested records from all District staff and board members. Inform all staff members to keep track of their time spent responding to the request in tenth or quarter hour increments.

## Step 10 (District Secretary or their designee)

Review the assembled records to determine if there is any information that is included in the records that is exempt, or confidential and exempt, under Florida public records laws. If the records are clearly not exempt, or confidential and exempt, under Florida public records laws, provide the records to the requestor. If there is a question as to whether the records contain information that is exempt, or confidential and exempt, under Florida public records laws, provide the records to the requestor. If there is a question as to whether the records contain information that is exempt, or confidential and exempt, under Florida public records laws, please forward the request and responsive records to District Counsel for review.

## Step 11 (District Secretary or their designee)

After you hear back from District Counsel, compare the amount of the estimated special service charge to the amount of time actually expended responding to the request. If the estimated special service charge proves to be too high, provide a refund to the requestor. If the estimated special service charge proves to be too low, contact the requestor and seek the balance of the special service charge due. If the person refuses to pay, contact District Counsel for further instructions prior to producing the records.

# KUTAKROCK

Step 12 (District Secretary or their designee) Produce the records. Please ensure that you maintain a record of the date, time and manner in which you produced the records.

# KUTAKROCK

# Exhibit A

## Excerpt from Rule of Procedure 1.2(2) (Most recent Kutak Rock version)

- (2) Public Records. District public records include all documents, papers, letters, maps, books, tapes, photographs, films, sound recordings, data processing software, or other material, regardless of the physical form, characteristics, or means of transmission, made or received in connection with the transaction of official business of the District. All District public records not otherwise restricted by law may be copied or inspected at the District Manager's office during regular business hours. Certain District records can also be inspected and copied at the District's local records office during regular business hours. All written public records requests shall be directed to the Secretary who by these rules is appointed as the District's records custodian. Regardless of the form of the request, any Board member or staff member who receives a public records request shall immediately forward or communicate such request to the Secretary for coordination of a prompt response. The Secretary, after consulting with District Counsel as to the applicability of any exceptions under the public records laws, shall be responsible for responding to the public records request. At no time can the District be required to create records or summaries of records, or prepare opinions regarding District policies, in response to a public records request.
- (3) <u>Service Contracts.</u> Any contract for services, regardless of cost, shall include provisions required by law that require the contractor to comply with public records laws. The District Manager shall be responsible for initially enforcing all contract provisions related to a contractor's duty to comply with public records laws.
- (4) Fees; Copies. Copies of public records shall be made available to the requesting person at a charge of \$0.15 per page for one-sided copies and \$0.20 per page for two-sided copies if not more than 8 ½ by 14 inches. For copies of public records in excess of the sizes listed in this section and for outside duplication services, the charge shall be equal to the actual cost of reproduction. Certified copies of public records shall be made available at a charge of one dollar (\$1.00) per page. If the nature or volume of records requested requires extensive use of information technology resources or extensive clerical or supervisory assistance, the District may charge, in addition to the duplication charge, a special service charge that is based on the cost the District incurs to produce the records requested. This charge may include, but is not limited to, the cost of information technology resource, employee labor, and fees charged to the District by consultants employed in fulfilling the request. In cases where the special service charge is based in whole or in part on the costs incurred by the District due to employee labor, consultant fees, or other forms of labor, those portions of the charge shall be calculated based on the lowest labor cost of the individual(s) who is/are qualified to perform the labor, taking into account the nature or volume of the public records to be inspected or copied. The charge may include the labor

# KUTAKROCK

costs of supervisory and/or clerical staff whose assistance is required to complete the records request, in accordance with Florida law. For purposes of this Rule, the word "extensive" shall mean that it will take more than 15 minutes to locate, review for confidential information, copy and re-file the requested material. In cases where extensive personnel time is determined by the District to be necessary to safeguard original records being inspected, the special service charge provided for in this section shall apply. If the total fees, including but not limited to special service charges, are anticipated to exceed twenty-five dollars (\$25.00), then, prior to commencing work on the request, the District will inform the person making the public records request of the estimated cost, with the understanding that the final cost may vary from that estimate. If the person making the public records request decides to proceed with the request, payment of the estimated cost is required in advance. Should the person fail to pay the estimate, the District is under no duty to produce the requested records. After the request has been fulfilled, additional payments or credits may be due. The District is under no duty to produce records in response to future records requests if the person making the request owes the District for past unpaid duplication charges, special service charges, or other required payments or credits.

- (5) <u>Records Retention</u>. The Secretary of the District shall be responsible for retaining the District's records in accordance with applicable Florida law.
- (6) <u>Policies.</u> The Board may adopt policies related to the conduct of its business and the provision of services either by resolution or motion.

*E*.



