# Durbin Crossing Community Development District

OCTOBER 24, 2022



# **Durbin Crossing Community Development District**

475 West Town Place, Suite 114 St. Augustine, Florida 32092 www.durbincrossingcdd.com

October 17, 2022

Board of Supervisors
Durbin Crossing Community Development District
Staff Call In #: 1-800-264-8432; Code 434308

Dear Board Members:

The Durbin Crossing Community Development District Board of Supervisors Meeting is scheduled for **Monday, October 24, 2022 at 6:00 p.m.** at the Durbin Crossing South Amenity Center, 145 South Durbin Parkway, St. Johns, Florida 32259.

Following is the agenda for the meeting:

- I. Pledge of Allegiance
- II. Roll Call
- III. Audience Comments
- IV. Approval of Consent Agenda
  - A. Approval of Minutes of the September 26, 2022 Meeting
  - B. Balance Sheet and Statement of Revenues & Expenses
  - C. Assessment Receipt Schedule
  - D. Check Register
- V. Staff Reports
  - A. Landscape Maintenance Team Report
  - B. District Counsel
  - C. District Engineer
  - D. District Manager
  - E. General Manager Report

- F. Operations Manager Report
- G. Amenity Manager Report
- VI. Supervisors' Request and Audience Comments
- VII. Next Scheduled Meeting November 21, 2022 at 6:00 p.m. at the Durbin South Amenity Center
- VIII. Adjournment

I look forward to seeing you at the meeting. If you have any questions, please feel free to call.

Sincerely,

Daniel Laughlin

Daniel Laughlin District Manager



A.

# Minutes of Meeting Durbin Crossing Community Development District

The regular meeting of the Board of Supervisors of the Durbin Crossing Community Development District was held Monday, September 26, 2022 at 6:00 p.m. at the Durbin South Amenity Center, 145 South Durbin Parkway, Jacksonville, Florida.

## Present and constituting a quorum were:

Peter E. Pollicino Chairman
Tim Brownlee Vice Chairman

Sarah Gabel Hall Supervisor by telephone

Jason HarrahSupervisorWilliam ClarkeSupervisor

## Also present were:

Daniel LaughlinDistrict ManagerMike EckertDistrict Counsel

Dan FagenVesta/Amenity Services GroupMargaret AlfanoVesta/Amenity Services GroupDanelle DeMarcoVesta/Amenity Services GroupZach DavidsonVesta/Amenity Services Group

Cheyne Solesbee Yellowstone Landscape
Blake Dougherty Yellowstone Landscape
Jack Thompson Yellowstone Landscape
William Dean Yellowstone Landscape
Kyle Davis Yellowstone Landscape

The following is a summary of the discussions and actions taken at the September 26, 2022 meeting.

## FIRST ORDER OF BUSINESS Pledge of Allegiance

Mr. Laughlin called the meeting to order at 6:00 p.m. and led the pledge of allegiance.

## SECOND ORDER OF BUSINESS Roll Call

Mr. Laughlin called the roll.

### THIRD ORDER OF BUSINESS

#### **Audience Comments**

There being none, the next item followed.

#### FOURTH ORDER OF BUSINESS

## **Approval of Consent Agenda**

- A. Approval of Minutes of the August 22, 2022 Meeting
- B. Balance Sheet and Statement of Revenues and Expenses
- C. Assessment Receipt Schedule
- D. Check Register

On MOTION by Mr. Brownlee seconded by Mr. Harrah with all in favor the consent agenda items were approved.

Mr. Clarke joined the meeting at this time.

#### FIFTH ORDER OF BUSINESS

## **Discussion of District Insurance Policy**

Mr. Laughlin stated at the request of the chairman we obtained quotes for insurance, and we have one from Brown & Brown and EGIS submitted another proposal.

We had the initial Brown & Brown proposal and they quoted \$39,995, which was 10% or \$4,500 savings from what we had set for the EGIS renewal. EGIS was able to save some money on reinsurance and resubmitted a proposal in the amount of \$36,890, about \$3,000 less than Brown & Brown.

After discussion the board took the following action

On MOTION by Mr. Pollicino seconded by Mr. Harrah with all in favor the proposal from EGIS in the amount of \$36,890 was selected subject to verification of the savings with different levels of deductibles and the chair was authorized to make the final decision on the type of policy.

#### SIXTH ORDER OF BUSINESS

Consideration of Agreement with Vesta Property Services, Inc. for Amenity Facility Management and Maintenance Management for Fiscal Year 2023 The Board inquired on the amounts in the proposed agreement. Staff confirmed the amounts matched the budget and amounts previously discussed.

On MOTION by Mr. Brownlee seconded by Mr. Pollicino with all in favor the agreement with Vesta Property Services, Inc. for fiscal year 2023 was approved.

## SEVENTH ORDER OF BUSINESS Staff Reports

Ms. Alfano stated we have had several meetings with Yellowstone's entire crew, we wanted to make sure they hit the ground running and they have been cooperative and we appreciate everything they have done to date and they haven't even started. They have been very helpful in bridging the gap with our temporary landscaper.

Mr. Doughtry introduced the team and each team member gave an overview of their experience and background.

## A. Landscape Maintenance Team

## 1. Monthly Report

A copy of the monthly report was included in the agenda package.

#### 2. Sample Irrigation Inspection Report

A copy of a sample irrigation report was included in the agenda package.

#### 3. Fertilization Report

A copy of a monthly fertilization report was included in the agenda package.

## 4. Landscaping Tips

Landscaping tips from the Pros, October Edition was included in the agenda package.

#### **B.** District Counsel

Mr. Eckert stated at the last meeting you asked me to look at the DRI, which is the development order that controls the development of land within the district and also talk to the county about whether or not we could use wells to irrigate some of our athletic fields. The positive part of that research is that the water management district views athletic fields differently than

landscaping so you are able to get wells to irrigate some athletic fields. The negative part of that research is your DRI says that wells cannot be used for irrigation within the community except as supplementary to the reuse irrigation that is here already. At this point unless you want me to go back and try to revisit the DRI with the county, I don't think well irrigation is an option for the district.

The second issue is our office has been working on revising our disciplinary and enforcement rule because we are having all kinds of problems in different places. As an example, I have a community where three teenagers decided they wanted to build a fire on the \$6,000 plastic slide. They weren't trying to burn the slide down, but it is \$6,000 the community has to pay as a result of that and then you get into the issue of we can suspend them for 3 months, 6 months or whatever it is, but is the suspension lifted if they never pay any restitution back to the district? Those types of issues we are seeing more and more. In November I will roll out a new disciplinary policy for you to consider for your amenity center. It is the kind of thing you want to put in place before you have an issue because you can't do it for anybody's discipline that is pending when you have the issue. There are some other things in there that we fixed as well that we think will be beneficial to the district. We are working on that and splitting the cost between multiple districts.

#### C. District Engineer

There being none, the next item followed.

#### D. District Manager

There being none, the next item followed.

## E. General Manager

#### 1. Report

Ms. Alfano reviewed the general Manager's report, copy of which was included in the agenda package.

## **HVAC Replacement**

Ms. Alfano stated we were only able to get one more bid for \$19,627. Our original bid was \$18,347 and we asked for a not to exceed \$18,500. We had two other companies come out and one won't have access to the equipment we need for 40 weeks and they were unable to bid unless we could wait. We verified that the vendors before you this evening have product availability and take care of the project upon approval. There is also an issue getting to the equipment that is in the social hall closet through a door, that is larger than the door opening, and they will include those costs as well.

On MOTION by Mr. Harrah seconded by Mr. Pollicino with all in favor staff was authorized to proceed with the HVAC in an amount not to exceed \$18,500.

## **Flooring Improvement**

Ms. Alfano stated the quote from Shark was \$8,650 and we have a quote from Floor Grip Medic, LLC in the amount of \$6,270.00.

On MOTION by Mr. Pollicino seconded by Mr. Clarke with all in favor the proposal from Floor Grip Medic, LLC in the amount of \$6,270.00.

Ms. Alfano stated we have had issues with the Marcite and have met with the folks who manufacturer the Marcite, with the folks that manufacturer the bonding agent and the installers to try to find out exactly what is going on. Epic Pools has been working on our behalf and all the components and they claim their warranties don't apply. Due to delamination our pool needs to be resurfaced earlier than we had hoped. They have done everything to get that as low as they can. The Marcite company is going to donate the product that is in the neighborhood of \$55,000, we will get an upgraded pebble finish. They are discounting all the parts that are required as far as grates and things like that. In regard to the labor that is also discounted, but labor is the expensive part. It is still going to be \$171,000. If we had done this two years ago that number would have been around \$100,000. The estimate on the pool pump has gone up \$10,000 in the 90-days since we received that bid.

Mr. Pollicino stated we replaced it five years ago and it has a ten-year warranty and before we spend anything we should engage counsel to draft a letter saying we have a product that failed within the warranty.

Mr. Eckert stated this is the first I'm hearing this and I would go back and see who our contract is with, what warranties are in there and are they directly to the sub or not, normally they are not, but there can be on the materials. I will look at it and update the board between or at the next meeting. If we only have a contract with one then our warranty may just be with that person then that is who we should be looking at, then it is up to them to look at their sub or supplier. I have to look at the contract first.

Ms. Alfano stated this pool will need to be closed for 2 1/2 months so it is not a problem waiting until October for the information.

## 2. Consideration of New Recreational Programming Application

Ms. Alfano stated the board approved this with a few changes that Mike and his office made and everything should be ready to go.

Mr. Harrah stated we are going to have to figure out a way to control access.

Ms. Hall stated can we put up a gate with a key fob entry?

On MOTION by Mr. Harrah seconded by Mr. Brownlee with all in favor the new recreational programming application was approved.

Mr. Harrah asked can we put up a sign that say residents only?

Mr. Eckert stated you can have a sign that says residents and annual fee payers only. We can put up some signs, we just need to be careful that we are not saying there is no access for the public available. I will work with Margaret on that.

## F. Operations Manager - Report

#### 1. Report

Mr. Davidson gave an overview of the field operation manager's report, copy of which was included in the agenda package.

## G. Amenity Manager – Report

Ms. DeMarco gave an overview of the amenity manager's report, copy of which was included in the agenda package.

# EIGHTH ORDER OF BUSINESS Supervisor's Requests and Audience Comments

Ms. Wissinger stated we would like to purchase a common area behind our house. It has been an ongoing problem for 12 years. We have been told new companies are coming several times that it will be dealt with. There are weeds sometimes up to my thigh, dead trees, drainage problems, standing water. We inquired about purchasing it in 2012 but were told we had to wait until all the land had been accounted for. It did get better for a while but has gone downhill again.

Mr. Eckert stated I think we looked at this parcel about three years ago and the board didn't want to pursue selling it. It may have been one of your neighbors we talked to. I will look at my records and report back to the board.

Ms. Celis stated the storm is coming and there are trees in the preserve that worry me and I would like someone to look at it.

## **NINTH ORDER OF BUSINESS**

Next Scheduled Meeting – October 24, 2022 @ 6:00 p.m. at the Durbin South Amenity Center

Mr. Laughlin stated the next meeting will be held October 24, 2022 at 6:00 p.m. in the same location.

On MOTION by Mr. Brownlee seconded by Mr. Harrah with all in favor the meeting adjourned at 7:08 p.m.

Secretary/Assistant Secretary	Chairman/Vice Chairman
Secretary/Assistant Secretary	Chamman/vice Chamman



# **Durbin Crossing**

## Community Development District

**Unaudited Financial Reporting** 

September 30, 2022

## **Durbin Crossing**

## **Community Development District**

## **Combined Balance Sheet**

September 30, 2022

	Go	vernmental Fund T	ypes	Totals
	General	Debt	Capital	(Memorandum Only)
	Fund	Service	Reserve Fund	FY 22
Assets:				
Cash	\$155,988		\$167,920	\$323,908
Investments:				
Series 2017A1				
Reserve		\$1,343,722		\$1,343,722
Revenue		\$691,431		\$691,431
Prepayment		\$558		\$558
Cost of Issuance		\$11,019		\$11,019
Series 2017A2 Term Bond 1				
Reserve		\$132,938		\$132,938
Prepayment		\$3,496		\$3,496
Series 2017A2 Term Bond 2				
Reserve		\$40,000		\$40,000
Prepayment		\$504		\$504
<u>Operations</u>				
Custody Account	\$190,009			\$190,009
Due from Other	\$1,091			\$1,091
Investment - US bank Custody			\$84,308	\$84,308
Investment - SBA			\$953,488	\$953,488
SBA - Renewal and Replacement			\$326,040	\$326,040
Prepaid Expenses	\$8,003			\$8,003
Utility Deposits	\$200			\$200
Total Assets	\$355,290	\$2,223,666	\$1,531,757	\$4,110,713
Liabilities:				
Accounts Payable	\$4,972			\$4,972
Fund Balances:				
Restricted for Debt Service		\$2,223,666		\$2,223,666
Assigned			\$1,531,757	\$1,531,757
Unassigned	\$342,315		,,-	\$342,315
Total Liabilities and Fund Equity	\$355,290	\$2,223,666	\$1,531,757	\$4,110,713
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## Durbin Crossing Community Development District

#### **General Fund**

Statement of Revenues & Expenditures For The Period Ending September 30, 2022

		PRORATED		
	ADOPTED	BUDGET	ACTUAL	
	BUDGET	9/30/22	9/30/22	VARIANCE
REVENUES:				
Assessments - Tax Roll	\$2,058,463	\$2,058,463	\$2,062,603	\$4,140
Assessments - Direct	\$41,051	\$41,051	\$28,204	(\$12,847)
Interest Income	\$30	\$30	\$157	\$127
Misc Income	\$20,000	\$20,000	\$42,865	\$22,865
TOTAL REVENUES	\$2,119,544	\$2,119,544	\$2,133,829	\$14,285
EXPENDITURES:				
Administrative				
Supervisor Fees	\$11,000	\$11,000	\$10,000	\$1,000
FICA Expense	\$842	\$842	\$765	\$77
Assessment Roll Administration	\$5,000	\$5,000	\$5,000	\$0
Engineering Fees	\$13,000	\$13,000	\$10,280	\$2,720
Dissemination Fees	\$7,200	\$7,200	\$6,763	\$438
Attorney Fees	\$50,000	\$50,000	\$41,597	\$8,403
Annual Audit	\$4,200	\$4,200	\$3,610	\$590
Trustee Fees	\$10,800	\$10,800	\$10,775	\$25
Arbitrage	\$1,200	\$1,200	\$1,200	\$0
Impact Fee Administration	\$15,000	\$15,000	\$15,000	\$0
Management Fees	\$48,880	\$48,880	\$48,880	\$0
Information Technology	\$1,200	\$1,200	\$1,200	\$0
Website Maintenance	\$800	\$800	\$800	(\$0)
Telephone	\$600	\$600	\$752	(\$152)
Postage	\$1,800	\$1,800	\$2,268	(\$468)
Printing & Binding	\$1,500	\$1,500	\$2,115	(\$615)
Insurance	\$8,354	\$8,354	\$7,860	\$494
Legal Advertising	\$2,000	\$2,000	\$2,411	(\$411)
Other Current Charges	\$1,000	\$1,000	\$632	\$368
Office Supplies	\$150	\$150	\$27	\$123
Dues, Licenses & Subscriptions	\$175	\$175	\$175	\$0
Administrative Expenses	\$184,701	\$184,701	\$172,110	\$12,591
Amenity Center				
Insurance	\$31,077	\$31,077	\$29,235	\$1,842
Repairs & Replacements	\$60,000	\$60,000	\$73,643	(\$13,643)
Recreational Passes	\$4,000	\$4,000	\$0	\$4,000
Office Supplies	\$6,000	\$6,000	\$7,356	(\$1,356)
Permit Fees	\$3,000	\$3,000	\$3,032	(\$32)
<u>Utilities</u>				
Water & Sewer	\$42,000	\$42,000	\$35,235	\$6,765
Electric	\$36,000	\$36,000	\$35,883	\$117
Website	\$650	\$650	\$295	\$355
Cable/Phone/Internet	\$19,380	\$19,380	\$18,566	\$814
Security System	\$1,000	\$1,000	\$292	\$708

