

Minutes of Meeting
Durbin Crossing
Community Development District

The Durbin Crossing Community Development District audit committee met Monday, June 23, 2025 at 6:00 p.m. at the Durbin South Amenity Center, 145 South Durbin Parkway, St. Johns, Florida.

Present were:

Peter E. Pollicino
Shalene B. Estes
Jason Harrah
Shawna Berden by telephone
Daniel Laughlin
Mike Eckert by telephone

The following is a summary of the discussions and actions taken at the June 23, 2025 audit committee meeting.

FIRST ORDER OF BUSINESS

Call to Order

Mr. Laughlin called the audit committee meeting to order at 6:00 p.m. and called the roll.

SECOND ORDER OF BUSINESS

Review and Ranking of Proposals for Audit Services

Mr. Laughlin stated we received proposals from two audit firms, one from Berger Toombs Elam Gaines & Frank and one from Grau & Associates. We currently have Berger Toombs and we have had some issues as far as deadlines.

The Board determined to give for ability of personnel Berger received 18 points and that is because the manager has had issues getting the work completed in a timely manner and Grau received 20 points. Proposer's experience gave both firms 20 points. They both have plenty of experience. Understanding scope of work, each firm got 20 points. Ability to furnish the required services, the Board gave 15 points out of 20 to Berger Toombs and Grau and & Associates 20 points. Price, Berger was cheapest for the five-year term was \$21,450 and Grau was \$2,600 over

the five years so Berger got the full 20 points and Grau received 16.5 points as a percentage in different on price.

On MOTION by Mr. Pollicino seconded by Mr. Harrah with all in favor the ranking was approved with Grau & Associates was ranked no. 1 with 96.5 points and Berger Toombs was ranked no. 2 with 93 points.

THIRD ORDER OF BUSINESS

Other Business

There being none, a motion to adjourn followed.

On MOTION by Mr. Harrah seconded by Mr. Pollicino with all in favor the meeting adjourned at 6:05 p.m.