# Date of report: 4-25-2022

Submitted by: Margaret Alfano

## SHORT AND SWEET!

## DURBIN CROSSING WEBSITE and APP / No Board action required:

In our May edition of the Durbin Crossing Chronicle newsletter, we will be announcing more information about our updated website and new app. Warning: communication ahead!

## **BUDGET MEETING / No Board action required:**

Our annual meeting with the District Manager to evaluate all budget and reserve study line items had begun. Along with the draft budget will also come a list of needed repairs and replacements for the Board to evaluate.

#### LANDSCAPE RFP SCOPE / No Board action required:

A hearty thanks to our Field Ops Manager, Zach, and Supervisor Harrah for their efforts and attention to detail as we are preparing our scope of service for our upcoming landscape RFP process.

## PALISADES MONUMENT REQUEST / Board approval required:

The Palisades HOA has requested to add a splash of color at both of their monuments. They would like to add a total of 30 rose bushes, 15 to each monument, at their cost. We have checked with Verdego and there will be no increase in the landscape maintenance moving forward due to this change. However, since the CDD does have jurisdiction over these monuments we wanted to make sure the Board was aware and approved this request prior to installation.

Should you have any comments or questions feel free to contact us directly.



JBE

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# Date of report: **4-25-2022**

# Submitted by: Zach Davidson

<u>VETERANS ROAD WIDENING UPDATE / No Board action required</u>: Still waiting on Lennar to execute the agreement. We are also still working with Chris Buttermore to get the juniper replaced that was damaged during construction in front of St. Andrews Place. We will keep the Board posted.

**LANDSCAPING REPORT / No Board action required**: Working with David, Account Manager, on plans to get the Bermuda to green up. We are also addressing areas that need Bermuda/St Augustine replacement. Spoke with Verdego on the immediate need to remove all weeds from the monuments. We are awaiting a plan from Verdego to make sure these areas are being addressed every week. Communicating with the irrigation team on broken heads and areas that are stressed making sure the areas have proper cover and that all zones are working properly to get ready for the summer.

**IRRIGATION TIMERS / Board action required:** We have been working with the Verdego's irrigation team to help eliminate battery timer zones throughout Durbin. Battery zones can fail and require frequent inspections. If a battery does stop working heading into the summer sod stress can occur very quickly. Verdego has proposed to get 25 zone on a 2-wire clock in the Orchid Way area. This improvement will eliminate 18 battery timers and cost 5,582.17. There is currently \$10,000 set aside in the reserve study for upgrades of this nature. We need Board approval to proceed with this project and the amount stated above.

**PALM TREE TRIMMING / No Board action required:** Tree Tech will be out on May 4<sup>th</sup> to do palm tree trimming throughout Durbin. They will have three crews on property to get this done in one day. They will start at the North and South Amenity Centers. We have closed the pool until noon on this day for obvious safety concerns. They will then work their way through the rest of the property. We will inform the residents of the pool closures.

**SOLITUDE LAKE MAINTENANCE / No Board action required**: Solitude was out this month and treated all ponds. They are fulfilling their visits and responsive to any issues that arise. We are working with them as well to see what ponds might need additional carp stocking. We are waiting to hear back to see how many carp we have left on our permit.

**DETAILED HVAC INSPECTION / No Board action required:** Our regular preventative maintenance is scheduled for early May. I have requested to have them do a detailed inspection with a write up on all units. We would like to evaluate their performance and any issues that might need to be addressed before summer begins. We will update the Board of any concerns at our May meeting.

<u>GYM MIRRORS / No Board action required</u>: Our final gym mirror will be installed at the end of this month. We will notify the residents of any required closures.

**STORM INLET SOUTH PARKING LOT / No board action required:** Working with new vendors to get quotes on this repair. If we cannot complete this under the previously approved amount, we will bring them back to the Board for approval.

## FIELD OPERATIONS UPDATES / No Board action required:

- South playground equipment, pavilions and picnic tables at South have all been pressure washed.
- Performed a complete dog station inspection on all 29 dog stations week of 4-4. Four of the stations received new cans and dog station signs and all rusted hardware was replaced too. We will continue to inspect and replace parts and hardware as needed.
- Pool water line tiles were cleaned at both North and South on 4-13.

- Preformed street light ride on 4-7, all concerns have been reported to JEA.
- North and South parking lots lights were inspected 4-7, 2 light bulbs were replaced at South.
- Replaced damaged landscaping light on 4-12. Light is in working condition. Cost savings \$150.00
- Cracked backboard at North has been ordered along with damaged basketball post pad at South.
- Painted median curb ends safety yellow on the North and South entrance to help with visibility.
- Replace worn gate hinges at South baby pool and back gate towards the field.
- Replaced worn kid saddle on double swing at South.