## Durbin Crossing Community Development District

#### **General Fund**

Statement of Revenues & Expenditures For The Period Ending September 30, 2022

		PRORATED		
	ADOPTED	BUDGET	ACTUAL	
	BUDGET	9/30/22	9/30/22	VARIANCE
Amenity Center Management Contracts				
Managerial	\$221,090	\$221,090	\$221,092	(\$2)
Staffing	\$216,294	\$216,294	\$216,252	\$42
Lifeguards	\$74,861	\$74,861	\$64,765	\$10,096
Mobile App	\$2,500	\$2,500	\$2,500	\$0,000
Refuse Service	\$4,800	\$4,800	\$6,698	(\$1,898)
Pool Chemicals	\$23,003	\$23,003	\$24,704	(\$1,701)
Special Events	\$26,000	\$26,000	\$43,294	(\$17,294)
Pest Control	\$5,208	\$5,208	\$6,778	(\$1,570)
Pressure Washing/Fitness Equip Maint	\$17,000	\$17,000	\$6,809	\$10,191
Amenity Center Expenses	\$793,863	\$793,863	\$796,429	(\$2,566)
Grounds Maintenance				
Electric	\$5,200	\$5,200	\$4,819	\$381
Water / Reuse	\$355,000	\$355,000	\$299,445	\$55,555
Streetlighting	\$71,000	\$71,000	\$73,347	(\$2,347)
Lake Maintenance	\$55,500	\$55,500	\$57,616	(\$2,116)
Landscape Maintenance	\$450,480	\$450,480	\$422,247	\$28,233
Landscape Contingency	\$60,000	\$60,000	\$78,270	(\$18,270)
Miscellaneous	\$46,000	\$46,000	\$39,001	\$6,999
Fuel	\$1,100	\$1,100	\$696	\$404
Irrigation Repairs	\$15,000	\$15,000	\$17,556	(\$2,556)
Capital Reserve	\$80,000	\$80,000	\$81,800	(\$1,800)
Water Quality Monitoring	\$1,700	\$1,700	\$1,700	\$0
Grounds Maintenance Expenses	\$1,140,980	\$1,140,980	\$1,076,499	\$64,481
TOTAL EXPENDITURES	\$2,119,544	\$2,119,544	\$2,045,037	\$74,507
EXCESS REVENUES/(EXPENSES)	\$0	\$0	\$88,791	\$88,791
Fund Balance - Beginning	\$0		\$261,526	
Fund Balance - Ending	\$0		\$350,318	

#### **Durbin Crossing** COMMUNITY DEVELOPMENT DISTRICT

#### **General Fund**

Statement of Revenues & Expenditures

				Fi	iscal Year 202	22							
	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Total
REVENUES:													
Assessments - Tax Roll	\$0	\$225,381	\$471,004	\$1,281,107	\$46,080	\$8,284	\$21,150	\$0	\$9,007	\$589	\$0	\$0	\$2,062,603
Assessments - Direct	\$1,820	\$0	\$14,407	\$6,976	\$0	\$227	\$0	\$4,773	\$0	\$0	\$0	\$0	\$28,204
Interest Income	\$1	\$1	\$1	\$1	\$4	\$6	\$5	\$5	\$3	\$3	\$3	\$125	\$157
Miscelleaneous	\$1,015	\$4,163	\$0	\$0	\$0	\$6,599	\$16,912	\$5,994	\$570	\$3,979	\$2,434	\$1,200	\$42,865
Interfund Transfer In	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL REVENUES	\$2,836	\$229,545	\$485,412	\$1,288,085	\$46,084	\$15,116	\$38,067	\$10,771	\$9,580	\$4,571	\$2,437	\$1,325	\$2,133,829
EXPENDITURES:													
ADMINISTRATIVE:													
Supervisor Fees	\$1,000	\$1,000	\$0	\$800	\$0	\$800	\$1,800	\$1,000	\$1,000	\$800	\$800	\$1,000	\$10,000
FICA Expense	\$77	\$77	\$0	\$61	\$0	\$61	\$138	\$77	\$77	\$61	\$61	\$77	\$765
Assessment Administration	\$5,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$5,000
Engineering Fees	\$776	\$679	\$194	\$582	\$1,416	\$0	\$1,864	\$291	\$0	\$3,945	\$534	\$0	\$10,280
Dissemination Fees	\$1,013	\$500	\$500	\$500	\$500	\$500	\$750	\$500	\$500	\$500	\$500	\$500	\$6,763
Attorney Fees	\$3,518	\$2,048	\$959	\$5,226	\$4,474	\$6,359	\$3,956	\$6,078	\$5,745	\$0	\$3,234	\$0	\$41,597
Annual Audit	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$3,610	\$0	\$0	\$3,610
Trustee Fees	\$5,000	\$0	\$0	\$0	\$0	\$0	\$5,775	\$0	\$0	\$0	\$0	\$0	\$10,775
Arbitrage	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,200	\$0	\$0	\$0	\$0	\$1,200
Impact Fee Administration	\$1,250	\$1,250	\$1,250	\$1,250	\$1,250	\$1,250	\$1,250	\$1,250	\$1,250	\$1,250	\$1,250	\$1,250	\$15,000
Management Fees	\$4,073	\$4,073	\$4,073	\$4,073	\$4,073	\$4,073	\$4,073	\$4,073	\$4,073	\$4,073	\$4,073	\$4,073	\$48,880
Computer Time	\$100	\$100	\$100	\$100	\$100	\$100	\$100	\$100	\$100	\$100	\$100	\$100	\$1,200
Website Maintenance	\$67 \$9	\$67 \$108	\$67 \$119	\$67 \$32	\$67 \$0	\$67 \$95	\$67 \$54	\$67 \$54	\$67 \$58	\$67 \$89	\$67 \$92	\$67 \$42	\$800 \$752
Telephone Postage	\$9 \$84	\$108 \$18	\$119 \$522	\$32 \$50	\$0 \$40	\$95 \$39	\$54 \$15	\$54 \$27	\$58 \$36	\$89 \$1,360	\$92 \$41	\$42 \$35	\$752 \$2,268
Printing & Binding	\$48	\$47	\$522 \$53	\$43	\$24	\$40	\$13 \$28	\$55	\$112	\$1,350	\$63	\$152	\$2,200
Insurance	\$7,860	\$0	\$33 \$0	\$ <del>1</del> 3	\$0	\$0	\$20 \$0	\$33 \$0	\$112	\$1,430	\$03 \$0	\$132 \$0	\$2,113 \$7,860
Legal Advertising	\$7,800	\$85	\$0	\$4	\$85	\$90	\$91	\$256	\$84	\$1,630	\$0	\$0 \$0	\$2,411
Other Current Charges	\$57	\$0	\$89	\$104	\$65	\$84	\$64	\$66	\$95	\$9	\$0	\$0	\$632
Office Supplies	\$3	\$3	\$3	\$1	\$1	\$1	\$1	\$1	\$0	\$13	\$1	\$0	\$27
Dues, Licenses & Subscriptions	\$175	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$175
Administrative Expenses	\$30,193	\$10,055	\$7,929	\$12,894	\$12,096	\$13,559	\$20,025	\$15,094	\$13,196	\$18,957	\$10,815	\$7,295	\$172,110
Insurance	\$29,235	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$29,235
Repairs & Replacements	\$4,163	\$5,755	\$1,315	\$1,886	\$16,997	\$4,437	\$1,512	\$8,177	\$7,552	\$8,993	\$5,960	\$6,897	\$73,643
Recreational Passes	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Office Supplies	\$538	\$1,107	\$0	\$231	\$1,068	\$750	\$34	\$247	\$1,719	\$630	\$970	\$62	\$7,356
Permit Fees	\$370	\$0	\$1,737	\$0	\$0	\$0	\$0	\$0	\$925	\$0	\$0	\$0	\$3,032
<u>Utilities</u>													
Water & Sewer	\$2,879	\$2,493	\$2,051	\$1,728	\$1,618	\$1,602	\$2,064	\$3,536	\$5,700	\$4,508	\$4,221	\$2,834	\$35,235
Electric	\$3,228	\$2,691	\$2,689	\$2,869	\$3,334	\$2,758	\$2,299	\$2,428	\$2,589	\$3,355	\$3,787	\$3,855	\$35,883
Website	\$0	\$0	\$0	\$0	\$0	\$295	\$0	\$0	\$0	\$0	\$0	\$0	\$295
Cable/Phone/Internet	\$1,490	\$1,490	\$1,490	\$1,508	\$1,607	\$1,598	\$1,565	\$1,564	\$1,562	\$1,564	\$1,565	\$1,565	\$18,566
Security System	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$280	\$0	\$13	\$0	\$0	\$292
Management Contracts													
Managerial	\$18,424	\$18,424	\$18,424	\$18,424	\$18,424	\$18,424	\$18,424	\$18,424	\$18,424	\$18,424	\$18,424	\$18,424	\$221,092
Staffing	\$18,021	\$18,021	\$18,021	\$18,021	\$18,021	\$18,021	\$18,021	\$18,021	\$18,021	\$18,021	\$18,021	\$18,021	\$216,252

## Durbin Crossing COMMUNITY DEVELOPMENT DISTRICT

## **General Fund**

Statement of Revenues & Expenditures

Fiscal Year 2022

	0ct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sept	Total
Lifeguards	\$0	\$0	\$0	\$0	\$0	\$5,532	\$11,927	\$0	\$16,600	\$19,669	\$11,037	\$0	\$64,765
Mobile App	\$208	\$208	\$208	\$208	\$208	\$208	\$208	\$208	\$208	\$208	\$208	\$208	\$2,500
Refuse Service	\$382	\$451	\$460	\$457	\$453	\$453	\$562	\$571	\$1,185	\$579	\$577	\$568	\$6,698
Pool Chemicals	\$1,850	\$1,850	\$2,035	\$2,035	\$2,035	\$2,035	\$2,035	\$2,035	\$2,198	\$2,198	\$2,198	\$2,198	\$24,704
Special Events	\$4,945	\$12,330	\$10,942	\$2,114	\$1,914	\$1,566	\$3,235	\$1,915	\$1,613	\$840	\$1,209	\$670	\$43,294
Pest Control	\$1,750	\$458	\$390	\$488	\$477	\$1,077	\$318	\$402	\$402	\$402	\$402	\$209	\$6,778
Pressure Washing/Fitness Equip Maint	\$0	\$2,870	\$0	\$1,181	\$650	\$250	\$425	\$120	\$81	\$1,204	\$28	\$0	\$6,809
Amenity Center Expenses	\$87,485	\$68,149	\$59,762	\$51,151	\$66,807	\$59,007	\$62,629	\$57,928	\$78,781	\$80,609	\$68,608	\$55,512	\$796,429
Grounds Maintenance													
Electric	\$366	\$363	\$376	\$435	\$494	\$413	\$393	\$388	\$372	\$400	\$400	\$420	\$4,819
Water / Reuse	\$31,602	\$30,025	\$28,401	\$26,705	\$26,042	\$15,003	\$16,907	\$21,109	\$23,633	\$26,496	\$21,547	\$31,975	\$299,445
Streetlighting	\$5,857	\$5,748	\$5,774	\$5,987	\$6,291	\$6,174	\$6,026	\$6,068	\$5,982	\$6,297	\$6,457	\$6,686	\$73,347
Lake Maintenance	\$4,562	\$4,562	\$4,562	\$4,562	\$4,562	\$4,972	\$4,972	\$4,972	\$4,972	\$4,972	\$4,972	\$4,972	\$57,616
Landscape Maintenance	\$37,540	\$37,540	\$37,540	\$37,540	\$37,540	\$37,540	\$37,540	\$37,540	\$37,540	\$35,037	\$38,850	\$10,500	\$422,247
Landscape Contingency	\$5,945	\$19,221	\$5,664	\$2,005	\$2,000	\$5,018	\$171	\$11,125	\$13,060	\$8,101	\$3,360	\$2,600	\$78,270
Miscellaneous	\$4,319	\$2,456	\$7,390	\$762	\$536	\$5,425	\$1,588	\$1,328	\$4,821	\$1,694	\$4,966	\$3,717	\$39,001
Fuel	\$110	\$88	\$0	\$41	\$76	\$148	\$17	\$37	\$0	\$52	\$17	\$109	\$696
Irrigation Repairs	\$0	\$773	\$0	\$0	\$1,331	\$0	\$0	\$0	\$0	\$5,582	\$0	\$9,869	\$17,556
Capital Reserve	\$0	\$1,800	\$0	\$1,800	\$0	\$0	\$0	\$0	\$0	\$78,200	\$0	\$0	\$81,800
Water Quality Monitoring	\$0	\$1,700	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,700
Grounds Maintenance Expenses	\$90,302	\$104,276	\$89,707	\$79,838	\$78,872	\$74,693	\$67,615	\$82,567	\$90,381	\$166,832	\$80,569	\$70,848	\$1,076,499
TOTAL EXPENDITURES	\$207,980	\$182,481	\$157,398	\$143,883	\$157,775	\$147,259	\$150,269	\$155,589	\$182,357	\$266,397	\$159,992	\$133,656	\$2,045,037
EXCESS REVENUES/(EXPENSES)	(\$205,145)	\$47,064	\$328,014	\$1,144,202	(\$111,691)	(\$132,143)	(\$112,202)	(\$144,818)	(\$172,777)	(\$261,826)	(\$157,555)	(\$132,330)	\$88,791