<u>Before</u>





• Added 4 yards of River rock to the rock bed at North amenity. Spreading of the rock was done in house. <u>Cost</u> <u>savings-1,000.00</u>



#### Upcoming work/ No board action required:

- Working with pressure washing vendor to get North playground equipment, sunshade sails, pavilion and picnic tables pressure washed in May.
- Working with fence vendor to get two sections or fencing at South playground repaired.
- Refurbishing all dive blocks at South.

Should you have any comments or questions feel free to contact us directly.



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# Date of report: 4-25-22

# Submitted by: Danelle DeMarco

# DURBIN'S BREAKFAST WITH THE BUNNY EGGSTRAVAGANZA

Our first ever **BREAKFAST WITH THE BUNNY** was a hopping success! We transformed the South Social Hall into a colorful Easter wonderland. Handcrafted centerpieces by our General Manager EGGstraordinaire, Margaret Alfano, were placed on all the carefully decorated tables, streamers in a pastel rainbow spread across the ceiling in a kaleidoscope of color, and bunnies with cotton tails lined the perimeter of the room. It was sight to be seen!

The Easter Bunny was front and center, sitting tall in his chair, smiling, and waving at all the families as bunny shaped pancakes were being served. During that time, families were requested by Mr. E. Bunny to come join him for a personal photo. The photo-Hop was just a glimpse into the **cottontail garden**. We recreated his garden home with twinkle light trees that dripped with eggs, a backdrop of beautiful flowers, and a bunny path of carrots and bushels of spring flowers leading up to the Bunny and his chair. Lots of Durbin memories were captured in that garden.

Families got a special treat when they were told to arrive 15 minutes prior to their breakfast reservation. Live baby bunnies and baby chicks were on the patio just waiting to be cuddled and loved. Spring is about new life and new growth and with these new babies to hold, it was great to see our families experiencing and enjoying Spring. Just over a thousand dollars in tickets were sold for this unique event. We sold tickets aka Family Fun Passes for the whole Bunny experience. We are also very proud that we were able to get every resident a seat that inquired prior to and even after the deadline.

We are excited to have **Forever Vets** as our newest sponsors. They were on the patio assisting with the handling of the bunnies and chicks and offering their knowledge of our furry friends. They also brought with them a generous gift basket filled with pet accessories to be raffled off after the event. The winner will be announced the following Tuesday.

Last but not least, we created another photo-hop outside on the front lawn. So, for the week leading up to Easter, families could have an opportunity for a great family photo if they weren't available to attend the event on Saturday, April 9<sup>th</sup>. Please see the picture below of one of our many displays in front of the Amenity Center.

## SOD AND MULCH SALE

We have 51 homes participating in the sod and mulch sale this Saturday, April 23. Verdego has given our residents a great opportunity to purchase five different types of mulch and Saint Augustine sod at a great price. Supplying from their own nursery has allowed them to offer prices much lower than Lowes and Home Depot. Verdego will be at the North Amenity Center parking lot as early as 8am and will load these items into residents' vehicles until noon. Verdego is also supplying extra, while supplies last, to those who may have missed the opportunity to order. Our Durbin Crossing CDD, our landscaping vendor, and our residents are working together to keep Durbin Crossing a beautiful community to live in. Teamwork makes the dream work!

## EARTH DAY

Residents can celebrate Earth Day by stopping in at the South Amenity Center on Friday, April 22<sup>nd</sup>, between 10am and 6pm for a complimentary gift bag containing a peet pot, potting soil, and seed packets. These flowers will be a beautiful addition to all the new sod and mulch that residents have bought for their homes. Let's Help those flowers bloom in Durbin Crossing and make the Earth smile!

#### SUMMER SWIM LESSONS

We are excited to announce that we have added two extraordinary swim instructors to our team this summer (One of who, we are proud to say, is a Durbin resident). We are confident that our residents will receive the level of service that

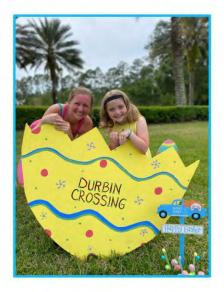
they deserve, so now we will begin our online registration in the May newsletter. Classes will begin the week of June 7<sup>th</sup> at the South pool, and continue throughout summer, Tuesday through Friday. We want to put as many confident, safe little swimmers in the water as we can!

# POOL MOVIE

Mother nature tried to drown out our showing of the Goonies during spring break, but as we all know, Goonies never say die! We have rescheduled the pool movie for Friday, April 29<sup>th</sup> at the south pool, weather permitting. Again, we will be making popcorn and passing out eye patches and blow-up swords to get in the Goonie spirit. Our skeleton pirates will be coming back to hang out with our residents and watch their old friends on the big screen, as well. We hope to see everyone return for another great night with food trucks, swimming, friends, and a movie!

## Should you have any comments or questions feel free to contact us directly.







# Thank you to our Sponsors at FOREVER VETS