## **Durbin Crossing**

## **Community Development District**

## Debt Service Fund 2017 A1 & A2

Statement of Revenues & Expenditures For The Period Ending September 30, 2022

	PRORATED		
ADOPTED	BUDGET	ACTUAL	
BUDGET	9/30/22	9/30/22	VARIANCE
\$3,022,334	\$3,022,334	\$3,011,092	(\$11,242)
\$49,828	\$49,828	\$26,249	(\$23,579)
\$150	\$150	\$1,602	\$1,452
\$3,072,312	\$3,072,312	\$3,038,943	(\$33,369)
\$577,491	\$577,491	\$577,391	\$100
\$0	\$0	\$195,000	(\$195,000)
\$577,491			\$3,744
\$1,530,000	\$1,530,000	\$1,515,000	\$15,000
\$103,406	\$103,406	\$103,406	\$0
\$0	\$0	\$20,000	(\$20,000)
\$103,406	\$103,406	\$102,850	\$556
\$150,000	\$150,000	\$150,000	\$0
\$0	\$0	\$95,000	(\$95,000)
\$3,041,794	\$3,041,794	\$3,332,394	(\$290,600)
\$30,518		(\$293,451)	
\$770,876		\$2,517,117	
\$801,394		\$2,223,666	
	\$3,022,334 \$49,828 \$150 \$3,072,312 \$577,491 \$0 \$577,491 \$1,530,000 \$103,406 \$150,000 \$0 \$3,041,794	\$3,022,334 \$3,022,334 \$49,828 \$49,828 \$150 \$150 \$150 \$150 \$150 \$150 \$1577,491 \$577,491 \$577,491 \$1,530,000 \$1,530,000 \$103,406 \$0 \$0 \$0 \$103,406 \$150,000 \$0 \$0 \$0 \$3,041,794 \$30,518 \$770,876	### ADOPTED BUDGET 9/30/22 9/30/22  ### \$3,022,334 \$3,022,334 \$3,011,092 \$49,828 \$49,828 \$26,249 \$150 \$1,602  ### \$3,072,312 \$3,072,312 \$3,038,943  ### \$577,491 \$577,491 \$577,391 \$577,491 \$577,491 \$577,491 \$577,491 \$577,491 \$573,747 \$1,530,000 \$1,515,000  ### \$103,406 \$103,406 \$103,406 \$0 \$20,000 \$103,406 \$103,406 \$102,850 \$150,000 \$150,000 \$0 \$95,000  ### \$3,041,794 \$3,041,794 \$3,332,394  ### \$30,518 \$\$(\$293,451)\$

# Durbin Crossing Community Develoment District Capital Reserve Funds

Statement of Revenues & Expenditures For The Period Ending September 30, 2022

	ADOPTED	PRORATED BUDGET	ACTUAL	
	BUDGET	9/30/2022	9/30/2022	VARIANCE
Revenues:				
Capital Reserve Funding - Transfer In	\$80,000	\$80,000	\$78,200	(\$1,800)
Miscellaneous Revenue/Interest	\$2,000	\$2,000	\$10,854	\$8,854
Impact Fees	\$0	\$0	\$84,859	\$84,859
Total Revenues	\$82,000	\$82,000	\$173,913	\$91,913
Expenditures				
Capital Outlay	\$200,000	\$200,000	\$54,018	\$145,982
Repair/Replacements	\$50,000	\$50,000	\$52,149	(\$2,149)
Total Expenditures	\$250,000	\$250,000	\$106,167	\$143,833
Excess Revenues (Expenditures)	(\$168,000)	(\$168,000)	\$67,746	\$235,746
Fund Balance - Beginning	\$1,600,275		\$1,464,010	
Fund Balance - Ending	\$1,432,275		\$1,531,757	

## **Durbin Crossing**

## **Community Development District**

## Long Term Debt Report

Series 2017A-1 Special Assessment Refunding Boo	nds
Interest Rate:	Various
Maturity Date:	5/1/2037
Reserve Fund Definition:	50% MADS
Reserve Fund Requirement:	\$1,341,300
Reserve Fund:	\$1,343,722
Bonds outstanding - 3/31/17	\$37,825,000
Less: May 1, 2017 (Prepayment)	(\$40,000)
Less: May 1, 2018	(\$1,415,000)
Less: May 1, 2018 (Prepayment)	(\$10,000)
Less: November 1, 2018 (Prepayment)	(\$15,000)
Less: May 1, 2019	(\$1,445,000)
Less: May 1, 2019 (Prepayment)	(\$25,000)
Less: November 1, 2019 (Prepayment)	(\$145,000)
Less: May 1, 2020	(\$1,465,000)
Less: May 1, 2020 (Prepayment)	(\$25,000)
Less: November 1, 2020 (Prepayment)	(\$25,000)
Less: May 1, 2021	(\$1,495,000)
Less: November 1, 2021 (Prepayment)	(\$195,000)
Less: May 1,2022	(\$1,515,000)
Current Bonds Outstanding	\$30,010,000

Series 2017A-2 Special Assessment Refunding B	onds
Interest Rate:	5.00% -6.25%
Maturity Date:	5/1/2037
Reserve Fund Definition:	50% MADS
Reserve Fund Requirement:	\$172,288
Reserve Fund:	\$172,938
Bonds outstanding - 3/31/17	\$4,580,000
Less: May 1, 2018	(\$130,000)
Less: May 1, 2018 (Prepayment)	(\$170,000)
Less: November 1, 2018 (Prepayment)	(\$10,000)
Less: May 1, 2019	(\$130,000)
Less: May 1, 2019 (Prepayment)	(\$25,000)
Less: November 1, 2019 (Prepayment)	(\$20,000)
Less: May 1, 2020	(\$140,000)
Less: May 1, 2020 (Prepayment)	(\$65,000)
Less: May 1, 2021	(\$145,000)
Less: May 1, 2021 (Prepayment)	(\$40,000)
Less: November 1, 2021 (Prepayment)	(\$20,000)
Less: May 1, 2022	(\$150,000)
Less: May 1,2022 (Prepayment)	(\$95,000)
Current Bonds Outstanding	\$3,440,000

*C*.

# DURBIN CROSSING COMMUNITY DEVELOPMENT DISTRICT FY 2022 Summary of Series 2017A1-2 & O&M Assessments Receipts

	ASSESSED									
ASSESSED TO	# UNITS ASSESSED	SE	RIES 2017A1-2 DEBT NET		O&M NET	Т	OTAL NET ASMTS			
PRG DURBIN LLC VILLAGE CTR T COMM. (1)	44,561	\$	29,572.19	\$	18,181.29	\$	47,753.48			
PALMS PROFESSIONAL PARK LLC S MIXED USE (1)	23,832	\$	15,815.73	\$	9,723.67	\$	25,539.40			
LONGLEAF CENTER LLC R MIXED USE (1)	4,460	\$	2,959.81	\$	1,819.72	\$	4,779.53			
DURBIN CROSSING STATION T (1)	2,230	\$	1,479.90	\$	909.86	\$	2,389.76			
NET ASSESSMENTS DIRECT BILL	75,083	\$	49,827.63	\$	30,634.54	\$	80,462.17			
NET ASSESSMENTS TAX ROLL	71,394	\$	3,005,048.43	\$	2,058,463.04	\$ 5	5,063,511.47			
TOTAL DISTRICT	\$146,477.00	\$	3,054,876.06	\$	2,089,097.58	\$ 5	,143,973.64			

	RECEIVED													
	RIES 2017A1- DEBT PAID		O&M PAID	AS	TOTAL SMNTS PAID	BA	ALANCE DUE	DATE O&M PAID THROUGH						
\$	22,179.14	\$	18,181.29	\$	40,360.43	\$	7,393.05	12/1/21						
\$	-	\$	7,292.76	\$	7,292.76	\$	18,246.64	12/1/21						
\$	2,959.81	\$	1,819.72	\$	4,779.53	\$	-	9/30/21						
\$	1,109.93	\$	909.86	\$	2,019.79	\$	369.97	12/1/21						
\$	26,248.88	\$	28,203.63	\$	54,452.51	\$	26,009.66							
\$3	3,011,091.88	\$2	,062,602.81	\$5	,073,694.69	\$	(10,183.22)	•						
\$3	3,037,340.76	\$2	,090,806.44	\$5	,128,147.20	\$	15,826.44	•						

DIRECT BILL % COLLECTED	53%	92%	68%
TAX ROLL % COLLECTED	100%	100%	100%
TOTAL % COLLECTED	99%	100%	100%

<sup>(1)</sup> Bulk land owners are on payment plan. Installments due 50% due 12/1, 25% due 2/1, and 25% due 5/1. Debt Service is due 75% 4/1 and 25% 9/30

Units include 166,201 square feet of Commercial/Retail/Office

DETAIL OF TAX ROLL RECEIPTS							
ST JOHNS COUNTY DISTRIBUTION	DATE		AMOUNT		DEBT		O&M
1	11/4/2021	\$	17,496.16	\$	10,383.47	\$	7,112.69
2	11/17/2021	\$	164,778.58	\$	97,791.35	\$	66,987.23
3	11/22/2021	\$	372,129.10	\$	220,847.92	\$	151,281.18
4	12/8/2021	\$	415,432.13	\$	246,547.02	\$	168,885.11
5	12/20/2021	\$	743,167.21	\$	441,048.37	\$	302,118.84
6	1/14/2022	\$	3,151,268.32	\$	1,870,187.12	\$	1,281,081.20
INTEREST	1/21/2022	\$	64.22	\$	38.11	\$	26.11
7	2/16/2022	\$	113,349.87	\$	67,269.89	\$	46,079.98
8	3/7/2022	\$	20,378.05	\$	12,093.79	\$	8,284.26
9	4/7/2022	\$	52,025.89	\$	30,875.87	\$	21,150.02
10	6/21/2022	\$	13,260.61	\$	7,869.79	\$	5,390.82
TAX CERTS	6/16/2022	\$	8,894.61	\$	5,278.70	\$	3,615.91
DELINQUENT DISTRIBUTION	7/15/2022	\$	1,449.94	\$	860.50	\$	589.44
				\$	-	\$	-
				\$	-	\$	-
				\$	-		
TOTAL TAX ROLL RECEIPTS		\$	5,073,694.69	\$	3,011,091.88	\$	2,062,602.81



## **Durbin Crossing**

Community Development District

## <u>Check Run Summary</u> 9/1/2022 thru 9/30/2022

Fund	Date	Check No.	Amount			
General Fund						
Payroll	9/27/22	50752-50756	\$923.50			
			Sub-Total	\$	923.50	
Accounts Payable						
	9/2/22	6330-6332	\$41,135.05			
	9/2/22	6333	\$12,550.00			
	9/9/22	6334-6335	\$17,255.73			
	9/19/22	6336-6339	\$8,548.45			
	9/20/22	6340-6341	\$44,350.58			
	9/23/22	6342-6347	\$35,311.82			
			Sub-Total	\$1	59,151.63	
Capital Reserve Fund						
	9/23/22	212	\$5,828.44			
			Sub-Total		\$5,828.44	
Vesta Wells Fargo Credit Car	d*					
	9/28/22	August Purchases	\$7,465.54			
			Sub-Total	\$	7,465.54	
Total				\$1	73,369.11	

<sup>\*</sup>Wells Fargo Credit Card Invoices available upon request

PR300R	PA	YROLL CHECK REGISTER	RUN 9/27/22 PAGE 1
CHECK #	EMP #	EMPLOYEE NAME	CHECK CHECK AMOUNT DATE
50752	14	ROBERT T BROWNLEE	184.70 9/27/2022
50753	11	SARAH G HALL	184.70 9/27/2022
50754	13	JASON S HARRAH	184.70 9/27/2022
50755		PETER E POLLICINO	184.70 9/27/2022
50756		WILLIAM H CLARKE	184.70 9/27/2022
	ror	TAL FOR REGISTER	923.50

## **ATTENDANCE SHEET**

District:	***************************************	Durbin Crossin	g CDD	
Meeting Date:		September 26,	2022	
	Supervisor		In Attendance	Fees
1.	William Clarke Assistant Secretary			\$200
2.	Peter Pollicino Chairman			\$200
3.	Sarah Gabel Hall Assistant Secretary	Phone	ı	\$200
4.	Tim Brownlee Vice Chairman			\$200
5.	Jason Harrah Assistant Secretary			\$200
District Manager:				
210210t Mattagott	,			

PLEASE RETURN COMPLETED FORM TO BERNADETTE PEREGRINO

## YEAR-TO-DATE ACCOUNTS PAYABLE PREPAID/COMPUTER CHECK REGISTER RUN 10/07/22 PAGE 1 DURBIN CROSSING - GENERAL FUND BANK A GENERAL FUND

CHECK VEND# DATE	DATE INVOICE YRMO DPT ACCT# SUB SUBCLASS	STATUS	AMOUNT	CHECK
9/02/22 00173	7/31/22 35864 202207 320-53800-45516 PM-PRESSURE WASH FITNESS	*	119.95	
	PM-PRESSURE WASH FITNESS FIRST PLACE FITNESS EQUIPMENT			119.95 006330
9/02/22 00109	FIRST PLACE FITNESS EQUIPMENT 9/01/22 13129560 202209 320-53800-45510		757.34	
., ,	9/01/22 13129560 202209 320-53800-45510 SEPT POOL CHEMICALS NORTH 9/01/22 13129560 202209 320-53800-45510		1,440.73	
			•	0 100 07 006331
	POOLSURE			2,198.07 006331
9/02/22 00252	POOLSURE  8/01/22 401795 202208 320-53800-46300  MISC, HARDWARE & POOL SUPP  8/01/22 401795 202208 320-53800-44600	*	1,516.48	
	0/01/22 101/23 202200 320 33000 11000	*	381.99	
	OFFICE SUPPLIES 8/01/22 401795 202208 320-53800-45514	*	264.90	
	SPECIAL EVENTS 9/01/22 401915 202209 320-53800-45502	*	8,218.00	
	SEPT GEN MANAGER 9/01/22 401915 202209 320-53800-45517	*	4,872.33	
	SEPT FAC MGR/SPC EVNT CRD		4,0/2.33	
	9/01/22 401915 202209 320-53800-45518 SEPT MAINT MANAGER	*	5,334.00	
	9/01/22 401915 202209 320-53800-45507	*	1,760.97	
	SEPT JANITORIAL SRVCS 9/01/22 401915 202209 320-53800-45505	*	2,530.13	
	SEPT COMMERCIAL PL MAINT 9/01/22 401915 202209 320-53800-45515	*	6,447.34	
	SEPT FAC MONITOR			
	9/01/22 401915	*	7,282.56	
	9/01/22 401915 202209 320-53800-45210		208.33	
	VESTA PROPERTY SERVICES, INC.		3	8,817.03 006332
9/02/22 00379	8/23/22 113 202208 320-53800-46210	*	12,550.00	
				0 550 00 006000
	TALLMAN LAWN MAINTENANCE		1	2,550.00 006333
9/09/22 00021	MOWING SERVICE & DETAIL  TALLMAN LAWN MAINTENANCE  9/01/22 499 202209 310-51300-34000	*	4,073.33	
	SEPT MANAGEMENT FEES 9/01/22 499 202209 310-51300-55000	*	66.67	
	SEPT WEBSITE ADMIN 9/01/22 499 202209 310-51300-35100	*	100.00	
	SEPT INFO TECH			
	9/01/22 499 202209 310-51300-32500 SEPT IMPACT FEE COLL ADMN	*	1,250.00	

DURB DURBIN CROSS OKUZMUK

## YEAR-TO-DATE ACCOUNTS PAYABLE PREPAID/COMPUTER CHECK REGISTER RUN 10/07/22 PAGE 2 DURBIN CROSSING - GENERAL FUND BANK A GENERAL FUND

CHECK VEND#INVOICE EXPENSED TO DATE DATE INVOICE YRMO DPT ACCT# SUB	VENDOR NAME ST	ratus -	AMOUNT	CHECK
9/01/22 499 202209 310-51300-31300 SEPT DISSEM AGENT SERVICE		*	500.00	
9/01/22 499 202209 310-51300-42000 POSTAGE		*	34.74	
9/01/22 499 202209 310-51300-42500 COPIES		*	151.80	
9/01/22 499 202209 310-51300-41000 TELEPHONE		*	42.27	
	ERNMENTAL MANAGEMENT SERVICES			6,218.81 006334
9/09/22 00252 8/31/22 402516 202208 320-53800-45501 AUG LIFEGUARD HOURS		*	L1,036.92	
VES'	TA PROPERTY SERVICES, INC.			11,036.92 006335
9/19/22 00007 9/06/22 204675 202208 310-51300-31100 PROFESS SRVS THRU 8/27/22			533.50	
FROFESS SRVS THRU 6/21/22  ENG:	LAND-THIMS & MILLER, INC.			533.50 006336
9/19/22 00381 8/22/22 80187041 202209 320-53800-44200 CLEAN MAIN SEWER&WSTE H2O		*	3,850.00	
SNY)	DER A/C,PLUMBING & ELECTRIC			3,850.00 006337
9/19/22 00243 8/22/22 9742 202208 320-53800-46210 TREE REMOVALS			1,500.00	
9/06/22 9810 202209 320-53800-46210 STUMP GRINDING		*	2,100.00	
9/06/22 9811 202209 320-53800-46210 TREE REMOVAL		*	500.00	
TREE REMOVAL  TREE	E TECH TREE SERVICE INC			4,100.00 006338
9/19/22 00252 8/31/22 402622 20208 320-53800-45511 CHICK-FIL-A EVENT 8/6		*	64.95	
CHICK-FIL-A EVENI 6/6 VES'	TA PROPERTY SERVICES, INC.			64.95 006339
9/20/22 00348 5/31/22 8446 202205 320-53800-46200 MAY LNDSCP MAINT-RTC#6243		*	37,540.01	
WAI LNDSCP WAINI-RIC#0243 VER	DEGO 			37,540.01 006340
9/20/22 00348 7/28/22 8831 202207 320-53800-46210 SUB SPRING ANNUALS		*	1,228.40	
7/31/22 8994 202207 320-53800-46400 INSTL ZONES FRM BTTRY TMR		*	5,582.17	
	DEGO 			6,810.57 006341
9/23/22 00333 9/21/22 09212022 202209 320-53800-43100 JEA INSTALL METER FEE			11,150.88	
	WATER AND SEWER PRESERVICE CC-1			11,150.88 006342

DURB DURBIN CROSS OKUZMUK

AP300R \*\*\* CHECK NOS. 006330-006347

## YEAR-TO-DATE ACCOUNTS PAYABLE PREPAID/COMPUTER CHECK REGISTER RUN 10/07/22 PAGE 3 DURBIN CROSSING - GENERAL FUND BANK A GENERAL FUND

		01.2		
	INVOICEEXPENSED TO V DATE INVOICE YRMO DPT ACCT# SUB SUBCLASS	ENDOR NAME STAT	'US AMOUNT	CHECK AMOUNT #
9/23/22 00370	9/16/22 3109365 202208 310-51300-31500 AUG GENERAL SERVICES		* 3,234.00	
		P 		3,234.00 006343
9/23/22 00379	9/18/22 143 202209 320-53800-46200 MOWING SRV & DETAIL 60%		* 6,500.00	
	9/18/22 153 202209 320-53800-46200		* 4,000.00	
	MOWING SRV&DETAIL 40% TALLMAN LAWN	MAINTENANCE 		10,500.00 006344
9/23/22 00066	8/12/22 19058914 202208 320-53800-45513		* 71.66	
	AUG PEST CONTROL SOUTH 8/12/22 19064494 202208 320-53800-45513		* 137.81	
	AUG PEST CONTROL NORTH 9/12/22 19158375 202209 320-53800-45513		* 71.66	
	SEP PEST CONTROL SOUTH 9/12/22 19162083 202209 320-53800-45513		* 137.81	
	SEP PEST CONTROL NORTH TURNER PEST C	ONTROL		418.94 006345
9/23/22 00354	9/13/22 S79566 202209 320-53800-44200		* 139.00	
	RPLCD REME UV SYSTEM WEATHER ENGIN	EERS, INC.		139.00 006346
9/23/22 00382	9/16/22 JAX42998 202209 320-53800-46400		* 1,016.00	
	RPR IRRIGATION MAINLINE 9/16/22 JAX42998 202209 320-53800-46400		* 1,216.00	
	RPR IRRIG MAINLINE 9/16/22 JAX42998 202209 320-53800-46400		* 1,421.00	
	RPR IRRIG MAINLINE 9/16/22 JAX42998 202209 320-53800-46400		* 1,216.00	
	RPR IRRIG MAINLINE 9/16/22 JAX42998 202209 320-53800-46400		* 5,000.00	
	AUDIT REPORT&INSPECTION YELLOWSTONE L	ANDSCAPE		9,869.00 006347
			159,151.63	<b></b>
		TOTAL FOR REGISTER	159,151.63	
		TOTAL FOR KEGISTER	109,101.03	

DURB DURBIN CROSS OKUZMUK



#### First Place Fitness Equipment 10290 Philips Hwy #1 Jacksonville, FL 32256

WORK ORDER: WO-35864

**INVOICE** 

Bill to:

**Durbin Crossing North** 

Invoice Date: 07/31/2022

Attention:

887 N Durbin Pkwy,

Site: 887 N Durbin Pkwy,

St Johns, FL 32259 **Durbin Cross North** 

887 N Durbin Pkwy,

904-230-2011

St Johns, FL 32259

Work done description:

Item	Description	Qty	Rate	Amount \$
SERVICE:\$119.95	SERVICE:\$119.95 Preventative Maintenance Fuel Surcharge \$10 Flat Rate	1.00	119.95	119.95
			Sub Total:	119.95
L		Total /	Amount Due:	119.95
Escapations also as sell 60	J. 655 6765		· · · · · · · · · · · · · · · · · · ·	

For questions please call 904-998-0738

Thank you!

Should you have any questions call us at 904-998-0738

Pussure Wash/Jitmess 1.320.53800.45516

173A



1707 Townhurst Dr. Houston TX 77043 (800) 858-POOL (7665) www.poolsure.com

## Invoice

Date

9/1/2022

Invoice #

131295609265

Terms	Net 20
Due Date	9/21/2022
PO#	

Attn: Office
Durbin Crossing North
475 West Town Place, Suite 114
St. Augustine FL 32092

Durbin Crossing North 730 North Durbin Pkwy Saint Johns FL 32259

Item ID	Description	Qty	Units	Amount
WM-CHEM-FLAT	Water Management Flat Billing Rate	1	ea	701.24
WM Surcharge	WM Surcharge	1	ea	56.10
	AUG 2.2 2022			
	1.320.538.48570			
	10919			

Shipping Cost (FEDEX GROUND) 757.34

\$757.34

EX GROUND) 0.00 Total 757.34 Amount Due \$757.34

Remittance Slip

Customer 13DUR100 Invoice # 131295609265 Amount Due

Due

**Amount Paid** 

Make Checks Payable To

Poolsure PO Box 55372 Houston, TX 77255-5372





1707 Townhurst Dr. Houston TX 77043 (800) 858-POOL (7665) www.poolsure.com

## **Invoice**

Date

9/1/2022

Invoice #

131295609266

Terms	Net 20
Due Date	9/21/2022
PO#	

Bill To	Ship To
Durbin Crossing South 475 West Town Place, Suite 114 St. Augustine FL 32092	Durbin Crossing South Durbin Crossing South 145 South Durbin Pkwy Jacksonville FL 32259

Item ID	Description	Qty	Units	Amount
WM-CHEM-FLAT	Water Management Flat Billing Rate	1	ea	1,334.01
WM Surcharge	WM Surcharge	1	ea	106.72
<del>.</del>				
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	1,50 A			
	101/4			
	109A 1.320.538.455	10		

Subtotal

1,440.73

**Shipping Cost (FEDEX GROUND)** Total

0.00 1,440.73 \$1,440.73

**Amount Due** 

Remittance Slip

Customer 13DUR200 Invoice # 131295609266 **Amount Due** 

\$1,440.73

**Amount Paid** 

Make Checks Payable To

Poolsure PO Box 55372 Houston, TX 77255-5372



Vestan

## Invoice

Invoice #

401795

Vesta Property Services, Inc. 245 Riverside Avenue Suite 300 Jacksonville FL 32202 Date

8/1/2022

Terms

Due Date

8/31/2022

Memo

BIII To

Durbin Crossing C.D.D. c/o GMS LLC 475 West Town Place Suite 114 St. Augustine FL 32092

Billable Expenses	
l — Pool Supplies	644,14
; Z.DAVIDSON - ACE - spray paint ducktape	25.52
1 - M.ALFANO - ROLLIN` RITA'S - kitchen supplies	513,60
∠ M,ALFANO - FORMSWIFT - newsletter	72.00
ス - M.ALFANO - Paypal Seth Emily - Special Event/Stilt walker	190.00
5 - M.ALFANO - ANIMOTO.COM - newsletter animation	180.00
3 M.ALFANO - MCAFEE RENEWAL - supplies for protection	129.99
3 — M.ALFANO - DOLLARTREE - special event prizes	74.90
7 Z.DAVIDSON - ACE - hose repair kits	30.86
_ M.ALFANO - WALMART - supplies and storage	302.36
Total Billable Expenses	2,163,37

322 B

Total

\$2,163,37

1= miscellaneous/1.320.53800.46300/ <1516.48
2= Office Supplies / 1.320.53800.44600/ \$ 381.99
3= Special Events / 1.320.53800.45514/ \$ 264.90
\$ 2163.37

· wen

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HX - FC - JACKSONVILLE - 34 8297 PHILLIPS HWY \* JACKSONVILLE, FL 32256 PHONE: 904-730-9555 \* FAX: 904-730-5672

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THANK YOU FOR SHOPPING AT CRONTH ACE HARDWARE 2843 COUNTY ROAD 210 WEST SUITE 101 SAINT, JOHNS, FL 32259 (904) 217-3324

06/28/22 8:32AM MT

555 SALE

3 EA SPRYPHT ACE GLS CHC BRWN \$5.99 EA \$17.97 \$5.99 EA \$5.99

42922 1 EA DUCT TAPE 20YD BLACK ACE

SUB-TOTAL:\$ 23.96 TAX: \$

1.56

TüTAL: \$

25.52 25.52

25,52

BC ANT:

BK CARO#: XXXXXXXXXXXXX1752

MID:#######6063 TID:###4807 AUTH: 811080 AHT: \$

Host reference #:840306 Bat#

Authorizing Network: AMEX

Chip Read

CARD TYPE:AM EXPRESS ATD : A000000025010801 TVR : 0000008000 EXPR: XXXX

IAD: 0649010360A002

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MODE : Jasuer

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Name : AMERICAN EXPRESS

ATC :011E AC : 7DE62C3767CE09/5 TxnID/Va1Coda: 977286

Bank card

25.52

Total Items:

==>> JRNL#I40386/1 CUST NO:\*42841

**{**{==

THANK YOU ZACHARY DAVIDSON FOR YOUR PATRONAGE ACE REMAROS 10 # 1968542087

I egree to pay above total amount according to card issuer agreement (merchant agreement if credit voucher) ZACHARY DAVIDSON

Customer Copy

\*\*\*\*\*\*\*\*\*\*\*\*\*\*\* Tell us about your experience today and Enter to win a \$50 Ace gift card! 未来水水水水 未产于水水水水产未本丰木农名水水水流水水水水水水水水水水水水水

- To participate:

  \* Visit TalkTo.AceHardware.com
  - \* This survey invitation is valid for 72 hours
  - Store # 16059
  - \* Survey approximately 5 minutes

No purchase necessary. Must be 18 or older to enter sweepstakes. Void where prohibited. See rules ut: TalkTo.AceHardware.com

# Rollin' Rita's Advanced Party Solutions 11 Cat Road

# Invoice

Ponte Vedra Beach, FL 32082 904-396-6900

www.RollinRitas.com

Date	Invoice #
7/5/2022	10365

Bill To	2	o <u>r</u>	
Margaret Alfano	01.0	Ship To	
		Durbin Pkwy.	

P.O. Number	Terms	Ship	Project	
		6/29/2022		

Quantity	Item Code	Description		Price Each	Amount
2	Taylor 430 Single Flavor Fro	Single Flavor Frozen Drink Machine		137.50	275.00T
	Blue Raspberry Mix	Blue Raspberry Frozen Drink Mix		0.00	T00.0
5	Blue Raspberry Mix	Blue Raspberry Frozen Drink Mix		18.00	90.00T
5	Orange Creme Mix	Orange Creme Frozen Drink Machine Mix		18.00	90.00T
1	Fuel Surcharge	Temporary Fuel Surcharge		25.00	25.00T
1	I dei Suremarge	Sales Tax		7.00%	33.60
			Total		\$513.60

Form Swift INVOICE

#### **King Street Labs**

**INVOICE** # 162725 **INVOICE DATE:** 08/01/2022

35 Stillman Street, San Francisco, California 94107

BILL TO

Margaret Alfano

DATE	CHARGE ID#	DESCRIPTION	PRODUCT LINE	CHARGE TOTAL
July 9, 2022	16245634280	Form Swift Charge	Form Swift	\$72.00
August, 2022				

TOTAL \$72.00

THANK YOU FOR YOUR BUSINESS!



# Invoice/ Performance Agreement

June 29, 2022

Margaret Alfano - Durbin Crossing Hello, I look forward to working with you for your 4th of July event! Please look over the below agreement and fill in any blanks at your earliest convenience.

Performance date(s): Friday, July 1st, 2022, from 6:00pm-8:00pm

Will arrive 15 minutes before scheduled time.

Location: 145 S. Durbin Pkwy, St Johns Florida, 32259

Upon arrival, report to: \_Danelle Demarco

Description: Seth on stilts at almost 10' tall interacting and taking pictures with attendees

Requested costume: Uncle Sam

Event: Fourth of July Celebration

Supplies I'll need: Nearby parking spot. (Stilt walker puts on stilts on top of car so cannot park too far away)

Supplies I'll provide: Stilts, costume, costume pieces

Fee: \$190

Payment policy: Please deliver check in person to performer on the day of the event, or pay by PayPal seth@sethandemily.com Venmo @thisisseth or credit card using this link by the day of the event. Cancellations must be made 48 hours in advance to avoid being billed a \$50 cancellation fee. Less than 24 hours notice of cancellation will incur a \$95 charge (1 hr).

PAID IN FULL / \$190.00

AMEX \*\*\* \*\*\* 11125

We look forward to seeing you at your event.

Animoto Inc 440 Lafayette St Fl 2 New York, NY 10003 USA

Tax ID: 03 0609697

# **Order Receipt**

Order Number: EF7P5Q90 Order Date: Jul 19, 2022 User Email: malfano@vestapropertyservices.com Full Name: Margaret Alfano

Description		Amount
Animoto Professional, 1-year Subscription		\$180.00
	Paid	\$180.00
Notes		



#### CONFIRMATION RECEIPT

Name: Margaret Alfano / Durbin Crossing CDD

\*

Order #: RA3066387862 Date: Sunday, July 24, 2022

McAfee LiveSafe 1-year subscription: \$ 129.99

(USD)

Total Tax :-

Total Price : \$129.99

**PAYMENT DETAILS** 

We received your payment

Your Amex has been charged: \*\*\*\*\*\*\*1125

# **@DOLLAR TREE**

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NOV SHOP ON-LINE AT DOLLARTREE.COM \*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*\*

\* We will aladly exchange any unopened item \* 

0020 07693 02 021 27311725 6/20/22 15:55 Sales Associate:Hax

HARK YOU FOR SHOPPING AT CASMIN ACE HARIMARE 2843 COUNTY ROAD 210 MEST SULTE TOT SAINT LEUSS, HT 37259 (904) 217-3324

06/25/22 1:40PM JAJ 553 SALE 740001 1 FA FAUCET HOSE EXIMO 5/8X6 \$16.99 EA \$18.99

#9.09 FA ADAPTR INCH GUOSNECK 14.99

28.90 TAX: ì.86 SIM-TUTAL (\$ TOTAL: 30.86 DC AMT: 30.86

AMI: \$ AU1H: 86002e Host reference #:840d32

Authorizing Network: AMEX

CAND TYPE: AN EXPRESS EXPR: XXXX

ATC : A000000125010601 TVR : 0000009406 IAD : 064901 - 02002

TSI : F600 ARC : 00 MODE : Issuer CVII :

HAME: AMERITAN LAPRESS ATC :OHE

: D020084A208320 Exciti/Validade: 9 \*\*\*

Bank card

11574 36.86

Total Items:

==>> JRML#140832/1 CUST NO; #5

<<==

THANK YOU ZACHARY DAVIDSON FOR YOUR PATRONAGE

I agree to pay above total amount according to card loaner agreement (merchant agreement if predit youcher) CASH GUSTONER

Customer Copy

Tell as about your expertence today and Enter to win a \$50 Ace gift card: \$

- fo participate:
  \* Visit Talkio.aceHardwaje.com
  - \* This survey invitation is valid for 72 hours
  - + Store # 16053
  - A Survey approximately 5 minding

No purchase necessor Hast be 16 or older enter sweepstakes. Void where prohibited. See rules at: Talkiu.Aceilarenare.com

Thank you! TO M:786000011PY

# Save money. Live better.

904-417-9608 Hgr: 80881 845 DURBIH PAVILION DR SI JOHNS, FL 32259 SIN 00920 OPN 001779 TEN 08 JRN 02979 6REAT VALUE 007874212260 F 2.62 6REAT VALUE 007874212260 F 2.62 6REAT VALUE 007874212260 F 2.62 6REAT VALUE 007874212261 F 4.48 6REAT VALUE 007874212261 F 4.48 2.62 2.62 4.40 0 7 AT 1 FOR 4,48
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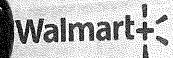
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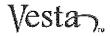




MICTO 8GB

Become a member today Scan for 30-day free trial.

Low Prices You Can Trust, Every Day. 06/28/22 17:00:44 



#### Invoice

Invoice # Date 401915 9/1/2022

Terms

Net 30

**Due Date** 

9/20/2022

Memo

Monthly Fees

Bill To

Durbin Crossing C.D.D. c/o GMS LLC 475 West Town Place Suite 114 St. Augustine FL 32092

Jacksonville FL 32202

Vesta Property Services, Inc. 245 Riverside Avenue Suite 300

252A

	(evanity:	Profite	Ameuni
General Manager 1-320-53800-45502	1	8,218,00	8,218.00
Facility Manager/ Special Event Coordinator 1-320-5380-45517	1	4.872.33	4,872,33
Maintenance Manager 1-320-53800-45518	1	5,334,00	5.334.00
Janitorial Services 1-320-53800-45507	1	1,760.97	1,760,97
Commercial Pool Maintenance 1-320-53800-455-05	1	2,530.13	2,530.13
Facility Monitor 1-320-53800-45515	1	6,447.34	6,447.34
Facility Attendant 1-320-53800-45503	1	7,282.56	7,282.56
Mobile App	1	208.33	208.33

Thank you for your business.

Total

\$36,653.66

Note: Please give to Shelby to hold for DC CDD.

7151 Gas Line Ro	enno espera del como en el espera. Massa esperado esperado esperado esperado en el esperado esperado esperado en el esperado en el esperado esperado en el e	504-537-055B					
Keystone Heights	FL 32656	talimaniawo@gmail.com			834		
Ell To: Talimas Address: 716 ( Kevstone Hogs		Phone: 884-517-0558 Fax: Emai: fallmanlower/55;		Invoice #: 113 Invoice Onte: 88/23/22			
Durbin Crossing CCD Greate For: 475 W Yourn Place Suite 114 Laint Augustine, Fl 32692							
item #	Description	Oty	Unit Price	Discount	Price		
1	Mowing Service & Detail	2 weeks			5	12,550.00	
and an analysis of the second						The STATE CONTROL OF THE STATE	
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				Vivolce Subtotal	5	12,550.00	
				Tax Rafe			
				Sales Tax	\$		
				Ditter			
				Deposit Received			
hant - all object	is eayable to Tallman Lawn Mainlena			TOTAL	<b>.</b>	12,550.00	

Landscape Contingency

1-320-53800-46210

379A

#### Governmental Management Services, LLC

1001 Bradford Way Kingston, TN 37763

### **Invoice**

Invoice #: 499

Invoice Date: 9/1/22

Due Date: 9/1/22

Case:

P.O. Number:

9/6 Approved

Bill To:

**Durbin Crossing CDD** 475 West Town Place Suite 114 St. Augustine, FL 32092

211 Description Hours/Qty Rate **Amount** Management Fees - September 2022 1.30.573.340 4,073.33 4,073.33 Website Administration - September 2022 1.310.573.530 66.67 66.67 Information Technology - September 2022 100.00 100.00 Impact Fee Collection Administration - September 2022 325 1,250.00 1,250.00 Dissemination Agent Services - September 2022 500.00 500.00 420 Postage 34.74 34.74 1.310.573.410 Copies 151.80 151.80 Telephone 42.27 42.27

Total	\$6,218.81
Payments/Credits	\$0.00
Balance Due	\$6,218.81

Vesta Property Services, Inc. 245 Riverside Avenue Suite 300 Jacksonville FL 32202

#### Invoice

Invoice # Date

402516 8/31/2022

**Terms** 

Net 30

**Due Date** 

9/30/2022

Memo

Lifeguard Hours

Bill To

Durbin Crossing C.D.D. c/o GMS LLC 475 West Town Place Suite 114 St. Augustine FL 32092

252A

Description	Overally	Raice	<u>Amioun</u>
Lifeguard hours	603.77	18.28	11,036.92

1.320.5 38 tal

\$11,036.92



Vesta 245 Riverside Avenue

Suite 300 Jacksonville, FL. 32202

Phone: 904-355-1831

# Billable Services Invoice

Invoice #: 2022-9-1

Date: <u>9-1-2022</u>

To:

Durbin Crossing CDD 475 W. Town Place Suite 114 St. Augustine, Florida 32092 904-940-5850 For:

Non-contractual Billable Services Lifeguard Hours

DESCRIPTION	HOURS	RATE	AMOUNT
August 1 — August 31, 2022	603.77	\$18.28	\$11,036.92
		,	
		TOTAL	\$11,036.92



Thank you for your business!



**Durbin Crossing, CDD** c/o GMS, LLC **Board of Supervisors** 475 West Town Place Suite 114 St. Augustine, FL 32092 September 06, 2022

Project No:

02106.34000

Invoice No:

0204675

Project

Task

02106.34000

Durbin Crossing Community Development District-2018/2019 General Consulting Engineering Services (WA#37)

Professional Services rendered through August 27, 2022

Task 01 **Professional Services Professional Personnel** Hours Rate

Expenses

		Hours	Rate	Amount
Senior Engineer				
Katsaras, George	8/6/2022	.50	194.00	97.00
Katsaras, George	8/27/2022	2.25	194.00	436.50
Totals		2.75		533,50

**Total Labor** 533.50 **Total this Task** \$533.50

ΧP

0.00 **Total this Task** 

Invoice Total this Period \_\_\_ \$533.50

1.310.513.311

England-Thims&Miller,Inc.

ENGLITEER - PLANNERS - GUNNEROUS - GS - LANDSLAFE ARCHITECTS HATS CRIST Agusti-a Road - Augustia Englis 2020 - 1400 Augustia 1900 - La 1911 418 418 CACCOCTAN - CC COCTAN



AIR CONDITIONING, PLUMBING & ELECTRIC

Billing Address Durbin Crossing 730 North Durbin Parkway

Saint Johns, FL 32259 USA

Snyder Air Conditioning, Plumbing & Electric 3401 Southside Blvd Jacksonville, Florida 32246 (904) 796-1622 Invoice 80187041 Invoice Date 8/22/2022 Completed Date Technician Keivin Young Customer PO

Job Address Durbin Crossing 145 South Durbin Parkway Saint Johns, FL 32259 USA

Description of Work

Clubhouse male bathroom
-1 mop sink
-1 floor drain
-1 clean out
clubhouse female bathroom
-1 clean out
-1 floor drain
-1 clean out
-1 floor drain
-Pull single toilet and jet
Gym female bathroom
-2 clean outs
-1 floor drain
Gym male restroom
-1 floor drain
Utility room
-1 floor drain
Front of club house
4" clean out

Full service line rejuvenation.

Task # Description

PDS-010 Utilize our State-of-the-Art jetting system to Scour your pipes and Rejuvenate up to 100 feeet of the Main Sewer & Water Waster Removal System.

Quantity Your Price Your Total 1.00 \$3,850,00 \$3,850,00

Potential Savings \$384.99

Sub-Total Tax \$3,850.00 \$0.00

Total Due

\$3,850.00

(Otal Dar

\$3,850.00

Balance Due (

Thank you for choosing Snyder Air Conditioning, Plumbing & Electric!

This invoice is agreed and acknowledged. Payment is due upon receipt. A service fee will be charged for any returned checks, and a financing charge of 1% per month shall be applied for overdue amounts.

8/22/2022

Ifind and agree that all work performed by Snyder Air Conditioning, Plumbing & Electric has been completed in a satisfactory and workmanlike manner, I have been given the opportunity to address concerns and/or discrepancies in the work provided, and I either have no such concerns or have found no discrepancies or they have been addressed to my satisfaction. My signature here signifies my full and final acceptance of all work performed by the contractor.

381A

Repair/Replace -- 1.320.53800.44200

8/22/2022

# TREE TECH TREE SERVICE, INC 260 OLD HARD RD FLEMING ISLAND, FL 32003

				<b>ME</b>
	<b>TY</b> /	6	26	
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Date		Invoice#
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8/22/20	20 l	9747
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Bill 1	ō							
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475 We St Augu								

A Committee of the Comm		W. S.	Proceedings of Comments of Comments		ACCORDING TO SECURITY OF	Contract of the
Ship To					200	
	and the specifical					
				100		
SPANOS COMERCIANA					*	
					4.5	

Description	Amount
Them #1 Tree(s)) Tree Removal Trees removed at the following locations: 192 Woodcrost Drive - 1 each 15 Willow Winds Pkwy 1 each 194 Willow Winds Pkwy 3 each 3 Glen Laurel Drive - 2 each 24 Cloisterbane Drive - 1 each 19 Averly Way - 2 each 90 Willow Winds Pkwy 2 each Note; No trees needed to be removed at this location. One tree is a dead to be the think that could not be accessed, but does not present a danger to any structure should it come done. The other tree is in good shape.  Landscape Centuagency 1.320.53800.46210	1,500.00
1.320.53800.46210	

Total

\$1,500.00

MININE

Payments/Credits

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		200				
200		1000	A COLUMN TO A		****	20,700

Phone # Fax.# E-mail Web Site	200
A man	
	Santa Carrielles
904-269-4069 904-529-8914 office/https://executive.com	
904-329-8914 office@treetech-freeservice.com treetech-treeservice.com	T.



TREE TECH TREE SERVICE, INC 260 Old Hard Road Fleming Island, FL 32003 O- 904-269-4069 F- 904-529-8914 EMAIL Office@treetech-treeservice.com

## Durbin Crossing

145 South Durbin Parkway Jacksonville FL 32259 Invoice

DATE INVOICE # 9/6/2022 9810

Due	Terms
9/6/2022	0 Days

Job Name	Job Site Phone	Salesperson	Total Due
Durbin Crossing 220608-1	arkway & Longleaf Pine Parkway (east a 904-230-2011	AJ Aldridge	\$2,100.00
# Item	Service Description Complete	ed Tax Qty	Price
1 Stemple) She	mp Grinding 9/3/966	2 0.00% 0.00	\$2,100,00

Location: North Durbin Parkway &
Longleaf Pine Parkway (east & west ends)
St. Johns, FL 32259
Grind (14) stumps.
Clean-up and debris removal included.

Landscape Contingency 1.320.53800.46210

243A

Thank you,			Subtotal:	\$2,100.00
AJ Aldridge			Discount:	\$0.00
		STORIGHT STREET	Tax:	\$0,00
	ALASTA ARABO RELIGIO DE PE			
			Total:	\$2,100.00
			Gredit:	\$0.00
			Balance:	\$2,100.00

Customer
Durbin Crossing

145 South Durbin Parkway
Jacksonville FL 32259

Invoice Remit Payment
DATE INVOICE #
9/6/2022 9810 \
Total Amount Dire: \$24100(0)

www.treetech-treeservice.com



**Durbin Crossing** 

145 South Durbin Parkway Jacksonville FL 32259 TREE TECH TREE SERVICE, ING 260 Old Hard Road Fleming Island, FL 32003 O- 904-269-4069 F- 904-529-8914 EMAIL Office@treetech-treeservice.com

Invoice

DATE INVOICE # 9/8/2022 9811

	Due	X110.000.00		Tern	15	
	1000	200	3766-37	0 Da	2.5	
9/	D/2U2	488				

	Joh Site Phone Salesperson	Total Oue
Job Name Durbin Crossing 220824-1	139 Dundee Place 904-230-2011 AJ Aldridge	\$500,00
# Item	Service Description Completed Tax Qty	Price
	emovel 9/3/2022 0.00 % 0.00	\$500.00

Location: 139 Dundee Place
Saint Johns, FL 32259
Pine tree, in preserve with crack along trunk and rot at base, needs removed.

Landscape Contingency 1.320.53800.46210

243A

	Subtotal:	\$500,00
Thank you,  AJ Aldridge	Discount:	\$0,00
	Tax	\$0,00
	Total:	\$500.00
	Credit:	\$0.00
	Balance;	\$500.00

	5. 1. 4						Cus	ton	ier				1. to	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,		
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INVO	ce Ken	ymeni	
Ε	DATE	 NVOICE	#
9/	6/2022	9811	- A
	mount Due		
rota: A	moun bue	/ 3:	00.00
			THE PARTY

Vesta,

Invoice

Invoice # Date

402622

8/31/2022

Terms

**Due Date** 

9/30/2022

Memo

9/14 Approved

Bill To

Durbin Crossing C.D.D. c/o GMS LLC 475 West Town Place Suite 114 St. Augustine FL 32092

Vesta Property Services, inc. 245 Riverside Avenue Suite 300 Jacksonville FL 32202

Description	Pointhy Sairs simally
Billable Expenses M.ALFANO - Chick-fil-a - event Total Billable Expenses	64.95 64.95
	04.60

Total

\$64.95

1.320.53800.4551.1. 252A



## **Order Summary**

Margaret Alfano

08/06/2022

Order number: 6579673

Payment method

Amex ending in 1125

Item Name	Quantity	Price
30 ct Chick-fil-A® Nuggets	1	\$15.69
Chick-fil-A® Sauce	8	
30 ct Chick-fil-A® Nuggets	1	\$15.69
30 ct Chick-fil-A® Nuggets	1	\$15.69
Barbeque Sauce	1	
Zesty Buffalo Sauce	1	
Chick-fil-A® Chicken Sandwich	1	\$4.45
Chick-fil-A® Chicken Sandwich	1	\$4.45
No Pickles	1	
Chick-fil-A® Chicken Sandwich	1	\$4.45
No Pickles	1	

\$60.42	Subtotal
\$4.53	Tax
\$64.05	Total



#### Invoice

Invoice #: 8446
Date: 05/31/22
Customer PO:

DUE DATE: 05/31/2022

BILL TO

FROM

Durbin Crossing c/o Vesta Property Services 245 Riverside Ave., Suite 250 Jacksonville, FL 32202

VerdeGo PO Box 789 3335 North State Street Bunnell, FL 32110 Phone: 386-437-3122 www.verdego.com

DESCRIPTION
Bounce Check

**AMOUNT** \$37,540.01

**Invoice Notes:** 

Bounced check 6243

Thank you for your business!

AMOUNT DUE THIS INVOICE

\$37,540.01

inv. 8087 May Landscape Maint 1.320.53800.4620 348A

#### WERDEGO LANDSCAPE

#### Invoice

Invoice #: 8831 Date: 07/28/22 Customer PO:

DUE DATE: 08/27/2022

BILL TO

FROM

Durbin Crossing c/o Vesta Property Services 245 Riverside Ave., Suite 250 Jacksonville, FL 32202

VerdeGo PO Box 789 3335 North State Street Bunnell, FL 32110 Phone: 386-437-3122 www.verdego.com

DESCRIPTION

**AMOUNT** 

#8668 - Supplemental annual installation

Proposal for installation of supplemental annuals on property. These are to cover additional bed spaces that were created on property after contractual quantities were established. Price includes removal of existing annuals, new annuals and installation.

Landscape Enhancement

\$1,228.40

Subcontract Spring Annuals (Sub)

664.00

\$1.85 \$1,228.40

)

Invoice Notes:

Thank you for your business!

AMOUNT DUE THIS INVOICE

\$1,228.40

1.320 638, 46210 348 A

#### WERDEGO LANDSCAPE

#### Invoice

Invoice #: 8994 Date: 07/31/22

Customer PO:

**DUE DATE: 08/30/2022** 

BILL TO

FROM

Durbin Crossing c/o Vesta Property Services 245 Riverside Ave., Suite 250 Jacksonville, FL 32202 VerdeGo PO Box 789 3335 North State Street Bunnell, FL 32110 Phone: 386-437-3122 www.verdego.com

DESCRIPTION

AMOUNT

#7916 - orchard clock install to replace battery timers

There are a total of 25 zones on Orchard dr and surrounding cul-de-sac areas on battery timers. We are preparing to eliminate these battery timers and install these zones onto a new 2 wire clock

Irrigation

\$5,582.17

Invoice Notes:

Thank you for your business!

AMOUNT DUE THIS INVOICE

\$5,582.17

1.320 538.46400 348 A



Mail Applications with payment to:
JEA Water and Sewer CC-1
21 W. Church St, Jacksonville, FL 32202
waterpreservice@jea.com

		e	OMMERCIAL	IRRIGATION	APPLICATION	n I ( ) de robernes politicas y				
*CUSTOMER NAM	IE: Durbin Cros	ssing CDD			*	ACCOUNT NUME	ER: 8268	4026 55		
*SERVICE ADDRE	<b>:55:</b> 335 Islesb	rook Parkway		CITY: Jackso	nville	ZIP CODE: 3225	9			
SUBDIVISION:	Durbin Crossing	9		PREMISE TYPI	<u> </u>	COUNTY: St. Jo	ohns	· · · · · · · · · · · · · · · · · · ·		
*CONTACT PERSO	ON:				*	PHONE NUMBER	: (904)-940-585	0		
*METER LOCATIO	N: ONEXT TO E	KISTING DLEFT	P/L DRIGHT	P/L 器SEE STAI	(E <b>S</b> *,	AVAILABILITY P	NUMBER: (904)-2	258-2044		
PROJECT INFORM				EXTENSION DYE			EARANCE RECEI			
Please note: In according of the installation, in	ordance with Section ocluding full-tap ser	n 104 of JEA's Rate vice installations in	s and Tariffs, JEA r newly paved roads	reserves the right to s or DOT right-of-wa	recover costs in addit	ion to the standard	d fee depending up	on the complexity		
	Pre P	ave – Second Bo	x and Service Ex	is:	Full Install – Ac	Iditional Meter, I	Box and Service I	nstalled by JEA		
*INDICATE	Pre Pave	Pre Pave	Pre Pave	Pre Pave	Full Install	Full Install	Full Instail	Full Install		
REQUEST		O	D							
METER SIZE	3/4"	1″	1 1/2"	2″	3/42	1"	1 1/2"	2"		
METER FEE	\$202.33	\$2 <b>2</b> 3.71	\$52 <i>7</i> .26	\$588.96	\$202,33	\$223.71	\$527.26	\$588.96		
WATER CAPACITY FEE	\$981.89	\$1,850.28	\$4,571.76	\$8,509.92	\$981.89	\$1,850.28	\$4,571.76	\$8,509.92		
WATER TAP FEE	N/A	N/A	N/A	N/A	\$610.00	\$610.00	\$700.00	\$700.00		
WATER GROWTH CAPACITY FEE	\$917.00	\$1,352.00	\$1,352.00	\$1,352.00	\$917.00	\$1,352.00	\$1,352.00	\$1,352.00		
TOTAL	\$2,101.22	\$3,425.99	\$6,451.02	\$1 <b>0,450</b> .88	\$2,711.22	\$4,035.99	\$7,151.02	\$11,150.88		
Per the Florida Safe required on all irriga	Per the Florida Safe Drinking Water Act, Sections 403.850-403.864 and Department Of Environmental Protection Rules Chapter 62-555.360(3), F. Backflow Preventers are required on all irrigation systems.									
Growth Capacity Fee is applicable, if service address does not have an existing potable water/sewer service connected. This fee is applicable for Common Areas, Clubhouses and Entrance Ways										
A \$25.00 Re-Trip fee will be assessed when installation requires more than one visit due to site conditions. The fee will appear on the JEA billing statement.										
It is the respo	insibility of t	he customer	to ensure th	e consumer s	ide is connecte	ed to the irri	gation meter			
*APPLICANT'S S		Cafell	LOGELL 82	<u>L</u>	DAT	00/-0	4 >			

\*Required fields must be completed or the application may be returned unprocessed.

Revised 09/05/18



Mail Applications with payment to: JEA Water and Sewer CC-1 21 W. Church St, Jacksonville, FL 32202 waterpreservice@lea.com

							ecopicaci vice caje	<del>(2/20/1)</del>	
COMMERCIAL IRRIGATION APPLICATION									
*CUSTOMER NAME: Durbin Crossing CDD *ACCOUNT NUMBER:									
*SERVICE ADDRI	SS: 335 Islesb	rook Parkway		CITY: Jacks	onv	ille	ZIP CODE: 3225	9	
SUBDIVISION:	Durbin Crossin	g		PREMISE TY	PE:	1	COUNTY: St. Jo	ohns	
*CONTACT PERSO	ON:					4	PHONE NUMBER	: (904)-940-585	60
*METER LOCATION	*METER LOCATION: DNEXT TO EXISTING DLEFT P/L DRIGHT P/L DISSESSIBLE STAKES *AVAILABILITY NUMBER: (904)-258-2044								
PROJECT INFORM	ATION:		MAIN	EXTENSION DY	ES I			EARANCE RECEI	······································
Please note: In according of the installation, in	ordance with Section Cluding full-tap se	n 104 of JEA's Rate rvice installations in	es and Tariffs, JEA newly paved road	reserves the right i s or DOT right-of-v	o re	cover costs in addit			
	Pre F	ave — Second Bo	x and Service Ex	ist		Full Install – A	lditional Meter,	Box and Service I	nstalled by JEA
*INDICATE	Pre Pave	Pre Pave	Pre Pave	Pre Pave		Full Install	Full Install	Full Install	Full Install
REQUEST			<u> </u>	<u> </u>					69
METER SIZE	3/4"	1"	1 1/2"	2″		3/4"	1"	1 1/2"	2"
METER FEE	\$202.33	\$223.71	\$527.26	\$588.96		\$202.33	\$223.71	\$527.26	\$588.96
WATER CAPACITY FEE	\$981.89	\$1,850.28	\$4,571.76	\$8,509.92		\$981.89	\$1,850.28	\$4,571.76	\$8,509.92
WATER TAP FEE	N/A	N/A	N/A	N/A		\$610.00	\$610.00	\$700.00	\$700.00
WATER GROWTH CAPACITY FEE	\$917.00	\$1,352.00	\$1,352.00	\$1,352.00		\$917.00	\$1,352.00	\$1,352.00	\$1,352.00
TOTAL	\$2,101,22	\$3,425.99	\$6,451.02	\$10,450.88		\$2,711.22	\$4,035.99	\$7,151.02	\$11,150.88

Per the Florida Safe Drinking Water Act, Sections 403.850-403.864 and Department Of Environmental Protection Rules Chapter 62-555.360(3), F. Backflow Preventers are required on all irrigation systems.

Growth Capacity Fee is applicable, if service address does not have an existing potable water/sewer service connected. This fee is applicable for Common Areas, Clubhouses and Entrance Ways

A \$25.00 Re-Trip fee will be assessed when installation requires more than one visit due to site conditions. The fee will appear on the JEA billing statement.

It is the responsibility of the customer to ensure the consumer side is connected to the irrigation meter.

\*APPLICANT'S SIGNATURE:

DATE:

\*Required fields must be completed or the application may be returned unprocessed.

Revised 09/05/18

Jea & meter Fee 1.320.538. 431

#### KUTAK ROCK LLP

TALLAHASSEE, FLORIDA

Telephone 404-222-4600 Facsimile 404-222-4654

Federal ID 47-0597598

September 16, 2022

Check Remit To:

Kutak Rock LLP PO Box 30057 Omaha, NE 68103-1157

Wire Transfer Remit To:

ABA #104000016 First National Bank of Omaha

Kutak Rock LLP A/C # 24690470

Reference: Invoice No. 3109365 Client Matter No. 6123-1

9/19 approved

Mr. Daniel Laughlin Durbin Crossing CDD Governmental Management Services, LLC Suite 114 475 West Town Place St. Augustine, FL 32092

Invoice No. 3109365

6123-1

Re: Durbi	in Crossing CDD -	General		
For Profession	onal Legal Services	Rendered		
08/02/22	M. Eckert	0.30	100.50	Review draft minutes and provide comments
08/03/22	K. Haber	0.10	22.50	Correspondence with Laughlin regarding release of easements and liability
08/05/22	M. Eckert	0.20	67.00	Review letter regarding cell tower; review and distribute FDEP correspondence
08/08/22	K. Haber	0.50	112.50	Correspondence with Laughlin regarding filing of easement release; prepare amenity facility management agreement and forward to Laughlin
08/08/22	D. Wilbourn	0.40	60.00	Prepare budget and assessment resolutions
08/10/22	M. Eckert	0.20	67.00	Review and research suspension of amenity privileges issues
08/11/22	M. Eckert	0.50	167.50	Prepare for and attend agenda call; follow up on Hixon release; confer with Aqua Pools

PRIVILEGED AND CONFIDENTIAL ATTORNEY-CLIENT COMMUNICATION AND/OR WORK PRODUCT

#### KUTAK ROCK LLP

Durbin Crossing CDD September 16, 2022 Client Matter No. 6123-1 Invoice No. 3109365 Page 2

TOTAL HOURS

08/15/22	M. Eckert	0.20	67.00	Prepare and distribute budget and assessment resolutions
08/22/22	M. Eckert	4.20	1,407.00	Prepare for, travel to and attend board meeting; return travel; follow up on Hixon release
08/23/22	M. Eckert	0.10	33.50	Draft release of liability
08/23/22	K. Haber	0.60	135.00	Prepare release of liability for parade of trees
08/24/22	M. Eckert	0.40	134.00	Confer with Migut of St. Johns County attorney office regarding wells for irrigation; confer with Taylor regarding same; review information on well permitting provided by county
08/25/22	M. Eckert	1.20	402.00	Confer with Katsaras regarding irrigation well; research DRI and irrigation issue; research water sampling requirement; review draft minutes and provide comments
08/26/22	M. Eckert	0.20	67.00	Review DRI; confer with Harrah
08/26/22	K. Haber	0.70	157.50	Review correspondence and research regarding application for well for amenity fields
08/30/22	K. Haber	0.20	45.00	Telephone conference and correspondence with Alfano regarding revisions to recreation application
08/31/22	K. Haber	0.40	90.00	Telephone conference and correspondence with Alfano regarding revisions to recreation application

10.40

#### KUTAK ROCK LLP

Durbin Crossing CDD September 16, 2022 Client Matter No. 6123-1 Invoice No. 3109365 Page 3

TOTAL FOR SERVICES RENDERED

\$3,135.00

**DISBURSEMENTS** 

Filing and Court Fees Travel Expenses

TOTAL DISBURSEMENTS

99.00

TOTAL CURRENT AMOUNT DUE

\$3,234.00

**UNPAID INVOICES:** 

August 11, 2022

Invoice No. 3093890

79.50

19.50

3,765.03

TOTAL DUE

\$6,999.03

1.310.573.315 370A

# Tallman Lawn Maintenance

7161 Gas Line Road

904-517-0558

Keystone Heights, FL 32656

talimanlawn@gmail.com

Bill To: Durbin Crossing CDD

475 W. Town Place Suite 114 St. Augustine, Florida 32092

invoice #: 143

Invoice Date: 09/18/2022

item II	Description	Qtγ	Unit Price	Discount	Price
1	Mowing Service & Detail	2 weeks	60% of last invoice	77 / A A Printed	\$ \$6,500.00
generalização es promo en estable por estable por estable de estab	and (m) challed long arrangement of the Classification (A) Classification (M) Classification (and of the Classification (M) Cla	and American Conference of the	1. (1. (1. (1. (1. (1. (1. (1. (1. (1. (	and a photographic common and a special cold following convenience and a physical physical and analysis of the	The second section of the second section of the second section of the second section of the second section of the second section of the second section of the second section s
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меторография (пред настройня в 1940 году, доку	groups of the control			Invoice Subtotal	\$ <b>\$6,500.00</b>
				Tax Rate	
				Sales Tax	s -
				Öther	
				Deposit Received	-
	cks päyable to Tallman Lawn Mainte.			TOTAL	\$ \$6,500.00

1.32° .538.46200

# Tallman Lawn Maintenance

7161 Gas Line Road

904-517-0558

Keystone Heights, FL 32656

talimanlawn@gmail.com

Bill To: Durbin Crossing CDD

475 W. Town Place Suite 114 St. Augustine, Florida 32092

Invoice #: 153

Invoice Date: 09/18/2022

#### 9/19 approved

Item #	Description	Qty	Unit Price	Discount	Price
1	Mowing Service & Detail	2 weeks	40% of last invoice	Marrier von der 1970 in 1970 in Landina de la companya (1970 in 1970 in 1970 in 1970 in 1970 in 1970 in 1970 i The companya in 1970 in	\$ \$4,000.00
		and the second s	Annual Control of the	and of 1995 already medicine is a 200 feet to be a processor a scalable to 1995 all the processor.	
					Control of the Contro
v	, kappy till anna anna menen på anna anna menen personen anna anna anna tempere anna a			Invoice Subtotal	5 \$4,000.00
				Tax Rate	en en en en en en en en en en en en en e
				Sales Tax	\$
				Other	
				Deposit Received	Annual Control of the
Admire all the	ocks payable to Tallman Lawn Mainter	Sanca		TOTAL	5 \$4,000.00

1.320.538.46200



Bill In [176599]

Durbin Crossing CDD 475 W Town Pl Sta 114 Saint Augustine, FL 32092-3649

Turner Pest Control LLC P.O. Box 952503 Atlanta, GA 31192-2503 904-355-5300

# Service Slip/Invoice

(MVO)DE DATE: ORDER!

18(6669) (4 61297) (10 761664) (4

Wink

Lecation. [176599]

904-230-2011

Durbin Crossing CDD 730 N Durbin Pkwy Saint Johns, FL 32259-8217

ork Date Time Target Pest Technician	Time III
8/12/2022 02:48 PM	02:48 PM
Purchase Order Terms Last Service   Map Code	Lime Out
NET 30 8/12/2022	0a:03 PM
	CONTRACTOR CONTRACTOR

Service	Description		Price
	Commercial Pest Control - Monthly Service		\$71,68
	Rest Control	SUBTOTAL TAX AMT. PAID TOTAL	\$71.86 \$0.00 \$0.00 \$71.68
	1.320.53800.4551 (cup	2 AMOUNT DUE	\$7/1.66

CUSTOMER SIGNATURE



Turner Pest Control LLC P.O. Box 952503 Alfanta, GA 31192-2503 904-355-5300

# Service Slip/Invoice

INVOIGE DATE 19064494 ORDER:

Hill In [137299]

Durbin Crossing CDD C/O Vesta Properties 200 Business Park Cir Saint Augustine, FL 32095-8822 Work Location: [137299]

904-230-2011

**Durbin Crossing North** Amenity Center 730 N Durbin Pkwy Jacksenville, FL 32259-8217

Work Date Time	Target Pest	Technicia		Time In
8/12/2022 02:48 PM	Mosquiro		The Common Sound State (1987) (1987)	02:48 PM
Purchase Order	Terms	Last Service	Map Code	Time Out
	NET 30	8/12/2022		03:04 FM
			The state of the s	4
Control (California)				100000 1000 1000 1000 1000 1000 1000 1
Service Service		Des	scription	Price

CPCMOSULV Commercial Mosquite Service \$137.81 \$137.84 SUBTOTAL Prest Control TAX \$0.00 AMT. PAID \$0.00 TOTAL \$137.81

1.320.53800.45513

AMOUNT DUE

Mar-

\$137,81

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TECHNICIAN SIGNATURE

CUSTOMER SIGNATURE

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Thereby actorishing one astronomy completions of was a production of was a production of the control and one of section above.



16.5 M San J.C. - P.O. Mar. PERSON - Allesta, Georgia 31192-2829 San Bak J.S. 1428 - The Principle 186, 256 Cardina and Card

Turner Pest Control LLC P.O. Box 952503 Atlanta, GA 31192-2503 904-355-5300

## Service Slip/Invoice

navoleta io). vi i ORDER 

Work

Location:

904-230-2011 [176599]

**Durbin Crossing CDD** 730 N Durbin Pkwy Saint Johns, FL 32259-8217

Bill he [176599] Durbin Crossing CDD 475 W Town Pi Ste 114 Saint Augustine, FL 32092-3649

Service

EPCM

Work Date Time Target Pest Technician Time In 9/12/2022 02:27 PM 02:27 PM Term Purchase Order Map Code Last Service 9/12/2022

Description

Pest Control 1.320.53800.45513

Commercial Pest Control - Monthly Service

\$71.66 SUBTOTAL \$74 BB TAX 00.02 AMT. PAID \$0,00 TOTAL \$71.68

AMOUNT DUE

Price

TECHNICIAN SIGNATURE

CUSTOMER SIGNATURE



PATRICHT ASCHESS: Namer Pert Control LLC - BUL Best 922 (01 - Astenta, Coorgan Hist) 1003 SALINE 2001 - Park SOL-153-1489 - Toll Provi Nic 235-5365 - Incorposit.Com

Turner Pest Control LLC P.O. Box 952503 Allenta, GA 31192-2503 904-355-5300

# Service Slip/Invoice

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Durbin Crossing CDD C/O Vesta Properties 200 Business Park Cir Saint Augustine, FL 32095-8822

[Josanon: [137299] 904-230-2011

Durbin Crossing North Amenity Conter 730 N Durbin Pkwy Jacksonville, FL 32259-8217

Work Date Time Target Pest	Technician	Time In
9/12/2022 02:28 PM MOSQUITO		02:28 PM
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Service	Description		Price
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	1.320.53800.45613	, <del></del>	\$137.81
	1.LA	AMOUNT DUE	\$157.81

TECHNICIAN SIGNATURE

CUSTOMER SIGNATURE



Weather Engineers, Inc. PO 80x 37068 Jacksonville, FL 32238 Phone: (904) 356-3963 Fax: (804) 356-4969 www.weatherengineers.com CAC041190

Invoice Date Number 09/13/22 S79566

# BILL TO: #104602

DURBIN CROSSING CDD 145 S DURBIN PARKWAY ST. JOHNS FL 32259

# SERVICE PERFORMED AT:

DURBIN CROSSING COD AMENITY CENTER 145 8 DURBIN PARKWAY ST. JOHNS FL 32259

Site #: 104602-001

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Thank you for your business!!
Please make all checks payable to Weather Engineers, Inc.
Resit 1s: FO Box 37068 Jacksonville; FL 32238
Phone (804)356-3863\* Fax (804) 356-4869

He are are an adual oppurtunity employer and do not discriminate against applicants due to race gender, veterane atetus or on the busing of disability or any other federal, state or local protected class. THIS CONTRACTOR AND SUBCONTRACTOR SHALL ASIDE BY THE REGULATION FOR ALL ASIDE BY THE REGULATION PROHIBITS DISCRIMINATION AGAINST QUALIFIED PROTECTED VETERANS, AND REQUIRES AFRIBHATIVE ACTION BY COVERED



Durbin Crossing CDD c/o Vesta Property Services 145 South Durbin Parkway St. Johns, FL 32259

Property Name:

**Durbin Crossing CDD** 

## INVOICE

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	JAX 429981 9/16/2022	
	Net 30	

#### Remit To:

Yellowstone Landscape PO Box 101017 Atlanta, GA 30392-1017

Invoice Due Date: October 16, 2022

Invoice Amount: \$5,000:00

Description

Initial Irrigation Inspection AUDIT REPORT & INSPECTION

Irrigation Repairs

Capital Arrigation

1.320.53800.45500

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Invoice Total

\$5,000.00

\$5,000.00

IN COMMERCIAL LANDSCAPING



**BIII To:** 

Durbin Crossing CDD c/o Vesta Property Services 145 South Durbin Parkway St. Johns, FL 32259

Property Name:

**Durbin Crossing CDD** 

# INVOICE

JAX 429982 9/16/2022
Net 30

## Remit To:

Yellowstone Landscape PO Box 101017 Atlanta, GA 30392-1017

Invoice Due Date: October 16, 2022

Invoice Amount: \$1,016.00

Proceedings

Malnline repair

Irrigation Repairs

\$1,016.00

Invoice Total

\$1,016.00

Orrigation 1.320.53800.46400

IN COMMERCIAL LANDSCAPING



Durbin Crossing CDD c/o Vesta Property Services 145 South Durbin Parkway St. Johns, FL 32259

**Property Name:** 

**Durbin Crossing CDD** 

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### Remit To:

Yellowstone Landscape PO Box 101017 Atlanta, GA 30392-1017

Invoice Due Date: October 16, 2022

Invoice Amount:

\$1,216.00

Mainline repair near Averley and Cantley Irrigation Repairs

\$1,216,00

rrigation 1.320.53800.46400

Invoice Total

\$1,216.00

382 A

IN COMMERCIAL LANDSCAPING

Should you have any questions or inquiries please call (386) 437-6211.

Yellowstone Landscape | Post-Office Box 849 | Bunnell FL 32/10 | Tel 386,437,6211 | Fex 386,437,1286



Durbin Crossing CDD c/o Vesta Property Services 145 South Durbin Parkway St. Johns, FL 32259

Property Name:

**Durbin Crossing CDD** 

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### Remit To:

Yellowstone Landscape PO Box 101017 Atlanta, GA 30392-1017

Invoice Due Date: October 16, 2022 Invoice Amount: \$1,421.00

Mainline repair at North Durbin Parkway Irrigation Repairs

\$1,421.00

Orrigation 1.320.53800.46400

Invoice Total

\$1,421.00

IN COMMERCIAL LANDSCAPING

Should you have any questions or inquiries please call (386) 437-6214.

Yellowatone Landscape | Post Office Box 849 | Bunnell FL 32110 | Tel 386.437.6211 | Fex 386.437.1286



Durbin Crossing CDD c/o Vesta Property Services 145 South Durbin Parkway St. Johns, Ft. 32259

**Property Name:** 

**Durbin Crossing CDD** 

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Remit To:

Yellowstone Landscape PO Box 101017 Atlanta, GA 30392-1017

Invoice Due Date: October 16, 2022

Invoice Amount: \$1,216.00

Mainline repair exit side of parkway

Irrigation Repairs

\$1,216.00

Irrigation 1.320.53800, 46400

382A Invoice Total

\$1,216.00

IN COMMERCIAL LANDSCAPING

Should you have any questions or inquiries; please call (398) 427-5241.

Yellowstone Landscape | Post Office Box 849 | Bunnell FL 321(fr) Tret 386(407.6214) | Frag 36(407.4268)

AP300R YEAR-TO-DATE ACCOUNTS PAYABLE PREPAIL *** CHECK DATES 09/01/2022 - 09/30/2022 *** CAPITAL RESERVE FUND BANK B CAPITAL RESERVE FU		10/07/22 PAGE 1
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**Build with Ferguson** 

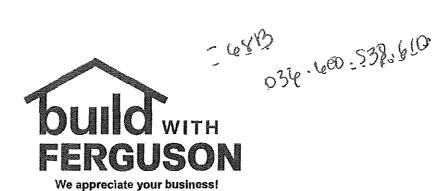
402 Otterson Dr STE 100 Chico, CA 95928

Telephone: (800) 375-3403 Fax: (530) 566-1893

Invoice Date: 9-19-2022

Invoice Number: #82820379

Invoice # 82820379		
SKU / Description	Price & Qty.	Total
Kohler K-393-N4-2BZ Devonshire Centerset Bathroom Faucet	Qty. 20 at \$252.86	\$5,057.20
Kohler K-1893-C-28Z Transitional 16 Ounce Soap / Lotion Dispenser	Qty. 12 at \$64.27	\$771.24
Discounts: Free Shipping		
Tax: Exempt		
TOTALS:		\$5,828.44





Invoice / Order #82820379

Status: Assiling Funds Purchased On: Build Com Placed On: 8/23/2022

### Shipping

Margaret Alfano Durbin Crossing CDO General Manager 145 S Durbin Phwy Si Johns, Fi, 32259 (904) 337-4760

Standard Delivery

### **Payment**

Durbin Crossing CDD / Margaret Alfano Durbin Crossing CDD General Manager 475 W Town Pl St. Augustine, FL 32092 (904) 337-8780 Capital

W-9 sent separately.



Kohler Devonstrire Centerset Battycom Fascot - Free Metal Pop-Up Drain Assembly with parchase

Model: K-393-N4-28Z

Color/Finish: Oil Rubbed Bronze (28Z)

\$252.86 (Oty. 20)



Kohler Transitional 18 Ounce Scap / Lotion Dispenser from the Forte Collection

Model: K1893-C-292

ColorFinish: Of Rubbed Bronze (282)

\$84.27 (QN, 12)

\$771.24

\$6,047.20

Subtotal: Shipping:

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**Grand Total:** 

55.020.44

\$5,828,44



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# **Durbin Crossing**

# **Landscape Update for October 2022**

#### • General Maintenance

- Our maintenance team has mowed all common grounds and are learning the feel for the community.
- We have completed the detail at all entry ways throughout the community.
  - Plant separation has occurred for aesthetic and plant health purposes.
  - Ornamental grasses have been cutback throughout the community.
  - The grasses on Sanctuary Dr/North Durbin circle were cutback due to line-ofsight issues.
- o Team is spraying all crack and bed weeds throughout the community.
- Team has cleaned up debris from storm on first week of service.
- Enhancement crew has been straightening trees that have fallen from the storm with tree braces and straps.
- o Team will be hand pulling weeds each week that are overgrown in shrubs and roses
- Annual flowers have been pulled and a large amount of soil will be added to each bed to raise them before the next rotation is installed on October 17th.
  - The low beds have caused the flowers in the past to decline prematurely and not show off as intended.
  - This is caused by the flowers staying too saturated which causes the roots to rot.
- The live oaks and Magnolias on Longleaf have been raised in the medians. The team has
  also created bed rings along the median for the trees, so the maintenance equipment
  does not damage the base of the trees in the future.
- The team will continue to lift low hanging trees throughout community each week for line-of-sight issues, safety issues, aesthetics, and improved tree health with balanced weight distribution from the branches.

### • Irrigation

- Techs have been running through system and making repairs as we go.
- The team has been working with Zach to identify problem areas that need attention.
- We have also been assisting with the Ball Field irrigation. We will continue to work with Zach to complete this project.

### • Fert/Chem

- o All shrubs and trees have been fertilized and treated following the pruning.
- Spot treatments on the turf has and will continue to take place throughout the month in the trouble areas throughout the property.

## • Phase 1 Turf Replacement Plan

- A map of our Phase 1 turf plans has been provided and included in your agenda packet.
   However, we will not have the proposal until the night of the meeting. Several departments have a hand in a proposal this large and we want to make sure we have our best foot forward.
- o If approved our team can have the areas sprayed and replaced prior to the winter months.









Date of report: 10-24-2022 Submitted by: Margaret Alfano

## **FAUCET UPGRADES BOTH FACILITIES / No Board action required:**

This project will be completed by November 17<sup>th</sup>.

### **HVAC REPLACEMENT / SOUTH AMENITY CENTER / No Board action required:**

Supply and demand are more meaningful words in 2022 than in any other year. Currently we are on a 16-week waiting period for our unit to arrive. Unfortunately, the demand is larger than the on-hand supply. We have contacted the other bidders to check on their availability and there are no changes in their supply times either.

### PAVILION FLOORING IMPROVEMENT/UPGRADE / No Board action required:

We are currently awaiting execution of the District agreement and scheduling. We look for this project to be completed by the third week in November, weather permitting.

## **SOLITUDE AGREEMENT INFORMATION / Possible Board action required:**

We received a proposal from Solitude for the additional Grass Carp stocking in the amount of \$4,502.00. However, our belief is that Grass Carp is included in our contract. We have sent our agreements to our District Manager and District Counsel for review. We are trying to have a discussion with Solitude prior to our meeting, regardless we will have an update at our meeting.

## **HURRICANE IAN / No Board action required:**

There are just two words that can describe this storm: thankful and proud. Clearly so thankful that this storm did not have a huge impact on our area. Proud! Proud might come across as tooting our own horn but we are very proud of Team Durbin. We kept in constant contact with the Chairman and certainly appreciate his advice and support. We kept the Board up to date prior to the residents being notified. We never want the Board to receive a call or be stopped by a resident and not know the status. The District Manager was in the loop at every turn as well, thank you!

Staff formulated our plans as this wasn't our first storm prep here at Durbin. The true pride comes with our communication and bounce back during and after this weather event. We were taking advantage of all our tools. We have communication specialists on staff that divided and conquered on our platforms: E-Blasts, Facebook, Instagram, Twitter, Website, App, Voicemail, signage and more! We also need to give props to Vesta's Director of Marketing and Technology Systems Specialist, Kevin Johnston and Mark Suiter. We contacted them to bring our dream come true with icons added to the website and the app and within an hour we up and running, AWESOME!

With an unpredictable storm, as usual, instead of saying "closed until further notice" we let the residents know when the next update on closures, etc. would be released. This gave us the opportunity to make changes and react as the weather reports were released. It also allowed us to open the South Gym as soon as possible. We had several residents thank us for keeping them in the loop and reopening quickly. You knew the systems were working when no one came to the gym until our reopening time. We asked one resident "how did you know?" and his reply put the wind back beneath our wings, "I follow our website and thank for keeping us in the loop." Mission accomplished!

Bouncing back, we did that and then some! Tallman Landscaping sprang into action and worked with Zach addressing all fallen trees and safety hazards they could locate. They were able to chainsaw cut, clean up and haul off the nine large trees that fell, the day after the storm, yay! Then Team Vesta hit the streets armed with blowers and by the end of the day Friday all main roads and sidewalks were free of the storm debris. This was a daunting task as there were more pine needles on the sidewalk, than left in the trees. We realize that the sidewalks are not CDD property but with such an active community we took a lot of pride driving home that Friday knowing the property was restored! We also left debris piles in several areas for pick-up early the next week. These were all caution taped and marked. We also let the residents know we would take care of these piles asap. This way the Tallman crew could assist the Vesta folks getting the streets and walks clear. Again, mission accomplished!

Below is a breakdown of the costs associated with this storm.

Hurricane Ian Costs	
Tallman Landscaping / Clean-up / Included cut, removal, and hauling	\$6,150.00
Tree strapping for leaning trees due to the storm	\$963.75
Replacement for five Elm trees lost due to the storm	\$6,212.40
Vesta post storm clean-up costs / clearing of roadways and sidewalks	\$486.00
*All Vesta pre-storm efforts included in regular billing	
Hurricane Ian Total Expenditures:	\$13,812.15

### **REPLACEMENT DOG STATIONS / No Board action required:**

Durbin Crossing has 30 dog stations throughout our community. We use a vendor from California as they have the best prices and always include free shipping. The can liners and individual dog bags are extremely heavy and paying for shipping alone would be a costly venture. They were running a weeklong BOGO sale, buy one complete dog station and receive a complete dog station FREE. At the regular pricing to replace all 30 stations would cost the District \$8,400.00. Please note, all stations do not need to be replaced at this time. However, to purchase our 30 stations during this sale would now cost the District \$4,200.00. Working with the District Manager for approval, we have placed this cost saving order. Usually, due to costs we will order and replace items as needed – having all items on hand will be very beneficial from an efficiency standpoint as well as costs. All items will be stored in the North attic and used upon demand. Thank you!

### **HONORING VETERANS / No Board action required:**

For the month of November, we would like to say thank you to our Durbin Crossing Veterans. For the entire month two prime parking spaces at both Amenity Centers will be marked as Veteran Parking Only and thanking them for their service. We thought that would be a unique and somewhat special way to recognize our Vets. Land of the Free because of the BRAVE, insert goosebumps here!

Should you have any comments or questions feel free to contact me directly.







Date of report: 10-24-2022 Submitted by: Zach Davidson

<u>HURRICANE IAN CLEAN-UP / No Board action required:</u> Durbin was very fortunate during this storm. We did not receive any damage to either of our Amenity Centers. All pool equipment was turned back on Friday 9-30, all VFDs and pump motors were inspected, and no flooding occurred in the pool pits. We were proactive and inspected all sump pumps on Wednesday 9-28 and made sure they were working properly. Tennis courts were good as windscreens were rolled up and secured.

There were 9 trees that fell, we hired Tallman and his team to help with cutting up and remove all trees. Also, we used our maintenance team to shift from normal duties to help with storm clean up throughout the community with clearing storm drain and sidewalks of pine needles along with picking up all other debris and inspecting the community for any other damages.

**LANDSCAPING REPORT UPDATE / No Board action required:** Working closely with our Yellowstone Account Manager, William, and their entire team during the transition. Their progress and report are detailed under their agenda line item.

Working with Supervisor Harrah and the use of the accountability checklists included in the Yellowstone contract, the decision was made to start using those mid-November for practice. Then starting December 1<sup>st</sup>, those forms will go live and be required for release of the complete Yellowstone check. At this time, they have been so busy working getting the entire property back on its feet, they have not yet settled into a routine. We appreciate their efforts and will execute this plan as stated. These forms will be instrumental in keeping communication and accountability at the forefront.

<u>COUNTY SIDEWALK AND ROADS REPAIRS / No Board action required:</u> Reached out to county week of 10-03, for two potholes that had formed in South Durbin. Also spoke to the Public Works Supervisor about our raised sidewalks. They are working as fast as they can to address them as they are having staffing issues. We will continue to monitor them and mark them for safety.

BASEBALL FIELD IRRIGATION UPDATE / No Board action required: Working with District Staff and we have filled out and submitted the required forms to order the new meter. Met with Yellowstone Irrigation Manager as we found an existing JEA 2" meter box that can be used for the connections. We will need to do three 6" bores under the road. Yellowstone is working on getting proposals for all the work that needs to be done so we can get the project completed asap. We will keep the Board posted.

<u>SOLITUDE LAKE MAINTENANCE / No Board action required:</u> Solitude will have a representative at our October meeting, as the Board requested. Solitude was out this month and treated all ponds. They were very responsive to all issues that arose and treated them within 24-48 hours. working the ponds down. Still working with Solitude to get ponds 14, 45, 38, 39, 14, 13 and 6 scheduled to be stocked.

**SOUTH GUTTER REPAIR / No Board action required:** We had our vendor out on 9-26, we had a section of gutter that had started to sag on the front right of the entrance. They replaced the gutter section and rerouted the downspout for better drainage. They also added a diverter on the right side to help with the direction of water coming off the roof to make sure it flows into the gutter and is not missing like before. We were able to complete these repairs prior to stormy weather.

### **POOL MARCITE / No Board action required:**

District Manager and District Counsel are still researching the warranty information. We are also awaiting details from Supervisor Hall regarding a new vendor to perform work moving forward. We hope to have an update at our meeting.

**NORTH AND SOUTH ENTRANCE GATE REPAIRS / No Board action required:** Working with a new vendor to address sagging gates and broken welds on main entrance gate to our North and South Amenity Centers. We are hopeful to not only make the necessary repairs but also help with the longevity of the gates and save cost on further repairs. We will keep the Board posted on our progress.

**PRESSURE WASHING / No Board action required:** Currently gathering to pressure wash 38 monuments and sidewalk concerns addressed before our mulching is done and for the Holiday Season.

### FIELD OPERATIONS UPDATES / No Board action required:

- Replaced photocell at Huntston Way monument.
- Did a light check on all monuments, we will be replacing all lights that were found not functioning.
- Repainting all fire hydrants on South and North Durbin Parkway and neighborhoods, also along Longleaf Parkway. We have completed 35 and still have 25 to complete.
- All windscreens have been unrolled and secured from the storm.
- All reclaimed water signs have been inspected, posts repainted, changed out the faded signs, replaced missing hardware, and straightened signs/posts that were leaning.
- Removed all chipped and flaking yellow paint on the center island at the Woodcross median and gave it a fresh coat of paint.
- Drain plug at the South baby pool was replaced to prevent any flooding or damage to the pump room.
- Replaced all tennis court nets at North and South courts.
- Inspected all basketball nets and replaced all damaged ones.
- Cleaning sand/debris out of curbs to help with drainage.
- Streetlight ride was done week of 10-17, all concerns were sent over to JEA for repairs.
- Timer for water feature at North was replaced.
- Pressure washing at North and South Amenity Centers has begun. We will start on the pool decks and work our way out to the parking lots.

Should you have any comments or questions feel free to contact me directly.





Date of report: 10-24-2022 Submitted by: Danelle DeMarco

### HALLOWEEN MONSTER MASH

We are just days away from our Monster Mash Bash and couldn't be more excited! The DJ has his spooky tunes and dance moves ready for the dance floor on Friday, October 28<sup>th</sup>, 6pm-9pm. We will have a portion of the South Pool deck lined with LED lights and designated for the Monster Mash, The Time Warp, The Mummy Shuffle, and more. When the residents take a breather from dancing, they can visit Ms. Alexandria in her fortune telling booth. She will give families a positive reading and wow them with her future telling abilities. She is purely for entertainment and her crystal ball is filled with fun facts.

But in the meantime, we have to keep an eye on those cackling Sanderson Sister witches. They will be making a special appearance and inviting children to see what they are brewing in their steamy cauldron. We will be making a woodsy environment for the witches to lure the children into and have fun putting their hands into bowls of mysterious slimy ingredients for the withes brew. If families haven't lost their appetite after that, they can sit a spell at the Monster Munchies Café. We will be serving drinks, and Halloween treats. Tasty Dog, aka Franken Weenies, will be selling hot dogs and hot sausages, for those who are saving their candy for later. Not far will the spooky mirror photobooth that reflects eerie images along with the residents in their costumes. It is a great way to capture those spooktacular Halloween memories. We will have tricks and treats galore and cannot wait to share some great highlights with you at our November CDD meeting. We will be closing the South pool On October 28<sup>th</sup> to prepare for the event and it will remain closed during the event, as well. Thank you to our sponsors, Pediatric Dentistry, Realtor Julie Bentley, Epic Pools and DJ's Pressure Washing

### **SMALL BUT MEANINGFUL EVENTS**

When summer is over and school is back in session, we really miss seeing our residents every day. But it also gives us an opportunity to do some small resident bonding activities that are fun and more personal. We had Wacky Wednesday in September, and now for Halloween we are bringing back **The Skeleton Invasion 2022.** Starting Wednesday, October 19<sup>th</sup> until Wednesday October 26<sup>th</sup>, when you come to the South Amenity Center, you will see those mischievous skeletons up to something different every day. They may be walking their dogs one day, or maybe in a card game another. I heard they have something planned with silly string, but that's top secret. Families can stop after school and see what they are up to, take a picture, and put their name in a raffle to win a Halloween basket full of treats. We hope to show you some silly pictures at the next CDD meeting!

Popcorn, pretzel sticks, buttered toast, and a few jellybeans...You guessed it... **Charlie Brown's Thanksgiving Feast!** The most famous thanksgiving dinner will be available to our residents on November 22<sup>nd</sup>, 3:30pm-5pm (minus the buttered toast). Again, we welcome residents to stop by the South Amenity Center and get a take-home Peanuts dinner, a Woodstock craft, and a special color-your-own Peanuts cup. We hope that parents will reintroduce Charlie Brown to their children and have a lot of fun making their own Thanksgiving memories.

We will also be placing **hidden Thanksgiving turkeys** throughout the November newsletter to encourage more residents to read all the great things happening in our community and to also have a little fun and a chance to win a great gift. Residents can email their turkey counts to the Durbin amenities email address, and those who have the correct number will be entered into a drawing. The winner will be announced in the Thursday Blast. Be sure to look for the lucky winner!

### **WORLD SERIES BATTING CAGE DAY AT DURBIN**

Come out to the South Amenity fields on November 5<sup>th</sup> to celebrate the end of the MLB World Series and the season wrap up of many local baseball clubs. We have been in touch with two of our very own Durbin residents that have started a company called D.H. Saint Johns Batting Cages. It is a mobile inflatable batting cage with a pitching machine, bats, balls, helmet, and experienced attendants. Participants must sign individual waivers to be allowed in the batting cage. We are going to call it **END OF BASEBALL SEASON DURBIN FAMILY EVENT**. They do a great job of implementing fun games like the Home Run Derby and skills tests to showcase what they can do or what they have learned. They also pass out little gifts and trophies to the different age groups. We think this is a unique opportunity to bring to our residents and are excited to support our residents' businesses. We will also have a food truck, our very own popcorn machine, and a few more baseball themed activities to keep everyone entertained while they wait their turn.

### SPORTS CARD COLLECTORS GROUP

Interest in sport card collecting has really increased over the years. More and more sport card shops are popping up in Saint Johns. After speaking to a few residents, we have decided to create a new Durbin Crossing Interest Group that will allow residents bring their cards, share their knowledge, and possibly swap with one another, all in one space. This club is intended for those who love sports and the hobby of collecting cards. No money will be exchanged and has been created to bring young people together socially, who have shared interests. The club will meet for the first time on Saturday, November 5<sup>th</sup>, from 2pm-4pm. We are excited when new groups form, and we can facilitate new relationships within the community. We will report more on their progress as the club evolves.

### **BABYSITTING COURSE**

Safety First is returning to Durbin on Monday, October 17<sup>th</sup>, from 10am-12pm. We took advantage of a Saint Johns County teacher planning day to offer this valuable babysitting safety course to our young residents. We are happy that we had a great response and will have a full class in South Social Hall. We will be adding a CPR and First Aid course, due to popular demand, in the up-coming months.

#### **MESSY ART CLASS**

Our young new artists have arrived and are impressing us already with their talents. We have seen some impressive artwork from our Durbin preschoolers. With a week of classes already on the books, we are confident that this program will grow and grow over time. Shann Acevedo is an enthusiastic Instructor that has already implemented a Halloween project for the children to complete and display at our Halloween event. It will enhance our spooky decorations and showcase our talented young residents. Thank you to the Messy Art Class and to Shann for starting things off with a bang!

#### ON THE HORIZON

We are hard at work planning for the December Holiday and Santa event, STAY TUNED!

Should you have any comments or questions feel free to contact us directly.

